

Town of Lyman
Select Board Regular Meeting Agenda
Monday July 7th 2025 – Lyman Town Hall

Welcome to the July 7th, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
- b. Mail •MDOT Letter •York County Sheriff Report

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Joe Wagner – Challenge Grant Updates, RFP Bunganut Park Accommodation Improvement Project

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Treasurer – Expense Report
- b. IT Committee – Discussion from last meeting, assigning tasks for the committee.

ITEM #5 **NEW BUSINESS**

- a. Appointment - Ordinance Review Committee (1) Applicants
- b. Appointment - Freedom of Access Officer
- c. Review/ Approve AARP ad hoc Committee Project Statement
- d. Review/ Approve Parks & Rec Committee Project Statement
- e. Review/ Approve Cemetery Committee Project Statement
- f. Victoria Gavel – Discussion on Select Board Priorities
- g. Review / Approve Planning Board resignation
- h. Discussion – RSU#57 School Board of Directors Vacancy
- i. Discussion – Kennebunk Pond Beach Gate Damages/Repairs

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 06/16/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant #56 in the amount of **\$28,741.73**
- b. Payroll Warrant #3 in the amount of **\$31,811.03**
- c. Accounts Payable Warrant #57 (FY2025) in the amount of **\$45,446.71**
- d. Accounts Payable Warrant #58 (FY2025) in the amount of **\$170,121.64**
- e. Accounts Payable Warrant #1 (FY2026) in the amount of **\$944,837.48**
- f. Accounts Payable Warrant #2 (FY2026) in the amount of **\$11,400.00**

EXECUTIVE SESSION

- 1 M.R.S.A §405 (A) Discussion regarding personnel matters

ADJOURN



ITEM #2: (b.) Mail

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

June 16, 2025

IN REPLY
PLEASE REFER TO:

LYMAN
WIN: 026282.00

Susan J. Bellerose
Lyman Town Clerk
11 So. Waterboro Road
Lyman, ME 04002

Dear Madam:

There is enclosed herewith for your records a copy of "Notice of Layout and Taking" of certain parcel(s) of land in Lyman owned by Lovejoy Builders, Inc., et al.

The above notice is for your records and need not be returned.

Sincerely,

Heath Cowan
Director
Property Office

Encls.

NOTICE OF LAYOUT AND TAKING

The State of Maine by its Department of Transportation does hereby give notice to all whom it may concern:

That the Department of Transportation in accordance with the authority of Title 23 M.R.S. Section 651, has determined that public exigency requires the altering, widening, changing the grade, changing the drainage, laying out and establishing of a portion of State Highway "8" (Route 111/Alfred Road) in the Town of Lyman, County of York.

That the Department of Transportation, in accordance with Title 23 M.R.S. Sections 701 and 651, hereby lays out the location of a portion of State Highway "8" (Route 111/Alfred Road) in the Town of Lyman.

That the Department of Transportation, in accordance with Title 23 M.R.S. Sections 651 and 151 to 159, has determined that public exigency requires the taking of all rights in land as hereinafter specified and described, and as shown on a Right of Way Map, State Highway "8" (Route 111/Alfred Road), Town of Lyman, Federal Aid Project No. 2628200, (W.I.N. 026282.00), dated February 2025, on file in the Office of the Department of Transportation, (D.O.T. File No. 16-559) and to be recorded in the Registry of Deeds of York County, a print of which is on file in the office of the County Commissioners of York County.

The Base Line of location of the portion of State Highway "8" (Route 111/Alfred Road) hereby laid out being described as follows:

Base Line Description

State Highway "8" (Route 111/Alfred Road) Base Line

Beginning at a point in the present traveled way of State Highway "8" (Route 111/Alfred Road), about 525 feet westerly of its intersection with Kennebunk Pond Road and designated as Sta. 13+00.00;

Thence easterly by a 26000.00 foot radius curve to the right, 161.21 feet to P.T. Sta. 14+61.21;

Thence N. 82°57'50.5" E., 367.67 feet to P.I. Sta. 18+28.88;

Thence N. 82°41'06.0" E., 671.12 feet to Sta. 25+00.00, at a point in the present traveled way of State Highway "8" (Route 111/Alfred Road).

State Aid Highway No. 2 (Kennebunk Pond Road) Base Line

Beginning on the State Highway "8" (Route 111/Alfred Road) Base Line at Sta. 18+25.17, which point equals Sta. 299+99.94 on the State Aid Highway No. 2 (Kennebunk Pond Road) Base Line;

Thence N. 13°03'37.1" W., 250.06 feet to Sta. 302+50.00, at a point in the present traveled way of State Aid Highway No. 2 (Kennebunk Pond Road).

Day Road (a/k/a Day's Mill Road) Base Line

Beginning on the State Highway "8" (Route 111/Alfred Road) Base Line at Sta. 18+34.70, which point equals Sta. 200+00.06 on the Day Road Base Line;

Thence S. 15°05'34.5" E., 22.94 feet to P.C. Sta. 200+23.00;

Thence southeasterly by a 400.00 foot radius curve to the left, 237.28 feet to P.T. Sta. 202+60.28, at a point in the present traveled way of Day Road.

DESCRIPTIONS OF EASEMENT AND/OR RIGHTS TAKING

The following described easement and/or rights in land are taken at the locations, in the manner, to the extent specified and as shown on the Right of Way Map hereinbefore mentioned:

SLOPES

The right to enter, clear, grub and/or construct, and maintain slopes of the highway, as long as they are necessary for highway purposes, on land outside of and adjoining the before-referenced highway boundary lines and within the limits defined by the "Slope Easement Limits" as shown on the beforementioned Right of Way Map, at the following locations:

Parcel	Apparent Owner	Location and Station
1	Lovejoy Builders, Inc.	Sta. 18+10 Rt. (S.H."8"/Route 111/Alfred Rd. B.L.) to Sta. 201+00 Rt. (Day Road B.L.)
4	Carol S. Belisle	Sta. 19+15 to Sta. 20+55 Lt.

SLOPES AND TOE OF SLOPE/BERM DITCH

The right to enter, clear, grub and/or construct, and maintain slopes and toe of slope/berm ditches and to flow water through and along said ditches as long as they are necessary for highway purposes, on land outside of and adjoining the before-referenced highway boundary lines and

within the limits defined by the "Slope Easement Limits" as shown on the beforementioned Right of Way Map, at the following locations:

Parcel/ Item	Apparent Owner	Location and Station
4	Carol S. Belisle	Sta. 18+85 Lt. (S.H."8"/Route 111/Alfred Rd. B.L.) to Sta. 301+50 Rt. (Kennebunk Pond Road B.L.)

DRAINAGE OUTLET EASEMENT (Water Only)

The perpetual right to flow water over and across land adjoining the before referenced highway in the direction specified, as shown on the above-referenced Right of Way Map, at the following locations:

Parcel	Apparent Owner	Location: Lt./Rt.	Direction of Flow
3	Joseph A. Wagner, Jr. Mary Jane Wagner	Sta. 18+99 Rt.	Southeasterly
4	Carol S. Belisle	Sta. 20+55 Lt.	Northeasterly

OUTLET DRAINAGE STRUCTURE EASEMENT

The perpetual right to enter upon land outside of and adjoining the boundary lines of the above referenced highways for all purposes necessary to install, construct, maintain, repair, remove and/or replace drainage structures, as shown on the above-referenced Right of Way Map, at the following locations:

Parcel Item	Apparent Owner	Location: Lt./Rt.	Direction of Flow
4	Carol S. Belisle	Sta. 18+64 Lt.	Northeasterly

SIGNAL SYSTEM EASEMENT

The perpetual right to enter upon land outside of and adjoining the boundary lines of the above-referenced highway for all purposes necessary to install, maintain, repair, remove and/or replace a traffic signal system to include poles, pole bases, guys, control boxes, aerial and underground wires or cables, guy wires, traffic loops and all other fixtures appurtenant to said system within the limits defined by the "Signal System Easement Limits" as shown on the above-referenced Right of Way Map, at the following locations:

Parcel	Apparent Owner	Location Lt./Rt.
1	Lovejoy Builders, Inc.	Sta. 17+85 to Sta. 18+10 Rt.
3	Joseph A. Wagner, Jr. Mary Jane Wagner	Sta. 200+80 Lt. (Day Road B.L.) to Sta. 18+95 Rt. (S.H."8"/Route 111/Alfred Rd. B.L.)
4	Carol S. Belisle	Sta. 18+70 to Sta. 18+90 Lt.

TEMPORARY CONSTRUCTION RIGHTS

The right, for the duration of the period of the Project construction as determined by the date of completion of construction according to the records of the Department of Transportation, to enter upon land outside of and adjoining the boundary lines of the above-referenced highway to perform the work as set forth below within the limits defined as "Temporary Construction Limits" as shown on the above-referenced Right of Way Map.

Said right may include, but is not limited to, necessary excavating, placing of fill material, curbing, loaming, seeding, paving, installation of structures, removal of trees, shrubs, bushes and other growth, selective cutting, trimming, and other necessary incidental work in grading said adjoining land, in addition to the temporary placement of utility poles, overhead wires, guys, and all related fixtures in order to allow for project construction in accordance with all governing regulations and other requirements of law.

Parcel	Apparent Owner	Location and Station
1	Lovejoy Builders, Inc.	Sta. 14+20 to Sta. 14+90 Rt. Sta. 16+55 to Sta. 17+85 Rt.
2	Maine Homestead Holdings LLC	Sta. 14+65 to Sta. 17+83 Lt.
3	Joseph A. Wagner, Jr. Mary Jane Wagner	Sta. 201+10 Lt. (Day Road B.L.) to Sta. 20+20 Rt. (S.H."8"/Route 111/Alfred Rd. B.L.)
4	Carol S. Belisle	Sta. 18+90 to Sta. 23+65 Lt. Sta. 301+20 to Sta. 301+90 Rt. (Kennebunk Pond Road B.L.)

INFORMATIVE SUMMARY

The following is a list summarizing the parcel or item numbers, names of apparent owners of record of land and rights involved, estimated areas, and rights affected, within and adjacent to the before-referenced highway boundaries, as shown on the beforementioned Right of Way Map:

Parcel No.	Apparent Owner	Area	Slopes	Drainage	Temp. Const. Rights	Other Rights & Bldgs.
1	Lovejoy Builders, Inc.	None	Yes	None	Yes	Signal System Easement
2	Maine Homestead Holdings LLC	None	None	None	Yes	None
3	Joseph A. Wagner, Jr. Mary Jane Wagner	None	None	Yes	Yes	Signal System Easement
4	Carol S. Belisle	None	Yes	Yes	Yes	Signal System Easement

LYMAN
2628200
WIN: 026282.00

The Department of Transportation directs that this Notice of Layout and Taking be recorded in the Registry of Deeds of York County and filed with the Town Clerk of the Town of Lyman and with the County Commissioners of York County and published in the "Portland Press Herald" a newspaper of general circulation in the County where said highway is located, and also directs that a copy of the Right-of-Way Map be filed with the County Commissioners of said County and also that Notice be sent by Certified Mail to any Owners and Mortgagees of Record.

Dated at Augusta, Maine

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

May 21, 2025
Date

Bruce A. Van Note
Bruce A. Van Note, Commissioner

STATE OF MAINE
COUNTY OF KENNEBEC

Date May 21, 2025

Personally appeared the above named Bruce A. Van Note, Commissioner, Department of Transportation, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of the State of Maine.

Before me,

Tasha R Vye

Notary Public

Print Name: Tasha R Vye

My Commission Expires: 12/04/2026

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	2	2	< 1	0	0
Administrative	36	0	36	10.4	0.12	76.10
ALARM, BURGLAR - 2 man call	0	9	9	2.6	15.05	3.30
Announcement	0	4	4	1.2	0	0
ASSAULT - past	1	0	1	< 1	0	2.33
ASSIST CITIZEN	2	10	12	3.5	12.38	24.73
Assist Other Agency - Other	2	1	3	< 1	13.33	31.61
Assist Other Agency - Police	0	6	6	1.7	20.70	14.69
ATV Complaint	0	1	1	< 1	29.10	4.68
M/V COMPLAINT - DTE, OUI, ATV	1	10	11	3.2	10.24	8.60
BUILDING/AREA CHECK	5	0	5	1.4	0	0.08
COMMUNITY POLICE CONTACT	2	0	2	< 1	0	24.80
COMPLAINT	0	3	3	< 1	0	6.48
DISTURBANCE - 2 man call	0	2	2	< 1	9.67	25.07
DISABLED MV	3	1	4	1.2	29.33	23.73
DOMESTIC DISTURBANCE - 2 man	0	2	2	< 1	9.92	100.64
DRUG INCIDENTS	1	0	1	< 1	0	2.30
EMD IN PROGRESS	0	1	1	< 1	0	0
LINE / TREE DOWN	0	1	1	< 1	22.72	13.60
MUTUAL AID - FIRE	0	2	2	< 1	24.65	34.05
MUTUAL AID - EMS	0	3	3	< 1	15.57	16.22
VEHICLE CRASH - HIGH MECHANISM	0	1	1	< 1	6.53	32.35
VEHICLE CRASH - FIRE / EMS	0	3	3	< 1	9.38	35.27
FINGERPRINTS	0	1	1	< 1	0	0
FOOT PATROL	1	0	1	< 1	0	48.37
FOLLOW-UP INVESTIGATION	5	8	13	3.8	34.73	49.73
9-1-1 HANG UP	0	2	2	< 1	0	0
INTEL	0	4	4	1.2	17.82	10.34
LARCENY /FORGERY/ FRAUD	0	4	4	1.2	37.34	16.80
MESSAGE DELIVERY	0	1	1	< 1	22.27	0.12
Mental Health Call	0	1	1	< 1	0	0
9-1-1 MISDIAL	0	5	5	1.4	0	0
M/V ACCIDENT - PROPERTY DAMAGE	0	5	5	1.4	16.28	28.89
MOTOR VEHICLE STOP	43	0	43	12.5	0.05	14.83
OPEN LINE	0	2	2	< 1	9.23	8.58
CRUISER INSPECTION	99	0	99	28.7	0	6.89
PAPER WORK	1	0	1	< 1	0	6.88
PROPERTY RELEASE	1	0	1	< 1	0	21.75
SERVE RESTRAINING ORDER	0	9	9	2.6	17.04	20.75
Road Hazard - NO PAGE	0	1	1	< 1	26.45	15.92
Phone/Mail/Computer Fraud	0	2	2	< 1	0	0
SUSPICIOUS ACTIVITY	0	4	4	1.2	4.57	37.18
SEX OFFENDER REGISTER/VERIFICA	8	0	8	2.3	0	1.17
TERRORIZING/THREATENING	0	1	1	< 1	0	0
Trespassing	1	1	2	< 1	6.41	51.21
VANDALISM	1	1	2	< 1	7.78	10.11
Violation Condition of Release	1	0	1	< 1	0	16.25
VIN Verification	0	1	1	< 1	21.82	9.67
SERVE WARRANT	3	3	6	1.7	8.01	20.03
WELFARE CHECK	0	1	1	< 1	26.20	5.02
WELFARE CHECK - CHILD	0	1	1	< 1	3.58	5.55
Call Transfer to another PSAP	0	4	4	1.2	0	0
YSO Overtime page	0	4	4	1.2	0	0
TOTAL	217	128	345	100	15.31	22.49

