

Town of Lyman
Select Board Regular Meeting Agenda
Monday May 5th, 2025 – Lyman Town Hall

Welcome to the May 5th, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

- 1 M.R.S.A §405 (A) Discussion regarding personnel matters
- 1 M.R.S.A §405 (E) Discussion regarding consultations with legal counsel

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others*
- b. Mail •York County Sheriff Bulletin

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Discussion - public comment procedures, requesting agenda placement and managing Q&A.
- c. Planning Board – Review/Approve Bylaws & Mission Statement

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Chief – All Hands
- b. Treasurer – Expense Report

ITEM #5 **NEW BUSINESS**

- a. Cemetery Committee – Request for Tree Removal Funds
- b. Maine Community Foundation – Received \$5,000 from Donor of Nine Wicket Funds for Bunganut
- c. Bunganut Park/YMCA updates
- d. Review/ Approve Annual Town Meeting Warrant

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 04/22/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant **#48** in the amount of **\$29,413.68**
- b. Accounts Payable Warrant **#49 (FY2025)** in the amount of **\$690,921.47**

ADJOURN



Message from:

Sheriff William L. King Jr.

The first quarter of 2025 was interesting as you will see later in this publication! It began with many of us traveling to the Strafford County Courthouse to witness former YCSO Major Kathryn Mone getting sworn in as the Strafford County Sheriff!

The chief and I attended a Legislative breakfast in Augusta to welcome returning Legislators and to welcome new Legislators. York County had an extraordinary attendance (as always.) Thank you to York County Representatives Mastraccio, Copeland, Foley, Fredericks, Sargent, Gramlich, Sayre, Mathieson and Senators Bailey and Ingwersen! Representative Fredericks later came for a tour of the jail and Representative Sayre attended our annual awards ceremony!

The Sheriff's Office continues with its scam education initiative, and we taught classes at the Waterboro Lions Club, Massabesic Adult Ed, and at the Rotary Club of Westbrook.

This quarter we welcomed new corrections officers and reluctantly said goodbye to a patrol deputy that transferred to another police agency.

On National Read a Book Day, we read to children at the Hollis Elementary School! Most importantly, we capped off the quarter with our annual recognition ceremony, chili contest and the graduation from our first Citizen's Police Academy.

It was a great quarter, and we are now preparing for Corrections Officer Week which is the first full week of May followed by National Police Week, which occurs the second full week of May.

Thank you for taking the time to read our quarterly report.



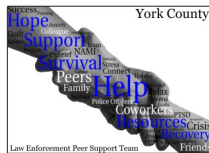
Deputy Spotlight Evan Souza



Deputy Evan Souza began his career as an Emergency 911 Dispatcher before graduating from the Connecticut Police Academy in 2017. He relocated to Maine, where he joined the York County Sheriff's Office in 2022. He began as a corrections officer for a year before joining the patrol division as a deputy sheriff. Deputy Souza has earned the Distinguished Service Medal, Life Saving Award and a Department Merit Award during his law enforcement career. Deputy Souza has attended crisis intervention training and is skilled in building rapport with the community he serves. Deputy Souza is primarily assigned to the towns of Lebanon, Acton and Newfield when patrolling. When off-duty, Evan enjoys a consistent fitness routine, camping, and playing lead guitar in his spare time. You may even find Deputy Souza in a mosh pit at a concert.



York County Peer Support Team



January 23rd and 24th were training days for Deputies Carr, Jones, Johnson, and Frazier at the York Harbor Inn. The deputies are part of the York County Peer Support Team. The team's mission focuses on the emotional challenges that law enforcement and first responders can face while serving the public. The members of the support team come from several law enforcement agencies throughout York County as well as several mental health professionals. The recent training focused on tools and techniques that not only could be passed on to struggling first responders but also used by members of the Peer Support Team.

Approximately twenty-five team members attended the two-day training. Participants practiced techniques in the classroom setting as well as exchanged thoughts on what their own experiences have been while serving as team members and as a first responder. The training was paid through a federal COPS grant that the team received in 2023.



K-9 CORNER

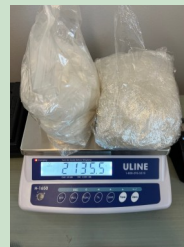


REBEL



On January 17th, Deputy Frazier and K9 Rebel were requested to assist the U.S. Postal Inspection Service with a narcotic "sniff" of packages at their Scarborough warehouse. The United States mail is often used as a means to traffic illegal narcotics across our country to avoid possible law enforcement involvement on our highways. The U.S. Postal Inspectors will often utilize K-9's to assist in identifying packages that were shipped containing illegal narcotics.

During this detail, K9 Rebel provided a positive alert for the odor of an illegal narcotic on a package in the warehouse. On January 24th, U.S. Postal Inspectors



opened the package after obtaining a search warrant. Located inside the package was approximately 4.71 pounds of suspected methamphetamine.

The U.S. Postal Inspectors are leading this ongoing investigation.

Motor Vehicle Crash Lebanon

On March 25, deputies responded to Depot Road in Lebanon for a motor vehicle crash. The two occupants of the vehicle fled on foot after the crash. Deputy Cody Frazier and K9 Rebel were called to assist in locating the occupants.

K9 Rebel tracked the subjects through the woods for approximately 2.5 miles. K9 Rebel located both occupants in a vehicle on Cemetery Road, attempting to flee the area. The subjects were identified as Michael Espostio (44, Westbrook) and Ericka Leary (34, Portland).



Espostio was arrested on an active Probation Revocation warrant. He was additionally charged with Operating After Habitual Offender Revocation (Class C). No bail was allowed. Leary was arrested on an active Probation Revocation warrant. No bail was allowed. It was later learned that the vehicle involved in the crash had been stolen from Sanford.

Farewell to Captain Lambert



Let us honor the extraordinary journey of **Corrections Captain David Lambert**, who has devoted an incredible 40 years to the York County Sheriff's Office. Captain Lambert's unwavering commitment, exceptional leadership, and integrity have significantly shaped our community and touched the lives of many during his impressive career.

From the outset, Captain Lambert has exemplified the ideals of dedication and resilience, skillfully navigating the challenges of the corrections field with grace and determination. His ability to lead by example, cultivate unity, and maintain order even in the toughest situations has been truly inspiring.

Captain Lambert's influence reaches far beyond professional milestones. He has been a mentor, a friend, and a steadfast source of support for his colleagues, always ready to extend a helping hand or share valuable insight. His compassion and empathy have left a profound impact, fostering a nurturing environment within the Sheriff's Office.

As Captain Lambert embarks on this exciting new chapter, we extend our deepest gratitude for his 40 years of exemplary service. His legacy will continue to inspire generations of corrections officers, and his presence will be profoundly missed.



Congratulations on your well-deserved retirement, Captain Lambert! May this next phase be filled with joy, relaxation, and the achievement of all your dreams. Thank you for your exceptional service and unwavering dedication to our community.

Happy Retirement!



84th BCTP Congratulations, Officers Anderson, Zola, and Tharpe!



We are thrilled to celebrate the outstanding achievement of Officers Anderson, Zola, and Tharpe for successfully completing the 84th Basic Corrections Training Program. Your dedication, hard work, and perseverance have paid off, and we couldn't be prouder of your accomplishment.

This rigorous training program has equipped you with the essential skills and knowledge needed to excel in your roles as corrections officers. Your commitment to professional growth and your unwavering determination are truly commendable.

As you step into your new roles, know that you have the full support and encouragement of your colleagues here at the York County Sheriff's Office. We are confident that you will make a positive impact on our community and uphold the values of integrity, respect, and service.

Congratulations once again, Officers Anderson, Zola, and Tharpe! We look forward to seeing you thrive in your careers and contribute to the safety and well-being of our community.

Welcome, Corrections Officers Racheal Bonia and Justin Hanson!



We are thrilled to welcome Corrections Officers Racheal Bonia and Justin Hanson to our team as they embark on their journey through the Basic Corrections Training Program at MCC Windham. Your commitment to serving our community and your dedication to professional growth are truly commendable.



Racheal and Justin, as you begin this intensive training program, know that you have the full support and encouragement of your colleagues here at the York County Sheriff's Office. This program will equip you with the essential skills and knowledge needed to excel in your roles, and we have no doubt that you will both rise to the challenge with determination and resilience.

We look forward to seeing you grow and succeed in your careers, and we are excited to have you as part of our team. Your hard work and dedication will undoubtedly make a positive impact on our community and the lives of those you serve.

Best of luck in your training, and welcome to the York County Sheriff's Office family!



Maggie helping the Chief Deputy with his computer work.



Forged Checks in Waterboro

On January 21, 2025, the York County Sheriff's Office was called to Partners Bank in Waterboro for the report of two males attempting to cash forged checks from a business in New Hampshire. When deputies arrived on the scene, the two males had left the bank and were not located. One check had been cashed in the amount of \$1,800.

During the subsequent investigation, it was learned that these two males had been to several other banks in the area, cashing or attempting to cash forged checks. The investigation revealed that they had been able to steal approximately \$11,063 from area banks. Deputy Duane Fay was able to identify the males as Orlando Rodriguez (57 years old from Smithfield, Rhode Island) and Wilford Lee Rhodes (54 years old from Mattapan, Massachusetts).

Warrants were issued for their arrest, and on March 1st, Rodriguez was arrested in Providence, RI. He is being held pending extradition back to Maine. Law Enforcement authorities are still trying to locate Rhodes on his outstanding warrant. More charges are expected from area agencies.



Caring Unlimited

York County's Domestic Violence Program

In March, the York County Sheriff's Office was awarded a \$20,000 grant from Caring Unlimited to combat domestic violence. This grant will allow Sheriff's Office Deputies to go out and conduct bail checks at residences where domestic violence arrests have taken place. The deputies will verify that the domestic violence abuser has not returned to the home and that the victim is safe and is up to date on resources available to them and their families.

The deputies will also be able to proactively go out and verify that the domestic violence abuser is following their conditions of bail, which often include no possession/consumption of alcohol or illegal drugs.

In 2024, there were a reported 1,300 deaths in the United States attributed to domestic violence. In Maine last year there were 15 deaths that were classified as domestic violence. The York County Sheriff's Office and Caring Unlimited have formed a partnership in the last few years to combat domestic violence in our county.

Caring Unlimited currently provides a grant that pays for a full-time Domestic Violence Investigator at the Sheriff's Office to properly investigate and conduct follow-ups on these crimes.



Home Repair Fraud



In 2023, Deputy Shawn Sanborn began investigating a Brian Bundza (41, of Rochester, N.H.) for stealing \$5,100 from an Acton resident. Bundza is alleged to have taken the money to do work at the residence, but never did. Deputy Sanborn attempted a resolution on the case with Bundza, but he became uncooperative.

On March 20, 2025, Bundza was arrested in New Hampshire on a Class C felony warrant for Theft by Deception. He is being held at the Strafford County Jail pending extradition back to Maine.



YORK COUNTY CITIZENS ACADEMY

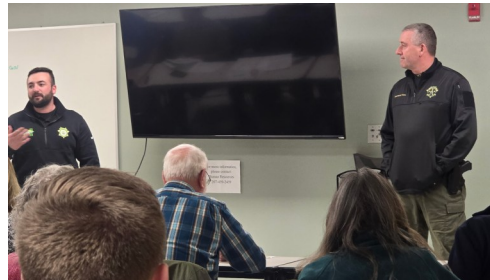
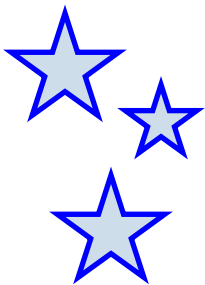
The York County Sheriff's Office successfully completed its first Citizens Police Academy, led by Deputy Cummer and attended by 27 residents from 10 towns. The program provided a behind-the-scenes look at law enforcement, covering patrol procedures, investigations, emergency response, and specialized units, with hands-on experiences like ride-alongs.

The 20-hour course included training in partnership with the Kittery and Sanford Police Departments, covering topics such as:

- Community Policing
- Constitutional Law & Use of Force
- Investigations & Political Implications
- Jail Operations & Crime Scene Processing
- Patrol Operations & Tactics
- K9 & SRT Utilization
- Communication

Participants also gained insight into emergency dispatch operations and the challenges of policing. Sheriff William King praised the program, stating, "The Citizens Police Academy strengthens community relationships and fosters mutual understanding between law enforcement and the people we serve."

The York County Sheriff's Office extends its gratitude to all participants and staff who made the program possible.

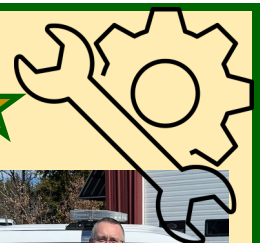


Resilience and Unity: Correctional Officers Making a Difference

"Correctional officers come in all sizes, and this image is a powerful reminder that strength and dedication are not defined by physical appearance. Regardless of their stature, each officer brings unique qualities and perspectives to their role. This image symbolizes the unity and resilience within the correctional community. It illustrates that a commitment to justice, safety, and service measures true capability. Let this stand as a testament that anyone, with the right determination and heart, can make a significant impact in the world."



Fleet Mechanic Jamie Chadbourne



Outside of work, Jamie is an avid outdoorsman who enjoys hunting and fishing in his spare time. However, his true passion lies in training pet and protection dogs. With years of experience in dog training, Jamie has honed his skills to not only enhance the lives of pets but also ensure that they are well-prepared for protection roles. His commitment to both his professional and personal pursuits reflects a desire for precision, care, and dedication. Welcome aboard Jamie!



2024 YCSO Recognition Ceremony



On Friday March 21st, the Sheriff's Office held its annual awards ceremony and this year was even more special because we combined our Chili contest, and the graduation of the inaugural Citizen's Police Academy! The event started off with the posting of the colors by the YCSO Honor Guard, then Mr. Ed Stubbs, from the American Legion Post # 134 in Alfred sang our National Anthem followed by Mr. John Flagler, a United States Marine Reserve leading us in the Pledge of Allegiance.



Samantha York (Channel 6) and AAA Executive Tom Baran (former YCSO Chief Deputy) were the celebrity judges for the chili contest and the winners were:

1st Place - Diana Miles (an addiction counselor at YCJail)

2nd Place tie - Rosanna Ryan and C.J. Bolduc



Then we had some special awards:

Sergeant Ellis Mattison and Corrections Officer John Nardelli for their assistance with the filming of a movie at the jail!



