

Town of Lyman
Select Board Regular Meeting Agenda
Tuesday September 2nd, 2025 – Lyman Town Hall

Welcome to the September 2nd, 2025 Regular Meeting of The Lyman Select Board.

This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
- b. Mail

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Discussion – Kennebunk Pond Beach Gate Damages/Repairs – Tabled until 9/15/25
- c. Discussion – Old Post Rd Abandonment Updates and Public Hearing Scheduled 10/20/25
- d. Survey Poll Newsletter Name - Results

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Commission/ Fire Chief – Discuss & Vote on Electrical & Roof Repairs
- b. Treasurer – Expense Report

ITEM #5 **NEW BUSINESS**

- a. Discussion – Employee Recognition Program
- b. Appointment – Warden for November 4th, 2025 State Referendum

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 08/18/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant **#10** in the amount of **\$31,192.20**
- b. Accounts Payable Warrant **#11 (FY2026)** in the amount of **\$740,578.55**

EXECUTIVE SESSION

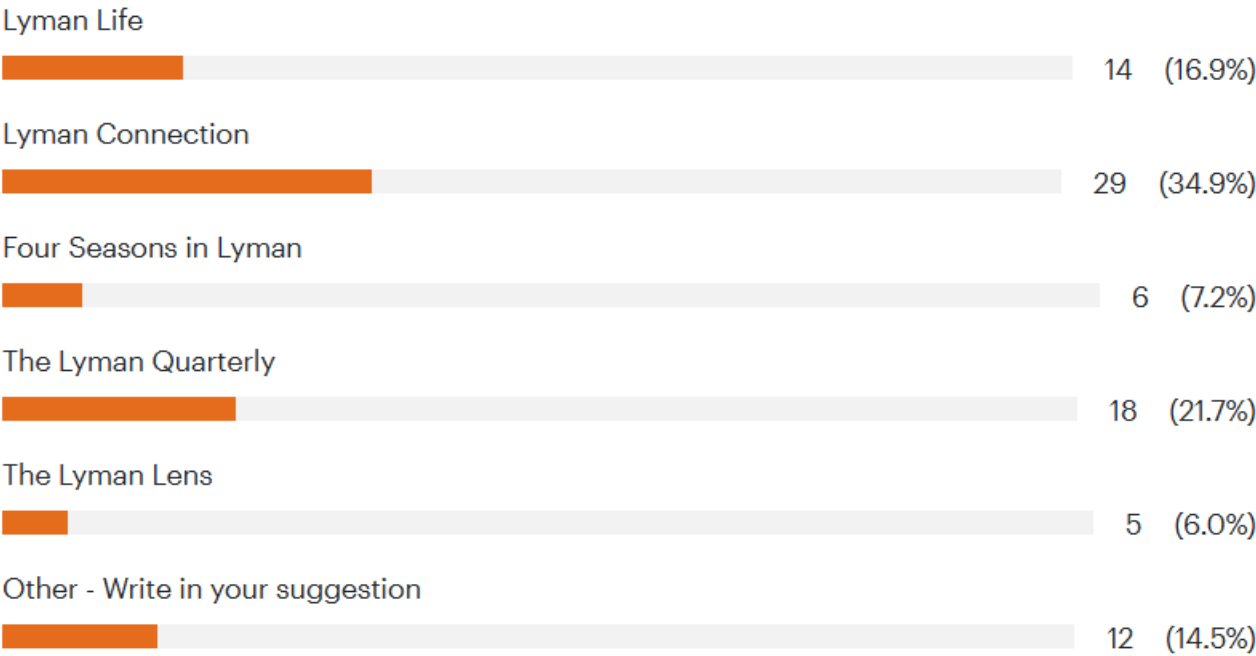
ADJOURN

Help Us Name Our Newsletter Survey

Question 1 has 83 answers (Checkboxes)



"Vote for the Newsletter Name (Select one):"



Question 2 has 14 answers (Open text)

"Comment Section We welcome your ideas and input for the newsletter. Share article ideas - we'd love to hear what topics interest you most!"

Q1: # of Votes		Q1: Vote for a Newsletter Name	Q2: Comment Section We welcome your ideas and input for the newsletter. Share article ideas - we'd love to hear what topics interest you most!
14	16.9%	Lyman Life	Feature Lyman resident entrepreneurs, volunteers and those opportunities, financial savings tips & tricks. Showcase Lyman employees and their accomplishments. Promote the Community Library and its many services.
29	34.9%	Lyman Connection	I would like to see updates from town departments and committees. Maybe also a column from the library with newly acquired books.
6	7.2%	Four Seasons in Lyman	Happenings in Lyman, things like Eagle Scout promotions, places to go (hike, bike, swim, community events, open houses at the fire dept, etc). Updates from the town like the fire dept. (a note on public safety, burn permits, numbers of calls, etc).
18	21.7%	The Lyman Quarterly	Zoning changes, road repairs, subdivision approvals.
5	6.0%	The Lyman Lens	Gardening, Hstorical Articles, Yard Sale Notices
12	14.5%	Other -Write your own suggestion	Highlight a resident individual, family, or town staff member. Spotlight a (historical) place or event. Library and town program calendar, upcoming important dates (voting, committee meetings, et.)
Other Suggestions Written Below			The Lyman Local News. Positive News from Lyman Elementary School. Volunteer opportunities
			Library events and programs, School events & Programs, Rec activities, Road closure, Public works updates
4		Lyman Lantern	Things to do, health and safety. Perhaps highlight a business in each issue. Recognize individuals who volunteer. Highlight the contribution of individual town employees.
1		Lyman Locals	Lake life
1		Coxhall Colonials	History of Lyman. Crime. Community classes such as free CPR. Meet the town staff. Do an article each quarter with a biography. you could feature meet your town manager or feature a select person every quarter. You could ven do meat committee chairs and talk about each committee and what they are doing for our wonderful community.
1		Swansfield Settlers	Stories that include kids. Maybe a kids page with puzzles and games for kids.
1		The Lyman Register	Lyman Country Life
1		The Lyman Chronical	I would like to see a quarterly cleanup of our town. Some please don't litter signs, it is getting trashy especially on S. Waterboro Rd. I believe we have a beautiful town, the trash everywhere is disheartening.
1		The Lyman Link	
1		Life in Lyman	
1		Lyman Journal	

