

Town of Lyman
Select Board Regular Meeting Agenda
Tuesday April 22, 2025 – Lyman Town Hall

Welcome to the April 22nd, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

1 M.R.S.A §405 (E) Discussion regarding consultations with legal counsel

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others*
- b. Mail

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Discussion - public comment procedures, requesting agenda placement and managing Q&A.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Chief – All Hands
- b. Treasurer – Expense Report
- c. Town Clerk – Excise Report

ITEM #5 **NEW BUSINESS**

- a. Review/Approve – RSU #57 warrant for Budget Validation Referendum
- b. Schedule Public Hearing(s) for Annual Town Meeting
- c. Appointment – Election Clerks
- d. Planning Board – Review/Approve Bylaws & Mission Statement

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 04/7/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant **#46** in the amount of **\$30,727.25**
- b. Accounts Payable Warrant **#47 (FY2025)** in the amount of **\$92,268.10**

ADJOURN

04/07/25 - 04/13/25

Aircraft Incident		
Alarms (Fire / CO)	1	
Appliance / Chimney Fire		
Brush / Woods Fire		
Gas Leaks / Hazmat		
Lines / Trees Down		
Medical Emergencies	18	
Mutual Aid (EMS)	2	
Mutual Aid (FIRE)	2	
Odor/Smoke Investigation		

Outside Fires (non-brush)	
Service Call / Other	
Special / Technical Rescue	
Structure Fire	
Vehicle Crash	2
Vehicle Fire	
Water / Ice Rescue	
WEEK TOTAL	25
2025 Year to Date	275
2024 Year to Date	355

INCIDENT STATISTICS

ITEM #4: (a.) GMFR Report

	2023	2024	2025
January	86	92	78
February	68	78	85
March	69	128	81
April	70	100	
May	77	75	
June	72	95	
July	74	86	
August	74	79	
September	106	88	
October	62	75	
November	98	87	
December	130	79	
TOTALS:	986	1062	

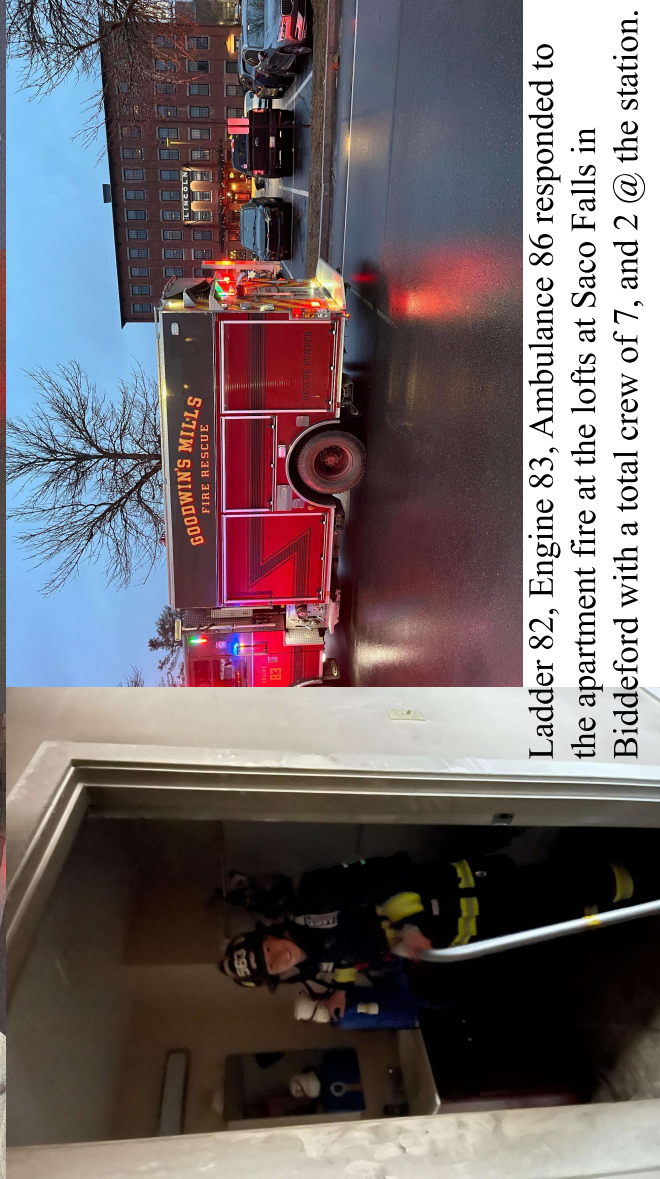
March 2025 / 2024

MONTHLY RECAP

Monthly Incidents 96 / 127	Points of Interest <ul style="list-style-type: none">03/01 - Lyman, MVC with entrapment Alfred Road & Kennebunk Pond Rd. Alfred, Arundel, Biddeford mutual aid. 6 patients, 2 transported.03/02 - Hollis, Building Fire, Tank 84 and Chief 8-1, 6 staff for 4 hours.03/07 - 7 incidents, 5 of which were wind related with trees/wires down.03/22 - Tanker 84 responded to Scarborough for a building fire, 3 responders 4 hours03/22 - 3 additional EMS incidents while the Tanker 84 crew was in Scarborough, all covered by GMills responders.3/24 - Dayton, MVC with entrapment on New County Road. 8 patients transported, several non English Speakers, 2 entrapment. Ambulances from GMills, Alfred, Arundel, Biddeford, Hollis, Limerick, Sanford, Waterboro. 10 Responders 2-3 hours each. 2 more reported crashes, Gmills responded with Saco, Biddeford, and Hollis.3/26, Lyman, EMS call Pt. not acting right. EMS crew requested FD response as Pt. had plugged chimney and unsafe living condition. Home was made safe.Full-time FF Audet gives his notice, going to Sanford FD. He will remain a GMills firefighter as he lives in town and will work perdiem shifts.Conditional Offers to 3 call-force FFs, posting for career FF.1 member on leave for not completing annual trainings.	Trainings 5 / 1
Dayton Incidents 22 / 41		Certifications 1 / 1
Lyman Incidents 50 / 71		Qualifications 0
Multi-Incidents 15 / 65		Career Staff 5
Mutual Aid - Given 9 / 16		Call-Force Staff 44
Mutual Aid -Received 16 / 15		Total Responders 38
Incidents to Date 244 / 298	Total Responders: Members who responded to at least one incident.	



More than a dozen members helped to place our new forestry equipment in service on Tuesday night. All hand lines are now 300'



Ladder 82, Engine 83, Ambulance 86 responded to the apartment fire at the lofts at Saco Falls in Biddeford with a total crew of 7, and 2 @ the station.



Expense Summary Report

FUND: 1
ALL Months

ITEM #4: (b.) Expense Summary

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	732,119.00	0.00	732,119.00	560,779.71	0.00	171,339.29
11 - TOWN HALL	399,519.00	0.00	399,519.00	323,183.24	0.00	76,335.76
10 - SALARIES	399,519.00	0.00	399,519.00	323,183.24	0.00	76,335.76
101 - TOWN MGR	98,757.00	0.00	98,757.00	79,765.35	0.00	18,991.65
103 - HR & FINANCE	76,772.00	0.00	76,772.00	62,008.17	0.00	14,763.83
105 - TOWN CLERK/T	64,165.00	0.00	64,165.00	51,825.48	0.00	12,339.52
106 - ADMIN CLERK	81,202.00	0.00	81,202.00	51,936.97	0.00	29,265.03
115 - ASSESSOR	78,623.00	0.00	78,623.00	63,503.16	0.00	15,119.84
143 - ELECTRICIAN	0.00	0.00	0.00	14,144.11	0.00	-14,144.11
13 - ELECTIONS	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
10 - SALARIES	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
182 - BALLOT CLERK	9,429.00	0.00	9,429.00	2,619.98	0.00	6,809.02
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	105,541.00	0.00	105,541.00	80,961.58	0.00	24,579.42
10 - SALARIES	105,541.00	0.00	105,541.00	80,961.58	0.00	24,579.42
141 - CEO	69,576.00	0.00	69,576.00	55,096.19	0.00	14,479.81
142 - CEO CLERK	30,865.00	0.00	30,865.00	23,579.81	0.00	7,285.19
147 - PB	5,100.00	0.00	5,100.00	2,285.58	0.00	2,814.42
18 - APPEALS BD	392.00	0.00	392.00	65.94	0.00	326.06
10 - SALARIES	392.00	0.00	392.00	65.94	0.00	326.06
148 - APPEALS BOAR	392.00	0.00	392.00	65.94	0.00	326.06
21 - RECREATION	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
10 - SALARIES	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
127 - REC DIRECT	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
31 - TRANSFER STA	131,419.00	0.00	131,419.00	95,467.08	0.00	35,951.92
10 - SALARIES	131,419.00	0.00	131,419.00	95,467.08	0.00	35,951.92
131 - TRF STATION	131,419.00	0.00	131,419.00	95,467.08	0.00	35,951.92
51 - ROADS	42,667.00	0.00	42,667.00	34,461.84	0.00	8,205.16
10 - SALARIES	42,667.00	0.00	42,667.00	34,461.84	0.00	8,205.16
151 - RD COMM	42,667.00	0.00	42,667.00	34,461.84	0.00	8,205.16
71 - GA	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
10 - SALARIES	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
171 - GA DIRECT	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
72 - ACO	7,697.00	0.00	7,697.00	6,216.84	0.00	1,480.16
10 - SALARIES	7,697.00	0.00	7,697.00	6,216.84	0.00	1,480.16
175 - ACO	7,697.00	0.00	7,697.00	6,216.84	0.00	1,480.16
99 - NOT SPECIFIC	27,515.00	0.00	27,515.00	12,694.54	0.00	14,820.46

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
10 - SALARIES	27,515.00	0.00	27,515.00	12,694.54	0.00	14,820.46
179 - HEALTH OFFIC	1,500.00	0.00	1,500.00	750.00	0.00	750.00
191 - EXTRA TIME	2,500.00	0.00	2,500.00	469.54	0.00	2,030.46
199 - SELECT BOARD	23,515.00	0.00	23,515.00	11,475.00	0.00	12,040.00
102 - BENEFITS	240,245.00	0.00	240,245.00	189,705.68	0.00	50,539.32
11 - TOWN HALL	10,700.00	0.00	10,700.00	7,084.81	0.00	3,615.19
20 - BENEFITS	10,700.00	0.00	10,700.00	7,084.81	0.00	3,615.19
280 - TRAINING	8,945.00	-1,000.00	7,945.00	4,822.06	0.00	3,122.94
290 - MEMB & DUES	1,755.00	1,000.00	2,755.00	2,262.75	0.00	492.25
13 - ELECTIONS	300.00	0.00	300.00	0.00	0.00	300.00
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00
17 - BUILDINGS CO	540.00	0.00	540.00	200.00	0.00	340.00
20 - BENEFITS	540.00	0.00	540.00	200.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	165.00	0.00	335.00
290 - MEMB & DUES	40.00	0.00	40.00	35.00	0.00	5.00
31 - TRAFER STAT	500.00	0.00	500.00	110.00	0.00	390.00
20 - BENEFITS	500.00	0.00	500.00	110.00	0.00	390.00
280 - TRAINING	500.00	0.00	500.00	110.00	0.00	390.00
99 - NOT SPECIFIE	228,205.00	0.00	228,205.00	182,310.87	0.00	45,894.13
20 - BENEFITS	228,205.00	0.00	228,205.00	182,310.87	0.00	45,894.13
201 - FICA	56,122.00	0.00	56,122.00	44,575.51	0.00	11,546.49
205 - PFML	0.00	0.00	0.00	1,075.72	0.00	-1,075.72
210 - HEALTH	116,085.00	0.00	116,085.00	97,851.03	0.00	18,233.97
211 - DENTAL	4,414.00	0.00	4,414.00	3,387.23	0.00	1,026.77
214 - LIFE NO MED	370.00	0.00	370.00	367.50	0.00	2.50
230 - 457B ER MATC	17,217.00	0.00	17,217.00	12,859.52	0.00	4,357.48
231 - MPERS ER	33,997.00	0.00	33,997.00	22,194.36	0.00	11,802.64
110 - GEN ADMIN	162,935.00	0.00	162,935.00	118,981.25	8,305.00	35,648.75
11 - TOWN HALL	142,167.00	-1,070.00	141,097.00	108,267.95	8,050.00	24,779.05
32 - CTRCT SVS EQ	75,459.00	-700.00	74,759.00	61,851.90	7,800.00	5,107.10
310 - PROF SVS	75,459.00	-700.00	74,759.00	61,851.90	7,800.00	5,107.10
39 - CONT SVS OTH	11,660.00	700.00	12,360.00	10,921.40	250.00	1,188.60
315 - MEMB & DUES	7,500.00	0.00	7,500.00	6,967.00	0.00	533.00
399 - OTHER	4,160.00	700.00	4,860.00	3,954.40	250.00	655.60