EMA Volunteers Marc Burnell and Richard Gaudreau for their assistance with the Southern Maine SRT.

Former State Representative Tim Roche for his support to law enforcement during his time in the State House.

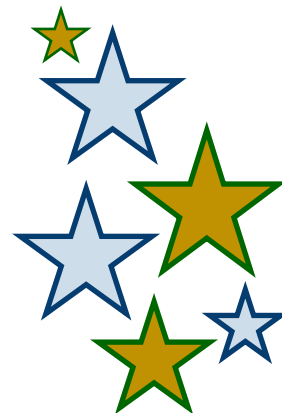
Captain David Lambert for his 41 years of dedicated service. →

The first YCSO Citizen's Police Academy graduated the following individuals, the announcement was made by Deputy Matt Cummer who organized the academy!

Ross Albertson - Kennebunk
Alex Blow - Sanford
Robert Dyer - Kennebunk
Richard Freeman - Waterboro
Bruce Hagan - Sanford
Linda Letourneau - Sanford
David McQuade - Cape Neddick
Rosanna Ryan - Alfred
Tim Veit - Alfred

Dennis Bailey - Kennebunk
Frank Brackin - Arundel
Jonathan Fallon - Kennebunk
Tracy Gaudet - Acton
Joseph Harris - Kennebunk
Victoria Lynn - Sanford
Martha Morrison - Kennebunk
Kevin Spainhour - Acton
Tom Veit - North Berwick

Christopher Benson - Arundel
James Daniels - Sanford
Krista Freeman - Waterboro
Patricia Guay - Hollis
Paul Hodak - Arundel
Dennis McDonald - Arundel
Matt Ryan - Lyman
Steve Veit - Alfred
Janet Vincent - Lyman



Commendations -

- Civilian Jennifer Stonehouse - Certificate and gift bag
- Deputy Matthew Cummer
- Sergeant Josh Morneau, Deputy Robert Carr, Deputy Stephen Gould
- Major Craig Sanford
- Major Lori Marks
- Deputy Duane Fay
- Corporal Donovan Cram and Officer Keith Seymour



Life Saving Awards -

- Deputy David Pratt
- Deputy Justin Titcomb
- Deputy Evan Souza
- Deputy Kyle Kochanowicz
- Deputy Steven Broy
- Deputy Alex Markellos
- Sergeant Joshua Morneau



BAKER AWARDS -

(In honor of former Chief Deputy Mat Baker)

- (Corrections)– Sergeant Colton Sweeney
- (Civil) – Supervisor Brad Paul

OFFICERS AND DEPUTY OF THE YEAR

- Reserve Corrections Officer of the Year – Officer Sue Seaman
- Corrections Officer of the Year – Officer Adam Boynton
- Deputy of the Year – Deputy Steven Broy



Also, Kudos to the Maine State Prison because the residents in the Industries program made the plaques and the cornhole game (Chili contest prize!)





CONSTRUCTION PROJECT UPDATE

York County

First Responder Training Center and Substance Use Recovery Center



Activities week of 3/17 – 3/21

- Landry French: Supervision / Safety. Completed thawing sub grade for M, E, P under slab rough in, completed the footing forms for the pump shed.
- Gorham Sand & Gravel: Completed all electrical conduit, airline rough into the pump shed, continue working on the leach field.
- S, W, Cole: Final stee inspection, no issues.
- Palmer and Sicard: Mobilized on site, storage containers, material and equipment, installed bond outs for the duct work that passes through the 2nd floor.
- Genex: Started exterior framing on the east elevation, started framing on the roof, low to high roof.
- Sebago: on site visual inspection on the Fuji tank and leach field work.
- North Atlantic Concrete: Received the rebar for the burn tower foundations.
- MPC Construction: Received the wire mesh for the flat work.

Activities week of 3/24-3/28

- Landry French: Supervision / Safety. Pour the pump shed footing.
- Gorham Sand & Gravel: Continue the leach field, excavate for under slab plumbing, excavate for the burn tower foundations prep sub grade.
- Genex: Continue exterior framing.
- S W Cole: Final Steel inspections.
- Palmer & Sicard: Start under slab plumbing.
- Tecta America: All roof materials arrived 3/26 with Keeley Crane to load the roof.
- E, S, B: Temp light / Power.
- Sebago: Establish Building control for the Recovery Center foundations.



from l to r: Tim Sommers, Sr. Project Manager, Landry/French; Steve LaPointe, Superintendent, Landry/French; Billy Shore, FCF Board Chair and Kennebunkport Fire; Candice Simeoni, FCF Board and Kennebunk PD; Diane Small, FCF Board and Sanford Housing Authority ED.

★ First County Foundation ★

FCF is working hard laying the foundation for fundraising to strengthen the financial sustainability of each center. We are out in the community making connections, increasing the visibility of each center, and looking for individuals and companies who may want to invest in this monumental project. Please visit our website for more information and to see how you can get involved:

[First County Foundation | One county's mission to change the nation.](#)

You can also like and follow us on Facebook and Instagram for project updates and progress.

@yorkcountycfcf



ITEM #3: (b.) PB Bylaws

March 5, 2025

From: Lyman Planning Board

To: Lyman Town Manager / Select Board

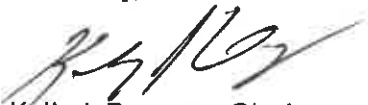
Subject: Revised Planning Board By-Laws

The Town of Lyman Charter, Section 5.1.2, states that Boards shall adopt By-Laws, subject to approval by the Select Board.

The Planning Board has reviewed the By-Laws approved by the Planning Board in March 2025. The Planning Board voted to approve the revised By-Laws at its March 5, 2025, meeting.

Attached for your review and referral to the Select Board for approval is a copy of the revised By-Laws. Please provide any comments or questions in writing.

Sincerely,



Kelly J. Demers, Chair

Attachments:

1. Approved Planning Board By-Laws dated March 5, 2025
2. Approved Planning Board Mission Statement

LYMAN PLANNING BOARD

MISSION STATEMENT 2025

The Lyman Planning Board is entrusted with the task of promoting the health, safety, and general welfare of the residents of the Town of Lyman. The Board seeks to preserve the rural character of the Town, respect the Town's historical legacy, acknowledge the recreational opportunities afforded in Town, and protect the values of property within the Town. To do so, the Board encourages the most appropriate use of land throughout the Town and promotes rational and environmentally sound economic development.

The Board aims to balance the conservation of the beauty of our shared natural resources with residential development and commercial enterprise. The Board applies the directives of the Comprehensive Plan and the Town Zoning and Shore Land Zoning Ordinances as guidance for its decision-making on behalf of the Town of Lyman.

The Board operates in the service of property owners of the Town of Lyman, demonstrating respect for all those who appear before it and adhering to the principles of impartiality, integrity, and professionalism.

March 5, 2025

Article 1 - General Provisions

- 1.1 The Planning Board (hereafter referred to as The Board) will conduct its business in accordance with Maine Revised Statutes Title 30A and 38; Town of Lyman Zoning Ordinance and Shoreland Zoning Ordinance (hereafter referred to as the LZOs); Town of Lyman Street Acceptance, Design and Construction Standards Ordinance; Planning Board Land Development and Subdivision Standards; the Town of Lyman Municipal Charter; and Roberts Rules of Order.
- 1.2 The Board members are expected to review State and Local regulations to become knowledgeable with the regulations, and with Board Policies and Procedures.
- 1.3 Conflict of Interest. The Board members are required to consider applications and make decisions impartially. Any conflict of interest must be avoided. It is expected that a Board member will recuse themselves from consideration of an applicant's project if the Board member is aware of a conflict of interest.

Types of conflict of interest may include:

- a. Financial interest in a project.
 - b. Blood/Marital relationship to the applicant within the 6th degree (see Attachment 4, Table of Consanguinity from the Maine Municipal Association Planning Board Manual).
 - c. Board member bias as described in Section 1.4.
- 1.4 Bias. Bias may be indicated by a Board member's behavior or statements such that the Board member is perceived to be unable to make an impartial decision. Also, bias may be indicated by a personal or business relationship between the Board member and the applicant such that the Board member may be perceived as being unable to impartially judge the merits of the applicant's project.

The Board member subject to the bias allegations may choose to recuse themselves from the discussion of the applicant's project, and an alternate member may be designated by the Chair to be a full member for the consideration of the project.

Burden of Proof/Board Procedure. The burden of proving bias is on the applicant. Any allegations of bias exhibited by a Board member must be accompanied by specific written examples of the alleged bias. The Board member shall be given adequate time, but no less than 24 hours, to review the bias allegations and an opportunity to respond to the allegations. The Board may vote to suspend action on the applicant's project until the alleged bias is adjudicated.

The Board should review allegations of bias in open session. After reviewing the bias allegations and the Board member's response, the Board (without the Board member accused of bias) shall vote on the issue in open session.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

- 1.5 Board member discussions/email or other correspondence. To avoid violations of the Freedom of Access Act (FOAA) and the constitutional right to due process, Board members should NOT have discussions with other Board members regarding an application or other substantive Board business outside an advertised Board meeting. Delivery of substantive information between meetings by email may be permissible as long as it is a one-way communication, and no discussion of the information occurs outside the meeting by email or otherwise.

Article 2 - Membership

- 2.1 Appointments to The Board are to be made by the Town Manager with the concurrence of the Select Board, and in accordance with the Town of Lyman Municipal Charter.
- 2.2 Appointees must be registered voters, and residents of Lyman.
- 2.3 The Board will consist of five full members and two alternate members.
- 2.4 The term of each member is three years, unless otherwise specified by the Select Board.
- 2.5 Any member of The Board may be removed for just cause in accordance with Title 30A M.R.S.A., Section 2601, the Town of Lyman Municipal Charter and LZO 8.2.5. The term just cause shall include failure to attend three consecutive Board meetings without approval of the Chair.

Article 3 - Officers and their Duties

- 3.1 The officers of The Board shall consist of the Chair, Vice-Chair, and Secretary. The Chair and Vice Chair are to be full members.
- 3.2 The Chair presides at all meetings and hearings of The Board. The Chair has the authority to appoint all committees and to call all work sessions and to preside over executive sessions.
- 3.3 The Vice-Chair acts for the Chair in the Chair's absence.
- 3.4 The Secretary is responsible to coordinate all minutes and records of The Board, notices of meetings and hearings, and correspondence of The Board.
- 3.5 The election of officers shall take place in July of each year or as soon as possible thereafter.

Town of Lyman, Maine
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3.6 Nominations of officers shall be made from full voting members of The Board. The candidates receiving a majority vote are elected. The term of office is one year or until the successor takes office.

3.7 Vacancies of officers listed in Article 3.1 will be filled using normal election procedures.

Article 4 - Alternate Members

4.1 Alternate Board members are expected to attend all meetings and workshops and may participate in all proceedings but may not vote on a project that is before the Board unless the Chair has designated an alternate to fill a full member's seat for that project. Alternate members may sign plans and use permits on a project when they have been designated by the Chair to fill the seat of a full member.

Article 5 - Planning Board Administration

5.1 The Planning Board Clerk provides administrative support to The Board, and, in coordination with the Secretary, is responsible for all minutes and records of The Board, notices of meetings and hearings, and correspondence of The Board. The Planning Board Clerk must keep records of all resolutions, votes, transactions, correspondence, findings and conclusions of The Board. All records are public information and may be inspected during normal business hours of the Planning Board Clerk with proper notice.

5.2 The Secretary shall maintain approved copies of the Board By-Laws and Mission Statement.

Article 6 - Powers and Duties of the Board

6.1 The Board shall perform such duties and exercise such powers as are provided in Municipal Ordinances and Planning Board Regulations and the laws of the State of Maine.

Article 7 - Meetings

7.1 Regular meetings are to be held on the 1st and 3rd Wednesday of each month at a time specified by The Board. Meetings are held at the Town Office or another Town Approved meeting place. Use of the Lyman Elementary School for meetings shall be requested through the Town Manager.

Special meetings may be called by the Chair, or upon request of a majority of The Board, or as requested by the Select Board, provided that notice thereof is given to each Board member at least 24 hours in advance and that no business may be conducted other than as specified in said notice.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

Refer to Attachment 3 for notification requirements.

All meetings of The Board shall be held in accordance with the Maine Freedom of Access Act, Maine Revised Statute Title 1, Chapter 13, Public Records and Proceedings and the requirements of the LZOs

Notice of all Board meetings shall be given as required by law, and all such meetings shall be open to the public except as otherwise provided by law. Notice of meetings shall be posted at the Lyman Town Hall, and on all official Town digital media platforms, at least one working day before the scheduled meeting. Requests to Town employees for posting Board meetings shall be made in a timely manner.

Refer to Attachment 1 for sample Planning Board Meeting Opening Remarks.

- 7.2 All meetings are open to the public with the exception of an Executive Session. Normally, with the exception of a public hearing, the public is barred from addressing The Board or applicant during a meeting, unless The Board by a majority vote permits the public to speak.
- 7.3 A Board meeting cannot take place without a quorum present. A quorum will consist of three members without any of the three having a conflict of interest with any of the projects before the Board. The Board may conduct regular business but will not be able to hear anything having to do with the project with the conflict, unless another member arrives that has no conflict of interest.
- 7.4 In the event a quorum is not present for a Board meeting, workshop or site walk, the Board shall reschedule with proper notice by the Clerk.
- 7.5 All comments addressed to The Board must be made through the Chair.
- 7.6 A majority vote of The Board is required to pass any motion. The Chair is a full voting member.
- 7.7 When a motion results in a tie vote the **Motion Fails**.
- 7.8 All project decisions made by The Board are based on the project meeting all Local, State and Federal Laws, Rules and Regulations.

Article 8 - Agendas

- 8.1 All agendas are set by The Board or the Chair.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

- 8.2 Normal meeting agendas are to be posted in accordance with State statute. Special meetings and workshops will be noticed and posted as per section 7.1 of this by-law.
- 8.3 New applications, when deemed complete and in accordance with the regulations by the Code Enforcement Officer and The Board, may be placed on the next available agenda as determined by The Board, subject to Board meeting and public hearing requirements.

Article 9 – Public Hearings

- 9.1 Public hearings of The Board shall be called as required by the LZO's or on such other occasions, as a majority of The Board may deem appropriate. Notice of all such hearings shall be given as required by law and the LZO's, and shall include the date, time and place of the hearing and a general description of the subject matter.

