

Town of Lyman
Select Board Regular Meeting Agenda
Monday April 7, 2025 – Lyman Town Hall

Welcome to the April 7th, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Historical Society, Lynn Lord – Presents Lyman’s Historical Saw Mills

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mail •York County Sherrif Report

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. RFP – Property Assessment Equalization Project: Discussion, updates if any
- c. RFP – Bunganut Ramps, Opened Bids March 17th, 2025. Tabled from last meeting
- d. Victoria Gavel – Discussion regarding developing Select Board onboarding new board members
Tabled until after budget.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Chief – All Hands
- b. Parks & Rec – Holly Wooldridge Bunganut Trails
- c. Bunganut Park Committee Report – Holly Wooldridge
- d. Town Manager - Updates

ITEM #5 **NEW BUSINESS**

- a. Discussion – Recommended disabling KPB gate arms due to ongoing vandalism
- b. Discussion – Workshop to review budget Process (Select Board & Budget Committee)
- c. Review/ Approve Field Use Policy (For MyRec Program)
- d. Review/ Approve Bunganut Pine Grove Rental Use Policy (For MyRec Program)
- e. Review/ Approve CEO Fee Schedule changes
- f. Parks & Rec Committee Applicant
- g. Discussion - public comment procedures, requesting agenda placement and managing Q&A.

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 03/17/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant #44 in the amount of **\$31,208.61**
- b. Accounts Payable Warrant # (FY2025) in the amount of **\$721,581.56**

EXECUTIVE SESSION

- 1 M.R.S.A §405 (A) Discussion regarding personnel matters

ADJOURN

ITEM #2: (b.) Mail

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
Administrative	43	0	43	10.8	0.08	77.80
ALARM, BURGLAR - 2 man call	0	7	7	1.8	11.98	3.81
Announcement	0	4	4	1.0	0	0
ASSAULT - past	0	1	1	< 1	22.78	55.40
ASSIST CITIZEN	0	12	12	3.0	8.20	18.46
Assist Other Agency - Other	0	3	3	< 1	6.70	10.13
ASSAULT IN PROGRESS - 2 UNITS	0	1	1	< 1	22.30	43.27
Assist Other Agency - Police	0	5	5	1.3	5.21	27.42
Background Investigation	0	2	2	< 1	0	0
M/V COMPLAINT - DTE, OUI, ATV	0	11	11	2.8	4.63	3.87
BUILDING/AREA CHECK	8	0	8	2.0	0	3.49
CIVIL COMPLAINT	0	1	1	< 1	0	0
COMMUNITY POLICE CONTACT	3	0	3	< 1	0	151.09
COMPLAINT	0	2	2	< 1	0	0
PROB/BAIL CONDITIONS CHECK	2	0	2	< 1	0	3.25
DISTURBANCE - 2 man call	0	1	1	< 1	1.92	15.16
DISABLED MV	1	1	2	< 1	5.28	8.32
DOMESTIC DISTURBANCE - 2 man	0	1	1	< 1	16.01	82.23
DIRECTED PATROL	6	0	6	1.5	0	49.36
DRUG INCIDENTS	1	0	1	< 1	0	3.70
Illegal Dumping	0	2	2	< 1	18.30	23.97
Domestic Violence Follow-up	1	2	3	< 1	22.08	8.02
ESCORT/TRANSPORT	1	2	3	< 1	16.78	23.09
MUTUAL AID - FIRE	0	1	1	< 1	0	0
MUTUAL AID - EMS	0	2	2	< 1	15.79	15.69
VEHICLE FIRE	0	1	1	< 1	3.68	11.73
VEHICLE CRASH - HIGH MECHANISM	0	1	1	< 1	1.86	254.76
VEHICLE CRASH - FIRE / EMS	0	5	5	1.3	7.43	53.72
FOLLOW-UP INVESTIGATION	6	10	16	4.0	24.66	29.45
9-1-1 HANG UP	0	3	3	< 1	36.72	3.17
HARASSMENT	0	2	2	< 1	0	0
INTEL	1	6	7	1.8	0	1.35
LARCENY /FORGERY/ FRAUD	0	3	3	< 1	4.83	65.77
MESSAGE DELIVERY	0	2	2	< 1	22.60	3.92
Mental Health Call	0	3	3	< 1	3.42	18.32
MISSING PERSON - NOT RUNAWAY	0	1	1	< 1	0	0
M/V ACCIDENT - PROPERTY DAMAGE	0	14	14	3.5	12.33	16.14
MOTOR VEHICLE STOP	52	0	52	13.0	4.93	10.00
NOISE COMPLAINT	0	1	1	< 1	19.85	9.98
OPEN LINE	0	2	2	< 1	0.32	3.00
OTHER - NOT LISTED ALREADY	1	0	1	< 1	0	3.90
CRUISER INSPECTION	111	0	111	27.8	0	1.22
PERSONNEL COMPLAINT	0	1	1	< 1	0	0
PAPER WORK	0	1	1	< 1	0	23.53
PARKING VIOLATION	0	1	1	< 1	0	0
REPOSSESSION INFO	0	1	1	< 1	0	0
SERVE RESTRAINING ORDER	3	7	10	2.5	1.37	44.05
Road Hazard - NO PAGE	1	2	3	< 1	0	28.70
Phone/Mail/Computer Fraud	0	2	2	< 1	32.18	61.57
SUSPICIOUS ACTIVITY	0	2	2	< 1	7.90	30.54
SEX OFFENDER REGISTER/VERIFICA	6	5	11	2.8	0.07	3.24
SERVE WARRANT	0	6	6	1.5	4.26	16.55
WELFARE CHECK	0	8	8	2.0	38.59	43.18
Call Transfer to another PSAP	0	2	2	< 1	0	0
TOTAL	247	153	400	100	11.84	22.71

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ABANDONED MV	0	1	1	< 1	0	0
ANIMAL COMPLAINT	0	1	1	< 1	0	0
ALARM, BURGLAR - 2 man call	0	4	4	1.7	26.33	3.41
ASSAULT - past	0	1	1	< 1	28.83	71.80
ASSIST CITIZEN	0	5	5	2.1	10.33	17.18
Assist Other Agency - Other	0	1	1	< 1	5.76	10.71
Assist Other Agency - Police	0	1	1	< 1	18.27	28.22
M/V COMPLAINT - DTE, OUI, ATV	1	14	15	6.3	12.19	13.62
BUILDING/AREA CHECK	12	1	13	5.5	0	0.47
CIVIL COMPLAINT	0	2	2	< 1	3.40	8.88
COMMUNITY POLICE CONTACT	2	0	2	< 1	0	53.51
COMPLAINT	0	2	2	< 1	5.33	9.52
PROB/BAIL CONDITIONS CHECK	1	0	1	< 1	0	5.10
DISTURBANCE - 2 man call	0	2	2	< 1	6.67	57.98
DISABLED MV	1	3	4	1.7	12.74	5.21
EMD IN PROGRESS	0	1	1	< 1	9.98	8.25
VEHICLE CRASH - HIGH MECHANISM	0	1	1	< 1	7.74	23.22
VEHICLE CRASH - FIRE / EMS	0	3	3	1.3	14.46	13.67
FOLLOW-UP INVESTIGATION	9	3	12	5.0	0	10.60
9-1-1 HANG UP	0	4	4	1.7	0	0
HARASSMENT BY PHONE	0	1	1	< 1	0	0
INTEL	1	2	3	1.3	0	22.87
Mental Health Call	0	2	2	< 1	11.34	8.14
9-1-1 MISDIAL	0	1	1	< 1	0	0
MISSING PERSON - NOT RUNAWAY	0	1	1	< 1	0	0
M/V ACCIDENT - PROPERTY DAMAGE	0	9	9	3.8	7.60	13.79
M\V SLIDE OFF	1	7	8	3.4	12.88	34.68
MOTOR VEHICLE STOP	103	0	103	43.3	11.12	12.21
See Something SaySomething	0	2	2	< 1	0	0
PAPER WORK	2	1	3	1.3	30.57	6.14
Passing a Stopped School Bus	0	1	1	< 1	0	0
SERVE RESTRAINING ORDER	0	2	2	< 1	54.85	2.03
Phone/Mail/Computer Fraud	0	5	5	2.1	5.81	30.44
SERVE SUMMONS	1	0	1	< 1	0	10.93
SUSPICIOUS ACTIVITY	2	5	7	2.9	12.51	15.52
VANDALISM	0	1	1	< 1	20.45	12.98
VIN Verification	0	2	2	< 1	26.68	12.98
SERVE WARRANT	1	0	1	< 1	0	6.97
WELFARE CHECK	0	7	7	2.9	19.54	13.01
WELFARE CHECK - CHILD	0	1	1	< 1	22.18	10.40
Call Transfer to another PSAP	0	1	1	< 1	0	0
TOTAL	137	101	238	100	14.98	13.47

ITEM #3: (b.) RFP - Equalization Project

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002
Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

LAND & BUILDING COST TABLES UPDATE/ REVALUATION

PROJECT TITLE: Property Assessment Equalization Project

PROPOSAL DUE DATE: January 21st, 2025 by 1:00pm

Sealed bids will be opened on **January 21st, 2025 during the Select Board meeting.**

PROJECT TIMELINE START DATE: July 1, 2025

PROJECT TIMELINE END DATE: April 1, 2026

CONTENTS OF THIS RFP:

1. Introduction
2. Scope of Work
3. Conditions & Instructions to Bidders
4. Pricing
5. Submission of Proposals
6. Bid Proposal Form

1. INTRODUCTION

The Town of Lyman, Maine is undertaking a project to review recent property sales and perform a cost tables update revaluation of all properties in town to raise the Certified Ratio to 100% Market Value per Maine Constitutional requirements. Lyman's last full town-wide revaluation was performed during 2019-2020 and values implemented 04/01/2021. The current declared ratio is 76%. The parcel count for the Town is estimated to be 2850. Project timeline will begin July 1, 2025. The goal is to accomplish an effective assessment date of April 1, 2026.

The intention of this RFP is to solicit responses and formal proposals and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

Please submit your proposal in a sealed envelope to the Town of Lyman by December 2nd, 2024 by 1:00pm EST.

Proposals must be addressed to:

Town of Lyman, Select Board
RFP: Property Assessment Equalization Project
11 South Waterboro Rd
Lyman, ME 04002

Please mark sealed proposals plainly "**RFP - Property Assessment Equalization Project**". **Proposals will be opened publicly during the Select Boards regular meeting on December 2nd, 2024.** The Town will not except late bids.

Questions regarding this request for proposal should be directed to:

townmanager@lyman-me.gov

Or call the Town Manager Office: 207-247-0642

2. SCOPE OF WORK

It is the express intent that the project shall include but not be limited to:

- Full field review of all sales dating from the period 4/1/2023 to 4/1/2025* to ensure accurate assessing information at the time of sale. (*Time period may adjust to obtain adequate data for analysis.)
- Perform a market analysis and adjust/update all cost tables to reflect just value for all parcels based upon the qualified sales during the period used.
- Arrive at the just value of each parcel with separately expressed land and building values as well as total property values. Appraisals shall be made based on the definition of just value contained in 36 MRSA 701-A.
- Verify values determined and accuracy of data used via field review to ensure methodology established from the sales is consistently applied to the entire population of properties.
- Optional: Provide a separate line item for the pricing of rates and services related to visiting properties that the Assessor has not yet inspected, particularly those that have undergone changes such as new construction, to update property card data. This line item is optional and may be left blank if these services are not provided by your firm.

Requirements:

Each firm responding to this solicitation must address the following items in their proposal:

- A detailed description of the process proposed to be undertaken identifying the key components with the level of effort to be performed at each step.
- Evidence of employment of at least one Certified Maine Assessor.
- List of staff available to serve the Town of Lyman during the process. (*Include Resumes.)
- The selected firm and staff assigned must be proficient in and have proven experience working with TRIO WEB CAMA software.
- Samples of grading and pricing schedules, including land pricing formulas, necessary for revaluations and a reasonable explanation of the proper usage of the grading and pricing schedules.
- Prior to the completion of the revaluation the selected firm will make themselves available to meet with taxpayers and staff to review the new valuations.
- Proposals will include all costs associated with the scope of work including anticipated time needed for meetings with taxpayers to review new valuations. Proposals should also include a daily rate for additional taxpayer meetings if needed.
- All data, files, records, photos, etc. gathered and/or used will be turned over to the Assessor's Office for retention.

3. CONDITIONS & INSTRUCTIONS TO BIDDERS

- Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
- Proposals must include separate line-item costs for any or all the items outlined on the proposal form.
- Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening. Request for withdrawn must be submitted in writing.
- Proposals will be opened publicly. Bidders or representatives may be present at opening.
- Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
- Please state **“RFP - Property Assessment Equalization Project”** on submitted, sealed envelope.
- The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.
- The Select Board will review sealed bids in an open public meeting and may, at the boards’ discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the “best interest” of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.
- **RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.
- The Contractor will furnish the Town with a certificate(s) of insurance executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below. The Contractor shall, at its own expense, obtain and keep in force insurance coverage during the full term of the contract. Upon the Town’s acceptance of the Contractor’s proposal, a Certificate of Insurance shall be provided to the Town by the Contractor or the Contractor’s insurance company before any work is performed. The Contractor’s policies shall name the Town of Lyman as an additional insured.
 - **Liability Insurance (Or Commercial Liability):** Contractor shall maintain general liability with a limit of not less than One Million Dollars (\$1,000,000), combined single limit.
 - **Automobile Liability Insurance:** Contractor shall maintain automobile liability insurance with a limit not less than One Million Dollars (\$1,000,000) combined single limit.
 - **Workers’ Compensation:** Contractor will maintain workers’ compensation in amounts required by Main law and Employer’s Liability Insurance, as necessary, as required by Maine law. If in the event the contractor is not required to carry workers’ compensation according to Maine law, then the contractor must provide the Town with an approved Independent Contractors Status from the State of Maine.
- Project timeline start date will begin July 1, 2025 and funds are subject to appropriation by Annual Town Meeting

4. PRICING

Proposals will include all costs associated with the scope of work including anticipated time needed for meetings with taxpayers to review new valuations. Proposals should also include a daily rate for additional taxpayer meetings if needed.

The Town is requesting a separate, optional line item for the pricing of rates and services related to visiting properties that the Assessor has not yet inspected, particularly those that have undergone changes such as new construction, to update property card data. This line item is optional and may be left blank if these services are not provided by your firm.

The Town of Lyman will not make any advance payments. Invoices for services performed shall be submitted to the Town.

There is no expressed or implied obligation on the part of the Town of Lyman to reimburse bidders for any expenses incurred in preparing or presenting proposals in response to this request.

5. SUBMISSION OF PROPOSALS

All proposals must be submitted in sealed envelopes, addressed to the Town of Lyman, Select Board and plainly marked **“RFP - Property Assessment Equalization Project”**

Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for opening bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any unsolicited person or firm.

No electronically submitted proposals will be accepted in response to this request.

The Town Manager will serve as the single point of contact for this request. All official communication between the bidder and the Town upon release of this RFP shall be with the Town Manager. Any other communication will be considered unofficial and non-binding on the Town.

Lindsay Gagne
Town Manager
11 South Waterboro Rd
Lyman, ME 04002
Tel. (207)-247-0642
email: Townmanager@lyman-me.gov

This RFP does not obligate the Town of Lyman to contract for services specified herein.

The Town of Lyman reserves the right to extend a contract for ongoing services without reissuing an RFP.

6. BID PROPOSAL FORM

Due: **January 21st, 2025 by 1:00pm EST.**

To: Town of Lyman, Select Board
RFP: Property Assessment Equalization Project
11 South Waterboro Rd
Lyman, ME 04002

The bidder shall provide a detailed breakdown of all project-related costs on a separate form, which must be attached to this RFP Bid Proposal Form.

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature _____ Company _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____

RFP : Property Assessment Equalization Project

Bids Due: 10-21-2024 Bids Opened On : 10-21-2024

Bids Received: 0

Awarded Bid – None

0 RFP's received – Resubmitted out to bid

RFP : Property Assessment Equalization Project

Bids Due: 12-2-2024 Bids Opened On : 12-2-2024

Bids Received: 0

Awarded Bid – None

0 RFP's received - Resubmitted out to bid

RFP : Property Assessment Equalization Project

Bids Due: 1-21-2025 Bids Opened On : 1-21-2025

Bids Received: 1

Awarded Bid – TBD

RFP's received : 1

RCS Assessment Services
Submitted 1-21-2025 at 11:20am
Josh Berry
45 Hillcrest Dr
Hermon, ME 04401
(207)-852-7121
www.RCSassessment.com
info@RCSassessment.com

Estimate Cost: \$150,000
Revised Estimate Submitted:
Revised Estimate Cost: \$115,000 for Cost Table Updates
\$25,000 for backlog permits

ITEM #3: (c.) RFP - Bunganut Ramps

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002
Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

BUNGANUT PARK IMPROVED WATER ACCESS PROJECT

PROJECT TITLE: Bunganut Park Improved Water Access Project

PROPOSAL DUE DATE: March 17th, 2025 by 1:00pm

Sealed bids will be opened on **March 17th, 2025 during the Select Board meeting.**

PERIOD OF PERFORMANCE: Construction of the project must be completed by August 29th, 2025

CONTENTS OF THIS RFP:

1. Introduction
2. Scope of Work
3. Conditions & Instructions to Bidders
4. Pricing
5. Submission of Proposals
6. Bid Proposal Form

1. INTRODUCTION

The Town of Lyman is requesting proposals from qualified Contractors to install a maximum of three (3) ramps providing improved access into the water. Bunganut Park is located at 224 Brock Rd Lyman, Maine.

The intention of this RFP is to solicit responses and formal proposals and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

Please submit your proposal in a sealed envelope to the Town of Lyman by March 17th, 2025 by 1:00pm EST.

Proposals must be addressed to:

Town of Lyman, Select Board
RFP: Bunganut Park Improved Water Access Project
11 South Waterboro Rd
Lyman, ME 04002

Please mark sealed proposals plainly "**RFP: Bunganut Park Improved Water Access Project**". **Proposals will be opened publicly during the Select Boards regular meeting on March 17th, 2025.** The Town will not except late bids. Questions regarding this request for proposal should be directed to:

townmanager@lyman-me.gov

Tel. (207)-247-0642

11 South Waterboro Rd
Lyman, ME 04002

2. SCOPE OF WORK

The Town of Lyman received funding from Lifelong Maine Community Connections Grant, which awards funding for small projects that make public spaces more welcoming and accessible for Maine's age friendly communities. This project must be fully completed by August 29th, 2025.

The goal of the Bunganut Park Access Improvement project is to provide up to three (3) access points that make it easier for recreational users to safely access the pond. The project will also serve to stabilize existing water access points by preventing further erosion using best management practices.