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
50 - UTILITIES	10,470.00	0.00	10,470.00	6,945.62	0.00	3,524.38
580 - COMM	10,470.00	0.00	10,470.00	6,945.62	0.00	3,524.38
60 - SUPPLIES	17,998.00	-1,070.00	16,928.00	13,780.85	0.00	3,147.15
610 - SUPPLIES	11,000.00	-70.00	10,930.00	9,328.53	0.00	1,601.47
650 - POSTAGE	6,998.00	-1,000.00	5,998.00	4,452.32	0.00	1,545.68
80 - ADVER, PRINT	16,880.00	0.00	16,880.00	5,543.96	0.00	11,336.04
810 - ADVERTISE	2,500.00	0.00	2,500.00	840.00	0.00	1,660.00
830 - FORMS	8,780.00	0.00	8,780.00	1,350.65	0.00	7,429.35
850 - TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
860 - TAX BILLS	3,600.00	0.00	3,600.00	3,353.31	0.00	246.69
90 - OTHER	9,700.00	0.00	9,700.00	9,224.22	0.00	475.78
910 - MILEAGE/TRAV	8,700.00	0.00	8,700.00	2,686.16	0.00	6,013.84
911 - MI/TRAV ELE	0.00	0.00	0.00	5,624.89	0.00	-5,624.89
915 - EE RECONIT	1,000.00	0.00	1,000.00	913.17	0.00	86.83
17 - BLDGS & CODE	16,268.00	1,070.00	17,338.00	6,595.80	255.00	10,487.20
39 - CONT SVS OTH	2,528.00	0.00	2,528.00	2,017.00	0.00	511.00
315 - MEMB & DUES	1,928.00	0.00	1,928.00	1,928.00	0.00	0.00
399 - OTHER	600.00	0.00	600.00	89.00	0.00	511.00
60 - SUPPLIES	1,200.00	1,070.00	2,270.00	1,309.53	0.00	960.47
610 - SUPPLIES	200.00	70.00	270.00	259.44	0.00	10.56
650 - POSTAGE	1,000.00	1,000.00	2,000.00	1,050.09	0.00	949.91
80 - ADVER, PRINT	2,040.00	0.00	2,040.00	45.00	255.00	1,740.00
810 - ADVERTISE	2,040.00	0.00	2,040.00	45.00	255.00	1,740.00
90 - OTHER	10,500.00	0.00	10,500.00	3,224.27	0.00	7,275.73
910 - MILEAGE/TRAV	3,000.00	0.00	3,000.00	2,534.27	0.00	465.73
999 - MISC	7,500.00	0.00	7,500.00	690.00	0.00	6,810.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
90 - OTHER	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
999 - MISC	4,500.00	0.00	4,500.00	4,117.50	0.00	382.50
115 - ELECTIONS	15,517.00	0.00	15,517.00	5,322.85	105.00	10,089.15
13 - ELECTIONS	15,517.00	0.00	15,517.00	5,322.85	105.00	10,089.15
39 - CONT SVS OTH	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
399 - OTHER	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
60 - SUPPLIES	2,700.00	0.00	2,700.00	362.23	0.00	2,337.77
610 - SUPPLIES	500.00	0.00	500.00	330.23	0.00	169.77
650 - POSTAGE	2,000.00	0.00	2,000.00	32.00	0.00	1,968.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - ELECTIONS CONT'D							
670 - SIGNS		200.00	0.00	200.00	0.00	0.00	200.00
80 - ADVER, PRINT		1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
810 - ADVERTISE		1,200.00	0.00	1,200.00	60.00	105.00	1,035.00
90 - OTHER		955.00	0.00	955.00	0.00	0.00	955.00
910 - MILEAGE/TRAV		955.00	0.00	955.00	0.00	0.00	955.00
117 - GEN ADMIN IN							
		38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
99 - NOT SPECIFIC		38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
38 - CONT SVS INS		38,543.00	0.00	38,543.00	26,804.75	0.00	11,738.25
325 - INS PROP & C		20,382.00	0.00	20,382.00	16,876.00	0.00	3,506.00
326 - INS W.C.		16,511.00	0.00	16,511.00	9,741.50	0.00	6,769.50
327 - INS UNEMPLOY		1,500.00	0.00	1,500.00	109.25	0.00	1,390.75
328 - INS VOLUNTEE		150.00	0.00	150.00	78.00	0.00	72.00
119 - CONTINGENCY							
		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
11 - TOWN HALL		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
125 - ACO							
		9,328.00	0.00	9,328.00	7,470.73	0.00	1,857.27
72 - ACO		9,328.00	0.00	9,328.00	7,470.73	0.00	1,857.27
39 - CONT SVS OTH		7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
381 - ACO		7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
90 - OTHER		1,700.00	0.00	1,700.00	864.23	0.00	835.77
910 - MILEAGE/TRAV		1,700.00	0.00	1,700.00	864.23	0.00	835.77
128 - HHS G/A							
		1,500.00	0.00	1,500.00	759.41	0.00	740.59
71 - GA		1,500.00	0.00	1,500.00	759.41	0.00	740.59
39 - CONT SVS OTH		1,000.00	0.00	1,000.00	759.41	0.00	240.59
310 - PROF SVS		1,000.00	0.00	1,000.00	759.41	0.00	240.59
60 - SUPPLIES		150.00	0.00	150.00	0.00	0.00	150.00
610 - SUPPLIES		150.00	0.00	150.00	0.00	0.00	150.00
90 - OTHER		350.00	0.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV		350.00	0.00	350.00	0.00	0.00	350.00
129 - HHS SOCIAL S							
		1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
75 - SOCIAL SERV		1,132.00	0.00	1,132.00	0.00	0.00	1,132.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
129 - HHS SOCIAL S CONT'D						
91 - OTHER SOC SV	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
999 - OTHER	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
131 - ROADS	839,048.00	0.00	839,048.00	363,116.55	0.00	475,931.45
51 - ROADS	839,048.00	0.00	839,048.00	363,116.55	0.00	475,931.45
33 - CONT PROF	1,000.00	0.00	1,000.00	80.00	0.00	920.00
310 - PROF SERV	1,000.00	0.00	1,000.00	80.00	0.00	920.00
40 - REPAIRS & MA	838,048.00	0.00	838,048.00	363,036.55	0.00	475,011.45
481 - RDS/CONSTRUC	344,000.00	0.00	344,000.00	0.00	0.00	344,000.00
482 - RDS/RESURFA	323,548.00	0.00	323,548.00	281,204.00	0.00	42,344.00
483 - RDS/REPAIRS	170,500.00	0.00	170,500.00	81,832.55	0.00	88,667.45
141 - B&G CARE & M	25,004.00	0.00	25,004.00	13,700.00	0.00	11,304.00
11 - TOWN HALL	15,272.00	0.00	15,272.00	12,498.00	0.00	2,774.00
31 - CTRCT SVS BL	10,722.00	0.00	10,722.00	9,359.00	0.00	1,363.00
310 - PROF SVS	10,722.00	0.00	10,722.00	9,359.00	0.00	1,363.00
40 - REPAIRS & MA	4,550.00	0.00	4,550.00	3,139.00	0.00	1,411.00
410 - BLDGS & GROU	4,550.00	0.00	4,550.00	3,139.00	0.00	1,411.00
21 - RECREATION	3,600.00	0.00	3,600.00	416.00	0.00	3,184.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
310 - PROF SVS	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
40 - REPAIRS & MA	2,300.00	0.00	2,300.00	416.00	0.00	1,884.00
410 - BLDGS & GROU	2,300.00	0.00	2,300.00	416.00	0.00	1,884.00
22 - BUNGANUT	1,660.00	0.00	1,660.00	370.00	0.00	1,290.00
31 - CTRCT SVS BL	660.00	0.00	660.00	370.00	0.00	290.00
310 - PROF SVS	660.00	0.00	660.00	370.00	0.00	290.00
40 - REPAIRS & MA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
410 - BLDGS & GROU	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
23 - KBP	190.00	0.00	190.00	225.00	0.00	-35.00
31 - CTRCT SVS BL	190.00	0.00	190.00	225.00	0.00	-35.00
310 - PROF SVS	190.00	0.00	190.00	225.00	0.00	-35.00
31 - TRANSFER STA	4,282.00	0.00	4,282.00	191.00	0.00	4,091.00
31 - CTRCT SVS BL	3,132.00	0.00	3,132.00	191.00	0.00	2,941.00
310 - PROF SVS	3,132.00	0.00	3,132.00	191.00	0.00	2,941.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - B&G MOWING CONT'D		62,602.00	0.00	62,602.00	49,339.17	8,947.80	4,315.03
142 - B&G MOWING		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
51 - ROADS		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING		11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC		51,102.00	0.00	51,102.00	37,939.17	8,947.80	4,215.03
31 - CTRCT SVS BL		51,102.00	0.00	51,102.00	37,939.17	8,947.80	4,215.03
370 - MOWING		51,102.00	0.00	51,102.00	37,939.17	8,947.80	4,215.03
143 - B&G PLOWING		672,540.00	0.00	672,540.00	561,754.56	46,350.00	64,435.44
11 - TOWN HALL		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
31 - CTRCT SVS BL		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
360 - PLOW & SAND		4,640.00	100.00	4,740.00	4,709.98	0.00	30.02
22 - BUNGANUT		700.00	0.00	700.00	700.00	0.00	0.00
31 - CTRCT SVS BL		700.00	0.00	700.00	700.00	0.00	0.00
360 - PLOW & SAND		700.00	0.00	700.00	700.00	0.00	0.00
23 - KBP		1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - CTRCT SVS BL		1,200.00	0.00	1,200.00	450.00	0.00	750.00
360 - PLOW & SAND		1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - TRANSFER STA		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
31 - CTRCT SVS BL		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
360 - PLOW & SAND		9,000.00	0.00	9,000.00	6,990.00	0.00	2,010.00
51 - ROADS		657,000.00	-100.00	656,900.00	548,904.58	46,350.00	61,645.42
31 - CTRCT SVS BL		657,000.00	-100.00	656,900.00	548,904.58	46,350.00	61,645.42
360 - PLOW & SAND		657,000.00	-100.00	656,900.00	548,904.58	46,350.00	61,645.42
145 - B&G WASTE SV		18,225.00	0.00	18,225.00	9,615.00	0.00	8,610.00
11 - TOWN HALL		1,820.00	0.00	1,820.00	860.00	0.00	960.00
31 - CTRCT SVS BL		1,820.00	0.00	1,820.00	860.00	0.00	960.00
330 - WASTE SVS		1,820.00	0.00	1,820.00	860.00	0.00	960.00
21 - RECREATION		4,170.00	0.00	4,170.00	2,160.00	0.00	2,010.00
31 - CTRCT SVS BL		1,710.00	0.00	1,710.00	420.00	0.00	1,290.00
330 - WASTE SVS		1,710.00	0.00	1,710.00	420.00	0.00	1,290.00
35 - CTRCT SVS WA		2,460.00	0.00	2,460.00	1,740.00	0.00	720.00
331 - PROF PORTA P		2,460.00	0.00	2,460.00	1,740.00	0.00	720.00
22 - BUNGANUT		6,675.00	0.00	6,675.00	3,365.00	0.00	3,310.00
31 - CTRCT SVS BL		2,380.00	0.00	2,380.00	2,030.00	0.00	350.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D							
330 - WASTE SVS		2,380.00	0.00	2,380.00	2,030.00	0.00	350.00
35 - CTRCT SVS WA		4,295.00	0.00	4,295.00	1,335.00	0.00	2,960.00
331 - PROF PORTA P		4,295.00	0.00	4,295.00	1,335.00	0.00	2,960.00
23 - KBP		4,020.00	0.00	4,020.00	2,785.00	0.00	1,235.00
31 - CTRCT SVS BL		1,560.00	0.00	1,560.00	450.00	0.00	1,110.00
330 - WASTE SVS		1,560.00	0.00	1,560.00	450.00	0.00	1,110.00
35 - CTRCT SVS WA		2,460.00	0.00	2,460.00	2,335.00	0.00	125.00
331 - PROF PORTA P		2,460.00	0.00	2,460.00	2,335.00	0.00	125.00
51 - ROADS		1,540.00	0.00	1,540.00	445.00	0.00	1,095.00
31 - CTRCT SVS BL		1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
330 - WASTE SVS		1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
35 - CTRCT SVS WA		340.00	0.00	340.00	255.00	0.00	85.00
331 - PROF PORTA P		340.00	0.00	340.00	255.00	0.00	85.00
147 - B&G ENERGY							
11 - TOWN HALL		26,734.00	0.00	26,734.00	14,878.81	0.00	11,855.19
50 - UTILITIES		10,484.00	0.00	10,484.00	4,729.63	0.00	5,754.37
510 - PROPANE		3,984.00	0.00	3,984.00	442.08	0.00	3,541.92
560 - ELECTRICITY		6,500.00	0.00	6,500.00	4,287.55	0.00	2,212.45
21 - RECREATION		750.00	0.00	750.00	397.35	0.00	352.65
50 - UTILITIES		750.00	0.00	750.00	397.35	0.00	352.65
560 - ELECTRICITY		750.00	0.00	750.00	397.35	0.00	352.65
22 - BUNGANUT		2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
50 - UTILITIES		2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
560 - ELECTRICITY		2,500.00	0.00	2,500.00	1,926.46	0.00	573.54
23 - KBP		2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
50 - UTILITIES		2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
560 - ELECTRICITY		2,000.00	0.00	2,000.00	684.86	0.00	1,315.14
31 - TRANSFER STA		4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
50 - UTILITIES		4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
560 - ELECTRICITY		4,500.00	0.00	4,500.00	3,811.94	0.00	688.06
51 - ROADS		6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
50 - UTILITIES		6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
560 - ELECTRICITY		6,500.00	0.00	6,500.00	3,328.57	0.00	3,171.43
148 - B&G SIGNS							
		9,000.00	0.00	9,000.00	3,446.76	0.00	5,553.24

