

Town of Lyman
Select Board Regular Meeting Agenda
Monday June 16th, 2025 – Lyman Town Hall

Welcome to the June 16th, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Select Board - Vote Chair, Vice Chair, Fire Commission member

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.*
- b. Mail •York County Sheriff Report

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Review/ Approve – Select Board Code of Conduct

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Treasurer – Expense Report
- b. Parks & Rec - June Monthly Report

ITEM #5 **NEW BUSINESS**

- a. Appoint Fire Chief as Director of Emergency Management Agent, Forest Fire Warden, Chiefdom, and Director of Emergency Medical Service
- b. MLL – Discussion regarding Bunganut Concession Stand for use as a storage shed for MLL
- c. Review/Approve Real Estate Property Tax Abatement, RE Account 1083
- d. Select Board grant management for AARP Challenge Grant
- e. Review/Approve Annual Treasurer's Disbursement Policy
- f. Review/ Approve Annual Order of Application of Payments to Unpaid Taxes
- g. Review/ Approve – Parks & Rec Committee Member Resignation
- h. Quit Claim deed - transfer of Rhodes Hall Property to the Cemetery Association of Goodwins Mills Association
- i. ECO ME Rep Re-Appointment
- j. Planning Board Committee Appointment – (1) Applicant
- k. IT Committee Appointment – (2) Applicants
- l. Cemetery Committee Appointment – (5) Applicants
- m. Ordinance Review Committee Appointment – (2) Applicants
- n. Parks & Rec Committee – (1) Applicant
- o. Zoning Board of Appeals – (1) Applicant

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 06/19/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant #54 in the amount of \$48,413.16
- b. Accounts Payable Warrant #55 (FY2025) in the amount of \$240,893.16

EXECUTIVE SESSION

ADJOURN

ITEM #2: (b.) Mail

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	1	1	2	< 1	8.92	11.16
Administrative	42	0	42	9.4	0.07	81.59
ALARM, BURGLAR - 2 man call	0	4	4	< 1	2.52	0.05
Announcement	0	4	4	< 1	0	0
ASSAULT - past	1	0	1	< 1	0	3.00
ASSIST CITIZEN	1	6	7	1.6	5.03	13.28
Assist Other Agency - Other	1	1	2	< 1	0	0
Assist Other Agency - Police	2	2	4	< 1	0	39.31
M/V COMPLAINT - DTE, OUI, ATV	0	17	17	3.8	5.03	8.51
BURGLARY IN PROGRESS - 2 UNITS	0	1	1	< 1	90.82	26.23
BUILDING/AREA CHECK	4	0	4	< 1	0	0.08
COMMUNITY POLICE CONTACT	5	0	5	1.1	0	19.33
COMPLAINT	0	3	3	< 1	4.73	46.70
DHHS CALL/REFERRAL	0	1	1	< 1	0	0
DISTURBANCE - 2 man call	0	1	1	< 1	15.43	150.99
DISABLED MV	1	1	2	< 1	0	6.23
DOMESTIC DISTURBANCE - 2 man	0	2	2	< 1	13.44	59.91
DRUG INCIDENTS	3	1	4	< 1	12.80	5.07
EMD IN PROGRESS	0	1	1	< 1	0.52	69.17
MEDICAL w/ Assist	0	1	1	< 1	0	0
ESCORT/TRANSPORT	2	2	4	< 1	24.05	230.99
MUTUAL AID - EMS	0	1	1	< 1	10.53	2.04
VEHICLE CRASH - FIRE / EMS	0	1	1	< 1	3.87	141.02
FOLLOW-UP INVESTIGATION	6	6	12	2.7	19.42	23.92
ARMORY DUTY	1	0	1	< 1	0	92.00
INTEL	1	4	5	1.1	0	3.35
JUVENILE RUNAWAY	0	1	1	< 1	0.07	67.65
LARCENY /FORGERY/ FRAUD	0	1	1	< 1	56.25	27.17
Mental Health Call	0	1	1	< 1	1.67	21.32
9-1-1 MISDIAL	0	3	3	< 1	0	0
M/V ACCIDENT - PROPERTY DAMAGE	1	6	7	1.6	18.01	19.59
MOTOR VEHICLE STOP	136	0	136	30.6	0.04	9.49
ON-DUTY TRAINING	1	0	1	< 1	0	81.18
OPEN LINE	0	1	1	< 1	0	0
Paraphernalia/Sharps/Drugs	0	1	1	< 1	2.67	13.88
CRUISER INSPECTION	107	0	107	24.0	0	3.94
Pedestrian Check	2	0	2	< 1	0	4.03
PAPER WORK	1	0	1	< 1	0	9.27
Prison Contraband	1	0	1	< 1	0	2.23
SERVE RESTRAINING ORDER	2	8	10	2.2	1.43	22.66
Phone/Mail/Computer Fraud	0	2	2	< 1	0	0
ON DUTY SCHOOL RESOURCE	1	0	1	< 1	0	71.22
SYSTEM TROUBLE	0	1	1	< 1	0	0.02
SERVE SUMMONS	0	1	1	< 1	0	0
SUSPICIOUS ACTIVITY	0	2	2	< 1	24.27	82.47
SEX OFFENDER REGISTER/VERIFICA	0	5	5	1.1	0.18	0.19
TRAFFIC CONTROL	1	0	1	< 1	0	5.07
Violation Condition of Release	1	2	3	< 1	26.60	23.80
VIN Verification	0	1	1	< 1	0	0
VIOLATION OF PO	0	1	1	< 1	26.35	57.60
SERVE WARRANT	4	10	14	3.1	16.25	44.11
WELFARE CHECK	0	3	3	< 1	0	0
Call Transfer to another PSAP	0	4	4	< 1	0	0
YSO Overtime page	1	0	1	< 1	0	0.82
TOTAL	330	115	445	100	12.93	21.84

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	1	1	< 1	0	0
ALARM, BURGLAR - 2 man call	0	9	9	4.3	13.46	4.20
ASSAULT - past	0	1	1	< 1	11.03	14.28
ASSIST CITIZEN	0	5	5	2.4	22.58	51.43
Assist Other Agency - Other	0	2	2	< 1	0	0
Assist Other Agency - Police	0	2	2	< 1	11.48	48.60
M/V COMPLAINT - DTE, OUI, ATV	0	12	12	5.8	57.67	15.84
BUILDING/AREA CHECK	4	0	4	1.9	0	0.09
CIVIL COMPLAINT	0	3	3	1.4	19.94	24.38
COMMUNITY POLICE CONTACT	7	0	7	3.4	0	18.14
COMPLAINT	0	1	1	< 1	0	0
DETAIL	0	1	1	< 1	41.80	292.99
DISTURBANCE - 2 man call	0	2	2	< 1	5.82	3.58
DISABLED MV	2	2	4	1.9	0	5.11
DOMESTIC DISTURBANCE - 2 man	0	1	1	< 1	6.26	19.23
ESCORT/TRANSPORT	1	0	1	< 1	0	17.55
VEHICLE CRASH - FIRE / EMS	0	3	3	1.4	9.63	70.18
FOLLOW-UP INVESTIGATION	1	6	7	3.4	8.88	12.51
9-1-1 HANG UP	0	3	3	1.4	0	0
HARASSMENT BY PHONE	0	1	1	< 1	0	0
INTEL	0	2	2	< 1	13.51	48.38
LARCENY /FORGERY/ FRAUD	0	3	3	1.4	17.73	8.12
Mental Health Call	0	1	1	< 1	24.72	16.00
9-1-1 MISDIAL	0	11	11	5.3	25.03	0.22
MISSING PERSON - NOT RUNAWAY	0	1	1	< 1	0	0
MOTOR VEHICLE ACCIDENT-PI/HAZ	0	1	1	< 1	0.03	54.90
M/V ACCIDENT - PROPERTY DAMAGE	0	6	6	2.9	9.67	13.59
MOTOR VEHICLE STOP	69	0	69	33.3	0.03	10.27
OPEN LINE	0	5	5	2.4	0	0
Paraphernalia/Sharps/Drugs	0	1	1	< 1	0	0
CRUISER INSPECTION	3	0	3	1.4	0	0.12
PAPER WORK	2	1	3	1.4	43.57	6.62
FOUND/LOST PROPERTY	0	2	2	< 1	0	0
REPOSSESSION INFO	0	1	1	< 1	0	0
Road Hazard - NO PAGE	0	1	1	< 1	15.80	0.02
Phone/Mail/Computer Fraud	0	1	1	< 1	0	0
SHOPLIFTING	0	2	2	< 1	20.24	50.19
ON DUTY SCHOOL RESOURCE	6	0	6	2.9	21.83	133.33
STOLEN VEH	0	1	1	< 1	0	0
SUSPICIOUS ACTIVITY	1	6	7	3.4	9.81	21.35
Trespassing	0	1	1	< 1	0	0
VANDALISM	0	1	1	< 1	25.10	10.65
VIN Verification	0	1	1	< 1	15.80	15.78
WELFARE CHECK	0	7	7	3.4	14.52	24.83
TOTAL	96	111	207	100	16.92	21.26

TOWN OF LYMAN

Select Board Code of Conduct

1. Purpose and Statement

This Code of Conduct is designed to describe the manner in which Select Board members should treat one another, Town employees, appointees, constituents, and others they come into contact with in representing the Town of Lyman. It reflects the work of the Lyman Select Board with defining more clearly the behavior, manners, rules of order, and courtesies that are suitable for various occasions. All members of the Select Board have equal votes, and all should be treated with equal respect. Board members shall demonstrate civility and respect at all times and shall not use their elected position for personal gain, for that of themselves or others, or for any conduct of a self-serving nature. The Select Board serve in their capacity as representatives of Lyman and shall endeavor to work for the benefit of the citizens and of the Town.

To ensure the effective functioning of the Select Board, we commit to the following principles:

- We will uphold the Town Charter and the Constitutions and laws of the State of Maine, and will act strictly within the authority they grant us.
- We recognize that, under the Town Charter, the Select Board acts as a body. Individual members hold no authority outside of official board meetings.
- We will use our positions solely for the public good, never for personal benefit or the benefit of others.
- All board deliberations will be conducted openly, in accordance with the law, except under the provisions of an executive session. Board members will not meet privately—individually or in groups—to discuss Town business outside of properly noticed public meetings, as such actions may violate open meeting laws and compromise public trust.
- We will not commit to a position or vote on any matter before it has been properly discussed in a public meeting.
- We will not publicly criticize Town employees and will support the day-to-day operations of the Town by working through The Town Manager.
- We will maintain the confidentiality of all matters discussed in executive session and safeguard confidential information.
- We will adhere to all Town policies to the fullest extent possible.
- We will strive to avoid conflicts of interest and avoid situations that present, or appear to present, a personal gain
- We will respect all decisions made by a majority of the Board and will only seek reconsideration through the appropriate Board process.

2. Board Meetings

Board Meetings: will be held at the Town Hall unless otherwise designated by the Chair or Vice Chair. A suitable alternative location that meets the needs of public attendance will be designated as needed. All meetings are open to the public, except under such provisions of executive session Title 1 M.R.S.A §405 et seq.

Election of Chair & Vice Chair: In accordance with Section 3.3 of the Town Charter, the Chair and Vice Chair of the Select Board shall be elected by an affirmative vote of at least three (3) Board members during the first regular meeting following the Annual Town Meeting. Nominations and elections for Chair and Vice Chair will take place at the start of the meeting. Current Board members whose terms are concluding will continue to serve until the official induction of new members has taken place.

New Board Member Onboarding: Each year, the third Monday following the Annual Town Meeting will be reserved for a Select Board workshop scheduled at 5:00pm dedicated to new member onboarding and discussion of the Chair and Vice Chair positions. If the scheduled meeting falls on a holiday, it will be moved to the following Tuesday. This session will cover key topics including a review of Board policies and code of conduct, the Municipal Code of Ethics, Personnel Policies, training resources, agenda structure and materials, open meeting laws, proper select board deliberations, handling of confidential information and personnel laws, the respective roles of the Town Manager and Select Board, appointment authority, the budgeting process, Town Meeting procedures, current initiatives, and other relevant updates or guidance.

Presiding Officer: The Chair shall be the presiding officer during Board meetings. In the absence of the Chair, the Vice Chair shall be the presiding officer. In the absence of the Chair and Vice Chair, the next senior Board member shall preside. For the purpose of this section, a senior Board member shall be defined as a Board member currently serving the longest, consecutive term of all other Board members present.

Agendas: will be prepared by the Town Manager and approved by the Chair or Vice Chair before being posted. All reports, communications, resolutions, documents or other matters to be submitted to the Board shall be delivered to the Town Manager's Office by Thursday before noon prior to the regular meeting for consideration at that meeting and following the approval of the Chair or Vice Chair. In matters of extenuating circumstances, where items not on the agenda are brought to the Board, then the Board shall have discretion by a majority vote to consider the item and the reason for the extenuation shall be recorded and documented in the minutes. No votes or decisions shall be taken on any items or topics not on the agenda and such items shall be tabled and placed on the next agenda for continued consideration.