ITEM #4: (b.) Expense Report

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	887,511.00	0.00	887,511.00	125,945.80	0.00	761,565.20
11 - TOWN HALL	540,222.00	0.00	540,222.00	82,817.55	0.00	457,404.45
10 - SALARIES	540,222.00	0.00	540,222.00	82,817.55	0.00	457,404.45
101 - TOWN MGR	107,213.00	0.00	107,213.00	20,617.90	0.00	86,595.10
103 - HR & FINANCE	83,535.00	0.00	83,535.00	16,064.40	0.00	67,470.60
105 - TOWN CLERK/T	91,772.00	0.00	91,772.00	12,771.35	0.00	79,000.65
106 - ADMIN CLERK	88,172.00	0.00	88,172.00	14,009.57	0.00	74,162.43
115 - ASSESSOR	81,375.00	0.00	81,375.00	15,649.05	0.00	65,725.95
117 - ASSESSING AS	20,155.00	0.00	20,155.00	795.93	0.00	19,359.07
120 - BLDGS & GROU	68,000.00	0.00	68,000.00	0.00	0.00	68,000.00
143 - ELECTRICIAN	0.00	0.00	0.00	2,909.35	0.00	-2,909.35
13 - ELECTIONS	4,822.00	0.00	4,822.00	0.00	0.00	4,822.00
10 - SALARIES	4,822.00	0.00	4,822.00	0.00	0.00	4,822.00
182 - BALLOT CLERK	4,472.00	0.00	4,472.00	0.00	0.00	4,472.00
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	114,249.00	0.00	114,249.00	19,021.75	0.00	95,227.25
10 - SALARIES	114,249.00	0.00	114,249.00	19,021.75	0.00	95,227.25
141 - CEO	75,657.00	0.00	75,657.00	13,795.60	0.00	61,861.40
142 - CEO CLERK	33,592.00	0.00	33,592.00	5,226.14	0.00	28,365.86
147 - PB	5,000.00	0.00	5,000.00	0.01	0.00	4,999.99
18 - APPEALS BD	350.00	0.00	350.00	0.00	0.00	350.00
10 - SALARIES	350.00	0.00	350.00	0.00	0.00	350.00
148 - APPEALS BOAR	350.00	0.00	350.00	0.00	0.00	350.00
21 - RECREATION	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
10 - SALARIES	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
127 - REC DIRECT	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
31 - TRANSFER STA	139,382.00	0.00	139,382.00	13,835.35	0.00	125,546.65
10 - SALARIES	139,382.00	0.00	139,382.00	13,835.35	0.00	125,546.65
131 - TRF STATION	139,382.00	0.00	139,382.00	13,835.35	0.00	125,546.65
51 - ROADS	45,444.00	0.00	45,444.00	8,739.25	0.00	36,704.75
10 - SALARIES	45,444.00	0.00	45,444.00	8,739.25	0.00	36,704.75
151 - RD COMM	45,444.00	0.00	45,444.00	8,739.25	0.00	36,704.75
71 - GA	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
10 - SALARIES	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
171 - GA DIRECT	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
72 - ACO	7,966.00	0.00	7,966.00	1,531.90	0.00	6,434.10
10 - SALARIES	7,966.00	0.00	7,966.00	1,531.90	0.00	6,434.10

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
175 - ACO	7,966.00	0.00	7,966.00	1,531.90	0.00	6,434.10
99 - NOT SPECIFIE	27,220.00	0.00	27,220.00	0.00	0.00	27,220.00
10 - SALARIES	27,220.00	0.00	27,220.00	0.00	0.00	27,220.00
179 - HEALTH OFFIC	1,553.00	0.00	1,553.00	0.00	0.00	1,553.00
180 - BUDGET COMM	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
191 - EXTRA TIME	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
194 - COMP ABS	1,267.00	0.00	1,267.00	0.00	0.00	1,267.00
196 - INCENTIVE PA	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
199 - SELECT BOARD	19,400.00	0.00	19,400.00	0.00	0.00	19,400.00
102 - BENEFITS	295,897.00	0.00	295,897.00	48,611.76	0.00	247,285.24
11 - TOWN HALL	10,495.00	0.00	10,495.00	1,379.89	0.00	9,115.11
20 - BENEFITS	10,495.00	0.00	10,495.00	1,379.89	0.00	9,115.11
280 - TRAINING	8,590.00	0.00	8,590.00	1,063.00	0.00	7,527.00
290 - MEMB & DUES	1,905.00	0.00	1,905.00	316.89	0.00	1,588.11
13 - ELECTIONS	540.00	0.00	540.00	0.00	0.00	540.00
20 - BENEFITS	540.00	0.00	540.00	0.00	0.00	540.00
280 - TRAINING	540.00	0.00	540.00	0.00	0.00	540.00
17 - BUILDINGS CO	1,460.00	0.00	1,460.00	0.00	0.00	1,460.00
20 - BENEFITS	1,460.00	0.00	1,460.00	0.00	0.00	1,460.00
280 - TRAINING	1,420.00	0.00	1,420.00	0.00	0.00	1,420.00
290 - MEMB & DUES	40.00	0.00	40.00	0.00	0.00	40.00
31 - TRANFER STAT	300.00	0.00	300.00	60.00	0.00	240.00
20 - BENEFITS	300.00	0.00	300.00	60.00	0.00	240.00
280 - TRAINING	300.00	0.00	300.00	60.00	0.00	240.00
99 - NOT SPECIFIE	283,102.00	0.00	283,102.00	47,171.87	0.00	235,930.13
20 - BENEFITS	283,102.00	0.00	283,102.00	47,171.87	0.00	235,930.13
201 - FICA	67,895.00	0.00	67,895.00	9,996.50	0.00	57,898.50
205 - PFML	4,438.00	0.00	4,438.00	625.47	0.00	3,812.53
210 - HEALTH	144,691.00	0.00	144,691.00	27,512.90	0.00	117,178.10
211 - DENTAL	5,852.00	0.00	5,852.00	928.83	0.00	4,923.17
214 - LIFE NO MED	380.00	0.00	380.00	104.70	0.00	275.30
230 - 457B ER MATC	21,594.00	0.00	21,594.00	3,323.43	0.00	18,270.57
231 - MPERS ER	38,252.00	0.00	38,252.00	4,680.04	0.00	33,571.96
110 - GEN ADMIN	163,544.00	0.00	163,544.00	46,503.59	28,517.50	88,522.91