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ABANDONED MV	0	2	2	< 1	23.03	22.58
ANIMAL COMPLAINT	1	7	8	3.8	6.86	7.38
ALARM, BURGLAR - 2 man call	0	14	14	6.6	10.54	2.76
ASSIST CITIZEN	0	8	8	3.8	55.02	4.42
Assist Other Agency - Other	0	1	1	< 1	7.98	63.43
Assist Other Agency - Police	1	4	5	2.4	30.49	9.46
M/V COMPLAINT - DTE, OUI, ATV	0	17	17	8.0	29.84	9.76
BURGLARY FROM A MOTOR VEHICLE	0	1	1	< 1	0	0
BUILDING/AREA CHECK	4	0	4	1.9	0	0.58
CIVIL COMPLAINT	0	3	3	1.4	4.23	0.03
COMMUNITY POLICE CONTACT	2	0	2	< 1	0	11.54
COMPLAINT	0	3	3	1.4	10.58	33.25
DHHS CALL/REFERRAL	0	1	1	< 1	19.85	29.23
DISTURBANCE - 2 man call	0	2	2	< 1	14.03	14.13
DISABLED MV	1	2	3	1.4	0	7.62
DOMESTIC DISTURBANCE - 2 man	0	1	1	< 1	16.51	26.49
DRUG INCIDENTS	0	1	1	< 1	0	4.68
VEHICLE CRASH - FIRE / EMS	0	3	3	1.4	10.31	54.06
FOLLOW-UP INVESTIGATION	4	4	8	3.8	0.03	13.60
9-1-1 HANG UP	0	5	5	2.4	16.52	17.66
HARASSMENT	0	1	1	< 1	0	0
INTEL	0	3	3	1.4	12.23	0.06
LARCENY /FORGERY/ FRAUD	0	3	3	1.4	12.25	23.61
Mental Health Call	0	3	3	1.4	14.77	12.49
9-1-1 MISDIAL	0	2	2	< 1	18.13	1.58
MISSING PERSON - NOT RUNAWAY	0	2	2	< 1	14.62	8.51
M/V ACCIDENT - PROPERTY DAMAGE	0	5	5	2.4	17.36	27.17
MOTOR VEHICLE STOP	54	0	54	25.5	0.02	8.54
OPEN LINE	0	4	4	1.9	7.94	10.08
Paraphernalia/Sharps/Drugs	0	1	1	< 1	0	0
Pedestrian Check	0	1	1	< 1	0	0
PAPER WORK	3	0	3	1.4	0.12	14.32
FOUND/LOST PROPERTY	1	2	3	1.4	7.30	3.33
PROWLER - 2 UNIT RESPONSE	0	1	1	< 1	40.37	5.73
REPOSSESSION INFO	0	1	1	< 1	0	0
SERVE RESTRAINING ORDER	1	2	3	1.4	15.65	5.33
Road Hazard - NO PAGE	0	1	1	< 1	0	45.18
Phone/Mail/Computer Fraud	0	1	1	< 1	0	0
ON DUTY SCHOOL RESOURCE	1	0	1	< 1	0	32.32
STOLEN VEH	0	1	1	< 1	3.30	29.35
SUSPICIOUS ACTIVITY	0	8	8	3.8	14.01	20.27
Trespassing	1	1	2	< 1	0	3.67
VANDALISM	0	1	1	< 1	15.35	26.17
VIN Verification	0	2	2	< 1	6.58	33.08
SERVE WARRANT	1	0	1	< 1	0	8.98
WELFARE CHECK	2	6	8	3.8	8.70	15.11
WELFARE CHECK - CHILD	0	1	1	< 1	16.53	30.57
Call Transfer to another PSAP	0	3	3	1.4	0	0
TOTAL	77	135	212	100	14.72	12.63

ITEM #3: (b.)

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002
Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

BUNGANUT PARK ACCOMMODATION IMPROVEMENT PROJECT

PROJECT TITLE: Bunganut Park Accommodation Improvement Project

PROPOSAL DUE DATE: August 4th, 2025 by 1:00pm

Sealed bids will be opened on **August 4th, 2025 during the Select Board meeting.**

PERIOD OF PERFORMANCE: Delivery of items must be completed by October 1st, 2025

CONTENTS OF THIS RFP:

1. Introduction
2. Scope of Work
3. Conditions & Instructions to Bidders
4. Pricing
5. Submission of Proposals
6. Bid Proposal Form

1. INTRODUCTION

The Town of Lyman is requesting proposals from qualified Contractors to provide wheelchair accessible composite material picnic tables and for placement at Bunganut Park, located at 224 Brock Road, Lyman, Maine 04002

The intention of this RFP is to solicit responses and formal proposals and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

Please submit your proposal in a sealed envelope to the Town of Lyman by August 4th, 2025 by 1:00pm EST.

Proposals must be addressed to:

Town of Lyman, Select Board
RFP: Bunganut Park Accommodation Improvement Project
11 South Waterboro Rd
Lyman, ME 04002

Please mark sealed proposals plainly "**RFP: Bunganut Park Accommodation Improvement Project**". **Proposals will be opened publicly during the Select Boards regular meeting on August 4th, 2025.** The Town will not except late bids. Questions regarding this request for proposal should be directed to:

townmanager@lyman-me.gov

Tel. (207)-247-0642

11 South Waterboro Rd
Lyman, ME 04002

2. SCOPE OF WORK

The Town of Lyman received funding from the Lifelong Maine Community Connections Grant program, which awards funding for small projects that make public spaces more welcoming and accessible for Maine's age friendly communities. This project must be fully completed by December 15, 2025. The goal of the Bunganut Park Accommodation Improvement project is to provide wheelchair accessible tables to augment seating and replace existing seating that is beyond repair.

- **Site location for delivery of items:** 224 Brock Rd Lyman, ME 04002 (Bunganut Park)
- **The specific items requested are:** Composite material wheelchair accessible picnic tables
- **Quantity:** 9
- **Items are to be delivered by:** October 1, 2025. Contractor shall supply and deliver all materials
- **Other:** Vendor is to specify assembly requirements, if any, approximate size of tables, color options available; grey is preferred, and any other services or labor required.
- Contractor must provide proof of insurance coverage including a certificate naming the Town of Lyman as additionally insured and must agree to terms and conditions as outlined in the Towns Contractor/Subcontractor Agreement.

3. CONDITIONS & INSTRUCTIONS TO BIDDERS

- Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
- Proposals must include separate line-item costs for any or all the items outlined on the proposal form.
- Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening. Request for withdrawn must be submitted in writing.
- Proposals will be opened publicly. Bidders or representatives may be present at opening.
- Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
- Please state **"RFP: Bunganut Park Accommodation Improvement Project"** on submitted, sealed envelope.
- The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.
- The Select Board will review sealed bids in an open public meeting and may, at the boards' discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the "best interest" of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.
- **RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.
- If awarded the contractor will enter into a Contractor/Subcontractor agreement with the Town on which the agreement and terms shall be provided by the Town.
- If awarded, the Contractor will furnish the Town with a certificate(s) of insurance executed by a duly

authorized representative of each insurer, showing compliance with the insurance requirements set forth below. The Contractor shall, at its own expense, obtain and keep in force insurance coverage during the full term of the contract. Upon the Town's acceptance of the Contractor's proposal, a Certificate of Insurance shall be provided to the Town by the Contractor or the Contractor's insurance company before any work is performed. The Contractor's policies shall name the Town of Lyman as an additional insured.

- **Liability Insurance (Or Commercial Liability):** Contractor shall maintain general liability with a limit of not less than One Million Dollars (\$1,000,000), combined single limit.
- **Automobile Liability Insurance:** Contractor shall maintain automobile liability insurance with a limit not less than One Million Dollars (\$1,000,000) combined single limit.
- **Workers' Compensation:** Contractor will maintain workers' compensation in amounts required by Maine law and Employer's Liability Insurance, as necessary, as required by Maine law. If in the event the contractor is not required to carry workers' compensation according to Maine law, then the contractor must provide the Town with an approved Independent Contractors Status from the State of Maine.

4. PRICING

Proposals will clearly state and explain all costs associated with the services provided. The Town of Lyman will not make any advance payments. Invoices for services performed shall be submitted once the work is completed. The Town will pay the contractor on the next available accounts payable warrant provided all required documents per RFP are received.

There is no expressed or implied obligation on the part of the Town of Lyman to reimburse bidders for any expenses incurred in preparing or presenting proposals in response to this request.

The Town of Lyman is tax exempt and will provide an exemption certificate to the bidding vendor awarded.

5. SUBMISSION OF PROPOSALS

All proposals must be submitted in sealed envelopes, addressed to the Town of Lyman, Select Board and plainly marked "**RFP: Bunganut Park Accommodation Improvement Project**"

Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for opening bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any unsolicited person or firm.

The Town Manager will serve as the single point of contact for this request. All official communication between the bidder and the Town upon release of this RFP shall be with the Town Manager. Any other communication will be considered unofficial and non-binding on the Town. However, bidders are encouraged to inquire about the scope of work, if necessary, to help submit an accurate bid.

Lindsay Gagne
Town Manager
11 South Waterboro Rd Lyman, ME 04002
Tel. (207)-247-0642
email: Townmanager@lyman-me.gov

This RFP does not obligate the Town of Lyman to contract for services specified herein.

6. BID PROPOSAL FORM

Due: **August 4th, 2025 by 1:00pm EST.**

To: Town of Lyman, Select Board
RFP: Bunganut Park Accommodation Improvement Project
11 South Waterboro Rd
Lyman, ME 04002

Contractor must provide individual cost per item

***Include description; Materials type, approximate size, color options available (grey is preferred)

*** Include any additional services, labor, delivery, assembly, etc.

***Specify if assembly is provided by the vendor or not provided.

***Town of Lyman is tax exempt, and will provide an exemption certificate to the bidding vendor awarded.

List Description of Units: Include Type of materials, approximate size and/or seating capacity, color options available (grey is preferred), and any other descriptions

Cost per unit \$_____ **Quantity – 9 tables**

A. Cost per unit x 9 units \$_____

B. Assembly Cost: \$_____

C. Shipping/Delivery fees \$_____

D. Other (labor, services, etc.) \$_____ List other:_____

TOTAL AMOUNT \$_____

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company _____

Signature _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____

Expense Summary Report

FUND: 1

ALL Months

ITEM #4: (a.) Expense Report

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	887,511.00	0.00	887,511.00	27,516.10	0.00	859,994.90
11 - TOWN HALL	540,222.00	0.00	540,222.00	18,043.40	0.00	522,178.60
10 - SALARIES	540,222.00	0.00	540,222.00	18,043.40	0.00	522,178.60
101 - TOWN MGR	107,213.00	0.00	107,213.00	4,123.58	0.00	103,089.42
103 - HR & FINANCE	83,535.00	0.00	83,535.00	3,212.88	0.00	80,322.12
105 - TOWN CLERK/T	91,772.00	0.00	91,772.00	2,554.27	0.00	89,217.73
106 - ADMIN CLERK	88,172.00	0.00	88,172.00	3,343.06	0.00	84,828.94
115 - ASSESSOR	81,375.00	0.00	81,375.00	3,129.81	0.00	78,245.19
117 - ASSESSING AS	20,155.00	0.00	20,155.00	0.00	0.00	20,155.00
120 - BLDGS & GROU	68,000.00	0.00	68,000.00	0.00	0.00	68,000.00
143 - ELECTRICIAN	0.00	0.00	0.00	1,679.80	0.00	-1,679.80
13 - ELECTIONS	4,822.00	0.00	4,822.00	0.00	0.00	4,822.00
10 - SALARIES	4,822.00	0.00	4,822.00	0.00	0.00	4,822.00
182 - BALLOT CLERK	4,472.00	0.00	4,472.00	0.00	0.00	4,472.00
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	114,249.00	0.00	114,249.00	4,064.04	0.00	110,184.96
10 - SALARIES	114,249.00	0.00	114,249.00	4,064.04	0.00	110,184.96
141 - CEO	75,657.00	0.00	75,657.00	2,759.12	0.00	72,897.88
142 - CEO CLERK	33,592.00	0.00	33,592.00	1,304.92	0.00	32,287.08
147 - PB	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
18 - APPEALS BD	350.00	0.00	350.00	0.00	0.00	350.00
10 - SALARIES	350.00	0.00	350.00	0.00	0.00	350.00
148 - APPEALS BOAR	350.00	0.00	350.00	0.00	0.00	350.00
21 - RECREATION	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
10 - SALARIES	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
127 - REC DIRECT	4,230.00	0.00	4,230.00	0.00	0.00	4,230.00
31 - TRANSFER STA	139,382.00	0.00	139,382.00	3,354.43	0.00	136,027.57
10 - SALARIES	139,382.00	0.00	139,382.00	3,354.43	0.00	136,027.57
131 - TRF STATION	139,382.00	0.00	139,382.00	3,354.43	0.00	136,027.57
51 - ROADS	45,444.00	0.00	45,444.00	1,747.85	0.00	43,696.15
10 - SALARIES	45,444.00	0.00	45,444.00	1,747.85	0.00	43,696.15
151 - RD COMM	45,444.00	0.00	45,444.00	1,747.85	0.00	43,696.15
71 - GA	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
10 - SALARIES	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
171 - GA DIRECT	3,626.00	0.00	3,626.00	0.00	0.00	3,626.00
72 - ACO	7,966.00	0.00	7,966.00	306.38	0.00	7,659.62
10 - SALARIES	7,966.00	0.00	7,966.00	306.38	0.00	7,659.62