Refer to Attachment 3 for notification requirements.

The Chair shall convene all hearings by describing the purpose of the hearing and the general procedures to be followed. The Board may receive any oral or documentary material but shall exclude irrelevant, immaterial or unduly repetitious material. Every party shall have the right to present its material in the order determined by the Chair and without interruption, provided, however, that the Chair may impose such reasonable time limits as may be necessary to ensure that all parties have an adequate opportunity to be heard.

Refer to Attachment 2 for sample Planning Board Public Hearing Opening Remarks.

Article 10 - Executive Sessions

- 10.1 Upon a majority vote of the Board members present, the Board may call an executive session to discuss a personnel issue with a Board member or to discuss pending or potential litigation with the Town Attorney. Within the executive session the Chair is responsible for ensuring that only the matter at hand is discussed and that no official action be taken. No votes shall be taken in the executive session.

Article 11 - Amendments

- 11.1 The By-Laws may be amended by a majority vote of The Board at a regularly scheduled meeting, and then submitted to the Select Board for approval in accordance with the Town Charter.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

Article 12 - Severability

12.1 The invalidity of any section or provision of these By-Laws does not invalidate any other section or provision of these By-Laws.

Attachments:

- 1.** Sample Planning Board Meeting Opening Remarks
- 2.** Sample Planning Board Public Hearing Opening Remarks
- 3.** Notification Requirements for Board Meetings, Site Walks, Public Hearings, and minimum time for Site Walks and Public Hearings
- 4.** Table of Consanguinity
- 5.** Remote Participation Policy

ADOPTED BY VOTE OF THE PLANNING BOARD AT A REGULAR MEETING ON:

March 5, 2025

Kelly J. Demers, Chair

Attachment 1

PLANNING BOARD MEETING OPENING REMARKS

Welcome to the (date) meeting of the Lyman Planning Board. This meeting will come to order. This is a public proceeding and unless the Board specifically votes to go into executive session, you have the right to hear everything that is being said and to look at all the exhibits that are offered. If the Board votes to go into executive session, the reason for the same shall be stated. Please notify the Chairman if you are having difficulty seeing or hearing. This meeting is being digitally recorded and broadcast for YouTube.

In each instance, the burden is upon the applicant to demonstrate compliance with the provisions of the applicable ordinance or ordinances.

After the Board votes on the merits of each project it will prepare a written opinion which will be forwarded within seven (7) days.

The Board works from a prepared agenda and will be considering this meeting's items in the following order:

ROLL CALL

- Determine if PB quorum is present. Designate alternate as voting member if necessary.

REGULAR MEETING NEW BUSINESS

- List applicants
- List other meeting topics

MINUTES

- Review and approve minutes

OLD BUSINESS/MAIL/OPEN ISSUES

- List applicants/status
- Discuss mail
- Discuss any other open issues

Attachment 2

**PLANNING BOARD
PUBLIC HEARING OPENING REMARKS**

Welcome to the (Date) Planning Board Public Hearing

This hearing will come to order.

The Lyman Planning Board is holding this Public Hearing to review the applications of:

This is a public proceeding, and you have the right to hear everything that is being said and to look at all the exhibits that are offered. Please notify the Chairman if you are having difficulty seeing or hearing the presentation.

This meeting is being digitally recorded and broadcast on YouTube.

All persons speaking will be asked to first state their name and address or affiliation. All questions and comments will be directed to and through the Chairman. It is required that you sign the sign in sheet to document your attendance at this hearing.

Thank you in advance for your cooperation.

Attachment 3

Planning Board Notification and Minimum Time Requirements

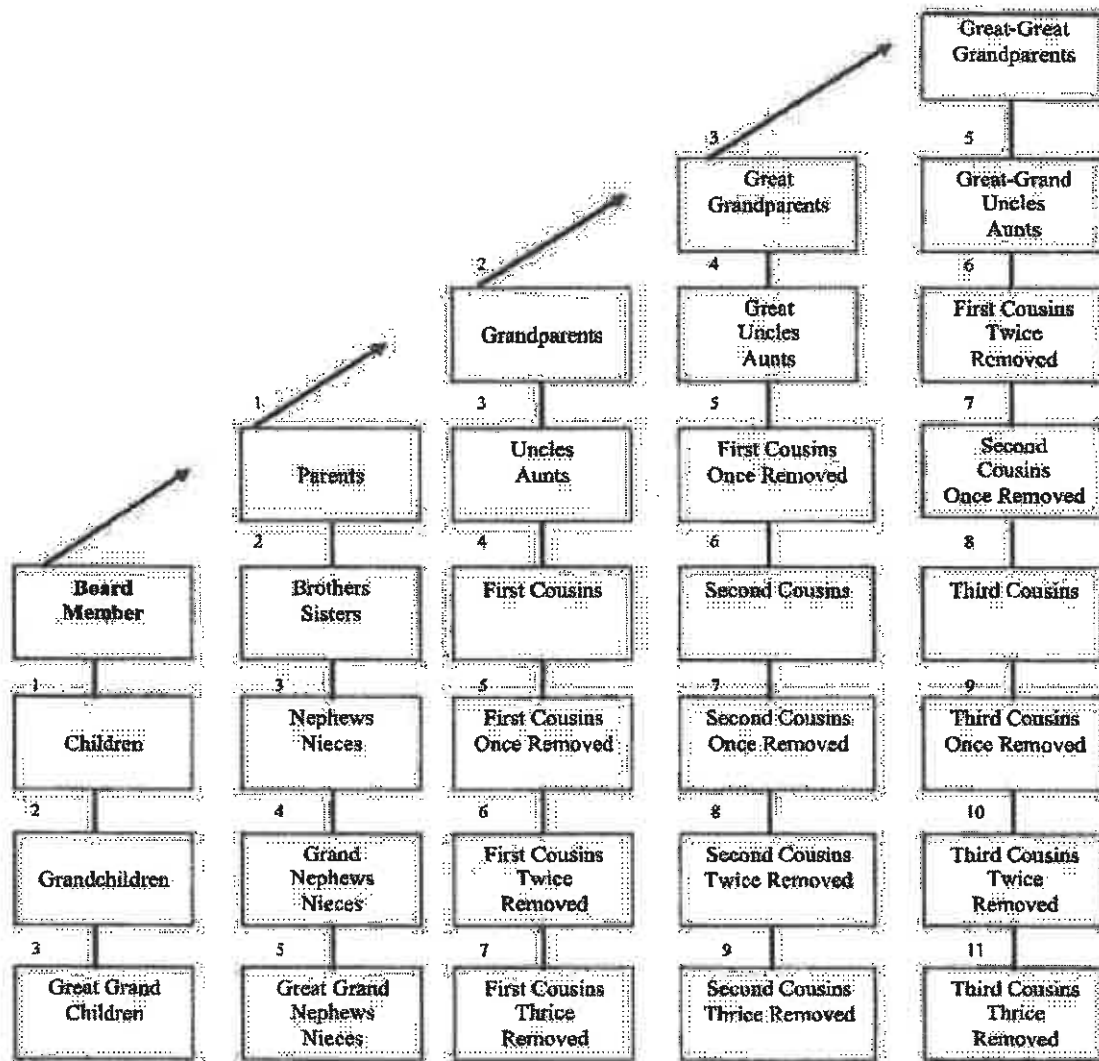
1. PB Meetings and Site Walks – Publish notice **one week** in advance on Town Web/BB/Sign.
2. PB Public Hearings on SPR and Preliminary Subdivision Application – Notify CEO, SB, and ZBA **20 days** in advance; Using list provided by applicant, notify abutters **20 days** in advance by certified mail; Publish notice **two weeks** in advance on Town Web/BB/Sign/Library; Publish notice **once** in newspaper **14 days** in advance.
3. PB Public Hearing on LZO Amendments - Notify CEO, SB, and ZBA **20 days** in advance; Using list provided by applicant, notify abutters **20 days** in advance by certified mail; Publish notice **two weeks** in advance on Town Web/BB/Sign/Library; Publish notice **twice** in newspaper, first notice at least **14 days** in advance, second notice at least **7 days** in advance. **NOTE** - refer to **Lyman Charter Section 3.15.4** for additional requirements to place LZO Amendments on Town ballot.
4. **Minimum Time between PB vote that SPR application is complete or acceptance of Subdivision Preliminary Plan and Site Walk/Public Hearing:**
 - a. Site Walk – **10 days** to allow publishing notice on Town Web/BB/sign
 - b. Public Hearing – **four weeks** to allow required notification of CEO, SB and ZBA

Abbreviations/notes:

BB – Bulletin Board in Town Hall	PB – Planning Board
CEO – Code Enforcement Officer	SB – Select Board
Days – calendar days	Sign – Illuminated sign in front of Town Hall
Library – Community Library; 10 John Street	SPR – Site Plan Review per LZO Article 8
LZO – Town of Lyman Zoning Ordinance	Web – Town of Lyman Website; lyman-me.gov; Town Facebook page
Newspaper – a newspaper of general circulation	ZBA – Zoning Board of Appeals; refer to LZO Article 9

Attachment 4

Table of Consanguinity



Each Number equals one "degree" of blood or marital relationship.

Attachment 5

Town of Lyman Planning Board Remote Participation Policy

Pursuant to 1 M.R.S. § 403-B, and after public notice and hearing, the Town of Lyman Planning Board (PB) adopts the following policy to govern the participation, via remote methods, of PB members and the public in the public proceedings or meetings of the PB.

PB Members are expected to be physically present for meetings except when not practicable, such as in the case of an emergency or urgent issue that requires the PB to meet via remote methods, or an illness or temporary absence of a member that causes significant difficulty traveling to the meeting location. All PB meetings will be accessible by Zoom or other remote platform when possible. A member who is unable to attend a meeting in person will notify the PB chair or presiding officer as far in advance as possible.

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate disabled persons. Remote participation will not be by text-only means such as e-mail, text messages, or chat functions.

Applicants appearing before the PB may be allowed to participate via remote methods at the discretion of the PB Chair or designee.

The public will be provided a meaningful opportunity to attend via remote methods when any PB member or applicant participates via remote methods. If public input is allowed or required at the meeting, an effective means of communication between the PB members and the public will also be provided. The PB chairperson may instruct the moderator to force mute members of the public who are disruptive to the proceedings. The public will also be provided an opportunity to attend the meeting in person unless there is an emergency or urgent issue that requires the entire PB to meet using remote methods.

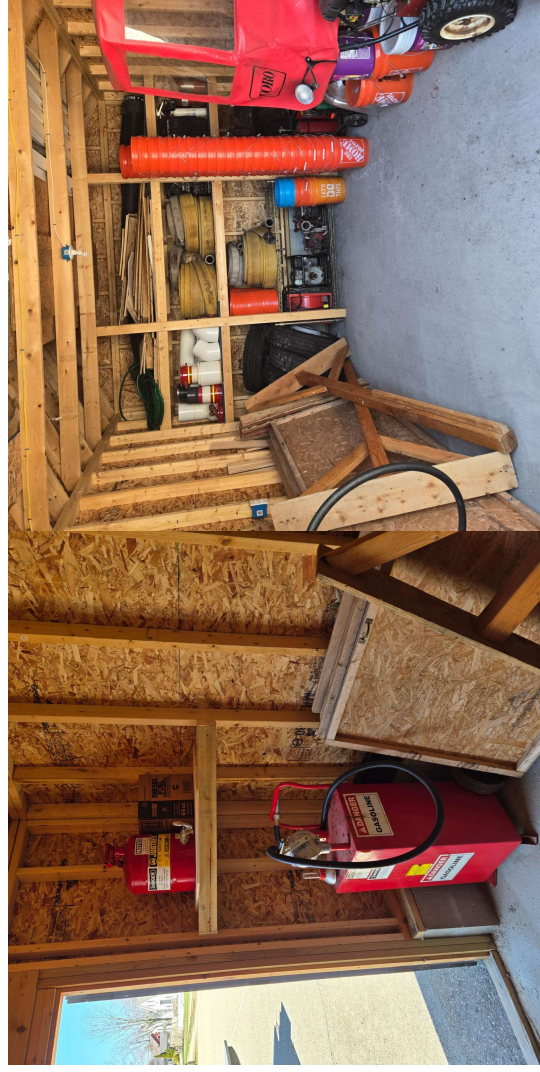
Notice of all meetings will be provided in accordance with 1 M.R.S. § 406 and any applicable charter, ordinance, policy, or bylaw. When the public may attend via remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. Notice will also identify a location where the public may attend the meeting in person. The PB will not restrict public attendance to remote methods except in the case of an emergency or urgent issue that requires the PB to meet using remote methods of attendance.

The PB *will* make all documents and materials to be considered by the PB available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the PB.

NOTABLE NEWS

RESOURCES

- [Recognition Form](#)
- [Fire Responder Assistance Program](#)
- [Code Green Campaign](#)
- [EAP](#)



Thank you to the crews who assisted in some projects this weekend. Special thank you to FF Laprise for his construction skills! The shelf in the bay will be used for airpack work/cleaning when returning them after use so we keep them off the floor. This is not a storage area.