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
11 - TOWN HALL	149,629.00	0.00	149,629.00	43,972.91	28,465.00	77,191.09
32 - CTRCT SVS EQ	74,412.00	0.00	74,412.00	24,990.88	27,100.00	22,321.12
310 - PROF SVS	74,412.00	0.00	74,412.00	24,990.88	27,100.00	22,321.12
39 - CONT SVS OTH	12,330.00	0.00	12,330.00	1,135.00	1,125.00	10,070.00
315 - MEMB & DUES	7,600.00	0.00	7,600.00	0.00	0.00	7,600.00
399 - OTHER	4,730.00	0.00	4,730.00	1,135.00	1,125.00	2,470.00
50 - UTILITIES	8,720.00	0.00	8,720.00	1,264.92	0.00	7,455.08
580 - COMM	8,720.00	0.00	8,720.00	1,264.92	0.00	7,455.08
60 - SUPPLIES	19,757.00	0.00	19,757.00	4,134.93	0.00	15,622.07
610 - SUPPLIES	12,000.00	0.00	12,000.00	1,160.75	0.00	10,839.25
650 - POSTAGE	7,757.00	0.00	7,757.00	2,974.18	0.00	4,782.82
80 - ADVER, PRINT	18,450.00	0.00	18,450.00	0.00	240.00	18,210.00
810 - ADVERTISE	2,500.00	0.00	2,500.00	0.00	240.00	2,260.00
830 - FORMS	8,350.00	0.00	8,350.00	0.00	0.00	8,350.00
850 - TOWN REPORT	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
860 - TAX BILLS	4,600.00	0.00	4,600.00	0.00	0.00	4,600.00
90 - OTHER	15,960.00	0.00	15,960.00	12,447.18	0.00	3,512.82
910 - MILEAGE/TRAV	14,960.00	0.00	14,960.00	334.04	0.00	14,625.96
911 - MI/TRAV ELE	0.00	0.00	0.00	616.14	0.00	-616.14
915 - EE RECONIT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
998 - LIBRARY FUND	0.00	0.00	0.00	11,497.00	0.00	-11,497.00
17 - BLDGS & CODE	9,415.00	0.00	9,415.00	2,530.68	52.50	6,831.82
39 - CONT SVS OTH	2,165.00	0.00	2,165.00	2,010.00	0.00	155.00
315 - MEMB & DUES	1,985.00	0.00	1,985.00	1,985.00	0.00	0.00
399 - OTHER	180.00	0.00	180.00	25.00	0.00	155.00
60 - SUPPLIES	1,200.00	0.00	1,200.00	290.10	0.00	909.90
610 - SUPPLIES	200.00	0.00	200.00	234.65	0.00	-34.65
650 - POSTAGE	1,000.00	0.00	1,000.00	55.45	0.00	944.55
80 - ADVER, PRINT	850.00	0.00	850.00	0.00	52.50	797.50
810 - ADVERTISE	850.00	0.00	850.00	0.00	52.50	797.50
90 - OTHER	5,200.00	0.00	5,200.00	230.58	0.00	4,969.42
910 - MILEAGE/TRAV	5,200.00	0.00	5,200.00	230.58	0.00	4,969.42
19 - COMMITTEES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
90 - OTHER	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
999 - MISC	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
115 - ELECTIONS	11,350.00	0.00	11,350.00	0.00	0.00	11,350.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - ELECTIONS CONT'D						
13 - ELECTIONS	11,350.00	0.00	11,350.00	0.00	0.00	11,350.00
39 - CONT SVS OTH	7,800.00	0.00	7,800.00	0.00	0.00	7,800.00
399 - OTHER	7,800.00	0.00	7,800.00	0.00	0.00	7,800.00
60 - SUPPLIES	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00
610 - SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
650 - POSTAGE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
80 - ADVER, PRINT	400.00	0.00	400.00	0.00	0.00	400.00
810 - ADVERTISE	400.00	0.00	400.00	0.00	0.00	400.00
90 - OTHER	950.00	0.00	950.00	0.00	0.00	950.00
910 - MILEAGE/TRAV	950.00	0.00	950.00	0.00	0.00	950.00
117 - GEN ADMIN IN						
99 - NOT SPECIFIE	31,222.00	0.00	31,222.00	23,883.25	0.00	7,338.75
38 - CONT SVS INS	31,222.00	0.00	31,222.00	23,883.25	0.00	7,338.75
325 - INS PROP & C	18,564.00	0.00	18,564.00	17,968.00	0.00	596.00
326 - INS W.C.	11,708.00	0.00	11,708.00	5,734.00	0.00	5,974.00
327 - INS UNEMPLOY	850.00	0.00	850.00	109.25	0.00	740.75
328 - INS VOLUNTEE	100.00	0.00	100.00	72.00	0.00	28.00
119 - CONTINGENCY						
11 - TOWN HALL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
125 - ACO						
72 - ACO	8,607.00	0.00	8,607.00	6,656.20	0.00	1,950.80
39 - CONT SVS OTH	7,107.00	0.00	7,107.00	6,606.50	0.00	500.50
381 - ACO	7,107.00	0.00	7,107.00	6,606.50	0.00	500.50
90 - OTHER	1,500.00	0.00	1,500.00	49.70	0.00	1,450.30
910 - MILEAGE/TRAV	1,500.00	0.00	1,500.00	49.70	0.00	1,450.30
128 - HHS G/A						
71 - GA	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
39 - CONT SVS OTH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SVS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
60 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
610 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
128 - HHS G/A CONT'D						
90 - OTHER	350.00	0.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV	350.00	0.00	350.00	0.00	0.00	350.00
129 - HHS SOCIAL S	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
75 - SOCIAL SERV	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
91 - OTHER SOC SV	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
999 - OTHER	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
131 - ROADS	855,440.00	0.00	855,440.00	34,191.95	0.00	821,248.05
51 - ROADS	855,440.00	0.00	855,440.00	34,191.95	0.00	821,248.05
33 - CONT PROF	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SERV	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
40 - REPAIRS & MA	854,440.00	0.00	854,440.00	34,191.95	0.00	820,248.05
482 - RDS/RESURFA	670,940.00	0.00	670,940.00	0.00	0.00	670,940.00
483 - RDS/REPAIRS	183,500.00	0.00	183,500.00	34,191.95	0.00	149,308.05
141 - B&G CARE & M	30,500.00	0.00	30,500.00	4,467.99	0.00	26,032.01
11 - TOWN HALL	15,620.00	0.00	15,620.00	3,200.85	0.00	12,419.15
31 - CTRCT SVS BL	11,895.00	0.00	11,895.00	2,856.00	0.00	9,039.00
310 - PROF SVS	11,895.00	0.00	11,895.00	2,856.00	0.00	9,039.00
40 - REPAIRS & MA	3,725.00	0.00	3,725.00	344.85	0.00	3,380.15
410 - BLDGS & GROU	3,725.00	0.00	3,725.00	344.85	0.00	3,380.15
21 - RECREATION	2,850.00	0.00	2,850.00	37.14	0.00	2,812.86
31 - CTRCT SVS BL	1,350.00	0.00	1,350.00	0.00	0.00	1,350.00
310 - PROF SVS	1,350.00	0.00	1,350.00	0.00	0.00	1,350.00
40 - REPAIRS & MA	1,500.00	0.00	1,500.00	37.14	0.00	1,462.86
410 - BLDGS & GROU	1,500.00	0.00	1,500.00	37.14	0.00	1,462.86
22 - BUNGANUT	5,140.00	0.00	5,140.00	1,000.00	0.00	4,140.00
31 - CTRCT SVS BL	1,140.00	0.00	1,140.00	600.00	0.00	540.00
310 - PROF SVS	1,140.00	0.00	1,140.00	600.00	0.00	540.00
40 - REPAIRS & MA	4,000.00	0.00	4,000.00	400.00	0.00	3,600.00
410 - BLDGS & GROU	4,000.00	0.00	4,000.00	400.00	0.00	3,600.00
23 - KBP	2,290.00	0.00	2,290.00	230.00	0.00	2,060.00
31 - CTRCT SVS BL	2,290.00	0.00	2,290.00	230.00	0.00	2,060.00
310 - PROF SVS	2,290.00	0.00	2,290.00	230.00	0.00	2,060.00
31 - TRANSFER STA	4,600.00	0.00	4,600.00	0.00	0.00	4,600.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
141 - B&G CARE & M CONT'D						
31 - CTRCT SVS BL	3,450.00	0.00	3,450.00	0.00	0.00	3,450.00
310 - PROF SVS	3,450.00	0.00	3,450.00	0.00	0.00	3,450.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
142 - B&G MOWING	54,798.00	0.00	54,798.00	24,821.70	8,947.80	21,028.50
21 - RECREATION	600.00	0.00	600.00	0.00	0.00	600.00
31 - CTRCT SVS BL	600.00	0.00	600.00	0.00	0.00	600.00
370 - MOWING	600.00	0.00	600.00	0.00	0.00	600.00
51 - ROADS	12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
31 - CTRCT SVS BL	12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
370 - MOWING	12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
90 - MISC	42,198.00	0.00	42,198.00	13,421.70	8,947.80	19,828.50
31 - CTRCT SVS BL	42,198.00	0.00	42,198.00	13,421.70	8,947.80	19,828.50
370 - MOWING	42,198.00	0.00	42,198.00	13,421.70	8,947.80	19,828.50
143 - B&G PLOWING	693,140.00	0.00	693,140.00	128,898.00	391,468.00	172,774.00
11 - TOWN HALL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
31 - CTRCT SVS BL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
360 - PLOW & SAND	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
22 - BUNGANUT	900.00	0.00	900.00	0.00	0.00	900.00
31 - CTRCT SVS BL	900.00	0.00	900.00	0.00	0.00	900.00
360 - PLOW & SAND	900.00	0.00	900.00	0.00	0.00	900.00
23 - KBP	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - TRANSFER STA	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
31 - CTRCT SVS BL	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
360 - PLOW & SAND	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
51 - ROADS	678,900.00	0.00	678,900.00	128,898.00	391,468.00	158,534.00
31 - CTRCT SVS BL	678,900.00	0.00	678,900.00	128,898.00	391,468.00	158,534.00
360 - PLOW & SAND	678,900.00	0.00	678,900.00	128,898.00	391,468.00	158,534.00
145 - B&G WASTE SV	18,620.00	0.00	18,620.00	3,672.50	0.00	14,947.50
11 - TOWN HALL	1,820.00	0.00	1,820.00	105.00	0.00	1,715.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	105.00	0.00	1,715.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D						
330 - WASTE SVS	1,820.00	0.00	1,820.00	105.00	0.00	1,715.00
21 - RECREATION	4,230.00	0.00	4,230.00	795.00	0.00	3,435.00
31 - CTRCT SVS BL	1,710.00	0.00	1,710.00	375.00	0.00	1,335.00
330 - WASTE SVS	1,710.00	0.00	1,710.00	375.00	0.00	1,335.00
35 - CTRCT SVS WA	2,520.00	0.00	2,520.00	420.00	0.00	2,100.00
331 - PROF PORTA P	2,520.00	0.00	2,520.00	420.00	0.00	2,100.00
22 - BUNGANUT	7,130.00	0.00	7,130.00	1,672.50	0.00	5,457.50
31 - CTRCT SVS BL	2,660.00	0.00	2,660.00	210.00	0.00	2,450.00
330 - WASTE SVS	2,660.00	0.00	2,660.00	210.00	0.00	2,450.00
35 - CTRCT SVS WA	4,470.00	0.00	4,470.00	1,462.50	0.00	3,007.50
331 - PROF PORTA P	4,470.00	0.00	4,470.00	1,462.50	0.00	3,007.50
23 - KBP	4,080.00	0.00	4,080.00	795.00	0.00	3,285.00
31 - CTRCT SVS BL	1,560.00	0.00	1,560.00	375.00	0.00	1,185.00
330 - WASTE SVS	1,560.00	0.00	1,560.00	375.00	0.00	1,185.00
35 - CTRCT SVS WA	2,520.00	0.00	2,520.00	420.00	0.00	2,100.00
331 - PROF PORTA P	2,520.00	0.00	2,520.00	420.00	0.00	2,100.00
51 - ROADS	1,360.00	0.00	1,360.00	305.00	0.00	1,055.00
31 - CTRCT SVS BL	1,000.00	0.00	1,000.00	305.00	0.00	695.00
330 - WASTE SVS	1,000.00	0.00	1,000.00	305.00	0.00	695.00
35 - CTRCT SVS WA	360.00	0.00	360.00	0.00	0.00	360.00
331 - PROF PORTA P	360.00	0.00	360.00	0.00	0.00	360.00
147 - B&G ENERGY	24,952.00	0.00	24,952.00	1,599.83	0.00	23,352.17
11 - TOWN HALL	10,100.00	0.00	10,100.00	458.31	0.00	9,641.69
50 - UTILITIES	10,100.00	0.00	10,100.00	458.31	0.00	9,641.69
510 - PROPANE	3,200.00	0.00	3,200.00	0.00	0.00	3,200.00
560 - ELECTRICITY	6,900.00	0.00	6,900.00	458.31	0.00	6,441.69
21 - RECREATION	600.00	0.00	600.00	42.68	0.00	557.32
50 - UTILITIES	600.00	0.00	600.00	42.68	0.00	557.32
560 - ELECTRICITY	600.00	0.00	600.00	42.68	0.00	557.32
22 - BUNGANUT	2,500.00	0.00	2,500.00	355.45	0.00	2,144.55
50 - UTILITIES	2,500.00	0.00	2,500.00	355.45	0.00	2,144.55
560 - ELECTRICITY	2,500.00	0.00	2,500.00	355.45	0.00	2,144.55
23 - KBP	852.00	0.00	852.00	74.20	0.00	777.80
50 - UTILITIES	852.00	0.00	852.00	74.20	0.00	777.80
560 - ELECTRICITY	852.00	0.00	852.00	74.20	0.00	777.80