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET ADJUSTMENT	BUDGET		YTD NET	OUTSTAND		UNEXPENDED BALANCE
	ORIGINAL			NET			ENCUM		
148 - B&G SIGNS CONT'D									
21 - RECREATION	500.00	0.00	0.00	500.00	47.48	0.00	0.00	452.52	452.52
60 - SUPPLIES	500.00	0.00	0.00	500.00	47.48	0.00	0.00	452.52	452.52
670 - SIGNS	500.00	0.00	0.00	500.00	47.48	0.00	0.00	452.52	452.52
22 - BUNGANUT	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
23 - KENNEBUNK PD	500.00	0.00	0.00	500.00	343.73	0.00	0.00	156.27	156.27
60 - SUPPLIES	500.00	0.00	0.00	500.00	343.73	0.00	0.00	156.27	156.27
670 - SIGNS	500.00	0.00	0.00	500.00	343.73	0.00	0.00	156.27	156.27
31 - TRANSFER STA	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
51 - ROADS	7,000.00	0.00	0.00	7,000.00	3,055.55	0.00	0.00	3,944.45	3,944.45
60 - SUPPLIES	7,000.00	0.00	0.00	7,000.00	3,055.55	0.00	0.00	3,944.45	3,944.45
670 - SIGNS	7,000.00	0.00	0.00	7,000.00	3,055.55	0.00	0.00	3,944.45	3,944.45
150 - TRF STATION	345,375.00	0.00	0.00	345,375.00	203,687.49	0.00	0.00	141,687.51	141,687.51
31 - TRANSFER STA	345,375.00	0.00	0.00	345,375.00	203,687.49	0.00	0.00	141,687.51	141,687.51
35 - CTRCT SVS WA	322,415.00	0.00	0.00	322,415.00	191,059.02	0.00	0.00	131,355.98	131,355.98
310 - PROF SVS	5,280.00	0.00	0.00	5,280.00	527.00	0.00	0.00	4,753.00	4,753.00
349 - PROF SVS CAN	2,400.00	0.00	0.00	2,400.00	2,170.00	0.00	0.00	230.00	230.00
350 - PROF SVS TIP	185,525.00	0.00	0.00	185,525.00	117,871.40	0.00	0.00	67,653.60	67,653.60
351 - PROF SVS TW	43,875.00	0.00	0.00	43,875.00	19,124.67	0.00	0.00	24,750.33	24,750.33
352 - PROF SVS REC	16,960.00	0.00	0.00	16,960.00	8,260.20	0.00	0.00	8,699.80	8,699.80
355 - PROF SVS HAU	30,525.00	0.00	0.00	30,525.00	20,090.00	0.00	0.00	10,435.00	10,435.00
356 - PROF SVS HW	17,550.00	0.00	0.00	17,550.00	11,825.00	0.00	0.00	5,725.00	5,725.00
357 - PROF SVS HR	8,775.00	0.00	0.00	8,775.00	4,780.00	0.00	0.00	3,995.00	3,995.00
358 - PROF SVS HWO	2,750.00	0.00	0.00	2,750.00	2,190.75	0.00	0.00	559.25	559.25
359 - PROF SVS MET	8,775.00	0.00	0.00	8,775.00	4,220.00	0.00	0.00	4,555.00	4,555.00
40 - REPAIRS & MA	11,830.00	0.00	0.00	11,830.00	9,889.05	0.00	0.00	1,940.95	1,940.95
450 - EQUIPMENT	11,830.00	0.00	0.00	11,830.00	9,889.05	0.00	0.00	1,940.95	1,940.95
50 - UTILITIES	5,880.00	0.00	0.00	5,880.00	1,821.10	0.00	0.00	4,058.90	4,058.90
570 - FUEL	2,880.00	0.00	0.00	2,880.00	574.32	0.00	0.00	2,305.68	2,305.68
580 - COMM	3,000.00	0.00	0.00	3,000.00	1,246.78	0.00	0.00	1,753.22	1,753.22
60 - SUPPLIES	4,200.00	0.00	0.00	4,200.00	523.32	0.00	0.00	3,676.68	3,676.68
610 - SUPPLIES	200.00	150.00	0.00	350.00	282.41	0.00	0.00	67.59	67.59
690 - PPG	4,000.00	-150.00	0.00	3,850.00	240.91	0.00	0.00	3,609.09	3,609.09

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
150 - TRF STATION CONT'D							
90 - OTHER		1,050.00	0.00	1,050.00	395.00	0.00	655.00
920 - STATE FEE'S		550.00	0.00	550.00	395.00	0.00	155.00
930 - HEALTH & WEL		500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC							
21 - RECREATION		8,110.00	0.00	8,110.00	6,271.17	0.00	1,838.83
40 - REPAIRS & MA		1,000.00	165.00	1,165.00	1,163.30	0.00	1.70
450 - EQUIPMENT		1,000.00	165.00	1,165.00	1,163.30	0.00	1.70
90 - OTHER		7,110.00	-165.00	6,945.00	5,107.87	0.00	1,837.13
940 - REC PROGRAMS		6,860.00	-515.00	6,345.00	4,491.98	0.00	1,853.02
999 - MISC		250.00	350.00	600.00	615.89	0.00	-15.89
22 - BUNGANUT		600.00	0.00	600.00	287.00	0.00	313.00
50 - UTILITIES		600.00	0.00	600.00	287.00	0.00	313.00
580 - COMM		600.00	0.00	600.00	287.00	0.00	313.00
23 - KPB		1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
50 - UTILITIES		1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
580 - COMM		1,600.00	0.00	1,600.00	1,039.93	0.00	560.07
171 - RES EQUIP							
99 - NOT SPECIFIE		7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
95 - RESERVES		7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
970 - TOWN RESERVE		7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
173 - RES BLDG							
99 - NOT SPECIFIE		10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES		10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE		10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
175 - RES CON SVC							
99 - NOT SPECIFIE		22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
95 - RESERVES		22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
970 - TOWN RESERVE		22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
177 - RES MISC							
99 - NOT SPECIFIE		90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
95 - RESERVES		90,215.00	0.00	90,215.00	90,215.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND UNEXPENDED	
	ORIGINAL	ADJUSTMENT	NET		NET		NET		ENCUM	BALANCE
177 - RES MISC CONT'D										
970 - TOWN RESERVE	90,215.00	0.00	90,215.00		90,215.00		90,215.00		0.00	0.00
179 - RESERVES GMF										
91 - GMFR	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00		90,000.00		90,000.00		0.00	0.00
181 - OUTS GEN AD										
11 - TOWN HALL	130,650.00	0.00	130,650.00		96,820.58		96,820.58		0.00	33,829.42
33 - CONT PROF	63,250.00	0.00	63,250.00		47,987.95		47,987.95		0.00	15,262.05
310 - PROF SERV	40,250.00	0.00	40,250.00		37,920.00		37,920.00		0.00	2,330.00
320 - PROF SERV LE	17,000.00	0.00	17,000.00		4,067.95		4,067.95		0.00	12,932.05
323 - PROF SERV AU	6,000.00	0.00	6,000.00		6,000.00		6,000.00		0.00	0.00
15 - CEMETERIES	4,200.00	0.00	4,200.00		1,712.58		1,712.58		0.00	2,487.42
37 - CONT OUT	4,200.00	0.00	4,200.00		1,712.58		1,712.58		0.00	2,487.42
399 - CONT SVS OTH	4,200.00	0.00	4,200.00		1,712.58		1,712.58		0.00	2,487.42
17 - PLANNING	22,200.00	0.00	22,200.00		6,120.05		6,120.05		0.00	16,079.95
33 - CONT PROF	22,200.00	0.00	22,200.00		6,120.05		6,120.05		0.00	16,079.95
310 - PROF SERV	5,000.00	0.00	5,000.00		4,703.00		4,703.00		0.00	297.00
320 - PROF SERV LE	17,200.00	0.00	17,200.00		1,417.05		1,417.05		0.00	15,782.95
22 - BUNGANUT	41,000.00	0.00	41,000.00		41,000.00		41,000.00		0.00	0.00
37 - CONT OUT	41,000.00	0.00	41,000.00		41,000.00		41,000.00		0.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00		41,000.00		41,000.00		0.00	0.00
185 - OUTSOURCE OT										
95 - LIBRARY	207,541.00	0.00	207,541.00		207,541.00		207,541.00		0.00	0.00
37 - CONT OUT	157,291.00	0.00	157,291.00		157,291.00		157,291.00		0.00	0.00
399 - CONT SVS OTH	157,291.00	0.00	157,291.00		157,291.00		157,291.00		0.00	0.00
99 - NOT SPEC	50,250.00	0.00	50,250.00		50,250.00		50,250.00		0.00	0.00
37 - CONT OUT	45,250.00	0.00	45,250.00		45,250.00		45,250.00		0.00	0.00
399 - CONT SVS OTH	45,250.00	0.00	45,250.00		45,250.00		45,250.00		0.00	0.00
90 - OTHER	5,000.00	0.00	5,000.00		5,000.00		5,000.00		0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00		5,000.00		5,000.00		0.00	0.00
186 - OUTS GMFR										
91 - GMFR	706,695.00	0.00	706,695.00		588,912.50		588,912.50		117,782.50	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT		BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - OUTS GMFR CONT'D							
37 - CONT OUT		706,695.00	0.00	706,695.00	588,912.50	117,782.50	0.00
391 - GMFR PERSONN		506,424.00	0.00	506,424.00	405,330.75	101,093.25	0.00
392 - GMFR CONTRAC		200,271.00	0.00	200,271.00	183,581.75	16,689.25	0.00
191 - OTHER CIP							
11 - TOWN HALL		95,861.00	0.00	95,861.00	36,044.39	0.00	59,816.61
33 - CONT PROF		63,161.00	0.00	63,161.00	7,988.44	0.00	55,172.56
310 - PROF SERV		50,000.00	-50.00	49,950.00	0.00	0.00	49,950.00
70 - EQUIPMENT		50,000.00	-50.00	49,950.00	0.00	0.00	49,950.00
710 - COMP EQUIP		13,161.00	50.00	13,211.00	7,988.44	0.00	5,222.56
730 - OFFICE EQUIP		11,801.00	0.00	11,801.00	6,946.36	0.00	4,854.64
790 - OTHER EQUIP		360.00	0.00	360.00	0.00	0.00	360.00
		1,000.00	50.00	1,050.00	1,042.08	0.00	7.92
21 - RECREATION		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
70 - EQUIPMENT		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
790 - OTHER EQUIP		3,100.00	0.00	3,100.00	1,553.13	0.00	1,546.87
22 - BUNGANUT		3,600.00	0.00	3,600.00	594.37	0.00	3,005.63
70 - EQUIPMENT		600.00	0.00	600.00	594.37	0.00	5.63
710 - COMP EQUIP		600.00	0.00	600.00	594.37	0.00	5.63
90 - OTHER		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
999 - MISC		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
31 - TRANSFER STA		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
70 - EQUIPMENT		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
790 - OTHER EQUIP		26,000.00	0.00	26,000.00	25,908.45	0.00	91.55
195 - RSU # 57							
92 - RSU # 57		0.00	5,990,606.67	5,990,606.67	4,992,172.20	998,434.47	0.00
90 - OTHER		0.00	5,990,606.67	5,990,606.67	4,992,172.20	998,434.47	0.00
999 - MISC		0.00	5,990,606.67	5,990,606.67	4,992,172.20	998,434.47	0.00
197 - COUNTY							
97 - COUNTY		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
90 - OTHER		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
999 - MISC		0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
199 - OVERLAY							
99 - NOT SPECIFIC		55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
		55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
199 - OVERLAY CONT'D						
90 - OTHER	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
999 - MISC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
Final Totals	4,628,119.00	6,357,274.46	10,985,393.46	8,649,228.16	1,179,924.77	1,156,240.53

ITEM #4: (c.) Excise Report

Report to Selectmen
Month of March 2025
2024-2025 Tax Year

Real Estate Tax Commitment -	\$8,315,962.30
Personal Property Tax Commitment –	\$ 37,823.73

Total Tax Commitment:	\$8,353,786.03
-----------------------	----------------

Supplemental Taxes YTD:	\$ 219.00
Abatements Granted YTD:	\$ 63.05

Real Estate / Personal Property Tax Payments Collected	\$2,992,105.42
Includes Current, Delinquent, Prepayments, and Lien Payments for the month.	