PRIDE / OWNERSHIP / PROFESSIONALISM





04/21/25 - 04/27/25

Outside Fires (non-brush)	
Service Call / Other	4
Special / Technical Rescue	
Structure Fire	
Vehicle Crash	
Vehicle Fire	
Water / Ice Rescue	
WEEK TOTAL	19
2025 Year to Date	319
2024 Year to Date	386

	2023	2024	2025
January	86	92	78
February	68	78	85
March	69	128	81
April	70	100	
May	77	75	
June	72	95	
July	74	86	
August	74	79	
September	106	88	
October	62	75	
November	98	87	
December	130	79	
TOTALS:	986	1062	

Expense Summary Report

FUND: 1

ALL Months

ITEM #4: (b.) Expense Report

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	732,119.00	0.00	732,119.00	889,753.85	0.00	146,343.11
11 - TOWN HALL	399,519.00	0.00	399,519.00	338,358.88	0.00	61,160.12
10 - SALARIES	399,519.00	0.00	399,519.00	338,358.88	0.00	61,160.12
101 - TOWN MGR	98,757.00	0.00	98,757.00	83,563.70	0.00	15,193.30
103 - HR & FINANCE	76,772.00	0.00	76,772.00	64,960.94	0.00	11,811.06
105 - TOWN CLERK/T	64,165.00	0.00	64,165.00	54,293.36	0.00	9,871.64
106 - ADMIN CLERK	81,202.00	0.00	81,202.00	54,869.65	0.00	26,332.35
115 - ASSESSOR	78,623.00	0.00	78,623.00	66,527.12	0.00	12,095.88
143 - ELECTRICIAN	0.00	0.00	0.00	14,144.11	0.00	-14,144.11
13 - ELECTIONS	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
10 - SALARIES	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
182 - BALLOT CLERK	9,429.00	0.00	9,429.00	2,619.98	0.00	6,809.02
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	105,541.00	0.00	105,541.00	84,683.97	0.00	20,857.03
10 - SALARIES	105,541.00	0.00	105,541.00	84,683.97	0.00	20,857.03
141 - CEO	69,576.00	0.00	69,576.00	57,631.58	0.00	11,944.42
142 - CEO CLERK	30,865.00	0.00	30,865.00	24,766.81	0.00	6,098.19
147 - PB	5,100.00	0.00	5,100.00	2,285.58	0.00	2,814.42
18 - APPEALS BD	392.00	0.00	392.00	65.94	0.00	326.06
10 - SALARIES	392.00	0.00	392.00	65.94	0.00	326.06
148 - APPEALS BOAR	392.00	0.00	392.00	65.94	0.00	326.06
21 - RECREATION	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
10 - SALARIES	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
127 - REC DIRECT	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
31 - TRANSFER STA	131,419.00	0.00	131,419.00	99,627.36	0.00	31,791.64
10 - SALARIES	131,419.00	0.00	131,419.00	99,627.36	0.00	31,791.64
131 - TRF STATION	131,419.00	0.00	131,419.00	99,627.36	0.00	31,791.64
51 - ROADS	42,667.00	0.00	42,667.00	36,102.88	0.00	6,564.12
10 - SALARIES	42,667.00	0.00	42,667.00	36,102.88	0.00	6,564.12
151 - RD COMM	42,667.00	0.00	42,667.00	36,102.88	0.00	6,564.12
71 - GA	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
10 - SALARIES	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
171 - GA DIRECT	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
72 - ACO	7,697.00	0.00	7,697.00	6,512.88	0.00	1,184.12
10 - SALARIES	7,697.00	0.00	7,697.00	6,512.88	0.00	1,184.12
175 - ACO	7,697.00	0.00	7,697.00	6,512.88	0.00	1,184.12
99 - NOT SPECIFIE	27,515.00	0.00	27,515.00	12,695.29	0.00	14,819.71

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES						
10 - SALARIES	27,515.00	0.00	27,515.00	12,695.29	0.00	14,819.71
179 - HEALTH OFFIC	1,500.00	0.00	1,500.00	750.00	0.00	750.00
191 - EXTRA TIME	2,500.00	0.00	2,500.00	470.29	0.00	2,029.71
199 - SELECT BOARD	23,515.00	0.00	23,515.00	11,475.00	0.00	12,040.00
102 - BENEFITS						
11 - TOWN HALL	10,700.00	0.00	10,700.00	7,465.01	0.00	3,234.99
20 - BENEFITS	10,700.00	0.00	10,700.00	7,465.01	0.00	3,234.99
280 - TRAINING	8,945.00	-1,000.00	7,945.00	5,132.26	0.00	2,812.74
290 - MEMB & DUES	1,755.00	1,000.00	2,755.00	2,332.75	0.00	422.25
13 - ELECTIONS	300.00	0.00	300.00	0.00	0.00	300.00
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00
17 - BUILDINGS CO	540.00	0.00	540.00	200.00	0.00	340.00
20 - BENEFITS	540.00	0.00	540.00	200.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	165.00	0.00	335.00
290 - MEMB & DUES	40.00	0.00	40.00	35.00	0.00	5.00
31 - TRANSFER STAT	500.00	0.00	500.00	160.00	0.00	340.00
20 - BENEFITS	500.00	0.00	500.00	160.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	160.00	0.00	340.00
99 - NOT SPECIFIC	228,205.00	0.00	228,205.00	186,728.38	0.00	41,476.62
20 - BENEFITS	228,205.00	0.00	228,205.00	186,728.38	0.00	41,476.62
201 - FICA	56,122.00	0.00	56,122.00	46,572.96	0.00	9,549.04
205 - PFML	0.00	0.00	0.00	1,200.71	0.00	-1,200.71
210 - HEALTH	116,085.00	0.00	116,085.00	98,476.33	0.00	17,608.67
211 - DENTAL	4,414.00	0.00	4,414.00	3,387.23	0.00	1,026.77
214 - LIFE NO MED	370.00	0.00	370.00	367.50	0.00	2.50
230 - 457B ER MATC	17,217.00	0.00	17,217.00	13,473.60	0.00	3,743.40
231 - MPERS ER	33,997.00	0.00	33,997.00	23,250.05	0.00	10,746.95
110 - GEN ADMIN						
11 - TOWN HALL	142,167.00	-1,070.00	141,097.00	112,331.14	6,053.71	22,712.15
32 - CTRCT SVS EQ	75,459.00	-700.00	74,759.00	65,331.90	2,900.00	6,527.10
310 - PROF SVS	75,459.00	-700.00	74,759.00	65,331.90	2,900.00	6,527.10
39 - CONT SVS OTH	11,660.00	700.00	12,360.00	11,046.40	0.00	1,313.60
315 - MEMB & DUES	7,500.00	0.00	7,500.00	6,967.00	0.00	533.00
399 - OTHER	4,160.00	700.00	4,860.00	4,079.40	0.00	780.60

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
50 - UTILITIES	10,470.00	0.00	10,470.00	6,945.62	0.00	3,524.38
580 - COMM	10,470.00	0.00	10,470.00	6,945.62	0.00	3,524.38
60 - SUPPLIES	17,998.00	-1,070.00	16,928.00	14,139.50	0.00	2,788.50
610 - SUPPLIES	11,000.00	-70.00	10,930.00	9,677.08	0.00	1,252.92
650 - POSTAGE	6,998.00	-1,000.00	5,998.00	4,462.42	0.00	1,535.58
80 - ADVER, PRINT	16,880.00	0.00	16,880.00	5,543.96	3,153.71	8,182.33
810 - ADVERTISE	2,500.00	-1,160.00	1,340.00	840.00	0.00	500.00
830 - FORMS	8,780.00	0.00	8,780.00	1,350.65	0.00	7,429.35
850 - TOWN REPORT	2,000.00	1,160.00	3,160.00	0.00	3,153.71	6.29
860 - TAX BILLS	3,600.00	0.00	3,600.00	3,353.31	0.00	246.69
90 - OTHER	9,700.00	0.00	9,700.00	9,323.76	0.00	376.24
910 - MILEAGE/TRAV	8,700.00	0.00	8,700.00	2,785.70	0.00	5,914.30
911 - MI/TRAV ELE	0.00	0.00	0.00	5,624.89	0.00	-5,624.89
915 - EE RECONIT	1,000.00	0.00	1,000.00	913.17	0.00	86.83
17 - BLDGS & CODE	16,268.00	1,070.00	17,338.00	6,624.80	360.00	10,353.20
39 - CONT SVS OTH	2,528.00	0.00	2,528.00	2,017.00	0.00	511.00
315 - MEMB & DUES	1,928.00	0.00	1,928.00	1,928.00	0.00	0.00
399 - OTHER	600.00	0.00	600.00	89.00	0.00	511.00
60 - SUPPLIES	1,200.00	1,070.00	2,270.00	1,309.53	0.00	960.47
610 - SUPPLIES	200.00	70.00	270.00	259.44	0.00	10.56
650 - POSTAGE	1,000.00	1,000.00	2,000.00	1,050.09	0.00	949.91
80 - ADVER, PRINT	2,040.00	0.00	2,040.00	45.00	360.00	1,635.00
810 - ADVERTISE	2,040.00	0.00	2,040.00	45.00	360.00	1,635.00
90 - OTHER	10,500.00	0.00	10,500.00	3,253.27	0.00	7,246.73
910 - MILEAGE/TRAV	3,000.00	0.00	3,000.00	2,534.27	0.00	465.73
999 - MISC	7,500.00	0.00	7,500.00	719.00	0.00	6,781.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
90 - OTHER	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
999 - MISC	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
115 - ELECTIONS						
13 - ELECTIONS	15,517.00	0.00	15,517.00	5,322.85	105.00	10,089.15
39 - CONT SVS OTH	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
399 - OTHER	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
60 - SUPPLIES	2,700.00	0.00	2,700.00	362.23	0.00	2,337.77
610 - SUPPLIES	500.00	0.00	500.00	330.23	0.00	169.77
650 - POSTAGE	2,000.00	0.00	2,000.00	32.00	0.00	1,968.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - FIRE FIGHTERS CONT'D						
670 - SIGNS	200.00	0.00	200.00	0.00	0.00	200.00
80 - ADVER, PRINT	1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
810 - ADVERTISE	1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
90 - OTHER	955.00	0.00	955.00	0.00	0.00	955.00
910 - MILEAGE/TRAV	955.00	0.00	955.00	0.00	0.00	955.00
117 - GEN ADMIN IN						
	38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
99 - NOT SPECIFIC	38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
38 - CONT SVS INS	38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
325 - INS PROP & C	20,382.00	0.00	20,382.00	16,876.00	0.00	3,506.00
326 - INS W.C.	16,511.00	0.00	16,511.00	9,741.50	0.00	6,769.50
327 - INS UNEMPLOY	1,500.00	0.00	1,500.00	109.25	0.00	1,390.75
328 - INS VOLUNTEER	150.00	0.00	150.00	78.00	0.00	72.00
119 - CONTINGENCY						
	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
11 - TOWN HALL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
125 - ACO						
	9,328.00	0.00	9,328.00	7,470.73	0.00	1,857.27
72 - ACO	9,328.00	0.00	9,328.00	7,470.73	0.00	1,857.27
39 - CONT SVS OTH	7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
381 - ACO	7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
90 - OTHER	1,700.00	0.00	1,700.00	864.23	0.00	835.77
910 - MILEAGE/TRAV	1,700.00	0.00	1,700.00	864.23	0.00	835.77
128 - HHS G/A						
	1,500.00	0.00	1,500.00	759.41	0.00	740.59
71 - GA	1,500.00	0.00	1,500.00	759.41	0.00	740.59
39 - CONT SVS OTH	1,000.00	0.00	1,000.00	759.41	0.00	240.59
310 - PROF SVS	1,000.00	0.00	1,000.00	759.41	0.00	240.59
60 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
610 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
90 - OTHER	350.00	0.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV	350.00	0.00	350.00	0.00	0.00	350.00
129 - HHS SOCIAL S						
	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
75 - SOCIAL SERV	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
129 - HHS SOCIAL S CONTR						
91 - OTHER SOC SV	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
999 - OTHER	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
131 - ROADS	839,048.00	0.00	839,048.00	374,346.55	0.00	464,701.45
51 - ROADS	839,048.00	0.00	839,048.00	374,346.55	0.00	464,701.45
33 - CONT PROF	1,000.00	0.00	1,000.00	80.00	0.00	920.00
310 - PROF SERV	1,000.00	0.00	1,000.00	80.00	0.00	920.00
40 - REPAIRS & MA	838,048.00	0.00	838,048.00	374,266.55	0.00	463,781.45
481 - RDS/CONSTRUC	344,000.00	0.00	344,000.00	0.00	0.00	344,000.00
482 - RDS/RESURFA	323,548.00	0.00	323,548.00	284,704.00	0.00	38,844.00
483 - RDS/REPAIRS	170,500.00	0.00	170,500.00	89,562.55	0.00	80,937.45
141 - BKG CARE & M	25,004.00	0.00	25,004.00	14,508.00	0.00	10,496.00
11 - TOWN HALL	15,272.00	0.00	15,272.00	13,030.00	0.00	2,242.00
31 - CTRCT SVS BL	10,722.00	0.00	10,722.00	9,891.00	0.00	831.00
310 - PROF SVS	10,722.00	0.00	10,722.00	9,891.00	0.00	831.00
40 - REPAIRS & MA	4,550.00	0.00	4,550.00	3,139.00	0.00	1,411.00
410 - BLDGS & GROU	4,550.00	0.00	4,550.00	3,139.00	0.00	1,411.00
21 - RECREATION	3,600.00	0.00	3,600.00	416.00	0.00	3,184.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
310 - PROF SVS	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
40 - REPAIRS & MA	2,300.00	0.00	2,300.00	416.00	0.00	1,884.00
410 - BLDGS & GROU	2,300.00	0.00	2,300.00	416.00	0.00	1,884.00
22 - BUNGANUT	1,660.00	0.00	1,660.00	450.00	0.00	1,210.00
31 - CTRCT SVS BL	660.00	0.00	660.00	450.00	0.00	210.00
310 - PROF SVS	660.00	0.00	660.00	450.00	0.00	210.00
40 - REPAIRS & MA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
410 - BLDGS & GROU	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
23 - KBP	190.00	0.00	190.00	305.00	0.00	-115.00
31 - CTRCT SVS BL	190.00	0.00	190.00	305.00	0.00	-115.00
310 - PROF SVS	190.00	0.00	190.00	305.00	0.00	-115.00
31 - TRANSFER STA	4,282.00	0.00	4,282.00	307.00	0.00	3,975.00
31 - CTRCT SVS BL	3,132.00	0.00	3,132.00	307.00	0.00	2,825.00
310 - PROF SVS	3,132.00	0.00	3,132.00	307.00	0.00	2,825.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - B&G MOWING CONT'D						
142 - B&G MOWING	62,602.00	0.00	62,602.00	53,813.07	4,473.90	4,315.03
51 - ROADS	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC	51,102.00	0.00	51,102.00	42,413.07	4,473.90	4,215.03
31 - CTRCT SVS BL	51,102.00	0.00	51,102.00	42,413.07	4,473.90	4,215.03
370 - MOWING	51,102.00	0.00	51,102.00	42,413.07	4,473.90	4,215.03
143 - B&G PLOWING	67,540.00	0.00	67,540.00	608,104.56	-41,715.00	106,150.44
11 - TOWN HALL	4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
31 - CTRCT SVS BL	4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
360 - PLOW & SAND	4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
22 - BUNGANUT	700.00	0.00	700.00	700.00	0.00	0.00
31 - CTRCT SVS BL	700.00	0.00	700.00	700.00	0.00	0.00
360 - PLOW & SAND	700.00	0.00	700.00	700.00	0.00	0.00
23 - KBP	1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	450.00	0.00	750.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - TRANSFER STA	9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
31 - CTRCT SVS BL	9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
360 - PLOW & SAND	9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
51 - ROADS	657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
31 - CTRCT SVS BL	657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
360 - PLOW & SAND	657,000.00	-100.00	656,900.00	595,254.58	-41,715.00	103,360.42
145 - B&G WASTE SV	18,225.00	0.00	18,225.00	10,430.00	0.00	7,795.00
11 - TOWN HALL	1,820.00	0.00	1,820.00	895.00	0.00	925.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	895.00	0.00	925.00
330 - WASTE SVS	1,820.00	0.00	1,820.00	895.00	0.00	925.00
21 - RECREATION	4,170.00	0.00	4,170.00	2,370.00	0.00	1,800.00
31 - CTRCT SVS BL	1,710.00	0.00	1,710.00	420.00	0.00	1,290.00
330 - WASTE SVS	1,710.00	0.00	1,710.00	420.00	0.00	1,290.00
35 - CTRCT SVS WA	2,460.00	0.00	2,460.00	1,950.00	0.00	510.00
331 - PROF PORTA P	2,460.00	0.00	2,460.00	1,950.00	0.00	510.00
22 - BUNGANUT	6,675.00	0.00	6,675.00	3,575.00	0.00	3,100.00
31 - CTRCT SVS BL	2,380.00	0.00	2,380.00	2,030.00	0.00	350.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - BKG WASTE SV CONTD						
330 - WASTE SVS	2,380.00	0.00	2,380.00	2,030.00	0.00	350.00
35 - CTRCT SVS WA	4,295.00	0.00	4,295.00	1,545.00	0.00	2,750.00
331 - PROF PORTA P	4,295.00	0.00	4,295.00	1,545.00	0.00	2,750.00
23 - KBP	4,020.00	0.00	4,020.00	3,145.00	0.00	875.00
31 - CTRCT SVS BL	1,560.00	0.00	1,560.00	600.00	0.00	960.00
330 - WASTE SVS	1,560.00	0.00	1,560.00	600.00	0.00	960.00
35 - CTRCT SVS WA	2,460.00	0.00	2,460.00	2,545.00	0.00	-85.00
331 - PROF PORTA P	2,460.00	0.00	2,460.00	2,545.00	0.00	-85.00
51 - ROADS	1,540.00	0.00	1,540.00	445.00	0.00	1,095.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
330 - WASTE SVS	1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
35 - CTRCT SVS WA	340.00	0.00	340.00	255.00	0.00	85.00
331 - PROF PORTA P	340.00	0.00	340.00	255.00	0.00	85.00
147 - BKG ENERGY	26,734.00	0.00	26,734.00	14,729.63	0.00	11,855.19
11 - TOWN HALL	10,484.00	0.00	10,484.00	4,729.63	0.00	5,754.37
50 - UTILITIES	10,484.00	0.00	10,484.00	4,729.63	0.00	5,754.37
510 - PROPANE	3,984.00	0.00	3,984.00	442.08	0.00	3,541.92
560 - ELECTRICITY	6,500.00	0.00	6,500.00	4,287.55	0.00	2,212.45
21 - RECREATION	750.00	0.00	750.00	397.35	0.00	352.65
50 - UTILITIES	750.00	0.00	750.00	397.35	0.00	352.65
560 - ELECTRICITY	750.00	0.00	750.00	397.35	0.00	352.65
22 - BUNGANUT	2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
50 - UTILITIES	2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
560 - ELECTRICITY	2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
23 - KBP	2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
50 - UTILITIES	2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
560 - ELECTRICITY	2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
31 - TRANSFER STA	4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
50 - UTILITIES	4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
560 - ELECTRICITY	4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
51 - ROADS	6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
50 - UTILITIES	6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
560 - ELECTRICITY	6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
148 - BKG SIGNS	9,000.00	0.00	9,000.00	3,711.94	0.00	5,288.06