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
147 - B&G ENERGY CONT'D						
31 - TRANSFER STA	5,200.00	0.00	5,200.00	296.28	0.00	4,903.72
50 - UTILITIES	5,200.00	0.00	5,200.00	296.28	0.00	4,903.72
560 - ELECTRICITY	5,200.00	0.00	5,200.00	296.28	0.00	4,903.72
51 - ROADS	5,700.00	0.00	5,700.00	372.91	0.00	5,327.09
50 - UTILITIES	5,700.00	0.00	5,700.00	372.91	0.00	5,327.09
560 - ELECTRICITY	5,700.00	0.00	5,700.00	372.91	0.00	5,327.09
148 - B&G SIGNS						
21 - RECREATION	100.00	0.00	100.00	0.00	0.00	100.00
60 - SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00	0.00	0.00	100.00
22 - BUNGANUT	100.00	0.00	100.00	0.00	0.00	100.00
60 - SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00	0.00	0.00	100.00
23 - KENNEBUNK PD	100.00	0.00	100.00	0.00	0.00	100.00
60 - SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00	0.00	0.00	100.00
31 - TRANSFER STA	250.00	0.00	250.00	0.00	0.00	250.00
60 - SUPPLIES	250.00	0.00	250.00	0.00	0.00	250.00
670 - SIGNS	250.00	0.00	250.00	0.00	0.00	250.00
51 - ROADS	5,500.00	0.00	5,500.00	668.16	0.00	4,831.84
60 - SUPPLIES	5,500.00	0.00	5,500.00	668.16	0.00	4,831.84
670 - SIGNS	5,500.00	0.00	5,500.00	668.16	0.00	4,831.84
150 - TRF STATION						
31 - TRANSFER STA	363,185.00	0.00	363,185.00	29,930.78	0.00	333,254.22
35 - CTRCT SVS WA	336,305.00	0.00	336,305.00	29,654.45	0.00	306,650.55
310 - PROF SVS	3,505.00	0.00	3,505.00	639.00	0.00	2,866.00
349 - PROF SVS CAN	2,400.00	0.00	2,400.00	200.00	0.00	2,200.00
350 - PROF SVS TIP	190,275.00	0.00	190,275.00	19,175.13	0.00	171,099.87
351 - PROF SVS TW	43,000.00	0.00	43,000.00	2,625.47	0.00	40,374.53
352 - PROF SVS REC	20,550.00	0.00	20,550.00	1,479.85	0.00	19,070.15
354 - PROF SVS FWD	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
355 - PROF SVS HAU	32,775.00	0.00	32,775.00	2,665.00	0.00	30,110.00
356 - PROF SVS HW	18,900.00	0.00	18,900.00	1,435.00	0.00	17,465.00
357 - PROF SVS HR	9,450.00	0.00	9,450.00	615.00	0.00	8,835.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
150 - TRF STATION CONT'D						
358 - PROF SVS HWO	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
359 - PROF SVS MET	9,450.00	0.00	9,450.00	820.00	0.00	8,630.00
40 - REPAIRS & MA	18,330.00	0.00	18,330.00	0.00	0.00	18,330.00
450 - EQUIPMENT	18,330.00	0.00	18,330.00	0.00	0.00	18,330.00
50 - UTILITIES	3,200.00	0.00	3,200.00	250.47	0.00	2,949.53
570 - FUEL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
580 - COMM	2,000.00	0.00	2,000.00	250.47	0.00	1,749.53
60 - SUPPLIES	4,250.00	0.00	4,250.00	25.86	0.00	4,224.14
610 - SUPPLIES	250.00	0.00	250.00	25.86	0.00	224.14
690 - PPG	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
90 - OTHER	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
920 - STATE FEE'S	600.00	0.00	600.00	0.00	0.00	600.00
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC	11,350.00	0.00	11,350.00	3,772.31	0.00	7,577.69
21 - RECREATION	9,250.00	0.00	9,250.00	3,453.11	0.00	5,796.89
40 - REPAIRS & MA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
450 - EQUIPMENT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
90 - OTHER	8,250.00	0.00	8,250.00	3,453.11	0.00	4,796.89
940 - REC PROGRAMS	8,000.00	0.00	8,000.00	3,453.11	0.00	4,546.89
999 - MISC	250.00	0.00	250.00	0.00	0.00	250.00
22 - BUNGANUT	500.00	0.00	500.00	59.20	0.00	440.80
50 - UTILITIES	500.00	0.00	500.00	59.20	0.00	440.80
580 - COMM	500.00	0.00	500.00	59.20	0.00	440.80
23 - KPB	1,600.00	0.00	1,600.00	260.00	0.00	1,340.00
50 - UTILITIES	1,600.00	0.00	1,600.00	260.00	0.00	1,340.00
580 - COMM	1,600.00	0.00	1,600.00	260.00	0.00	1,340.00
171 - RES EQUIP	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
99 - NOT SPECIFIE	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
95 - RESERVES	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
970 - TOWN RESERVE	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
173 - RES BLDG	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
99 - NOT SPECIFIE	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
95 - RESERVES	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
173 - RES BLDG CONT'D						
970 - TOWN RESERVE	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
175 - RES CON SVC	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
99 - NOT SPECIFIE	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
95 - RESERVES	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
970 - TOWN RESERVE	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
177 - RES MISC	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
99 - NOT SPECIFIE	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
95 - RESERVES	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
970 - TOWN RESERVE	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
179 - RESERVES GMF	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
91 - GMFR	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
95 - RESERVES	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
978 - GMFR RESERVE	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
181 - OUTS GEN AD	136,600.00	0.00	136,600.00	34,087.43	0.00	102,512.57
11 - TOWN HALL	63,850.00	0.00	63,850.00	33,131.43	0.00	30,718.57
33 - CONT PROF	63,850.00	0.00	63,850.00	33,131.43	0.00	30,718.57
310 - PROF SERV	38,850.00	0.00	38,850.00	31,200.00	0.00	7,650.00
320 - PROF SERV LE	19,000.00	0.00	19,000.00	1,931.43	0.00	17,068.57
323 - PROF SERV AU	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
15 - CEMETERIES	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
37 - CONT OUT	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
399 - CONT SVS OTH	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
17 - PLANNING	46,750.00	0.00	46,750.00	956.00	0.00	45,794.00
33 - CONT PROF	46,750.00	0.00	46,750.00	956.00	0.00	45,794.00
310 - PROF SERV	41,750.00	0.00	41,750.00	0.00	0.00	41,750.00
320 - PROF SERV LE	5,000.00	0.00	5,000.00	956.00	0.00	4,044.00
22 - BUNGANUT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
37 - CONT OUT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
399 - CONT SVS OTH	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
185 - OUTSOURCE OT	209,804.00	0.00	209,804.00	209,803.50	0.00	0.50
95 - LIBRARY	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
185 - OUTSOURCE OT CONT'D						
37 - CONT OUT	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
399 - CONT SVS OTH	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
99 - NOT SPEC	52,513.00	0.00	52,513.00	52,512.50	0.00	0.50
37 - CONT OUT	47,513.00	0.00	47,513.00	47,512.50	0.00	0.50
399 - CONT SVS OTH	47,513.00	0.00	47,513.00	47,512.50	0.00	0.50
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS GMFR						
91 - GMFR	865,661.00	0.00	865,661.00	216,415.11	649,245.33	0.56
37 - CONT OUT	865,661.00	0.00	865,661.00	216,415.11	649,245.33	0.56
391 - GMFR PERSONN	653,223.00	212,438.00	865,661.00	216,415.11	649,245.33	0.56
392 - GMFR CONTRAC	212,438.00	-212,438.00	0.00	0.00	0.00	0.00
191 - OTHER CIP						
11 - TOWN HALL	24,388.00	0.00	24,388.00	20,477.76	0.00	3,910.24
70 - EQUIPMENT	24,388.00	0.00	24,388.00	20,477.76	0.00	3,910.24
710 - COMP EQUIP	6,150.00	-2,500.00	3,650.00	0.00	0.00	3,650.00
730 - OFFICE EQUIP	3,638.00	0.00	3,638.00	3,477.76	0.00	160.24
790 - OTHER EQUIP	14,600.00	2,500.00	17,100.00	17,000.00	0.00	100.00
21 - RECREATION	2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
70 - EQUIPMENT	2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
790 - OTHER EQUIP	2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
22 - BUNGANUT	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
70 - EQUIPMENT	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
790 - OTHER EQUIP	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
195 - RSU # 57						
92 - RSU # 57	6,345,445.00	0.00	6,345,445.00	1,586,361.21	4,759,083.67	0.12
90 - OTHER	6,345,445.00	0.00	6,345,445.00	1,586,361.21	4,759,083.67	0.12
999 - MISC	6,345,445.00	0.00	6,345,445.00	1,586,361.21	4,759,083.67	0.12
197 - COUNTY						
97 - COUNTY	432,177.00	0.00	432,177.00	432,177.23	0.00	-0.23
90 - OTHER	432,177.00	0.00	432,177.00	432,177.23	0.00	-0.23