Year to Date: \$7,548,438.72

Monthly Excise Tax

Excise Tax Received	
Vehicles registered here at office:	\$ 102,205.91
Online Rapid Renewal Service	<u>24,917.38</u>
Total Vehicle Excise	\$ 127,123.29

Boat Excise	
Boats registered here at office:	\$ 374.80
Online Registration Service	<u>\$ 240.80</u>
Total Boat Excise	\$ 615.60

Total Excise	\$ 127,738.89
--------------	---------------

Excise Tax Reimbursement	\$
Excise Tax Collected by State	

Year-to-date excise collection	\$1,044,619.70
--------------------------------	----------------

Respectfully submitted: Susan J. Bellerose, Tax Collector

ITEM #5: (a.) RSU#57 Budget Meeting Warrant

WARRANT TO CALL

REGIONAL SCHOOL UNIT NO. 57 BUDGET MEETING

(20-A M.R.S. § 1485)

TO: Jessica Carll, a resident of Regional School Unit No. 57 (the “Regional School Unit”) composed of the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within the Regional School Unit, namely, the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, that a Regional School Unit Budget Meeting will be held at Massabesic Middle School, 134 Old Alfred Rd, East Waterboro, Maine at 7:00 p.m. on May 6, 2025 for the purpose of determining the Budget Meeting Articles set forth below.

ARTICLE 1A: To elect a moderator to preside at the meeting.

ARTICLES 1 THROUGH 11

AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

- ARTICLE 1:** Shall Regional School Unit No. 57 be authorized to expend **\$20,249,860** for Regular Instruction?
(The Board of Directors recommends \$20,249,860)
- ARTICLE 2:** Shall Regional School Unit No. 57 be authorized to expend **\$9,547,031** for Special Education?
(The Board of Directors recommends \$9,547,031)
- ARTICLE 3:** Shall Regional School Unit No. 57 be authorized to expend **\$110,000** for Career and Technical Education?
(The Board of Directors recommends \$110,000)
- ARTICLE 4:** Shall Regional School Unit No. 57 be authorized to expend **\$1,302,231** for Other Instruction?
(The Board of Directors recommends \$1,302,231)
- ARTICLE 5:** Shall Regional School Unit No. 57 be authorized to expend **\$5,309,028** for Student and Staff Support?
(The Board of Directors recommends \$5,309,028)
- ARTICLE 6:** Shall Regional School Unit No. 57 be authorized to expend **\$1,376,915** for System Administration?
(The Board of Directors recommends \$1,376,915)
- ARTICLE 7:** Shall Regional School Unit No. 57 be authorized to expend **\$2,619,914** for School Administration?
(The Board of Directors recommends \$2,619,914)
- ARTICLE 8:** Shall Regional School Unit No. 57 be authorized to expend **\$5,066,817** for Transportation and Buses?
(The Board of Directors recommends \$5,066,817)

ARTICLE 9: Shall Regional School Unit No. 57 be authorized to expend **\$8,266,339** for Facilities Maintenance?
(The Board of Directors recommends \$8,266,339)

ARTICLE 10: Shall Regional School Unit No. 57 be authorized to expend **\$1,298,872** for Debt Service and Other Commitments?
(The Board of Directors recommends \$1,298,872)

ARTICLE 11: Shall Regional School Unit No. 57 be authorized to expend **\$250,000** for All Other Expenditures?
(The Board of Directors recommends \$250,000)

ARTICLES 12 THROUGH 15
RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

ARTICLE 12: Shall Regional School Unit No. 57 appropriate **\$41,262,273.70** for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall Regional School Unit No. 57 raise **\$24,356,781.66** and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688?
Recommended amounts set forth below:

**Total Appropriated
(by municipality):**

Town of Alfred	\$	5,128,900.62
Town of Limerick	\$	6,115,068.97
Town of Lyman	\$	6,866,042.34
Town of Newfield	\$	2,512,872.47
Town of Shapleigh	\$	4,633,753.33
Town of Waterboro	\$	16,005,635.97
Total Appropriated (sum of above)	\$	41,262,273.70

**Total Raised (and Regional School Unit
assessments by municipality):**

Town of Alfred	\$	\$2,851,424.07
Town of Limerick	\$	\$3,196,340.46
Town of Lyman	\$	\$4,427,015.56
Town of Newfield	\$	\$1,827,586.76
Town of Shapleigh	\$	\$3,840,211.98
Town of Waterboro	\$	\$8,214,202.83
Total Raised (sum of above)	\$	\$24,356,781.66

(The Board of Directors recommends a Yes vote.)

Explanation: The Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Regional School Unit must raise and assess in order to receive the full amount of state dollars.

[Note: The above appropriations are determined in accordance with the Maine Revised Statutes, Title 20-A, section 15688(1); the amounts to be raised reflect the cost sharing formula under Private and Special Law 1965, Chapter 93 in accordance with the Maine Revised Statutes, Title 20-A, section 1481-A(2).]

ARTICLE 13: Shall Regional Unit No. 57 raise and appropriate **\$51,425** for the annual payments on debt service previously approved by the Regional School Unit voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12.
(The Board of Directors recommends \$51,425)

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Regional School Unit's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the Regional School Unit voters.

ARTICLE 14: Shall Regional School Unit No. 57 raise and appropriate **\$250,000** to transfer to the school nutrition program?
(The Board of Directors recommends \$250,000)

ARTICLE 15: **(Written ballot required.)** Shall Regional School Unit No. 57 raise and appropriate **\$10,091,814** in additional local funds, which exceeds the State's Essential Programs and Services allocation model by **\$10,091,814** as required to fund the budget recommended by the Board of Directors?

The Board of Directors Recommends \$10,091,814, which exceeds the State's Essential Programs and Services allocation model by \$10,091,814. The Board of Directors gives the following reasons for exceeding the State's Essential Programs and Services funding model: This amount is needed to cover costs of RSU schools that the state's funding model does not recognize including the following: 1) costs of special education programming, 2) costs of career and technical education, 3) transportation costs, 4) costs of student and staff support, 5) instructional costs for teachers and educational technicians, and 6) facilities and maintenance costs.

Explanation: The additional local funds are those locally raised funds over and above the Regional School Unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Regional School Unit budget for educational programs.

ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 16: Shall Regional School Unit No. 57 authorize the Board of Directors to expend **\$55,397,007** for the fiscal year beginning July 1, 2025 and ending June 30, 2026 from the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, local funds for non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools?
(The Board of Directors recommends a Yes vote.)

**ARTICLE 17 AUTHORIZES THE ADULT EDUCATION PROGRAM
AND RAISES THE LOCAL SHARE**

ARTICLE 17: To see if the Regional School Unit will appropriate **\$430,473** for adult education and raise **\$161,674** as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.
(The Board of Directors recommends a Yes vote.)

**ARTICLE 18 AUTHORIZES EXPENDITURES OF
GRANTS AND OTHER RECEIPTS**

ARTICLE 18: In addition to amounts approved in the preceding articles, shall the Board of Directors be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?
(The Board of Directors recommends a Yes vote.)

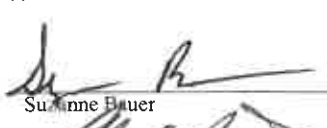
**ARTICLE 19 AUTHORIZES A TRANSFER TO AND EXPENDITURES FROM THE
CAPITAL RESERVE FUND**

ARTICLE 19: Shall Regional School Unit No. 57 authorize the Board of Directors to transfer **\$1,000,000** from available fund balances to the Capital Reserve Fund and authorize the Board of Directors, upon two-thirds majority vote, to expend amounts available from the Capital Reserve Fund for capital improvements or emergency repairs to district facilities and equipment?
(The Board of Directors recommends a Yes vote.)

Given under our hand this day, April 9, 2025 at Waterboro, Maine.



Clinton Phinney, Jr.


Angela Tardif



Suzanne Bruer



Michelle Felicitti



Annie Morrison


Elizabeth Day


Judith Vasallo


Adam Tanguay

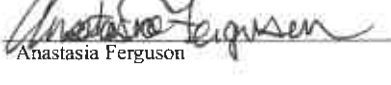

Thomas Lee


Jennifer Mayo


Melissa Bacon


Eric Harrison


Jodi Laine


Anastasia Ferguson


Mark Carisano

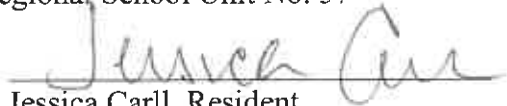

Carmen Barski


Vacant


Vacant

A majority of the School Board of Regional School Unit No. 57

A true copy of the Warrant, attest:


Jessica Carll, Resident
Regional School Unit No. 57

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 57
BUDGET VALIDATION REFERENDUM
(20-A M.R.S. § 1486)**

TO: Jessica Carll, a resident of Regional School Unit No. 57 (the "Regional School Unit") composed of the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the Regional School Unit, namely, the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF LYMAN
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

York County, ss.

State of Maine

TO: Erin Camarena, Resident of Lyman: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF LYMAN: You are hereby notified that a Regional School Unit budget validation referendum election will be held at the Lyman Town Office, 11 South Waterboro Road in the Town of Lyman on Tuesday, June 10, 2025 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 57 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 57 for an additional three years?

INFORMATIONAL NOTE ON ARTICLE 2:

A "YES" vote will require Regional School Unit No. 57 to continue to conduct a referendum to validate its annual school budget for the next three years.

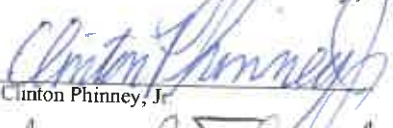

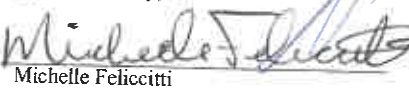

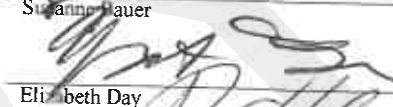
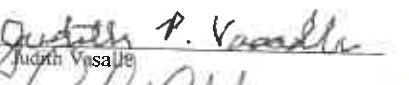





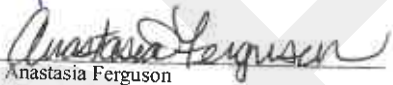




A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Regional School Unit No. 57.

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

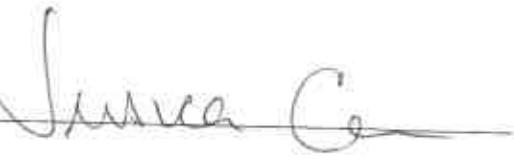
A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 9, 2025 at Waterboro, Maine.

 Clinton Phinney, Jr.	 Angela Tardif	 Suzanne Bauer
 Michelle Felicitti	 Ami Morrison	 Elizabeth Day
 Judith Vasalle	 Adam Tanguay	 Thomas Lee
 Jennifer Mayo	 Melissa Bacon	 Eric Garrison
 Jodi Laine	 Anastasia Ferguson	 Mark Garrison
 Carmen Barski	 Vacant	 Vacant

A majority of the School Board of Regional School Unit No. 57

A true copy of the Warrant and Notice of Election, attest:


Jessica Carl
Resident of
Regional School Unit No. 57

Countersigned this _____ day of _____, 2025 at Lyman, Maine.

A majority of the Municipal Officers of Lyman, Maine

A true copy of the Warrant and Notice of Election, attest:

Susan Bellerose, Municipal Clerk
Lyman, Maine


RETURN

York County, ss.

State of Maine

TO: The School Board of Regional School Unit No. 57
4/10/25, 2025

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Lyman, an attested copy of this warrant and notice of election, directing the Municipal Officers of said municipality to call a Regional School Unit No. 57 budget validation referendum at said time and place and for the purposes therein stated.


Jessica Carli
Resident of
Regional School Unit No. 57

RETURN

York County, ss.