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND	
	ORIGINAL	ADJUSTMENT	NET	NET	NET	NET	NET	NET	ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D										
175 - ACO	7,966.00	0.00	7,966.00	306.38	0.00	7,659.62				
99 - NOT SPECIFIC	27,220.00	0.00	27,220.00	0.00	0.00	27,220.00				
10 - SALARIES	27,220.00	0.00	27,220.00	0.00	0.00	27,220.00				
179 - HEALTH OFFIC	1,553.00	0.00	1,553.00	0.00	0.00	1,553.00				
180 - BUDGET COMM	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00				
191 - EXTRA TIME	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00				
194 - COMP ABS	1,267.00	0.00	1,267.00	0.00	0.00	1,267.00				
196 - INCENTIVE PA	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00				
199 - SELECT BOARD	19,400.00	0.00	19,400.00	0.00	0.00	19,400.00				
102 - BENEFITS										
205 - BENEFITS	295,897.00	0.00	295,897.00	13,227.82	0.00	282,669.18				
11 - TOWN HALL	10,495.00	0.00	10,495.00	211.89	0.00	10,283.11				
20 - BENEFITS	10,495.00	0.00	10,495.00	211.89	0.00	10,283.11				
280 - TRAINING	8,590.00	0.00	8,590.00	0.00	0.00	8,590.00				
290 - MEMB & DUES	1,905.00	0.00	1,905.00	211.89	0.00	1,693.11				
13 - ELECTIONS	540.00	0.00	540.00	0.00	0.00	540.00				
20 - BENEFITS	540.00	0.00	540.00	0.00	0.00	540.00				
280 - TRAINING	540.00	0.00	540.00	0.00	0.00	540.00				
17 - BUILDINGS CO	1,460.00	0.00	1,460.00	0.00	0.00	1,460.00				
20 - BENEFITS	1,460.00	0.00	1,460.00	0.00	0.00	1,460.00				
280 - TRAINING	1,420.00	0.00	1,420.00	0.00	0.00	1,420.00				
290 - MEMB & DUES	40.00	0.00	40.00	0.00	0.00	40.00				
31 - TRANFER STAT	300.00	0.00	300.00	0.00	0.00	300.00				
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00				
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00				
99 - NOT SPECIFIC	283,102.00	0.00	283,102.00	13,015.93	0.00	270,086.07				
20 - BENEFITS	283,102.00	0.00	283,102.00	13,015.93	0.00	270,086.07				
201 - FICA	67,895.00	0.00	67,895.00	2,177.81	0.00	65,717.19				
205 - PFML	4,438.00	0.00	4,438.00	137.37	0.00	4,300.63				
210 - HEALTH	144,691.00	0.00	144,691.00	8,754.10	0.00	135,936.90				
211 - DENTAL	5,852.00	0.00	5,852.00	309.61	0.00	5,542.39				
214 - LIFE NO MED	380.00	0.00	380.00	33.90	0.00	346.10				
230 - 457B ER MATC	21,594.00	0.00	21,594.00	668.41	0.00	20,925.59				
231 - MPERS ER	38,252.00	0.00	38,252.00	934.73	0.00	37,317.27				
110 - GEN ADMIN										
205 - BENEFITS	163,544.00	0.00	163,544.00	5,831.00	33,947.50	123,765.50				

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
11 - TOWN HALL	149,629.00	0.00	149,629.00	5,831.00	33,895.00	109,903.00
32 - CTRCT SVS EQ	74,412.00	0.00	74,412.00	5,210.00	32,520.00	36,682.00
310 - PROF SVS	74,412.00	0.00	74,412.00	5,210.00	32,520.00	36,682.00
39 - CONT SVS OTH	12,330.00	0.00	12,330.00	125.00	1,375.00	10,830.00
315 - MEMB & DUES	7,600.00	0.00	7,600.00	0.00	0.00	7,600.00
399 - OTHER	4,730.00	0.00	4,730.00	125.00	1,375.00	3,230.00
50 - UTILITIES	8,720.00	0.00	8,720.00	496.00	0.00	8,224.00
580 - COMM	8,720.00	0.00	8,720.00	496.00	0.00	8,224.00
60 - SUPPLIES	19,757.00	0.00	19,757.00	0.00	0.00	19,757.00
610 - SUPPLIES	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
650 - POSTAGE	7,757.00	0.00	7,757.00	0.00	0.00	7,757.00
80 - ADVER, PRINT	18,450.00	0.00	18,450.00	0.00	0.00	18,450.00
810 - ADVERTISE	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
830 - FORMS	8,350.00	0.00	8,350.00	0.00	0.00	8,350.00
850 - TOWN REPORT	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
860 - TAX BILLS	4,600.00	0.00	4,600.00	0.00	0.00	4,600.00
90 - OTHER	15,960.00	0.00	15,960.00	0.00	0.00	15,960.00
910 - MILEAGE/TRAV	14,960.00	0.00	14,960.00	0.00	0.00	14,960.00
915 - EE RECONIT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
17 - BLDGS & CODE	9,415.00	0.00	9,415.00	0.00	52.50	9,362.50
39 - CONT SVS OTH	2,165.00	0.00	2,165.00	0.00	0.00	2,165.00
315 - MEMB & DUES	1,985.00	0.00	1,985.00	0.00	0.00	1,985.00
399 - OTHER	180.00	0.00	180.00	0.00	0.00	180.00
60 - SUPPLIES	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
610 - SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
650 - POSTAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
80 - ADVER, PRINT	850.00	0.00	850.00	0.00	52.50	797.50
810 - ADVERTISE	850.00	0.00	850.00	0.00	52.50	797.50
90 - OTHER	5,200.00	0.00	5,200.00	0.00	0.00	5,200.00
910 - MILEAGE/TRAV	5,200.00	0.00	5,200.00	0.00	0.00	5,200.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
90 - OTHER	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
999 - MISC	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
115 - ELECTIONS	11,350.00	0.00	11,350.00	0.00	0.00	11,350.00
13 - ELECTIONS	11,350.00	0.00	11,350.00	0.00	0.00	11,350.00
39 - CONT SVS OTH	7,800.00	0.00	7,800.00	0.00	0.00	7,800.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET	BUDGET	BUDGET ADJUSTMENT	BUDGET	YTD	OUTSTAND	UNEXPENDED
	ORIGINAL	NET		NET	ENCUM	BALANCE	
115 - ELECTIONS CONT'D							
399 - OTHER	7,800.00	0.00	7,800.00	0.00	0.00	7,800.00	
60 - SUPPLIES	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00	
610 - SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
650 - POSTAGE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	
80 - ADVER, PRINT	400.00	0.00	400.00	0.00	0.00	400.00	
810 - ADVERTISE	400.00	0.00	400.00	0.00	0.00	400.00	
90 - OTHER	950.00	0.00	950.00	0.00	0.00	950.00	
910 - MILEAGE/TRAV	950.00	0.00	950.00	0.00	0.00	950.00	
117 - GEN ADMIN IN							
	31,222.00	0.00	31,222.00	17,968.00	0.00	13,254.00	
99 - NOT SPECIFIC	31,222.00	0.00	31,222.00	17,968.00	0.00	13,254.00	
38 - CONT SVS INS	31,222.00	0.00	31,222.00	17,968.00	0.00	13,254.00	
325 - INS PROP & C	18,564.00	0.00	18,564.00	17,968.00	0.00	596.00	
326 - INS W.C.	11,708.00	0.00	11,708.00	0.00	0.00	11,708.00	
327 - INS UNEMPLOY	850.00	0.00	850.00	0.00	0.00	850.00	
328 - INS VOLUNTEE	100.00	0.00	100.00	0.00	0.00	100.00	
119 - CONTINGENCY							
	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	
11 - TOWN HALL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	
90 - OTHER	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	
999 - MISC	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	
125 - ACO							
	8,607.00	0.00	8,607.00	6,606.50	0.00	2,000.50	
72 - ACO	8,607.00	0.00	8,607.00	6,606.50	0.00	2,000.50	
39 - CONT SVS OTH	7,107.00	0.00	7,107.00	6,606.50	0.00	500.50	
381 - ACO	7,107.00	0.00	7,107.00	6,606.50	0.00	500.50	
90 - OTHER	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	
910 - MILEAGE/TRAV	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	
128 - HHS G/A							
	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	
71 - GA	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	
39 - CONT SVS OTH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	
310 - PROF SVS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	
60 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00	
610 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00	
90 - OTHER	350.00	0.00	350.00	0.00	0.00	350.00	