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
197 - COUNTY CONT'D						
999 - MISC	432,177.00	0.00	432,177.00	432,177.23	0.00	-0.23
199 - OVERLAY	15,000.00	0.00	15,000.00	5,561.01	0.00	9,438.99
99 - NOT SPECIFIE	15,000.00	0.00	15,000.00	5,561.01	0.00	9,438.99
90 - OTHER	15,000.00	0.00	15,000.00	5,561.01	0.00	9,438.99
999 - MISC	15,000.00	0.00	15,000.00	5,561.01	0.00	9,438.99
Final Totals	11,913,232.00	0.00	11,913,232.00	2,989,638.07	5,837,262.30	3,086,331.63

ITEM #6: (a.) Minutes

Town of Lyman Select Board Regular Meeting Minutes Monday August 18th, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Victoria Gavel, Amber Swett, David Alves, Joseph Wagner, KerryJo Sampson
Selectboard members absent:

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
No public comment
- b. *Mail • MMA Letter*
Ballot enclosed for Maine Municipal Association (MMA) Executive Committee. Vice President nominee is Anothy Ward, Casco Town Manager. Executive Committee Member nominees for three open seats are Phil Crowel, Auburn City Manager; Suzette Francis, Lubec Town Administrator, and Marc Leanard, Veazie Town Manager & Chief of Police. All nominations are uncontested and recommended by MMA for election.
Amber Swett – Motions to approve the Ballot enclosed as written.
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

ITEM #3 UNFINISHED BUSINESS

- a. *Franchise Agreement, Updates if any*
KerryJo Sampson – Recent email was sent in from Tony Vigue informing that Charter has acquired Cox Communications, however Cox does not currently have a footprint in Maine. There were also some added contacts for the Public Utilities Commission. KerryJo will look into an inquiry regarding if the attorney general's office responded to the request for investigation into Charter.
- b. *RFP – Bunganut Park Accommodation Improvement Project – Opened Bids 8/4/25, TBD*
Both bidders were contacted and asked if there was any warranty offered on the products. Lowery's did not respond but U-Line responded that there is a one-year warranty, and the recycled plastic material is tested for all types of weather and will hold up to extreme whether elements. The products will require assembly, however the Parks and Recs Committee has already informed the Board that they will help with the assembly of the picnic tables. Lowery's product has a higher cost. Total grant amount is \$22,701. There are 52 tables at Bunganut Park, many of which need to be replaced or maintained. With U-Lines bid the Town could purchase more tables which also have a umbrella hole. Adding umbrellas to the tables will help alleviate the lack of shade in that area.
KerryJo Sampson – Motions to award the Bid to U-Line with Option 4 (ADA Recycled Plastic Table)
David Alves – Seconds the Motion
KerryJo Sampson – Amends the motion to award the Bid to U-Line Option 4 (ADA Recycled Plastic Table) ordering 17 tables total with remaining grant funds leftover to cover cost of umbrellas.
David Alves – Seconds the Motion. Discussion to factor in added Shipping and Handling Costs
KerryJo Sampson – Amends the motion to award the Bid to U-Line, Option 4 (ADA Recycled Plastic Picnic Table) ordering 16 tables total with remaining grant funds leftover to cover cost of umbrellas.