State of Maine

TO: The Municipal Officers of the Town of Lyman

I certify that I have notified the voters of the Town of Lyman of the time and place of the Regional School Unit No. 57 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

DATE

TIME

LOCATION OF POSTING

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Lyman, Maine: _____, 2025

Erin Camarena, Resident
Lyman, Maine

ITEM #5: (b.) Schedule Public Hearing for Annual Town Meeting Warrant

May 2025													
May 2025							June 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28 6:00pm SB Meeting	29	30 6:00pm Candidates Night	May 1	2 6:00pm Parks & Rec Paint Night at Library	3
4	5 6:00pm SB Meeting	6	7 5:30pm PB Meeting 6:00pm P & R (LIBRARY)	8	9	10
11	12	13	14	15	16	17
18	19 6:00pm SB Meeting	20	21 5:30pm PB Meeting	22	23	24
25	26 Town Hall CLOSED	27	28	29	30	31

ITEM #5: (PB Revised Bylaws & Mission Statement)

March 5, 2025

From: Lyman Planning Board

To: Lyman Town Manager / Select Board

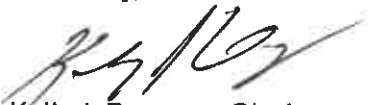
Subject: Revised Planning Board By-Laws

The Town of Lyman Charter, Section 5.1.2, states that Boards shall adopt By-Laws, subject to approval by the Select Board.

The Planning Board has reviewed the By-Laws approved by the Planning Board in March 2025. The Planning Board voted to approve the revised By-Laws at its March 5, 2025, meeting.

Attached for your review and referral to the Select Board for approval is a copy of the revised By-Laws. Please provide any comments or questions in writing.

Sincerely,



Kelly J. Demers, Chair

Attachments:

1. Approved Planning Board By-Laws dated March 5, 2025
2. Approved Planning Board Mission Statement

LYMAN PLANNING BOARD
MISSION STATEMENT 2025

The Lyman Planning Board is entrusted with the task of promoting the health, safety, and general welfare of the residents of the Town of Lyman. The Board seeks to preserve the rural character of the Town, respect the Town's historical legacy, acknowledge the recreational opportunities afforded in Town, and protect the values of property within the Town. To do so, the Board encourages the most appropriate use of land throughout the Town and promotes rational and environmentally sound economic development.

The Board aims to balance the conservation of the beauty of our shared natural resources with residential development and commercial enterprise. The Board applies the directives of the Comprehensive Plan and the Town Zoning and Shore Land Zoning Ordinances as guidance for its decision-making on behalf of the Town of Lyman.

The Board operates in the service of property owners of the Town of Lyman, demonstrating respect for all those who appear before it and adhering to the principles of impartiality, integrity, and professionalism.

March 5, 2025

Article 1 - General Provisions

- 1.1 The Planning Board (hereafter referred to as The Board) will conduct its business in accordance with Maine Revised Statutes Title 30A and 38; Town of Lyman Zoning Ordinance and Shoreland Zoning Ordinance (hereafter referred to as the LZOs); Town of Lyman Street Acceptance, Design and Construction Standards Ordinance; Planning Board Land Development and Subdivision Standards; the Town of Lyman Municipal Charter; and Roberts Rules of Order.
- 1.2 The Board members are expected to review State and Local regulations to become knowledgeable with the regulations, and with Board Policies and Procedures.
- 1.3 Conflict of Interest. The Board members are required to consider applications and make decisions impartially. Any conflict of interest must be avoided. It is expected that a Board member will recuse themselves from consideration of an applicant's project if the Board member is aware of a conflict of interest.

Types of conflict of interest may include:

- a. Financial interest in a project.
 - b. Blood/Marital relationship to the applicant within the 6th degree (see Attachment 4, Table of Consanguinity from the Maine Municipal Association Planning Board Manual).
 - c. Board member bias as described in Section 1.4.
- 1.4 Bias. Bias may be indicated by a Board member's behavior or statements such that the Board member is perceived to be unable to make an impartial decision. Also, bias may be indicated by a personal or business relationship between the Board member and the applicant such that the Board member may be perceived as being unable to impartially judge the merits of the applicant's project.

The Board member subject to the bias allegations may choose to recuse themselves from the discussion of the applicant's project, and an alternate member may be designated by the Chair to be a full member for the consideration of the project.

Burden of Proof/Board Procedure. The burden of proving bias is on the applicant. Any allegations of bias exhibited by a Board member must be accompanied by specific written examples of the alleged bias. The Board member shall be given adequate time, but no less than 24 hours, to review the bias allegations and an opportunity to respond to the allegations. The Board may vote to suspend action on the applicant's project until the alleged bias is adjudicated.

The Board should review allegations of bias in open session. After reviewing the bias allegations and the Board member's response, the Board (without the Board member accused of bias) shall vote on the issue in open session.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

- 1.5 Board member discussions/email or other correspondence. To avoid violations of the Freedom of Access Act (FOAA) and the constitutional right to due process, Board members should NOT have discussions with other Board members regarding an application or other substantive Board business outside an advertised Board meeting. Delivery of substantive information between meetings by email may be permissible as long as it is a one-way communication, and no discussion of the information occurs outside the meeting by email or otherwise.

Article 2 - Membership

- 2.1 Appointments to The Board are to be made by the Town Manager with the concurrence of the Select Board, and in accordance with the Town of Lyman Municipal Charter.
- 2.2 Appointees must be registered voters, and residents of Lyman.
- 2.3 The Board will consist of five full members and two alternate members.
- 2.4 The term of each member is three years, unless otherwise specified by the Select Board.
- 2.5 Any member of The Board may be removed for just cause in accordance with Title 30A M.R.S.A., Section 2601, the Town of Lyman Municipal Charter and LZO 8.2.5. The term just cause shall include failure to attend three consecutive Board meetings without approval of the Chair.

Article 3 - Officers and their Duties

- 3.1 The officers of The Board shall consist of the Chair, Vice-Chair, and Secretary. The Chair and Vice Chair are to be full members.
- 3.2 The Chair presides at all meetings and hearings of The Board. The Chair has the authority to appoint all committees and to call all work sessions and to preside over executive sessions.
- 3.3 The Vice-Chair acts for the Chair in the Chair's absence.
- 3.4 The Secretary is responsible to coordinate all minutes and records of The Board, notices of meetings and hearings, and correspondence of The Board.
- 3.5 The election of officers shall take place in July of each year or as soon as possible thereafter.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

3.6 Nominations of officers shall be made from full voting members of The Board. The candidates receiving a majority vote are elected. The term of office is one year or until the successor takes office.

3.7 Vacancies of officers listed in Article 3.1 will be filled using normal election procedures.

Article 4 - Alternate Members

4.1 Alternate Board members are expected to attend all meetings and workshops and may participate in all proceedings but may not vote on a project that is before the Board unless the Chair has designated an alternate to fill a full member's seat for that project. Alternate members may sign plans and use permits on a project when they have been designated by the Chair to fill the seat of a full member.

Article 5 - Planning Board Administration

5.1 The Planning Board Clerk provides administrative support to The Board, and, in coordination with the Secretary, is responsible for all minutes and records of The Board, notices of meetings and hearings, and correspondence of The Board. The Planning Board Clerk must keep records of all resolutions, votes, transactions, correspondence, findings and conclusions of The Board. All records are public information and may be inspected during normal business hours of the Planning Board Clerk with proper notice.

5.2 The Secretary shall maintain approved copies of the Board By-Laws and Mission Statement.

Article 6 - Powers and Duties of the Board

6.1 The Board shall perform such duties and exercise such powers as are provided in Municipal Ordinances and Planning Board Regulations and the laws of the State of Maine.

Article 7 - Meetings

7.1 Regular meetings are to be held on the 1st and 3rd Wednesday of each month at a time specified by The Board. Meetings are held at the Town Office or another Town Approved meeting place. Use of the Lyman Elementary School for meetings shall be requested through the Town Manager.

Special meetings may be called by the Chair, or upon request of a majority of The Board, or as requested by the Select Board, provided that notice thereof is given to each Board member at least 24 hours in advance and that no business may be conducted other than as specified in said notice.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

Refer to Attachment 3 for notification requirements.

All meetings of The Board shall be held in accordance with the Maine Freedom of Access Act, Maine Revised Statute Title 1, Chapter 13, Public Records and Proceedings and the requirements of the LZOs

Notice of all Board meetings shall be given as required by law, and all such meetings shall be open to the public except as otherwise provided by law. Notice of meetings shall be posted at the Lyman Town Hall, and on all official Town digital media platforms, at least one working day before the scheduled meeting. Requests to Town employees for posting Board meetings shall be made in a timely manner.

Refer to Attachment 1 for sample Planning Board Meeting Opening Remarks.

- 7.2 All meetings are open to the public with the exception of an Executive Session. Normally, with the exception of a public hearing, the public is barred from addressing The Board or applicant during a meeting, unless The Board by a majority vote permits the public to speak.
- 7.3 A Board meeting cannot take place without a quorum present. A quorum will consist of three members without any of the three having a conflict of interest with any of the projects before the Board. The Board may conduct regular business but will not be able to hear anything having to do with the project with the conflict, unless another member arrives that has no conflict of interest.
- 7.4 In the event a quorum is not present for a Board meeting, workshop or site walk, the Board shall reschedule with proper notice by the Clerk.
- 7.5 All comments addressed to The Board must be made through the Chair.
- 7.6 A majority vote of The Board is required to pass any motion. The Chair is a full voting member.
- 7.7 When a motion results in a tie vote the **Motion Fails**.
- 7.8 All project decisions made by The Board are based on the project meeting all Local, State and Federal Laws, Rules and Regulations.

Article 8 - Agendas

- 8.1 All agendas are set by The Board or the Chair.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

- 8.2 Normal meeting agendas are to be posted in accordance with State statute. Special meetings and workshops will be noticed and posted as per section 7.1 of this by-law.
- 8.3 New applications, when deemed complete and in accordance with the regulations by the Code Enforcement Officer and The Board, may be placed on the next available agenda as determined by The Board, subject to Board meeting and public hearing requirements.

Article 9 – Public Hearings

- 9.1 Public hearings of The Board shall be called as required by the LZO's or on such other occasions, as a majority of The Board may deem appropriate. Notice of all such hearings shall be given as required by law and the LZO's, and shall include the date, time and place of the hearing and a general description of the subject matter.

Refer to Attachment 3 for notification requirements.

The Chair shall convene all hearings by describing the purpose of the hearing and the general procedures to be followed. The Board may receive any oral or documentary material but shall exclude irrelevant, immaterial or unduly repetitious material. Every party shall have the right to present its material in the order determined by the Chair and without interruption, provided, however, that the Chair may impose such reasonable time limits as may be necessary to ensure that all parties have an adequate opportunity to be heard.

Refer to Attachment 2 for sample Planning Board Public Hearing Opening Remarks.

Article 10 - Executive Sessions

- 10.1 Upon a majority vote of the Board members present, the Board may call an executive session to discuss a personnel issue with a Board member or to discuss pending or potential litigation with the Town Attorney. Within the executive session the Chair is responsible for ensuring that only the matter at hand is discussed and that no official action be taken. No votes shall be taken in the executive session.

Article 11 - Amendments

- 11.1 The By-Laws may be amended by a majority vote of The Board at a regularly scheduled meeting, and then submitted to the Select Board for approval in accordance with the Town Charter.

Town of Lyman, Maine
Planning Board Bylaws – March 2025

Article 12 - Severability

12.1 The invalidity of any section or provision of these By-Laws does not invalidate any other section or provision of these By-Laws.

Attachments:

- 1.** Sample Planning Board Meeting Opening Remarks
- 2.** Sample Planning Board Public Hearing Opening Remarks
- 3.** Notification Requirements for Board Meetings, Site Walks, Public Hearings, and minimum time for Site Walks and Public Hearings
- 4.** Table of Consanguinity
- 5.** Remote Participation Policy

ADOPTED BY VOTE OF THE PLANNING BOARD AT A REGULAR MEETING ON:

March 5, 2025

Kelly J. Demers, Chair

Attachment 1

PLANNING BOARD MEETING OPENING REMARKS

Welcome to the (date) meeting of the Lyman Planning Board. This meeting will come to order. This is a public proceeding and unless the Board specifically votes to go into executive session, you have the right to hear everything that is being said and to look at all the exhibits that are offered. If the Board votes to go into executive session, the reason for the same shall be stated. Please notify the Chairman if you are having difficulty seeing or hearing. This meeting is being digitally recorded and broadcast for YouTube.

In each instance, the burden is upon the applicant to demonstrate compliance with the provisions of the applicable ordinance or ordinances.

After the Board votes on the merits of each project it will prepare a written opinion which will be forwarded within seven (7) days.

The Board works from a prepared agenda and will be considering this meeting's items in the following order:

ROLL CALL

- Determine if PB quorum is present. Designate alternate as voting member if necessary.

REGULAR MEETING NEW BUSINESS

- List applicants
- List other meeting topics

MINUTES

- Review and approve minutes

OLD BUSINESS/MAIL/OPEN ISSUES

- List applicants/status
- Discuss mail
- Discuss any other open issues

Attachment 2

**PLANNING BOARD
PUBLIC HEARING OPENING REMARKS**

Welcome to the (Date) Planning Board Public Hearing

This hearing will come to order.