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

Site locations of each ramp are indicated in the attached picture below. 224 Brock Rd Lyman, Maine
Ramps 1 and 2 are both accessed by roads. Ramp 3 is accessed by trail paths.

Specific Elements (Contractor to supply and install)

- (3) 4'x4' marine alloy, all welded aluminum platform with hand railings (both sides) and composite/ non-slip decking, anchored to shore at corners with capped pipe.
- (3) 4'x16' marine alloy, all welded aluminum ramp/gangplank frame with hand railings and rollers (both sides), to be connected and hinged at the 4'x4' platform. Decking shall be composite/non-slip. Ramps shall include accessory to accommodate gradual transition from end of ramp to sand, as required, to eliminate tripping hazard.
- Contractor shall supply and deliver all materials for installation.
- Contractor shall install (3) platform/ramp assemblies at locations flagged for installation. Flagged locations will be provided by Town of Lyman.
- Contractor shall be responsible for providing all equipment necessary to perform the work.
- Contractor shall provide accommodation of specific site conditions to limit the area of soil disturbance and protect exiting natural buffers in preparation of 4'x4' platform installation. Any site preparations, as required, shall be the responsibility of the contractor.
- Contractor shall supply materials necessary to restore land areas to near existing conditions as before platform site preparation, as required.
- Contractor must provide proof of insurance coverage including a certificate naming the Town of Lyman as additionally insured and must agree to terms and conditions as outlined in the Towns Contractor/Subcontractor Agreement.
- Work is to be completed by August 29th, 2025. Site Locations indicated below.



3. CONDITIONS & INSTRUCTIONS TO BIDDERS

- Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
- Proposals must include separate line-item costs for any or all the items outlined on the proposal form.
- Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening. Request for withdrawn must be submitted in writing.
- Proposals will be opened publicly. Bidders or representatives may be present at opening.
- Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
- Please state **“RFP: Bunganut Park Improved Water Access Project”** on submitted, sealed envelope.
- The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.
- The Select Board will review sealed bids in an open public meeting and may, at the boards’ discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the “best interest” of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.
- **RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.
- If awarded the contractor will enter into a Contractor/Subcontractor agreement with the Town on which the agreement and terms shall be provided by the Town.
- If awarded, the Contractor will furnish the Town with a certificate(s) of insurance executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below. The Contractor shall, at its own expense, obtain and keep in force insurance coverage during the full term of the contract. Upon the Town’s acceptance of the Contractor’s proposal, a Certificate of Insurance shall be provided to the Town by the Contractor or the Contractor’s insurance company before any work is performed. The Contractor’s policies shall name the Town of Lyman as an additional insured.
 - **Liability Insurance (Or Commercial Liability):** Contractor shall maintain general liability with a limit of not less than One Million Dollars (\$1,000,000), combined single limit.
 - **Automobile Liability Insurance:** Contractor shall maintain automobile liability insurance with a limit not less than One Million Dollars (\$1,000,000) combined single limit.
 - **Workers’ Compensation:** Contractor will maintain workers’ compensation in amounts required by Main law and Employer’s Liability Insurance, as necessary, as required by Maine law. If in the event the contractor is not required to carry workers’ compensation according to Maine law, then the contractor must provide the Town with an approved Independent Contractors Status from the State of Maine.

4. PRICING

Proposals will clearly state and explain all costs associated with the services provided. The Town of Lyman will not make any advance payments. Invoices for services performed shall be submitted once the work is completed. The Town will pay the contractor on the next available accounts payable warrant provided all required documents per RFP are received.

There is no expressed or implied obligation on the part of the Town of Lyman to reimburse bidders for any expenses incurred in preparing or presenting proposals in response to this request.

Contractor must list each ramp separately including labor.

Contractor must indicated proposed timeline when work can be commenced

Work must be completed by August 29th, 2025

5. SUBMISSION OF PROPOSALS

All proposals must be submitted in sealed envelopes, addressed to the Town of Lyman, Select Board and plainly marked **"RFP: Bunganut Park Improved Water Access Project"**

Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for opening bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any unsolicited person or firm.

The Town Manager will serve as the single point of contact for this request. All official communication between the bidder and the Town upon release of this RFP shall be with the Town Manager. Any other communication will be considered unofficial and non-binding on the Town. However, bidders are encouraged to inquire about the scope of work, if necessary, to help submit an accurate bid.

Lindsay Gagne
Town Manager
11 South Waterboro Rd
Lyman, ME 04002
Tel. (207)-247-0642
email: Townmanager@lyman-me.gov

This RFP does not obligate the Town of Lyman to contract for services specified herein.

6. BID PROPOSAL FORM

Due: **March 17th, 2025 by 1:00pm EST.**

To: Town of Lyman, Select Board
RFP: Bunganut Park Improved Water Access Project
11 South Waterboro Rd
Lyman, ME 04002

Contractor must provide scope of work and cost estimate

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

***** Contractor must provide a proposed timeline for when the work can commence.**

Scope of work/ Description	Cost
Ramp #1	
Ramp #2	
Ramp #3	
proposed timeline for when the work can commence.	
	Subtotal \$
	Total \$

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company _____

Signature _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____

RFP Bunganut Park Improved Water Access Project

Bids due by: 3pm March 17th, 2025

Open Sealed Bids On: 3-17-25

Bid Awarded: TBD

Awarded Bid To: _____

RFP's received: 3

1. Great Northern Docks

1114 Roosevelt Trail

Naples, ME 04055

Jerry Dodge

(207)-693-3770

jdodge@greatnortherndocks.com

www.greatnortherndocks.com

Ramp 1: \$10,065

Ramp 2: \$10,065

Ramp 3: \$10,065

Total: \$30,197

2. Raise A Dock, LLC

1625 White Mountain Hwy

Sanbornville, NH

Ryan Tyler

(603)-522-5336

rtyler@raiseadock.com

Ramp 1: \$7,390

Ramp 2: \$7,390

Ramp 3: \$7,390

Total: \$22,170

3. Sebago Dock & Lift

204 Casco Rd

Naples, ME 04055

Nate Brooks

(207)-310-3611

nate@sebagodock.com

Ramp 1: \$3,833

Ramp 2: \$3,833

Ramp 3: \$3,833

-\$1,149 (10% dis)

+750.90 (Delivery)

Total: \$11,668

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company Great Northern Docks
Signature Jerry L Dodge
Name (print) Jerry L Dodge Telephone # 207-693-3770 x208
Title Sales Fax # NA
Address 1114 Roosevelt Trail Naples ME 04055
Email Address Jdodge@greatnortherndocks.com
Web Site www.greatnortherndocks.com

6. BID PROPOSAL FORM

Due: March 17th, 2025 by 1:00pm EST.

To: Town of Lyman, Select Board
 RFP: Bunganut Park Improved Water Access Project
 11 South Waterboro Rd
 Lyman, ME 04002

Contractor must provide scope of work and cost estimate

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

***** Contractor must provide a proposed timeline for when the work can commence.**

Scope of work/ Description	Cost
Ramp #1 Includes Freight + Installation	\$ 10,065
Ramp #2 Includes Freight + Installation	\$ 10,065
Ramp #3 Includes Freight + Installation	\$ 10,065
proposed timeline for when the work can commence.	
	Subtotal \$ 30,197
	Total \$ 30,197

GREAT NORTHERN DOCKS, INC.
P.O. Box 1615
1114 Roosevelt Trail
NAPLES, ME 04055
Phone: (207) 693-3770 Fax: (207) 358-2246

QUOTE
 Page 1 of 1

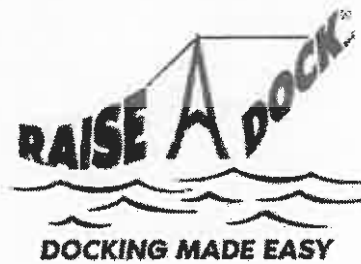
QUOTE NO. W-022345

ACCT. NO.: CASHCUST
 SOLD TO: Cash Customers

SHIP TO:

SALES NO.	CUSTOMER REQ. NUMBER	SHIP VIA	SALES-PERSON	DATE SHIPPED	TERMS	INVOICE DATE
243			JD	02/26/2025	1/2 down, bal.B4 del.	02/26/2025
QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
3.0	3.0	0.0	SPECIAL	Special 4x4 duralite dock section	\$1,178.00	\$3,534.00
3.0	3.0	0.0	9416DLT	Dock DuraLITE 4x16 STA w/Perf.	\$3,446.00	\$10,338.00
36.0	36.0	0.0	1310	Pipe Galv 1-1/2" (Dock Sales Only)	\$10.00	\$360.00
12.0	12.0	0.0	2278G	Safety Cap 1-1/2" Gray	\$7.50	\$90.00
6.0	6.0	0.0	9152	Railing Modular - 2'	\$209.00	\$1,254.00
6.0	6.0	0.0	9156	Railing Modular - "P End"	\$109.00	\$654.00
6.0	6.0	0.0	9157	Railing Modular - "D End"	\$101.00	\$606.00
12.0	12.0	0.0	9158	Railing Modular - Brackett DL (Snap-On)	\$44.00	\$528.00
				*** Above is railing for 3 4x4 duralite dock sections on both left and right sides ***		
12.0	12.0	0.0	9155	Railing Modular - 5'	\$520.00	\$6,240.00
6.0	6.0	0.0	9154	Railing Modular - 4'	\$416.00	\$2,496.00
6.0	6.0	0.0	9156	Railing Modular - "P End"	\$109.00	\$654.00
6.0	6.0	0.0	9157	Railing Modular - "D End"	\$101.00	\$606.00
24.0	24.0	0.0	9158	Railing Modular - Brackett DL (Snap-On)	\$44.00	\$1,056.00
				*** above is railing for 3 4x16 duralite dock sections with on both left and right sides ***		
3.0	3.0	0.0	9450	Hinge Piano-DuraLITE Roller Dock	\$210.25	\$630.75
1.0	1.0	0.0	FR	Freight delivery assumes all 3 systems delivered at the same time	\$350.00	\$350.00
1.0	1.0	0.0	SPECIAL	Installation by Jesse Kehling assumes all 3 systems installed at the same time	\$800.00	\$800.00
Weight 0.00 lbs.					SALES AMOUNT	\$29,846.75
Tender Types					TAXABLE TOTAL	\$29,846.75
Cash	\$0.00	Debit Card	\$0.00	SALES TAX	\$1,641.57	
Check	\$0.00	Alternate Tender	\$0.00	FREIGHT	\$350.00	
AR Charge	\$0.00	Gift Card	\$0.00	TOTAL	\$31,838.32	
Credit Card	\$0.00	Foreign Currencies	\$0.00	TOTAL DEPOSITS	\$0.00	
CC Rebates	\$0.00	WebPay	\$0.00	BALANCE REMAINING	\$0.00	
Thank You						

31838.32
 1641.57
 30



March 6, 2025

Lindsay Gagne
Town Of Lyman Maine
11 South Waterboro Rd
Lyman, ME 04002

Please find attached the estimate for your 4x4 stationary platform and 4x16 connecting ramp. The ramp will feature Sure Step decking and will use Schedule 80 1.5" aluminum tubing for the handrails. The handrail and legs will be constructed using Speedrail, while the rest of the dock frame will be built from our own custom dock extrusion. The frame will be triangulated, as shown in the basic diagram provided, to enhance strength and eliminate flexing.

All pipes will be capped, and sharp edges will be carefully deburred for safety. The wheels on the dock will be removable during the summer months, allowing the dock to drop down and eliminate any obstruction when in use. In the winter, the dock will need to be lifted at the lake end, and the wheels will be slid back into place for easy rolling and storage.

The dock frame will be constructed with a 5" custom extrusion featuring a 1" drop-down to accommodate the decking. This estimate is per ramp, and each one will be identical. Labor costs include drive time from our facility to the site and the time required to install each unit. We expect to have the work completed before July 15, 2025.

If you have any questions or need further clarification, please feel free to contact Ryan at 603-522-5336.

Thank you for the opportunity to provide this estimate. We look forward to working with you.

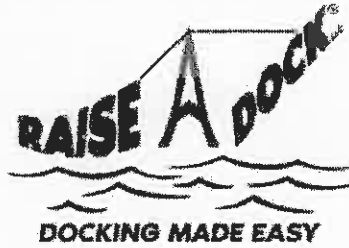
Best regards,

A handwritten signature in black ink that reads 'Ryan Tyler'.

Ryan Tyler
Raise A Dock LLC
1625 White Mountain Highway
Sanbornville, NH 03872

Raise A Dock LLC

PO Box 84
Sanbornville, NH 03872
603-522-5336
Sales@RaiseADock.com
www.RaiseADock.com



Estimate

ADDRESS
Lindsay Gagne
Town Of Lyman Maine
11 South Waterboro Rd
Lyman, ME 04002

SHIP TO
Lindsay Gagne
Town Of Lyman Maine
11 South Waterboro Rd
Lyman, ME 04002

ESTIMATE: 1309
DATE: 03/06/2025

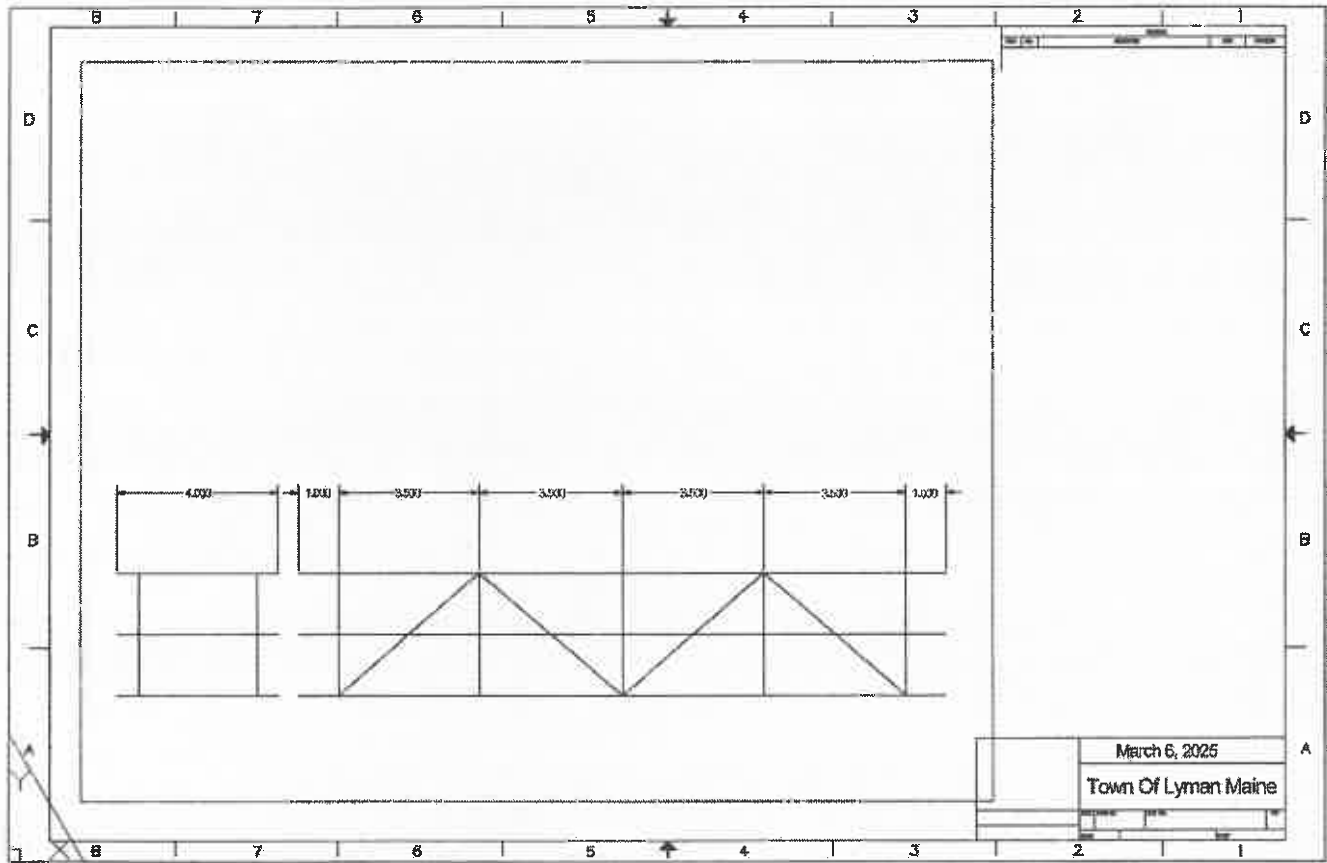
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sectional Dock - Custom	Custom 4x4 Fixed Dock With Surestep Decking	1	795.00	795.00
	Sectional Dock - Custom	Custom 4x16 Ramp With Removable 24" Wheels & Surestep Decking	1	3,095.00	3,095.00
	RAD Hinge Brackets	RAD Ramp Hinge Brackets	2	45.00	90.00
	hand	Handrail Sch 80 1.5 Aluminum Tube W/ Speedrail Connectors	1	2,485.00	2,485.00
	RAD Pipe Feet	RAD Pipe Feet	4	45.00	180.00
	Pipe Cap 1-1/2	Pipe Cap 1-1/2	16	5.00	80.00
	Delivery / Install Fee	Delivery / Install	7	95.00	665.00

Payable to: Raise A Dock LLC to pay.

SUBTOTAL	7,390.00
TAX	0.00
TOTAL	\$7,390.00

Accepted By

Accepted Date



The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company Raise A Dock LLC

Signature Ryan Tyler

Name (print) Ryan Tyler Telephone # 603-522-5336

Title Operations Manager Fax # _____

Address 1625 White Mountain Highway Sanbornville NH

Email Address RTyler@raiseadock.com

Web Site Lyman ME

6. BID PROPOSAL FORM

Due: **March 17th, 2025 by 1:00pm EST.**

To: Town of Lyman, Select Board
 RFP: Bunganut Park Improved Water Access Project
 11 South Waterboro Rd
 Lyman, ME 04002

Contractor must provide scope of work and cost estimate

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

***** Contractor must provide a proposed timeline for when the work can commence.**

Scope of work/ Description	Cost
Ramp #1 See Estimate/notes Each will be the same cost	7390. ⁰⁰
Ramp #2 " "	7390. ⁰⁰
Ramp #3 " "	7390. ⁰⁰
proposed timeline for when the work can commence.	
Work to start after 6/11 completion Before 7/15	
	Subtotal \$
	Total \$

GENERAL TERMS AND CONDITIONS

THESE GENERAL TERMS AND CONDITIONS ("TERMS AND CONDITIONS") ARE APPLICABLE TO ALL ORDERS AND TOGETHER WITH THE PROPOSAL GOVERN THE CUSTOMER'S PURCHASE AND USE OF THE GOODS AND SERVICES DESCRIBED HEREIN PROVIDED BY RAISE A DOCK, LLC ("SELLER"). BY PAYING THE DEPOSIT OUTLINED IN THE PROPOSAL, YOU ACCEPT AND AGREE TO BE BOUND BY THE TERMS THEREIN WHICH INCORPORATE THESE TERMS AND CONDITIONS IN ALL RESPECTS.