Executive Sessions: The Board may only enter into executive session by a majority (3/5) vote of the Board. No orders, rules, resolutions, regulations, contracts, appointments, or other

official action shall be finally approved during executive sessions. Any discussion of matters in executive session shall not be shared outside of the executive session.

3. Conduct of Public Meetings

Decorum and Order: All comments and questions shall be directed to the Chair or otherwise presiding officer of the meeting. A public member who wishes to address the board may do so during public comment or if called upon by the Chair or presiding officer.

The Chair or presiding officer has the right to prohibit public comment that is disorderly, inappropriate, offensive, disruptive, or threatening in any way. Any Select Board member has the right to call a point of order requesting the Chair or presiding officer to take corrective action of any disorderly conduct. Side conversations, whispering, or other distractions should be addressed by the Chair or presiding officer, to maintain order and limit disruptions.

Any persons who disrupt a Board meeting may be required to leave in order to permit orderly consideration of the matter for which the meeting was called. If the Chair or presiding officer requests any persons to leave and they do not do so, any member of the Board may call for an adjournment. In the event of an early adjournment, all remaining items not addressed will be tabled to the next meeting unless the Chair determines to hold an additional meeting sooner.

Matters pertaining to the day-to-day operations of the Town, that is not specifically on the agenda, should be redirected to the Town Manager. This is to help aid residents or any interested party in obtaining information being requested and limit time constraints on Board meetings.

The Chair or presiding officer will determine how to address public comment inquiries and may answer the inquiry if reasonably able to do so; or may table to allow for further review into the inquiry; or may choose to take no action. The Chair or presiding officer reserves the right to refrain from engaging in argumentative, or debate forum and may redirect commentary as they deem necessary.

Practice Civility and Professionalism in Discussions and Debate: Select Board members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. They shall demonstrate effective problem-solving approaches to find common ground and seek compromise when disparate points of view are expressed.

Confidentiality of Executive Sessions: Select Board members must take care to preserve the confidentiality of information received or discussed in duly-called executive sessions. Information received or discussed in a duly-called executive session shall not be discussed with or communicated to members of the public, the press, or other persons (except Town employee(s) as needed in connection with the item concerned), unless disclosure is approved by a majority of the Select Board and is not prohibited by applicable Maine or federal law; or as may be required by court order, subpoena, or litigation discovery request.

4. Select Board Conduct with Town Employees

Developing Effective Working Relationships: Firsthand information obtained from random and carefully planned observation of Town activities can be useful in providing proper oversight of the Town's activities and responsibilities. However, too frequent involvement in Town administrative activities or overzealous pursuit of information can undermine the efficiency and effectiveness of the Town Manager and other properly appointed department heads and supervisors. Therefore, Select Board members shall not stop, disrupt or unduly preoccupy any Town employee in the proper conduct of their activities, nor shall Select Board members excessively occupy any Town employee's personal working space such that their presence interferes with the proper and efficient conduct of their duties.

The Board subscribes to the concept that effective working relationships between Board members and the Town Manager are based on a clear understanding of respective roles, responsibilities and an appreciation for the value of constructively working through differences. Both the Board and the Manager should additionally embrace the goal of working together as associates with a common purpose without stifling independent thinking.

To that end, Select Board members should adhere to the following:

- Recognize and support the administrative chain of command by directing all inquiries and communications to Town employees through the Town Manager. Avoid giving instructions, seeking assistance, or sharing information directly with department heads or staff. All complaints or concerns regarding Town operations shall be brought to the Town Manager, and members shall refrain from acting independently outside of the board's collective authority.
- Treat all employees with mutual respect, demonstrate clear and honest communication, and promote professionalism among the workplace.
- ~~○ Limit contact to specific personnel. Requests for follow-up or directions to employees should be made only through the Town Manager. When in doubt about what employee follow-up or directions are appropriate, Select Board members should ask the Town Manager for direction.~~
- Do not disrupt Town employees from their jobs. Select Board members should not disrupt Town employees while they are in meetings, on the phone, or when performing their respective functions in order to meet the needs of an individual Select Board member.
- Never publicly criticize a Town employee. Critical comments about an employee's performance should be made only to the Town Manager and in confidentiality.
- Demonstrate the same mutual respect and limited interference, as outlined for employees, for Volunteers serving on boards, committees, and commissions.

5. Select Board Conduct with the Public

Make no promises on behalf of the Select Board or the Town: Select Board members may be broached on topics or issues pertaining to Town Business as they meet and talk with constituents in the community. It is appropriate to give a brief overview of Town policy and to refer to the Town Manager for further information. It is inappropriate to overtly or

implicitly promise Select Board action, or to promise Town employees will take specific action.

Potential Access of Written Notes, Voicemail/Text Messages, and e-mail: Freedom of Access laws describe public access to Town communications; written, voice, or electronic communication. Any Select Board members' communications should recognize potential access and evaluate communication with an exception of public dialog.

It is important Select Board members know that any written, electronic or digital communication pertaining to Town business is public record under Maine law, if the communication is one that is stored in a retrievable form, regardless of the device used to send, receive or store the communication. Furthermore, all Select Board members are expected to adhere to all rules governing in accordance with the Maine State Archives Local Government Record Retention Schedules.

6. Response to Violations of Select Board Code of Conduct

Select Board members who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Select Board. Serious infractions of the Code of Conduct could lead to other sanctions as deemed appropriate by the Select Board. Board members should point out to the offending Select Board member infractions of the Code of Conduct.

7. Amendment

These rules may be amended by a majority vote of the Board. An amendment must be submitted in writing at a preceding meeting and shall be placed on the next agenda under the order of new business.

This Select Board Code of Conduct was amended by a majority of the Lyman Select Board on this _____ day of _____, 2025

Adopted: March 7th, 2024

Amended: July 1st, 2024

Amended:

_____ Jessica Picard - Chair

_____ Victoria Gavel – Vice Chair

_____ Amber Swett

_____ David Alves

_____ Joseph Wagner

A Majority of the Board of Selectpersons

Lyman, Maine

Expense Summary Report

FUND: 1

ALL Months

ITEM #: (a.) Expense Report

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	732,119.00	0.00	732,119.00	681,357.51	0.00	50,761.49
11 - TOWN HALL	399,519.00	0.00	399,519.00	386,655.64	0.00	12,863.36
10 - SALARIES	399,519.00	0.00	399,519.00	386,655.64	0.00	12,863.36
101 - TOWN MGR	98,757.00	0.00	98,757.00	94,958.75	0.00	3,798.25
103 - HR & FINANCE	76,772.00	0.00	76,772.00	73,819.25	0.00	2,952.75
105 - TOWN CLERK/T	64,165.00	0.00	64,165.00	61,697.00	0.00	2,468.00
106 - ADMIN CLERK	81,202.00	0.00	81,202.00	63,452.47	0.00	17,749.53
115 - ASSESSOR	78,623.00	0.00	78,623.00	75,599.00	0.00	3,024.00
143 - ELECTRICIAN	0.00	0.00	0.00	17,129.17	0.00	-17,129.17
13 - ELECTIONS	9,779.00	0.00	9,779.00	2,671.26	0.00	7,107.74
10 - SALARIES	9,779.00	0.00	9,779.00	2,671.26	0.00	7,107.74
182 - BALLOT CLERK	9,429.00	0.00	9,429.00	2,671.26	0.00	6,757.74
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	105,541.00	0.00	105,541.00	95,880.84	0.00	9,660.16
10 - SALARIES	105,541.00	0.00	105,541.00	95,880.84	0.00	9,660.16
141 - CEO	69,576.00	0.00	69,576.00	65,237.75	0.00	4,338.25
142 - CEO CLERK	30,865.00	0.00	30,865.00	28,357.51	0.00	2,507.49
147 - PB	5,100.00	0.00	5,100.00	2,285.58	0.00	2,814.42
18 - APPEALS BD	392.00	0.00	392.00	65.94	0.00	326.06
10 - SALARIES	392.00	0.00	392.00	65.94	0.00	326.06
148 - APPEALS BOAR	392.00	0.00	392.00	65.94	0.00	326.06
21 - RECREATION	4,087.00	0.00	4,087.00	4,087.00	0.00	0.00
10 - SALARIES	4,087.00	0.00	4,087.00	4,087.00	0.00	0.00
127 - REC DIRECT	4,087.00	0.00	4,087.00	4,087.00	0.00	0.00
31 - TRANSFER STA	131,419.00	0.00	131,419.00	114,275.31	0.00	17,143.69
10 - SALARIES	131,419.00	0.00	131,419.00	114,275.31	0.00	17,143.69
131 - TRF STATION	131,419.00	0.00	131,419.00	114,275.31	0.00	17,143.69
51 - ROADS	42,667.00	0.00	42,667.00	41,026.00	0.00	1,641.00
10 - SALARIES	42,667.00	0.00	42,667.00	41,026.00	0.00	1,641.00
151 - RD COMM	42,667.00	0.00	42,667.00	41,026.00	0.00	1,641.00
71 - GA	3,503.00	291.92	3,794.92	3,794.92	0.00	0.00
10 - SALARIES	3,503.00	291.92	3,794.92	3,794.92	0.00	0.00
171 - GA DIRECT	3,503.00	291.92	3,794.92	3,794.92	0.00	0.00
72 - ACO	7,697.00	0.00	7,697.00	7,401.00	0.00	296.00
10 - SALARIES	7,697.00	0.00	7,697.00	7,401.00	0.00	296.00
175 - ACO	7,697.00	0.00	7,697.00	7,401.00	0.00	296.00
99 - NOT SPECIFIC	27,515.00	-291.92	27,223.08	25,499.60	0.00	1,723.48

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
10 - SALARIES	27,215.00	-291.92	27,223.08	25,499.60	0.00	1,723.48
179 - HEALTH OFFIC	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00
191 - EXTRA TIME	2,500.00	-291.92	2,208.08	484.60	0.00	1,723.48
199 - SELECT BOARD	23,515.00	0.00	23,515.00	23,515.00	0.00	0.00
102 - BENEFITS	240,245.00	0.00	240,245.00	218,156.02	0.00	22,088.98
11 - TOWN HALL	10,700.00	0.00	10,700.00	7,824.20	0.00	2,875.80
20 - BENEFITS	10,700.00	0.00	10,700.00	7,824.20	0.00	2,875.80
280 - TRAINING	8,945.00	-1,000.00	7,945.00	5,491.45	0.00	2,453.55
290 - MEMB & DUES	1,755.00	1,000.00	2,755.00	2,332.75	0.00	422.25
13 - ELECTIONS	300.00	0.00	300.00	0.00	0.00	300.00
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00
17 - BUILDINGS CO	540.00	0.00	540.00	200.00	0.00	340.00
20 - BENEFITS	540.00	0.00	540.00	200.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	165.00	0.00	335.00
290 - MEMB & DUES	40.00	0.00	40.00	35.00	0.00	5.00
31 - TRANSFER STAT	500.00	0.00	500.00	160.00	0.00	340.00
20 - BENEFITS	500.00	0.00	500.00	160.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	160.00	0.00	340.00
99 - NOT SPECIFIC	228,205.00	0.00	228,205.00	209,971.82	0.00	18,233.18
20 - BENEFITS	228,205.00	0.00	228,205.00	209,971.82	0.00	18,233.18
201 - FICA	56,122.00	0.00	56,122.00	54,093.80	0.00	2,028.20
205 - PFML	0.00	0.00	0.00	1,563.11	0.00	-1,563.11
210 - HEALTH	116,085.00	0.00	116,085.00	108,481.03	0.00	7,603.97
211 - DENTAL	4,414.00	0.00	4,414.00	3,696.84	0.00	717.16
214 - LIFE NO MED	370.00	0.00	370.00	401.40	0.00	-31.40
230 - 457B ER MATC	17,217.00	0.00	17,217.00	15,318.35	0.00	1,898.65
231 - MPERS ER	33,997.00	0.00	33,997.00	26,417.29	0.00	7,579.71
110 - GEN ADMIN	162,935.00	0.00	162,935.00	140,850.47	4,068.71	18,015.82
11 - TOWN HALL	142,167.00	-1,070.00	141,097.00	127,251.93	3,603.71	10,241.36
32 - CTRCT SVS EQ	75,459.00	-700.00	74,759.00	72,111.81	450.00	2,197.19
310 - PROF SVS	75,459.00	-700.00	74,759.00	72,111.81	450.00	2,197.19
39 - CONT SVS OTH	11,660.00	700.00	12,360.00	11,286.40	0.00	1,073.60
315 - MEMB & DUES	7,500.00	0.00	7,500.00	6,967.00	0.00	533.00
399 - OTHER	4,160.00	700.00	4,860.00	4,319.40	0.00	540.60

