

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002

Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

FOR SALE

GENERATOR & TRANSFER SWITCH

ITEM FOR BID: Town Hall Backup Generator Installation

PROPOSAL DUE DATE: November 17th, 2025 by 1:00pm

Sealed bids will be opened on **November 17th, 2025** during the Select Board meeting.

1. OVERVIEW

The Town of Lyman is seeking written proposals from interested buyers for the purchase of a used generator and automatic transfer switch as described below. The equipment has been regularly serviced and is being **sold as-is**.

2. EQUIPMENT SPECIFICATIONS

Generator	Transfer Switch
Brand: Generac	Size: 100 Amp
Size: 20 kW	Type: Non-service rated automatic transfer switch
Voltage: 240/120 Volt	
Phase: Single Phase	
Breaker: 100 Amp	
Maintenance: Serviced and maintained regularly by Rod's Electric	
Approximate Age: 15 years or more	
Type: Non-service rated automatic transfer switch	

3. INSPECTION

Interested parties may arrange to inspect the equipment by contacting the

Town Manager

Tel: (207)-247-0642 or

email: townmanager@lyman-me.gov

4. PROPOSAL REQUIREMENTS

MINIMUM BID AMOUNT IS \$4,000

Proposals must include the following:

1. Bid amount (offer price) for the purchase of the generator and transfer switch.
(Minimum bid amount is \$4,000)
2. Name, address, and contact information of the bidder.
3. Proposed timeline for removal and payment
4. Any additional relevant information.

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002

Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

FOR SALE

GENERATOR & TRANSFER SWITCH

5. SUBMISSION OF PROPOSALS

Proposals must be submitted in a sealed envelope clearly marked “**Generator and Transfer Switch Sale Proposal**” and delivered to:

**Town of Lyman
Attn: Town Manager
11 South Waterboro Rd
Lyman, ME 04002**

Bids Due By: All proposals must be received no later than **1:00pm (EST) November 17, 2025**
The Town will not except late bids.

Proposals will be opened publicly during the Select Boards regular meeting on **November 17th, 2025**

6. TERMS OF SALE

- Equipment is sold **as-is, where-is**, with no warranties expressed or implied.
- Buyer is responsible for removal and transportation of the equipment within [X days] of notification of award.
- Full payment is required prior to removal.

7. CONDITIONS & INSTRUCTIONS TO BIDDERS

- Proposals must be completed in full in accordance with the provisions under Section 4 “Proposal Requirement”. Proposals may be withdrawn prior to the time set for the official opening. Request for withdrawn must be submitted in writing.
- Bids are due by: 1:00pm (EST) November 17, 2025
- Item is being sold as-is. Minimum bid amount is \$4,000
- Buyer must pay in full at the Town Hall prior to removal and must remove item within 14 days of notification of award.
- Proposals will be opened publicly. Bidders or representatives may be present at opening.
- Please state “Generator and Transfer Switch Sale Proposal” on submitted, sealed envelope.
- The Select Board will review sealed bids in an open public meeting and may, at the Boards’ discretion, delay award pending further review.
- Interested parties may arrange to inspect the equipment or submit inquires to:
Town Manager at (207)-247-0642 or townmanager@lyman-me.gov
- **RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.