Definitions.

"Customer(s)" means the purchaser(s) of Buyer's products which incorporate Goods and/or Services provided pursuant to the Proposal.

"Goods" means goods, items, materials, equipment, supplies, and the like supplied by Seller.

"Proposal" MEANS THE PROPOSAL FORM ITSELF WHICH HAS BEEN SIGNED AND ACCEPTED BY THE CUSTOMER AND CONTAINS THE SPECIFICATIONS OF THE GOODS AND PAYMENT TERMS RELATED THERETO.

"Seller" means Raise A Dock, LLC.

"Services" means any services that are rendered or performed by Seller.

Acceptance.

The Proposal is an offer to sell from Seller to Buyer and shall be deemed an offer irrespective of any prior communications between Buyer and Seller. Buyer shall be deemed to have accepted the Proposal including these Terms and Conditions when Buyer executes and returns the Proposal and the deposit listed therein to Seller. Any proposal for additional or different terms or any attempt by Buyer to vary in any respect any of the terms of the Proposal or these Terms and Conditions is hereby void.

Payment.

Should Customer fail to make payment as specified in the Proposal, after thirty (30) days Customer shall be liable for a 2% per month late fee per month on the unpaid balance until Seller has received payment in full. Customer shall also be responsible for all attorneys' fees and costs related to collection of any unpaid balance. Any payments received on account for shall be applied first to late fees, then to attorneys fees and costs, and then to unpaid principal balance.

Delivery and Installation.

Damage to Goods during delivery and/or installation may occur. Customer shall notify Seller immediately and provide a complete list of damage to the Goods with accompanying photos.

Governing Law.

The construction, interpretation and performance of this Agreement and all transactions under it shall be governed by the laws of the United States and the State of New Hampshire.

Choice of Forum.

The parties hereto agree that any suits, actions or proceedings arising out of this Agreement that may be instituted by any party hereto shall be instituted only in the state courts of Rockingham County, New Hampshire, and the parties hereto do hereby consent to the jurisdiction of those courts and waive any objection which they may now or hereafter have to venue of those suits, actions or proceedings.

Force Majeure.

Except for the payment of money, neither party shall be held responsible for any delay or failure in performance to the extent that delay or failure is caused by low or high water levels, pandemic, fire, flood, explosion, war, strike, embargo, government requirement, civil or military authority, act of god, act or omission of carriers or suppliers, or other similar causes beyond its control ("force majeure conditions"). If any

force majeure condition occurs, the party delayed or unable to perform ("Delayed Party") shall give immediate notice to the other party ("Affected Party"), and the Affected Party, upon giving prompt notice to the Delayed Party, shall be excused from performance under this Agreement for the duration of the force majeure condition, provided, however, that the Affected Party shall take all reasonable steps and cooperate with the Delayed Party to avoid or remove the cause of non-performance and shall resume performance hereunder with dispatch when the cause is removed; and provided further that if the Delayed Party cannot within sixty (60) days remove the cause of non-performance, the Affected Party may terminate this Agreement.

Severability.

If any provision of Proposal and Terms and Conditions, or any part thereof, is declared by a court of competent jurisdiction to be invalid, void, or unenforceable, each and every other provision, or part thereof, shall nevertheless continue in full force and effect.

Insurance Coverage.

In selecting the delivery or installation options, Customer warrants and represents that its premises are free from hazards and that they have in place sufficient premises liability insurance coverage.

Risk of Loss.

Customer acknowledges that upon receipt/delivery, risk of loss transfers to Customer.

Permits.

It shall be the responsibility of the Customer to obtain any permits or permissions required by local, state, or federal codes or regulations, including condo or homeowner's association declarations and covenants, at its sole cost and expense. If required, Customer shall keep any permits on display at all times. In the event that the Customer has engaged Seller for the installation of the Goods, Customer acknowledges that Seller may not schedule installation until Seller is satisfied, in Seller's sole discretion, that all necessary permits have been obtained; however, Seller's installation does not relieve Customer of its permitting responsibility and shall not be construed as Seller's assessment or opinion that all necessary permits or permissions have been obtained by Customer.

Storage.

For Customers not electing installation or delivery, the Goods must be retrieved from Seller's facility within sixty (60) days of notification that the Goods are ready for pick-up. After sixty (60) days, a storage fee of \$50 per diem will be assessed between April 15th and October 15th.

Price Adjustment.

The prices quoted in the Proposal are estimates and the Seller reserves the right to change the price of the Goods and/or Services in the event that additional time or materials are required to meet the specifications outlined in the Proposal.

LIMITED LIFETIME WARRANTY.

IF THERE IS A DEFECT AFFECTING THE STRUCTURAL INTEGRITY OF THE ALUMINUM FRAME (SPECIFICALLY EXCLUDING ANY DECKING, RUBBER, FOAM, PAINTWORK, AND FASTENERS), THE SELLER PROVIDES WARRANTY COVERAGE FOR THE LIFE OF THE CUSTOMER. THIS WARRANTY IS NON-TRANSFERABLE. THIS WARRANTY DOES NOT COVER ANY GOODS WHICH HAVE BEEN DAMAGED BY SUCH THINGS AS WEATHER, ICE, FALLING TREES, NATURAL DISASTERS, IMPROPER USE, OR NEGLIGENCE. ANY MODIFICATION, ADDITION, DELETION, SUBSTITUTION, ETC. TO THE STRUCTURE WITHOUT EXPRESS WRITTEN DESIGN APPROVAL BY SELLER WILL VOID THIS WARRANTY.

LIMITATION OF LIABILITY.

IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING BUT NOT LIMITED TO LOSS OF USE, LOSS OF BUSINESS OR PROFITS, DIMINUTION IN VALUE OR PUNITIVE DAMAGES. IN NO EVENT SHALL SELLER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THESE TERMS, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT OR TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE TOTAL OF THE AMOUNTS PAID TO SELLER FOR THE GOODS AND SERVICES GIVING RISE TO THE CLAIM.

6. BID PROPOSAL FORM

Due: March 17th, 2025 by 1:00pm EST.

To: Town of Lyman, Select Board
 RFP: Bunganut Park Improved Water Access Project
 11 South Waterboro Rd
 Lyman, ME 04002

Contractor must provide scope of work and cost estimate

***Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.

*** Contractor must provide a proposed timeline for when the work can commence.

Scope of work/ Description	Cost
Ramp #1 4x4 Aluminum Platform w/ vinyl Decking Double Hung Railings on Both sides. 4x16 Aluminum Ramp w/ vinyl Decking Double Hung Railings on Both Sides	Qty 1 - \$1,280 + Tax Qty 1 - \$2,553 + Tax
Ramp #2 4x4 Aluminum Platform w/ vinyl Decking Double Hung Railings on Both sides 4x16 Aluminum Ramp w/ vinyl Decking Double Hung Railing on Both sides	Qty - 1 \$1,280 + Tax Qty - 1 \$2,553 + Tax
Ramp #3 4x4 Aluminum Platform w/ vinyl Decking Double Hung Railings on Both Sides 4x16 Aluminum Ramp w/ vinyl Decking Double Hung Railings on Both sides Delivery / Installation	Qty 1 - \$1,280 + Tax Qty - 1 \$2,553 + Tax \$750.00 Non Tax
proposed timeline for when the work can commence. Discount 10%	- \$1,149.90
	Subtotal \$ 11,099.10
	Total \$ 11,668.

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company Sebago Dock & Lift
Signature Nate Brooks
Name (print) Nate Brooks Telephone # 207-310-3611
Title Manager Fax # _____
Address 204 Casco Rd Naples, ME. 04055
Email Address Nate@SebagoDock.com
Web Site SebagoDock.com



“All Hands” Newsletter

03/24/25 - 03/30/25

Aircraft Incident	
Alarms (Fire / CO)	
Appliance / Chimney Fire	1
Brush / Woods Fire	
Gas Leaks / Hazmat	
Lines / Trees Down	
Medical Emergencies	11
Mutual Aid (EMS)	
Mutual Aid (FIRE)	2
Odor/Smoke Investigation	

Outside Fires (non-brush)	
Service Call / Other	
Special / Technical Rescue	
Structure Fire	
Vehicle Crash	6
Vehicle Fire	
Water / Ice Rescue	
WEEK TOTAL	20
2025 Year to Date	240
2024 Year to Date	298

INCIDENT STATISTICS

	2023	2024	2025
January	86	92	78
February	68	78	85
March	69	128	
April	70	100	
May	77	75	
June	72	95	
July	74	86	
August	74	79	
September	106	88	
October	62	75	
November	98	87	
December	130	79	
TOTALS:	986	1062	

ITEM #4: (a.) GMFR Report

February 2025 / 2024

MONTHLY RECAP

Monthly Incidents 85 / 67	<p><u>Points of Interest</u></p> <ul style="list-style-type: none"> 2/1 - Lyman, Gunshot Wound, Transport to Portland with Arundel Paramedic. 4 GMills responders for 2.5 hours. One of 3 incidents in the overnight hours. 2/13 - Lyman, reported building fire during snow/ice storm. Fire was contained to sump pump in the basement. 12 GMills personnel on scene and 1 at the station. M/A from Alfred, Arundel, Biddeford, & Kennebunk 2/15 - Firefighter Relief Association sponsors annual Ice Fishing Derby with 18 inches of ice, raising around \$1,000 to support the organization including the annual banquet. 2/20 - Dayton, EMS call Cross Country Skier 2+ Miles in the woods having a medical event, 3 person call to Maine Health in Portland. Resignation of two employees, 1 senior member with 1.5 months on department, no skill set. 1 Junior member with no responses. New portable UHF radios installed on Engine 83 & Tanker 84 New Thermal Imaging Cameras installed on Ladder 82 and Tanker 84 Engine 83 Out of Service for maintenance starting 2/26 for two weeks. Duty Crew removed large icicles from building and excessive ice build up from walkways. 	Trainings 5 / 4								
Dayton Incidents 24 / 17		Certifications 1 / 1								
Lyman Incidents 47 / 46		Qualifications 2								
Multi-Incidents 10 / 10		Career Staff 5								
Mutual Aid - Given 14 / 30		Call-Force Staff 44								
Mutual Aid -Received 6 / 14		Total Responders 36								
Incidents to Date 163 / 170	<p style="text-align: center;">Transports to Hospitals</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Maine Health Biddeford</td> <td style="width: 33%;">Maine Health Sanford</td> <td style="width: 33%;">Other Mercy/York</td> </tr> <tr> <td style="text-align: center;">30</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="text-align: center;">11</td> <td colspan="2"></td> </tr> </table> <p>Total Responders: Members who responded to at least one incident.</p>	Maine Health Biddeford	Maine Health Sanford	Other Mercy/York	30	0	0	11		
Maine Health Biddeford	Maine Health Sanford	Other Mercy/York								
30	0	0								
11										

ITEM #4: (b.) - Parks & Rec Bunganut Trails

Bunganut Committee/Parks & Rec

April 2025 Bunganut Trail Update & Continuation Approval Request

Eagle Scout Collin Clark from Troop 399 has completed his Eagle Scout project. The following is current status and proposal going forward into 2025:

#1 – Map. Blue markers are GPS pins of remnants of old blue blazes. These were identified in Feb 2024.

#2 – Map. For Boy Scouts of America (BSA) Eagle Scout Report. Shows kiosk & bench locations, trails re-cut & blazed with mileage, as well as existing and proposed future state trails for reference.

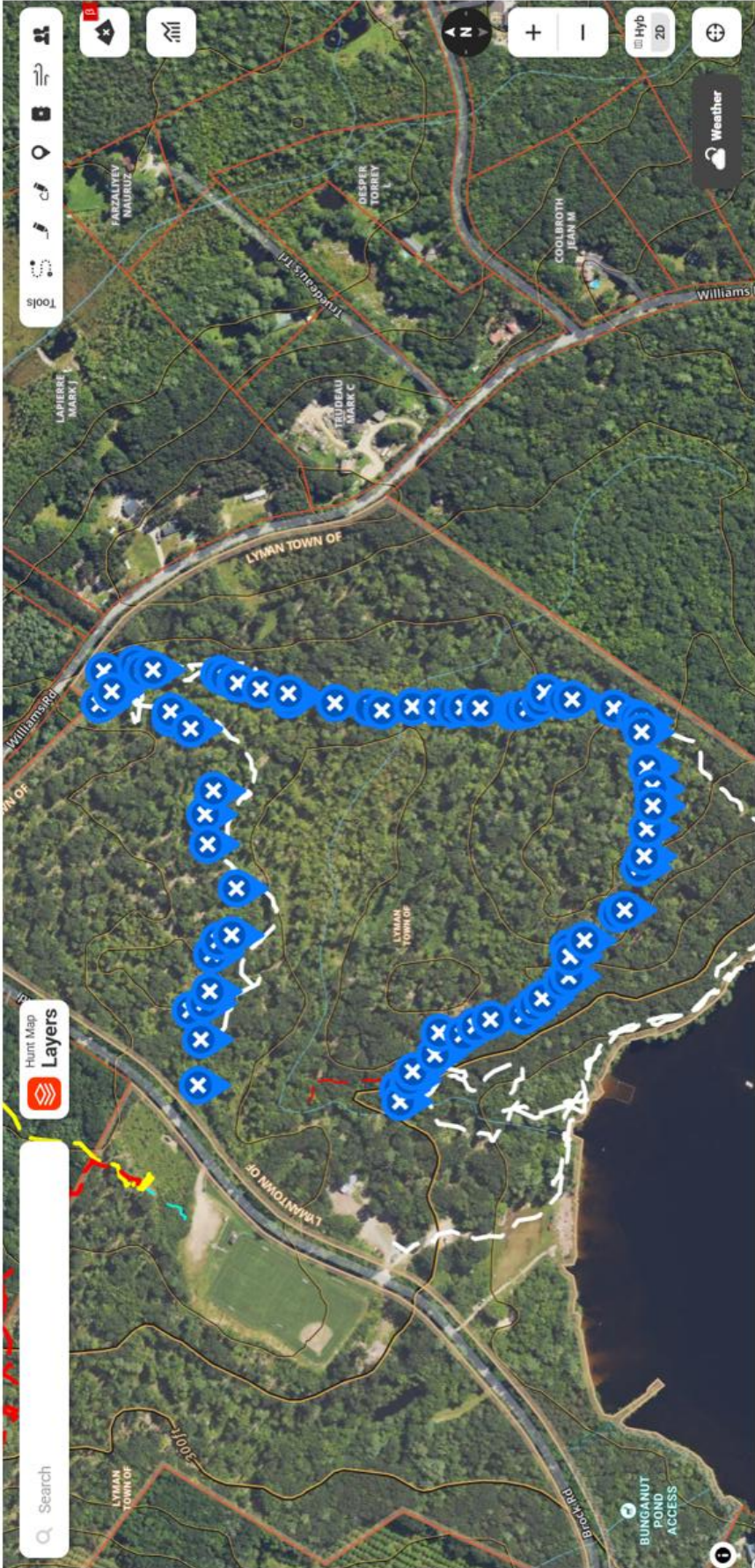
#3 - Map. Parks and Rec requesting permission to re-cut and re-blaze remainder of blue loop trail, spring & summer 2025. Can we solicit small group of volunteers? Collin has paint.

#4 – Map. Current state with notes. Includes existing trails at Sid Emery Demo to show connection. P&R coordinating w/ YCSWCD to improve trail/kiosk/signage on Sid Emery side. Please note that P&R is requesting ONLY to finish blue loop trail as shown in Map #3 at this time. P&R will submit proposal to SB for review for other future state proposals shown on this map.

#5 & #6 – Map. Example of a finished future state map to post in kiosk. Future final drafts will be submitted to SB for review.

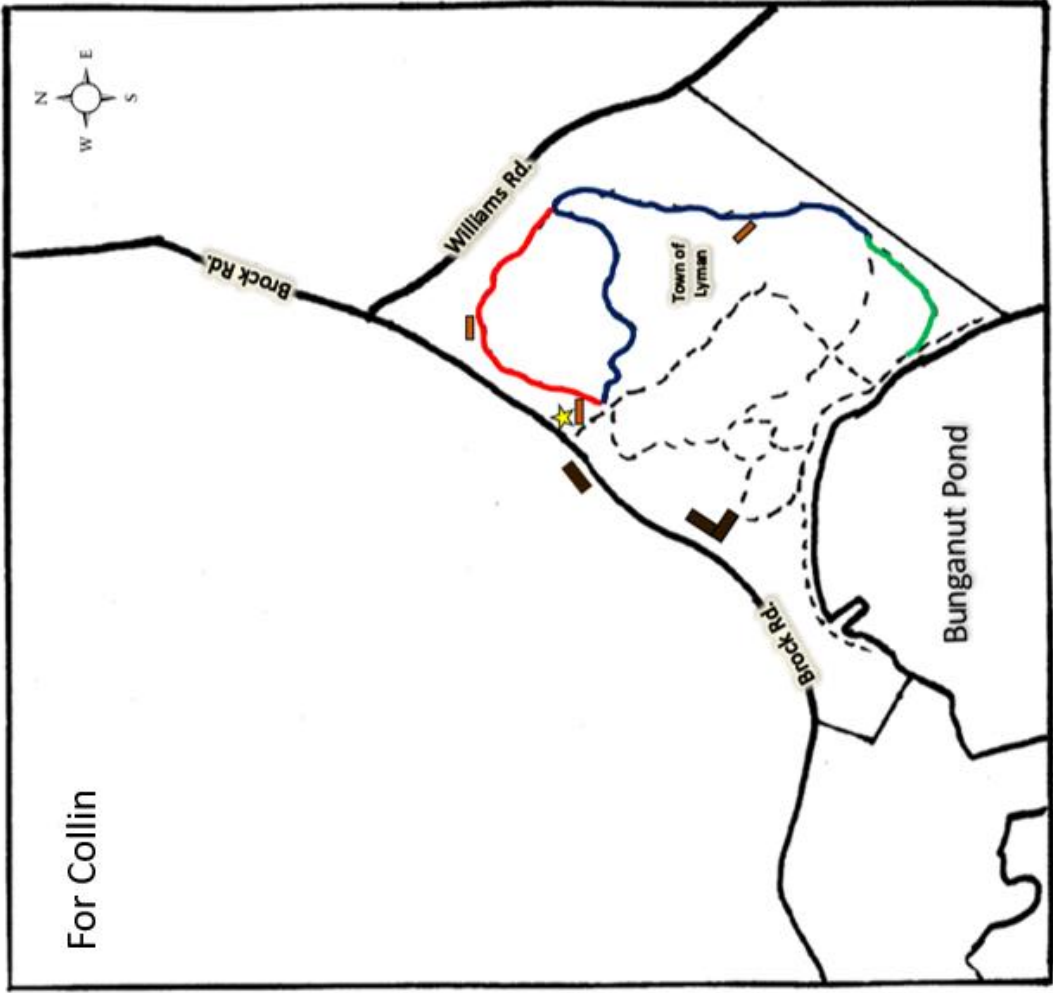
#7 – Pictures of BSA Kiosk & benches. P&R to continue to work with Collin to make small improvements to the kiosk (roofing material, hinged window for easy posting/updating of kiosk content).