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
50 - UTILITIES	10,470.00	-500.00	9,970.00	8,146.55	0.00	1,823.45
580 - COMM	10,470.00	-500.00	9,970.00	8,146.55	0.00	1,823.45
60 - SUPPLIES	17,998.00	-570.00	17,428.00	15,624.16	0.00	1,803.84
610 - SUPPLIES	11,000.00	430.00	11,430.00	11,078.71	0.00	351.29
650 - POSTAGE	6,998.00	-1,000.00	5,998.00	4,545.45	0.00	1,452.55
80 - ADVER, PRINT	16,880.00	0.00	16,880.00	8,697.67	3,153.71	5,028.62
810 - ADVERTISE	2,500.00	-1,160.00	1,340.00	840.00	0.00	500.00
830 - FORMS	8,780.00	-3,200.00	5,580.00	1,350.65	0.00	4,229.35
850 - TOWN REPORT	2,000.00	4,360.00	6,360.00	3,153.71	0.00	52.58
860 - TAX BILLS	3,600.00	0.00	3,600.00	3,353.31	0.00	246.69
90 - OTHER	9,700.00	0.00	9,700.00	11,385.34	0.00	-1,685.34
910 - MILEAGE/TRAV	8,700.00	0.00	8,700.00	3,343.96	0.00	5,356.04
911 - MI/TRAV ELE	0.00	0.00	0.00	7,128.21	0.00	-7,128.21
915 - EE RECONIT	1,000.00	0.00	1,000.00	913.17	0.00	86.83
17 - BLDGS & CODE	16,268.00	1,070.00	17,338.00	9,481.04	465.00	7,391.96
39 - CONT SVS OTH	2,528.00	0.00	2,528.00	2,046.00	0.00	482.00
315 - MEMB & DUES	1,928.00	0.00	1,928.00	1,928.00	0.00	0.00
399 - OTHER	600.00	0.00	600.00	118.00	0.00	482.00
60 - SUPPLIES	1,200.00	1,070.00	2,270.00	1,822.98	0.00	447.02
610 - SUPPLIES	200.00	70.00	270.00	280.43	0.00	-10.43
650 - POSTAGE	1,000.00	1,000.00	2,000.00	1,542.55	0.00	457.45
80 - ADVER, PRINT	2,040.00	0.00	2,040.00	45.00	465.00	1,530.00
810 - ADVERTISE	2,040.00	0.00	2,040.00	45.00	465.00	1,530.00
90 - OTHER	10,500.00	0.00	10,500.00	5,567.06	0.00	4,932.94
910 - MILEAGE/TRAV	3,000.00	0.00	3,000.00	3,003.06	0.00	-3.06
999 - MISC	7,500.00	0.00	7,500.00	2,564.00	0.00	4,936.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
90 - OTHER	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
999 - MISC	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
115 - ELECTIONS	15,517.00	0.00	15,517.00	6,372.45	105.00	9,039.55
13 - ELECTIONS	15,517.00	0.00	15,517.00	6,372.45	105.00	9,039.55
39 - CONT SVS OTH	10,662.00	0.00	10,662.00	5,950.22	0.00	4,711.78
399 - OTHER	10,662.00	0.00	10,662.00	5,950.22	0.00	4,711.78
60 - SUPPLIES	2,700.00	0.00	2,700.00	362.23	0.00	2,337.77
610 - SUPPLIES	500.00	0.00	500.00	330.23	0.00	169.77
650 - POSTAGE	2,000.00	0.00	2,000.00	32.00	0.00	1,968.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - ELECTIONS CONT'D							
670 - SIGNS		200.00	0.00	200.00	0.00	0.00	200.00
80 - ADVER, PRINT		1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
810 - ADVERTISE		1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
90 - OTHER		955.00	0.00	955.00	0.00	0.00	955.00
910 - MILEAGE/TRAV		955.00	0.00	955.00	0.00	0.00	955.00
117 - GEN ADMIN IN							
		38,543.00	0.00	38,543.00	28,678.00	0.00	9,865.00
99 - NOT SPECIFIC		38,543.00	0.00	38,543.00	28,678.00	0.00	9,865.00
38 - CONT SVS INS		38,543.00	0.00	38,543.00	28,678.00	0.00	9,865.00
325 - INS PROP & C		20,382.00	0.00	20,382.00	16,876.00	0.00	3,506.00
326 - INS W.C.		16,511.00	0.00	16,511.00	11,505.50	0.00	5,005.50
327 - INS UNEMPLOY		1,500.00	0.00	1,500.00	218.50	0.00	1,281.50
328 - INS VOLUNTEE		150.00	0.00	150.00	78.00	0.00	72.00
119 - CONTINGENCY							
		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
11 - TOWN HALL		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
125 - ACO							
		9,328.00	0.00	9,328.00	7,551.93	0.00	1,776.07
72 - ACO		9,328.00	0.00	9,328.00	7,551.93	0.00	1,776.07
39 - CONT SVS OTH		7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
381 - ACO		7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
90 - OTHER		1,700.00	0.00	1,700.00	945.43	0.00	754.57
910 - MILEAGE/TRAV		1,700.00	0.00	1,700.00	945.43	0.00	754.57
128 - HHS G/A							
		1,500.00	0.00	1,500.00	759.41	0.00	740.59
71 - GA		1,500.00	0.00	1,500.00	759.41	0.00	740.59
39 - CONT SVS OTH		1,000.00	0.00	1,000.00	759.41	0.00	240.59
310 - PROF SVS		1,000.00	0.00	1,000.00	759.41	0.00	240.59
60 - SUPPLIES		150.00	0.00	150.00	0.00	0.00	150.00
610 - SUPPLIES		150.00	0.00	150.00	0.00	0.00	150.00
90 - OTHER		350.00	0.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV		350.00	0.00	350.00	0.00	0.00	350.00
129 - HHS SOCIAL S							
		1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
75 - SOCIAL SERV		1,132.00	0.00	1,132.00	0.00	0.00	1,132.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET		BUDGET ADJUSTMENT	BUDGET		YTD NET	OUTSTAND		UNEXPENDED BALANCE
	ORIGINAL			NET			ENCUM		
129 - HHS SOCIAL S CONT'D									
91 - OTHER SOC SV	1,132.00		0.00	1,132.00		0.00	0.00		1,132.00
999 - OTHER	1,132.00		0.00	1,132.00		0.00	0.00		1,132.00
131 - ROADS									
	839,048.00		0.00	839,048.00		712,899.77	0.00		126,148.23
51 - ROADS	839,048.00		0.00	839,048.00		712,899.77	0.00		126,148.23
33 - CONT PROF	1,000.00		0.00	1,000.00		80.00	0.00		920.00
310 - PROF SERV	1,000.00		0.00	1,000.00		80.00	0.00		920.00
40 - REPAIRS & MA	838,048.00		0.00	838,048.00		712,819.77	0.00		125,228.23
481 - RDS/CONSTRUC	344,000.00		-300,000.00	44,000.00		0.00	0.00		44,000.00
482 - RDS/RESURFA	323,548.00		300,000.00	623,548.00		593,218.32	0.00		30,329.68
483 - RDS/REPAIRS	170,500.00		0.00	170,500.00		119,601.45	0.00		50,898.55
141 - B&G CARE & M									
	25,004.00		0.00	25,004.00		16,026.00	0.00		8,978.00
11 - TOWN HALL	15,272.00		0.00	15,272.00		13,803.00	0.00		1,469.00
31 - CTRCT SVS BL	10,722.00		0.00	10,722.00		10,455.00	0.00		267.00
310 - PROF SVS	10,722.00		0.00	10,722.00		10,455.00	0.00		267.00
40 - REPAIRS & MA	4,550.00		0.00	4,550.00		3,348.00	0.00		1,202.00
410 - BLDGS & GROU	4,550.00		0.00	4,550.00		3,348.00	0.00		1,202.00
21 - RECREATION	3,600.00		0.00	3,600.00		816.00	0.00		2,784.00
31 - CTRCT SVS BL	1,300.00		0.00	1,300.00		400.00	0.00		900.00
310 - PROF SVS	1,300.00		0.00	1,300.00		400.00	0.00		900.00
40 - REPAIRS & MA	2,300.00		0.00	2,300.00		416.00	0.00		1,884.00
410 - BLDGS & GROU	2,300.00		0.00	2,300.00		416.00	0.00		1,884.00
22 - BUNGANUT	1,660.00		0.00	1,660.00		715.00	0.00		945.00
31 - CTRCT SVS BL	660.00		0.00	660.00		715.00	0.00		-55.00
310 - PROF SVS	660.00		0.00	660.00		715.00	0.00		-55.00
40 - REPAIRS & MA	1,000.00		0.00	1,000.00		0.00	0.00		1,000.00
410 - BLDGS & GROU	1,000.00		0.00	1,000.00		0.00	0.00		1,000.00
23 - KBP	190.00		0.00	190.00		385.00	0.00		-195.00
31 - CTRCT SVS BL	190.00		0.00	190.00		385.00	0.00		-195.00
310 - PROF SVS	190.00		0.00	190.00		385.00	0.00		-195.00
31 - TRANSFER STA	4,282.00		0.00	4,282.00		307.00	0.00		3,975.00
31 - CTRCT SVS BL	3,132.00		0.00	3,132.00		307.00	0.00		2,825.00
310 - PROF SVS	3,132.00		0.00	3,132.00		307.00	0.00		2,825.00
40 - REPAIRS & MA	1,150.00		0.00	1,150.00		0.00	0.00		1,150.00
410 - BLDGS & GROU	1,150.00		0.00	1,150.00		0.00	0.00		1,150.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - B&G MOWING CONT'D		62,602.00	0.00	62,602.00	58,286.97	0.00	4,315.03
142 - B&G MOWING		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
51 - ROADS		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC		51,102.00	0.00	51,102.00	46,886.97	0.00	4,215.03
31 - CTRCT SVS BL		51,102.00	0.00	51,102.00	46,886.97	0.00	4,215.03
370 - MOWING		51,102.00	0.00	51,102.00	46,886.97	0.00	4,215.03
143 - B&G PLOWING		672,540.00	0.00	672,540.00	608,104.56	-41,715.00	106,150.44
11 - TOWN HALL		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
31 - CTRCT SVS BL		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
360 - PLOW & SAND		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
22 - BUNGANUT		700.00	0.00	700.00	700.00	0.00	0.00
31 - CTRCT SVS BL		700.00	0.00	700.00	700.00	0.00	0.00
360 - PLOW & SAND		700.00	0.00	700.00	700.00	0.00	0.00
23 - KBP		1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - CTRCT SVS BL		1,200.00	0.00	1,200.00	450.00	0.00	750.00
360 - PLOW & SAND		1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - TRANSFER STA		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
31 - CTRCT SVS BL		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
360 - PLOW & SAND		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
51 - ROADS		657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
31 - CTRCT SVS BL		657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
360 - PLOW & SAND		657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
145 - B&G WASTE SV		18,225.00	0.00	18,225.00	11,940.00	0.00	6,285.00
11 - TOWN HALL		1,820.00	0.00	1,820.00	895.00	0.00	925.00
31 - CTRCT SVS BL		1,820.00	0.00	1,820.00	895.00	0.00	925.00
330 - WASTE SVS		1,820.00	0.00	1,820.00	895.00	0.00	925.00
21 - RECREATION		4,170.00	0.00	4,170.00	2,765.00	0.00	1,405.00
31 - CTRCT SVS BL		1,710.00	0.00	1,710.00	605.00	0.00	1,105.00
330 - WASTE SVS		1,710.00	0.00	1,710.00	605.00	0.00	1,105.00
35 - CTRCT SVS WA		2,460.00	0.00	2,460.00	2,160.00	0.00	300.00
331 - PROF PORTA P		2,460.00	0.00	2,460.00	2,160.00	0.00	300.00
22 - BUNGANUT		6,675.00	0.00	6,675.00	4,270.00	0.00	2,405.00
31 - CTRCT SVS BL		2,380.00	0.00	2,380.00	2,030.00	0.00	350.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D							
330 - WASTE SVS		2,380.00	0.00	2,380.00	2,030.00	0.00	350.00
35 - CTRCT SVS WA		4,295.00	0.00	4,295.00	2,240.00	0.00	2,055.00
331 - PROF PORTA P		4,295.00	0.00	4,295.00	2,240.00	0.00	2,055.00
23 - KBP		4,020.00	0.00	4,020.00	3,355.00	0.00	665.00
31 - CTRCT SVS BL		1,560.00	0.00	1,560.00	600.00	0.00	960.00
330 - WASTE SVS		1,560.00	0.00	1,560.00	600.00	0.00	960.00
35 - CTRCT SVS WA		2,460.00	0.00	2,460.00	2,755.00	0.00	-295.00
331 - PROF PORTA P		2,460.00	0.00	2,460.00	2,755.00	0.00	-295.00
51 - ROADS		1,540.00	0.00	1,540.00	655.00	0.00	885.00
31 - CTRCT SVS BL		1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
330 - WASTE SVS		1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
35 - CTRCT SVS WA		340.00	0.00	340.00	465.00	0.00	-125.00
331 - PROF PORTA P		340.00	0.00	340.00	465.00	0.00	-125.00
147 - B&G ENERGY							
11 - TOWN HALL		10,484.00	0.00	10,484.00	7,155.35	0.00	3,328.65
50 - UTILITIES		10,484.00	0.00	10,484.00	7,155.35	0.00	3,328.65
510 - PROPANE		3,984.00	0.00	3,984.00	1,761.75	0.00	2,222.25
560 - ELECTRICITY		6,500.00	0.00	6,500.00	5,393.60	0.00	1,106.40
21 - RECREATION		750.00	0.00	750.00	483.02	0.00	266.98
50 - UTILITIES		750.00	0.00	750.00	483.02	0.00	266.98
560 - ELECTRICITY		750.00	0.00	750.00	483.02	0.00	266.98
22 - BUNGANUT		2,500.00	0.00	2,500.00	2,205.39	0.00	294.61
50 - UTILITIES		2,500.00	0.00	2,500.00	2,205.39	0.00	294.61
560 - ELECTRICITY		2,500.00	0.00	2,500.00	2,205.39	0.00	294.61
23 - KBP		2,000.00	0.00	2,000.00	842.99	0.00	1,157.01
50 - UTILITIES		2,000.00	0.00	2,000.00	842.99	0.00	1,157.01
560 - ELECTRICITY		2,000.00	0.00	2,000.00	842.99	0.00	1,157.01
31 - TRANSFER STA		4,500.00	0.00	4,500.00	4,601.94	0.00	-101.94
50 - UTILITIES		4,500.00	0.00	4,500.00	4,601.94	0.00	-101.94
560 - ELECTRICITY		4,500.00	0.00	4,500.00	4,601.94	0.00	-101.94
51 - ROADS		6,500.00	0.00	6,500.00	4,029.51	0.00	2,470.49
50 - UTILITIES		6,500.00	0.00	6,500.00	4,029.51	0.00	2,470.49
560 - ELECTRICITY		6,500.00	0.00	6,500.00	4,029.51	0.00	2,470.49
148 - B&G SIGNS							
		9,000.00	0.00	9,000.00	3,765.32	0.00	5,234.68

