

Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard (Via Zoom), Victoria Gavel, Amber Swett, Joseph Wagner, David Alves (Via Zoom)

Selectboard members absent:

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

None

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
Greg Mitchel – Asks if the board has considered any changes with field use fees. Discussion: budgets are still currently being reviewed.
- b. *Mail •York County Sheriff Report •York County Budget Commission*
Discussion Victoria Gavel and Joseph Wagner are available to attend the York County Budget Committee Caucus on April 9, 2025 6:30m at the York County Government Building.

ITEM #3 **UNFINISHED BUSINESS**

- a. *Franchise Agreement, Updates if any*
No New Updates
- b. *YMCA – Discussion regarding 2025 contract*
The Town Manager spoke with YMCA earlier today and confirmed they are agreeable to the terms provided by the board. They are concerned with the field use fees but will proceed forward either way. Town Manager will make revisions to the contract and proceed with the agreement.
- c. *RFP – Property Assessment Equalization Project: Discussion, updates if any*
Currently the board is working on the budget process which will be wrapped up soon. Once the board can determine how to budget accordingly, then the Board can move forward on a decision for the bid.
- d. *RFP – Bunganut Ramps, scheduled to open bids March 17th*
3 Bids received and opened.

Sebago Dock And Lift:

3x ramps, each \$3,833, minus 10% discount, plus 750 delivery fee & tax = \$11,668

Great Northern Docks:

3x ramps, each \$10,065 = \$30,197

Raise A Dock, LLC:

3x ramps, each \$7,390, work starting after 6/1/25 and completed before 7/15/25 = \$22,170

Joseph Wagner – Motions to table item till next meeting.

David Alves – Seconds the motion. Motion passes: 5-0-0

Item tabled until Board can review.

- e. *MyRec Program Updates*

Discussion regarding updates and implementing the program. Does the Board want to have a second softball field at Chadbourne? Also, Parking may be an issue given the historical data. The

Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall

library has on record library participation declined when Chadbourne was used often, and residents have reported difficulties with John Street being congested with parking. Overuse of the field could result in congested parking and visitors not being able to use the library as well as the Town Hall. Topic should be reviewed and voted on at Town Meeting. Also suggested to have the Comprehensive Plan Committee continue their work as they are gathering data and future land use maps. Greg Mitchel states the MLL will use other fields if they have to pay a fee, and they are not interested in investing time and money into upgrading the field if the town later decides to change the field into something else. Discussion of mowing contract and reducing some mowing and fertilizing in some areas of the contract to help offset costs. The board agrees that Chadbourne will go into the MyRec program as just a field with anyone reserving it having the responsibility of grooming the infield to what they want to use it for, as well as, the reservations being limited to practices only and to a couple nights per week to avoid any burden on the library and Town Hall.

f. [Dedication for Town Report, tabled from last meeting](#)

Joseph Wagner – Motions to dedicate the Town Report to option B.

Amber Swett – Seconds the motion. Motion passes: 5-0-0

Dedication will remain anonymous until Town Report is published. Victoria Gavel volunteers to assist with writing the dedication.

g. [Victoria Gavel – Discussion regarding developing Select Board onboarding new board members Tabled from last meeting.](#)

Discussion, the board agrees to hold off on this item until after the budget cycle is completed.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

- a. [Fire Chief – All Hands](#) – Item reviewed in agenda packet.
- b. [Treasurer - Expense Report](#) – Item reviewed in agenda packet.
- c. [Town Clerk – Excise Report](#) – Item reviewed in agenda packet.

ITEM #5

NEW BUSINESS

a. [Mowing contract amendments](#)

Discussion from earlier on the agenda. Mowing contract will be amended to remove Rhodes Hall where that parcel will be conveyed to the Cemetery Association. Other options include reducing mowing and fertilizing in some areas including Town Hall, Monument Square, Bunganut Lakeside, Bunganut Lower parking area. Another option includes adding to the above removal of Spring Cleanup at Bunganut and reducing mowing at Bunganut to once per week. Chadbourn has also been broken down to mow the field 16 times and outside the field area of the playground and around the library to be mowed 22 times. Other discussion included reducing the Porta Potties at both fields and the trash removal. Porta Potties (1 standard and 1 handicap at each field) cost \$2,940 and trash removal is \$840. In past years the leagues provided their own porta potties for Bunganut Field, and the Town only recently picked up the extra porta potty cost this last year. Field use fees discussed a possible reduction to five dollars an hour. The Board discusses doing no fee for this season and review again next season.

David Alves – Motions to reduce the mowing contract to Option 3 as shown in the packet, but keep the porta potties and trash service as is and apply zero field use fees to non-profit organizations and keep the \$25 per hour fee for profit organizations and continue development of a new position to help run all of these things.

Jospeh Wagner – Seconds the motion. Motion passes: 5-0-0

**Town of Lyman
Select Board Regular Meeting Minutes
Monday March 17th, 2025 – Lyman Town Hall**

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 03/03/2025
Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant #42 in the amount of \$31,303.70
Joseph Wagner – Motions to approve. David Alves seconds. Motion passes: 5-0-0
- b. Accounts Payable Warrant #43 (FY2025) in the amount of \$77,023.24
Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 5-0-0
Discussion, Municipal Solid Waste = \$9,924.55 vs Recycling = \$671.45 in tipping fees.

EXECUTIVE SESSION

1 M.R.S.A §405 (A) Discussion regarding personnel matters

Amber Swett – Motions to go into executive session per M.R.S.A §405(A) Discussion regarding personnel matters

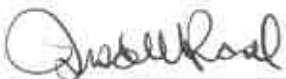
David Alves – Seconds the motion. Motion passes: 5-0-0

Amber Swett – Motions to come out of executive session.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

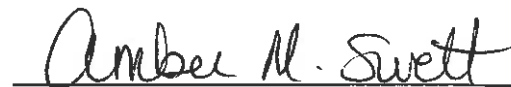
ADJOURN

Amber Swett – Motions to adjourn. Joseph Wagner seconds. Motion passes: 5-0-0




Jessica Picard

David Alves



Amber Swett



Joseph Wagner



Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated March 17th, 2025



Lindsay Gagne

7