

**Town of Lyman
Select Board Regular Meeting Minutes
Monday May 19th, 2025 – Lyman Town Hall**

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/> Welcome to the May 19th, 2025

Selectboard members present: Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner, David Alves

Selectboard members absent: None

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

a. Public Hearing – Annual Town Meeting Warrant

o Custom Concepts & BH2M Civil Engineering – Lyman Town Hall Expansion

 Mike Richman and Andy Morrell from Custom Concepts made a presentation describing the plans for the Town Hall Expansion. Irene Single asked Andy to look at the handicapped parking as she felt it was a far distance from the meeting room for when they have elections.

Other public comment regarding Town Meeting: **None**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

a. Public Input – Public in attendance will have up to 5 minutes to address the Board.

Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.

None

b. Mail • York County Sheriff

ITEM #3 **UNFINISHED BUSINESS**

a. Franchise Agreement, Updates if any:

 No updates at this time

b. Cemetery Committee – Request for Tree Removal Funds

- o The Cemetery Committee answered the questions the Board had from the previous meeting.

 Joseph Wagner motions to use \$3,500 to remove trees at the Harrison Cemetery where a veteran is interred with a stipulation that all debris will be removed. Victoria Gavel seconds. Motion passes 5-0-0

c. Planning Board – Review/Approve Bylaws & Mission Statement – Changes sent to Planning Board
 Tabled for the next meeting awaiting Planning Board input.

d. CEO – Fee Schedule Updates, changes from last approved fee schedule.

 Victoria Gavel motions to approve. Amber Swett seconds. Motion passes 5-0-0

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

a. Fire Chief – All Hands

b. Treasurer – Expense Report

ITEM #5 **NEW BUSINESS**

a. Parks & Recs – Question regarding Bunganut Ramps, temporary permitting

 David Alves motions to approve temporary permitting pending the committee's plan for removal and installing the ramps and submitted to the Town Manager. Joseph Wagner seconds. Motion passes 5-0-0

b. Review/ Approve – Employee Personnel Policy

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Tabled until 6/23/25

- c. **Review/ Approve – Select Board Code of Conduct**

Tabled until 6/23

- d. **Historical Society – Request for expendable funds account**

Victoria Gavel motions to approve as written. Dave Alves seconds. Motion passes 4-0-1. Joseph Wagner abstains.

- e. **Amber Swett – Discussion regarding committees recording & streaming meetings/proceedings**

Amber Swett motions to require all committees to properly post notice of a meeting with an agenda and to record their meetings on You Tube. Joseph Wagner seconds. Motion passes 5-0-0.

ITEM #6

MINUTES

- a. **Review / Approve meeting minutes 05/05/2025**

Victoria Gavel motions to approve. Amber Swett seconds. Motion passes 5-0-0

ITEM #7

SIGN WARRANTS

- a. **Payroll Warrant #50 in the amount of \$31,944.32**

Victoria Gavel motions to approve. David Alves seconds. Motion passes 5-0-0

- b. **Accounts Payable Warrant #51 (FY2025) in the amount of \$311,307.86**

Joseph Wagner motions to approve. Victoria Gavel seconds. Motion passes 5-0-0

EXECUTIVE SESSION

None

ADJOURN

David Alves - Motions to adjourn. Amber Swett seconds. Motion passes 5-0-0



Jessica Picard


Joseph Wagner



David Alves



Victoria Gavel



Amber Swett

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 2 pages are the original minutes of the Select Board Meeting dated May 19th, 2025



Lindsay Gagne