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
148 - B&G SIGNS CONT'D							
21 - RECREATION		500.00	0.00	500.00	47.48	0.00	452.52
60 - SUPPLIES		500.00	0.00	500.00	47.48	0.00	452.52
670 - SIGNS		500.00	0.00	500.00	47.48	0.00	452.52
22 - BUNGANUT		500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS		500.00	0.00	500.00	0.00	0.00	500.00
23 - KENNEBUNK PD		500.00	0.00	500.00	343.73	0.00	156.27
60 - SUPPLIES		500.00	0.00	500.00	343.73	0.00	156.27
670 - SIGNS		500.00	0.00	500.00	343.73	0.00	156.27
31 - TRANSFER STA		500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS		500.00	0.00	500.00	0.00	0.00	500.00
51 - ROADS		7,000.00	0.00	7,000.00	3,374.11	0.00	3,625.89
60 - SUPPLIES		7,000.00	0.00	7,000.00	3,374.11	0.00	3,625.89
670 - SIGNS		7,000.00	0.00	7,000.00	3,374.11	0.00	3,625.89
150 - TRF STATION							
31 - TRANSFER STA		345,375.00	0.00	345,375.00	250,495.25	0.00	94,879.75
35 - CTRCT SVS WA		345,375.00	0.00	345,375.00	250,495.25	0.00	94,879.75
310 - PROF SVS		322,415.00	0.00	322,415.00	233,808.67	0.00	88,606.33
349 - PROF SVS CAN		5,280.00	0.00	5,280.00	880.50	0.00	4,399.50
350 - PROF SVS TIP		2,400.00	0.00	2,400.00	2,570.00	0.00	-170.00
351 - PROF SVS TW		185,525.00	0.00	185,525.00	143,072.24	0.00	42,452.76
352 - PROF SVS REC		43,875.00	0.00	43,875.00	24,981.83	0.00	18,893.17
355 - PROF SVS HAU		16,960.00	0.00	16,960.00	10,178.35	0.00	6,781.65
356 - PROF SVS HW		30,525.00	0.00	30,525.00	23,985.00	0.00	6,540.00
357 - PROF SVS HR		17,550.00	0.00	17,550.00	15,105.00	0.00	2,445.00
358 - PROF SVS HWO		8,775.00	0.00	8,775.00	5,805.00	0.00	2,970.00
359 - PROF SVS MET		2,750.00	0.00	2,750.00	2,190.75	0.00	559.25
40 - REPAIRS & MA		8,775.00	0.00	8,775.00	5,040.00	0.00	3,735.00
450 - EQUIPMENT		11,830.00	0.00	11,830.00	9,889.05	0.00	1,940.95
50 - UTILITIES		11,830.00	0.00	11,830.00	9,889.05	0.00	1,940.95
570 - FUEL		5,880.00	0.00	5,880.00	2,367.12	0.00	3,512.88
580 - COMM		2,880.00	0.00	2,880.00	819.48	0.00	2,060.52
60 - SUPPLIES		3,000.00	0.00	3,000.00	1,547.64	0.00	1,452.36
610 - SUPPLIES		4,200.00	0.00	4,200.00	4,035.41	0.00	164.59
690 - PPG		200.00	150.00	350.00	282.41	0.00	67.59
		4,000.00	-150.00	3,850.00	3,753.00	0.00	97.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
150 - TRF STATION CONT'D							
90 - OTHER	1,050.00	0.00	1,050.00	395.00	0.00	655.00	
920 - STATE FEE'S	550.00	0.00	550.00	395.00	0.00	155.00	
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00	
161 - PARKS & REC							
21 - RECREATION	8,110.00	0.00	8,110.00	6,904.43	0.00	1,205.57	
40 - REPAIRS & MA	1,000.00	165.00	1,165.00	1,163.30	0.00	1.70	
450 - EQUIPMENT	1,000.00	165.00	1,165.00	1,163.30	0.00	1.70	
90 - OTHER	7,110.00	-165.00	6,945.00	5,741.13	0.00	1,203.87	
940 - REC PROGRAMS	6,860.00	-515.00	6,345.00	5,125.24	0.00	1,219.76	
999 - MISC	250.00	350.00	600.00	615.89	0.00	-15.89	
22 - BUNGANUT	600.00	0.00	600.00	287.00	0.00	313.00	
50 - UTILITIES	600.00	0.00	600.00	287.00	0.00	313.00	
580 - COMM	600.00	0.00	600.00	287.00	0.00	313.00	
23 - KPB	1,600.00	0.00	1,600.00	1,299.92	0.00	300.08	
50 - UTILITIES	1,600.00	0.00	1,600.00	1,299.92	0.00	300.08	
580 - COMM	1,600.00	0.00	1,600.00	1,299.92	0.00	300.08	
171 - RES EQUIP							
99 - NOT SPECIFIE	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00	
95 - RESERVES	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00	
970 - TOWN RESERVE	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00	
173 - RES BLDG							
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00	
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00	
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00	
175 - RES CON SVC							
99 - NOT SPECIFIE	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00	
95 - RESERVES	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00	
970 - TOWN RESERVE	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00	
177 - RES MISC							
99 - NOT SPECIFIE	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00	
95 - RESERVES	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00	

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND UNEXPENDED	
	ORIGINAL	ADJUSTMENT	NET		NET		NET		ENCUM	BALANCE
177 - RES MISC CONT'D										
970 - TOWN RESERVE	90,215.00	0.00	90,215.00		90,215.00		90,215.00		0.00	0.00
179 - RESERVES GMF										
91 - GMFR	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
181 - OUTS GEN AD										
11 - TOWN HALL	130,650.00	0.00	130,650.00		101,520.28		0.00		29,129.72	
33 - CONT PROF	63,250.00	0.00	63,250.00		51,874.15		0.00		11,375.85	
310 - PROF SERV	40,250.00	0.00	40,250.00		37,920.00		0.00		2,330.00	
320 - PROF SERV LE	17,000.00	0.00	17,000.00		7,954.15		0.00		9,045.85	
323 - PROF SERV AU	6,000.00	0.00	6,000.00		6,000.00		0.00		0.00	
15 - CEMETERIES	4,200.00	0.00	4,200.00		1,712.58		0.00		2,487.42	
37 - CONT OUT	4,200.00	0.00	4,200.00		1,712.58		0.00		2,487.42	
399 - CONT SVS OTH	4,200.00	0.00	4,200.00		1,712.58		0.00		2,487.42	
17 - PLANNING	22,200.00	0.00	22,200.00		6,933.55		0.00		15,266.45	
33 - CONT PROF	22,200.00	0.00	22,200.00		6,933.55		0.00		15,266.45	
310 - PROF SERV	5,000.00	0.00	5,000.00		4,703.00		0.00		297.00	
320 - PROF SERV LE	17,200.00	0.00	17,200.00		2,230.55		0.00		14,969.45	
22 - BUNGANUT	41,000.00	0.00	41,000.00		41,000.00		0.00		0.00	
37 - CONT OUT	41,000.00	0.00	41,000.00		41,000.00		0.00		0.00	
399 - CONT SVS OTH	41,000.00	0.00	41,000.00		41,000.00		0.00		0.00	
185 - OUTSOURCE OT										
95 - LIBRARY	207,541.00	0.00	207,541.00		207,541.00		0.00		0.00	
37 - CONT OUT	157,291.00	0.00	157,291.00		157,291.00		0.00		0.00	
399 - CONT SVS OTH	157,291.00	0.00	157,291.00		157,291.00		0.00		0.00	
99 - NOT SPEC	50,250.00	0.00	50,250.00		50,250.00		0.00		0.00	
37 - CONT OUT	45,250.00	0.00	45,250.00		45,250.00		0.00		0.00	
399 - CONT SVS OTH	45,250.00	0.00	45,250.00		45,250.00		0.00		0.00	
90 - OTHER	5,000.00	0.00	5,000.00		5,000.00		0.00		0.00	
999 - MISC	5,000.00	0.00	5,000.00		5,000.00		0.00		0.00	
186 - OUTS GMFR										
91 - GMFR	706,695.00	0.00	706,695.00		706,695.00		0.00		0.00	

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - OUTS GMFR CONT'D							
37 - CONT OUT		706,695.00	0.00	706,695.00	706,695.00	0.00	0.00
391 - GMFR PERSONN		506,424.00	0.00	506,424.00	506,424.00	0.00	0.00
392 - GMFR CONTRAC		200,271.00	0.00	200,271.00	200,271.00	0.00	0.00
191 - OTHER CIP		95,861.00	0.00	95,861.00	55,835.84	0.00	40,025.16
11 - TOWN HALL		63,161.00	0.00	63,161.00	27,779.89	0.00	35,381.11
33 - CONT PROF		50,000.00	-50.00	49,950.00	19,791.45	0.00	30,158.55
310 - PROF SERV		50,000.00	-50.00	49,950.00	19,791.45	0.00	30,158.55
70 - EQUIPMENT		13,161.00	50.00	13,211.00	7,988.44	0.00	5,222.56
710 - COMP EQUIP		11,801.00	0.00	11,801.00	6,946.36	0.00	4,854.64
730 - OFFICE EQUIP		360.00	0.00	360.00	0.00	0.00	360.00
790 - OTHER EQUIP		1,000.00	50.00	1,050.00	1,042.08	0.00	7.92
21 - RECREATION		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
70 - EQUIPMENT		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
790 - OTHER EQUIP		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
22 - BUNGANUT		3,600.00	0.00	3,600.00	594.37	0.00	3,005.63
70 - EQUIPMENT		600.00	0.00	600.00	594.37	0.00	5.63
710 - COMP EQUIP		600.00	0.00	600.00	594.37	0.00	5.63
90 - OTHER		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
999 - MISC		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
31 - TRANSFER STA		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
70 - EQUIPMENT		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
790 - OTHER EQUIP		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
195 - RSU # 57		0.00	5,990,606.67	5,990,606.67	5,990,606.67	0.00	0.00
92 - RSU # 57		0.00	5,990,606.67	5,990,606.67	5,990,606.67	0.00	0.00
90 - OTHER		0.00	5,990,606.67	5,990,606.67	5,990,606.67	0.00	0.00
999 - MISC		0.00	5,990,606.67	5,990,606.67	5,990,606.67	0.00	0.00
197 - COUNTY		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
97 - COUNTY		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
90 - OTHER		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
999 - MISC		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
199 - OVERLAY		55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
99 - NOT SPECIFIC		55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
199 - OVERLAY CONT'D						
90 - OTHER	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
999 - MISC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
Final Totals	4,628,119.00	6,357,274.46	10,985,393.46	10,426,028.67	-37,541.29	596,906.08

ITEM #4: (b.) Parks & Rec June Monthly Report

Lyman Parks and Rec

June 2025 Report

Event Update

Concerts in the Park will be starting on July 10th and will run every Thursday at 6:30 and end on August 21st. We are trying to get food trucks to join us, so far we have Moes Italian Sandwich Truck for July 17th and August 7th.