The Lyman Planning Board is holding this Public Hearing to review the applications of:

This is a public proceeding, and you have the right to hear everything that is being said and to look at all the exhibits that are offered. Please notify the Chairman if you are having difficulty seeing or hearing the presentation.

This meeting is being digitally recorded and broadcast on YouTube.

All persons speaking will be asked to first state their name and address or affiliation. All questions and comments will be directed to and through the Chairman. It is required that you sign the sign in sheet to document your attendance at this hearing.

Thank you in advance for your cooperation.

Attachment 3

Planning Board Notification and Minimum Time Requirements

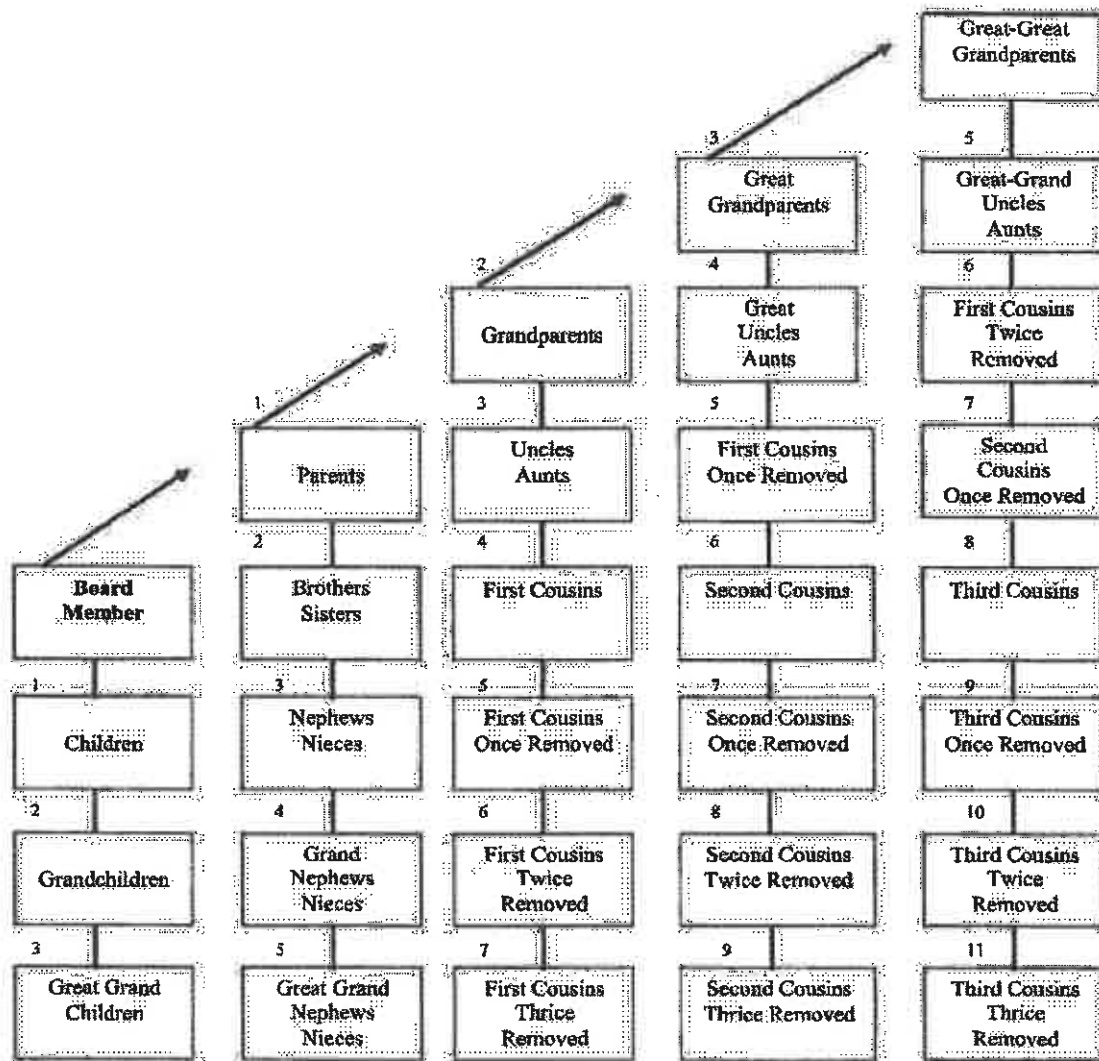
1. PB Meetings and Site Walks – Publish notice **one week** in advance on Town Web/BB/Sign.
2. PB Public Hearings on SPR and Preliminary Subdivision Application – Notify CEO, SB, and ZBA **20 days** in advance; Using list provided by applicant, notify abutters **20 days** in advance by certified mail; Publish notice **two weeks** in advance on Town Web/BB/Sign/Library; Publish notice **once** in newspaper **14 days** in advance.
3. PB Public Hearing on LZO Amendments - Notify CEO, SB, and ZBA **20 days** in advance; Using list provided by applicant, notify abutters **20 days** in advance by certified mail; Publish notice **two weeks** in advance on Town Web/BB/Sign/Library; Publish notice **twice** in newspaper, first notice at least **14 days** in advance, second notice at least **7 days** in advance. **NOTE** - refer to **Lyman Charter Section 3.15.4** for additional requirements to place LZO Amendments on Town ballot.
4. **Minimum Time between PB vote that SPR application is complete or acceptance of Subdivision Preliminary Plan and Site Walk/Public Hearing:**
 - a. Site Walk – **10 days** to allow publishing notice on Town Web/BB/sign
 - b. Public Hearing – **four weeks** to allow required notification of CEO, SB and ZBA

Abbreviations/notes:

BB – Bulletin Board in Town Hall	PB – Planning Board
CEO – Code Enforcement Officer	SB – Select Board
Days – calendar days	Sign – Illuminated sign in front of Town Hall
Library – Community Library; 10 John Street	SPR – Site Plan Review per LZO Article 8
LZO – Town of Lyman Zoning Ordinance	Web – Town of Lyman Website; lyman-me.gov; Town Facebook page
Newspaper – a newspaper of general circulation	ZBA – Zoning Board of Appeals; refer to LZO Article 9

Attachment 4

Table of Consanguinity



Each Number equals one "degree" of blood or marital relationship.

Attachment 5

Town of Lyman Planning Board Remote Participation Policy

Pursuant to 1 M.R.S. § 403-B, and after public notice and hearing, the Town of Lyman Planning Board (PB) adopts the following policy to govern the participation, via remote methods, of PB members and the public in the public proceedings or meetings of the PB.

PB Members are expected to be physically present for meetings except when not practicable, such as in the case of an emergency or urgent issue that requires the PB to meet via remote methods, or an illness or temporary absence of a member that causes significant difficulty traveling to the meeting location. All PB meetings will be accessible by Zoom or other remote platform when possible. A member who is unable to attend a meeting in person will notify the PB chair or presiding officer as far in advance as possible.

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate disabled persons. Remote participation will not be by text-only means such as e-mail, text messages, or chat functions.

Applicants appearing before the PB may be allowed to participate via remote methods at the discretion of the PB Chair or designee.

The public will be provided a meaningful opportunity to attend via remote methods when any PB member or applicant participates via remote methods. If public input is allowed or required at the meeting, an effective means of communication between the PB members and the public will also be provided. The PB chairperson may instruct the moderator to force mute members of the public who are disruptive to the proceedings. The public will also be provided an opportunity to attend the meeting in person unless there is an emergency or urgent issue that requires the entire PB to meet using remote methods.

Notice of all meetings will be provided in accordance with 1 M.R.S. § 406 and any applicable charter, ordinance, policy, or bylaw. When the public may attend via remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. Notice will also identify a location where the public may attend the meeting in person. The PB will not restrict public attendance to remote methods except in the case of an emergency or urgent issue that requires the PB to meet using remote methods of attendance.

The PB *will* make all documents and materials to be considered by the PB available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the PB.

ITEM #6: (a.) Minutes

Town of Lyman Select Board Regular Meeting Minutes Monday April 7th, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner, David Alves (Via Zoom)

Selectboard members absent:

ITEM #1

SPECIAL OFFERS/ PRESENTATIONS

- a. [Historical Society, Lynn Lord – Presents Lyman’s Historical Sawmills](#)
Evelynn Lord - Presentation from the Historical society featuring multiple historical sawmills including Spange Mill, Lords Mill, Wadleigh Pond Mill, Goodwins Mill, Clarks Mill and many others. These mills had different functions such as a Gristmill, Sawmill, Shingle mill and other types of Mills.

ITEM #2

HEARING OF DELEGATIONS / PUBLIC INPUT

- a. [Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others](#)
No Public Comment
- b. [Mail •York County Sheriff Report](#) - Reviewed in Agenda Packet.

ITEM #3

UNFINISHED BUSINESS

- a. [Franchise Agreement, Updates if any](#)
No new updates
- b. [RFP – Property Assessment Equalization Project: Discussion, updates if any](#)
Discussion regarding funds pending Town Approval. Lindsay Gagne will reach out to the bidder and inquire if they are able to start earlier than July 1st and discuss town meeting appropriations which is also outlined in the RFP.
Joseph Wagner – Motions to award the bid to RCS in the amount of \$115,000 for the cost table updates.
Victoria Gavel – Seconds the motion. Motion passes: 5-0-0
- c. [RFP – Bunganut Ramps, Opened Bids March 17th, 2025. Tabled from last meeting](#)
Discussion that Sebago Dock and Lift submitted the lowest bid. However, there appears to be a discrepancy in the figures, potentially due to the bid noting '+ tax' without specifying the tax amount. Lindsay Gagne will contact the bidder to clarify and will also provide the tax-exempt certificate.
David Alves – Motions to award the bid to Sebago Dock and Lift in the amount of \$11,668
Victoria Gavel – Seconds the motion. Motion passes: 5-0-0
- d. [Victoria Gavel – Discussion regarding developing Select Board onboarding new board members](#)
[Tabled until after budget.](#)
Victoria Gavel – Proposes the Board do a workshop for further discussion.
Workshop is scheduled for April 28th, 2025 at 6:00pm at the Town Hall.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

- a. [Fire Chief – All Hands](#) – Reviewed in Agenda Packet
- b. [Parks & Rec – Holly Wooldridge Bunganut Trails](#)
Holly Wooldridge – Is interested in finishing the blue blaze trail that will connect to the Sid Emery trail on the York County Soil Conservation land abutting Bunganut Park. She would coordinate with YCSWC to finish trail improvements on their parcel. The Eagle Scout was able to finish the bench and

Town of Lyman
Select Board Regular Meeting Minutes
Monday April 7th, 2025 – Lyman Town Hall

kiosk. Holly will get a key for the bench chain to the Town Manager. Holly would like to get volunteers to help her with finishing cutting and clearing the trail. Select Board requests that the volunteers sign the Town Hold Harmless waiver before commencing any work.

Joseph Wagner – Motions to approve cutting and finishing the blue blaze trail

Victoria Gavel – Seconds the motion. Motion passes: 5-0-0

c. [Bunganut Park Committee Report – Holly Wooldridge](#)

Kevin Veilleux – The committee has looped in the Parks and Rec committee on past completed projects and some items they are looking to work on before the park opens. They will work on removing the playground and removing the horseshoe pits due to safety hazards. Then they would smooth out the path that goes around the stairs making a more accessible trail to get to the beach area, re-grade the handicap parking area making for better handicap parking, add the wood chips from the field side to the trails on the waterside, and finish removing any grills that are laying in the woods. The new slide purchased for the playground set will be stored in the concession stand for the time being. Board discussion to address safety and hazard concerns first. Victoria Gavel is interested in helping with removing debris. Other discussion regarding if the Parks and Rec committee will be putting their meetings on YouTube so people can continue to follow the projects and efforts for Bunganut Park. Parks and Rec committee will discuss it at their next meeting.

Victoria Gavel – Motions to have the horseshoe pits and playground set removed.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

Joseph Wagner – Motion to authorize the removal of the old grills, improvements on the side trail accessing the beach, improvements on the handicap parking, and moving the wood chips to the lakeside trails.

Amber Swett – Seconds the motion: Motion passes: 5-0-0

d. [Town Manager – Updates](#)

Final plans for the Town Hall expansion will be completed soon and ready for presentation at a public hearing for Town Meeting. The MyRec program is ready to launch, pending approval of usage policies. Personnel policy updates are under review, including the potential inclusion of Paid Family Medical Leave (PFML) and other revisions. Candidates Night is scheduled for April 30th and will be moderated by Michelle Felicitti. To date, the Town has collected \$7,491 from timber harvesting on two parcels, with additional harvesting expected to continue with other parcels this summer. Joseph Wagner noted that he has contacted RSU#57 to inform them of Candidates Night and to encourage interested students to attend.

ITEM #5

NEW BUSINESS

a. [Discussion – Recommended disabling KPB gate arms due to ongoing vandalism](#)

There have been three reports of vandalism, one incident where the gate was accidentally hit, and several occurrences where the gate malfunctioned. There's a lot of time involved in following up with police reports and coordinating repairs. To avoid any further damage to the gates, it's recommended to remove the gate arms and store them for now until there can be more oversight of the park.