**Town of Lyman
Select Board Regular Meeting Minutes
Monday August 18th, 2025 – Lyman Town Hall**

c. **Discussion– Kennebunk Pond Beach Gate Damages/Repairs – updates since last meeting.**

Total reimbursement from the Insurance Provider is \$7,825 with \$775 needed to cover the full amount of repairs which can come out of the Kennebunk Pond Miscellaneous Repairs (\$1,750 available funds) or Contingency (\$2,500 available funds). The New Facilities Director Position has been filled who may be able to help with attending to vandalism and other issues.

David Alves – Motions to table the item until September 15th meeting.

KerryJo Sampson – Seconds the motion. Motion passes: 5-0-0

d. **Discussion – Old Post Rd Abandonment Updates and Public Hearing Info**

Old Post Road is an abandoned road that the Town has not funded for a very long time. In the past some residents in the area requested the Board to formally abandon the road and retain a public easement for foot, vehicle and utility. A public hearing will need to be scheduled and can be held on October 20th to allow time to send out notices to abutters. After the Public Hearing, the Board can vote to abandon the road. The Town Attorney will be available to attend the meeting to help answer questions as well.

KerryJo Sampson – Motions to hold the Public Hearing on October 20th, 2025.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

e. **Review Approve Land Swap Quit Claim**

Quit claim deeds have been done to finalize the land swap for the Town Hall Expansion. We are currently waiting on the neighboring parcel owner to sign their quit claim and when both are signed then we will record them both at the registry of deeds.

Amber Swett – Motions to approve the Land Swap Quit Claim Deed

KerryJo Sampson – Seconds the motion. Motion passes: 5-0-0

f. **KerryJo Sampson – Discussion regarding Newsletter Distribution methods**

A survey polling for the Newsletter name suggestion has gone out and will be wrapped up on August 22nd. KerryJo has reached out to committees and local organizations for input in the first newsletter. The Town Manager has reached out to internal departments. KerryJo suggests having a general email address for newsletter correspondence and if the newsletter performs well maybe considering a sub-committee to take on the newsletter. The newsletter will be sent out via social media, email, and web posting as well as some printouts available at the Town Hall and the Library.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

a. **Fire Commission/ Fire Chief**

Victoria Gavel – Fire Commission met last Thursday. They reviewed the recommendation for getting a full-time hire. They also appointed a Deputy Chief and will be looking into getting the roof replaced for the Fire Station. There have been a lot of incidents more recently and appears to be an increase compared to prior years. Next Fire Commission meeting will be on September 4th at 5:15pm located at the Goodwins Mills Fire Department.

b. **Treasurer – Expense Report** – Reviewed in packet

c. **Town Clerk – Report** – Reviewed in packet.

d. **Town Manager – Report**

The MyRec program has been very user friendly and works well with the facility rentals. Revenues seem to have increased compared to prior years. We welcome two new employees to the Town Hall. Our Property Records Assistant and the Director of Facilities and Recreational Services. November General State Election is coming up; Location is to be determined. We budgeted this year to have GIS mapping services, however it will be more practical to wait to implement these services until after the changeover to Town Cloud. Recent TRIO updates have caused some software issues

Town of Lyman
Select Board Regular Meeting Minutes
Monday August 18th, 2025 – Lyman Town Hall

with property records and before we commit to taxes, we are working to ensure the issue is corrected. This may cause delay in the tax bills going out.

e. **ECO ME Rep – Proportional Shares**

Eco Maine has sent the annual proportional shares for landfills. The application submitted to amend the Transfer Station License for the food waste collection program has been accepted and will be reviewed by DEP.

ITEM #5 **NEW BUSINESS**

a. **Review/Approve Certificate of Settlement**

This is a formality to release obligation from the Tax Collector to collect the remaining FY2025 taxes of \$215,049.01 which will now go to the Treasurer for the lien process.

David Alves – Motions to approve the certificate of settlement

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

ITEM #6 **MINUTES**

a. **Review / Approve meeting minutes 08/04/2025**

David Alves – Motions to approve. Amber Swett – Seconds the motion. Motion passes: 5-0-0

ITEM #7 **SIGN WARRANTS**

a. **Payroll Warrant #9 in the amount of \$29,429.70**

Amber Swett – motions to approve. KerryJo Sampson seconds. Motion passes: 5-0-0

b. **Accounts Payable Warrant #8 (FY2026) in the amount of \$75,091.03**

Joseph Wagner – motions to approve. David Alves seconds. Motion passes: 5-0-0

Amber Swett- Municipal Solid Waste is \$19,057.63 and Recycling is \$1,479.85

EXECUTIVE SESSION

1 M.R.S.A §405 (A) Discussion regarding personnel matters

Amber Swett – motions to go into executive session per 1 M.R.S.A §405 (A) Discussion regarding personnel matters

David Alves – Seconds the motion. Motion passes: 5-0-0

KerryJo Sampson – motions to come out of executive session.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

Appointment – Age Friendly Ad Hoc Committee

Amber Swett – motions to appoint Joseph Wagner to the Age Friendly Ad Hoc Committee as a participating, non-voting member.

KerryJo – Seconds the motion. Motion passes: 5-0-0

ADJOURN

David Alves – Motions to adjourn. Amber Swett seconds. Motion passes: 5-0-0

**Town of Lyman
Select Board Regular Meeting Minutes
Monday August 18th, 2025 – Lyman Town Hall**

Victoria Gavel

Joseph Wagner

David Alves

KerryJo Sampson

Amber Swett

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Select Board Meeting dated August 18th, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
8:55 AM

Payroll Check Register

Pay Date: 09/03/2025

08/27/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,391.58	0.00	1,391.58	09/03/25	021 JANICE M AUGER
2	1,786.59	0.00	1,786.59	09/03/25	79 SUSAN J BELLEROSE
3	946.23	0.00	946.23	09/03/25	026 ERIN N CAMARENA
4	235.89	0.00	235.89	09/03/25	126 DAVID A CARLMAN
5	1,370.37	0.00	1,370.37	09/03/25	025 THOMAS M CROTEAU
6	2,836.32	0.00	2,836.32	09/03/25	028 LINDSAY GAGNE
7	1,998.46	0.00	1,998.46	09/03/25	016 LAURIE L GONSKA
8	244.08	0.00	244.08	09/03/25	117 PAUL HAKALA
9	651.86	0.00	651.86	09/03/25	091 ALEXANDRA J HEWITT
10	275.66	0.00	275.66	09/03/25	007 THOMAS M HOLLAND
11	2,232.35	0.00	2,232.35	09/03/25	015 JEANETTE E LEMAY
12	900.92	0.00	900.92	09/03/25	036 JULIE LEMIEUX
13	606.71	0.00	606.71	09/03/25	125 PAUL J MARTEL
14	6.12	0.00	6.12	09/03/25	041 RANDALL L MURRAY
15	694.39	0.00	694.39	09/03/25	19 BRIAN D. RACICOT
16	589.11	0.00	589.11	09/03/25	002 DAVID W RILEY
17	344.60	0.00	344.60	09/03/25	020 DAVID H SANTORA
18	1,945.53	0.00	1,945.53	09/03/25	037 REBEKAH S THOMPSON
19	358.80	0.00	358.80	09/03/25	118 PHILIP A WEYMOUTH
Total	19,415.57	0.00	19,415.57		
Direct Deposit Checks					
20	0.00	19,415.57	19,415.57	09/03/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	19,415.57	19,415.57		
Trust & Agency Checks					
21	0.00	6,945.91	6,945.91	09/03/25	T & A 1 I.R.S.
22	0.00	1,701.03	1,701.03	09/03/25	T & A 3 ICMA
23	0.00	1,287.19	1,287.19	09/03/25	T & A 2 MAINE REVENUE SERVICES
24	0.00	1,580.80	1,580.80	09/03/25	T & A 9 MPERS
25	0.00	261.70	261.70	09/03/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	11,776.63	11,776.63		
Summary					
Checks:	Regular	0.00	19		
	D / D	19,415.57	1		
	Employee	19,415.57			
	T & A	11,776.63	5		
	Voided		0		
	Total	31,192.20	25		