Paint night is the first Friday of the month at the library (except for July it will be the second Friday). We can take a maximum of 12 people and the class has been filling up. Sue Cannafarina runs the class, classes are \$30.00 and she donates back 20% of that to parks and recreation to go into the fundraising/donation account.

Swim Lessons are currently happening at the Sanford Springvale YMCA, spring session ends June 14th, summer session runs June 23rd through August 9th. Classes are \$50 for a 7-week session paid directly to the YMCA.

Adult Volleyball is every Tuesday at Lyman Elementary and is has full participation every week and will end when school is out and begin again when school starts.

Yoga classes are held at the library on Mondays and have been running sessions that last for 6 weeks, Cecelia Sirianni runs these and they are \$60 for the 6-week session.

Parks & Rec Bunganut Park Ramps update

4/22/25 PR directed to permit as temporary.

5/2/25 – PR meeting with CEO to discuss PBR process. Notified that we need to be added to SB agenda and PB agenda for SB approval for proceeding as temp and for PB approval of amendment to approved permanent application.

5/9/25 – PR told that SB approved temporary permitting.

5/21/25 – PR meeting with CEO to discuss PB approval amendment, if needed. CEO to check w/ Kelly Demers, PR to check w/ Kevin Veilleux. PR to check w/ Kevin V. regarding possible location move of one ramp at main beach to handicap area.

5/23/25 – PR response from Kevin V. w/ explanation of why it is allowed to pursue temporary permitting w/out an amendment. Kevin confirmed that the slope is too steep at the handicap entrance to accommodate a 16' ramp, as defined in scope.

5/27/25 – PR completed/submitted Community Connections Grant Process Report.

5/28/25 – PR email check in w/ CEO to verify whether Kevin V. interp aligns w/ Kelly Demers. CEO confirms and directs to continue w/ PBR.

5/28/25 – PR created an account on Maine MELS hub for PBR application. Began to work 1000' abutter list.

5/29/25 – PR compilation of 1000' abutters list complete.

6/11/25 – Meeting w/ CEO to review abutter list and questions regarding notice of intent to file form and mailing notice to abutters.

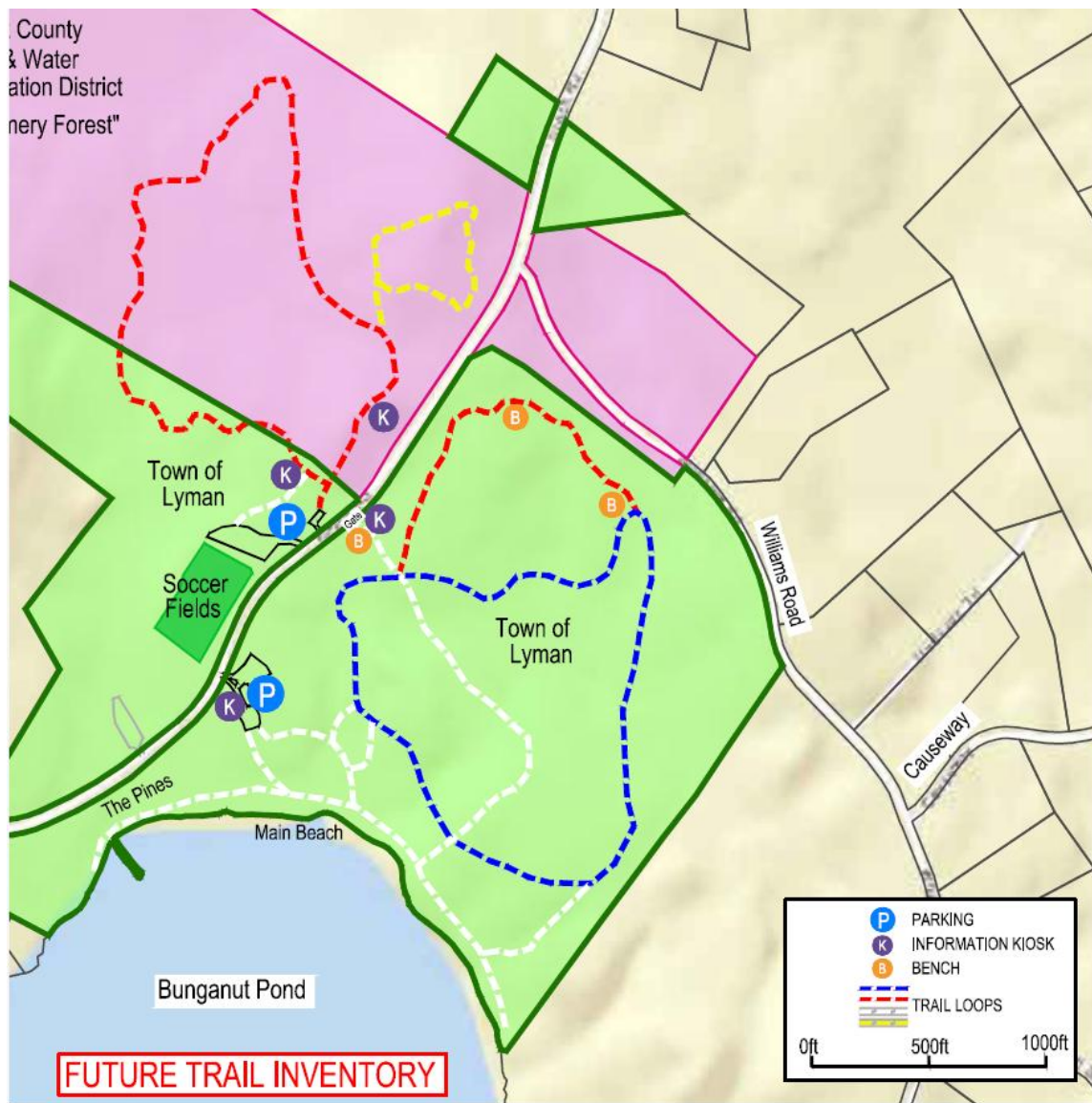
Bunganut Playground Update

Playground at Bunganut is very wet. The swing set has been sitting in water and looks to be rusting. Looking for suggestions on what to do about this. Should we take it down and store or move it until the wet area at Bunganut is fixed? We just are not sure where it could be moved to, and if it is starting to rust that is not safe either. The climber seems to be set high enough so that isn't too wet here it sits just in the middle and seems to be faring well. We will need to put new woodchips around the climber.



6/10/25 Parks & Rec Bunganut Trails Update by Holly Wooldridge

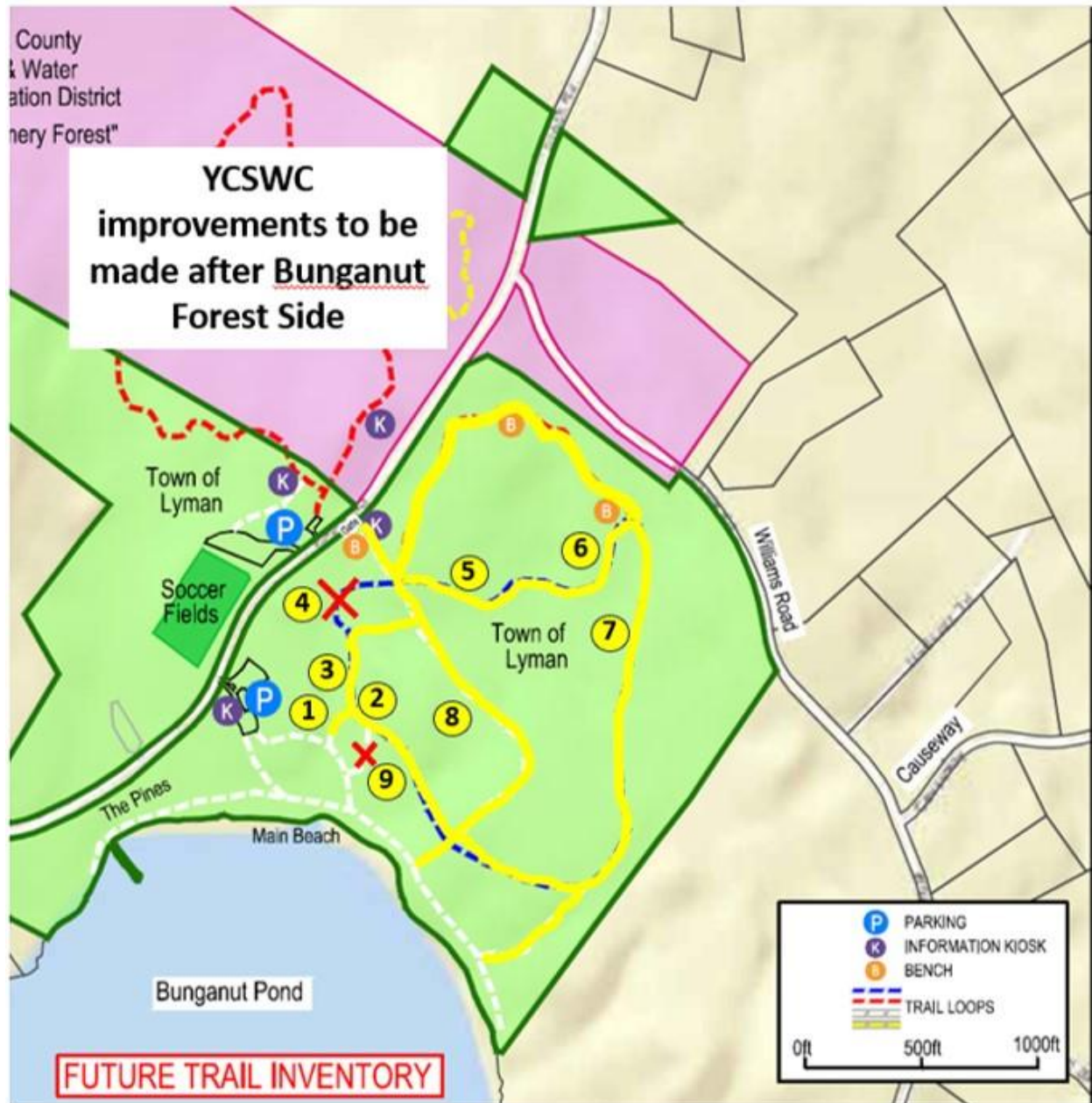
Original Working Map:



Updates:

All bold yellow has been cut back open. Approx 2.2 miles. 34+ hours of volunteer work since April, 2025. Sections of trail throughout need brushing, bog bridges, or possible re-route due to significant

vegetation growth and rainfall this year. Will re-assess wet areas during a stretch of more normal precipitation, to evaluate need for bog bridges /re-routes.



1. This route cuts left off of the newly graded main path (the one Dave Alves re-did), just before the bridge with handrails to the YMCA area. This route follows the W side of the stream and leads to a small foot bridge that crosses the stream, where it intersects w/ the Blue Trail Loop. This is

one area of opportunity for hikers to access the Blue Loop Trail from the main park. There is a hazard tank at this intersection that will need to be addressed. For that reason, this route has been cleared except for at the immediate intersection of the main path at the bridge with handrails, to discourage foot traffic until the tank can be addressed. Foot bridge to blue trail showing location of tank:



2. Tank alongside the blue trail. 6 ports, about 2-3' deep. Walked to tanks with Dave Alves, sent pin and have talked to Town Manager.



3. This section of trail follows the E side of the stream. Extremely beautiful, but can be difficult to navigate, as it is on a steep uneven slope with no handholds. This short section should either be improved or re-routed to the W side of the stream. Improvements would be to cut into the

uphill side of the slope and reinforce, level out the narrow path, reinforce on the downhill side to prevent erosion, and possibly string up rope handholds on the downhill side. If re-route is required, a smaller foot bridge north of this section allows for access back across the stream to continue on to the blue loop, but this foot bridge should be evaluated for future improvements. Steep section of trail along E side of stream:



If this section of trail was re-routed to the W side of the stream, this is the small foot bridge that could be used to cross back over to the E side and connect back to the blue loop.



