

Town of Lyman
Select Board Regular Meeting Minutes
Tuesday September 2nd, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Victoria Gavel, Amber Swett, David Alves, Joseph Wagner, KerryJo Sampson
Selectboard members absent: none

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
No public Comment.
- b. Mail - None

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
KerryJo Sampson – Discussion regarding the requirement for a letter of consent related to Charter’s acquisition of Cox. The franchise agreement (Section 6, ownership of the cable system) specifies that ownership cannot be sold or transferred without prior consent of the town. It was noted that the agreement, originally from 2001, remains in effect despite changes in providers. Members agreed that legal clarification is needed; Town attorney will be requested to confirm the process and determine next steps.
- b. Discussion – Kennebunk Pond Beach Gate Damages/Repairs – Tabled until 9/15/25
No Discussion
- c. Discussion – Old Post Rd Abandonment Updates and Public Hearing Scheduled 10/20/25
No Discussion
- d. Survey Poll Newsletter Name – Results
The board reviewed results of the community poll for the newsletter name, with “Lyman Connection” receiving the most votes (29%). Submissions for the newsletter include updates from town departments, the fire department, cemetery association, historical society, Parks and Recreation, library, RSU 57, and other community groups. Additional content will feature the food waste diversion program, EcoMaine grant, seasonal clubs, aging resources, food banks, children’s activities, and volunteer opportunities (including a call for Planning Board members). The draft newsletter is currently 22 pages, with final review scheduled by September 9. Approval is needed to ensure publication before October. Work is ongoing to polish and finalize the articles.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Commission/ Fire Chief – Discuss & Vote on Electrical & Roof Repairs
The board reviewed proposals for roof replacement and electrical work at the fire station. Precision Roofing and Normand Electric were selected for the project. The total cost is not to exceed \$68,000, with \$34,000 requested from GMFR’s capital improvement funds (Dayton has already approved their \$34,000 share). A contingency buffer was included to cover potential additional costs, such as unforeseen rot or electrical issues. Work is expected to begin mid-fall, likely in October. The Fire

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Chief will contact the contractor for clarification regarding potential added costs in the event unforeseen repairs are found during the project.

David Alves – Motions to approve the release of funds from the GMFR Capital Improvement Account from the Town of Lyman not to exceed \$34,000 for the roof and electrical repairs of the GMFR building.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

- b. **Treasurer – Expense Report - Reviewed in packet.**

ITEM #5

NEW BUSINESS

- a. **Discussion – Employee Recognition Program**

Discussion regarding continuing last year's employee recognition program, which included a free personal day, handwritten thank-you notes, and a \$50 gift card for each employee. The program was well-received, and funds were budgeted for it again this year. The Board agreed to proceed, with personal days valid through the end of the fiscal year and cards to be prepared and signed as before.

KerryJo Sampson – Motions to approve.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

- b. **Appointment – Warden for November 4th, 2025 State Referendum**

KerryJo Sampson – Motions to appoint Margarette "Peggy" Macdonald as Warden

Joseph Wagner – Seconds the motion. Motion passes :5-0-0

ITEM #6

MINUTES

- a. **Review / Approve meeting minutes 08/18/2025**

David Alves – Motions to approve. KerryJo Sampson seconds. Motion passes: 5-0-0

Discussion for correction to Ambers Last name under motion to adjourn.

ITEM #7

SIGN WARRANTS

- a. **Payroll Warrant #10 in the amount of \$31,192.20**

Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0

- b. **Accounts Payable Warrant #11 (FY2026) in the amount of \$740,578.55**

Amber Swett – Motions to approve. David Alves seconds. Motion passes: 5-0-0

EXECUTIVE SESSION

ADJOURN

David Alves – Motions to adjourn. Amber Swett seconds the motion. Motion passes: 5-0-0.

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Victoria Gavel



Joseph Wagner

David Alves



Kerry Jo Sampson



Amber Swett

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated September 2nd, 2025



Lindsay Gagne