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
21 - RECREATION	500.00	0.00	500.00	47.48	0.00	452.52
60 - SUPPLIES	500.00	0.00	500.00	47.48	0.00	452.52
670 - SIGNS	500.00	0.00	500.00	47.48	0.00	452.52
22 - BUNGANUT	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
23 - KENNEBUNK PD	500.00	0.00	500.00	343.73	0.00	156.27
60 - SUPPLIES	500.00	0.00	500.00	343.73	0.00	156.27
670 - SIGNS	500.00	0.00	500.00	343.73	0.00	156.27
31 - TRANSFER STA	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
51 - ROADS	7,000.00	0.00	7,000.00	3,320.73	0.00	3,679.27
60 - SUPPLIES	7,000.00	0.00	7,000.00	3,320.73	0.00	3,679.27
670 - SIGNS	7,000.00	0.00	7,000.00	3,320.73	0.00	3,679.27
148 - BMS SIGNS CONT'D	345,375.00	0.00	345,375.00	203,959.99	0.00	141,415.01
31 - TRANSFER STA	345,375.00	0.00	345,375.00	203,959.99	0.00	141,415.01
35 - CTRCT SVS WA	322,415.00	0.00	322,415.00	191,331.52	0.00	131,083.48
310 - PROF SVS	5,280.00	0.00	5,280.00	699.50	0.00	4,580.50
349 - PROF SVS CAN	2,400.00	0.00	2,400.00	2,170.00	0.00	230.00
350 - PROF SVS TIP	185,525.00	0.00	185,525.00	117,971.40	0.00	67,553.60
351 - PROF SVS TW	43,875.00	0.00	43,875.00	19,124.67	0.00	24,750.33
352 - PROF SVS REC	16,960.00	0.00	16,960.00	8,260.20	0.00	8,699.80
355 - PROF SVS HAU	30,525.00	0.00	30,525.00	20,090.00	0.00	10,435.00
356 - PROF SVS HW	17,550.00	0.00	17,550.00	11,825.00	0.00	5,725.00
357 - PROF SVS HR	8,775.00	0.00	8,775.00	4,780.00	0.00	3,995.00
358 - PROF SVS HWO	2,750.00	0.00	2,750.00	2,190.75	0.00	559.25
359 - PROF SVS MET	8,775.00	0.00	8,775.00	4,220.00	0.00	4,555.00
40 - REPAIRS & MA	11,830.00	0.00	11,830.00	9,889.05	0.00	1,940.95
450 - EQUIPMENT	11,830.00	0.00	11,830.00	9,889.05	0.00	1,940.95
50 - UTILITIES	5,880.00	0.00	5,880.00	1,821.10	0.00	4,058.90
570 - FUEL	2,880.00	0.00	2,880.00	574.32	0.00	2,305.68
580 - COMM	3,000.00	0.00	3,000.00	1,246.78	0.00	1,753.22
60 - SUPPLIES	4,200.00	0.00	4,200.00	523.32	0.00	3,676.68
610 - SUPPLIES	200.00	150.00	350.00	282.41	0.00	67.59
690 - PPG	4,000.00	-150.00	3,850.00	240.91	0.00	3,609.09

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
170 - THE STATION CONT'D						
90 - OTHER	1,050.00	0.00	1,050.00	395.00	0.00	655.00
920 - STATE FEE'S	550.00	0.00	550.00	395.00	0.00	155.00
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC	10,310.00	0.00	10,310.00	8,618.78	0.00	2,691.22
21 - RECREATION	8,110.00	0.00	8,110.00	6,688.85	0.00	1,421.15
40 - REPAIRS & MA	1,000.00	165.00	1,165.00	1,163.30	0.00	1.70
450 - EQUIPMENT	1,000.00	165.00	1,165.00	1,163.30	0.00	1.70
90 - OTHER	7,110.00	-165.00	6,945.00	5,525.55	0.00	1,419.45
940 - REC PROGRAMS	6,860.00	-515.00	6,345.00	4,909.66	0.00	1,435.34
999 - MISC	250.00	350.00	600.00	615.89	0.00	-15.89
22 - BUNGANUT	600.00	0.00	600.00	287.00	0.00	313.00
50 - UTILITIES	600.00	0.00	600.00	287.00	0.00	313.00
580 - COMM	600.00	0.00	600.00	287.00	0.00	313.00
23 - KPB	1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
50 - UTILITIES	1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
580 - COMM	1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
171 - RES EQUIP	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
99 - NOT SPECIFIC	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
95 - RESERVES	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
970 - TOWN RESERVE	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
173 - RES BLDG	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIC	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
175 - RES CON SVC	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
99 - NOT SPECIFIC	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
95 - RESERVES	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
970 - TOWN RESERVE	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
177 - RES MISC	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
99 - NOT SPECIFIC	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
95 - RESERVES	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
177 - RES. MISC. CONTR						
970 - TOWN RESERVE	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
179 - RESERVES GMF						
91 - GMFR	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
181 - OUTS. GEN AD						
11 - TOWN HALL	63,250.00	0.00	63,250.00	48,055.95	0.00	15,194.05
33 - CONT PROF	63,250.00	0.00	63,250.00	48,055.95	0.00	15,194.05
310 - PROF SERV	40,250.00	0.00	40,250.00	37,920.00	0.00	2,330.00
320 - PROF SERV LE	17,000.00	0.00	17,000.00	4,135.95	0.00	12,864.05
323 - PROF SERV AU	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
15 - CEMETERIES						
37 - CONT OUT	4,200.00	0.00	4,200.00	1,712.58	0.00	2,487.42
399 - CONT SVS OTH	4,200.00	0.00	4,200.00	1,712.58	0.00	2,487.42
17 - PLANNING						
33 - CONT PROF	22,200.00	0.00	22,200.00	6,120.05	0.00	16,079.95
310 - PROF SERV	5,000.00	0.00	5,000.00	4,703.00	0.00	297.00
320 - PROF SERV LE	17,200.00	0.00	17,200.00	1,417.05	0.00	15,782.95
22 - BUNGANUT						
37 - CONT OUT	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
185 - OUTSOURCE OT						
95 - LIBRARY	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
37 - CONT OUT	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
399 - CONT SVS OTH	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
99 - NOT SPEC						
37 - CONT OUT	50,250.00	0.00	50,250.00	50,250.00	0.00	0.00
399 - CONT SVS OTH	45,250.00	0.00	45,250.00	45,250.00	0.00	0.00
90 - OTHER	45,250.00	0.00	45,250.00	45,250.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS. GMFR						
91 - GMFR	706,695.00	0.00	706,695.00	647,803.75	58,891.25	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
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185 - OUTS GMFR CONTRA

37 - CONT OUT	706,695.00	0.00	706,695.00	647,803.75	58,891.25	0.00
391 - GMFR PERSONN	506,424.00	0.00	506,424.00	447,532.75	58,891.25	0.00
392 - GMFR CONTRAC	200,271.00	0.00	200,271.00	200,271.00	0.00	0.00

191 - OTHER EIP

11 - TOWN HALL	63,161.00	0.00	63,161.00	27,779.89	0.00	35,381.11
33 - CONT PROF	50,000.00	-50.00	49,950.00	19,791.45	0.00	30,158.55
310 - PROF SERV	50,000.00	-50.00	49,950.00	19,791.45	0.00	30,158.55
70 - EQUIPMENT	13,161.00	50.00	13,211.00	7,988.44	0.00	5,222.56
710 - COMP EQUIP	11,801.00	0.00	11,801.00	6,946.36	0.00	4,854.64
730 - OFFICE EQUIP	360.00	0.00	360.00	0.00	0.00	360.00
790 - OTHER EQUIP	1,000.00	50.00	1,050.00	1,042.08	0.00	7.92

21 - RECREATION

70 - EQUIPMENT	3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
70 - EQUIPMENT	3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
790 - OTHER EQUIP	3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87

22 - BUNGANUT

70 - EQUIPMENT	3,600.00	0.00	3,600.00	594.37	0.00	3,005.63
70 - EQUIPMENT	600.00	0.00	600.00	594.37	0.00	5.63
710 - COMP EQUIP	600.00	0.00	600.00	594.37	0.00	5.63
90 - OTHER	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
999 - MISC	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00

31 - TRANSFER STA

70 - EQUIPMENT	26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
70 - EQUIPMENT	26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
790 - OTHER EQUIP	26,000.00	0.00	26,000.00	25,908.45	0.00	91.55

195 - RSU # 57

92 - RSU # 57	0.00	5,990,606.67	5,990,606.67	5,491,389.42	499,217.25	0.00
90 - OTHER	0.00	5,990,606.67	5,990,606.67	5,491,389.42	499,217.25	0.00
999 - MISC	0.00	5,990,606.67	5,990,606.67	5,491,389.42	499,217.25	0.00

197 - COUNTY

97 - COUNTY	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
90 - OTHER	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
999 - MISC	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00

199 - OVERLAY

99 - NOT SPECIFIC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
99 - NOT SPECIFIC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET		BUDGET		YTD		OUTSTAND		UNEXPENDED
	ORIGINAL	ADJUSTMENT	NET	BUDGET	NET	ENCUM	ENCUM		
199 - OVERLAY CONT'D									
90 - OTHER	55,000.00	-2,578.38	52,321.62	52,321.62	1,715.50	0.00	0.00	50,606.12	
999 - MISC	55,000.00	-2,578.38	52,321.62	52,321.62	1,715.50	0.00	0.00	50,606.12	
Final Totals	4,628,119.00	6,357,274.46	10,985,393.46	10,985,393.46	9,325,764.38	527,386.11	527,386.11	1,132,242.97	

March 2025 / 2024

MONTHLY RECAP

Monthly Incidents 81 / 127	Points of Interest <ul style="list-style-type: none">03/01 - Lyman, MVC with entrapment Alfred Road & Kennebunk Pond Rd. Alfred, Arundel, Biddeford mutual aid. 6 patients, 2 transported.03/02 - Hollis, Building Fire, Tank 84 and Chief 8-1, 6 staff for 4 hours.03/07 - 7 incidents, 5 of which were wind related with trees/wires down.03/22 - Tanker 84 responded to Scarborough for a building fire, 3 responders 4 hours03/22 - 3 additional EMS incidents while the Tanker 84 crew was in Scarborough, all covered by GMills responders.3/24 - Dayton, MVC with entrapment on New County Road. 8 patients transported, several non English Speakers, 2 entrapment. Ambulances from GMills, Alfred, Arundel, Biddeford, Hollis, Limerick, Sanford, Waterboro. 10 Responders 2-3 hours each. 2 more reported crashes, Gmills responded with Saco, Biddeford, and Hollis.3/26, Lyman, EMS call Pt. not acting right. EMS crew requested FD response as Pt. had plugged chimney and unsafe living condition. Home was made safe.Full-time FF Audet gives his notice, going to Sanford FD. He will remain a GMills firefighter as he lives in town and will work perdiem shifts.Conditional Offers to 3 call-force FFs, posting for career FF.1 member on leave for not completing annual trainings.	Trainings 5 / 1			
Dayton Incidents 22 / 41		Certifications 1 / 1			
Lyman Incidents 50 / 71		Qualifications 0			
Multi-Incidents 15 / 65		Career Staff 5			
Mutual Aid - Given 9 / 16		Call-Force Staff 44			
Mutual Aid -Received 16 / 15		Total Responders 38			
Incidents to Date 244 / 298	Transports to Hospitals <table><tr><td>Maine Health Biddeford 31</td><td>Maine Health Sanford 2</td><td>Maine Health Portland 4</td><td>Other Mercy/York 2</td></tr></table> <p>Total Responders: Members who responded to at least one incident.</p>	Maine Health Biddeford 31	Maine Health Sanford 2	Maine Health Portland 4	Other Mercy/York 2
Maine Health Biddeford 31	Maine Health Sanford 2	Maine Health Portland 4	Other Mercy/York 2		

ITEM #5: (a.) Cemetery Committee Request

From: [Town Manager](#)
To: ["katrina.randall"](#)
Cc: [Sheila McNeil](#)
Bcc: [Treasurer](#)
Subject: RE: our next project
Date: Monday, April 28, 2025 8:58:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Katrina,

I spoke with Jeanette, and she confirmed that there is \$1,075 from Charlie's donations and \$100 from miscellaneous donations, totaling \$1,175. However, we have not yet entered any pending purchase orders related to the regular cemetery account, so I do not believe the current balance is \$2,487.