4. This section of woods contained blue blazes but was determined that they were applied by the YMCA (leading from mansion) and not part of the original loop created by the Boy Scouts. The terrain in here is not easy to navigate without a lot of new work. Suggest that PR remove blue blazes in this area to avoid confusion, and to keep hikers from passing through the YMCA camp area, for the time being.
5. This section of blue trail is a very “primitive footpath”. Narrow, rocky and wet. Need to assess over time to gage how long the water lasts and if re-route is necessary. It was bone dry in the fall.





6. Extremely wet and grown in section of the blue trail. Need to consider re-route in this section out to the dry skidder road and back in to bypass this wet section. No picture. The skidder road doesn't need much maintenance, but it's very close to and parallels Williams Rd. Not ideal, but would work.
7. Old boardwalks/bog bridges need to be replaced. Walked these sections with Tom Cormier and Lance Paradis from Boy Scouts on 6/7. They have ideas for how to replace. Lance has possible hemlocks that could be used, and Tom was going to have someone reach out to Trudeau's. We discussed logistics of getting lumber in there and there are a couple different options. Do not recommend any heavy equip. Maybe a 4-wheeler, if anything.



8. This road in has been brush hogged up to the top of the hill, where it then connects to the trail that leads down to the "amphitheater". Needs minor hand trim/maintenance beyond where

brush hogging ends, and down to the amphitheater. This is another great option for hikers to eventually connect to the blue trail, or to do a smaller loop leading from the water's edge trail, up to the Boy Scout Road and back to the main park.



9. This section of trail was originally considered as another new option for connecting to the Blue Loop Trail. Not necessary at this time and will table.

Parks & Rec will continue maintenance and look to address items above and provide recommendations to the Select Board/Town Manager. Next trail workday details will be emailed. Contact parksandrec@lyman-me.gov if you would like to volunteer. Thank you, Joe Wagner, Bert Sobanik, Dan Rogers, Tom Cormier, Lance Paradis and Dave Alves, for your volunteer time.

Respectfully submitted

Holly Hart

Lyman Parks and Rec.



Outlook

ITEM#5: (c.) Abatement

June 16 meeting

From Bradley Morin <bmorin@bourqueclegg.com>

Date Tue 6/3/2025 3:08 PM

To Town Manager <townmanager@lyman-me.gov>

Cc Assessor <assessor@lyman-me.gov>; Treasurer <treasurer@lyman-me.gov>

Lindsay:

I recommend that the Town abate (remove) the 2022 farmland recapture on Map 11, Lot 7.

Laurie will (or has already) prepared a corrected recapture and supplemental assessment ton this property.

Here is my recommended language for a motion:

I move that the Town shall approve the abatement of the July 1, 2022 supplemental tax on Map 11 Lot 007 in the amount of \$2,177.53 due to error, in accordance with Title 36 Maine Revised Statutes, Section 841, Subsection 1.

Bradley C. Morin

BOURQUE CLEGG

CAUSEY & MORIN LLC

949 Main St.

P.O. Box 1068

Sanford, ME 04073

tel. 207-324-4422

fax. 207-324-9556

bmorin@bourqueclegg.com

www.bourqueclegg.com

WARNING REGARDING WIRE FRAUD AND ONLINE BANKING FRAUD:

Do not rely on emailed or faxed wiring instructions alone. If you receive any electronic communications containing wire transfer instructions, ALWAYS call our real estate staff immediately using a trusted telephone number to verify the information prior to sending any funds. Once confirmed, our wiring instructions will not change through the process. BEWARE that online criminals have been known to send emails designed to impersonate real estate professionals, including lawyers, legal staff, bankers and brokers.

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TOWN OF LYMAN

Policy on Treasurer’s Disbursement Warrants For Employees Wages And Benefits
And State Fees Collected By The Town

PURPOSE: *This policy allows designated municipal officers (select board or councilors), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer’s disbursement warrants for wages and benefits and state fees collected by the Town.*

This Policy is in addition to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by a majority vote, to act on any treasurer’s warrant, including warrants for wages and benefits and state fees collected by the Town.

Delegation of authority. Pursuant to 30-A MRSA § 5603 (2)(A)(1), the following authority is granted with respect to treasurer’s disbursements warrants **for municipal employee wages and benefits and state fees collected by the Town only.**

Current municipal officers. The current municipal officers in office at this time of execution of this policy are:
_____, Victoria Gavel, Amber Sweet, David Alves, Josph Wagner

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective Date. This policy becomes effective on the date indicated below. **Copies.** The Chair of the municipal officers will furnish two copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy should nonetheless be provided to that person in each capacity.

Lapse. This policy lapses one year after its effective date, if not sooner amended or cancelled.

Renewal. This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date, unless sooner date of expiration is specified.

Reminder. If the municipal treasurer is an appointed official, the treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses. If the municipal treasurer is an elected official, the treasurer is requested to provide such an annual reminder.

Original. The Chair of the municipal officers will maintain the original of this policy on file unless the municipal clerk is an appointed official, in which case the clerk shall maintain it on file, if requested to do so by the Chair.

Effective: June 16th, 2025

_____ Joseph Wagner

A Majority of the Board of Selectpersons
Lyman, Maine

ITEM #5 (f.) Order of Municipalities

TOWN OF LYMAN

ORDER OF MUNICIPAL OFFICERS

Pursuant to 36 M.R.S.A §906

Application of payments to unpaid taxes

We, the Municipal Officers of the Town of Lyman,

Upon request of the Tax Collector/Treasurer of said Town, hereby authorize and direct said Tax Collector/Treasurer, pursuant to Title 36, Maine Revised Statute Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: June 16th, 2025

_____ Victoria Gavel

_____ Amber Swett

_____ David Alves

_____ Joseph Wagner

Municipal Officers of the Town of Lyman, Maine

ACKNOWLEDGEMENT

I/We, the Tax Collector and/or Treasurer of said Town, hereby acknowledge the aforesaid request and receipt of a copy of the above Order.

Dated: _____

_____ Tax Collector

_____ Treasurer



Outlook

ITEM #5: (g.) P&R Resignation

resignation from PandR

From Michelle Felicitti <mfelicitti@gmail.com>

Date Thu 6/5/2025 8:57 AM

To Town Manager <townmanager@lyman-me.gov>

Good morning, Lindsay.

Parks and Rec chose the second Wednesday of every month to meet so they can YouTube their meetings. I am unable to make Wednesdays due to School Board meetings that hare state mandated. They were unable to switch to a Tues or Thurs.

Thanks,
Michelle

--

Michelle R. Felicitti, RPR
(207) 432-3114

"We all deserve to be in environments that bring out the softness in us, not the survival in us."
#liveyourbestlife

ITEM #5: (h.) Quit Claim Deed

RELEASE DEED

KNOW ALL PERSONS BY THESE PRESENTS

That, the **INHABITANTS OF THE TOWN OF LYMAN**, a body corporate and politic, with a mailing address of 11 South Waterboro Road, in the Town of Lyman, County of York and State of Maine 04002,

for consideration paid,

releases to **THE CEMETERY ASSOCIATION OF GOODWINS MILLS VILLAGE**, a cemetery association duly organized and existing under the laws of the State of Maine with a mailing address of 17 Lords Lane, in the Town of Lyman, County of York and State of Maine 04002,

All right, title and interest in and to a certain lot or parcel of land located in the Town of Lyman, County of York and State of Maine and being more particularly described as follows:

Town of Lyman Tax Map 13 Lot 009.

Being the same premises conveyed to the Grantor herein by release deed of Maine State Grange Patrons of Husbandry dated October 3, 1978 and recorded in the York County Registry of Deeds in Book 2431, Page 245.

This conveyance was authorized at the Town Meeting held on November 5, 2024.

The Town of Lyman has caused this instrument to be signed in its name by the members of the Select Board this ____ day of _____, 2025.

TOWN OF LYMAN

WITNESS

BY: _____
Jessica Picard
Board Member, Duly Authorized

WITNESS

BY: _____
Victoria Gavel
Board Member, Duly Authorized

WITNESS

BY: _____
Amber Swett
Board Member, Duly Authorized

WITNESS

BY: _____
David Alves
Board Member, Duly Authorized

WITNESS

BY: _____
Joseph Wagner
Board Member, Duly Authorized

STATE OF MAINE
COUNTY OF YORK

_____, 2025

Then personally appeared the above named Jessica Picard, Victoria Gavel, Amber Swett, David Alves and Joseph Wagner and acknowledged the foregoing instrument to be their free act and deed in their said capacities, and the free act and deed of the Town of Lyman.

Before me,

Notary Public
Print Name:
My Commission Expires

ITEM #6: (a.) Minutes

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 2nd, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/> Welcome to the May 19th, 2025

Selectboard members present: Jessica Picard, Victoria Gavel, Amber Swett, David Alves

Selectboard members absent: Joseph Wagner

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. **Public Input – Public in attendance will have up to 5 minutes to address the Board.**
Please use the podium to address the board and please be respectful of others. The Board may not be able to respond to Q&A during public comment; If you wish to be placed on a future agenda, please contact the Town Manager.

KerryJo Sampson – Comments about the draft personnel policy

Michelle Felicitti – Memorial Day Parade was a great event. Thank you to Parks and Rec, Historical Society and those that participated in the parade.

- b. **Mail** - None

ITEM #3 **UNFINISHED BUSINESS**

- a. **Franchise Agreement, Updates if any**

No new updates

- b. **Review/ Approve – Employee Personnel Policy**

Discussion. The board agrees to remove added language in 3.1 and 3.5. Language in 3.5 regarding any alleged municipal officials participating in internal investigations of harassment can be added to the Select Board code of conduct and in the instance of committees or volunteers, the Select Board will refer to the committee handbook and handle cases. Question regarding change in PTO accrual rates; these are standard accruals common in most places and vacation pay is often inquired on during the interviewing process. The changes will allow a better transition into accruals with longevity.

Victoria Gavel – Motions to accept and sign personnel policy as amended and with the changes as proposed for sections 3.1 and 3.5.

Amber Swett – Seconds the motion. Motion passes: 4-0-0

David Alves – Motions to take Item #5(a) out of order

Victoria Gavel – Seconds the motion. Motion passes: 4-0-0

ITEM #5 **NEW BUSINESS**

- a. **Fire Commission – Appointment of Fire Chief**

Dylan Martin has been appointed by the Fire Commission as an interim Fire Chief until the Board would be able to appoint him as the full-time Dayton/Lyman Fire Chief.

Victoria Gavel – Motions to appoint Dylan Martin as the Dayton/Lyman Fire Chief.

David Alves – Seconds the motion. Motion passes: 4-0-0

ITEM #3 **UNFINISHED BUSINESS**

- c. **Review/ Approve – Select Board Code of Conduct**

Discussion regarding changing the wording under the section “Board Meetings”. Charter references the Board votes to elect the Chair and Vice Chair at the first regular meeting following Annual Town

**Town of Lyman
Select Board Regular Meeting Minutes
Monday June 2nd, 2025 – Lyman Town Hall**

Meeting. The board agrees to reserve the third Monday of June each year for a workshop at 5pm then to have their regular meeting to follow the workshop where they will then vote on leadership roles of the Board. All other areas the board agreed were okay as amended. The draft document will be revised with the changes to section 2 - Board Meetings, and tabled to the next meeting for review and approval.

d. Planning Board – Review/Approve Bylaws & Mission Statement – Changes sent to Planning Board

Item was tabled to allow the Planning Board to review changes and provide feedback. No comment provided by the Planning Board. The board agrees on the changes recommended for the Planning Board bylaws.

David Alves – Motions to approve the Planning Board Bylaws with the suggested changes from Select Board/Town Manager added.

Amber Swett – Seconds the Motion. Motion Passes: 4-0-0

Discussion that the board will sign the bylaws affirming their approval. The Town Manager will update the Planning Board with the revised version of the bylaws.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

a. Eco ME Rep – Household Hazardous Waste

Amber Swett presents some information from Eco Maine regarding handling of household hazardous waste products, such as cleaning products. The Transfer Station cannot accept the HHW's and to avoid products going into landfills, there are other locations where they can be dropped off, such as Riverside Recycling. Some fees may apply. Information is posted online under the Transfer Station page.

b. Comprehensive Plan Committee – Report

Michelle Felicitti, Chair of Comprehensive Plan Committee. Southern Maine Planning and Development Commission has been working with the committee in the drafting of the inventory chapters for the comprehensive growth plan. Next steps, the Committee will be reviewing the draft inventory and working with SMPDC on any changes. SMPDC will also be supporting the committee with developing a future land use map. The committee discussed the potential of the Goodwin Mills area being a historic village area and working to preserve it as a community village center for the Town. They looked at Chadbourne field and agreed it would be a good space for a park as a gathering area as well as for community events.