#8 & 9 – Examples of kiosk content. P&R will submit final kiosk content to SB for review. Other examples/suggestions would be history of Bunganut (excerpts & photos to be taken from the BPC Historical Perspectives presentation).

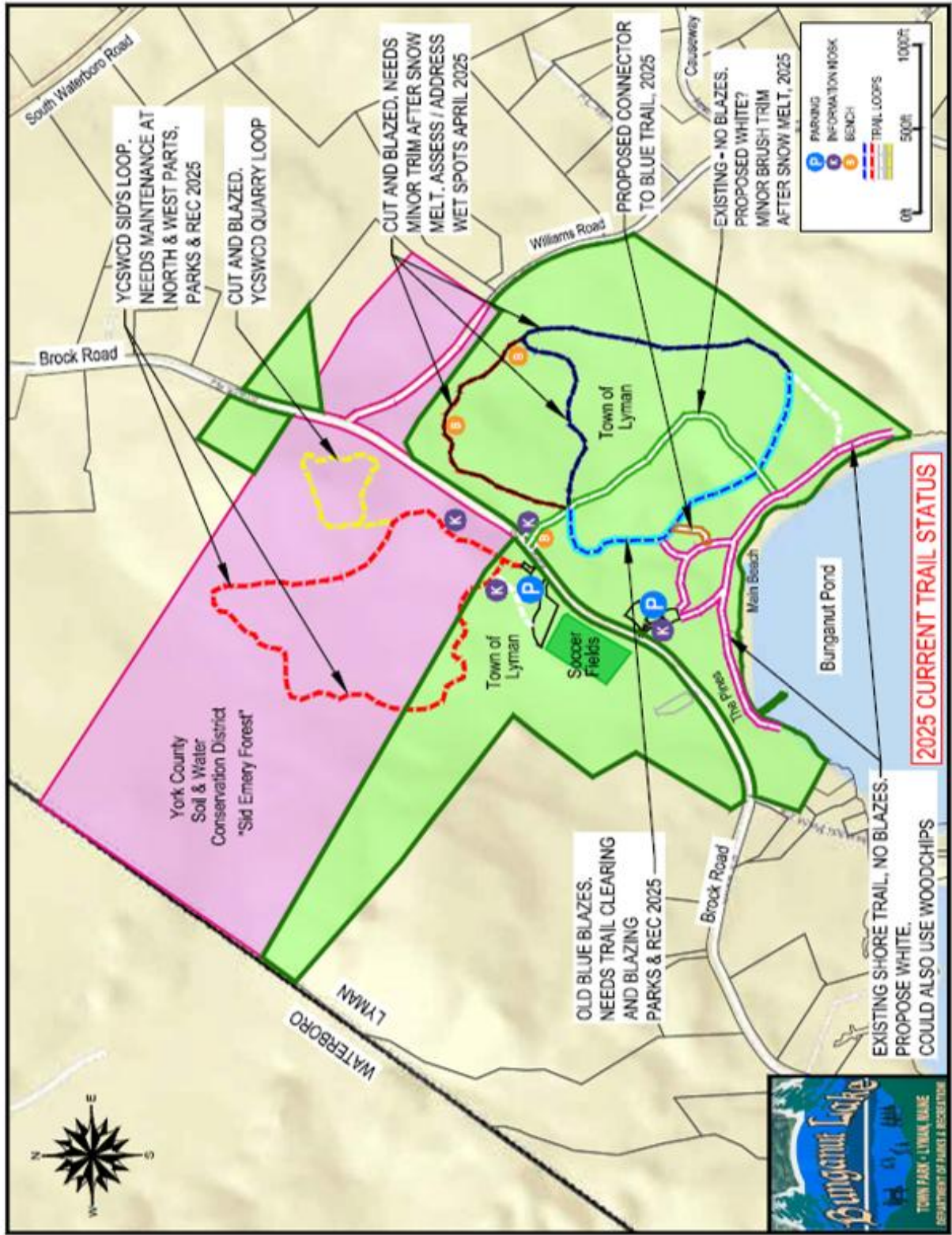


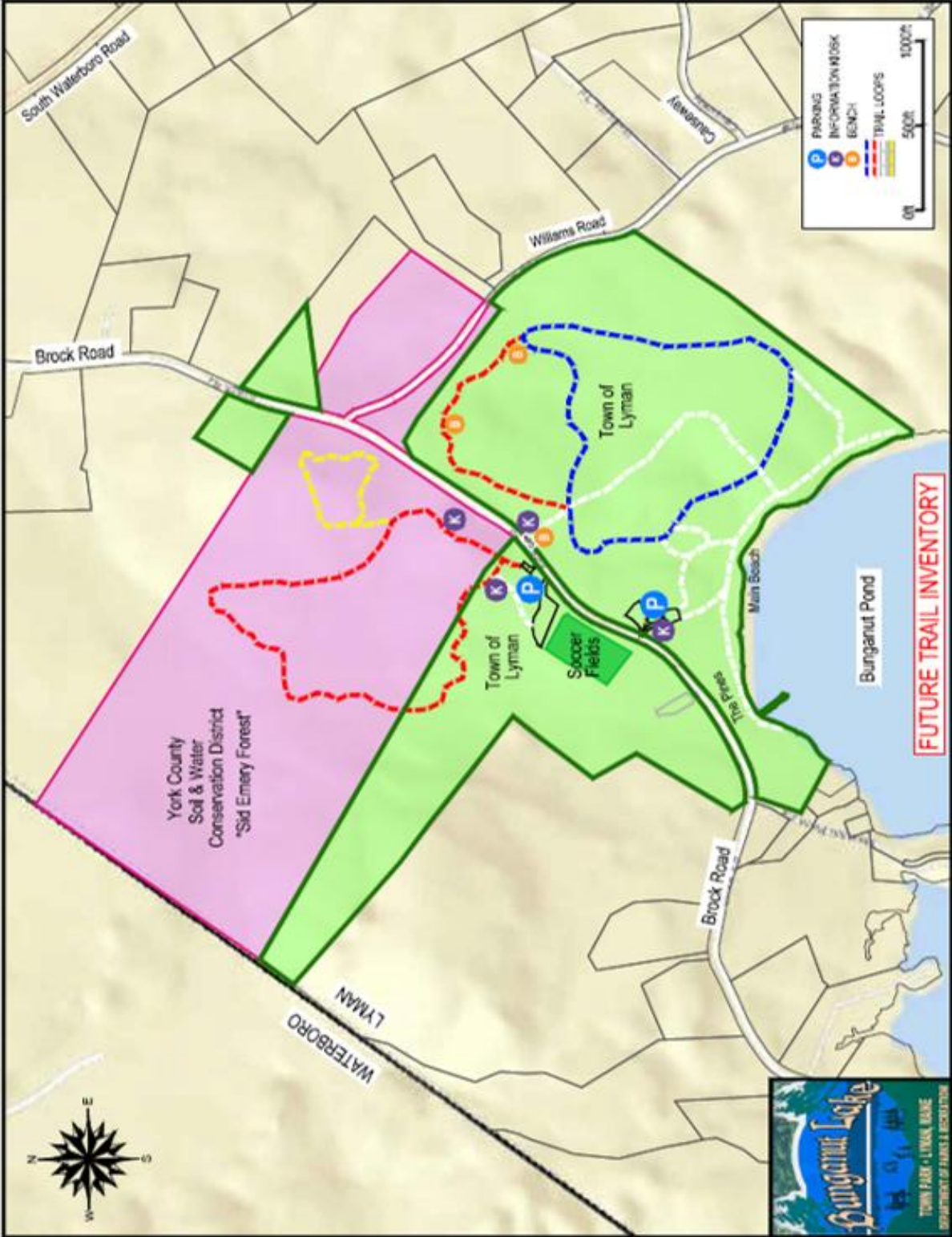
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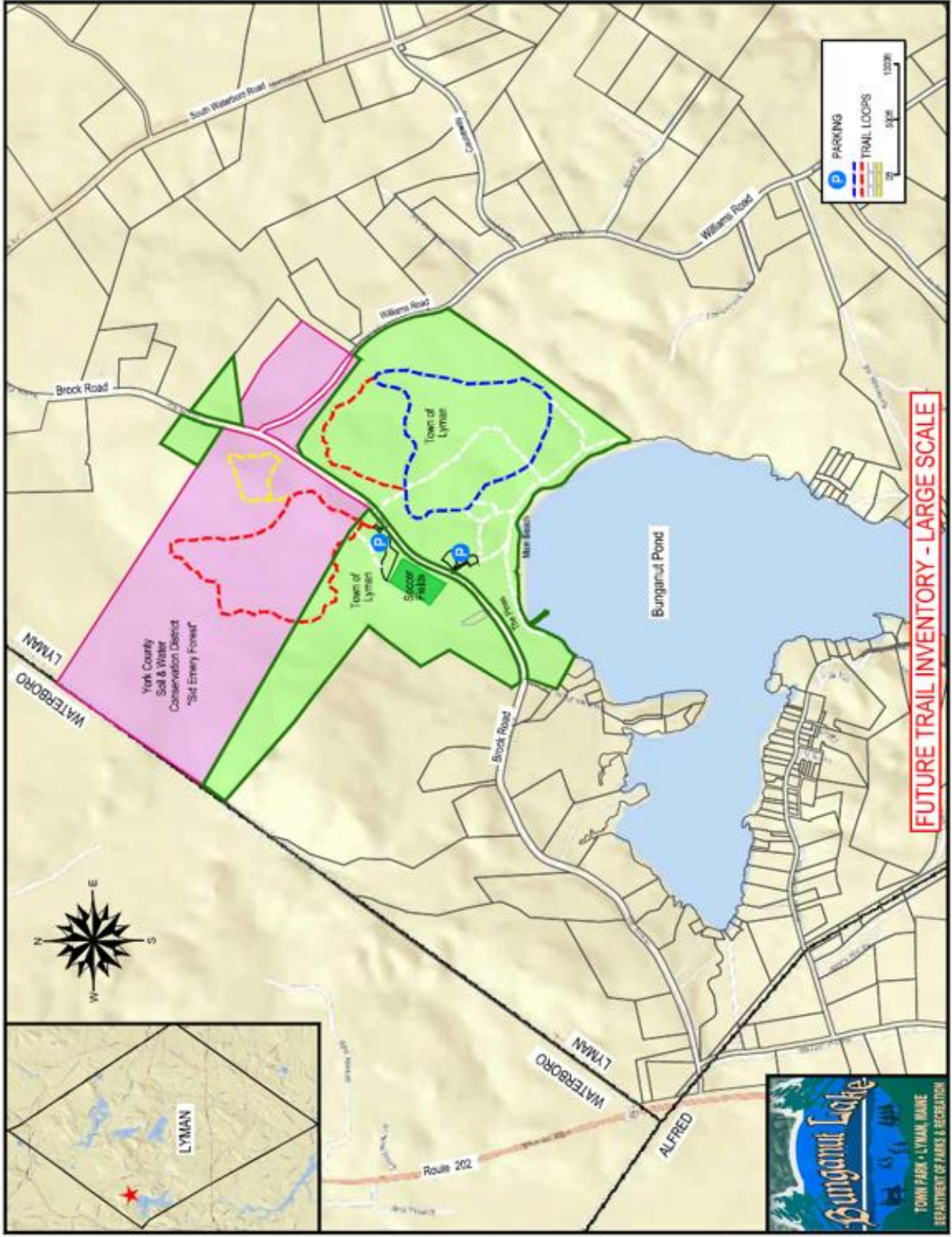
2



-  Parking
-  Kiosk
-  Bench
-  Red Trail
Cut and Blazed
779 Yards = .44 Miles
-  Blue Trail
Cut and Blazed
1,157 Yards = .66 Miles
-  Trail Cut
259 Yards = .15 Miles
Parks & Rec will propose to blaze this white to match the rest of shore trail
-  Existing & Future Trails







7



8

tick ID

KNOW THEM. PREVENT THEM.



Deer Tick (Black-Legged Tick)



- nymph (1/12"-1/16")
- adult (1/8")
- engorged adult (up to 1/2")

- Deer ticks may transmit the agents that cause Lyme disease, anaplasmosis, and babesiosis
- What bites:** nymphs and adult females
- When:** anytime temperatures are above freezing, greatest risk is spring through fall

Dog Tick



- Dog ticks do not transmit the agent that causes Lyme disease
- What bites:** adult females
- When:** April–August through fall

Examples are not actual size. Dog tick nymphs are rarely found on humans or their pets.

prevent the bite

- Wear light-colored protective clothing
- Use EPA-approved insect repellent on skin or clothing
- Use caution in tick infested areas
- Perform daily tick checks
- Protect your pets, use repellents, acaricides, and a Lyme disease vaccine for dogs

tick removal

Remove ticks immediately. They usually need to attach for 24 hours to transmit Lyme disease. Consult a physician if you remove an engorged deer tick.

Using a tick spoon:

- Place the wide part of the notch on the skin near the tick (hold skin taut if necessary)
- Applying slight pressure downward on the skin, slide the remover forward so the small part of the notch is framing the tick
- Continuous sliding motion of the remover detaches the tick

Using tweezers:

- Grasp the tick close to the skin with tweezers
- Pull gently until the tick lets go

1-800-821-5821 | www.mainepublichealth.gov

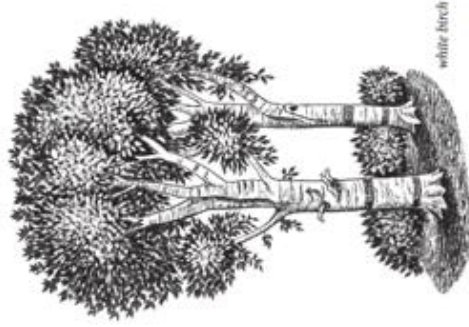
The trails are marked by blue blazes; double blazes signify a split in the trail. You will also find numbered stops corresponding to the notes included. The forest is a dynamic place, changing from season to season and week to week. We hope you take time along your walk to stop and listen and discover the beauty of the Massabesic Experimental Forest Southern Unit.



The Charles E Swett Trail is dedicated to a Forest Manager with the U S Forest Service, who was stationed at the Alfred Headquarters from 1948 until his retirement in 1983.

Charles assisted in marking all of the boundary lines and establishing research plots on this Forest during that 35 year period. He worked closely with Town Officials, the Maine Forest Service and individuals residing near the Forest to ensure that this land would always be open, and remain in a pristine condition for those who sought a "wilderness experience."

Charlie's comprehensive knowledge of the history and natural features of this forest, along with his enthusiasm for seeing that the forest be used to its fullest potential, continues to attract the attention of current land managers and most of the researchers wishing to use this forest.



white birch

Thanks for exploring the forest, please visit again soon!

Please respect our few simple rules:

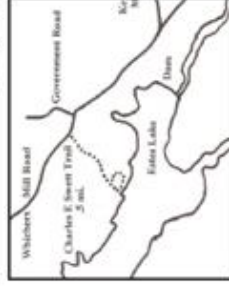
- Do not park in front of the gates
- Do not pick/remove any plants
- Carry in, carry out - do not litter
- Clean up after your dog(s)

Fires and camping are prohibited.

Massabesic Experimental Forest
Ecology and Management
of Northern Forests
USDA Forest Service,
Northern Research Station



Charles E Swett trail



Trail map provided by the Alfred Conservation Commission

ITEM #4: (c.) Bunganut Committee Report

BUNGANUT PARK COMMITTEE



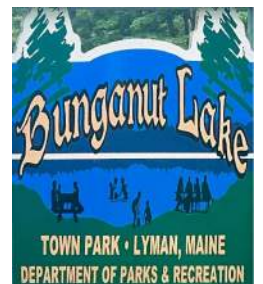
FINAL REPORT

PREPARED FOR:
LYMAN SELECT BOARD
&
LYMAN TOWN MANAGER

APRIL, 2025

TOWN OF LYMAN, MAINE

11 S WATERBORO RD
LYMAN, ME 04002



Greetings and Salutations from the Bunganut Park Committee. Pursuant to the Town of Lyman Charter for Adhoc Committees, our committee will sunset as of April 18, 2025, after initial incorporation on April 18, 2023, and a subsequent one year extension by the Select Board in 2024. This Final Report is our presentation to the Select Board and Town Manager of our accomplishments, discussions, outstanding tasks and additional ideas and plans possibly worth pursuing beyond the committee's lifespan for the betterment of the Bunganut Town Park and its enjoyment by the public.

At the directive of the Select Board, the Committee was focused on reducing park costs to the taxpayers of Lyman while simultaneously improving the park experience, as well as identifying ideas for potential additional revenue streams for the Town to help offset park maintenance and operation costs.

Accomplishments (See Appendix A for map of locations)

Survey – October 2023

The Committee conducted a wide-ranging online survey, administered by the Town Manager, asking the public for input for improvements and gathering data of the park's use. There was a total of 146 completed surveys.

Current uses of the park included swimming (28%), trail walking (16%), and picnicking (16%), with playground use and dog walking also receiving responses. 14% of the survey respondents did not use the park at all. Age breakdowns of those who use the park as follows: 55+ (31%), 31-54 (24%), 6-12 (13%).

Top ideas for park amenity additions/improvements: improved walking trails (14%), creating a small concert/event venue (10%), winter activities- snowshoeing, cross-country skiing & ice fishing (9%) picnic shelters & improved handicap/elderly access (8%). There were offsetting opinions when it came to dog walking and boat launches, with strong opinions both for and against these activities.

Needed improvements suggested including fixing the drainage issues (standing water/mud) in the big grassy field between the playground and the main beach (10%), increasing handicap parking in the lower level, moving entrance to the lower level and clearing trails for safer access. By fixing the drainage, this area could be utilized for recreational games such as corn hole, disc golf and horseshoes as well as possibly be a concert venue with the construction of a pavilion.

Other top improvements include improve trails conditions and mark trails (8%), provide year-round access and parking (7%), add more shade at the beach (5%), improve changing rooms and restrooms- instead of porta-potties (5%) and implement improved access to waterfront (5%).

Acorn Engineering Park Assessment - 2024

The Committee hired Acorn Engineering of Portland to assess the condition of the Park and provide guidance on what type of effort might be involved to advance possible repairs/improvements that were discussed, mainly due to the requirements of the Shoreland Zone. A site walk was held with one of their

Civil Engineers and Landscape Architects along with members of the Park Committee, Select Board, Town Manager and the general public. On the walk, the Committee identified a large amount of dead and/or dangerous trees needing attention in the Pines as well as large amounts of invasive vegetation needing removal. Acorn produced an informative report outlining potential improvements and permitting implications.

Attendant Building Replacement - 2024

The Committee gathered information and solicited quotes for replacement of the attendant building at the Park entrance. The existing attendant building had been vandalized and was full of mold and other rot. It was determined that rather than try and repair the existing building that a new in-kind replacement was the way to go. The Committee worked with the Select Board to get the new building quoted, ordered and installed. Select Board members Vicky Gavel and Tom Hatch demolished and removed the existing building. Additional worker quality improvements to the booth were completed including upgrading the air conditioning and adding insulation to combat the high temperatures experienced in 2024. See Appendix C for photos.

Shore Trail Bridge Replacement - 2024

The Committee identified the 30-foot-long failing bridge along the shore trail as needing replacement as soon as possible before it fell into the water. Select Board liaison Dave Alves was able to secure a large donation of lumber to reduce the overall cost of the bridge replacement. See Appendix C for photos.

Chapel Roof Replacement - 2024

The Committee identified the Chapel as a potential new revenue stream for the Town. Unfortunately, after decades of weathering, the Chapel roof had some holes and dents in it and needed attention. Select Board liaison Dave Alves was able to secure a donation of metal roofing to reduce the overall cost of its replacement. See Appendix C for photos. See Looking to the Future Section below for more information.

Revenue Suggestions - 2024

The Committee researched the going rates for use of picnic and sports fields facilities and put together a suggested list of rental rates for the Pines Picnic Facility as well as the Soccer and Softball fields and forwarded on those suggestions to the Select Board.

Park Trail System Rejuvenation and Additions – 2024/2025

This item was high on the survey results. The Committee worked with Boy Scout Collin Clark to re-establish an overgrown/destroyed trail from the Boy Scout camp heyday as well as cut and blaze a new loop trail. This was Collin's Eagle Scout Special Project. He also built an information kiosk and installed it just inside the gate to the Boy Scout camp. He also built and installed three benches along the trails.

The Committee would like to thank Collin for his, and his other volunteer's, contributions to this project. Parks and Rec will continue to add to Collin's work to improve the trail system in the park and possibly connect to existing trail system in the adjacent Sid Emery Forest that is maintained by the York County Soil & Water Conservation District.

Grant Opportunity Exploration & Coordination – 2023/2024/2025

The Committee worked with Karen Kane and Joe Wagner in submitting an application to Lifelong Maine – Community Connections Mini-Grant to acquire elder-friendly ramps for safer access to the sandy beach areas of the Park. The application was and submitted October 9, 2024, and awarded to the Town of Lyman on November 22, 2024 in the amount of \$13,197.95

The Committee also worked with them in submitting an application to the AARP Community Challenge Grant in the amount of \$10,000 with plans for new composite picnic tables, ADA accessible picnic tables, Adirondack Chairs and some benches for the playground. Award is TBD but very hopeful with execution of plan scheduled for summer 2025.

Other Grant opportunities researched and otherwise explored for the Park:

Land & Water Conservation Fund

RTP - Recreation Trail Project & Maine Trail Bond approved by voters

Project Canopy – for tree work

Maine Community Foundation Grant

Upcoming Improvements – 2025 (See Appendix B for map of locations)

Installation of the Ramps at the Beach Areas (Main Beach, Pines Beach and possibly Y Beach)

This item was high on the survey results to improve water access for swimmers. Lifelong Maine Grant awarded in the amount of \$13,197.95 for the ramps. Sealed bids have been opened and award TBD. Lyman Planning Board and Code Enforcement approvals have been obtained by the Committee and the only outstanding item is the State DEP/NRPA permit. Selected vendor will install the ramps and volunteer Committee members will follow up at each location with installing donated erosion control mixture on the shore embankment and figure out some simple barriers to divert foot traffic from the current steep walking spots into the water over to each ramp location. If any grant funds remain after ramp installation, adding some native plantings to these shoreline locations to reinforce the eroding slopes would be ideal.

New Pathway from Parking Lot to Main Beach

This item was high on the survey results. The plan is to redirect foot traffic to the more gradual path that begins at the changing shack in the main parking lot and comes out at the Playground. The existing “death stairs”, the direct path with the utility pole “steps” is a public health hazard and a safety liability to the Town. The “new” pathway is currently eroded and a little erratic. Volunteer members of the Committee have plans to regrade the path, install water bar diverters, install donated MDOT gravel base and top with wood chips from the on-site stockpile. This will be complete before the Park opens in May.

New Handicap Parking on the Lower-Level Driveway

This item was high on the survey results. The existing single handicap parking space near the main beach will become a pick-up/drop-off only turnaround. Up to five new dedicated handicap spaces will be installed along the driveway on the grass field side of the road. The driving force of the new parking space locations is the 75’ shoreland setback from mean high water. Volunteer committee members will install the donated MDOT gravel in these spaces and transfer the handicap parking sign to this new parking location. This will be complete before the Park opens in May.

Distribution of the Existing Wood Chip Supply on the Trails

The wood chips currently stockpiled just south of the sports fields will be installed on various trails to make foot traffic safer with the vast number of exposed rocks and roots. Top priority will be the new main path from the parking lot to the playground, followed by the exposed roots in the Pines picnic area and then the remainder of the shore trail. In addition, some repairs are needed on the boardwalk from the Pines to the Volleyball Courts. This will be complete before the Park opens in May.

Demolition of the Wooden Swingset/Slide at the Playground & Installation of Chips

The existing wooden swingset/slide is past its safe use lifespan. The recently installed slide will be saved for possible future use. Also, install new playground-rated woodchips. Parks & Rec will handle this task.

Assembly and Installation of New Picnic Tables, Benches and Adirondack Chairs (Pending Grant Award)

Karen Kane and Joe Wagner have submitted an application for an AARP Flagship grant. This grant, if awarded, will provide for the installation of 5 new handicap-accessible picnic tables, 8 regular picnic tables, 8 Adirondack Chairs, and 3 Park Benches. All items will be made of composite materials to improve longevity. Schedule as follows: Award in May, Bids/Procurement June, Installation in July/August. Parks & Rec will oversee the process.

Continued Work on the Trail Network & Kiosks/Signage

Work will continue to improve the Trail Network being developed beyond the Eagle Scout Project. Tasks include blazing, clearing, figuring out a plan for wet area crossings (boardwalks, planks etc.) as well as improving the information kiosks and general overall signage. Consideration for a dedicated small parking lot for the trails should be explored. Parks & Rec will oversee the process.

Volleyball Court Surface Rejuvenation and Horseshoe Pit Remnants Removal (for now)

Committee volunteers will re-level the sand surface of the volleyball courts and remove the remnants of the two existing horseshoe pits. Rebuilding the horseshoe pits will be explored in the near future.

Main Beach Sand Reclamation Project

State DEP permitting has commenced to reclaim the main beach area as a perched sand beach. This project will replace the existing uncomfortable erosion control mix that is currently spread across the main beach area with sand and reinforce the shoreline embankment to prevent future erosion. Also, installation of some shade trees on that area. Project schedule, cost and execution TBD.

Chapel Stone Masonry Repair

Select Board Liaison Dave Alves was able to secure a labor/material donation of a mason to repair the damaged stonework of the Chapel foundation/walls. This will be completed prior to the Park opening.

Grants and Donation Recognition

The Bunganut Park Committee would like to recognize the following for their extremely generous donations of labor, transportation and materials.

Eldredge Lumber Sanford – All pressure treated lumber for the new shore trail bridge, new metal roofing for the Chapel, two rolls of geotextile fabric for placement under wood chips along trails.

Dayton Sand and Gravel – Multiple truckloads of MDOT Type D Gravel and also some crushed stone for the pathway upgrades and Handicap Parking Lot.

Dancause Construction/Trucking – Delivery of all the Dayton Sand & Gravel materials plus donation and delivery of multiple truckloads of DEP-approved Erosion Control Mixture for shoreline area use.

Perry Masonry for labor and material donation to repair the stone foundation/walls of the Chapel.

In addition, the Committee would like to thank Select Board liaison Dave Alves for his time and effort for securing all these donations.

The Committee would also like to thank Karen Kane and Joe Wagner for their hard work in securing the grant for the beach ramps and in preparing the AARP grant application for the picnic tables, chairs and benches, which we are hopeful will be awarded in May.

Looking to the Future

Over the last two years, the Committee has had lots of spirited discussions in their meetings regarding ideas for the Park and Sports Fields and what the future vision should be. Survey results indicated the public generally would like to keep the rustic feel of the Park, but with some modern amenities in a year-round use environment. The following is a list of ideas, tasks and general remarks for the Select Board and Parks & Recreation Committee to consider for the Park in the near future.

Top Priorities

Improving the signage across the Park is much needed. The laminated paper signs are tacky.

Renting out the Chapel area beyond the Pines as its own separate, private picnic area. This area would be ideal as a private reception for up to 25 or so patrons or as a private family waterfront picnic facility. The existing stone jetty would be part of the rental which provides fishing opportunities. Eventually, installing a temporary dock with a swim ladder or steps just below the Chapel would complete the facility and could be marketed as a location where you can rent your own private waterfront for the day at an affordable rate. A new entrance trail can be easily cleared to loop around the Pines rental so there would be no crossing foot traffic to parking and port-potties if both facilities were active at the same time.

Address the drainage issues in the grass field between the Playground and Main Beach. This area has frankly been a mess for a long time, with the last fix attempt being a failure. The lower spots in this field were determined to be only about six inches higher in elevation than the normal high-water mark of Bunganut Pond, so any improvements will require a lot of fill and probably some perforated underdrain systems.

Look into the construction of a large timber-frame style Pavillion in the area between the Main Beach and the Playground (Only current known restriction for this location would need to be built outside the 75' Shoreland Building Setback). This was an item mentioned by many on the survey results to provide some shade/shelter near the beach, a concert venue area and just some basic shelter in case of a passing rain shower. It would also become the focal point of the Park. See Appendix C for the historical photos of the Boy Scout Camp to get a sense of the previous layout around the Main Beach area. Also see Appendix C for a rough rendering of a potential Pavillion at the Main Beach area. Getting a corporate sponsor or family foundation (The Committee learned they are out there looking for things like this to sponsor) could potentially pay for the pavilion construction in its entirety. The Hannaford or Smith Family Foundation Pavillion at Bunganut Park could be a reality. See sponsorship ideas for potential other ways to raise money for this project.

Other Ideas to Consider

With potential increased use of the Pines and Chapel comes increased parking needs. There is a potential new parking lot for approximately 30 vehicles just south of the Sports Fields behind an existing gate. The area is generally level and could be used now for truck and SUV overflow parking. It will require entrance improvements along with sitework and gravel installation to address rock outcrops and other potential hazards for regular passenger cars.

Installation of an approximately 260 foot long by 12 foot wide gravel connector driveway from roughly the attendant booth straight down to the lower level roadway for handicap parking. This new connector driveway would allow vehicle access to the handicap parking area, and also for personal watercraft drop off (kayaks, paddleboards etc.) much closer the water without having the vehicles enter through a second locked gate off of the Brock Road. With the expected increased use of expanded handicap parking, this would control all vehicles from the attendant booth and make things easier for the attendant. This idea is worth discussing with the YMCA for their thoughts. As is, this potential driveway location would not require any major trees to be taken down, just scrub brush and would only require minimal site work and gravel installation. See Appendix C for a sketch plan.

The Committee identified approximately 1200 linear feet of perimeter fencing around the soccer and softball fields that could potentially support sponsor banners, similar to what other towns have done with their sports fields. With 3'x6' banners that is potentially 200 business sponsors advertising their services. Start doing the math and you have a huge potential revenue stream for the Town. (Example: \$100 per banner per year = \$20,000 minus banner and maintenance costs. Note: current users of the fields such as the Soccer Club do require some fence space for their banners and sponsors so that would need to be worked out.

Consider more sponsorship ideas for revenue. A few potential fits: Sponsorship of the Trail Loops with Plaques, Bench Sponsors, etc. Having a buy-a-brick Park sponsor patio for individuals, families, businesses, in memory, etc. A conceptual plan for this would be a circular paver patio, maybe 15 feet in diameter with a compass stone or flagpole in the middle built at the corner of the main parking lot right at the top of the "death stairs" that will soon be no more. It is a great spot with a beautiful view overlooking the beach and pond. Similar to the field banners, some rough math on this: a 15-foot diameter patio would contain roughly 800 4x8 pavers. At \$25 per paver, which is \$20,000 minus installation and cost to make from a supplier such as Genest. See Park photos for potential location. See www.fohrravolunteers.org/bricks for an example fundraiser campaign (\$60 per brick). Also, consider selling Bunganut Park-themed merchandise like T-shirts, mugs, water bottles etc.

Install a small shipping container or prefab shed across the driveway from the new handicap parking lot to store items that can be rented out by visitors, including gas grills, paddleboards and kayaks (and life vests). This would be new revenue streams for the Town. Also, a separate gas grill rental for the Pines could add additional revenue (and stored in the existing shed at the Pines entrance).

Bunganut Park Committee – Final Report

Install a larger-sized shipping container near the Mansion so the Y can securely store all their grounds maintenance tools and equipment (tractor, golf cart, the Town's woodchipper etc.).

Upgrading the main entrance drive and parking lot areas to an asphalt reclaim surface. This will help minimize washouts and erosion which are ongoing problems in that area.

There are some old outhouse and other foundation holes spread across the Park that need to be filled in at some point in the near future for visitor safety, especially with the re-introduction of trails and more foot traffic soon to be entering the woods.

Install new wash stations and maybe a drinking water fountain in the area of the Mansion/main parking lot utilizing the existing water well that was tested and found to be safe to drink.

Install some permanent composting-style restrooms in strategic areas (Mansion, Main Parking Lot, The Pines) to replace the porta-potties that are rented at a significant cost to the taxpayers every year.

Look into the potential of expanding the Sports Fields with another line of fields behind the existing ones. The topography would require the new line of fields be set at a lower elevation and environmental surveys would have to be completed to make sure there are no wetlands and other restrictions. There is enough town property to provide for another line soccer and softball fields and potentially others like basketball, pickleball etc. Also consider installing a full lighting system for the existing sports fields to expand their potential hours of use (and revenue in certain cases), especially in the Fall when daylight decreases.

The Mansion Building the Y uses will be in need of improvements/repairs in the not-too-distant future, if not today.

Explore offering the use of the irrigation pond as a public skating rink in the winter.

Committee Roll Call

Current Committee Members

Holly Wooldridge – Chair

Kevin Veilleux – Secretary

Holly Hart

Liz Mitchell

Rusty Blackington

Dave Alves – Select Board Liaison

Previous Committee Members

Michelle Felicitti – Chair

Karen Kane – Vice-Chair

Melissa Sulloway

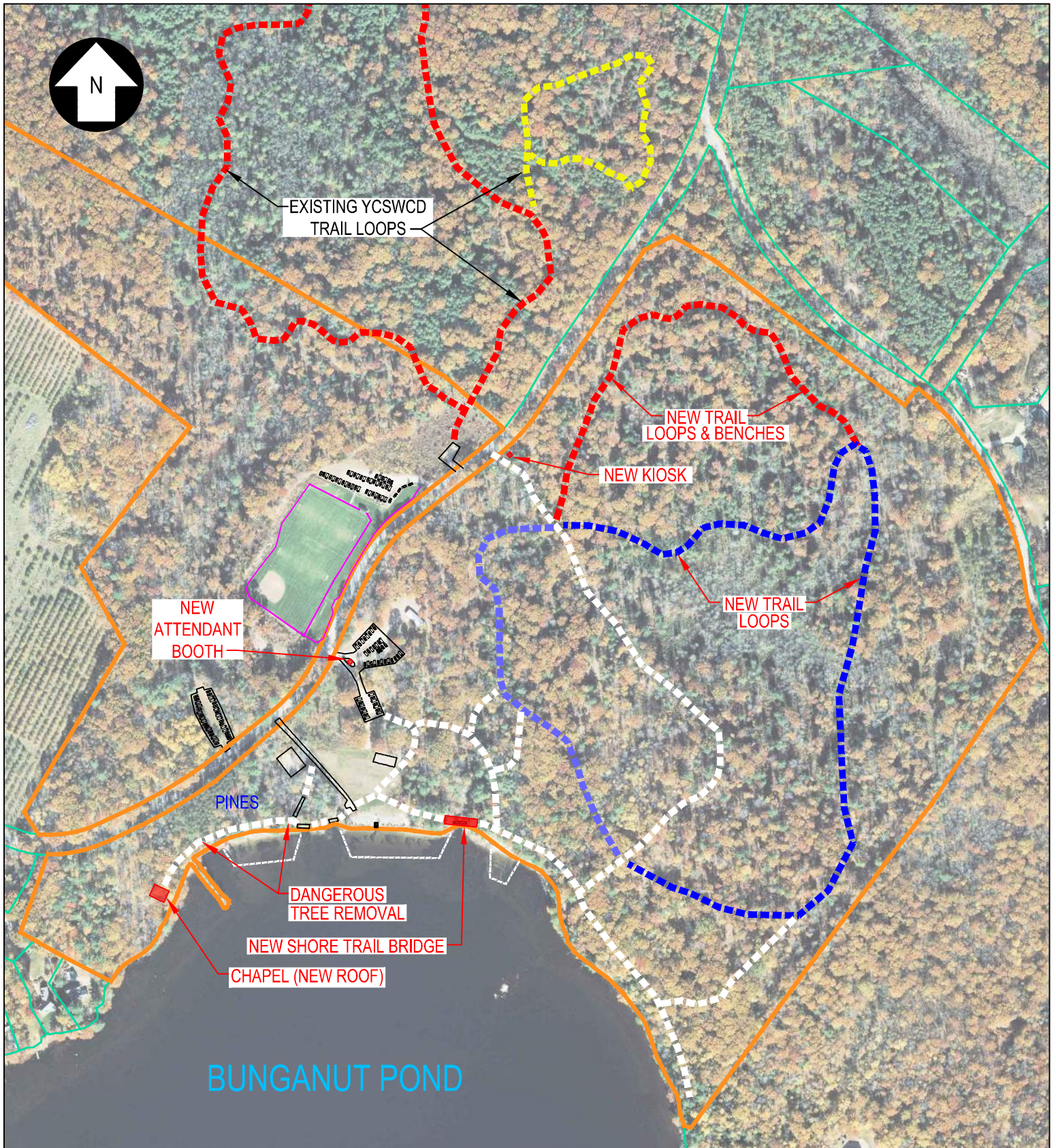
Tom Hatch – Select Board Liaison

The Committee has also prepared a Handover Document for the Parks and Recreation Committee, highlighting completed, current and outstanding tasks to follow up with and some improvement ideas for future exploration.

Sincerely,

Holly Wooldridge

Chair, Bunganut Park Committee



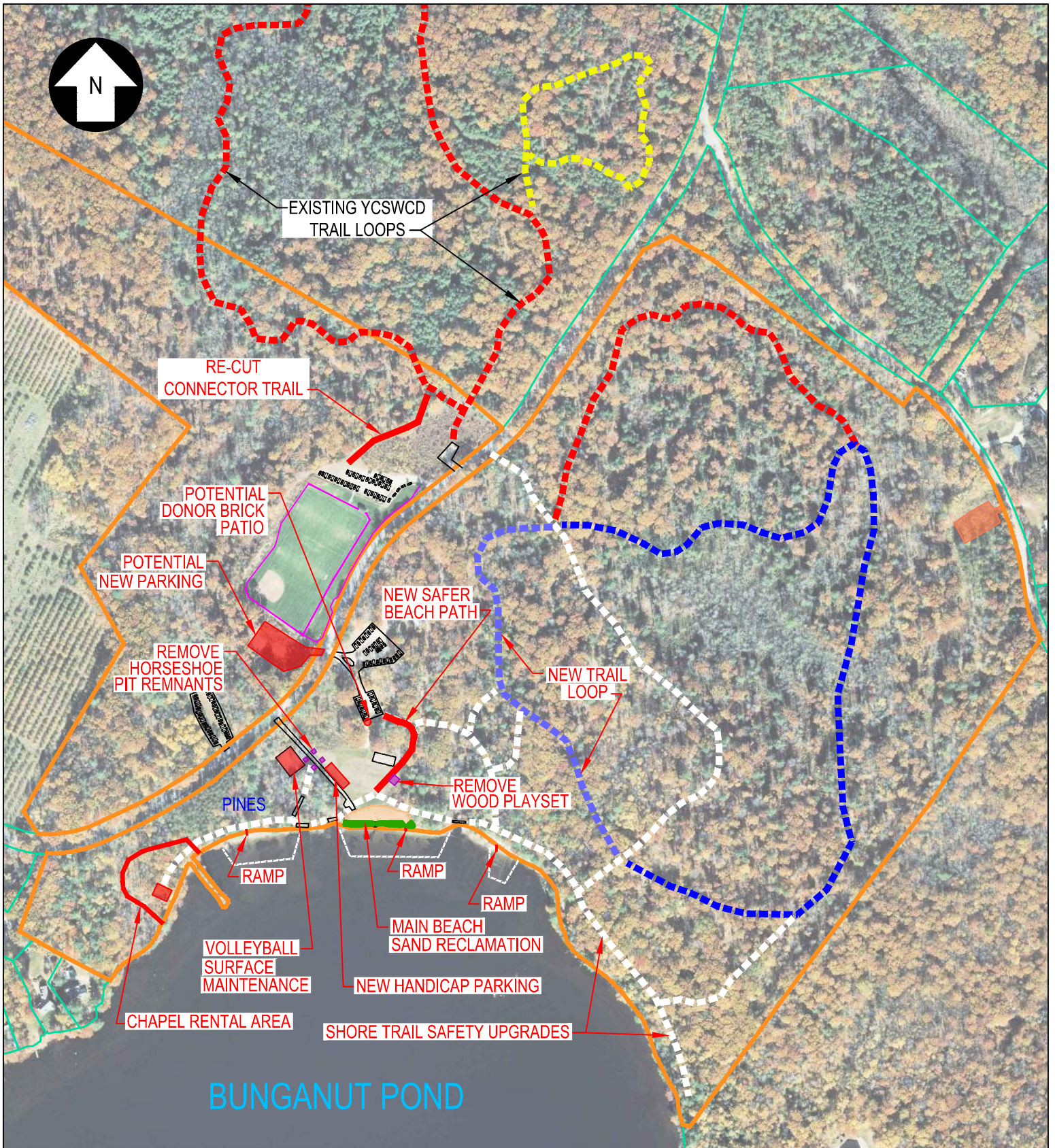
APPENDIX A

COMPLETED PROJECTS

BUNGANUT LAKE PARK

224 BROCK RD
 LYMAN, ME 04002





APPENDIX B

UPCOMING PROJECTS 2025

BUNGANUT LAKE PARK

224 BROCK RD
 LYMAN, ME 04002





ATTENDANT BOOTH - BEFORE



ATTENDANT BOOTH - AFTER

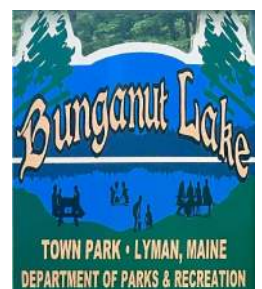


APPENDIX C

PARK PHOTOS

BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002





SHORE TRAIL BRIDGE - BEFORE

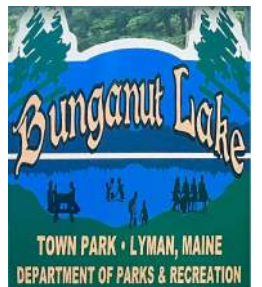


SHORE TRAIL BRIDGE - AFTER



APPENDIX C PARK PHOTOS BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002





CHAPEL ROOF - BEFORE

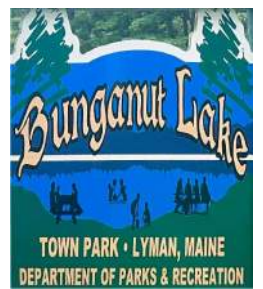


CHAPEL ROOF - AFTER



APPENDIX C
PARK PHOTOS
BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002





EXISTING INFORMATION KIOSK JUST BEYOND THE ATTENDANT BOOTH



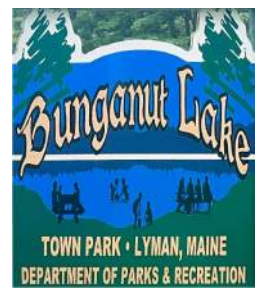
EXISTING SIGNAGE IN THE PINES

CURRENT STATE OF PARK SIGNAGE



APPENDIX C PARK PHOTOS BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002





MAIN BEACH - DEC 2024 (AVERAGE LOW WATER)

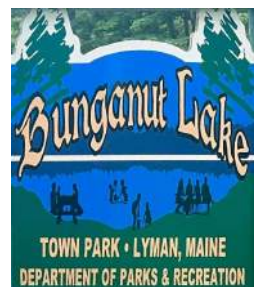


POTENTIAL HANDICAP ACCESS DRIVEWAY



APPENDIX C PARK PHOTOS BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002





PAVILLION RENDERING



VIEW FROM POTENTIAL BRICK DONOR PATIO

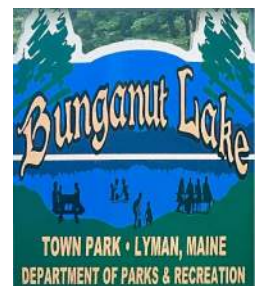


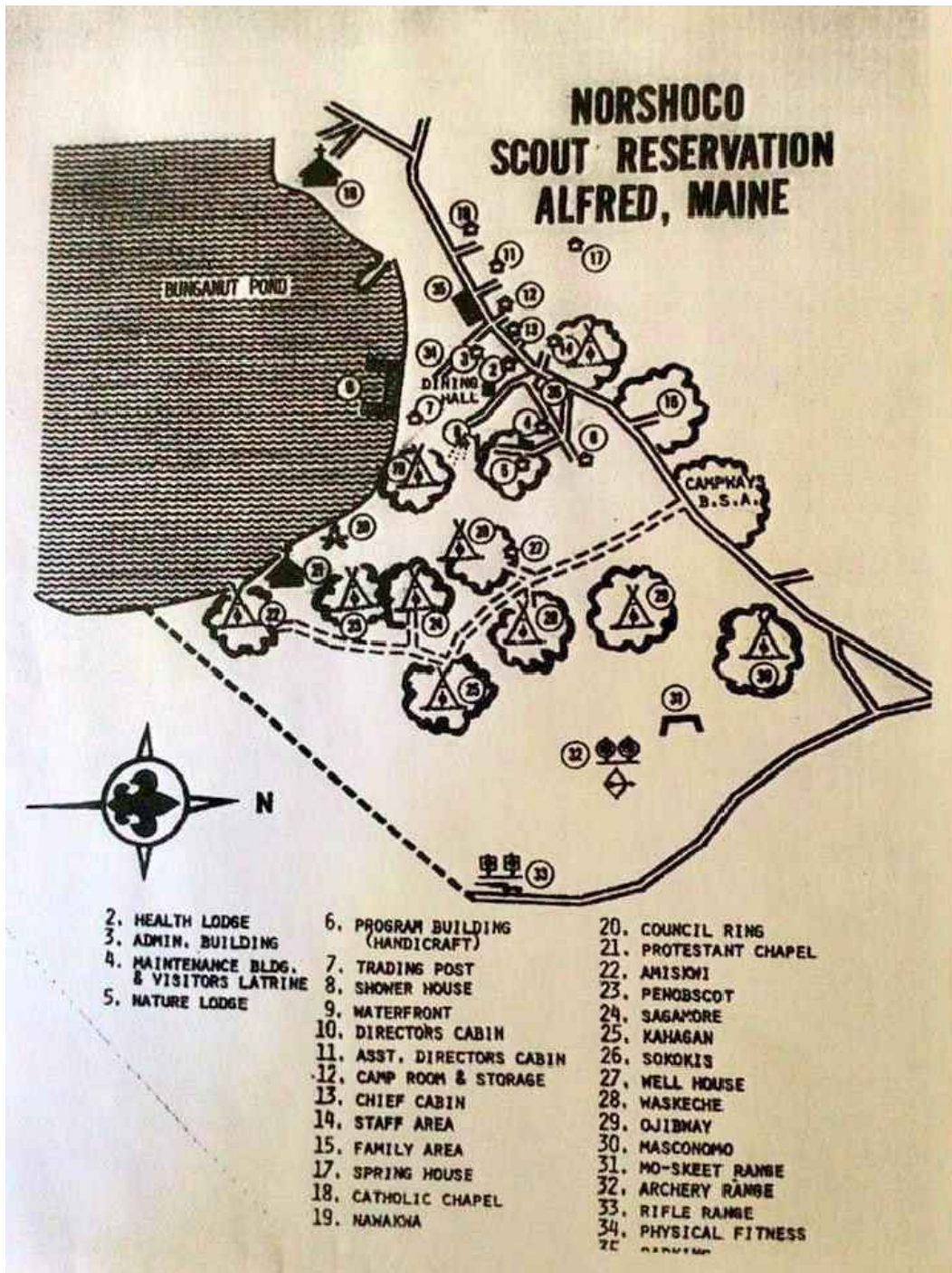
APPENDIX C

PARK PHOTOS

BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002

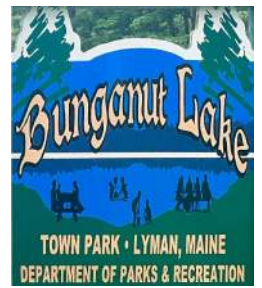




**BOY SCOUT CAMP MAP 1960'S +/-
PARK HISTORY**

**APPENDIX C
PARK PHOTOS
BUNGANUT LAKE PARK**

224 BROCK RD
LYMAN, ME 04002





BOY SCOUT CAMP MAIN BEACH 1960'S +/-

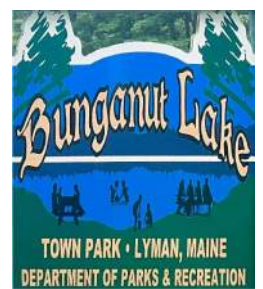


BOY SCOUT CAMP - SKUNK HOLLOW STAFF ENCAMPMENT
(CURRENT PARKING LOT BY IRRIGATION POND LOOKING TOWARDS ATTENDANT BOOTH)

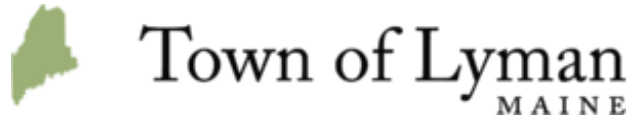
PARK HISTORY
APPENDIX C
PARK PHOTOS

BUNGANUT LAKE PARK

224 BROCK RD
LYMAN, ME 04002



ITEM #4: (d.) Town Manager - Updates



Town Manager's Updates

April 7th, 2025

Town Hall Expansion

The preliminary plans for the Town Hall expansion are expected to be finalized soon by the architect and engineer, with an anticipated completion date before the public hearings for the Town Meeting. This will ensure that we have comprehensive information to present to residents. As part of the project, the architect will develop a 3D model to provide a more visual representation of the plans. The proposed expansion will include a larger meeting room, allowing the Town to host Town Meetings and elections at Town Hall rather than relying on the school or other locations. This change will significantly reduce the burden on the Clerk, who currently has to coordinate elections at external sites. Additionally, the expansion will include a display and conditioned storage area for the Historical Society, allowing for the proper storage and exhibition of Lyman's historical artifacts. The project will also add overflow parking, which will remain a green space when not in use and serve as a location for picnicking and other community events. Increased storage within the Town Hall will eliminate the need for off-site storage, and a new vault will accommodate records as the current vault nears its capacity. The expansion is also being designed with future needs in mind, including the possibility of adding a second floor if ever needed further down the road. To accommodate this, space is being reserved for potential stairs and elevator access. Various departments assisted with providing their input which has been instrumental in developing these plans.

MyRec Program – Scheduling Services

The MyRec Program for scheduling services for facilities and recreation was implemented on January 23, 2025. After training and development, facilities have been added into the system for reservations and scheduling. The program features a lot of benefits for the Town and as things develop more, we can start to implement more programs into the system for activities and registrations. The expected launch date will be soon after the policies are approved.

Personnel Policy Updates

Updates will include changes related to the new Paid Family Medical Leave law, adjustments to the time-off request policy and PTO accruals, and updates to employee benefits in line with any relevant regulations. Additionally, the social media and purchasing policies will be revised to align with the Town Manager form of government, and the acceptable use policy will be updated. Other updates will include facilities use policies and any additional necessary revisions.

Candidates Night – Annual Municipal Election June, 2025

Candidates' Night for the Annual Municipal Election is scheduled for April 30, 2025, at 6:00 PM at the Town Hall, with Michelle Felicitti serving as the moderator. A public survey for input on questions will be released on April 11th. This event will not be a debate but an opportunity for residents to meet candidates and understand their reasons for running. As of now, there are no candidates on the ballot, but the Clerk will provide updates as nomination papers are due by the close of business on April 10th.

Town Report

The Town Report is currently in progress. A special thank you to Vicky Gavel for assisting with the dedication and to those who submitted wonderful photos for this year's cover.

Composting project Grant

The Composting Project Grant was approved on March 18, 2025. The Department of Environmental Protection will notify the Town when they are ready to negotiate a contract for the awarded amount, and updates from the DEP are pending.

Forestry – Timber Harvesting

Timber harvesting has been completed for two lots included in the land study, generating \$7,491.85 in revenue. Additional timber harvesting is expected to begin again in early summer.

Other

The National Multiple Sclerosis Society has been approved to hold their annual bike event on Sunday, August 4, 2025.

ITEM #5: (c.) Field Use Policy

Town of Lyman Field Use Policy

Purpose:

The Town of Lyman provides access to its recreational fields, including Bunganut Softball Field, Bunganut Soccer Field, and Chadbourne Field, for organized sports activities, as well as other activities. All requests for field use and access must be submitted in advance for approval. Field reservations are managed through the LymanME.MyRec.com web portal.

Reservations:

Reservations for field use must be made through the LymanME.MyRec.com web portal. Requests should be submitted as far in advance as possible. Reservations are not guaranteed. The Town reserves the right to deny any field use request for any reason. The Town of Lyman reserves the right to prioritize field use based on community benefit, maintenance needs, and seasonal demand. All organizations must provide general liability insurance.

Fee Schedule:

User Type	Fee
Non-Profit Organizations	No Fee (Must provide proof of status)
For-Profit Organizations	\$25 per hour

Fees are determined separately and must be paid in advance of field use.

Non-profit organizations must provide 503(c)(3) proof of non-profit status

Insurance Requirements:

All organizations must provide a **Certificate of General Liability Insurance**, naming the **Town of Lyman** as an additional insured. Minimum coverage required:

- \$1,000,000 per occurrence
- \$2,000,000 aggregate

Cancellation and Refunds:

Cancellations can be submitted through the LymanME.MyRec.com portal. Questions about a reservation or cancellation may be submitted to townmanager@lyman-me.gov.

Cancellations must be made 72 hours in advance of the reservation. The park remains open rain or shine. Users are responsible for cancellations for weather conditions or other cancellation reasons.

The Town reserves the right to cancel any reservation due to maintenance, emergencies, or any other circumstance deemed necessary, or may revoke a reservation due to failure to comply with field use policies and rules.

Refunds

The Town will refund 100% of field use fees, less any credit card/e-check fees applied and under the following circumstances:

- Cancellations made at minimum 72 hours in advance of the reservation.
- Cancellations initiated by the Town that are not due to any failure by the user to comply with these policies.
- Refunds will be made to the original credit card used.

The Town will not issue a refund under the following circumstances:

- Cancellations made less than 72 hours of the reservation time
- No Show/No Call; where a user does not cancel or show to their reservation.
- Any party required by the Town to leave the premises due to noncompliance with these policies or any other public disturbance.

General Rules:

- Reservation times must include all necessary pre- and post-game activities, including warm-ups and team meetings. Teams may not start before their reserved time and must vacate the field promptly at the end of their reservation.
- Teams should only book the amount of time necessary for their activities and should not overbook fields that may limit access for others. If a team consistently overbooks or does not cancel unused reservations, the Town reserves the right to revoke or cancel future reservations.
- Teams must remove all equipment from the field after use.
- All groups are responsible for ensuring trash/debris are picked up and disposed of properly.
- Groups are responsible for leaving the fields in the same condition they were found. Any issues must be reported to the Town Manager at townmanager@lyman-me.gov
- Field reservations may not be assigned to another organization without approval from the Town.
- Access to the parking gate is managed through a digital lock system. Users must ensure gates and locks are closed when leaving the park. This access is limited to specific hours of operation. Any users who leave vehicles unattended after hours of operation may not have access until a park staff or employee is available to open the gate.
- Parking is limited and overflow parking space is not guaranteed. The water frontage side of the park is reserved for public access.
- Unauthorized vehicles are not allowed on the field.
- Climbing over fences is strictly prohibited.
- Alcohol consumption is not allowed on any field or park.
- Smoking and the use of tobacco products are prohibited.
- Pets are not permitted on the fields.

Failure to comply with these policies may result in loss of field use privileges and/or additional charges for damages or cleanup. The Town of Lyman appreciates the cooperation of all users in maintaining safe and clean recreational spaces for the community.

ITEM #5: (d.) Bunganut Pines Use Policy

Town of Lyman Bunganut Pine Grove Use Policy

Purpose/Summary:

Bunganut Pine Grove is a public space available for rent for large parties, gatherings, family events as well as other activities. The park offers picnic tables, a charcoal grill, and water access for swimming. Porta potties are available for visitor use and additional parking is located across the street. A covered pavilion area is accessible via a nearby trail. Users may use the nearby volleyball court; however, this section of the park is open to the public and may also be used by others.

All requests for day rentals and access must be submitted in advance for approval. Reservations are managed through the LymanME.MyRec.com web portal.

Reservations:

Reservations for park rental use must be made through the LymanME.MyRec.com web portal. Requests should be submitted as far in advance as possible. Reservations are not guaranteed. The Town reserves the right to deny any request for any reason. The Town of Lyman reserves the right to prioritize use based on community benefit, maintenance needs, and seasonal demand.

Fee Schedule:

\$300.00 per day

Fees are determined separately and must be paid in advance of park use.

Cancellation and Refunds:

Cancellations may be submitted through the LymanME.MyRec.com portal. Questions about a reservation or cancellation may be submitted to townmanager@lyman-me.gov

The Town will refund 100% of park use fees, less any credit card/e-check fees applied and under the following circumstances:

- Cancellations made at minimum 72 hours in advance of the reservation.
- Cancellations initiated by the Town that are not due to any failure by the user to comply with these policies.
- Refunds will be made to the original credit card used.

The Town will not issue a refund under the following circumstances:

- Cancellations made less than 72 hours of the reservation time.
- No Show/No Call; where a user does not cancel or show to their reservation.
- Any party required by the Town to leave the premises due to noncompliance with these policies or any other public disturbance.

General Rules:

- **Carry In, Carry Out:** All users are responsible for removing their own trash, food, and belongings after their event. While trash receptacles are available, guests must ensure the area is left clean.
- Groups are responsible for leaving the area in the same condition it was found. Users must respect park facilities and report any damages, maintenance issues, or concerns to **townmanager@lyman-me.gov**.
- The park is enjoyed by the public as well as rental groups. Users must be mindful of noise levels and respect other park visitors.
- Hours for reservations are 9am-7pm. Reservations are available from Memorial Day weekend to October 31st.
- **No overnight camping is allowed.**
- The park remains open rain or shine. Users are responsible for cancellations for weather conditions or other cancellation reasons. To cancel or reschedule a reservation, users must do so through their account or contact **townmanager@lyman-me.gov**.
- Reservations may not be assigned to another person or organization without approval from the Town.
- There is no lifeguard on duty – all swimming is at the users own risk.
- A charcoal grill is available on the premises and must be used responsibly. Users must ensure that all charcoal is properly extinguished before leaving the park. Bonfires or open fire pits of any kind are not permitted.
- Access to the gates is managed through a digital lock system. Users must ensure gates and locks are closed when leaving the park. This access is limited to specific hours of operations. Any users who leave vehicles unattended after hours of operation may not have access until a park staff or employee is available to open the gate.
- Users must use the overflow parking area located across the street for all overflow parking needs.
- Pets are not permitted in the park.
- No use of fireworks is allowed

Failure to comply with these policies may result in loss of rental/use privileges and/or additional charges for damages or cleanup. The Town of Lyman appreciates the cooperation of all users in maintaining safe and clean recreational spaces for the community.

ITEM #5: (e.) CEO - Fee Schedule



LYMAN BUILDING DEPARTMENT

11 South Waterboro Road, Lyman, Maine 04002

Telephone: (207) 247-0647

Email: ceo@lyman-me.gov

FEE SCHEDULE

Beginning any activity before permit is issued may result in a double fee, or a penalty of \$200, whichever is more.

Re-inspection fee for any permit \$50.00

Building

Minimum fee (residential) \$60.00

Minimum fee (commercial) \$100.00

New structures, habitable area - per square ft..... \$0.50

New structures, non-habitable (decks, sheds, garage, etc.) - per square foot \$0.30

Renovations – per \$1000 \$3.00

Modular home - per square foot..... \$0.30

Foundations - - per square foot..... \$0.20

Commercial Structures – per \$1000 \$6.00

Temporary Dock permit.....\$60.00

Permanent Dock permit.....\$120.00

Assigning 911 number) \$0.00

Demolition permits..... \$50.00

Gravel pit inspection \$250.00

Swimming pools (electric permit if required) \$60.00

Sign permit \$50.00

Plumbing

Minimum fee \$40.00

Hook-up/Fixture fee, each fixture \$12.50

Hook-up only is minimum fee \$40.00

Transfer fee..... \$40.00

Electrical: Contact Electrical Inspector –

lyman.electrical.inspector@gmail.com

Septic

New system \$312.50

Surcharge on full systems only..... \$ 15.00

Replacement field.....\$187.50

Non-engineered replacement tank \$187.50

Added component \$30.00

Minimum Fee \$40.00

Variance (on new systems only)..... \$20.00

Land Use Fees

Shoreland Tree Removal \$15.00 per tree

Home Occupation including Medical

Marijuana..... \$250.00

Bi-annual Gravel Pit Inspection \$175.00

Site Review Application.....\$350.00

Best Practical Location \$350.00

Subdivision Application Fees.....

Preliminary \$350.00

Plus \$250 per lot

Final \$350.00

Plus \$250 per lot

Revision \$250.00

Private Way application/review..... \$200.00

Zoning Board of Appeals..... \$250.00

Jessica Picard (Chair)

Victoria Gavel (Vice Chair)

David Alves

Amber Swett

Joseph Wagner

Effective Date

ITEM #6: (a.) Minutes

**Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall**

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard (Via Zoom), Victoria Gavel, Amber Swett, Joseph Wagner, David Alves (Via Zoom)

Selectboard members absent:

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

None

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
Greg Mitchel – Asks if the board has considered any changes with field use fees. Discussion: budgets are still currently being reviewed.
- b. *Mail •York County Sheriff Report •York County Budget Commission*
Discussion Victoria Gavel and Joseph Wagner are available to attend the York County Budget Committee Caucus on April 9, 2025 6:30m at the York County Government Building.

ITEM #3 UNFINISHED BUSINESS

- a. *Franchise Agreement, Updates if any*
No New Updates
- b. *YMCA – Discussion regarding 2025 contract*
The Town Manager spoke with YMCA earlier today and confirmed they are agreeable to the terms provided by the board. They are concerned with the field use fees but will proceed forward either way. Town Manager will make revisions to the contract and proceed with the agreement.
- c. *RFP – Property Assessment Equalization Project: Discussion, updates if any*
Currently the board is working on the budget process which will be wrapped up soon. Once the board can determine how to budget accordingly, then the Board can move forward on a decision for the bid.
- d. *RFP – Bunganut Ramps, scheduled to open bids March 17th.*
3 Bids received and opened.

Sebago Dock And Lift:
3x ramps, each \$3,833, minus 10% discount, plus 750 delivery fee & tax = \$11,668

Great Northern Docks:
3x ramps, each \$10,065 = \$30,197

Raise A Dock, LLC:
3x ramps, each \$7,390, work starting after 6/1/25 and completed before 7/15/25 = \$22,170

Joseph Wagner – Motions to table item till next meeting.
David Alves – Seconds the motion. Motion passes: 5-0-0
Item tabled until Board can review.
- e. *MyRec Program Updates*
Discussion regarding updates and implementing the program. Does the Board want to have a second softball field at Chadbourne? Also, Parking may be an issue given the historical data. The

Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall

- library has on record library participation declined when Chadbourne was used often, and residents have reported difficulties with John Street being congested with parking. Overuse of the field could result in congested parking and visitors not being able to use the library as well as the Town Hall. Topic should be reviewed and voted on at Town Meeting. Also suggested to have the Comprehensive Plan Committee continue their work as they are gathering data and future land use maps. Greg Mitchel states the MLL will use other fields if they have to pay a fee, and they are not interested in investing time and money into upgrading the field if the town later decides to change the field into something else. Discussion of mowing contract and reducing some mowing and fertilizing in some areas of the contract to help offset costs. The board agrees that Chadbourne will go into the MyRec program as just a field with anyone reserving it having the responsibility of grooming the infield to what they want to use it for, as well as, the reservations being limited to practices only and to a couple nights per week to avoid any burden on the library and Town Hall.
- f. [Dedication for Town Report, tabled from last meeting](#)
Joseph Wagner – Motions to dedicate the Town Report to option B.
Amber Swett – Seconds the motion. Motion passes: 5-0-0
Dedication will remain anonymous until Town Report is published. Victoria Gavel volunteers to assist with writing the dedication.
- g. [Victoria Gavel – Discussion regarding developing Select Board onboarding new board members Tabled from last meeting.](#)
Discussion, the board agrees to hold off on this item until after the budget cycle is completed.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

- a. [Fire Chief – All Hands](#) – Item reviewed in agenda packet.
b. [Treasurer - Expense Report](#) – Item reviewed in agenda packet.
c. [Town Clerk – Excise Report](#) – Item reviewed in agenda packet.

ITEM #5

NEW BUSINESS

- a. [Mowing contract amendments](#)
Discussion from earlier on the agenda. Mowing contract will be amended to remove Rhodes Hall where that parcel will be conveyed to the Cemetery Association. Other options include reducing mowing and fertilizing in some areas including Town Hall, Monument Square, Bunganut Lakeside, Bunganut Lower parking area. Another option includes adding to the above removal of Spring Cleanup at Bunganut and reducing mowing at Bunganut to once per week. Chadbourn has also been broken down to mow the field 16 times and outside the field area of the playground and around the library to be mowed 22 times. Other discussion included reducing the Porta Potties at both fields and the trash removal. Porta Potties (1 standard and 1 handicap at each field) cost \$2,940 and trash removal is \$840. In past years the leagues provided their own porta potties for Bunganut Field, and the Town only recently picked up the extra porta potty cost this last year. Field use fees discussed a possible reduction to five dollars an hour. The Board discusses doing no fee for this season and review again next season.
- David Alves – Motions to reduce the mowing contract to Option 3 as shown in the packet, but keep the porta potties and trash service as is and apply zero field use fees to non-profit organizations and keep the \$25 per hour fee for profit organizations and continue development of a new position to help run all of these things.**
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

**Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall**

ITEM #6 MINUTES

- a. [Review / Approve meeting minutes 03/03/2025](#)
Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0

ITEM #7 SIGN WARRANTS

- a. [Payroll Warrant #42 in the amount of \\$31,303.70](#)
Joseph Wagner – Motions to approve. David Alves seconds. Motion passes: 5-0-0
- b. [Accounts Payable Warrant #43 \(FY2025\) in the amount of \\$77,023.24](#)
Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 5-0-0
Discussion, Municipal Solid Waste = \$9,924.55 vs Recycling = \$671.45 in tipping fees.

EXECUTIVE SESSION

[1 M.R.S.A §405 \(A\) Discussion regarding personnel matters](#)

**Amber Swett – Motions to go into executive session per M.R.S.A §405(A) Discussion regarding personnel matters
David Alves – Seconds the motion. Motion passes: 5-0-0**

**Amber Swett – Motions to come out of executive session.
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0**

ADJOURN

Amber Swett – Motions to adjourn. Joseph Wagner seconds. Motion passes: 5-0-0

Amber Swett

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated March 17th, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
9:33 AM

Payroll Check Register

Pay Date: 04/02/2025

03/27/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,184.02	0.00	1,184.02	04/02/25	021 JANICE M AUGER
2	1,736.03	0.00	1,736.03	04/02/25	79 SUSAN J BELLEROSE
3	855.39	0.00	855.39	04/02/25	026 ERIN N CAMARENA
4	123.26	0.00	123.26	04/02/25	126 DAVID A CARLMAN
5	1,307.71	0.00	1,307.71	04/02/25	025 THOMAS M CROTEAU
6	811.66	0.00	811.66	04/02/25	12 MARCEL DESROSIERS
7	20.19	0.00	20.19	04/02/25	048 BRUCE A FEARON
8	2,643.05	0.00	2,643.05	04/02/25	028 LINDSAY GAGNE
9	1,944.80	0.00	1,944.80	04/02/25	016 LAURIE L GONSKA
10	327.63	0.00	327.63	04/02/25	117 PAUL HAKALA
11	267.19	0.00	267.19	04/02/25	007 THOMAS M HOLLAND
12	2,067.19	0.00	2,067.19	04/02/25	015 JEANETTE E LEMAY
13	866.46	0.00	866.46	04/02/25	036 JULIE LEMIEUX
14	621.90	0.00	621.90	04/02/25	125 PAUL J MARTEL
15	1,393.28	0.00	1,393.28	04/02/25	041 RANDALL L MURRAY
16	528.04	0.00	528.04	04/02/25	19 BRIAN D. RACICOT
17	440.21	0.00	440.21	04/02/25	002 DAVID W RILEY
18	303.05	0.00	303.05	04/02/25	020 DAVID H SANTORA
19	20.19	0.00	20.19	04/02/25	33 BETRAM J SOBANIK
20	20.19	0.00	20.19	04/02/25	059 KELLY J STEVENS
21	1,836.51	0.00	1,836.51	04/02/25	037 REBEKAH S THOMPSON
22	126.07	0.00	126.07	04/02/25	118 PHILIP A WEYMOUTH
Total	19,444.02	0.00	19,444.02		
Direct Deposit Checks					
23	0.00	19,444.02	19,444.02	04/02/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	19,444.02	19,444.02		
Trust & Agency Checks					
24	0.00	6,857.94	6,857.94	04/02/25	T & A 1 I.R.S.
25	0.00	1,572.63	1,572.63	04/02/25	T & A 3 ICMA
26	0.00	1,283.24	1,283.24	04/02/25	T & A 2 MAINE REVENUE SERVICES
27	0.00	1,775.54	1,775.54	04/02/25	T & A 9 MPERS
28	0.00	275.24	275.24	04/02/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	11,764.59	11,764.59		
Summary					
Checks:	Regular		0.00		22
	D / D		19,444.02		1
	Employee		19,444.02		
	T & A		11,764.59		5
	Voided				0
	Total		31,208.61		28

WARRANT: 44

Check	D / D	Check	Emolovee	Gross Pay
1	1,184.02	0.00	021 JANICE M AUGER	1,809.50
2	1,736.03	0.00	79 SUSAN J BELLEROSE	2,467.88
3	855.39	0.00	026 ERIN N CAMARENA	1,032.96
4	123.26	0.00	126 DAVID A CARLMAN	134.15
5	1,307.71	0.00	025 THOMAS M CROTEAU	1,953.69
6	811.66	0.00	12 MARCEL DESROSIERS	1,005.49
7	20.19	0.00	048 BRUCE A FEARON	21.98
8	2,643.05	0.00	028 LINDSAY GAGNE	3,798.35
9	1,944.80	0.00	016 LAURIE L GONSKA	3,023.96
10	327.63	0.00	117 PAUL HAKALA	410.96
11	267.19	0.00	007 THOMAS M HOLLAND	296.04
12	2,067.19	0.00	015 JEANETTE E LEMAY	2,952.77
13	866.46	0.00	036 JULIE LEMIEUX	1,187.01
14	621.90	0.00	125 PAUL J MARTEL	715.44
15	1,393.28	0.00	041 RANDALL L MURRAY	2,151.81
16	528.04	0.00	19 BRIAN D. RACICOT	630.49
17	440.21	0.00	002 DAVID W RILEY	571.97
18	303.05	0.00	020 DAVID H SANTORA	329.81
19	20.19	0.00	33 BETRAM J SOBANIK	21.98
20	20.19	0.00	059 KELLY J STEVENS	21.98
21	1,836.51	0.00	037 REBEKAH S THOMPSON	2,848.04
22	126.07	0.00	118 PHILIP A WEYMOUTH	137.20
23	0.00	19,444.02	D / D 1 BIDDEFORD SAVINGS BANK	
24	0.00	6,857.94	T & A 1 I.R.S.	
25	0.00	1,572.63	T & A 3 ICMA	
26	0.00	1,283.24	T & A 2 MAINE REVENUE SERVICES	
27	0.00	1,775.54	T & A 9 MPERS	
28	0.00	275.24	T & A 10 TREASURER, STATE OF MAINE	
Total	19,444.02	31,208.61		27,523.46

Put into A/P **12,013.28**
 Taken out of A/P **(11,764.59)**
Total Payroll 31,457.30

Count
 Checks 28

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
 VICTORIA GAVEL
 JESSICA PICARD
 AMBER SWETT
 JOSEPH WAGNER

ITEM #7: (b.) AP Warrant

Lyman
11:41 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

04/03/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	11372	7,300.95	03/14/25	45	0569 SECRETARY OF STATE
P	11373	9,596.21	03/24/25	45	0569 SECRETARY OF STATE
P	11375	115.00	04/01/25	45	0643 TREASURER, STATE OF MAINE
P	11377	12,362.15	04/01/25	45	0569 SECRETARY OF STATE
P	11378	2,878.39	04/01/25	45	0647 TREASURER, STATE OF MAINE
R	11379	535.63	04/07/25	45	0218 AMAZON CAPITAL SERVICES
R	11380	2,710.00	04/07/25	45	0022 BEAN DATA
R	11381	64.00	04/07/25	45	0994 CINTAS CORPORATION- # 758
R	11382	125.00	04/07/25	45	0211 CRIPPLE CREEK CORPORATION
R	11383	1,363.33	04/07/25	45	0133 DAVID W. RILEY
R	11384	50,588.00	04/07/25	45	0248 DAYTON SNOW FIGHTERS INC.
R	11385	15,552.63	04/07/25	45	0024 EASTERN SALT COMPANY INC
R	11386	84,329.75	04/07/25	45	0233 GOODWINS MILLS FIRE & RESCUE
R	11387	1,056.25	04/07/25	45	0072 GWI
R	11388	800.00	04/07/25	45	0650 HARRIS COMPUTER
R	11389	16.80	04/07/25	45	0323 JANICE AUGER
R	11390	121.66	04/07/25	45	0184 JEANETTE LEMAY
R	11391	500.00	04/07/25	45	0230 JESSICAS CLEANING SERVICE
R	11392	4,473.90	04/07/25	45	0311 KCB LANDSCAPING
R	11393	16.74	04/07/25	45	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	11394	22.40	04/07/25	45	0131 LAURIE GONSKA
R	11395	419.36	04/07/25	45	0303 LINDSAY GAGNE
R	11396	35.00	04/07/25	45	0367 M A A O
R	11397	8,969.65	04/07/25	45	0376 M M E H T
R	11398	140.00	04/07/25	45	0415 M M T C T A
R	11399	480.00	04/07/25	45	0414 MAINE MUNICIPAL ASSOCIATION
R	11400	90.00	04/07/25	45	0379 MAINE TOWN & CITY CLERKS ASSOC
R	11401	135.00	04/07/25	45	0312 MAINE WELFARE DIRECTORS ASSOCIATION
R	11402	529.20	04/07/25	45	1111 MARCEL DESROSNIERS
R	11403	25.00	04/07/25	45	0427 MEGFOA
R	11404	6,800.00	04/07/25	45	0256 POTTYS-R-US
R	11405	219.88	04/07/25	45	0084 READYREFRESH BY NESTLE
R	11406	109.00	04/07/25	45	0502 REGISTRY OF DEEDS
R	11407	499,217.22	04/07/25	45	0419 RSU #57
R	11408	138.99	04/07/25	45	0048 SHEILA MCNEIL
R	11409	268.60	04/07/25	45	0062 THOMAS HOLLAND
R	11410	1,165.00	04/07/25	45	0281 TIBBETTS FARMS LLC
R	11411	1,355.58	04/07/25	45	0389 USDA
R	11412	67.00	04/07/25	45	0985 WARRENS OFFICE SUPPLIES
V	11413	0.00	04/07/25	45	0021 WATERBORO REPORTER
R	11414	1,065.00	04/07/25	45	0021 WATERBORO REPORTER
P	99999	45.00	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	499.82	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	499.52	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	3,041.57	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	1,443.41	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	259.99	04/07/25	45	0095 CARDMEMBER SERVICE