WARRANT: 10

Check	D / D	Check	Emolovee	Gross Pay
1	1,391.58	0.00	021 JANICE M AUGER	2,186.25
2	1,786.59	0.00	79 SUSAN J BELLEROSE	2,554.27
3	946.23	0.00	026 ERIN N CAMARENA	1,156.80
4	235.89	0.00	126 DAVID A CARLMAN	256.71
5	1,370.37	0.00	025 THOMAS M CROTEAU	2,060.50
6	2,836.32	0.00	028 LINDSAY GAGNE	4,123.58
7	1,998.46	0.00	016 LAURIE L GONSKA	3,129.81
8	244.08	0.00	117 PAUL HAKALA	320.04
9	651.86	0.00	091 ALEXANDRA J HEWITT	795.93
10	275.66	0.00	007 THOMAS M HOLLAND	306.38
11	2,232.35	0.00	015 JEANETTE E LEMAY	3,212.88
12	900.92	0.00	036 JULIE LEMIEUX	1,240.32
13	606.71	0.00	125 PAUL J MARTEL	746.80
14	6.12	0.00	041 RANDALL L MURRAY	62.30
15	694.39	0.00	19 BRIAN D. RACICOT	811.53
16	589.11	0.00	002 DAVID W RILEY	765.44
17	344.60	0.00	020 DAVID H SANTORA	375.03
18	1,945.53	0.00	037 REBEKAH S THOMPSON	3,071.77
19	358.80	0.00	118 PHILIP A WEYMOUTH	415.41
20	0.00	19,415.57	D / D 1 BIDDEFORD SAVINGS BANK	
21	0.00	6,945.91	T & A 1 I.R.S.	
22	0.00	1,701.03	T & A 3 ICMA	
23	0.00	1,287.19	T & A 2 MAINE REVENUE SERVICES	
24	0.00	1,580.80	T & A 9 MPERS	
25	0.00	261.70	T & A 10 TREASURER, STATE OF MAINE	
Total	19,415.57	31,192.20		27,591.75

Put into A/P **12,041.40**
Taken out of A/P **(11,776.63)**
Total Payroll **31,456.97**

Count
Checks 25

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE
IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH
NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
KERRYJO SAMPSON
AMBER SWETT
JOSEPH WAGNER

ITEM #7: (b.) AP Warrant

Lyman
10:59 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

08/27/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	11817	11,937.37	08/15/25	11	0569 SECRETARY OF STATE
P	11818	17,962.63	08/26/25	11	0569 SECRETARY OF STATE
R	11819	418.02	09/04/25	11	0218 AMAZON CAPITAL SERVICES
R	11820	2,710.00	09/04/25	11	0022 BEAN DATA
R	11821	1,271.00	09/04/25	11	1046 BOURQUE & CLEGG LLC
R	11822	48.91	09/04/25	11	0328 BUDGET DOCUMENT TECHNOLOGY
R	11823	4,877.16	09/04/25	11	0411 CONTRACTORS CHOICE LLC
R	11824	905.00	09/04/25	11	0133 DAVID W. RILEY
R	11825	42,966.00	09/04/25	11	0248 DAYTON SNOW FIGHTERS INC.
R	11826	17,000.00	09/04/25	11	0166 E.T.P ELECTRICIANS
R	11827	2,047.86	09/04/25	11	0500 ECOMAINE
R	11828	72,138.37	09/04/25	11	0233 GOODWINS MILLS FIRE & RESCUE
R	11829	1,175.00	09/04/25	11	0388 JACKSON'S TREE SERVICE
R	11830	500.00	09/04/25	11	0230 JESSICAS CLEANING SERVICE
R	11831	4,473.90	09/04/25	11	0311 KCB LANDSCAPING
R	11832	42.00	09/04/25	11	0290 KELLY, EILEEN
R	11833	716.00	09/04/25	11	0177 KYOCERA DOCUMENT SOLUTIONS NE INC
R	11834	9,003.29	09/04/25	11	0376 M M E H T
R	11835	110.00	09/04/25	11	0415 M M T C T A
R	11836	650.00	09/04/25	11	0288 MAINE REVENUE SERVICES
R	11837	60.00	09/04/25	11	0379 MAINE TOWN & CITY CLERKS ASSOC
R	11838	40.00	09/04/25	11	0312 MAINE WELFARE DIRECTORS ASSOCIATION
R	11839	218.26	09/04/25	11	1111 MARCEL DESROSIERS
R	11840	1,392.00	09/04/25	11	0034 MEMIC
R	11841	800.00	09/04/25	11	0343 PERRONE AND SONS STRIPING
R	11842	977.50	09/04/25	11	0256 POTTYS-R-US
R	11843	304.00	09/04/25	11	0502 REGISTRY OF DEEDS
R	11844	528,787.07	09/04/25	11	0419 RSU #57
R	11845	3,500.00	09/04/25	11	0332 RYAN CROTEAU
R	11846	9,700.00	09/04/25	11	0277 TINKER TOM EXCAVATOR
R	11847	81.06	09/04/25	11	0912 W. B. MASON COMPANY, INC.
R	11848	3,477.76	09/04/25	11	0985 WARRENS OFFICE SUPPLIES
P	55555	125.00	09/04/25	11	0391 LYMAN STORAGE LLC
P	99999	45.00	09/04/25	11	0095 CARDMEMBER SERVICE
P	99999	8.39	09/04/25	11	0095 CARDMEMBER SERVICE
P	99999	110.00	09/04/25	11	0095 CARDMEMBER SERVICE
Total		740,578.55			

Count	
Checks	36
Voids	0

A / P Warrant

Warrant 11

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00218 AMAZON CAPITAL SERVICES						
0105	11819	09	SUPPLIES		16F1-CW16-H43Q	
SUPPLIES			E 110-11-60-610		231.90	0.00
			SUPPLIES / SUPPLIES			
SUPPLIES			E 110-17-60-610		16.39	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					248.29	
0105	11819	09	SUPPLIES		1W6L-KKWV-QDQY	
SUPPLIES			E 110-11-60-610		140.76	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					140.76	
0105	11819	09	AMAZON - PHONE CASE		1FQN-K4V4-WQCP	
AMAZON - PHONE CASE			E 110-11-60-610		28.97	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					28.97	
Vendor Total-					418.02	
00022 BEAN DATA						
0105	11820	09	MONTHLY MGD SVS		2000	
MONTHLY MGD SVS			E 110-11-32-310		2,710.00	2,710.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					2,710.00	
01046 BOURQUE & CLEGG LLC						
0105	11821	09	SERVICES		47737	
SERVICES TH			E 181-11-33-320		315.00	0.00
			CONT PROF / PROF SERV LE			
SERVICES PLANNING			E 181-17-33-320		956.00	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					1,271.00	
00328 BUDGET DOCUMENT TECHNOLOGY						
0105	11822	09	LT06		IN580151	
LT06			E 110-11-32-310		48.91	0.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					48.91	
00095 CARDMEMBER SERVICE						
0105	99999	09	MAILCHIMP		MC23257215	
MAILCHIMP			E 110-11-32-310		45.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					45.00	
0105	99999	09	STAPLES		40227	
STAPLES			E 110-11-60-610		8.39	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					8.39	
0105	99999	09	CARDMEMBER		92836	
CARDMEMBER			E 102-11-20-280		110.00	0.00
			BENEFITS / TRAINING			
Invoice Total-					110.00	
Vendor Total-					163.39	
00411 CONTRACTORS CHOICE LLC						
0105	11823	09	CULVERTS		4444	