Are you aware of any additional expenditures anticipated between now and June 30, such as the purchase of flags, markers, or other items? Any planned expenses will impact the available balance in the account.

Additionally, please note that \$12,000 has been earmarked for tree removal in the next fiscal year.

I will add this item to the agenda for the May 5th meeting. The Board may also wish to consider going out to bid for any further tree removal projects.

Please let me know if there are any updates or additional information prior to the meeting.

Thank you,

Lindsay Gagne
Town Manager
FOAA officer

11 So. Waterboro Rd Lyman, ME 04002

☎ 207-247-0642

📠 207-499-7562

✉ selectboard@lyman-me.gov

🌐 lyman-me.gov

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return e-mail. Thank you for your cooperation.

From: katrina.randall <akatrinacare@gmail.com>
Sent: Friday, April 25, 2025 1:41 PM
To: Town Manager <townmanager@lyman-me.gov>
Cc: Sheila McNeil <hollislyman@sacoriver.net>
Subject: Re: our next project

Thanks for the update.

Katrina

Sent from my iPhone

On Apr 25, 2025, at 9:09 AM, Town Manager <townmanager@lyman-me.gov> wrote:

Hi Katrina,

I'm just waiting on more inform from Jeanette. She'll be back on Monday and I can touch base then.

Best regards,

Lindsay Gagne
Town Manager
FOAA officer

11 So. Waterboro Rd Lyman, ME 04002
<image001.png>
207-247-0642
<image002.png>
207-499-7562
<image003.png>
selectboard@lyman-me.gov
<image004.png>
lyman-me.gov

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return e-mail. Thank you for your cooperation.

From: katrina randall <akatrinacare@gmail.com>
Sent: Wednesday, April 23, 2025 8:55 AM
To: Town Manager <townmanager@lyman-me.gov>
Cc: Sheila McNeil <HollisLyman@sacoriver.net>
Subject: our next project

Hi Linsay,

As you are aware, folks have given \$\$ in memory of Charlie Harrison and as we understand from Shirley, towards a clean up of the cemetery behind their house. There are 2 HUGE maple trees there, a great deal of rot to them, and in need of coming down.

I brought Joe Goff out to look at them. He has provided us a

quote of \$4000 (I'll attach it to this email).

Shirley and the family hope to add their own family next to this cemetery which makes sense.

I met with Jeannette and our funds are :

Regular Cemetery Account: \$2,487

Donations for Charlie/Cemetery Committee: \$1,175

total: \$3,662.

We would like to use all of those funds for this tree removal at Harrisons. We are shy \$338. I don't know how we can raise that, but we'll work on it (a bake sale isn't likely going to yield that \$).

Could we use the regular account and donations account for this project?

Do you need one of us to come to a meeting to explain this, or are you able to add it to the next Selectmen's meeting agenda.

Thanks in advance.

Katrina

Katrina Randall, RN

Geriatric Care Manager

email: akatrinacare@gmail.com

Joe Goff, Owner/Operator
326 Beech Plains Rd Buxton, ME, 04093

Town of Lyman Cemetery Committee
84 Tibbets lane
Lyman, me.

QTY.	DESCRIPTION		AMNT
	Climb and cut two large dead maple trees remove all limbs dead rotten wood. Leave wood useable for firewood. Cleanup areas around base of trees, removing debris.		
		TOTAL	\$4,000

Make any checks payable to Joe Goff

ITEM #5: (b.) ME Community Foundation Letter



Maine
Community Foundation

**Bringing people and resources
together to build a better Maine.**

April 17, 2025

Lindsay Gagne, Town Manager
Town of Lyman
11 S Waterboro Rd
Lyman, ME 04002-7313

Dear Lindsay,

Congratulations! We're pleased to let you know that Town of Lyman received a grant from a donor-advised fund at the Maine Community Foundation. This grant is separate from our competitive committee process and supports your proposal to the Competitive Grant Program: 2025 Community Building.

Fund Name	Nine Wicket Fund
Advisor Name	Anonymous
Amount	\$5,000.00
Payment Type	Check #108991
Purpose	to revitalize Bunganut Park by improving ADA accessibility, restoring natural features, and expanding recreational opportunities for all ages and abilities

Grants or other support to a grantee do not create a contract between MaineCF and the grantee. MaineCF expects nothing of value, including work or reports, in exchange for this grant. We expect all benefit to go to the people and communities served. To provide an optional update about this grant, the grantee may receive an email message from MaineCF inviting them to do so in our online system or by telephone.

Please be aware of the following IRS regulations related to donor-advised grants:

- No tangible benefit, goods, or services are received by any individuals or entities connected with the above-mentioned fund.
- This grant may not be used for a political campaign or to support attempts to influence legislation of any governmental body other than by making available the results of non-partisan analysis, study and research.
- In the unlikely event the grantee loses its exemption from federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code, unexpended balances must be returned.

A tax receipt is not necessary for these grants. Please send any acknowledgements directly to donors known to you. If you do not know the donor, you may send your acknowledgement to us, and we will forward it to them.

If you have any questions, please reach out to me at smarston@mainecf.org or (207) 412-2005. Thanks for building a better Maine!

Sincerely,

Sarah Marston
Grants Administrator

Enclosure

ITEM #5: (c.) Bunganut Park updates

Bunganut Park / YMCA Updates

1. **Motorized Boats:**

The YMCA is seeking clarification on whether small motorized boats are permitted at Bunganut Park. Historically, they've been told they are not allowed, but I've been told there are individuals that launch them. I have not found any specific regulation prohibiting their use. Does the board want to consider adding any park rules? Boats are commonly launched both at the Pines and near the beach area, and ramps are scheduled to be installed at both sites. I've asked the YMCA to monitor the situation and report any concerns. If conflicts arise, we can consider relocating or removing one of the ramps to better accommodate small craft boat launches.

2. **Food Trucks:**

The YMCA has also inquired about the allowance of food trucks at the park. We need clarification on whether the Town has any regulations or restrictions regarding food truck operations in the park.

3. **Ticket Booth Modifications:**

The YMCA would like to modify the existing ticket booth by installing a new door with a window and adding shelving or a counter to create a workspace. However, on May 20, 2024, the Board agreed to delay any structural changes due to the possibility of future park improvements. Specifically, potential reconfiguration of the parking area and existing water runoff concerns could require changes to the booth's layout down the line. Last year we provided folding tables.

4. **Field Side Concession Stand**

I reached out to MUSC and they stated that they do have some belongings in the concession stand, however they would not reply to providing an inventory of their belongings, who has access to the concession stand, and I've offered to get them temporary access for them to collect their things and they have not responded. The building is currently being re-keyed.

ITEM #5: (d.) Annual Town Meeting Warrant

TOWN OF LYMAN

ANNUAL TOWN MEETING WARRANT

TO ERIN CAMARENA, RESIDENT IN THE TOWN OF LYMAN, COUNTY OF YORK, AND THE STATE OF MAINE.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Lyman, qualified to vote in Town affairs, to meet at the **Lyman Town Hall on Tuesday, June 10th, A.D., 2025, at 8:00 AM**, then and there to act on Articles numbered 1 through 2. The election of Moderator will take place at 7:50 am.

ARTICLE 1: To choose a Moderator to preside at said meeting.

ARTICLE 2: To choose, by secret ballot:

- One (1) Selectmen / Overseer of the Poor 3 Year term:
- Two (2) Budget Committee Members 3 Year term:
- One (1) RSU #57 School Board Director 3 Year term:

The Select Board hereby gives notice that the Registrar of Voters will be in session at the Lyman Town Hall the day of said meeting, June 10th, 2025, from 8:00 a.m. until the closing of the polls for the purpose of correcting the list of voters. The Polls will open at 8:00 a.m. and close at 8:00 p.m.

After the closing of the polls, the meeting will be recessed until 6:00 p.m., June 12th, 2025 at the Lyman Elementary School in said Town, at which time the remainder of the warrant will be acted upon.

General Note: As per the Town of Lyman Charter, section 2.2.2 – Warrant Articles

“.....Articles concerning appropriations shall contain the statement of fact in additions to other information contained in three (3) columns

- a. One showing the appropriation for the current fiscal year
- b. One showing the appropriation proposed by the budget committee
- c. One showing the appropriation recommended by the Board.”

ARTICLE 3: To see if the Town will vote to authorize the Select Board to transfer available funds such as State Funds and Excise Tax in the amount of \$900,000; Surplus in the amount of \$900,000, and any other funds which might be used to reduce the tax commitment.

Select Board's Vote: 5-0-0

Budget Committee Vote: No Vote

ARTICLE 4: To see if the Town will vote to appropriate from Surplus the sum of **\$7,500** to be deposited into the existing non-lapsing reserve account known as **Computer Reserve**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 0	\$ 7,500	\$ 7,500

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 5: To see if the Town will vote to appropriate from Surplus the sum of **\$7,500** to be deposited into a non-lapsing reserve account to be known as **Compactor Reserve.**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 7,500	\$ 7,500	\$ 7,500

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 6: To see if the Town will vote to appropriate from Surplus the sum of **\$100,000** to be deposited into the existing non-lapsing reserve account known as **Town Hall Reserve.**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 10,000	\$ 100,000	\$ 100,000

Select Board Vote: 5-0-0

Budget Committee Vote: 4-1-0

ARTICLE 7: To see if the Town will vote to appropriate from Surplus the sum of **\$38,000** to be deposited into the existing non-lapsing reserve account known as **Revaluation Reserve**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 22,000	\$ 38,000	\$ 38,000

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 8: To see if the Town will vote to appropriate from Surplus the sum of **\$15,000** to be deposited into the existing non-lapsing reserve account known as **Capital Improvement**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 15,000	\$ 15,000	\$ 15,000

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 9: To see if the Town will vote to appropriate from Surplus the sum of **\$5,000** to be deposited into the existing non-lapsing reserve account known as **Resident Disaster Relief**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 5,000	\$ 5,000	\$ 5,000

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 10: To see if the Town will vote to appropriate from Surplus the sum of **\$6,000** to be deposited into the existing non-lapsing reserve account known as **Fire Hydrants**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 4,000	\$ 6,000	\$ 6,000

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 11: To see if the Town will vote to appropriate from Surplus the sum of **\$1,000** to be deposited into the existing non-lapsing reserve account known as **Charter Commission Reserve**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 1,000	\$ 1,000	\$ 1,000

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 12: To see what sum the Town will vote to raise and appropriate from Taxes to be deposited into a non-lapsing reserve account known as **Bunganut Park**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 20,000	\$ 25,000	\$ 20,000

Select Board Vote: 5-0-0

Budget Committee Vote: 5-1-0

ARTICLE 13: To see what sum the Town will vote to raise and appropriate from Taxes to be deposited into the existing non-lapsing reserve account known as **Property Equalization Project**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 37,500	\$ 82,400	\$ 57,400

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 14: To see if the Town will vote to raise and appropriate from Taxes to be deposited into a non-lapsing reserve account to be known as **Cousens Bridge**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 0	\$ 25,000	\$ 25,000

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 15: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$75,000** to be deposited into the existing non-lapsing reserve account known as **GMFR Vehicle Reserve Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 60,000	\$ 75,000	\$ 75,000

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 16: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$16,000** to be deposited into the existing non-lapsing reserve account known as **GMFR Facility, System & Equipment Reserve Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 16,000	\$ 16,000	\$ 16,000

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 17: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$14,000** to be deposited into the existing non-lapsing reserve account known as **GMFR Building Reserve**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 14,000	\$ 14,000	\$ 14,000

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 18: To see if the Town will vote to appropriate from Surplus the sum of **\$720,000** and to vote to appropriate from Excise the sum of **\$44,560** and to vote to raise and appropriate from Taxes the sum of **\$277,376** for a total of **\$1,041,936** for **Salaries & Benefits**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$972,364	\$1,041,936	\$ 1,041,936

Select Board Vote: 3-2-0

Budget Committee Vote: 5-1-0

ARTICLE 19: To see what sum the Town will vote to raise and appropriate from Taxes for an **Assessing Assistant** and to combine with the sum of **Article 18** if voted in the affirmative.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$0	\$42,880	\$ 0

Select Board Vote: 5-0-0

Budget Committee Vote: 3-3-0

ARTICLE 20: To see if the Town will vote to raise and appropriate from Taxes the sum of \$104,793 for a **Director of Facilities & Recreation** and to combine with the sum of **Article 18** if voted in the affirmative.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$0	\$104,793	\$ 104,793

Select Board Vote: 5-0-0

Budget Committee Vote: 5-1-0

ARTICLE 21: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$158,344** for the **General Administration Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 162,935	\$ 158,344	\$ 158,344

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 22: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$11,350** for the **Elections Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 15,517	\$ 11,350	\$ 11,350

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 23: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$31,221.30** for the **General Administration – Insurance Services Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 38,543	\$ 31,221.30	\$ 31,221.30

Select Board Vote: 5-0-0

Budget Committee Vote: 5-0-0

ARTICLE 24: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$2,500** to be deposited into a non-lapsing reserve account to be known as **Contingency Reserve**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$2,500	\$ 2,500	\$2,500

Select Board Vote: 4-1-0

Budget Committee Vote: 5-0-0

ARTICLE 25: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$8,607.00** for the **Animal Welfare Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 9,328	\$ 8,607	\$ 8,607

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 26: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$2,631** for **Health and Human Services**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 2,632	\$ 2,631	\$ 2,631

Select Board Vote: 5-0-0

Budget Committee Vote: 4-1-0

Note: Includes General Assistance and a donation to Lifeflight.

ARTICLE 27: To see if the Town will vote to appropriate from Excise the sum of **\$855,440** for the **Roads Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 839,048	\$ 855,440	\$ 855,440

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 28: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$828,060.33** for the **Buildings & Grounds Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 814,105	\$ 828,060.33	\$ 828,060.33

Select Board Vote: 4-1-0

Budget Committee Vote: 6-0-0

Note: Includes care & maintenance, mowing, plowing, waste services, energy, and signage.

ARTICLE 29: To see if the Town will vote to appropriate from FY 26 Revenue the sum of **\$30,000** and to raise and appropriate from Taxes the sum of **\$333,185** for a total of **\$363,185** for the **Transfer Station Account**

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 345,375	\$ 363,185	\$ 363,185

Select Board Vote: 3-2-0

Budget Committee Vote: 5-0-0

ARTICLE 30: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$10,350** for the **Parks and Recreation Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 10,310	\$ 10,350	\$ 10,350

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

ARTICLE 31: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$136,600** for the **Outsourced General Administration Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 130,650	\$ 136,600	\$ 136,600

Select Board Vote: 5-0-0

Budget Committee Vote: 6-0-0

Note: Includes professional services, legal services, audit services, cemetery, planning board professional services, Springvale/Sanford YMCA, & mapping services. Town Hall Expansion Next Phase has been moved to Capital Improvement.

ARTICLE 32: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$209,803.50** for the **Outsourced Other Account**.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 207,541	\$ 209,803.50	\$ 209,803.50

Select Board Vote: 5-0-1 Budget Committee Vote: 5-0-0

Note: Includes Library, Lyman Historical Society, and PSAP's fees.

ARTICLE 33: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$784,166.83** for the Town of Lyman's share of Goodwin Mills Fire Rescue Department and said sum to be paid to the Treasurer of the Goodwin Mills Fire Rescue pursuant to the Interlocal Agreement between the Town of Lyman and the Town of Dayton. Any unused amounts will be carried forward. To be effective, the Town of Dayton must also vote to appropriate its share of such costs.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 706,695	\$ 784,166.83	\$ 784,166.83

Select Board Vote: 5-0-0 Budget Committee Vote: 6-0-0

	Select Board	Budget Committee
Lyman Operating Costs (72.32%)	\$212,437.76	\$212,437.76
Lyman Personnel Costs (72.32%)	\$571,729.07	\$571,729.07

Note: Includes ambulance revenue and FY 24 surplus in the amount of \$300,000 and applied to total balance of \$1,384,301.47 (of which Lyman's portion is 72.32% or \$784,166.83).

ARTICLE 34: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$81,493.61** for the Town of Lyman's share of Goodwin Mills Fire Rescue Department and said sum to be paid to the Treasurer of the Goodwin Mills Fire Rescue pursuant to the Interlocal Agreement between the Town of Lyman and the Town of Dayton. Any unused amounts will be carried forward. To be effective, the Town of Dayton must also vote to appropriate its share of such costs.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$ 0	\$ 81,493.61	\$ 81,493.61

Select Board Vote: 5-0-0 Budget Committee Vote: 5-1-0

	Select Board	Budget Committee
Lyman Operating Costs (72.32%)	\$	\$
Lyman Personnel Costs (72.32%)	\$81,493.61	\$81,493.61

Note: This article would increase hours by 60 with 42 being full-time.

ARTICLE 35: To see if the Town will vote to raise and appropriate from Taxes the sum of **\$29,848.35** for Capital Improvement Purchases.

Current Year Appropriation	Select Board Recommendation	Budget Committee Recommendation
\$95,861	\$29,848.35	\$29,848.35

Select Board Vote: 5-0-0 Budget Committee Vote: 4-1-0

Note: Town Hall Expansion Next Phase was reclassified from Outsourced Other.

ARTICLE 36: To see if the Town will vote to deposit the balance of funds available on June 30, 2024 that were derived from the sale of timber and any future sales of timber into a non-lapsing reserve account to be known as **Timber Sales** designated for capital improvement projects or other initiatives related to Town assets.

Note: As of April 23, 2025 the balance is \$8,642.15

ARTICLE 37: To see if the Town will vote to deposit the balance of funds available on June 30, 2024 that were appropriated for the Kennebunk Pond Reserve into the Bunganut Project Reserve Account.

Note: As of April 23, 2025 the balance is \$18.37

ARTICLE 38: To see if the Town will vote to take from the State of Maine Snowmobile Registration Fee Fund; said monies to be turned over to the Lyman Snowmobile Club for the purpose of maintaining their snowmobile trails to be open for use by the public. These funds will be released after the Town is reimbursed for the 2024-2025 registration, as determined by the State of Maine.

ARTICLE 39: To see if the Town will vote to authorize the Tax Collector to accept any prepayments of taxes not yet due or assessed. Any taxes paid above the amount finally assessed shall be repaid without interest upon request.

ARTICLE 40: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 3% for the fiscal year.

ARTICLE 41: To see if the Town will vote to appropriate \$15,000 from overlay to pay tax abatements and applicable interest granted during the 2026 year. Explanation: Even though 36 M.R.S.A §710 authorizes assessors to raise overlay, the municipal officers have no authority to spend the amount of overlay without an appropriation vote.

ARTICLE 42: To see if the Town will vote to set a date for taxes to become due and payable and to fix interest rate of 7.5% for interest charged on taxes unpaid after this or 30 days after the bills are mailed out, whichever is later.

Note:

Tax Collector Recommendation of 7.5% (a 0.5% decrease from FY25) based on state Maximum (current state max is 7.50%)

Tax Collector Recommendation to set dates on October 1st, 2024, and April 1st, 2025

ARTICLE 43: To see if the Town will vote to authorize the Select Board to waive foreclosure of a tax lien mortgage and pursuant to state statute if (1) the taxpayer agrees in writing to pay outstanding balance within one (1) year; and (2) no such waiver has been granted by the Town Select Board within the past three (3) years.

ARTICLE 44: To see if the Town will vote to authorize the Select Board to waive foreclosure of a tax lien mortgage pursuant to State statute on such terms as may be determined by the Select Board to be in the Town's best interest.

ARTICLE 45: To see if the Town will authorize the Select Board to sell any tax-acquired property and/or Town-owned property the Select Board deems no longer purposeful for municipal use and to issue a quit claim deed for the same. Sales to be by sealed bid, public auction or contract with a real estate broker, if to other than the owner of record at the time of foreclosure, and no Select Board member during the term of his or her office may acquire from the Town any interest in real estate acquired by the Town on account of nonpayment of taxes unless the owner of record at the time of foreclosure was the Select Board member or the son, daughter, spouse, or parent of the Select Board member. Except that the Municipal Officers shall use the special sale process required by 36 M.R.S §943-C for qualifying homestead property if they choose to sell to anyone other than the former owner(s).

ARTICLE 46: To see if the Town will vote to deposit any excess proceeds from the sale of tax-acquired property and/or Town-owned property the Select Board deems no longer purposeful for municipal use into a non-lapsing reserve account to be known as **Asset Proceeds** to be designated for capital improvement projects or other initiatives related to Town assets.

ARTICLE 47: To see if the Town will vote to authorize the Selectmen to accept and expend State and Federal Grant funds received during the fiscal year

ARTICLE 48: To see if the Town will vote to authorize the Selectmen to accept and expend State and Federal Grant funds received during the fiscal year.

Given under our hand at Lyman, Maine this _____ day of _____ A.D., **2025.**

Jessica Picard, Chair

Victoria Gavel, Vice Chair

Amber Swett

David Alves

Joseph Wagner

ITEM #6: (a.) Minutes

**Town of Lyman
Select Board Regular Meeting Minutes
Tuesday April 22nd, 2025 – Lyman Town Hall**

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Victoria Gavel, Joseph Wagner, David Alves (Via Zoom)

Selectboard members absent: Jessica Picard, Amber Swett

EXECUTIVE SESSION

1 M.R.S.A §405 (E) Discussion regarding consultations with legal counsel

Victoria Gavel – Motions to go into executive session per M.R.S.A §405 (E) Discussion regarding consultations with legal counsel.

Joseph Wagner – Seconds the motion. Motion passes: 3-0-0

Victoria Gavel – Motions to come out of executive session.

Joseph Wagner – Seconds the motion. Motion passes: 3-0-0

Joseph Wagner – Motions to approve and sign two quit claim deeds for parcels 7 & 7A on Tax Map 11 for the release of defective tax foreclosure.

David Alves – Seconds the motion. Motion passes: 3-0-0

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

None

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

a. *Public Input – Public in attendance will have up to 5 minutes to address the Board.*

Please use the podium to address the board and please be respectful of others

No public Comment.

b. Mail

ITEM #3 UNFINISHED BUSINESS

a. *Franchise Agreement, Updates if any*

No New Updates

b. *Discussion - public comment procedures, requesting agenda placement and managing Q&A.*

Joseph Wagner – Motions to table item for next agenda.

David Alves – Seconds the motion. Motion passes: 3-0-0

ITEM #4 DEPARTMENT AND COMMITTEE REPORTS

a. *Fire Chief – All Hands – Reviewed in agenda packet.*

b. *Treasurer – Expense Report - Reviewed in agenda packet.*

c. *Town Clerk – Excise Report - Reviewed in agenda packet.*

ITEM #5 NEW BUSINESS

a. *Review/Approve – RSU #57 warrant for Budget Validation Referendum*

Joseph Wagner – Motions to approve placement of RSU #57 budget warrant for the June 10th, 2025 Election.

David Alves – Seconds the motion. Motion passes: 3-0-0

b. *Schedule Public Hearing(s) for Annual Town Meeting*

A public hearing is scheduled on May 19th, 2025 at 6:00pm to be held prior to the regular Select Board meeting.

Town of Lyman
Select Board Regular Meeting Minutes
Tuesday April 22nd, 2025 – Lyman Town Hall

c. [Appointment – Election Clerks](#)

Victoria Gavel – Motions to appoint Margaret Macdonald, Janice Auger, Erin Camarena, Irene Single, Susan Hathorne, Diane Walls, Lorna Munnick, Eileen Kelly, Michelle Feliccitti, Barbara Hull, Evelyn Lord, Katrina Randall, Catherine Girard, Kevan Whitten, Katherine Allen, Rita Gervais, April Vansandt, Dorothy MacFarlane, Stephen Lord, Katherine Sterns.

Joseph Wagner – Seconds the motion, Motion passes: 3-0-0

d. [Planning Board – Review/Approve Bylaws & Mission Statement](#)

Joseph Wagner – Motions to table the item to the next agenda.

David Alves – Seconds the motion. Motion passes: 3-0-0

ITEM #6

MINUTES

a. [Review / Approve meeting minutes 04/7/2025](#)

David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 3-0-0

ITEM #7

SIGN WARRANTS

a. [Payroll Warrant #46 in the amount of \\$30,727.25](#)

David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 3-0-0

b. [Accounts Payable Warrant #47 \(FY2025\) in the amount of \\$92,268.10](#)

David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 3-0-0

ADJOURN

David Alves – Motions to adjourn. Joseph Wagner seconds. Motion passes: 3-0-0

Amber Swett

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 2 pages are the original minutes of the Select Board Meeting dated April 22nd, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
9:55 AM

Payroll Check Register

Pay Date: 04/30/2025

04/24/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,214.50	0.00	1,214.50	04/30/25	021 JANICE M AUGER
2	1,736.03	0.00	1,736.03	04/30/25	79 SUSAN J BELLEROSE
3	922.52	0.00	922.52	04/30/25	026 ERIN N CAMARENA
4	130.74	0.00	130.74	04/30/25	126 DAVID A CARLMAN
5	1,325.28	0.00	1,325.28	04/30/25	025 THOMAS M CRÓTEAU
6	2,644.81	0.00	2,644.81	04/30/25	028 LINDSAY GAGNE
7	1,987.88	0.00	1,987.88	04/30/25	016 LAURIE L GONSKA
8	224.64	0.00	224.64	04/30/25	117 PAUL HAKALA
9	267.19	0.00	267.19	04/30/25	007 THOMAS M HOLLAND
10	2,122.73	0.00	2,122.73	04/30/25	015 JEANETTE E LEMAY
11	866.45	0.00	866.45	04/30/25	036 JULIE LEMIEUX
12	279.60	0.00	279.60	04/30/25	125 PAUL J MARTEL
13	1,425.07	0.00	1,425.07	04/30/25	041 RANDALL L MURRAY
14	452.47	0.00	452.47	04/30/25	19 BRIAN D. RACICOT
15	289.02	0.00	289.02	04/30/25	002 DAVID W RILEY
16	153.80	0.00	153.80	04/30/25	020 DAVID H SANTORA
17	1,837.64	0.00	1,837.64	04/30/25	037 REBEKAH S THOMPSON
18	153.65	0.00	153.65	04/30/25	118 PHILIP A WEYMOUTH
Total	18,034.02	0.00	18,034.02		
Direct Deposit Checks					
19	0.00	18,034.02	18,034.02	04/30/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	18,034.02	18,034.02		
Trust & Agency Checks					
20	0.00	6,541.88	6,541.88	04/30/25	T & A 1 I.R.S.
21	0.00	1,572.56	1,572.56	04/30/25	T & A 3 ICMA
22	0.00	1,239.70	1,239.70	04/30/25	T & A 2 MAINE REVENUE SERVICES
23	0.00	1,775.54	1,775.54	04/30/25	T & A 9 MPERS
24	0.00	249.98	249.98	04/30/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	11,379.66	11,379.66		
Summary					
Checks:	Regular	0.00	18		
	D / D	18,034.02	1		
	Employee	18,034.02			
	T & A	11,379.66	5		
	Voided		0		
	Total	29,413.68	24		

WARRANT: 48

Check	D / D	Check	Employee	Gross Pay
1	1,214.50	0.00	021 JANICE M AUGER	1,809.01
2	1,736.03	0.00	79 SUSAN J BELLEROSE	2,467.88
3	922.52	0.00	026 ERIN N CAMARENA	1,124.42
4	130.74	0.00	126 DAVID A CARLMAN	142.28
5	1,325.28	0.00	025 THOMAS M CROTEAU	1,953.69
6	2,644.81	0.00	028 LINDSAY GAGNE	3,798.35
7	1,987.88	0.00	016 LAURIE L GONSKA	3,023.96
8	224.64	0.00	117 PAUL HAKALA	298.88
9	267.19	0.00	007 THOMAS M HOLLAND	296.04
10	2,122.73	0.00	015 JEANETTE E LEMAY	2,952.77
11	866.45	0.00	036 JULIE LEMIEUX	1,187.00
12	279.60	0.00	125 PAUL J MARTEL	308.94
13	1,425.07	0.00	041 RANDALL L MURRAY	2,151.81
14	452.47	0.00	19 BRIAN D. RACICOT	548.25
15	289.02	0.00	002 DAVID W RILEY	375.54
16	153.80	0.00	020 DAVID H SANTORA	167.37
17	1,837.64	0.00	037 REBEKAH S THOMPSON	2,848.04
18	153.65	0.00	118 PHILIP A WEYMOUTH	167.21
19	0.00	18,034.02	D / D 1 BIDDEFORD SAVINGS BANK	
20	0.00	6,541.88	T & A 1 I.R.S.	
21	0.00	1,572.56	T & A 3 ICMA	
22	0.00	1,239.70	T & A 2 MAINE REVENUE SERVICES	
23	0.00	1,775.54	T & A 9 MPERS	
24	0.00	249.98	T & A 10 TREASURER, STATE OF MAINE	
Total	18,034.02	29,413.68		25,621.44

Put into A/P **11,379.66**
Taken out of A/P **(11,379.66)**
Total Payroll 29,413.68

Count

Checks 24

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER

ITEM #7: (b.) AP Warrant

Lyman
1:25 PM

A / P Warrant

04/30/2025

Page 1

Warrant 49

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 AMAZON CAPITAL SERVICES						
0577	11449	05	SUPPLIES	1W7D-MK4Y-1W3Q		
SUPPLIES			E 110-11-60-610		91.98	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					91.98	
0577	11449	05	SM. AMERICAN FLAGS	1XK9-P4GJ-1VQW		
SM. AMERICAN FLAGS			E 161-21-90-940		47.98	0.00
			OTHER / REC PROGRAMS			
Invoice Total-					47.98	
Vendor Total-					139.96	
00022 BEAN DATA						
0577	11450	05	MONTHLY SER	1906		
MONTHLY SER			E 110-11-32-310		2,710.00	2,450.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					2,710.00	
00392 CAMARENA, ERIN						
0577	11451	05	MILEAGE REIMB.	04/11-04/24/25		
MILEAGE REIMB.			E 102-11-20-280		165.20	0.00
			BENEFITS / TRAINING			
Vendor Total-					165.20	
00095 CARDMEMBER SERVICE						
0577	99999	05	EASTER EGG HUNT	04/04 & 4/11/25		
EASTER EGG HUNT			E 161-21-90-940		369.70	0.00
			OTHER / REC PROGRAMS			
Invoice Total-					369.70	
0577	99999	05	NOTARY KIT FOR E. CAMAREN	ORDER# 178489		
NOTARY KIT FOR E. CAMAREN			E 110-11-60-610		108.68	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					108.68	
0577	99999	05	REGISTRY OF DEEDS	04/28/2025		
REGISTRY OF DEEDS			E 181-11-33-320		68.00	0.00
			CONT PROF / PROF SERV LE			
Invoice Total-					68.00	
Vendor Total-					546.38	
00994 CINTAS CORPORATION- # 758						
0577	11452	05	13117643	4228845432		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					32.00	
00395 COASTLINE PROPERTY MANAGEMENT LLC						
0577	11453	05	REFUND DUPLICATE EXCISE	04/24/2025		
REFUND DUPLICATE EXCISE			R 110-011		203.48	0.00
			EXCISE TAX			
Vendor Total-					203.48	
00287 CUSTOM CONCEPTS INC						
0577	11454	05	COMPL. OF PHASE 1	2654		
COMPL. OF PHASE 1			E 191-11-33-310		19,791.45	0.00
			CONT PROF / PROF SERV			

A / P Warrant

04/30/2025

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Warrant 49

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
Vendor Total-				19,791.45		
00324 D & L DISPOSAL						
0577	11455	05	FREON RECOVERY	400		
FREON RECOVERY	E 150-31-35-310				172.50	0.00
	CTRCT SVS WA / PROF SVS					
Vendor Total-				172.50		
00133 DAVID W. RILEY						
0577	11456	05	SERVICES	2025-030		
CLEANUP DEBRIS	E 131-51-40-483				140.00	0.00
	REPAIRS & MA / RDS/REPAIRS					
REPAIR CHAPPEL SHORES RD.	E 148-51-60-670				80.00	0.00
	SUPPLIES / SIGNS					
RUBBISH REMOVAL	E 145-11-31-330				35.00	0.00
	CTRCT SVS BL / WASTE SVS					
RUBBISH REMOVAL-KBK POND	E 145-23-31-330				150.00	0.00
	CTRCT SVS BL / WASTE SVS					
COLD PATCH REPAIR	E 131-51-40-483				140.00	0.00
	REPAIRS & MA / RDS/REPAIRS					
Vendor Total-				545.00		
00248 DAYTON SNOW FIGHTERS INC.						
0577	11457	05	PLOWING	SNOWMAY25		
PLOWING	E 143-51-31-360				46,350.00	46,350.00
	CTRCT SVS BL / PLOW & SAND					
Vendor Total-				46,350.00		
00233 GOODWINS MILLS FIRE & RESCUE						
0577	11458	05	FY 25	GMFRMAY25		
FY 25	E 186-91-37-391				42,202.00	42,202.00
	CONT OUT / GMFR PERSONN					
FY 25	E 186-91-37-392				16,689.25	16,689.25
	CONT OUT / GMFR CONTRAC					
Invoice Total-				58,891.25		
0577	11458	05	LINER & SIDE PLOW	2652		
LINER & SIDE PLOW	E 702-87-90-999				1,281.62	0.00
	GMFR V / RESERVES - G - OTHER / MISC					
Invoice Total-				1,281.62		
0577	11458	05	TRUCK LETTERING	103999		
TRUCK LETTERING	E 702-87-90-999				662.50	0.00
	GMFR V / RESERVES - G - OTHER / MISC					
Invoice Total-				662.50		
Vendor Total-				60,835.37		
00371 HALEY WARD						
0577	11459	05	CULVERT REPLACEMENT	202512895		
CULVERT REPLACEMENT	E 550-84-40-481				1,450.00	0.00
	FED - REPAIRS & MA / RDS/CONSTRUC					
Vendor Total-				1,450.00		
00650 HARRIS COMPUTER						
0577	11460	05	TRIO WEB LICENSE	04/24/2025		
LYM500	E 110-11-32-310				770.00	0.00
	CTRCT SVS EQ / PROF SVS					

A / P Warrant

04/30/2025

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Warrant 49

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					770.00	
00397 HISSONG READY MIX & AGGREGATES LLC						
0577	11461	05	REFUND EXCISE TAX	04/29/2025		
REFUND EXCISE TAX			R 110-011		597.49	0.00
EXCISE TAX						
Vendor Total-					597.49	
00184 JEANETTE LEMAY						
0577	11462	05	MILEAGE REIMBURSEMENT	04/01-04/30/25		
MILEAGE			E 110-11-90-910		99.54	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					99.54	
00230 JESSICAS CLEANING SERVICE						
0577	11463	05	CLEANING SERVICES	99.2211		
TH CLEANING SERVICE			E 141-11-31-310		500.00	0.00
CTRCT SVS BL / PROF SVS						
Vendor Total-					500.00	
00311 KCB LANDSCAPING						
0577	11464	05	MOWING	KCB052025		
MOWING			E 142-90-31-370		4,473.90	4,473.90
CTRCT SVS BL / MOWING						
Vendor Total-					4,473.90	
00957 LIBERTY PEST CONTROL						
0577	11465	05	SERVICE	04/07/2025		
TRANSFER PEST			E 141-31-31-310		116.00	0.00
CTRCT SVS BL / PROF SVS						
Vendor Total-					116.00	
00391 LYMAN STORAGE LLC						
0577	11466	05	STORAGE UNIT	MAY25		
STORAGE UNIT			E 110-11-39-399		125.00	0.00
CONT SVS OTH / OTHER						
Vendor Total-					125.00	
00296 M T C M A						
0577	11467	05	TAX LIEN TRAINING-JAUGER	0000547332		
TAX LIEN TRAINING-JAUGER			E 102-11-20-280		55.00	0.00
BENEFITS / TRAINING						
Vendor Total-					55.00	
00408 MLGHRA						
0577	11468	05	MLGHRA TRAINING-L. GAGNE	0000544888		
MLGHRA TRAINING-L. GAGNE			E 102-11-20-280		45.00	0.00
BENEFITS / TRAINING						
Invoice Total-					45.00	
0577	11468	05	MLGHRA TRAINING-J. LEMAY	0000544867		
MLGHRA TRAINING-J. LEMAY			E 102-11-20-280		45.00	0.00
BENEFITS / TRAINING						
Invoice Total-					45.00	
0577	11468	05	L. GAGNE-MEMBERSHIP	04/23/25		

Jrnl	Check	Month	Invoice	Description	Reference	
Description			Account	Proj	Amount	Encumbrance

L. GAGNE-MEMBERSHIP	E 102-11-20-290	35.00	0.00
BENEFITS / MEMB & DUES			

Invoice Total-	35.00
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0577	11468	05	J. LEMAY-MEMBERSHIP	04/23/2025	
J. LEMAY-MEMBERSHIP			E 102-11-20-290	35.00	0.00

Invoice Total-	35.00
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Vendor Total-	160.00
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00010 NELSON ANALYTICAL MAINE

0577	11469	05	WATER TEST	225040405		
KENNEBUNK			E 141-23-31-310	80.00		0.00
			CTRCT SVS BL / PROF SVS			

Invoice Total-	80.00
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0577	11469	05	WATER TEST	225040406		
BUNGANUT PARK			E 141-22-31-310	80.00		0.00
			CTRCT SVS BL / PROF SVS			

Invoice Total-	80.00
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Vendor Total-	160.00
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00036 NORTH COAST SERVICES

0577	11470	05	RECYCLING	50846	
RECYCLING			E 150-31-35-350	100.00	0.00
			CTRCT SVS WA / PROF SVS TIP		

Vendor Total-	100.00
---------------	--------

00005 PETTY CASH

0577	11471	05	REIMBURSEMENT POSTAGE	04/28/2025	
REIMBURSEMENT POSTAGE			E 110-11-60-650	10.10	0.00
			SUPPLIES / POSTAGE		

Vendor Total-	10.10
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00256 POTTYS-R-US

0577	11472	05	PORTA-POTS	3 INVOICES	
KENNEBUNK POND			E 145-23-35-331	210.00	0.00
		CTRCT SVS WA /	PROF PORTA P		
BUNGANUT			E 145-22-35-331	210.00	0.00
		CTRCT SVS WA /	PROF PORTA P		
LIBRARY			E 145-21-35-331	210.00	0.00
		CTRCT SVS WA /	PROF PORTA P		

Vendor Total-	630.00
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00502 REGISTRY OF DEEDS

0577	11473	05	NOTICE RECORDING	04/29/2025		
NOTICE OF DECISION			E 110-17-90-999	29.00		0.00
	OTHER / MISC					

Vendor Total-	29.00
---------------	-------

00419 RSU #57

0577	11474	05	APPROP 25	RSUMAY25	
APPROP 25			E 195-92-90-999	499,217.22	499,217.22
	OTHER / MISC				

Vendor Total-	499,217.25
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00569 SECRETARY OF STATE

A / P Warrant

04/30/2025

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Warrant 49

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0577	11447	05	31170		4/10-4/18/25	
31170			G 1-250-00		19,147.46	0.00
			MTR VEHICLE			
			Invoice Total-		19,147.46	
0577	11448	05	31170		4/18-4/25/2025	
31170			G 1-250-00		20,456.35	0.00
			MTR VEHICLE			
			Invoice Total-		20,456.35	
			Vendor Total-		39,603.81	
00185 STATE OF MAINE CHAPTER OF IAAO						
0577	11475	05	SPRING MEETING		4/28/2025	
TRAINING			E 102-31-20-280		50.00	0.00
			BENEFITS / TRAINING			
			Vendor Total-		50.00	
00277 TINKER TOM EXCAVATOR						
0577	11476	05	LIMB CLEANUP		0063	
LIMB CLEANUP			E 131-51-40-483		2,200.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		2,200.00	
0577	11476	05	FRY'S BRIDGE RD.		0064	
FRY BRIDGE RD.			E 131-51-40-482		3,500.00	0.00
			REPAIRS & MA / RDS/RESURFA			
			Invoice Total-		3,500.00	
0577	11476	05	ROAD REPAIR/MAINT.		0061	
ROAD REPAIR/MAINT.			E 131-51-40-483		5,250.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		5,250.00	
			Vendor Total-		10,950.00	
00985 WARRENS OFFICE SUPPLIES						
0577	11477	05	SUPPLIES		209349-00	
SUPPLIES			E 110-11-60-610		147.89	0.00
			SUPPLIES / SUPPLIES			
			Vendor Total-		147.89	
00675 WHITE SIGN, INC.						
0577	11478	05	STREET & STOP SIGN		INV136287	
WLYM153570			E 148-51-60-670		185.18	0.00
			SUPPLIES / SIGNS			
			Vendor Total-		185.18	

JOSEPH WAGNER