A / P Check Register
Bank: BIDDEFORD SAVINGS

Type	Check	Amount	Date	Wrnt	Payee
P	99999	19.99	04/07/25	45	0095 CARDMEMBER SERVICE
P	99999	13.99	04/07/25	45	0095 CARDMEMBER SERVICE
Total		721,581.56			

Count	
Checks	48
Voids	1

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00218 AMAZON CAPITAL SERVICES						
0509	11379	04	LABELS	16VV-6KFR-TJDK		
LABELS	E 110-11-60-610				16.73	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		16.73	
0509	11379	04	SUPPLIES	14T4-4JTN-GGTM		
SUPPLIES	E 110-11-60-610				124.43	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		124.43	
0509	11379	04	SUPPLIES	1FDQ-Y67C-6NT9		
SUPPLIES	E 110-11-60-610				73.71	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		73.71	
0509	11379	04	EQUIPMENT	1QGQ-MFY9-7T11		
EQUIPMENT	E 110-11-60-610				148.68	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		148.68	
0509	11379	04	SUPPLIES	1GLY-T934-KPMN		
SUPPLIES	E 110-11-60-610				32.14	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		32.14	
0509	11379	04	EASTER EGGS	1QF1-WMMT-R6HR		
EASTER EGGS	E 161-21-90-940				139.94	0.00
	OTHER / REC PROGRAMS					
			Invoice Total-		139.94	
			Vendor Total-		535.63	
00022 BEAN DATA						
0509	11380	04	MONTHLY SER	1891		
MONTHLY SER	E 110-11-32-310				2,710.00	2,450.00
	CTRCT SVS EQ / PROF SVS					
			Vendor Total-		2,710.00	
00095 CARDMEMBER SERVICE						
0509	99999	04	MARKETING	03/14/2025		
MARKETING	E 110-11-32-310				45.00	0.00
	CTRCT SVS EQ / PROF SVS					
			Invoice Total-		45.00	
0509	99999	04	STAMPS	03/18/2025		
STAMPS	E 110-11-60-650				499.82	0.00
	SUPPLIES / POSTAGE					
			Invoice Total-		499.82	
0509	99999	04	STAMPS	03/18/2025		
STAMPS	E 110-11-60-650				499.52	0.00
	SUPPLIES / POSTAGE					
			Invoice Total-		499.52	
0509	99999	04	POWERHEART G5 AED	600020377		
POWERHEART G5 AED	E 191-11-70-710				3,041.57	0.00
	EQUIPMENT / COMP EQUIP					
			Invoice Total-		3,041.57	
0509	99999	04	BLINDS	03/07/2025		

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
BLINDS			E 191-11-70-790		1,000.00	0.00
			EQUIPMENT / OTHER EQUIP			
BLINDS			E 191-11-70-710		443.41	0.00
			EQUIPMENT / COMP EQUIP			
Invoice Total-					1,443.41	
0509	99999	04	STAMPS	03/19/2025		
STAMPS			E 110-11-60-650		259.99	0.00
			SUPPLIES / POSTAGE			
Invoice Total-					259.99	
0509	99999	04	STAMPS	3/17/2025		
STAMPS			E 110-11-60-650		19.99	0.00
			SUPPLIES / POSTAGE			
Invoice Total-					19.99	
0509	99999	04	YOUTUBE PREMIUM	03/05/2025		
YOUTUBE PREMIUM			E 110-11-32-310		13.99	0.00
			CTRCT SVS EQ / PROF SVS			
Invoice Total-					13.99	
Vendor Total-					5,823.29	
00994 CINTAS CORPORATION- # 758						
0509	11381	04	13117643	4224389914		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					32.00	
0509	11381	04	13117643	4226067072		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					32.00	
Vendor Total-					64.00	
00211 CRIPPLE CREEK CORPORATION						
0509	11382	04	RENT	CRIAPR25		
RENT			E 110-11-39-399		125.00	125.00
			CONT SVS OTH / OTHER			
Vendor Total-					125.00	
00133 DAVID W. RILEY						
0509	11383	04	DIESEL GAS	04/02/2025		
DIESEL GAS			E 150-31-50-570		40.00	0.00
			UTILITIES / FUEL			
Invoice Total-					40.00	
0509	11383	04	PATCHNG ROAD	78		
PATCHNG ROAD			E 131-51-40-483		330.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					330.00	
0509	11383	04	SERVICES	77		
P&R TRASH REMOVAL			E 145-23-31-330		100.00	0.00
			CTRCT SVS BL / WASTE SVS			
Invoice Total-					100.00	
0509	11383	04	SERVICE AGR.-SNOWPLOWING	76		
BLDG/GROUNDS MAINT			E 143-11-31-360		20.00	0.00
			CTRCT SVS BL / PLOW & SAND			

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
P&R TRASH REMOVAL			E 145-21-31-330		35.00	0.00
			CTRCT SVS BL / WASTE SVS			
SERVICE AGR.-SNOWPLOWING			E 143-11-31-360		773.33	0.00
			CTRCT SVS BL / PLOW & SAND			
MOVED TABLES			E 141-11-31-310		65.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					893.33	
Vendor Total-					1,363.33	
00248 DAYTON SNOW FIGHTERS INC.						
0509	11384	04	PLOWING	1134		
PLOWING			E 143-51-31-360		7,353.00	41,715.00
			CTRCT SVS BL / PLOW & SAND			
Invoice Total-					7,353.00	
0509	11384	04	PLOWING CONTRACT FY 2025	APR25		
PLOWING CONTRACT FY 2025			E 143-51-31-360		41,715.00	0.00
			CTRCT SVS BL / PLOW & SAND			
Invoice Total-					41,715.00	
0509	11384	04	SAND DELIVERY	1135		
SAND DELIVERY			E 131-51-40-483		1,520.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					1,520.00	
Vendor Total-					50,588.00	
00024 EASTERN SALT COMPANY INC						
0509	11385	04	SALT LYMANM05	INV148620		
SALT LYMANM05			E 143-51-31-360		15,552.63	0.00
			CTRCT SVS BL / PLOW & SAND			
Vendor Total-					15,552.63	
00233 GOODWINS MILLS FIRE & RESCUE						
0509	11386	04	FY 25	GMFRAPR25		
FY 25			E 186-91-37-391		42,202.00	42,202.00
			CONT OUT / GMFR PERSONN			
FY 25			E 186-91-37-392		16,689.25	16,689.25
			CONT OUT / GMFR CONTRAC			
Invoice Total-					58,891.25	
0509	11386	04	25 FORD TRUCK	04/02/2025		
25 FORD TRUCK			E 702-87-90-999		25,438.50	0.00
			GMFR V / RESERVES - G - OTHER / MISC			
Invoice Total-					25,438.50	
Vendor Total-					84,329.75	
00072 GWI						
0509	11387	04	PHONE & FIBER SVCS.	6554621		
205773			E 110-11-50-580		500.94	0.00
			UTILITIES / COMM			
205773			E 161-22-50-580		29.60	0.00
			UTILITIES / COMM			
Invoice Total-					530.54	
0509	11387	04	PHONE & FIBER SVCS.	6545877		
205773			E 110-11-50-580		496.11	0.00
			UTILITIES / COMM			
205773			E 161-22-50-580		29.60	0.00
			UTILITIES / COMM			

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Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				Invoice Total-	525.71	
				Vendor Total-	1,056.25	
00650 HARRIS COMPUTER						
0509	11388	04	HOPP MIGRATION	TRIXT0002784		
LYM500			E 191-11-70-710		800.00	0.00
			EQUIPMENT / COMP EQUIP			
				Vendor Total-	800.00	
00323 JANICE AUGER						
0509	11389	04	MILEAGE	03/11/2025		
MILEAGE			E 110-11-90-910		16.80	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	16.80	
00184 JEANETTE LEMAY						
0509	11390	04	MILEAGE	3/4-3/31/25		
MILEAGE			E 110-11-90-910		121.66	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	121.66	
00230 JESSICAS CLEANING SERVICE						
0509	11391	04	CLEANING SERVICES	99.2119		
TH CLEANING SERVICE			E 141-11-31-310		500.00	0.00
			CTRCT SVS BL / PROF SVS			
				Vendor Total-	500.00	
00311 KCB LANDSCAPING						
0509	11392	04	MOWING	KCB042025		
MOWING			E 142-90-31-370		4,473.90	5,693.27
			CTRCT SVS BL / MOWING			
				Vendor Total-	4,473.90	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0509	11393	04	2101002-01	03/06/2025		
2101002-01			E 147-51-50-560		16.74	0.00
			UTILITIES / ELECTRICITY			
				Vendor Total-	16.74	
00131 LAURIE GONSKA						
0509	11394	04	MILEAGE	03/12-03/31/25		
MILEAGE			E 110-11-90-910		22.40	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	22.40	
00303 LINDSAY GAGNE						
0509	11395	04	HOTEL	03/21/2025		
HOTEL			E 102-11-20-280		149.16	0.00
			BENEFITS / TRAINING			
				Invoice Total-	149.16	
0509	11395	04	MILEAGE REIMBURSEMENT	01/23-03/31/25		
MILEAGE REIM			E 110-11-90-910		270.20	0.00
			OTHER / MILEAGE/TRAV			
				Invoice Total-	270.20	
				Vendor Total-	419.36	

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account		Proj			
00367 M A A O						
0509	11396	04	4/18 Training	0000545478		
4/18 Training			E 102-11-20-280		35.00	0.00
			BENEFITS / TRAINING			
			Vendor Total-		35.00	
00376 M M E H T						
0509	11397	04	MHT.31171	April 2025		
INSURANCE-EMPLOYEE			G 1-205-00		497.34	0.00
			BENFTS-EMPLE			
HEALTH			E 102-99-20-210		8,128.80	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		309.61	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		33.90	0.00
			BENEFITS / LIFE NO MED			
			Vendor Total-		8,969.65	
00415 M M T C T A						
0509	11398	04	31170	0000545385		
33170			E 102-11-20-280		85.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		85.00	
0509	11398	04	31170	0000545387		
33170			E 102-11-20-280		55.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		55.00	
			Vendor Total-		140.00	
00414 MAINE MUNICIPAL ASSOCIATION						
0509	11399	04	31170	0000544699		
33170			E 102-11-20-280		95.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		95.00	
0509	11399	04	31170	0000544848		
33170			E 102-11-20-280		95.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		95.00	
0509	11399	04	31170	0000545663		
33170			E 102-11-20-280		100.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		100.00	
0509	11399	04	31170	0000545665		
33170			E 102-11-20-280		95.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		95.00	
0509	11399	04	31170	0000544820		
33170			E 102-11-20-280		95.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		95.00	
			Vendor Total-		480.00	
00379 MAINE TOWN & CITY CLERKS ASSOC						

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0509	11400	04	11790-0		0000545800	
TRAINING			E 102-11-20-280		45.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		45.00	
0509	11400	04	11790-0		0000545932	
TRAINING			E 102-11-20-280		45.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		45.00	
			Vendor Total-		90.00	
00312 MAINE WELFARE DIRECTORS ASSOCIATION						
0509	11401	04	TRAINING		0000546172	
TRAINING			E 102-11-20-280		110.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		110.00	
0509	11401	04	TRAINING		03/11/2025	
TRAINING			E 102-11-20-280		25.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		25.00	
			Vendor Total-		135.00	
01111 MARCEL DESROSIERS						
0509	11402	04	MILEAGE		03/01-03/30/25	
MILEAGE			E 110-11-90-911		529.20	0.00
			OTHER / MI/TRAV ELE			
			Vendor Total-		529.20	
00427 MEGFOA						
0509	11403	04	TRAINING		1000487366	
TRAINING			E 102-11-20-280		25.00	0.00
			BENEFITS / TRAINING			
			Vendor Total-		25.00	
00256 POTTYS-R-US						
0509	11404	04	PORTA-POTS		32404	
KENNEBUNK POND			E 145-23-35-331		1,335.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		1,335.00	
0509	11404	04	PORTA-POTS		32477	
KENNEBUNK POND			E 145-23-35-331		1,755.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		1,755.00	
0509	11404	04	PORTA-POTS		32415	
CHADBOURNE FIELD			E 145-21-35-331		1,545.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		1,545.00	
0509	11404	04	PORTA-POTS		32357	
SALT SHED			E 145-51-35-331		1,125.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		1,125.00	
0509	11404	04	PORTA-POTS		32290	
BUNGANUT			E 145-22-35-331		1,040.00	0.00
			CTRCT SVS WA / PROF PORTA P			

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	1,040.00	
				Vendor Total-	6,800.00	
00084 READYREFRESH BY NESTLE						
0509	11405	04	0427507058		25C0427507058	
H20 0427507058			E 110-11-60-610		219.88	0.00
			SUPPLIES / SUPPLIES			
				Vendor Total-	219.88	
00502 REGISTRY OF DEEDS						
0509	11406	04	DISCHARGES		V# 502	
DISCHARGES			E 110-11-39-399		95.00	0.00
			CONT SVS OTH / OTHER			
				Invoice Total-	95.00	
0509	11406	04	TOWN TRANSFERS		3/3, 3/20, 4/1	
DISCHARGES			E 110-11-39-399		14.00	0.00
			CONT SVS OTH / OTHER			
				Invoice Total-	14.00	
				Vendor Total-	109.00	
00419 RSU #57						
0509	11407	04	APPROP 25		RSUAPR25	
APPROP 25			E 195-92-90-999		499,217.22	499,217.22
			OTHER / MISC			
				Vendor Total-	499,217.22	
00569 SECRETARY OF STATE						
0509	11372	04	31170		03/07-03/14/25	
31170			G 1-250-00		7,300.95	0.00
			MTR VEHICLE			
				Invoice Total-	7,300.95	
0509	11373	04	31170		3/14-3/21/2025	
31170			G 1-250-00		9,596.21	0.00
			MTR VEHICLE			
				Invoice Total-	9,596.21	
0509	11377	04	31170		03/21-03/27/25	
31170			G 1-250-00		12,362.15	0.00
			MTR VEHICLE			
				Invoice Total-	12,362.15	
				Vendor Total-	29,259.31	
00048 SHEILA MCNEIL						
0509	11408	04	BIO CLEANING KIT		03/09/2025	
BIO CLEANING KIT			E 181-15-37-399		138.99	0.00
			CONT OUT / CONT SVS OTH			
				Vendor Total-	138.99	
00062 THOMAS HOLLAND						
0509	11409	04	MILEAGE		01/09-03/16/25	
MILEAGE			E 125-72-90-910		268.60	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	268.60	
00281 TIBBETTS FARMS LLC						

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0509	11410	04	PLOWING	5785		
TRF PLOWING			E 143-31-31-360		1,165.00	0.00
			CTRCT SVS BL / PLOW & SAND			
			Vendor Total-		1,165.00	
00643 TREASURER, STATE OF MAINE						
0509	11375	04	DOG LICENSES	MARCH 2025		
DOGS			G 1-256-00		115.00	0.00
			DOG LIC			
			Vendor Total-		115.00	
00647 TREASURER, STATE OF MAINE						
0509	11378	04	FISH/GAME LIC. & RV REG.	03/01-03/31/25		
FISH/GAME LIC. & RV REG.			G 1-251-00		2,878.39	0.00
			INLAND FISH			
			Vendor Total-		2,878.39	
00389 USDA						
0509	11411	04	REFUND	03/25/2025		
REFUND			G 1-120-00		1,355.58	0.00
			R/E OVERPAYS			
			Vendor Total-		1,355.58	
00985 WARRENS OFFICE SUPPLIES						
0509	11412	04	TOWLYM	537712-00		
TOWLYM			E 110-11-60-610		17.23	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		17.23	
0509	11412	04	TOWLYM	538244-00		
TOWLYM			E 110-11-60-610		49.77	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		49.77	
			Vendor Total-		67.00	
00021 WATERBORO REPORTER						
0509	11414	04	AD	07/25/2024		
ADVERTISING			E 110-11-80-810		120.00	0.00
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		120.00	
0509	11414	04	ORC PUBLIC HEARING	1666		
ORC PUBLIC HEARING			E 110-11-80-810		120.00	120.00
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		120.00	
0509	11414	04	AD LOADER	1556		
AD LOADER			E 110-11-80-810		120.00	120.00
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		120.00	
0509	11414	04	AD PB	1578		
AD PB			E 110-17-80-810		45.00	45.00
			ADVER, PRINT / ADVERTISE			
			Invoice Total-		45.00	
0509	11414	04	EQUALIZATION RFP	1668		
EQUALIZATION RFP			E 110-11-80-810		120.00	120.00
			ADVER, PRINT / ADVERTISE			

A / P Warrant

Warrant 45

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	120.00	
0509	11414	04	AD			
ADVERTISING			E 110-11-80-810		120.00	0.00
			ADVER, PRINT / ADVERTISE			
				Invoice Total-	120.00	
0509	11414	04	AD			
ADVERTISING			E 110-11-80-810		120.00	0.00
			ADVER, PRINT / ADVERTISE			
				Invoice Total-	120.00	
0509	11414	04	SELECT BOARD PUB HEAR			
SELECT BOARD PUB HEAR			E 110-11-80-810	1667	120.00	120.00
			ADVER, PRINT / ADVERTISE			
				Invoice Total-	120.00	
0509	11414	04	AD			
ADVERTISING			E 110-11-80-830		120.00	0.00
			ADVER, PRINT / FORMS			
				Invoice Total-	120.00	
0509	11414	04	ABSENTEE BALLOTS			
ADVERTISING			E 115-13-80-810		60.00	0.00
			ADVER, PRINT / ADVERTISE			
				Invoice Total-	60.00	
				Vendor Total-	1,065.00	
				Prepaid Total-	38,075.99	
				Current Total-	683,505.57	
				EFT Total-	0.00	
				Warrant Total-	721,581.56	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES

VICTORIA GAVEL

JESSICA PICARD

AMBER SWETT

JOSEPH WAGNER