Amber Swett – Motions to remove the gate arms.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

b. [Discussion – Workshop to review budget Process \(Select Board & Budget Committee\)](#)

The budget process is an involved process, and it's recommended that a joint workshop be held with both the Select Board and the Budget Committee to review and clarify the procedures. A recurring challenge is the submission of funding requests late in the process, rather than during the initial information-gathering phase. To support more consistent and timely input, the committee handbook now includes a budget worksheet and questionnaire. Committees and departments are

Town of Lyman
Select Board Regular Meeting Minutes
Monday April 7th, 2025 – Lyman Town Hall

encouraged to use these tools when preparing their budget recommendations. Board discussion that it might be a good idea to do after the election for new members elected. A tentative workshop is scheduled for July 14th, 2025 at 6:00pm at the Town Hall.

c. Review/ Approve Field Use Policy (For MyRec Program)

Discussion regarding the concession stand and if the board wants to address any policy details on it. Currently other people have access to the concession stand; however, it's not been tracked so it's uncertain who has access at this time. Holly Hart mentions that MUSC keeps their personal items in the building. Jessica Picard suggests reaching out to MUSC to get an understanding why they store personal property in the building. Also, discussion regarding the potential for other committees to be able to do fundraising events at the concession stand.

Amber Swett – Motions to approve the Field Use Policy

David Alves – Seconds. Motion passes: 5-0-0

d. Review/ Approve Bunganut Pine Grove Rental Use Policy (For MyRec Program)

Discussion clarifying the grills have been removed from the Pines with the exception of one large banquette grill which is in good condition. Suggested modification to add dimensions for the chapel/pavilion noted in the policy so the public is aware it is for small groups.

Victoria Gavel – Motions to approve the policy.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

e. Review/ Approve CEO Fee Schedule changes

Noted Changes: A fee for a Permanent Dock has been added, as the ordinance requires Planning Board review, and a new application form has been created for this purpose. Under plumbing, a "hook-up only" fee has been added, matching the minimum plumbing fee, to cover instances where the Code Enforcement Officer must inspect a plumbing connection. A home occupation fee specific to medical marijuana has also been added, in accordance with ordinance requirements.

Additionally, subdivision fees have been revised to provide better clarity. David Alves expressed concern that the fees may be too high for subdivisions. In response, Lindsay Gagne explained that significant follow-up, site visits, and administrative work are required after a subdivision is approved to ensure that the developer remains consistent with the approved plans.

Amber Swett – Motions to approve the CEO fee schedule changes

Joseph Wagner – Seconds the motion. Motion passes: 4-0-1 (Jessica Picard, Victoria Gavel, Joseph Wagner, Amber Swett approve; David Alves abstains)

f. Parks & Rec Committee Applicant

Victoria Gavel – Motions to appoint Donna Johnston to the Parks & Rec Committee

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

g. Discussion - public comment procedures, requesting agenda placement and managing Q&A.

Lindsay Gagne suggested adding language to the agenda under the Public Comment section to clarify that public comment does not guarantee a question-and-answer exchange with the Board. In previous meetings, some members of the public have appeared confused or frustrated when asking questions and not receiving responses. Although this is outlined in the Select Board's Code of Conduct and other areas, not all attendees may be aware of the expected procedures. Including a brief explanation on the agenda may help set expectations for the public. The Board agreed to table the item for further discussion at the next meeting.

ITEM #6

MINUTES

a. Review / Approve meeting minutes 03/17/2025

Amber Swett – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0

**Town of Lyman
Select Board Regular Meeting Minutes
Monday April 7th, 2025 – Lyman Town Hall**

ITEM #7

SIGN WARRANTS

- a. Payroll Warrant #44 in the amount of \$31,208.61
Victoria Gavel – Motions to approve. David Alves seconds. Motion passes: 5-0-0
- b. Accounts Payable Warrant # (FY2025) in the amount of \$721,581.56
Joseph Wagner – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0

EXECUTIVE SESSION

1 M.R.S.A §405 (A) Discussion regarding personnel matters

**Amber Swett – Motions to go into executive session per 1 M.R.S.A §405(A) Discussion regarding personnel matters.
David Alves – Seconds the motion. Motion passes: 3-2-0 (David Alves, Amber Swett, Jessica Picard in favor; Victoria Gavel, Joseph Wagner opposed)**

Amber Swett – Motions to come out of executive session. Victoria Gavel seconds. Motion passes: 5-0-0

ADJOURN

Amber Swett – motions to adjourn. David Alves seconds. Motion passes: 5-0-0

Amber Swett

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Select Board Meeting dated April 7th, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
9:51 AM

Payroll Check Register

Pay Date: 04/16/2025

04/10/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,183.61	0.00	1,183.61	04/16/25	021 JANICE M AUGER
2	1,736.03	0.00	1,736.03	04/16/25	79 SUSAN J BELLEROSE
3	879.17	0.00	879.17	04/16/25	026 ERIN N CAMARENA
4	130.74	0.00	130.74	04/16/25	126 DAVID A CARLMAN
5	1,308.69	0.00	1,308.69	04/16/25	025 THOMAS M CROTEAU
6	155.59	0.00	155.59	04/16/25	100 KELLY J DEMERS
7	165.73	0.00	165.73	04/16/25	043 CECILE M DUPUIS
8	2,643.05	0.00	2,643.05	04/16/25	028 LINDSAY GAGNE
9	1,944.80	0.00	1,944.80	04/16/25	016 LAURIE L GONSKA
10	229.28	0.00	229.28	04/16/25	117 PAUL HAKALA
11	267.19	0.00	267.19	04/16/25	007 THOMAS M HOLLAND
12	2,067.19	0.00	2,067.19	04/16/25	015 JEANETTE E LEMAY
13	866.45	0.00	866.45	04/16/25	036 JULIE LEMIEUX
14	621.90	0.00	621.90	04/16/25	125 PAUL J MARTEL
15	1,393.28	0.00	1,393.28	04/16/25	041 RANDALL L MURRAY
16	477.66	0.00	477.66	04/16/25	19 BRIAN D. RACICOT
17	293.48	0.00	293.48	04/16/25	002 DAVID W RILEY
18	176.42	0.00	176.42	04/16/25	085 TIMOTHY S RIVARD
19	153.80	0.00	153.80	04/16/25	020 DAVID H SANTORA
20	172.50	0.00	172.50	04/16/25	010 WILLIAM P SINGLE
21	1,837.64	0.00	1,837.64	04/16/25	037 REBEKAH S THOMPSON
22	358.53	0.00	358.53	04/16/25	173 KEVIN A VEILLEUX
23	122.13	0.00	122.13	04/16/25	118 PHILIP A WEYMOUTH
Total	19,184.86	0.00	19,184.86		
Direct Deposit Checks					
24	0.00	19,184.86	19,184.86	04/16/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	19,184.86	19,184.86		
Trust & Agency Checks					
25	0.00	6,696.39	6,696.39	04/16/25	T & A 1 I.R.S.
26	0.00	1,572.53	1,572.53	04/16/25	T & A 3 ICMA
27	0.00	1,245.19	1,245.19	04/16/25	T & A 2 MAINE REVENUE SERVICES
28	0.00	1,775.54	1,775.54	04/16/25	T & A 9 MPERS
29	0.00	252.74	252.74	04/16/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	11,542.39	11,542.39		
Summary					
Checks:	Regular	0.00	23		
	D / D	19,184.86	1		
	Employee	19,184.86			
	T & A	11,542.39	5		
	Voided		0		
	Total	30,727.25	29		

WARRANT: 46

Check	D / D	Check	Emolovee	Gross Pay
1	1,183.61	0.00	021 JANICE M AUGER	1,808.75
2	1,736.03	0.00	79 SUSAN J BELLEROSE	2,467.88
3	879.17	0.00	026 ERIN N CAMARENA	1,065.24
4	130.74	0.00	126 DAVID A CARLMAN	142.28
5	1,308.69	0.00	025 THOMAS M CROTEAU	1,953.69
6	155.59	0.00	100 KELLY J DEMERS	168.48
7	165.73	0.00	043 CECILE M DUPUIS	179.46
8	2,643.05	0.00	028 LINDSAY GAGNE	3,798.35
9	1,944.80	0.00	016 LAURIE L GONSKA	3,023.96
10	229.28	0.00	117 PAUL HAKALA	303.55
11	267.19	0.00	007 THOMAS M HOLLAND	296.04
12	2,067.19	0.00	015 JEANETTE E LEMAY	2,952.77
13	866.45	0.00	036 JULIE LEMIEUX	1,187.00
14	621.90	0.00	125 PAUL J MARTEL	715.44
15	1,393.28	0.00	041 RANDALL L MURRAY	2,151.81
16	477.66	0.00	19 BRIAN D. RACICOT	575.66
17	293.48	0.00	002 DAVID W RILEY	381.32
18	176.42	0.00	085 TIMOTHY S RIVARD	191.03
19	153.80	0.00	020 DAVID H SANTORA	167.37
20	172.50	0.00	010 WILLIAM P SINGLE	186.79
21	1,837.64	0.00	037 REBEKAH S THOMPSON	2,848.04
22	358.53	0.00	173 KEVIN A VEILLEUX	388.23
23	122.13	0.00	118 PHILIP A WEYMOUTH	132.91
24	0.00	19,184.86	D / D 1 BIDDEFORD SAVINGS BANK	
25	0.00	6,696.39	T & A 1 I.R.S.	
26	0.00	1,572.53	T & A 3 ICMA	
27	0.00	1,245.19	T & A 2 MAINE REVENUE SERVICES	
28	0.00	1,775.54	T & A 9 MPERS	
29	0.00	252.74	T & A 10 TREASURER, STATE OF MAINE	

WARRANT: 46

Check	D / D	Check	Employee	Gross Pay
Total	19,184.86	30,727.25		27,086.05

Put into A/P	11,791.08
Taken out of A/P	(11,542.39)
Total Payroll	30,975.94

Count	
Checks	29

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

JESSICA PICARD

AMBER SWETT

JOSEPH WAGNER

ITEM #7: (b.) AP Warrant

Lyman
8:33 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

04/16/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	9999	1,665.84	04/22/25	47	0091 CENTRAL MAINE POWER, INC.
P	11415	13,351.54	04/07/25	47	0569 SECRETARY OF STATE
P	11416	107.20	04/08/25	47	0989 TREASURER, STATE OF MAINE
P	11417	830.00	04/10/25	47	0256 POTTYS-R-US
P	11418	19,693.50	04/14/25	47	0569 SECRETARY OF STATE
P	11419	425.00	04/14/25	47	0475 TREASURER, STATE OF MAINE
P	11420	60.00	04/14/25	47	0475 TREASURER, STATE OF MAINE
R	11421	1,120.00	04/22/25	47	1046 BOURQUE & CLEGG LLC
R	11422	1,029.51	04/22/25	47	0328 BUDGET DOCUMENT TECHNOLOGY
R	11423	4,285.00	04/22/25	47	0335 C.I.A. SALVAGE INC
R	11424	230.00	04/22/25	47	0310 CHARTER COMMUNICATIONS
R	11425	32.00	04/22/25	47	0994 CINTAS CORPORATION- # 758
R	11426	1,240.00	04/22/25	47	0133 DAVID W. RILEY
R	11427	283.92	04/22/25	47	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	11428	14,269.16	04/22/25	47	0500 ECOMAINE
R	11429	49.65	04/22/25	47	0147 GONETSPEED
R	11430	3,447.56	04/22/25	47	0233 GOODWINS MILLS FIRE & RESCUE
R	11431	642.00	04/22/25	47	0390 ICMA MEMBERSHIP RENEWALS
R	11432	1,300.00	04/22/25	47	0230 JESSICAS CLEANING SERVICE
R	11433	36.61	04/22/25	47	0330 JULIE LEMIEUX
R	11434	33.52	04/22/25	47	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	11435	8,969.65	04/22/25	47	0376 M M E H T
R	11436	30.00	04/22/25	47	0415 M M T C T A
R	11437	325.00	04/22/25	47	0288 MAINE REVENUE SERVICES
R	11438	322.25	04/22/25	47	0382 MURPHYS WASTE OIL SERVICE INC
R	11439	138.74	04/22/25	47	0304 REBEKAH THOMPSON
R	11440	356.69	04/22/25	47	0048 SHEILA MCNEIL
R	11441	690.00	04/22/25	47	0580 SMPDC
R	11442	13,400.00	04/22/25	47	0277 TINKER TOM EXCAVATOR
R	11443	395.00	04/22/25	47	0372 TREASURER, STATE OF ME (DEP)
R	11444	149.75	04/22/25	47	0148 VERIZON WIRELESS
R	11445	183.12	04/22/25	47	0985 WARRENS OFFICE SUPPLIES
P	99999	69.61	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	1,391.12	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	644.39	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	15.99	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	45.00	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	462.00	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	7.20	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	44.00	04/22/25	47	0095 CARDMEMBER SERVICE
P	99999	496.58	04/22/25	47	0095 CARDMEMBER SERVICE
Total		92,268.10			