ITEM #5

NEW BUSINESS

a. Fire Commission – Appointment of Fire Chief

See above

b. Cemetery Committee Appointment – (1) Applicant

Amber Swett – Motions to re-appoint Stephen Carpenteri on the Cemetery Committee

Victoria Gavel – Seconds the motion. Motion passes: 4-0-0

c. Bunganut Park –Discussion - Continuation of Internet for Irrigation System

The Town owns an irrigation controller; however, the current landscaping vendor provides the mobile router unit and has asked the Town to provide the unit. The cost can come out of supplies. The Board inquires if the account for the irrigation system can be under the Town with access provided to the contractor. Town Manager will contact the vendor and also see if the data plans can be purchased for six months out of the year when the irrigation system is only run seasonally.

d. David Alves – Bunganut Park Donations, discussion on ECM material.

David Alves has secured donations of three loads of either pine mulch or ECM to be spread along the tree roots at the Pines area. The Board agrees to go with the ECM material. Dancause Construction will provide the delivery of the product and Boulier Logging will provide the ECM

**Town of Lyman
Select Board Regular Meeting Minutes
Monday June 2nd, 2025 – Lyman Town Hall**

material. There is mention of some old tanks in the ground at Bunganut. David Alves agrees he will assist with getting those taken care of if costs are within budget.

ITEM #6 **MINUTES**

a. Review / Approve meeting minutes 05/19/2025

Victoria Gavel – Motions to approve. David Alves seconds. Motion passes: 4-0-0

ITEM #7 **SIGN WARRANTS**

a. Payroll Warrant #52 in the amount of \$29,633.02

David Alves – Motions to approve. Victoria Gavel seconds. Motion passes: 4-0-0

b. Accounts Payable Warrant #53 (FY2025) in the amount of \$678,590.04

Amber Swett – Motions to approve. David Alves seconds. Motion passes: 4-0-0

EXECUTIVE SESSION

ADJOURN

David Alves – Motions to adjourn. Amber Swett seconds. Motion passes: 4-0-0

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

Amber Swett

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated June 2nd, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
9:03 AM

Payroll Check Register

Pay Date: 06/11/2025

06/05/2025

Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	2,119.43	0.00	2,119.43	06/11/25	014 DAVID R ALVES
2	1,183.33	0.00	1,183.33	06/11/25	021 JANICE M AUGER
3	1,761.48	0.00	1,761.48	06/11/25	79 SUSAN J BELLEROSE
4	871.30	0.00	871.30	06/11/25	026 ERIN N CAMARENA
5	321.23	0.00	321.23	06/11/25	126 DAVID A CARLMAN
6	1,308.69	0.00	1,308.69	06/11/25	025 THOMAS M CROTEAU
7	937.02	0.00	937.02	06/11/25	12 MARCEL DESROSIER
8	2,643.05	0.00	2,643.05	06/11/25	028 LINDSAY GAGNE
9	1,780.52	0.00	1,780.52	06/11/25	071 VICTORIA E GAVEL
10	1,944.80	0.00	1,944.80	06/11/25	016 LAURIE L GONSKA
11	224.64	0.00	224.64	06/11/25	117 PAUL HAKALA
12	888.87	0.00	888.87	06/11/25	03 HOLLY L HART
13	267.19	0.00	267.19	06/11/25	007 THOMAS M HOLLAND
14	1,749.98	0.00	1,749.98	06/11/25	030 EILEEN D KELLY
15	2,067.19	0.00	2,067.19	06/11/25	015 JEANETTE E LEMAY
16	866.46	0.00	866.46	06/11/25	036 JULIE LEMIEUX
17	744.56	0.00	744.56	06/11/25	125 PAUL J MARTEL
18	1,393.28	0.00	1,393.28	06/11/25	041 RANDALL L MURRAY
19	3,608.39	0.00	3,608.39	06/11/25	040 JESSICA PICARD
20	648.95	0.00	648.95	06/11/25	19 BRIAN D. RACICOT
21	289.02	0.00	289.02	06/11/25	002 DAVID W RILEY
22	153.80	0.00	153.80	06/11/25	020 DAVID H SANTORA
23	1,059.71	0.00	1,059.71	06/11/25	053 AMBER M SWETT
24	1,837.64	0.00	1,837.64	06/11/25	037 REBEKAH S THOMPSON
25	1,059.71	0.00	1,059.71	06/11/25	46 JOSEPH A WAGNER
26	257.25	0.00	257.25	06/11/25	118 PHILIP A WEYMOUTH
Total	31,987.49	0.00	31,987.49		
Direct Deposit Checks					
27	0.00	31,987.49	31,987.49	06/11/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	31,987.49	31,987.49		
Trust & Agency Checks					
28	0.00	10,826.55	10,826.55	06/11/25	T & A 1 I.R.S.
29	0.00	1,572.46	1,572.46	06/11/25	T & A 3 ICMA
30	0.00	1,943.26	1,943.26	06/11/25	T & A 2 MAINE REVENUE SERVICES
31	0.00	1,775.54	1,775.54	06/11/25	T & A 9 MPERS
32	0.00	307.86	307.86	06/11/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	16,425.67	16,425.67		

Check	D / D	Check	Amount	Date	Employee
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Summary

Checks:	Regular	0.00	26
	D / D	31,987.49	1
	Employee	31,987.49	
	T & A	16,425.67	5
	Voided		0
	Total	48,413.16	32

WARRANT: 54

Check	D / D	Check	Employee	Gross Pay
1	2,119.43	0.00	014 DAVID R ALVES	2,295.00
2	1,183.33	0.00	021 JANICE M AUGER	1,808.26
3	1,761.48	0.00	79 SUSAN J BELLEROSE	2,467.88
4	871.30	0.00	026 ERIN N CAMARENA	1,054.48
5	321.23	0.00	126 DAVID A CARLMAN	349.59
6	1,308.69	0.00	025 THOMAS M CROTEAU	1,953.69
7	937.02	0.00	12 MARCEL DESROSIER	1,174.50
8	2,643.05	0.00	028 LINDSAY GAGNE	3,798.35
9	1,780.52	0.00	071 VICTORIA E GAVEL	2,295.00
10	1,944.80	0.00	016 LAURIE L GONSKA	3,023.96
11	224.64	0.00	117 PAUL HAKALA	298.88
12	888.87	0.00	03 HOLLY L HART	1,021.75
13	267.19	0.00	007 THOMAS M HOLLAND	296.04
14	1,749.98	0.00	030 EILEEN D KELLY	2,501.50
15	2,067.19	0.00	015 JEANETTE E LEMAY	2,952.77
16	866.46	0.00	036 JULIE LEMIEUX	1,187.01
17	744.56	0.00	125 PAUL J MARTEL	934.95
18	1,393.28	0.00	041 RANDALL L MURRAY	2,151.81
19	3,608.39	0.00	040 JESSICA PICARD	5,155.00
20	648.95	0.00	19 BRIAN D. RACICOT	762.07
21	289.02	0.00	002 DAVID W RILEY	375.54
22	153.80	0.00	020 DAVID H SANTORA	167.37
23	1,059.71	0.00	053 AMBER M SWETT	1,147.50
24	1,837.64	0.00	037 REBEKAH S THOMPSON	2,848.04
25	1,059.71	0.00	46 JOSEPH A WAGNER	1,147.50
26	257.25	0.00	118 PHILIP A WEYMOUTH	282.98
27	0.00	31,987.49	D / D 1 BIDDEFORD SAVINGS BANK	
28	0.00	10,826.55	T & A 1 I.R.S.	
29	0.00	1,572.46	T & A 3 ICMA	
30	0.00	1,943.26	T & A 2 MAINE REVENUE SERVICES	
31	0.00	1,775.54	T & A 9 MPERS	
32	0.00	307.86	T & A 10 TREASURER, STATE OF MAINE	

WARRANT: 54

Check	D / D	Check	Employee	Gross Pay
Total	31,987.49	48,413.16		43,451.42

Put into A/P **16,634.31**
Taken out of A/P **(16,425.67)**
Total Payroll **48,621.80**

Count	
Checks	32

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER

Lyman
10:37 AM

A / P Check Register
Bank: BIDDEFORD SAVINGS

06/12/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	9999	1,508.20	06/16/25	55	0091 CENTRAL MAINE POWER, INC.
P	11541	37,942.51	06/02/25	55	0569 SECRETARY OF STATE
P	11543	61.00	06/05/25	55	0643 TREASURER, STATE OF MAINE
P	11544	11,029.69	06/05/25	55	0647 TREASURER, STATE OF MAINE
P	11545	19,826.95	06/06/25	55	0569 SECRETARY OF STATE
R	11546	3,646.63	06/16/25	55	0218 AMAZON CAPITAL SERVICES
R	11547	1,651.62	06/16/25	55	0029 ANIMAL WELFARE SOCIETY, INC.
R	11548	4,630.00	06/16/25	55	1046 BOURQUE & CLEGG LLC
R	11549	5,735.00	06/16/25	55	0335 C.I.A. SALVAGE INC
R	11550	230.02	06/16/25	55	0310 CHARTER COMMUNICATIONS
R	11551	181.00	06/16/25	55	0324 D & L DISPOSAL
R	11552	600.00	06/16/25	55	0133 DAVID W. RILEY
R	11553	78,271.09	06/16/25	55	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	11554	125.00	06/16/25	55	0090 DOWNEAST FLOWERS
R	11555	18,675.28	06/16/25	55	0500 ECOMAINE
R	11556	3,153.71	06/16/25	55	0056 EDISON PRESS
R	11557	13.19	06/16/25	55	0400 EILEEN KELLY
R	11558	51.49	06/16/25	55	0147 GONETSPEED
R	11559	32,912.38	06/16/25	55	0233 GOODWINS MILLS FIRE & RESCUE
R	11560	525.50	06/16/25	55	0072 GWI
R	11561	12,082.40	06/16/25	55	0650 HARRIS COMPUTER
R	11562	72.00	06/16/25	55	0138 HUB INTERNATIONAL NEW ENGLAND LLC
R	11563	16.74	06/16/25	55	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	11564	609.00	06/16/25	55	0957 LIBERTY PEST CONTROL
R	11565	50.00	06/16/25	55	0414 MAINE MUNICIPAL ASSOCIATION
R	11566	958.72	06/16/25	55	1111 MARCEL DESROSIERS
R	11567	160.00	06/16/25	55	0010 NELSON ANALYTICAL MAINE
R	11568	314.86	06/16/25	55	0084 PRIMO BRANDS
R	11569	3,295.00	06/16/25	55	0381 RB PRODUCTIONS INC
R	11570	306.67	06/16/25	55	0304 REBEKAH THOMPSON
R	11571	107.00	06/16/25	55	0502 REGISTRY OF DEEDS
R	11572	1,750.00	06/16/25	55	0332 RYAN CROTEAU
R	11573	223.86	06/16/25	55	0985 WARRENS OFFICE SUPPLIES
P	99999	20.99	06/16/25	55	0095 CARDMEMBER SERVICE
P	99999	90.58	06/16/25	55	0095 CARDMEMBER SERVICE
P	99999	39.19	06/16/25	55	0095 CARDMEMBER SERVICE
P	99999	9.90	06/16/25	55	0095 CARDMEMBER SERVICE
P	99999	15.99	06/16/25	55	0095 CARDMEMBER SERVICE
Total		240,893.16			

Count

Checks	38
Voids	0

ITEM #7: (b.) AP Warrant

Lyman
10:38 AM

A / P Warrant

06/12/2025
Page 1

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 AMAZON CAPITAL SERVICES						
0656	11546	06	AMERICAN FLAG	1JH7-MVN9-DHH7		
AMERICAN FLAG			E 110-11-60-610		56.97	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					56.97	
0656	11546	06	SUPPLIES	1VMF-YRCT-X14M		
SUPPLIES			E 110-11-60-610		77.57	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					77.57	
0656	11546	06	PERSONAL PROTECTIVE GEAR	1HVL-CDD4-XYVF		
PERSONAL PROTECTIVE GEAR			E 150-31-60-690		3,167.90	0.00
			SUPPLIES / PPG			
Invoice Total-					3,167.90	
0656	11546	06	TRANSFER STATION SUPPLIES	13QK-G1J6-FQCF		
TRANSFER STATION SUPPLIES			E 150-31-60-690		344.19	0.00
			SUPPLIES / PPG			
Invoice Total-					344.19	
Vendor Total-					3,646.63	
00029 ANIMAL WELFARE SOCIETY, INC.						
0656	11547	06	07/01-09/30/25 CONTRACT	1740		
07/01-09/30/25 CONTRACT			G 1-129-00		1,651.62	0.00
			PREPAID EXP			
Vendor Total-					1,651.62	
01046 BOURQUE & CLEGG LLC						
0656	11548	06	SERVICES	47325		
SERVICES TH			E 181-11-33-320		3,816.50	0.00
			CONT PROF / PROF SERV LE			
SERVICES PLANNING			E 181-17-33-320		813.50	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					4,630.00	
00335 C.I.A. SALVAGE INC						
0656	11549	06	HAULING	4397		
MSW HAULING			E 150-31-35-355		2,460.00	0.00
			CTRCT SVS WA / PROF SVS HAU			
WOOD/BULKY HAULING			E 150-31-35-356		1,845.00	0.00
			CTRCT SVS WA / PROF SVS HW			
RECYCLE HAULING			E 150-31-35-357		615.00	0.00
			CTRCT SVS WA / PROF SVS HR			
CAN RENTAL			E 150-31-35-349		200.00	0.00
			CTRCT SVS WA / PROF SVS CAN			
METAL HAULING			E 150-31-35-359		615.00	0.00
			CTRCT SVS WA / PROF SVS MET			
Vendor Total-					5,735.00	
00095 CARDMEMBER SERVICE						
0656	99999	06	STAMPS	05/19/2025		
STAMPS			E 110-11-60-610		20.99	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					20.99	
0656	99999	06	HOME DEPOT-RECREATION	05/25/2025		