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND UNEXPENDED	
	ORIGINAL	ADJUSTMENT	NET		NET		NET		ENCUM	BALANCE
128 - HHS G/A CONT'D										
910 - MILEAGE/TRAV	350.00	0.00	350.00		0.00		0.00		0.00	350.00
129 - HHS SOCIAL S										
75 - SOCIAL SERV	1,131.00	0.00	1,131.00		1,131.00		0.00		0.00	0.00
91 - OTHER SOC SV	1,131.00	0.00	1,131.00		1,131.00		0.00		0.00	0.00
999 - OTHER	1,131.00	0.00	1,131.00		1,131.00		0.00		0.00	0.00
131 - ROADS										
51 - ROADS	855,440.00	0.00	855,440.00		0.00		0.00		0.00	855,440.00
33 - CONT PROF	1,000.00	0.00	1,000.00		0.00		0.00		0.00	1,000.00
310 - PROF SERV	1,000.00	0.00	1,000.00		0.00		0.00		0.00	1,000.00
40 - REPAIRS & MA	854,440.00	0.00	854,440.00		0.00		0.00		0.00	854,440.00
482 - RDS/RESURFA	670,940.00	0.00	670,940.00		0.00		0.00		0.00	670,940.00
483 - RDS/REPAIRS	183,500.00	0.00	183,500.00		0.00		0.00		0.00	183,500.00
141 - B&G CARE & M										
11 - TOWN HALL	30,500.00	0.00	30,500.00		942.00		0.00		0.00	29,558.00
31 - CTRCT SVS BL	15,620.00	0.00	15,620.00		942.00		0.00		0.00	14,678.00
310 - PROF SVS	11,895.00	0.00	11,895.00		942.00		0.00		0.00	10,953.00
40 - REPAIRS & MA	3,725.00	0.00	3,725.00		0.00		0.00		0.00	3,725.00
410 - BLDGS & GROU	3,725.00	0.00	3,725.00		0.00		0.00		0.00	3,725.00
21 - RECREATION	2,850.00	0.00	2,850.00		0.00		0.00		0.00	2,850.00
31 - CTRCT SVS BL	1,350.00	0.00	1,350.00		0.00		0.00		0.00	1,350.00
310 - PROF SVS	1,350.00	0.00	1,350.00		0.00		0.00		0.00	1,350.00
40 - REPAIRS & MA	1,500.00	0.00	1,500.00		0.00		0.00		0.00	1,500.00
410 - BLDGS & GROU	1,500.00	0.00	1,500.00		0.00		0.00		0.00	1,500.00
22 - BUNGANUT	5,140.00	0.00	5,140.00		0.00		0.00		0.00	5,140.00
31 - CTRCT SVS BL	1,140.00	0.00	1,140.00		0.00		0.00		0.00	1,140.00
310 - PROF SVS	1,140.00	0.00	1,140.00		0.00		0.00		0.00	1,140.00
40 - REPAIRS & MA	4,000.00	0.00	4,000.00		0.00		0.00		0.00	4,000.00
410 - BLDGS & GROU	4,000.00	0.00	4,000.00		0.00		0.00		0.00	4,000.00
23 - KBP	2,290.00	0.00	2,290.00		0.00		0.00		0.00	2,290.00
31 - CTRCT SVS BL	2,290.00	0.00	2,290.00		0.00		0.00		0.00	2,290.00
310 - PROF SVS	2,290.00	0.00	2,290.00		0.00		0.00		0.00	2,290.00
31 - TRANSFER STA	4,600.00	0.00	4,600.00		0.00		0.00		0.00	4,600.00
31 - CTRCT SVS BL	3,450.00	0.00	3,450.00		0.00		0.00		0.00	3,450.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
141 - B&G CARE & M CONT'D							
310 - PROF SVS		3,450.00	0.00	3,450.00	0.00	0.00	3,450.00
40 - REPAIRS & MA		1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU		1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
142 - B&G MOWING							
21 - RECREATION		54,798.00	0.00	54,798.00	15,873.90	17,895.60	21,028.50
31 - CTRCT SVS BL		600.00	0.00	600.00	0.00	0.00	600.00
370 - MOWING		600.00	0.00	600.00	0.00	0.00	600.00
51 - ROADS		12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
31 - CTRCT SVS BL		12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
370 - MOWING		12,000.00	0.00	12,000.00	11,400.00	0.00	600.00
90 - MISC		42,198.00	0.00	42,198.00	4,473.90	17,895.60	19,828.50
31 - CTRCT SVS BL		42,198.00	0.00	42,198.00	4,473.90	17,895.60	19,828.50
370 - MOWING		42,198.00	0.00	42,198.00	4,473.90	17,895.60	19,828.50
143 - B&G PLOWING							
11 - TOWN HALL		693,140.00	0.00	693,140.00	42,966.00	477,400.00	172,774.00
31 - CTRCT SVS BL		4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
360 - PLOW & SAND		4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
22 - BUNGANUT		900.00	0.00	900.00	0.00	0.00	900.00
31 - CTRCT SVS BL		900.00	0.00	900.00	0.00	0.00	900.00
360 - PLOW & SAND		900.00	0.00	900.00	0.00	0.00	900.00
23 - KBP		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - CTRCT SVS BL		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
360 - PLOW & SAND		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - TRANSFER STA		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
31 - CTRCT SVS BL		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
360 - PLOW & SAND		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
51 - ROADS		678,900.00	0.00	678,900.00	42,966.00	477,400.00	158,534.00
31 - CTRCT SVS BL		678,900.00	0.00	678,900.00	42,966.00	477,400.00	158,534.00
360 - PLOW & SAND		678,900.00	0.00	678,900.00	42,966.00	477,400.00	158,534.00
145 - B&G WASTE SV							
11 - TOWN HALL		18,620.00	0.00	18,620.00	495.00	0.00	18,125.00
31 - CTRCT SVS BL		1,820.00	0.00	1,820.00	35.00	0.00	1,785.00
330 - WASTE SVS		1,820.00	0.00	1,820.00	35.00	0.00	1,785.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D							
21 - RECREATION		4,230.00	0.00	4,230.00	125.00	0.00	4,105.00
31 - CTRCT SVS BL		1,710.00	0.00	1,710.00	125.00	0.00	1,585.00
330 - WASTE SVS		1,710.00	0.00	1,710.00	125.00	0.00	1,585.00
35 - CTRCT SVS WA		2,520.00	0.00	2,520.00	0.00	0.00	2,520.00
331 - PROF PORTA P		2,520.00	0.00	2,520.00	0.00	0.00	2,520.00
22 - BUNGANUT		7,130.00	0.00	7,130.00	210.00	0.00	6,920.00
31 - CTRCT SVS BL		2,660.00	0.00	2,660.00	210.00	0.00	2,450.00
330 - WASTE SVS		2,660.00	0.00	2,660.00	210.00	0.00	2,450.00
35 - CTRCT SVS WA		4,470.00	0.00	4,470.00	0.00	0.00	4,470.00
331 - PROF PORTA P		4,470.00	0.00	4,470.00	0.00	0.00	4,470.00
23 - KBP		4,080.00	0.00	4,080.00	125.00	0.00	3,955.00
31 - CTRCT SVS BL		1,560.00	0.00	1,560.00	125.00	0.00	1,435.00
330 - WASTE SVS		1,560.00	0.00	1,560.00	125.00	0.00	1,435.00
35 - CTRCT SVS WA		2,520.00	0.00	2,520.00	0.00	0.00	2,520.00
331 - PROF PORTA P		2,520.00	0.00	2,520.00	0.00	0.00	2,520.00
51 - ROADS		1,360.00	0.00	1,360.00	0.00	0.00	1,360.00
31 - CTRCT SVS BL		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
330 - WASTE SVS		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
35 - CTRCT SVS WA		360.00	0.00	360.00	0.00	0.00	360.00
331 - PROF PORTA P		360.00	0.00	360.00	0.00	0.00	360.00
147 - B&G ENERGY							
11 - TOWN HALL		10,100.00	0.00	10,100.00	0.00	0.00	10,100.00
50 - UTILITIES		10,100.00	0.00	10,100.00	0.00	0.00	10,100.00
510 - PROPANE		3,200.00	0.00	3,200.00	0.00	0.00	3,200.00
560 - ELECTRICITY		6,900.00	0.00	6,900.00	0.00	0.00	6,900.00
21 - RECREATION		600.00	0.00	600.00	0.00	0.00	600.00
50 - UTILITIES		600.00	0.00	600.00	0.00	0.00	600.00
560 - ELECTRICITY		600.00	0.00	600.00	0.00	0.00	600.00
22 - BUNGANUT		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
50 - UTILITIES		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
560 - ELECTRICITY		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
23 - KBP		852.00	0.00	852.00	0.00	0.00	852.00
50 - UTILITIES		852.00	0.00	852.00	0.00	0.00	852.00
560 - ELECTRICITY		852.00	0.00	852.00	0.00	0.00	852.00
31 - TRANSFER STA		5,200.00	0.00	5,200.00	0.00	0.00	5,200.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		YTD	OUTSTAND	
	ORIGINAL	ADJUSTMENT	NET			ENCUM	UNEXPENDED
					NET		BALANCE
147 - B&G ENERGY CONT'D							
50 - UTILITIES	5,200.00	0.00	5,200.00		0.00	0.00	5,200.00
560 - ELECTRICITY	5,200.00	0.00	5,200.00		0.00	0.00	5,200.00
51 - ROADS	5,700.00	0.00	5,700.00		0.00	0.00	5,700.00
50 - UTILITIES	5,700.00	0.00	5,700.00		0.00	0.00	5,700.00
560 - ELECTRICITY	5,700.00	0.00	5,700.00		0.00	0.00	5,700.00
148 - B&G SIGNS							
21 - RECREATION	6,050.00	0.00	6,050.00		0.00	0.00	6,050.00
60 - SUPPLIES	100.00	0.00	100.00		0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00		0.00	0.00	100.00
22 - BUNGANUT	100.00	0.00	100.00		0.00	0.00	100.00
60 - SUPPLIES	100.00	0.00	100.00		0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00		0.00	0.00	100.00
23 - KENNEBUNK PD	100.00	0.00	100.00		0.00	0.00	100.00
60 - SUPPLIES	100.00	0.00	100.00		0.00	0.00	100.00
670 - SIGNS	100.00	0.00	100.00		0.00	0.00	100.00
31 - TRANSFER STA	250.00	0.00	250.00		0.00	0.00	250.00
60 - SUPPLIES	250.00	0.00	250.00		0.00	0.00	250.00
670 - SIGNS	250.00	0.00	250.00		0.00	0.00	250.00
51 - ROADS	5,500.00	0.00	5,500.00		0.00	0.00	5,500.00
60 - SUPPLIES	5,500.00	0.00	5,500.00		0.00	0.00	5,500.00
670 - SIGNS	5,500.00	0.00	5,500.00		0.00	0.00	5,500.00
150 - TRF STATION							
31 - TRANSFER STA	363,185.00	0.00	363,185.00		287.00	0.00	362,898.00
35 - CTRCT SVS WA	336,305.00	0.00	336,305.00		287.00	0.00	336,018.00
310 - PROF SVS	3,505.00	0.00	3,505.00		287.00	0.00	3,218.00
349 - PROF SVS CAN	2,400.00	0.00	2,400.00		0.00	0.00	2,400.00
350 - PROF SVS TIP	190,275.00	0.00	190,275.00		0.00	0.00	190,275.00
351 - PROF SVS TW	43,000.00	0.00	43,000.00		0.00	0.00	43,000.00
352 - PROF SVS REC	20,550.00	0.00	20,550.00		0.00	0.00	20,550.00
354 - PROF SVS FWD	3,000.00	0.00	3,000.00		0.00	0.00	3,000.00
355 - PROF SVS HAU	32,775.00	0.00	32,775.00		0.00	0.00	32,775.00
356 - PROF SVS HW	18,900.00	0.00	18,900.00		0.00	0.00	18,900.00
357 - PROF SVS HR	9,450.00	0.00	9,450.00		0.00	0.00	9,450.00
358 - PROF SVS HWO	3,000.00	0.00	3,000.00		0.00	0.00	3,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND	
	ORIGINAL	ADJUSTMENT	NET		NET		NET		ENCUM	UNEXPENDED BALANCE
150 - TRF STATION CONT'D										
359 - PROF SVS MET	9,450.00	0.00	9,450.00		0.00		0.00		0.00	9,450.00
40 - REPAIRS & MA	18,330.00	0.00	18,330.00		0.00		0.00		0.00	18,330.00
450 - EQUIPMENT	18,330.00	0.00	18,330.00		0.00		0.00		0.00	18,330.00
50 - UTILITIES	3,200.00	0.00	3,200.00		0.00		0.00		0.00	3,200.00
570 - FUEL	1,200.00	0.00	1,200.00		0.00		0.00		0.00	1,200.00
580 - COMM	2,000.00	0.00	2,000.00		0.00		0.00		0.00	2,000.00
60 - SUPPLIES	4,250.00	0.00	4,250.00		0.00		0.00		0.00	4,250.00
610 - SUPPLIES	250.00	0.00	250.00		0.00		0.00		0.00	250.00
690 - PPG	4,000.00	0.00	4,000.00		0.00		0.00		0.00	4,000.00
90 - OTHER	1,100.00	0.00	1,100.00		0.00		0.00		0.00	1,100.00
920 - STATE FEE'S	600.00	0.00	600.00		0.00		0.00		0.00	600.00
930 - HEALTH & WEL	500.00	0.00	500.00		0.00		0.00		0.00	500.00
161 - PARKS & REC										
21 - RECREATION	11,350.00	0.00	11,350.00		1,529.60		0.00		0.00	9,820.40
40 - REPAIRS & MA	9,250.00	0.00	9,250.00		1,500.00		0.00		0.00	7,750.00
450 - EQUIPMENT	1,000.00	0.00	1,000.00		0.00		0.00		0.00	1,000.00
90 - OTHER	8,250.00	0.00	8,250.00		1,500.00		0.00		0.00	6,750.00
940 - REC PROGRAMS	8,000.00	0.00	8,000.00		1,500.00		0.00		0.00	6,500.00
999 - MISC	250.00	0.00	250.00		0.00		0.00		0.00	250.00
22 - BUNGANUT	500.00	0.00	500.00		29.60		0.00		0.00	470.40
50 - UTILITIES	500.00	0.00	500.00		29.60		0.00		0.00	470.40
580 - COMM	500.00	0.00	500.00		29.60		0.00		0.00	470.40
23 - KPB	1,600.00	0.00	1,600.00		0.00		0.00		0.00	1,600.00
50 - UTILITIES	1,600.00	0.00	1,600.00		0.00		0.00		0.00	1,600.00
580 - COMM	1,600.00	0.00	1,600.00		0.00		0.00		0.00	1,600.00
171 - RES EQUIP										
99 - NOT SPECIFIE	15,000.00	0.00	15,000.00		0.00		0.00		0.00	15,000.00
95 - RESERVES	15,000.00	0.00	15,000.00		0.00		0.00		0.00	15,000.00
970 - TOWN RESERVE	15,000.00	0.00	15,000.00		0.00		0.00		0.00	15,000.00
173 - RES BLDG										
99 - NOT SPECIFIE	100,000.00	0.00	100,000.00		0.00		0.00		0.00	100,000.00
95 - RESERVES	100,000.00	0.00	100,000.00		0.00		0.00		0.00	100,000.00
970 - TOWN RESERVE	100,000.00	0.00	100,000.00		0.00		0.00		0.00	100,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
175 - RES CON SVC CONT'D						
175 - RES CON SVC	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
99 - NOT SPECIFIC	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
95 - RESERVES	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
970 - TOWN RESERVE	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
177 - RES MISC	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
99 - NOT SPECIFIC	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
95 - RESERVES	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
970 - TOWN RESERVE	159,400.00	0.00	159,400.00	0.00	0.00	159,400.00
179 - RESERVES GMF	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
91 - GMFR	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
95 - RESERVES	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
978 - GMFR RESERVE	105,000.00	0.00	105,000.00	0.00	0.00	105,000.00
181 - OUTS GEN AD	136,600.00	0.00	136,600.00	204,988.00	0.00	-68,388.00
11 - TOWN HALL	63,850.00	0.00	63,850.00	42,697.00	0.00	21,153.00
33 - CONT PROF	63,850.00	0.00	63,850.00	42,697.00	0.00	21,153.00
310 - PROF SERV	38,850.00	0.00	38,850.00	42,697.00	0.00	-3,847.00
320 - PROF SERV LE	19,000.00	0.00	19,000.00	0.00	0.00	19,000.00
323 - PROF SERV AU	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
15 - CEMETERIES	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
37 - CONT OUT	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
399 - CONT SVS OTH	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
17 - PLANNING	46,750.00	0.00	46,750.00	0.00	0.00	46,750.00
33 - CONT PROF	46,750.00	0.00	46,750.00	0.00	0.00	46,750.00
310 - PROF SERV	41,750.00	0.00	41,750.00	0.00	0.00	41,750.00
320 - PROF SERV LE	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
22 - BUNGANUT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
37 - CONT OUT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
399 - CONT SVS OTH	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
95 - LIBRARY	0.00	0.00	0.00	157,291.00	0.00	-157,291.00
37 - CONT OUT	0.00	0.00	0.00	157,291.00	0.00	-157,291.00
399 - CONT SVS OTH	0.00	0.00	0.00	157,291.00	0.00	-157,291.00
99 - NOT SPECIFIC	0.00	0.00	0.00	5,000.00	0.00	-5,000.00
90 - OTHER	0.00	0.00	0.00	5,000.00	0.00	-5,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
181 - OUTS GEN AD CONT'D							
999 - MISC		0.00	0.00	0.00	5,000.00	0.00	-5,000.00
185 - OUTSOURCE OT		209,804.00	0.00	209,804.00	47,512.50	0.00	162,291.50
95 - LIBRARY		157,291.00	0.00	157,291.00	0.00	0.00	157,291.00
37 - CONT OUT		157,291.00	0.00	157,291.00	0.00	0.00	157,291.00
399 - CONT SVS OTH		157,291.00	0.00	157,291.00	0.00	0.00	157,291.00
99 - NOT SPEC		52,513.00	0.00	52,513.00	47,512.50	0.00	5,000.50
37 - CONT OUT		47,513.00	0.00	47,513.00	47,512.50	0.00	0.50
399 - CONT SVS OTH		47,513.00	0.00	47,513.00	47,512.50	0.00	0.50
90 - OTHER		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
999 - MISC		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
186 - OUTS GMFR		865,661.00	0.00	865,661.00	72,138.37	793,522.07	0.56
91 - GMFR		865,661.00	0.00	865,661.00	72,138.37	793,522.07	0.56
37 - CONT OUT		865,661.00	0.00	865,661.00	72,138.37	793,522.07	0.56
391 - GMFR PERSONN		653,223.00	212,438.00	865,661.00	72,138.37	793,522.07	0.56
392 - GMFR CONTRAC		212,438.00	-212,438.00	0.00	0.00	0.00	0.00
191 - OTHER CIP		29,848.00	0.00	29,848.00	0.00	0.00	29,848.00
11 - TOWN HALL		24,388.00	0.00	24,388.00	0.00	0.00	24,388.00
70 - EQUIPMENT		24,388.00	0.00	24,388.00	0.00	0.00	24,388.00
710 - COMP EQUIP		6,150.00	0.00	6,150.00	0.00	0.00	6,150.00
730 - OFFICE EQUIP		3,638.00	0.00	3,638.00	0.00	0.00	3,638.00
790 - OTHER EQUIP		14,600.00	0.00	14,600.00	0.00	0.00	14,600.00
21 - RECREATION		2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
70 - EQUIPMENT		2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
790 - OTHER EQUIP		2,840.00	0.00	2,840.00	0.00	0.00	2,840.00
22 - BUNGANUT		2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
70 - EQUIPMENT		2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
790 - OTHER EQUIP		2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
195 - RSU # 57		6,345,445.00	0.00	6,345,445.00	528,787.07	5,816,657.81	0.12
92 - RSU # 57		6,345,445.00	0.00	6,345,445.00	528,787.07	5,816,657.81	0.12
90 - OTHER		6,345,445.00	0.00	6,345,445.00	528,787.07	5,816,657.81	0.12
999 - MISC		6,345,445.00	0.00	6,345,445.00	528,787.07	5,816,657.81	0.12

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
197 - COUNTY CONT'D	432,177.00	0.00	432,177.00	0.00	0.00	432,177.00
197 - COUNTY						
97 - COUNTY	432,177.00	0.00	432,177.00	0.00	0.00	432,177.00
90 - OTHER	432,177.00	0.00	432,177.00	0.00	0.00	432,177.00
999 - MISC	432,177.00	0.00	432,177.00	0.00	0.00	432,177.00
199 - OVERLAY	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
99 - NOT SPECIFIE	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
90 - OTHER	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
999 - MISC	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
Final Totals	11,913,232.00	0.00	11,913,232.00	987,799.86	7,139,422.98	3,786,009.16

Town of Lyman

Committee Project Statement

Age Friendly Ad Hoc Committee

Enacting Provisions

The Age Friendly Ad Hoc Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function as stipulated in its purpose and in accordance with Municipal Charter, local ordinances, policies, and state statute.

Composition

The committee shall consist of multiple members of which the Select Board shall be the appointing authority and shall be an Ad hoc Committee established for a term of one year from the date of the first member being appointed. The Select Board reserves the right, under Municipal Charter, to extend the disestablishment date for up to one additional year.

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The Age Friendly Ad Hoc Committee shall assist the Town of Lyman in the development of a comprehensive Age Friendly Plan, supporting the Town's recent enrollment in the AARP Network of Age-Friendly States and Communities.

The Committee will gather public input, conduct surveys and workshops, identify local assets and barriers, review community infrastructure, and recommend strategies to improve the quality of life for residents of all ages, with a focus on older adults as part of a community needs assessment. The committee will develop an Age Friendly Action Plan in accordance with the AARP Age Friendly Network enrollment process. The resulting plan will address key domains such as housing, transportation, communication and information, social participation, health services, outdoor spaces, and other important chapters addressing community needs in an effort for long-term and sustainable planning.

Upon disestablishment, the Committee will submit a final report outlining their findings and Age Friendly Community Action Plan to the Select Board for review and approval.

The Select Board may direct and delegate tasks to the Age Friendly Ad Hoc Committee at the Boards discretion, in so far as, it is related to goals associated to the purpose of the committee.

General Provisions

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

Town of Lyman

Committee Project Statement

Age Friendly Ad Hoc Committee

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with the Committee Handbook and applicable State laws. All committees are required to provide agendas to be posted on the website and livestream their meetings on YouTube using only Town equipment and the Town's official YouTube channel.

The Age Friendly Ad Hoc Committee serves in an advisory capacity, offering recommendations to the Select Board to help guide the Town's Age Friendly planning efforts. The Committee shall provide committee reports to the Select Board, including updates and progress reports, on a quarterly basis. A staff liaison may be appointed by the Town Manager to support the Committee's work, at the Town Manager's discretion. The Committee does not hold authority over other municipal officials or departments and reports directly to the Town Manager and Select Board.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans, the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board. The Select Board retains the authority to accept, modify, or request alternative recommendations as needed to ensure fiscal responsibility and serve the best interests of the community.

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town Manager's office for records retention and requirements of the Freedom of Access Act (FOAA)

Committee members are encouraged to work together in a spirit of teamwork, with a shared focus on open communication, transparency, and constructive problem-solving. Members should support initiatives that contribute to thoughtful, long-term solutions for the benefit of Lyman's aging population and the broader community.

The Committee shall adhere to all requirements of the Municipal Charter, Ordinances, Committee Handbook, Town policies, and applicable laws governing municipal operations.

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as "Committees" which is established for all committees to be used as necessary. Request for expenditure shall be in writing and is subject to the approval of Town Manager prior to any obligation of funds on the Town's behalf.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

ITEM #5: (d.) Committee Project Statement

Town of Lyman

Committee Project Statement

Parks & Recreation Committee

Enacting Provisions

The Parks and Recreation Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function in accordance with its stated purpose and all applicable provisions of the Municipal Charter, local ordinances, policies, and State statutes.

Composition

The committee shall consist of multiple members of which the Select Board shall be the appointing authority with staggered terms of 3-years.

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The Parks & Recreation Committee shall assist the Town of Lyman in developing, promoting, and supporting recreational programming and events that serve residents of all ages and abilities. The Committee's purpose is to encourage healthy lifestyles, community engagement, social inclusion, and year-round recreational opportunities for individuals and families of all backgrounds and walks of life.

The Parks and Recreation Committee focuses on delivering inclusive, enriching, and diverse programming and community events that reflect the interests and needs of all residents. By promoting accessibility and broad participation, the Committee strives to create opportunities that foster community connection, wellness, and lifelong enjoyment. In addition to program development, the Committee also makes thoughtful recommendations for park enhancements, ensuring that public spaces remain safe, welcoming, and supportive of a wide range of recreational activities.

This Committee plays a vital role in fostering partnerships with local organizations, businesses, and community groups to support the Committee's goals through sponsorships, collaborative programming, and shared resources. The Committee actively engages in fundraising efforts to support recreational activities and park enhancement that benefit the entire community. Additionally, the Committee works with professionals and organizations to promote public education on topics such as outdoor recreation, environmental stewardship, and healthy living.

In its commitment to public involvement, the Committee conducts workshops, surveys, and outreach events to gather input and better understand the recreational needs and interests of residents. Through this inclusive approach, the Committee ensures that programming reflects a broad range of ages, interests, and abilities. The Parks and Recreation Committee also supports seasonal and year-round events, youth and senior programs, family-oriented activities, volunteer opportunities, and initiatives that improve accessibility and inclusiveness in public spaces. Through thoughtful planning and community

Town of Lyman

Committee Project Statement

Parks & Recreation Committee

engagement, the Committee helps create a welcoming and vibrant environment that enhances quality of life in Lyman.

The Select Board may direct and delegate tasks to the Parks and Recreation Committee at the Boards discretion, in so far as, it is related to goals associated to the purpose of the committee.

General Provisions

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with the Committee Handbook and applicable State laws. All committees are required to provide agendas to be posted on the website and livestream their meetings on YouTube using only Town equipment and the Towns official YouTube channel.

The Committee will budget for and initiate activity programing within the fiscal budget. The Parks & Recreation Committee shall also serve in an advisory capacity, offering recommendations to the Select Board regarding strategic recreational planning and related initiatives. The Committee shall provide committee reports to the Select Board, including updates and progress reports, on a quarterly basis. A staff liaison may be appointed by the Town Manager to support the Committee's work, at the Town Manager's discretion. The Committee does not hold authority over other municipal officials or departments and reports directly to the Town Manager and Select Board.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans, the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board. The Select Board retains the authority to accept, modify, or request alternative recommendations as needed to ensure fiscal responsibility and serve the best interests of the community.

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town Managers office for records retention and requirements of the Freedom of Access Act (FOAA). The committee shall ensure all written communication is connected and passed through the Parksandrec@lyman-me.gov email to ensure FOAA requirements.

Committee members are encouraged to work together in a spirit of teamwork, with a shared focus on open communication, transparency, and constructive problem-solving. Members should support initiatives that contribute to thoughtful, long-term solutions and will work to ensure that the Town's parks and recreational programs reflect the needs and interests of the community and support Lyman's overall quality of life.

The Committee shall adhere to all requirements of the Municipal Charter, Ordinances, Committee Handbook, Town policies, and applicable laws governing municipal operations.

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as "Department 161 Parks & Rec" which is established to be used as necessary for programing and activities. Request for expenditure shall be in writing and is subject to the approval of Town Manager prior to any obligation of funds on the Towns behalf.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

All funds collected through fundraising, donations, or revenue-generating events and programming shall be handled exclusively by an individual appointed by the Town Manager. This individual, either a designated committee member or staff liaison, shall be properly bonded and deputized to collect funds on behalf of the Town.

ITEM #5: (e.) Committee Project Statement

Town of Lyman

Committee Project Statement

Cemetery Committee

Enacting Provisions

The Cemetery Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function in accordance with its stated purpose and all applicable provisions of the Municipal Charter, local ordinances, policies, and State statutes, including but not limited to Maine Title 13, §1101 (Maintenance & Repairs; Municipality).

Composition

The committee shall consist of multiple members of which the Select Board shall be the appointing authority with staggered terms of 3-years.

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The Cemetery Committee shall assist the Town in fulfilling its statutory obligations to preserve and maintain ancient and veteran burying grounds located within Lyman. The Committee plays an important role in ensuring the respectful care and preservation of the Town's historic cemeteries.

The Committee's responsibilities within ancient burial grounds include: Conducting general maintenance such as grass trimming, weeding, clearing brush, and pruning small trees; Assisting with light headstone cleaning using appropriate preservation methods in accordance with best practices; Facilitate placement of flags for veteran headstones including those within local burial grounds of other associations; Maintaining an inventory of all known ancient cemeteries in the Town, including location and other relevant information; Supporting fundraising efforts to supplement Town resources for cemetery restoration and preservation; Providing recommendations to the Select Board on priority repair or restoration projects; Assist with planning, budgeting and coordination with contractors for larger maintenance projects when authorized.

The Select Board may direct and delegate tasks to the Cemetery Committee at the Boards discretion, in so far as, it is related to goals associated to the purpose of the committee.

General Provisions

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

Town of Lyman

Committee Project Statement

Cemetery Committee

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with the Committee Handbook and applicable State laws. All committees are required to provide agendas to be posted on the website and livestream their meetings on YouTube using only Town equipment and the Towns official YouTube channel.

The Cemetery Committee may hold field visits or workdays to carry out cemetery-related tasks. The Cemetery Committee shall also serve in an advisory capacity, offering recommendations to the Select Board. The Committee shall provide annual reports to the Select Board summarizing accomplishments, conditions of known burial grounds, and any recommended improvements. A staff liaison may be appointed by the Town Manager to support the Committee's work, at the Town Manager's discretion. The Committee does not hold authority over other municipal officials or departments and reports directly to the Town Manager and Select Board.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans, the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board. The Select Board retains the authority to accept, modify, or request alternative recommendations as needed to ensure fiscal responsibility and serve the best interests of the community.

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town Managers office for records retention and requirements of the Freedom of Access Act (FOAA).

Committee members are encouraged to work together in a spirit of teamwork, with a shared focus on open communication, transparency, and constructive problem-solving. Members should support initiatives that contribute to thoughtful, long-term solutions for the benefit of Lyman's aging population and the broader community.

The Committee shall adhere to all requirements of the Municipal Charter, Ordinances, Committee Handbook, Town policies, and applicable laws governing municipal operations.

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as account number 181-15-37-399 is established to be used as necessary for purchasing of supplies and general maintenance. Request for expenditure shall be in writing and is subject to the approval of Town Manager prior to any obligation of funds on the Towns behalf.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

Town of Lyman

Committee Project Statement

Cemetery Committee

All funds collected through fundraising, donations, or revenue-generating events and programming shall be handled exclusively by an individual appointed by the Town Manager. This individual, either a designated committee member or staff liaison, shall be properly bonded and deputized to collect funds on behalf of the Town.

ITEM #5: (g.) Planning Board Resignation

From: [Kelly Demers](#)
To: [Admin CEO](#); [Bill](#); [Cecile](#); [Kevin](#); [Tim](#); [Jessica Picard](#); [Amber Swett](#); [Victoria Gavel](#); [Joseph Wagner](#); [David Alves](#); [Town Manager](#); [Code Enforcement Officer](#)
Subject: Resignation
Date: Monday, June 30, 2025 1:05:45 PM

After many months of contemplation and consideration I have decided to resign my position from the Planning Board to explore other avenues and opportunities that I have neglected since my Fiance passed away.

Life is too short and tomorrow is not promised. It is time for me to live my best life.

Regards,
Kelly J. Demers
Certified Residential Appraiser
Confidential Appraisal Services LLC.
Lyman, ME 04002
P=207-459-5136
Kelly@confidentialappraisalservices.com

ITEM #6: (a.) Minutes

Town of Lyman Select Board Regular Meeting Minutes Monday June 16th, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Victoria Gavel, Amber Swett, David Alves, Joseph Wagner

Selectboard members absent: Jessica Picard

ITEM #1

SPECIAL OFFERS/ PRESENTATIONS

- a. *Select Board - Vote Chair, Vice Chair, Fire Commission member*
Joseph Wagner – Motions to nominate Victoria Gavel as Chair
David Alves – Seconds the motion. Motion passes: 4-0-0
David Alves – Motions to nominate Amber Swett as Vice Chair
Joseph Wagner – Seconds the motion. Motion passes: 4-0-0
Joseph Wagner – Motions to nominate Victoria Gavel on the Dayton/Lyman Fire Commission
Amber Swett – Seconds the motion. Motion passes: 4-0-0

ITEM #2

HEARING OF DELEGATIONS / PUBLIC INPUT

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
No public comment.
- b. *Mail •York County Sheriff Report*

ITEM #3

UNFINISHED BUSINESS

- a. *Franchise Agreement, Updates if any*
No new updates.
- b. *Review/ Approve – Select Board Code of Conduct*
The Board discussed that the workshop date was changed from June 23rd to the third Monday of every June at 5:00 PM, in accordance with Charter provisions requiring the Board to elect a Chair and Vice Chair at its first regular meeting following the annual Town Meeting. Joseph Wagner suggested revising the fourth bullet on page one to reference “substantive discussion” rather than all discussions. The Board affirmed that no decisions or strategies may be made outside of public meetings.
David Alves – Motions to approve the Select Board Code of Conduct with the changes suggested.
Joseph Wagner – Seconds the motion. Motion passes: 4-0-0

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

- a. *Treasurer – Expense Report – In agenda packet.*
- b. *Parks & Rec - June Monthly Report*
Discussion regarding the swing set at Bunganut. There is a lot of standing water in that area and the swing set may need to be removed at some point. Currently there is no place to move the swing set. The Board agreed to leave it for now. Amber Swett inquired if Parks & Rec will be using the MyRec program to place programs and registrations online for the public. This information has been provided to Parks and Rec and they will need to assist with creating all the content that will be placed on the facilities and programming webpage.

**Town of Lyman
Select Board Regular Meeting Minutes
Monday June 16th, 2025 – Lyman Town Hall**

ITEM #5

NEW BUSINESS

- a. **Appoint Fire Chief as Director of Emergency Management Agent, Forest Fire Warden, Chiefdom, and Director of Emergency Medical Service**
Victoria Gavel – Motions to appoint Dylan Martin as the Director of Emergency Management Agent, the Forest Fire Warden, the Chiefdom, and the Director of Medical Service.
Joseph Wagner – Seconds the motion. Motion passes: 4-0-0
- b. **MLL – Discussion regarding Bunganut Concession Stand for use as a storage shed for MLL**
Greg Mitchell, President of MLL, explained that equipment has been stored in the concession stand over the years. David Alves noted that if the Town allows committees to use the stand for selling food at fundraising events, it is not appropriate to store equipment where food is prepared. Amber Swett added that the Town currently pays for storage units elsewhere, and allowing free storage in Town facilities is not fiscally responsible to taxpayers. The Board agreed that MLL may place a shed or storage pod in the back parking area, provided it is movable (e.g., on skidders), clearly marked as MLL property, and that the Town assumes no liability for the structure or its contents. Victoria Gavel recommended that a formal agreement be written.
- c. **Review/Approve Real Estate Property Tax Abatement, RE Account 1083**
Amber Swett – Motions to approve the abatement of the July 1, 2022 supplemental tax on Map 11 Lot 007 in the amount of \$2,11.53 due to error, in accordance with Title 36 Maine Revised Statutes, Section 841, Subsection 1.
Joseph Wagner – Seconds the motion. Motion passes: 3-0-1 (Victoria Gavel, Amber Swett, Joseph Wagner in favor; David Alves abstains)
- d. **Select Board grant management for AARP Challenge Grant**
Joseph Wagner volunteers to lead this effort and will maintain all communications, updates, reporting, and soliciting quotes. Victoria Gavel can assist with moving items if needed and will gather some information on pricing from a vendor.
- e. **Review/Approve Annual Treasurer's Disbursement Policy**
Joseph Wagner – Motions to approve with two name corrections added.
David Alves – Seconds the motion. Motion passes: 4-0-0
- f. **Review/ Approve Annual Order of Application of Payments to Unpaid Taxes**
David Alves – Motions to approve.
Joseph Wagner – Seconds the motion. Motion passes: 4-0-0
- g. **Review/ Approve – Parks & Rec Committee Member Resignation**
David Alves states he would like for the committee to find a way to accommodate member attendance at meetings. Holly Hart responded that in the process of deciding a new meeting date, certain times and days did not work for everyone and stated that she will resign from the committee if the meeting date needed to be changed again.
Victoria Gavel – Motions to accept Michelle Felicitti resignation from the Parks & Rec Committee
Joseph Wagner seconds. Motion fails 2-1-1: (Victoria Gavel, Joseph Wagner in favor; Amber Swett abstains, David Alves opposed)
Item tabled to next meeting.
- h. **Quit Claim deed - transfer of Rhodes Hall Property to the Cemetery Association of Goodwins Mills Association**
The transfer of the former Rhodes Hall property to the Association of Goodwins Mills Cemetery was voted and approved at the last November Election. The Board will sign the quit claim deed at tonight's meeting.
- i. **ECO ME Rep Re-Appointment**
David Alves – Motions to reappoint Amber Swett. Joseph Wagner seconds. Motion passes: 4-0-0

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 16th, 2025 – Lyman Town Hall

- j. [Planning Board Committee Appointment – \(1\) Applicant](#)
David Alves – Motions to reappoint William Single Sr. Joseph Wagner seconds.
Motion passes: 4-0-0
- k. [IT Committee Appointment – \(2\) Applicants](#)
Joseph Wagner – Motions to reappoint William Single Sr and Nigel Sampson
David Alves – Seconds the motion. Motion passes: 4-0-0
- l. [Cemetery Committee Appointment – \(5\) Applicants](#)
David Alves – Motions to appoint Natalie Ricker and reappoint Patricia Ricker, Daniel McNeil, Shelia McNeil and Katrina Randall.
Joseph Wagner – Seconds the motion. Motion passes: 4-0-0
- m. [Ordinance Review Committee Appointment – \(2\) Applicants](#)
Joseph Wagner – Motions to reappoint Eric Green and Steven Merola
Amber Swett seconds the motion. Motion passes: 4-0-0
- n. [Parks & Rec Committee – \(1\) Applicant](#)
Joseph Wagner – Motion to reappoint Tracie Tatro. Amber Swett seconds. Motion passes: 4-0-0
- o. [Zoning Board of Appeals – \(1\) Applicant](#)
Joseph Wagner – Motions to reappoint Bruce Fearon. David Alves seconds. Motion passes: 4-0-0

ITEM #6

MINUTES

- a. [Review / Approve meeting minutes 06/19/2025](#)
David Alves – Motions to approve. Amber Swett seconds.
Motion passes: 3-0-1 (Victoria Gavel, Amber Swett, David Alves approved; Joseph Wagner abstains)

ITEM #7

SIGN WARRANTS

- a. [Payroll Warrant #54 in the amount of \\$48,413.16](#)
David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 4-0-0
- b. [Accounts Payable Warrant #55 \(FY2025\) in the amount of \\$240,893.16](#)
Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 4-0-0
Discussion, item for Dayton/Lyman share for GMFR was duplicated. The check has been voided and correction made.

EXECUTIVE SESSION

None

ADJOURN

Amber Swett – Motions to adjourn. David Alves seconds. Motion passes: 4-0-0

**Town of Lyman
Select Board Regular Meeting Minutes
Monday June 16th, 2025 – Lyman Town Hall**

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

Amber Swett

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Select Board Meeting dated June 16th, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
8:40 AM

Payroll Check Register

Pay Date: 06/25/2025

06/18/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,190.19	0.00	1,190.19	06/25/25	021 JANICE M AUGER
1	0.00	98.08	98.08	06/25/25	038 DOROTHY A MACFARLANE
2	1,710.55	0.00	1,710.55	06/25/25	79 SUSAN J BELLEROSE
3	855.39	0.00	855.39	06/25/25	026 ERIN N CAMARENA
4	224.11	0.00	224.11	06/25/25	126 DAVID A CARLMAN
5	1,308.69	0.00	1,308.69	06/25/25	025 THOMAS M CROTEAU
6	98.08	0.00	98.08	06/25/25	081 DENISE M CUTLER
7	2,643.05	0.00	2,643.05	06/25/25	028 LINDSAY GAGNE
8	84.55	0.00	84.55	06/25/25	076 RITA A GERVAIS
9	1,944.80	0.00	1,944.80	06/25/25	016 LAURIE L GONSKA
10	228.92	0.00	228.92	06/25/25	117 PAUL HAKALA
11	94.70	0.00	94.70	06/25/25	078 SUSAN K HATHORNE
12	84.55	0.00	84.55	06/25/25	069 LORNA J HENLEY
13	267.19	0.00	267.19	06/25/25	007 THOMAS M HOLLAND
14	94.23	0.00	94.23	06/25/25	18 BARBARA E HULL
15	2,067.19	0.00	2,067.19	06/25/25	015 JEANETTE E LEMAY
16	877.97	0.00	877.97	06/25/25	036 JULIE LEMIEUX
17	135.30	0.00	135.30	06/25/25	072 EVELYN S LORD
18	94.70	0.00	94.70	06/25/25	073 STEPHEN E LORD
19	595.51	0.00	595.51	06/25/25	125 PAUL J MARTEL
20	5.63	0.00	5.63	06/25/25	041 RANDALL L MURRAY
21	538.11	0.00	538.11	06/25/25	19 BRIAN D. RACICOT
22	97.60	0.00	97.60	06/25/25	30 KATRINA C RANDALL
23	355.73	0.00	355.73	06/25/25	002 DAVID W RILEY
24	71.02	0.00	71.02	06/25/25	033 KIMBERLY J ROLLINS
25	307.58	0.00	307.58	06/25/25	020 DAVID H SANTORA
26	57.50	0.00	57.50	06/25/25	34 IRENE C SINGLE
27	1,837.64	0.00	1,837.64	06/25/25	037 REBEKAH S THOMPSON
28	94.70	0.00	94.70	06/25/25	074 DIANE WALLS
29	98.49	0.00	98.49	06/25/25	118 PHILIP A WEYMOUTH
Total	18,063.67	98.08	18,161.75		
Direct Deposit Checks					
30	0.00	18,063.67	18,063.67	06/25/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	18,063.67	18,063.67		
Trust & Agency Checks					
31	0.00	6,216.43	6,216.43	06/25/25	T & A 1 I.R.S.
32	0.00	1,576.99	1,576.99	06/25/25	T & A 3 ICMA
33	0.00	1,121.11	1,121.11	06/25/25	T & A 2 MAINE REVENUE SERVICES
34	0.00	1,426.81	1,426.81	06/25/25	T & A 9 MPERS
35	0.00	238.64	238.64	06/25/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	10,579.98	10,579.98		

Check	D / D	Check	Amount	Date	Employee
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Summary

Checks:	Regular	98.08	30
	D / D	18,063.67	1
	Employee	18,161.75	
	T & A	10,579.98	5
	Voided		0
Total		28,741.73	36

Payroll Warrant

Pay Date: 06/25/2025

**** REPRINT ****

06/18/2025

Page 1

WARRANT: 56

Check	D / D	Check	Employee	Gross Pay
1	0.00	98.08	038 DOROTHY A MACFARLANE	106.21
1	1,190.19	0.00	021 JANICE M AUGER	1,820.31
2	1,710.55	0.00	79 SUSAN J BELLEROSE	2,467.88
3	855.39	0.00	026 ERIN N CAMARENA	1,032.96
4	224.11	0.00	126 DAVID A CARLMAN	243.90
5	1,308.69	0.00	025 THOMAS M CROTEAU	1,953.69
6	98.08	0.00	081 DENISE M CUTLER	106.21
7	2,643.05	0.00	028 LINDSAY GAGNE	3,798.35
8	84.55	0.00	076 RITA A GERVAIS	91.56
9	1,944.80	0.00	016 LAURIE L GONSKA	3,023.96
10	228.92	0.00	117 PAUL HAKALA	303.55
11	94.70	0.00	078 SUSAN K HATHORNE	102.55
12	84.55	0.00	069 LORNA J HENLEY	91.56
13	267.19	0.00	007 THOMAS M HOLLAND	296.04
14	94.23	0.00	18 BARBARA E HULL	102.55
15	2,067.19	0.00	015 JEANETTE E LEMAY	2,952.77
16	877.97	0.00	036 JULIE LEMIEUX	1,204.81
17	135.30	0.00	072 EVELYN S LORD	146.50
18	94.70	0.00	073 STEPHEN E LORD	102.55
19	595.51	0.00	125 PAUL J MARTEL	731.70
20	5.63	0.00	041 RANDALL L MURRAY	57.38
21	538.11	0.00	19 BRIAN D. RACICOT	641.45
22	97.60	0.00	30 KATRINA C RANDALL	106.21
23	355.73	0.00	002 DAVID W RILEY	462.20
24	71.02	0.00	033 KIMBERLY J ROLLINS	76.91
25	307.58	0.00	020 DAVID H SANTORA	334.73
26	57.50	0.00	34 IRENE C SINGLE	62.26
27	1,837.64	0.00	037 REBEKAH S THOMPSON	2,848.04
28	94.70	0.00	074 DIANE WALLS	102.55
29	98.49	0.00	118 PHILIP A WEYMOUTH	107.19
30	0.00	18,063.67	D / D 1 BIDDEFORD SAVINGS BANK	
31	0.00	6,216.43	T & A 1 I.R.S.	
32	0.00	1,576.99	T & A 3 ICMA	
33	0.00	1,121.11	T & A 2 MAINE REVENUE SERVICES	
34	0.00	1,426.81	T & A 9 MPERS	
35	0.00	238.64	T & A 10 TREASURER, STATE OF MAINE	

WARRANT: 56

Check	D / D	Check	Employee	Gross Pay
Total	18,063.67	28,741.73		25,478.53

Put into A/P	10,868.72
Taken out of A/P	(10,579.98)
Total Payroll	29,030.47

Count	
Checks	36

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
KERRY JO SAMPSON
AMBER SWETT
JOSEPH WAGNER

ITEM #7: (b.) Payroll Warrant

LYMAN
11:29 AM

Payroll Check Register

Pay Date: 07/09/2025

07/02/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,397.28	0.00	1,397.28	07/09/25	021 JANICE M AUGER
2	1,786.59	0.00	1,786.59	07/09/25	79 SUSAN J BELLEROSE
3	946.23	0.00	946.23	07/09/25	026 ERIN N CAMARENA
4	223.03	0.00	223.03	07/09/25	126 DAVID A CARLMAN
5	1,370.82	0.00	1,370.82	07/09/25	025 THOMAS M CROTEAU
6	1,310.20	0.00	1,310.20	07/09/25	12 MARCEL DESROSIER
7	2,836.32	0.00	2,836.32	07/09/25	028 LINDSAY GAGNE
8	1,998.46	0.00	1,998.46	07/09/25	016 LAURIE L GONSKA
9	272.09	0.00	272.09	07/09/25	117 PAUL HAKALA
10	275.66	0.00	275.66	07/09/25	007 THOMAS M HOLLAND
11	2,235.85	0.00	2,235.85	07/09/25	015 JEANETTE E LEMAY
12	942.68	0.00	942.68	07/09/25	036 JULIE LEMIEUX
13	620.45	0.00	620.45	07/09/25	125 PAUL J MARTEL
14	9.63	0.00	9.63	07/09/25	041 RANDALL L MURRAY
15	590.10	0.00	590.10	07/09/25	19 BRIAN D. RACICOT
16	372.79	0.00	372.79	07/09/25	002 DAVID W RILEY
17	329.84	0.00	329.84	07/09/25	020 DAVID H SANTORA
18	1,945.53	0.00	1,945.53	07/09/25	037 REBEKAH S THOMPSON
19	341.17	0.00	341.17	07/09/25	118 PHILIP A WEYMOUTH
Total	19,804.72	0.00	19,804.72		
Direct Deposit Checks					
20	0.00	19,804.72	19,804.72	07/09/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	19,804.72	19,804.72		
Trust & Agency Checks					
21	0.00	7,117.21	7,117.21	07/09/25	T & A 1 I.R.S.
22	0.00	1,711.37	1,711.37	07/09/25	T & A 3 ICMA
23	0.00	1,322.19	1,322.19	07/09/25	T & A 2 MAINE REVENUE SERVICES
24	0.00	1,580.80	1,580.80	07/09/25	T & A 9 MPERS
25	0.00	274.74	274.74	07/09/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	12,006.31	12,006.31		
Summary					
Checks:	Regular	0.00	19		
	D / D	19,804.72	1		
	Employee	19,804.72			
	T & A	12,006.31	5		
	Voided		0		
Total		31,811.03	25		

WARRANT: 3

Check	D / D	Check	Employee	Gross Pay
1	1,397.28	0.00	021 JANICE M AUGER	2,186.26
2	1,786.59	0.00	79 SUSAN J BELLEROSE	2,554.27
3	946.23	0.00	026 ERIN N CAMARENA	1,156.80
4	223.03	0.00	126 DAVID A CARLMAN	242.71
5	1,370.82	0.00	025 THOMAS M CROTEAU	2,060.50
6	1,310.20	0.00	12 MARCEL DESROSIERS	1,679.80
7	2,836.32	0.00	028 LINDSAY GAGNE	4,123.58
8	1,998.46	0.00	016 LAURIE L GONSKA	3,129.81
9	272.09	0.00	117 PAUL HAKALA	350.52
10	275.66	0.00	007 THOMAS M HOLLAND	306.38
11	2,235.85	0.00	015 JEANETTE E LEMAY	3,212.88
12	942.68	0.00	036 JULIE LEMIEUX	1,304.92
13	620.45	0.00	125 PAUL J MARTEL	765.47
14	9.63	0.00	041 RANDALL L MURRAY	62.30
15	590.10	0.00	19 BRIAN D. RACICOT	698.03
16	372.79	0.00	002 DAVID W RILEY	484.38
17	329.84	0.00	020 DAVID H SANTORA	358.95
18	1,945.53	0.00	037 REBEKAH S THOMPSON	3,071.77
19	341.17	0.00	118 PHILIP A WEYMOUTH	392.07
20	0.00	19,804.72	D / D 1 BIDDEFORD SAVINGS BANK	
21	0.00	7,117.21	T & A 1 I.R.S.	
22	0.00	1,711.37	T & A 3 ICMA	
23	0.00	1,322.19	T & A 2 MAINE REVENUE SERVICES	
24	0.00	1,580.80	T & A 9 MPERS	
25	0.00	274.74	T & A 10 TREASURER, STATE OF MAINE	
Total	19,804.72	31,811.03		28,141.40

Put into A/P **12,255.00**
Taken out of A/P **(12,006.31)**
Total Payroll 32,059.72

Count
Checks 25

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES _____
VICTORIA GAVEL _____
KERRY JO SAMPSON _____
AMBER SWETT _____
JOSEPH WAGNER _____

ITEM #7: (c.) AP Warrant FY2025

Lyman
8:43 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

06/30/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	11574	20,053.63	06/16/25	57	0569 SECRETARY OF STATE
P	11575	11,878.72	06/23/25	57	0569 SECRETARY OF STATE
P	11576	13,514.36	06/26/25	57	0569 SECRETARY OF STATE
Total		45,446.71			

Count	
Checks	3
Voids	0

Warrant 57

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00569 SECRETARY OF STATE						
0689	11574	06	31170		6/6-6/13/2025	
31170			G 1-250-00		20,053.63	0.00
			MTR VEHICLE			
Invoice Total-					20,053.63	
0689	11575	06	31170		06/13-06/20	
31170			G 1-250-00		11,878.72	0.00
			MTR VEHICLE			
Invoice Total-					11,878.72	
0689	11576	06	31170		6/20-6/25/25	
31170			G 1-250-00		13,514.36	0.00
			MTR VEHICLE			
Invoice Total-					13,514.36	
Vendor Total-					45,446.71	
Prepaid Total-					45,446.71	
Current Total-					0.00	
EFT Total-					0.00	
Warrant Total-					45,446.71	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN
DAVID ALVES
VICTORIA GAVEL
KERRY JO SAMPSON
AMBER SWETT
JOSEPH WAGNER

ITEM #7: (d.) AP Warrant FY2025

Lyman-2025
1:18 PM

A / P Check Register

Bank: BIDDEFORD SAVINGS

**** REPRINT ****

07/02/2025

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	11599	1,473.38	07/07/25	58	0218 AMAZON CAPITAL SERVICES
R	11600	1,442.50	07/07/25	58	1046 BOURQUE & CLEGG LLC
R	11601	124.25	07/07/25	58	0392 CAMARENA, ERIN
R	11602	32.00	07/07/25	58	0994 CINTAS CORPORATION- # 758
R	11603	60.00	07/07/25	58	0133 DAVID W. RILEY
R	11604	61,169.92	07/07/25	58	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	11605	34,926.83	07/07/25	58	0233 GOODWINS MILLS FIRE & RESCUE
R	11606	590.00	07/07/25	58	0371 HALEY WARD
R	11607	4,800.00	07/07/25	58	0388 JACKSON'S TREE SERVICE
R	11608	500.00	07/07/25	58	0230 JESSICAS CLEANING SERVICE
R	11609	3,500.00	07/07/25	58	0265 JOSEPH GOFF
R	11610	71.02	07/07/25	58	0344 KIMBERLY ROLLINS
R	11611	300.20	07/07/25	58	0131 LAURIE GONSKA
R	11612	468.44	07/07/25	58	0303 LINDSAY GAGNE
R	11613	251.20	07/07/25	58	0969 LINDY FIRE EQUIPMENT CO.
R	11614	60.00	07/07/25	58	0379 MAINE TOWN & CITY CLERKS ASSOC
R	11615	533.40	07/07/25	58	1111 MARCEL DESROSIER
R	11616	240.00	07/07/25	58	0010 NELSON ANALYTICAL MAINE
R	11617	155.50	07/07/25	58	0036 NORTH COAST SERVICES
R	11618	21,751.15	07/07/25	58	0828 POIRIER GUIDE LINES
R	11619	1,380.00	07/07/25	58	0256 POTTYS-R-US
R	11620	91.98	07/07/25	58	0084 PRIMO BRANDS
R	11621	81.00	07/07/25	58	0502 REGISTRY OF DEEDS
R	11622	350.00	07/07/25	58	0812 RICHARD HULL, III
R	11623	10,250.00	07/07/25	58	0332 RYAN CROTEAU
R	11624	210.00	07/07/25	58	0580 SMPDC
R	11625	28.28	07/07/25	58	0976 SUSAN BELLEROSE
R	11626	20,125.00	07/07/25	58	0277 TINKER TOM EXCAVATOR
R	11627	204.00	07/07/25	58	0372 TREASURER, STATE OF ME (DEP)
R	11628	149.75	07/07/25	58	0148 VERIZON WIRELESS
V	11629	0.00	07/07/25	58	0021 WATERBORO REPORTER
R	11630	637.50	07/07/25	58	0021 WATERBORO REPORTER
R	11631	221.00	07/07/25	58	0675 WHITE SIGN, INC.
R	11632	340.00	07/07/25	58	0293 YORK COUNTY SHERIFFS DEPT
P	88889	105.56	07/07/25	58	0140 WEX BANK
P	99999	462.00	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	7.20	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	973.85	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	45.00	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	44.00	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	490.83	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	493.04	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	482.00	07/07/25	58	0095 CARDMEMBER SERVICE
P	99999	499.86	07/07/25	58	0095 CARDMEMBER SERVICE

A / P Check Register
Bank: BIDDEFORD SAVINGS
**** REPRINT ****

Type	Check	Amount	Date	Wrnt	Payee
Total		170,121.64			
Count					
Checks				43	
Voids				1	

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00218 AMAZON CAPITAL SERVICES						
0715	11599	06	SUPPLIES	1JYG-3M1P-VPC1		
SUPPLIES			E 110-11-60-610		36.96	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					36.96	
0715	11599	06	TRANSFER STATION SUPPLIES	1V39-4KD4-6N4K		
TRANSFER STATION SUPPLIES			E 150-31-60-690		719.76	0.00
			SUPPLIES / PPG			
Invoice Total-					719.76	
0715	11599	06	SUPPLIES-ASSESSOR	14TV-HQGC-WC7L		
SUPPLIES-ASSESSOR			E 110-11-60-610		23.78	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					23.78	
0715	11599	06	SUPPLIES	1WNN-9FW9-L9TK		
SUPPLIES			E 110-11-60-610		148.13	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					148.13	
0715	11599	06	TRANSFER STATION SUPPLIES	1Y7D-VF7W-PNQQ		
TRANSFER STATION SUPPLIES			E 150-31-60-610		544.75	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					544.75	
Vendor Total-					1,473.38	
01046 BOURQUE & CLEGG LLC						
0715	11600	06	SERVICES	47454		
SERVICES TH			E 181-11-33-320		1,442.50	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					1,442.50	
00392 CAMARENA, ERIN						
0715	11601	06	MILEAGE REIMBURSEMENT	April-June		
MILEAGE REIMBURSEMENT			E 102-11-20-280		124.25	0.00
			BENEFITS / TRAINING			
Vendor Total-					124.25	
00095 CARDMEMBER SERVICE						
0715	99999	06	MICROSOFT ONLINSE SRVS.	E0600WFPF4		
MICROSOFT ONLINSE SRVS.			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					462.00	
0715	99999	06	MICROSOFT ONLINE SRVS.	E0600WFU61		
MICROSOFT ONLINE SRVS.			E 110-11-32-310		7.20	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					7.20	
0715	99999	06	GROUND PROTECTION MAT	M155238266		
GROUND PROTECTION MAT			E 131-51-40-483		973.85	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					973.85	
0715	99999	06	MAILCHIMP	MC22629159		
MAILCHIMP			E 110-11-32-310		45.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					45.00	

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0715	99999	06	MICROSOFT ONLINE SRVS.	E0600WFL9J		
MICROSOFT ONLINE SRVS.	E 110-11-32-310				44.00	0.00
CTRCT SVS EQ / PROF SVS						
Invoice Total-					44.00	
0715	99999	06	STAMPS.COM	06/18/2025		
STAMPS.COM	E 110-11-60-610				490.83	0.00
SUPPLIES / SUPPLIES						
Invoice Total-					490.83	
0715	99999	06	STAMPS.COM	06/14/2025		
STAMPS.COM	E 110-11-60-610				493.04	0.00
SUPPLIES / SUPPLIES						
Invoice Total-					493.04	
0715	99999	06	STAMPS.COM	06/14/2025		
STAMPS.COM	E 110-11-60-610				482.00	0.00
SUPPLIES / SUPPLIES						
Invoice Total-					482.00	
0715	99999	06	STAMPS.COM	06/12/2025		
STAMPS.COM	E 110-11-60-610				499.86	0.00
SUPPLIES / SUPPLIES						
Invoice Total-					499.86	
Vendor Total-					3,497.78	
00994 CINTAS CORPORATION- # 758						
0715	11602	06	13117643	4234054841		
RUGS-TH	E 141-11-31-310				32.00	0.00
CTRCT SVS BL / PROF SVS						
Vendor Total-					32.00	
00133 DAVID W. RILEY						
0715	11603	06	CLEAN UP KBP AFTER ACCIDE	062825		
CLEAN UP KBP AFTER ACCIDE	E 141-23-31-310				60.00	0.00
CTRCT SVS BL / PROF SVS						
Vendor Total-					60.00	
00151 DAYTON SAND & GRAVEL, CO., INC.						
0715	11604	06	52800	000425-4		
SHOULDER GRAVEL	E 131-51-40-483				30,060.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					30,060.00	
0715	11604	06	52800	274610		
RECYCLE CONCRETE	E 131-51-40-483				109.92	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					109.92	
0715	11604	06	52800	000425-5		
SHIM CLARKS WOODS RD.	E 131-51-40-481				31,000.00	0.00
REPAIRS & MA / RDS/CONSTRUC						
Invoice Total-					31,000.00	
Vendor Total-					61,169.92	
00233 GOODWINS MILLS FIRE & RESCUE						
0715	11605	06	2025 CHEVY TRUCK	05/27/2025		
2025 CHEVY TRUCK	E 702-87-90-999				27,495.00	0.00
GMFR V / RESERVES - G - OTHER / MISC						

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
Invoice Total-					27,495.00	
0715	11605	06	EMERG. EQUIPMENT	05/20/2025		
EMERG. EQUIPMENT	E 702-87-90-999				357.18	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Invoice Total-					357.18	
0715	11605	06	NEW VEHICLE SUPPLIES	05/20/2025		
NEW VEHICLE SUPPLIES	E 702-87-90-999				179.31	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Invoice Total-					179.31	
0715	11605	06	ST88 U81 EQUIPMENT	05/20/2025		
ST88 U81 EQUIPMENT	E 702-87-90-999				1,788.56	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Invoice Total-					1,788.56	
0715	11605	06	UHF & VHF ANTENNAS	05/27/2025		
UHF & VHF ANTENNAS	E 702-87-90-999				383.65	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Invoice Total-					383.65	
0715	11605	06	FEMA/MEMA SPRING 2024	06/13/2025		
FEMA/MEMA SPRING 2024	G 1-270-24				3,935.94	0.00
			DUE GMFR FEM			
FEMA/MEMA SPRING 2024	G 1-270-25				787.19	0.00
			DUE GMFR MEM			
Invoice Total-					4,723.13	
Vendor Total-					34,926.83	
00371 HALEY WARD						
0715	11606	06	COUSINS BRIDGE CULVERT	202515197		
COUSINS BRIDGE CULVERT	E 550-84-40-481				590.00	0.00
			FED - REPAIRS & MA / RDS/CONSTRUC			
Vendor Total-					590.00	
00388 JACKSON'S TREE SERVICE						
0715	11607	06	TREE SERVICE	06/24/2025		
TREE SERVICE	E 131-51-40-483				4,800.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					4,800.00	
00230 JESSICAS CLEANING SERVICE						
0715	11608	06	CLEANING SERVICES	99.2417		
TH CLEANING SERVICE	E 141-11-31-310				500.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					500.00	
00265 JOSEPH GOFF						
0715	11609	06	HARRISON CEMETARY	PO# 1849		
TREE CUTTING & BRUSH REM.	E 181-15-37-399				2,425.00	0.00
			CONT OUT / CONT SVS OTH			
TREE CUTTING & BRUSH REM.	E 758-86-90-999				1,075.00	0.00
			OTHER / MISC			
Vendor Total-					3,500.00	
00344 KIMBERLY ROLLINS						
0715	11610	06	ACH NOTICE OF RETURN	6/25/2025		

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
ACH NOTICE OF RETURN			G 1-100-00		71.02	0.00
			CASH-GNRL BI			
Vendor Total-					71.02	
00131 LAURIE GONSKA						
0715	11611	06	MILEAGE REIMBURSEMENT	MAY-JUNE, 2025		
MILEAGE REIMBURSEMENT			E 110-11-90-910		300.20	0.00
			OTHER / MILEAGE/TRAV			
Vendor Total-					300.20	
00303 LINDSAY GAGNE						
0715	11612	06	MILEAGE REIMBURSEMENT	6/2-6/30/25		
MILEAGE REIM			E 110-11-90-910		99.54	0.00
			OTHER / MILEAGE/TRAV			
Invoice Total-					99.54	
0715	11612	06	MILEAGE REIMBURSEMENT	APRIL-JUNE, 2025		
MILEAGE REIM			E 110-11-90-910		368.90	0.00
			OTHER / MILEAGE/TRAV			
Invoice Total-					368.90	
Vendor Total-					468.44	
00969 LINDY FIRE EQUIPMENT CO.						
0715	11613	06	FIRE EXTING. TAG/INSPECT	06/13/2025		
FIRE EXTING. TAG/INSPECT			E 141-11-31-310		251.20	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					251.20	
00379 MAINE TOWN & CITY CLERKS ASSOC						
0715	11614	06	11790-0	0000550145		
TRAINING			E 102-11-20-280		60.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					60.00	
01111 MARCEL DESROSIERS						
0715	11615	06	MILEAGE REIMBURSEMENT	06/04-06/25/25		
MILEAGE			E 110-11-90-911		533.40	0.00
			OTHER / MI/TRAV ELE			
Vendor Total-					533.40	
00010 NELSON ANALYTICAL MAINE						
0715	11616	06	BUNGANUT PARK TEST	225060267		
KENNEBUNK			E 141-23-31-310		160.00	0.00
			CTRCT SVS BL / PROF SVS			
BUNGANUT PARK			E 141-22-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					240.00	
00036 NORTH COAST SERVICES						
0715	11617	06	RECYCLING	62616		
RECYCLING			E 150-31-35-350		155.50	0.00
			CTRCT SVS WA / PROF SVS TIP			
Vendor Total-					155.50	
00828 POIRIER GUIDE LINES						
0715	11618	06	LINE STRIPING	25017		