Count

Checks	41
Voids	0

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01046 BOURQUE & CLEGG LLC						
0551	11421	04	SERVICES			
SERVICES TH			E 181-11-33-320		735.00	0.00
			CONT PROF / PROF SERV LE			
SERVICES PLANNING			E 181-17-33-320		385.00	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					1,120.00	
00328 BUDGET DOCUMENT TECHNOLOGY						
0551	11422	04	LT06	IN570439		
LT06			E 110-11-32-310		1,029.51	0.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					1,029.51	
00335 C.I.A. SALVAGE INC						
0551	11423	04	HAULING	4353		
MSW HAULING			E 150-31-35-355		2,650.00	0.00
			CTRCT SVS WA / PROF SVS HAU			
WOOD/BULKY HAULING			E 150-31-35-356		615.00	0.00
			CTRCT SVS WA / PROF SVS HW			
RECYCLE HAULING			E 150-31-35-357		410.00	0.00
			CTRCT SVS WA / PROF SVS HR			
CAN RENTAL			E 150-31-35-349		200.00	0.00
			CTRCT SVS WA / PROF SVS CAN			
METAL HAULING			E 150-31-35-359		410.00	0.00
			CTRCT SVS WA / PROF SVS MET			
Vendor Total-					4,285.00	
00095 CARDMEMBER SERVICE						
0551	99999	04	BUSINESS CARDS	PO# 1681		
BUSINESS CARDS			E 110-11-60-610		69.61	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					69.61	
0551	99999	04	PINE ENVIRONMENTAL	US1-250017476		
PINE ENVIRONMENTAL BARRIE			E 148-51-60-670		1,391.12	0.00
			SUPPLIES / SIGNS			
Invoice Total-					1,391.12	
0551	99999	04	PINE ENVIRONMENTAL	US1-250017844		
PINE ENVIRONMENTAL BARRI			E 148-51-60-670		644.39	0.00
			SUPPLIES / SIGNS			
Invoice Total-					644.39	
0551	99999	04	ZOOM WORKPLACE MOS.	INV300669851		
ZOOM WORKPLACE MOS.			E 110-11-32-310		15.99	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					15.99	
0551	99999	04	MAILCHIMP	MC21980507		
MAILCHIMP			E 110-11-32-310		45.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					45.00	
0551	99999	04	MICROSOFT	E0600VTSM4		
MICROSOFT			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					462.00	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0551	99999	04	MICROSOFT	E0600VTSOS		
MICROSOFT			E 110-11-32-310		7.20	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		7.20	
0551	99999	04	MICROSOFT	E0600VTZF8		
MICROSOFT			E 110-11-32-310		44.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		44.00	
0551	99999	04	POSTAGE	041525		
POSTAGE			E 110-11-60-650		496.58	0.00
			SUPPLIES / POSTAGE			
			Invoice Total-		496.58	
			Vendor Total-		3,175.89	
00091 CENTRAL MAINE POWER, INC.						
0551	9999	04	03/31/2025	401000033116		
3501-2118-408			E 147-22-50-560		42.94	0.00
			UTILITIES / ELECTRICITY			
3501-1893-878			E 147-22-50-560		43.14	0.00
			UTILITIES / ELECTRICITY			
3501-2918-062			E 147-22-50-560		41.71	0.00
			UTILITIES / ELECTRICITY			
3501-6854-669			E 147-31-50-560		499.48	0.00
			UTILITIES / ELECTRICITY			
3501-2614-331			E 147-51-50-560		346.71	0.00
			UTILITIES / ELECTRICITY			
3501-6858-561			E 147-21-50-560		55.88	0.00
			UTILITIES / ELECTRICITY			
3501-2989-030			E 147-11-50-560		547.40	0.00
			UTILITIES / ELECTRICITY			
3001-3752-495			E 147-23-50-560		88.58	0.00
			UTILITIES / ELECTRICITY			
			Vendor Total-		1,665.84	
00310 CHARTER COMMUNICATIONS						
0551	11424	04	INTERNET SERVICES	232143101040125		
UTILITIES			E 161-23-50-580		130.00	0.00
			UTILITIES / COMM			
UTILITIES			E 150-31-50-580		100.00	0.00
			UTILITIES / COMM			
			Vendor Total-		230.00	
00994 CINTAS CORPORATION- # 758						
0551	11425	04	13117643	4227411897		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
			Vendor Total-		32.00	
00133 DAVID W. RILEY						
0551	11426	04	ROADWORK	04/10/2025		
ROADWORK			E 131-51-40-483		560.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		560.00	
0551	11426	04	SERVICES	2025-022		

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
SERVICES			E 141-11-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
SERVICES			E 150-31-50-570		40.00	0.00
			UTILITIES / FUEL			
SERVICES			E 131-51-40-483		560.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					680.00	
Vendor Total-					1,240.00	
00151 DAYTON SAND & GRAVEL, CO., INC.						
0551	11427	04	52800	272343		
52800			E 131-51-40-483		283.92	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					283.92	
00500 ECOMAINE						
0551	11428	04	3/7-3/24/25 BULKY	03/31/2025		
BULLYMAN01 OBW-WOOD			E 150-31-35-351		997.43	0.00
			CTRCT SVS WA / PROF SVS TW			
Invoice Total-					997.43	
0551	11428	04	RECYCLE	03/31/2025		
RECYCLE			E 150-31-35-352		727.35	0.00
			CTRCT SVS WA / PROF SVS REC			
Invoice Total-					727.35	
0551	11428	04	TIPPING	03/31/2025		
LYMAN01 MSW			E 150-31-35-350		12,544.38	0.00
			CTRCT SVS WA / PROF SVS TIP			
Invoice Total-					12,544.38	
Vendor Total-					14,269.16	
00147 GONETSPEED						
0551	11429	04	13668 PHONE	04/01/2025		
13668 PHONE			E 150-31-50-580		49.65	0.00
			UTILITIES / COMM			
Vendor Total-					49.65	
00233 GOODWINS MILLS FIRE & RESCUE						
0551	11430	04	CAMERA, CHARGER & RETRACT	200275-00		
CAMERA, CHARGER & RETRACT			E 702-87-90-999		3,447.56	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Vendor Total-					3,447.56	
00390 ICMA MEMBERSHIP RENEWALS						
0551	11431	04	MEMBERSHIP RENEWAL	PO# 1682		
MEMBERSHIP RENEWAL			E 102-11-20-290		642.00	0.00
			BENEFITS / MEMB & DUES			
Vendor Total-					642.00	
00230 JESSICAS CLEANING SERVICE						
0551	11432	04	SPRING CLEAN & WINDOWS	99.2121		
SPRING CLEAN & WINDOWS			E 141-11-31-310		950.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					950.00	
0551	11432	04	ANNUAL RUG CLEANING	99.2122		

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
ANNUAL RUG CLEANING			E 141-11-31-310		350.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		350.00	
			Vendor Total-		1,300.00	
00330 JULIE LEMIEUX						
0551	11433	04	MILEAGE REIMBURSEMENT	1/29-03/28/25		
MILEAGE REIMBURSEMENT			E 110-17-90-910		36.61	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		36.61	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0551	11434	04	2101002-01	04/04/2025		
2101002-01			E 147-51-50-560		33.52	0.00
			UTILITIES / ELECTRICITY			
			Vendor Total-		33.52	
00376 M M E H T						
0551	11435	04	MHT.31171	MAY		
INSURANCE-EMPLOYEE			G 1-205-00		497.34	0.00
			BENFTS-EMPLE			
HEALTH			E 102-99-20-210		8,128.80	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		309.61	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		33.90	0.00
			BENEFITS / LIFE NO MED			
			Vendor Total-		8,969.65	
00415 M M T C T A						
0551	11436	04	ERIN C. MEMBERSHIP	04/15/2025		
ERIN C. MEMBERSHIP			E 102-11-20-290		30.00	0.00
			BENEFITS / MEMB & DUES			
			Vendor Total-		30.00	
00288 MAINE REVENUE SERVICES						
0551	11437	04	GONSKA TRAINING	2025		
GONSKA TRAINING			E 102-11-20-280		325.00	0.00
			BENEFITS / TRAINING			
			Vendor Total-		325.00	
00382 MURPHYS WASTE OIL SERVICE INC						
0551	11438	04	SERVICES	04/01/2025		
WASTE OIL			E 150-31-35-358		322.25	0.00
			CTRCT SVS WA / PROF SVS HWO			
			Vendor Total-		322.25	
00256 POTTYS-R-US						
0551	11417	04	VOID & REISSUE	32404 & 32477		
KENNEBUNK POND			E 145-23-35-331		420.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		420.00	
0551	11417	04	VOID & REISSUE	32290		
BUNGANUT			E 145-22-35-331		115.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		115.00	

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0551	11417	04	VOID & REISSUE		32415	
CHADBOURNE FIELD			E 145-21-35-331		210.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		210.00	
0551	11417	04	VOID & REISSUE		32357	
SALT SHED			E 145-51-35-331		85.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		85.00	
			Vendor Total-		830.00	
00304 REBEKAH THOMPSON						
0551	11439	04	MILEAGE		MARCH	
MILEAGE			E 110-17-90-910		138.74	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		138.74	
00569 SECRETARY OF STATE						
0551	11415	04	31170		03/27-04/04/25	
31170			G 1-250-00		13,351.54	0.00
			MTR VEHICLE			
			Invoice Total-		13,351.54	
0551	11418	04	31170		4/4-4/10/2025	
31170			G 1-250-00		19,693.50	0.00
			MTR VEHICLE			
			Invoice Total-		19,693.50	
			Vendor Total-		33,045.04	
00048 SHEILA MCNEIL						
0551	11440	04	FLAGS FOR CEMETARY		03/18/2025	
FLAGS FOR CEMETARY			E 181-15-37-399		25.31	0.00
			CONT OUT / CONT SVS OTH			
FLAGS FOR CEMETARY			E 181-15-37-399		331.38	0.00
			CONT OUT / CONT SVS OTH			
			Vendor Total-		356.69	
00580 SMPDC						
0551	11441	04	COMP PLAN INV. WORK		17839	
COMP PLAN INV. WORK			E 110-17-90-999		690.00	0.00
			OTHER / MISC			
			Vendor Total-		690.00	
00277 TINKER TOM EXCAVATOR						
0551	11442	04	CULVERT CLEANUP		0057	
CULVERT CLEANUP			E 131-51-40-483		3,100.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		3,100.00	
0551	11442	04	ROAD CLEANUP		0058	
ROAD CLEANUP			E 131-51-40-483		1,750.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		1,750.00	
0551	11442	04	TREE REMOVAL		0056	
TREE REMOVAL			E 131-51-40-483		800.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		800.00	

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0551	11442	04	ROAD MAINTENANCE	0059		
ROAD MAINTENANCE			E 131-51-40-483		1,750.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		1,750.00	
0551	11442	04	BRUSH CLEANUP	0060		
BRUSH CLEANUP			E 131-51-40-483		6,000.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		6,000.00	
			Vendor Total-		13,400.00	
00475 TREASURER, STATE OF MAINE						
0551	11419	04	LPI/SSWW fees (- credit)	01/01-03/31/25		
LPI/SSWW fees (- credit)			G 1-220-00		425.00	0.00
			ST PLUMB FEE			
			Invoice Total-		425.00	
0551	11420	04	DEP only	01/01-03/31/25		
DEP only			G 1-220-00		60.00	0.00
			ST PLUMB FEE			
			Invoice Total-		60.00	
			Vendor Total-		485.00	
00989 TREASURER, STATE OF MAINE						
0551	11416	04	VITALS Q3	1/01-3/31/25		
VITALS Q3			R 110-022		107.20	0.00
			CLERK FEES			
			Vendor Total-		107.20	
00372 TREASURER, STATE OF ME (DEP)						
0551	11443	04	TRANSFER STATION-STORAGE	04/07/25		
TRANSFER STATION-STORAGE			E 150-31-90-920		395.00	0.00
			OTHER / STATE FEE'S			
			Vendor Total-		395.00	
00148 VERIZON WIRELESS						
0551	11444	04	6423575065-00001	6110198547		
642357065-00001			E 110-11-50-580		149.75	0.00
			UTILITIES / COMM			
			Vendor Total-		149.75	
00985 WARRENS OFFICE SUPPLIES						
0551	11445	04	TOWLYM	538473-00		
TOWLYM			E 110-11-60-610		180.19	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		180.19	
0551	11445	04	TOWLYM	538563-00		
TOWLYM			E 110-11-60-610		2.93	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		2.93	
			Vendor Total-		183.12	