A / P Warrant

08/27/2025

Page 2

Warrant 11

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
CULVERTS			E 131-51-40-483		4,877.16	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Vendor Total-		4,877.16	
00133 DAVID W. RILEY						
0105	11824	09	SERVICES	2025-082		
P&R TRASH REMOVAL			E 145-21-31-330		125.00	0.00
			CTRCT SVS BL / WASTE SVS			
WASHOUTS BUNGANUT			E 141-22-40-410		400.00	0.00
			REPAIRS & MA / BLDGS & GROU			
P&R TRASH REMOVAL			E 145-23-31-330		125.00	0.00
			CTRCT SVS BL / WASTE SVS			
TRASH REMOVAL TH			E 145-11-31-330		35.00	0.00
			CTRCT SVS BL / WASTE SVS			
MOVE ITEMS			E 141-11-31-310		220.00	0.00
			CTRCT SVS BL / PROF SVS			
			Vendor Total-		905.00	
00248 DAYTON SNOW FIGHTERS INC.						
0105	11825	09	PLOWING	PLOWINGSEP25		
PLOWING			E 143-51-31-360		42,966.00	42,966.00
			CTRCT SVS BL / PLOW & SAND			
			Vendor Total-		42,966.00	
00166 E.T.P ELECTRICIANS						
0105	11826	09	GENERATOR	08/14/2025		
GENERATOR			E 191-11-70-790		17,000.00	0.00
			EQUIPMENT / OTHER EQUIP			
			Vendor Total-		17,000.00	
00500 ECOMAINE						
0105	11827	09	ECO MAINE	1255		
GREEN COMPOSTING BINS			E 555-84-37-399		2,047.86	0.00
			CONT OUT / CONT SVS OTH			
			Vendor Total-		2,047.86	
00233 GOODWINS MILLS FIRE & RESCUE						
0105	11828	09	APPROP FY 26	GMFRSEP25		
APPROP FY 26			E 186-91-37-391		72,138.37	72,138.37
			CONT OUT / GMFR PERSONN			
			Vendor Total-		72,138.37	
00388 JACKSON'S TREE SERVICE						
0105	11829	09	TREE REMOVAL	08/21/25		
TREE REMOVAL			E 131-51-40-483		1,175.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Vendor Total-		1,175.00	
00230 JESSICAS CLEANING SERVICE						
0105	11830	09	CLEANING SERVICES	99.2647		
TH CLEANING SERVICE			E 141-11-31-310		500.00	0.00
			CTRCT SVS BL / PROF SVS			
			Vendor Total-		500.00	
00311 KCB LANDSCAPING						
0105	11831	09	MOWING	KCBSEP25		

Lyman
10:59 AM

A / P Warrant

08/27/2025
Page 3

Warrant 11

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
MOWING			E 142-90-31-370		4,473.90	4,473.90
			CTRCT SVS BL / MOWING			
Vendor Total-					4,473.90	
00290 KELLY, EILEEN						
0105	11832	09	MILEAGE	05/2025		
MILEAGE			E 110-11-90-910		42.00	0.00
			OTHER / MILEAGE/TRAV			
Vendor Total-					42.00	
00177 KYOCERA DOCUMENT SOLUTIONS NE INC						
0105	11833	09	CONTRACT	55L2648055		
CONTRACT			E 110-11-32-310		716.00	0.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					716.00	
00391 LYMAN STORAGE LLC						
0105	55555	09	UNIT RENTAL	STORAGESEP25		
UNIT RENTAL			E 110-11-39-399		125.00	125.00
			CONT SVS OTH / OTHER			
Vendor Total-					125.00	
00376 M M E H T						
0105	11834	09	MHT.31171	SEPT25		
INSURANCE-EMPLOYEE			G 1-205-00		529.48	0.00
			BENFTS-EMPLE			
HEALTH			E 102-99-20-210		8,128.80	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		309.61	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		35.40	0.00
			BENEFITS / LIFE NO MED			
Vendor Total-					9,003.29	
00415 M M T C T A						
0105	11835	09	11790-0	1000493918		
TRAINING			E 102-11-20-280		110.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					110.00	
00288 MAINE REVENUE SERVICES						
0105	11836	09	IAAO COURSE 400	LAURIE GONSKA		
IAAO COURSE 400			E 102-11-20-280		650.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					650.00	
00379 MAINE TOWN & CITY CLERKS ASSOC						
0105	11837	09	11790-0	1000494056		
TITLE 21A			E 102-31-20-280		60.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					60.00	
00312 MAINE WELFARE DIRECTORS ASSOCIATION						
0105	11838	09	EILEEN KELLY - TRAINING	1000489658		
TRAINING			E 102-11-20-280		40.00	0.00
			BENEFITS / TRAINING			

Lyman
10:59 AM

A / P Warrant

08/27/2025
Page 4

Warrant 11

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					40.00	
01111 MARCEL DESROSIERS						
0105	11839	09	BULBS	08/13/25		
BULBS			E 110-17-60-610		218.26	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					218.26	
00034 MEMIC						
0105	11840	09	MEMIC	1810107099		
MEMIC			E 117-99-38-326		1,392.00	0.00
			CONT SVS INS / INS W.C.			
Vendor Total-					1,392.00	
00343 PERRONE AND SONS STRIPING						
0105	11841	09	STRIPING CROSSWALKS	08/20/25		
STRIPING CROSSWALKS			E 131-51-40-483		800.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					800.00	
00256 POTTYS-R-US						
0105	11842	09	PORTA-POTS			
KENNEBUNK POND			E 145-23-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
CHADBOURNE FIELD			E 145-21-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
BUNGANUT BALL FIELD			E 145-22-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
BUNGANUT TOWN PARK			E 145-22-35-331		347.50	0.00
			CTRCT SVS WA / PROF PORTA P			
Vendor Total-					977.50	
00502 REGISTRY OF DEEDS						
0105	11843	09	REGISTRY OF DEEDS	DISCHARGES		
DISCHARGES			E 110-11-39-399		304.00	0.00
			CONT SVS OTH / OTHER			
Vendor Total-					304.00	
00419 RSU #57						
0105	11844	09	APPROP FY 26	RSUSEP25		
APPROP FY 26			E 195-92-90-999		528,787.07	528,787.07
			OTHER / MISC			
Vendor Total-					528,787.07	
00332 RYAN CROTEAU						
0105	11845	09	CLARKSWOODS RD DITCHING	21		
CLARKSWOODS RD DITCHING			E 131-51-40-483		3,500.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					3,500.00	
00569 SECRETARY OF STATE						
0105	11817	09	31170	08/08-08/14		
31170			G 1-250-00		11,937.37	0.00
			MTR VEHICLE			
Invoice Total-					11,937.37	
0105	11818	09	31170	08/14-08/22		

A / P Warrant

Warrant 11

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
31170			G 1-250-00		17,962.63	0.00
			MTR VEHICLE			
			Invoice Total-		17,962.63	
			Vendor Total-		29,900.00	
00277 TINKER TOM EXCAVATOR						
0105	11846	09	CULVERT REPLACEMENT	76		
CULVERT REPLACEMENT			E 131-51-40-483		9,700.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Vendor Total-		9,700.00	
00912 W. B. MASON COMPANY, INC.						
0105	11847	09	SUPPLIES	256093231		
SUPPLIES			E 110-11-60-610		81.06	0.00
			SUPPLIES / SUPPLIES			
			Vendor Total-		81.06	
00985 WARRENS OFFICE SUPPLIES						
0105	11848	09	DESK	1693		
DESK			E 191-11-70-730		3,477.76	3,477.76
			EQUIPMENT / OFFICE EQUIP			
			Vendor Total-		3,477.76	
			Prepaid Total-		30,188.39	
			Current Total-		710,390.16	
			EFT Total-		0.00	
			Warrant Total-		740,578.55	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

KERRYJO SAMPSON

AMBER SWETT

JOSEPH WAGNER