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
LINE STRIPING			E 131-51-40-483		21,751.15	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					21,751.15	
00256 POTTYS-R-US						
0715	11619	06	PORTA-POTS	05		
KENNEBUNK POND			E 145-23-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
BUNGANUT			E 145-22-35-331		750.00	0.00
			CTRCT SVS WA / PROF PORTA P			
BUNGANUT BALL FIELD			E 145-51-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
LIBRARY			E 145-21-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
Vendor Total-					1,380.00	
00084 PRIMO BRANDS						
0715	11620	06	0427507058	25F0427507058		
H20 0427507058			E 110-11-60-610		91.98	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					91.98	
00502 REGISTRY OF DEEDS						
0715	11621	06	DISCHARGE	ACCT# 1067/2024		
DISCHARGES			E 110-11-39-399		19.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					19.00	
0715	11621	06	RECORDING FEE	06/18/2025		
DISCHARGES			E 110-11-39-399		19.00	0.00
			CONT SVS OTH / OTHER			
DEED			E 181-11-33-320		21.00	0.00
			CONT PROF / PROF SERV LE			
Invoice Total-					40.00	
0715	11621	06	MAY/JUNE TRANSFERS	6/1-7/1/2025		
TRANSFERA			E 110-11-39-399		22.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					22.00	
Vendor Total-					81.00	
00812 RICHARD HULL, III						
0715	11622	06	TOWN MEETING MODERATOR	06/13/2025		
TOWN MEETING MODERATOR			E 101-13-10-183		350.00	0.00
			SALARIES / TM MODERATOR			
Vendor Total-					350.00	
00332 RYAN CROTEAU						
0715	11623	06	CLARKS WOOD RD.	18		
DITCHING			E 131-51-40-483		8,750.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					8,750.00	
0715	11623	06	POOR FARM RD STUMPS	16		
POOR FARM RD STUMPS			E 131-51-40-483		1,500.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					1,500.00	
Vendor Total-					10,250.00	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00580 SMPDC						
0715	11624	06	COMP PLAN 5/7/25	17914		
COMP PLAN 5/7/25			E 110-17-90-999		210.00	0.00
OTHER / MISC						
Vendor Total-					210.00	
00976 SUSAN BELLEROSE						
0715	11625	06	MILEAGE REIMBURSEMENT	06/24/2025		
MILEAGE REIMBURSEMENT			E 115-13-90-910		28.28	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					28.28	
00277 TINKER TOM EXCAVATOR						
0715	11626	06	CULVERT CLEANING	0070		
CULVERT CLEANING			E 131-51-40-483		7,000.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					7,000.00	
0715	11626	06	ROAD MAINTENANCE	0068		
ROAD MAINTENANCE			E 131-51-40-483		1,750.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					1,750.00	
0715	11626	06	ROAD MAINTENANCE	0067		
ROAD MAINTENANCE			E 131-51-40-483		5,250.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					5,250.00	
0715	11626	06	JASON'S WAY CULVERT	0066		
JASON'S WAY CULVERT			E 131-51-40-483		6,125.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					6,125.00	
Vendor Total-					20,125.00	
00372 TREASURER, STATE OF ME (DEP)						
0715	11627	06	ANNUAL REPORTING FEES	06ASW07173		
ANNUAL REPORTING FEES			E 150-31-90-920		204.00	0.00
OTHER / STATE FEE'S						
Vendor Total-					204.00	
00148 VERIZON WIRELESS						
0715	11628	06	6423575065-00001	6115203573		
642357065-00001			E 110-11-50-580		149.75	0.00
UTILITIES / COMM						
Vendor Total-					149.75	
00021 WATERBORO REPORTER						
0715	11630	06	PB AD	1795		
PB AD			E 110-17-80-810		90.00	90.00
ADVER, PRINT / ADVERTISE						
Invoice Total-					90.00	
0715	11630	06	AD	1815		
AD			E 115-13-80-810		105.00	105.00
ADVER, PRINT / ADVERTISE						
Invoice Total-					105.00	
0715	11630	06	PB AD	1824		

Warrant 58

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
PB AD			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	AD ZBA	1818		
AD ZBA			E 110-17-80-810		60.00	60.00
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		60.00	
0715	11630	06	AD PB	1828		
AD PB			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	PB AD	1827		
PB AD			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	PB AD	1829		
PB AD			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	AD	1843		
AD			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	AD	1850		
AD			E 110-17-80-810		52.50	52.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		52.50	
0715	11630	06	AD	1890		
AD			E 110-17-80-810		67.50	67.50
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		67.50	
			Vendor Total-		637.50	
00140 WEX BANK						
0715	88889	06	0496-00-621844-0	105759121		
0496-00-621844-0			E 150-31-50-570		105.56	0.00
			UTILITIES / FUEL			
			Vendor Total-		105.56	
00675 WHITE SIGN, INC.						
0715	11631	06	STREET SIGNS	IVC137215		
WLYM153570			E 148-51-60-670		144.50	0.00
			SUPPLIES / SIGNS			
STREET SIGNS			R 110-009		76.50	0.00
			INTEREST			
			Vendor Total-		221.00	
00293 YORK COUNTY SHERRIFS DEPT						
0715	11632	06	SECURITY-LYMAN ELEMENTARY	2025-18A-SO		
SECURITY-LYMAN ELEMENTARY			E 115-13-39-399		340.00	0.00
			CONT SVS OTH / OTHER			
			Vendor Total-		340.00	

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Jrnl	Check	Month	Invoice Description	Reference	
Description	Account		Proj	Amount	Encumbrance
Prepaid Total-				3,603.34	
Current Total-				166,518.30	
EFT Total-				0.00	
Warrant Total-				170,121.64	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE
IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH
NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

KERRY JO SAMPSON

AMBER SWETT

JOSEPH WAGNER

ITEM #7: (e.) AP Warrant FY2026

Lyman
10:00 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

07/02/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	11577	6,606.50	07/07/25	1	0029 ANIMAL WELFARE SOCIETY, INC.
R	11578	36,410.00	07/07/25	1	0022 BEAN DATA
R	11579	47,512.50	07/07/25	1	0972 BIDDEFORD POLICE DEPARTMENT
R	11580	210.00	07/07/25	1	0335 C.I.A. SALVAGE INC
R	11581	168,788.00	07/07/25	1	0119 COMMUNITY LIBRARY, INC.
R	11582	285.00	07/07/25	1	0133 DAVID W. RILEY
R	11583	42,966.00	07/07/25	1	0248 DAYTON SNOW FIGHTERS INC.
R	11584	72,138.37	07/07/25	1	0233 GOODWINS MILLS FIRE & RESCUE
R	11585	525.60	07/07/25	1	0072 GWI
R	11586	4,473.90	07/07/25	1	0311 KCB LANDSCAPING
R	11587	1,131.00	07/07/25	1	0077 LIFEFLIGHT FOUNDATION
R	11588	5,000.00	07/07/25	1	0169 LYMAN HISTORICAL SOCIETY
R	11589	8,969.65	07/07/25	1	0376 M M E H T
R	11590	211.89	07/07/25	1	0296 M T C M A
R	11591	17,968.00	07/07/25	1	0992 MAINE MUNICIPAL ASSOCIATION
R	11592	287.00	07/07/25	1	0243 MAINE RESOURCE RECOVERY ASSOC.
R	11593	942.00	07/07/25	1	0355 PINE STATE FIRE & SECURITY INC
R	11594	500.00	07/07/25	1	0325 RIEMAN, CORY
R	11595	528,787.07	07/07/25	1	0419 RSU #57
R	11596	500.00	07/07/25	1	0258 STEPHEN CHAISSON
R	11597	500.00	07/07/25	1	0309 VICTORIA L POLAND
P	55555	125.00	07/07/25	1	0391 LYMAN STORAGE LLC
Total		944,837.48			

Count

Checks	22
Voids	0

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10:00 AM

A / P Warrant

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Page 1

Warrant 1

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00029 ANIMAL WELFARE SOCIETY, INC.						
0010	11577	07	CONTRACT - FY 2026			
CONTRACT-FY 26			E 125-72-39-381		6,606.50	0.00
			CONT SVS OTH / ACO			
Vendor Total-					6,606.50	
00022 BEAN DATA						
0010	11578	07	CLOUD BACKUP SERVICES	1953		
CLOUD BACKUP SERVICES			E 110-11-32-310		2,500.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					2,500.00	
0010	11578	07	SERVICES	1951		
MONTHLY MANAGED SERVICES			E 110-11-32-310		2,710.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					2,710.00	
0010	11578	07	PREPAID HOURLY SERVICES	1954		
HOURLY SVS			E 181-11-33-310		31,200.00	0.00
			CONT PROF / PROF SERV			
Invoice Total-					31,200.00	
Vendor Total-					36,410.00	
00972 BIDDEFORD POLICE DEPARTMENT						
0010	11579	07	PSAP	FY 26		
PSAP			E 185-99-37-399		47,512.50	0.00
			CONT OUT / CONT SVS OTH			
Vendor Total-					47,512.50	
00335 C.I.A. SALVAGE INC						
0010	11580	07	WASTE REMOVAL BUNGANUT	1123612		
WASTE REMOVAL BUNGANUT			E 145-22-31-330		210.00	0.00
			CTRCT SVS BL / WASTE SVS			
Vendor Total-					210.00	
00119 COMMUNITY LIBRARY, INC.						
0010	11581	07	APPROPRIATION	FY 26		
APPROPRIATION FY			E 181-95-37-399		157,291.00	0.00
			CONT OUT / CONT SVS OTH			
APPROPRIATION			E 181-11-33-310		11,497.00	0.00
			CONT PROF / PROF SERV			
Vendor Total-					168,788.00	
00133 DAVID W. RILEY						
0010	11582	07	SERVICES	2025-069		
P&R TRASH REMOVAL			E 145-21-31-330		125.00	0.00
			CTRCT SVS BL / WASTE SVS			
KENNEBUNK PD TRASH			E 145-23-31-330		125.00	0.00
			CTRCT SVS BL / WASTE SVS			
TH TRASH REMOVAL			E 145-11-31-330		35.00	0.00
			CTRCT SVS BL / WASTE SVS			
Vendor Total-					285.00	
00248 DAYTON SNOW FIGHTERS INC.						
0010	11583	07	PLOWING CONTRACT FY 2026	JULY		
PLOWING CONTRACT FY 2026			E 143-51-31-360		42,966.00	0.00
			CTRCT SVS BL / PLOW & SAND			

Lyman
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A / P Warrant

07/02/2025
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Warrant 1

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					42,966.00	
00233 GOODWINS MILLS FIRE & RESCUE						
0010	11584	07	APPROPRIATION	JULY		
FY 27 APPROPRIATION			E 186-91-37-391		72,138.37	0.00
CONT OUT / GMFR PERSONN						
Vendor Total-					72,138.37	
00072 GWI						
0010	11585	07	PHONES & INTERNET	6577978		
205773			E 110-11-50-580		496.00	0.00
UTILITIES / COMM						
205773			E 161-22-50-580		29.60	0.00
UTILITIES / COMM						
Vendor Total-					525.60	
00311 KCB LANDSCAPING						
0010	11586	07	SERVICES	JULY		
SERVICES			E 142-90-31-370		4,473.90	0.00
CTRCT SVS BL / MOWING						
Vendor Total-					4,473.90	
00077 LIFEFLIGHT FOUNDATION						
0010	11587	07	FY 2026 DONATION			
FY 2026 DONATION			E 129-75-91-999		1,131.00	0.00
OTHER SOC SV / OTHER						
Vendor Total-					1,131.00	
00169 LYMAN HISTORICAL SOCIETY						
0010	11588	07	FY 26 APPROPRIATION			
FY 26 APPROPRIATION			E 181-99-90-999		5,000.00	0.00
OTHER / MISC						
Vendor Total-					5,000.00	
00391 LYMAN STORAGE LLC						
0010	55555	07	STORAGE UNIT	JULY		
STORAGE UNIT			E 110-11-39-399		125.00	0.00
CONT SVS OTH / OTHER						
Vendor Total-					125.00	
00376 M M E H T						
0010	11589	07	MHT.31171	JULY		
INSURANCE-EMPLOYEE			G 1-205-00		497.34	0.00
BENFTS-EMPLE						
HEALTH			E 102-99-20-210		8,128.80	0.00
BENEFITS / HEALTH						
DENTAL			E 102-99-20-211		309.61	0.00
BENEFITS / DENTAL						
LIFE NO MED			E 102-99-20-214		33.90	0.00
BENEFITS / LIFE NO MED						
Vendor Total-					8,969.65	
00296 M T C M A						
0010	11590	07	MEMBERSHIP GAGNE	FY 26		
MEMBERSHIP GAGNE			E 102-11-20-290		211.89	0.00
BENEFITS / MEMB & DUES						

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A / P Warrant

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Page 3

Warrant 1

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					211.89	
00992 MAINE MUNICIPAL ASSOCIATION						
0010	11591	07	P31170PC2021	67449		
P31170PC2021			E 117-99-38-325		17,968.00	0.00
			CONT SVS INS / INS PROP & C			
Vendor Total-					17,968.00	
00243 MAINE RESOURCE RECOVERY ASSOC.						
0010	11592	07	ANNUAL MEMBERSHIP	MBR26-121		
ANNUAL MEMBERSHIP			E 150-31-35-310		287.00	0.00
			CTRCT SVS WA / PROF SVS			
Vendor Total-					287.00	
00355 PINE STATE FIRE & SECURITY INC						
0010	11593	07	ANNUAL INSPECTION	14369		
ANNUAL INSPECTION			E 141-11-31-310		942.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					942.00	
00325 RIEMAN, CORY						
0010	11594	07	CONCERT IN THE PARK			
CONCERT IN THE PARK			E 161-21-90-940		500.00	0.00
			OTHER / REC PROGRAMS			
Vendor Total-					500.00	
00419 RSU #57						
0010	11595	07	FY 2026 ASSESSMENT			
FY 2026 ASSESSMENT			E 195-92-90-999		528,787.07	0.00
			OTHER / MISC			
Vendor Total-					528,787.07	
00258 STEPHEN CHAISSON						
0010	11596	07	CONCERT IN THE PARK	071025		
CONCERT IN THE PARK			E 161-21-90-940		500.00	0.00
			OTHER / REC PROGRAMS			
Vendor Total-					500.00	
00309 VICTORIA L POLAND						
0010	11597	07	CONCERT IN THE PARK	081425		
CONCERT IN THE PARK			E 161-21-90-940		500.00	0.00
			OTHER / REC PROGRAMS			
Vendor Total-					500.00	

Lyman
10:00 AM

A / P Warrant

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Warrant 1

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account		Proj	Amount	Encumbrance
Prepaid Total-				125.00	
Current Total-				944,712.48	
EFT Total-				0.00	
Warrant Total-				944,837.48	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

KERRY JO SAMPSON

AMBER SWETT

JOSEPH WAGNER

ITEM #7: (f.) AP Warrant FY2026

Lyman
10:05 AM

A / P Check Register
Bank: BIDDEFORD SAVINGS

07/02/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	11598	11,400.00	07/07/25	2	0281 TIBBETTS FARMS LLC
Total		11,400.00			

Count	
Checks	1
Voids	0

A / P Warrant

Warrant 2

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00281 TIBBETTS FARMS LLC						
0011	11598	07	ROADSIDE MOWING	5798		
ROADSIDE MOWING			E 142-51-31-370		11,400.00	0.00
			CTRCT SVS BL / MOWING			
Vendor Total-					11,400.00	
Prepaid Total-					0.00	
Current Total-					11,400.00	
EFT Total-					0.00	
Warrant Total-					11,400.00	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

KERRY JO SAMPSON

AMBER SWETT

JOSEPH WAGNER