A / P Warrant

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
HOME DEPOT-RECREATION			E 161-21-90-940		90.58	0.00
OTHER / REC PROGRAMS						
Invoice Total-					90.58	
0656	99999	06	SMPDC ANNUAL MEETING	06/05/2025		
SMPDC ANNUAL MEETING			E 102-11-20-280		39.19	0.00
BENEFITS / TRAINING						
Invoice Total-					39.19	
0656	99999	06	POSTAGE	06/04/2025		
POSTAGE			E 110-11-60-650		9.90	0.00
SUPPLIES / POSTAGE						
Invoice Total-					9.90	
0656	99999	06	ZOOM	INV308907578		
ZOOM			E 110-11-32-310		15.99	0.00
CTRCT SVS EQ / PROF SVS						
Invoice Total-					15.99	
Vendor Total-					176.65	
00091 CENTRAL MAINE POWER, INC.						
0656	9999	06	ELECTRICITY	3950-0004-385		
3501-2118-408			E 147-22-50-560		55.63	0.00
UTILITIES / ELECTRICITY						
3501-1893-878			E 147-22-50-560		53.59	0.00
UTILITIES / ELECTRICITY						
3501-2918-062			E 147-22-50-560		41.92	0.00
UTILITIES / ELECTRICITY						
3501-6854-669			E 147-31-50-560		362.27	0.00
UTILITIES / ELECTRICITY						
3501-2614-331			E 147-51-50-560		337.49	0.00
UTILITIES / ELECTRICITY						
3501-6858-561			E 147-21-50-560		41.71	0.00
UTILITIES / ELECTRICITY						
3501-2989-030			E 147-11-50-560		534.58	0.00
UTILITIES / ELECTRICITY						
3001-3752-495			E 147-23-50-560		81.01	0.00
UTILITIES / ELECTRICITY						
Vendor Total-					1,508.20	
00310 CHARTER COMMUNICATIONS						
0656	11550	06	232143101	232143101060125		
UTILITIES			E 161-23-50-580		130.00	0.00
UTILITIES / COMM						
UTILITIES			E 150-31-50-580		100.02	0.00
UTILITIES / COMM						
Vendor Total-					230.02	
00324 D & L DISPOSAL						
0656	11551	06	FREON REC. & TANK REMOVAL	401		
FREON REC. & TANK REMOVAL			E 150-31-35-310		181.00	0.00
CTRCT SVS WA / PROF SVS						
Vendor Total-					181.00	
00133 DAVID W. RILEY						
0656	11552	06	SERVICES	2025-069		
ROAD REPAIRS			E 131-51-40-483		210.00	0.00
REPAIRS & MA / RDS/REPAIRS						

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
ELECTION MOVING BOOTHS			E 115-13-39-399		350.00	0.00
CONT SVS OTH / OTHER						
FUEL-TRANSFER STATION			E 150-31-50-570		40.00	0.00
UTILITIES / FUEL						
Vendor Total-					600.00	
00151 DAYTON SAND & GRAVEL, CO.,INC.						
0656	11553	06	52800	273946		
CRUSHED GRAVEL			E 131-51-40-483		830.75	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					830.75	
0656	11553	06	52800	05/30/2025		
JASON'S WAY & WILLIAMS RD			E 131-51-40-482		76,628.08	0.00
REPAIRS & MA / RDS/RESURFA						
Invoice Total-					76,628.08	
0656	11553	06	52800	274349		
CRUSHED GRAVEL			E 131-51-40-483		489.70	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					489.70	
0656	11553	06	52800	274392		
RECYCLE CONCRETE			E 131-51-40-483		267.48	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					267.48	
0656	11553	06	52800	274419		
RECYCLE CONCRETE			E 131-51-40-483		55.08	0.00
REPAIRS & MA / RDS/REPAIRS						
Invoice Total-					55.08	
Vendor Total-					78,271.09	
00090 DOWNEAST FLOWERS						
0656	11554	06	MEMORIAL DAY	201674		
MEMORIAL DAY			E 161-21-90-940		125.00	0.00
OTHER / REC PROGRAMS						
Vendor Total-					125.00	
00500 ECOMAINE						
0656	11555	06	LYMAN01	05/31/2025		
LYMAN01 MSW			E 150-31-35-350		13,960.08	0.00
CTRCT SVS WA / PROF SVS TIP						
BULLYMAN01 OBW-WOOD			E 150-31-35-351		3,534.15	0.00
CTRCT SVS WA / PROF SVS TW						
RECYCLE			E 150-31-35-352		1,181.05	0.00
CTRCT SVS WA / PROF SVS REC						
Vendor Total-					18,675.28	
00056 EDISON PRESS						
0656	11556	06	ANNUAL TOWN REPORT	129402		
TOWN REPORT BOOKS			E 110-11-80-850		3,153.71	0.00
ADVER, PRINT / TOWN REPORT						
Vendor Total-					3,153.71	
00400 EILEEN KELLY						
0656	11557	06	REIMBURSEMENT	06/11/2025		
REIMBURSEMENT			E 110-11-60-610		13.19	0.00
SUPPLIES / SUPPLIES						

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					13.19	
00147 GONETSPEED						
0656	11558	06	13668 PHONE	06/01/2025		
13668 PHONE			E 150-31-50-580		51.49	0.00
UTILITIES / COMM						
Vendor Total-					51.49	
00233 GOODWINS MILLS FIRE & RESCUE						
0656	11559	06	2025 CHEVY TRUCK	05/27/2025		
2025 CHEVY TRUCK			E 702-87-90-999		27,495.00	0.00
GMFR V / RESERVES - G - OTHER / MISC						
Invoice Total-					27,495.00	
0656	11559	06	EMERG. EQUIPMENT	05/20/2025		
EMERG. EQUIPMENT-LYMAN			E 702-87-90-999		357.18	0.00
GMFR V / RESERVES - G - OTHER / MISC						
EMERG. EQUIPMENT-DAYTON			E 702-87-90-999		357.18	0.00
GMFR V / RESERVES - G - OTHER / MISC						
Invoice Total-					714.36	
0656	11559	06	NEW VEHICLE SUPPLIES	05/20/2025		
LYMAN			E 702-87-90-999		179.31	0.00
GMFR V / RESERVES - G - OTHER / MISC						
DAYTON			E 702-87-90-999		179.30	0.00
GMFR V / RESERVES - G - OTHER / MISC						
Invoice Total-					358.61	
0656	11559	06	ST88 U81 EQUIPMENT	05/20/2025		
LYMAN			E 702-87-90-999		1,788.56	0.00
GMFR V / RESERVES - G - OTHER / MISC						
DAYTON			E 702-87-90-999		1,788.55	0.00
GMFR V / RESERVES - G - OTHER / MISC						
Invoice Total-					3,577.11	
0656	11559	06	UHF & VHF ANTENNAS	42054		
UHF & VHF ANTENNAS-DAYTON			E 702-87-90-999		383.65	0.00
GMFR V / RESERVES - G - OTHER / MISC						
UHF & VHF ANTENNAS-LYMAN			E 702-87-90-999		383.65	0.00
GMFR V / RESERVES - G - OTHER / MISC						
Invoice Total-					767.30	
Vendor Total-					32,912.38	
00072 GWI						
0656	11560	06	205773	6570216		
205773			E 110-11-50-580		525.50	0.00
UTILITIES / COMM						
Vendor Total-					525.50	
00650 HARRIS COMPUTER						
0656	11561	06	LYM500	TRIMN0003177		
LYM500			G 1-129-00		12,082.40	0.00
PREPAID EXP						
Vendor Total-					12,082.40	
00138 HUB INTERNATIONAL NEW ENGLAND LLC						
0656	11562	06	POLICY #02-SR-365287	7/1/25-6/30/26		
ACCIDENT INSURANCE			G 1-129-00		72.00	0.00
PREPAID EXP						

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					72.00	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0656	11563	06	2101002-01	06/04/2025		
2101002-01			E 147-51-50-560		16.74	0.00
			UTILITIES / ELECTRICITY			
Vendor Total-					16.74	
00957 LIBERTY PEST CONTROL						
0656	11564	06	SERVICE	06/09/2025		
WASP REMOVAL			E 141-11-40-410		209.00	0.00
			REPAIRS & MA / BLDGS & GROU			
Invoice Total-					209.00	
0656	11564	06	SERVICE	06/09/25		
CHADBOURNE PEST			E 141-21-31-310		400.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					400.00	
Vendor Total-					609.00	
00414 MAINE MUNICIPAL ASSOCIATION						
0656	11565	06	31170-PEGGY MACDONALD	0000549352		
33170			E 102-11-20-280		50.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					50.00	
01111 MARCEL DESROSIER						
0656	11566	06	MILEAGE	04/30-05/28/25		
MILEAGE			E 110-11-90-911		958.72	0.00
			OTHER / MI/TRAV ELE			
Vendor Total-					958.72	
00010 NELSON ANALYTICAL MAINE						
0656	11567	06	KENNEBUNK & BUNGANUT POND	225050623		
KENNEBUNK			E 141-23-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
BUNGANUT PARK			E 141-22-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					160.00	
00084 PRIMO BRANDS						
0656	11568	06	0427507058	4/23-5/22/2025		
H20 0427507058			E 110-11-60-610		314.86	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					314.86	
00381 RB PRODUCTIONS INC						
0656	11569	06	SUBSCRIPTION	032180678		
SUBSCRIPTION			E 110-11-32-310		3,295.00	0.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					3,295.00	
00304 REBEKAH THOMPSON						
0656	11570	06	MILEAGE	05/01-05/30/25		
MILEAGE			E 110-17-90-910		306.67	0.00
			OTHER / MILEAGE/TRAV			

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					306.67	
00502 REGISTRY OF DEEDS						
0656	11571	06	DISCHARGES			
DISCHARGES			E 110-11-39-399		57.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					57.00	
0656	11571	06	MAY/JUNE TRANSFERS	5/1-6/3/25		
TRANSFERS			E 110-11-39-399		21.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					21.00	
0656	11571	06	NOTICE OF DECISION	06/11/2025		
NOTICE OF DECISION			E 110-17-39-399		29.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					29.00	
Vendor Total-					107.00	
00332 RYAN CROTEAU						
0656	11572	06	JASON'S WAY DITCHING	14		
JASON'S WAY DITCHING			E 131-51-40-483		1,750.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					1,750.00	
00569 SECRETARY OF STATE						
0656	11541	06	31170	5/23-5/30/2025		
31170			G 1-250-00		37,942.51	0.00
			MTR VEHICLE			
Invoice Total-					37,942.51	
0656	11545	06	31170	05/30-06/06/25		
31170			G 1-250-00		19,826.95	0.00
			MTR VEHICLE			
Invoice Total-					19,826.95	
Vendor Total-					57,769.46	
00643 TREASURER, STATE OF MAINE						
0656	11543	06	DOGS	MAY, 2025		
DOGS			G 1-250-00		61.00	0.00
			MTR VEHICLE			
Vendor Total-					61.00	
00647 TREASURER, STATE OF MAINE						
0656	11544	06	FISH & GAME LICENSES	MAY, 2025		
FISH & GAME LICENSES			G 1-251-00		11,029.69	0.00
			INLAND FISH			
Vendor Total-					11,029.69	
00985 WARRENS OFFICE SUPPLIES						
0656	11573	06	TOWLYM	539395-00		
TOWLYM			E 110-11-60-610		169.92	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					169.92	
0656	11573	06	TOWLYM	539849-00		
TOWLYM			E 110-11-60-610		53.94	0.00
			SUPPLIES / SUPPLIES			

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Jrnl	Check	Month	Invoice Description	Reference	
Description	Account		Proj	Amount	Encumbrance
Invoice Total-				53.94	
Vendor Total-				223.86	
Prepaid Total-				70,545.00	
Current Total-				170,348.16	
EFT Total-				0.00	
Warrant Total-				240,893.16	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE
IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH
NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER