

Town of Lyman
Select Board Regular Meeting Agenda
Monday March 3, 2025 – Lyman Town Hall

Welcome to the March 3rd, 2025 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mail

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. YMCA – Discussion regarding 2025 contract
- c. RFP – Property Assessment Equalization Project: Discussion, updates if any
- d. RFP – Bunganut Ramps, scheduled to open bids March 17th.
- e. Casa Pro – Request for extension to remove materials off of Davis Rd Parcel.
- f. Dedication for Town Report
- g. Discussion My Rec Program Implementation
- h. Victoria Gavel – Discussion regarding developing Select Board onboarding new board members
Tabled from last meeting.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Chief – All Hands
- b. Treasurer - Expense Report
- c. Comprehensive Comp Plan

ITEM #5 **NEW BUSINESS**

- a. Rick Hull – Discussion regarding formal abandonment of Post Road
- b. Parks & Recs Committee Application for Appointment

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 2/18/2025

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant #39 in the amount of **\$422.20**
- b. Payroll Warrant #40 in the amount of **\$32,985.26**
- c. Accounts Payable Warrant #41 (FY2025) in the amount of **\$648,917.67**

EXECUTIVE SESSION

1 M.R.S.A §405 (A) Discussion regarding personnel matters

ADJOURN

ITEM #3: (c.) Revised RFP Property Equalization

Select Board
Town Lyman
11 South Waterboro Rd
Lyman, Maine 04002

RE: Property Assessment Equalization Project

Dear Select Board,

Please find enclosed a **revised** cost estimate for the project and additional permit inspection work:

- Equalization project of the Town of Lyman. **Cost \$115,000**

(As outlined in the RFP and better understood after discussion with Manager & Assessor)

- Permit catch up work. (200 +/-) **Cost \$25,000**

(Inspection work and data entry)

Please let me know if you have any further questions.

Respectfully,



Josh Berry, CMA
Owner

RCS Assessment Services, Inc Staff



Josh Berry, Certified Maine Assessor

Josh started his assessing career during the Town of Hermon's revaluation project in the summer of 2016, earning his Certified Maine Assessor designation that fall. In 2020 Josh started RCS Assessment Services, INC and has been contracting state wide ever since. He currently lives in Hermon with his wife and three children. Holding true to his county roots, he enjoys all things outdoors and volunteering where needed.



Courtney Brown, Certified Maine Assessor

Courtney started with RCS in the summer of 2024. She handles many projects associated with the daily operation of our busy tax assessing firm. She has an Associate's Degree in Business

Administration from the University of Maine-Augusta and has worked in municipal government since 2019. She became a Certified Maine Assessor in 2022. Courtney lives in Hermon with her husband, son, and Great Dane.



Brett Lyons, Certified Maine Assessor / Field Inspector

Brett began working as a Lister for RCS in the spring of 2024 and has been involved in the revaluation work for the towns of Holden, Cherryfield, Franklin and Hampden. He was born and raised in Lubec, Maine and is an avid outdoorsman and family man. He graduated from Maine Maritime Academy as a Power Engineer in 2014 before becoming a full-time firefighter for the City of Bangor in 2022. Brett obtained his Certified Maine Assessor certification in the fall of 2023 and has been a proud member of RCS Assessment Services ever since.



David O'Neill, Field Inspector

David began working as a Lister for RCS in the spring of 2024. He has been involved with the revaluation work for the towns of Holden, Cherryfield, Franklin and Hampden. Originally from Memphis, TN, David moved to Maine eight years ago. He is a Firefighter/Paramedic for the

City of Bangor, and an Air Force Veteran. David deployed twice to Iraq, in 2009 and 2011. He is married with two children.



Michael Haggerty, Field Inspector

Michael began working as a Lister for RCS in the summer of 2024 and has been involved in the revaluation work for the towns of Holden, Cherryfield, Franklin and Hampden. He lives in Hermon with his wife. They have four adult children and two grandchildren. He has worked in the snowmobile industry for 33 years and property assessing has become an excellent fit to keep busy in the summer. Michael enjoys snowmobiling with his buddies, driving UTV with his wife, and traveling.

Support Staff

Cindy Pellet, CMA:	Mapper/GIS Coordinator
Peggy Collins, CMA:	Administration/Data Entry
Aly Weston, CMA:	Data Entry
Jannah Carver:	Administration/Data Entry

ITEM #3: (d.) RFP - Bunganut Ramps

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002
Tel: (207)-247-0642 FAX: (207)-499-7563

REQUEST FOR PROPOSALS

BUNGANUT PARK IMPROVED WATER ACCESS PROJECT

PROJECT TITLE: Bunganut Park Improved Water Access Project

PROPOSAL DUE DATE: March 17th, 2025 by 1:00pm

Sealed bids will be opened on **March 17th, 2025 during the Select Board meeting.**

PERIOD OF PERFORMANCE: Construction of the project must be completed by August 29th, 2025

CONTENTS OF THIS RFP:

1. Introduction
2. Scope of Work
3. Conditions & Instructions to Bidders
4. Pricing
5. Submission of Proposals
6. Bid Proposal Form

1. INTRODUCTION

The Town of Lyman is requesting proposals from qualified Contractors to install a maximum of three (3) ramps providing improved access into the water. Bunganut Park is located at 224 Brock Rd Lyman, Maine.

The intention of this RFP is to solicit responses and formal proposals and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

Please submit your proposal in a sealed envelope to the Town of Lyman by March 17th, 2025 by 1:00pm EST.

Proposals must be addressed to:

Town of Lyman, Select Board
RFP: Bunganut Park Improved Water Access Project
11 South Waterboro Rd
Lyman, ME 04002

Please mark sealed proposals plainly "**RFP: Bunganut Park Improved Water Access Project**". **Proposals will be opened publicly during the Select Boards regular meeting on March 17th, 2025.** The Town will not except late bids. Questions regarding this request for proposal should be directed to:

townmanager@lyman-me.gov

Tel. (207)-247-0642

11 South Waterboro Rd
Lyman, ME 04002

2. SCOPE OF WORK

The Town of Lyman received funding from Lifelong Maine Community Connections Grant, which awards funding for small projects that make public spaces more welcoming and accessible for Maine's age friendly communities. This project must be fully completed by August 29th, 2025.

The goal of the Bunganut Park Access Improvement project is to provide up to three (3) access points that make it easier for recreational users to safely access the pond. The project will also serve to stabilize existing water access points by preventing further erosion using best management practices.

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

Site locations of each ramp are indicated in the attached picture below. 224 Brock Rd Lyman, Maine
Ramps 1 and 2 are both accessed by roads. Ramp 3 is accessed by trail paths.

Specific Elements (Contractor to supply and install)

- (3) 4'x4' marine alloy, all welded aluminum platform with hand railings (both sides) and composite/ non-slip decking, anchored to shore at corners with capped pipe.
- (3) 4'x16' marine alloy, all welded aluminum ramp/gangplank frame with hand railings and rollers (both sides), to be connected and hinged at the 4'x4' platform. Decking shall be composite/non-slip. Ramps shall include accessory to accommodate gradual transition from end of ramp to sand, as required, to eliminate tripping hazard.
- Contractor shall supply and deliver all materials for installation.
- Contractor shall install (3) platform/ramp assemblies at locations flagged for installation. Flagged locations will be provided by Town of Lyman.
- Contractor shall be responsible for providing all equipment necessary to perform the work.
- Contractor shall provide accommodation of specific site conditions to limit the area of soil disturbance and protect exiting natural buffers in preparation of 4'x4' platform installation. Any site preparations, as required, shall be the responsibility of the contractor.
- Contractor shall supply materials necessary to restore land areas to near existing conditions as before platform site preparation, as required.
- Contractor must provide proof of insurance coverage including a certificate naming the Town of Lyman as additionally insured and must agree to terms and conditions as outlined in the Towns Contractor/Subcontractor Agreement.
- Work is to be completed by August 29th, 2025. Site Locations indicated below.



3. CONDITIONS & INSTRUCTIONS TO BIDDERS

- Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
- Proposals must include separate line-item costs for any or all the items outlined on the proposal form.
- Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening. Request for withdrawn must be submitted in writing.
- Proposals will be opened publicly. Bidders or representatives may be present at opening.
- Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
- Please state **“RFP: Bunganut Park Improved Water Access Project”** on submitted, sealed envelope.
- The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.
- The Select Board will review sealed bids in an open public meeting and may, at the boards’ discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the “best interest” of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.
- **RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.
- If awarded the contractor will enter into a Contractor/Subcontractor agreement with the Town on which the agreement and terms shall be provided by the Town.
- If awarded, the Contractor will furnish the Town with a certificate(s) of insurance executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below. The Contractor shall, at its own expense, obtain and keep in force insurance coverage during the full term of the contract. Upon the Town’s acceptance of the Contractor’s proposal, a Certificate of Insurance shall be provided to the Town by the Contractor or the Contractor’s insurance company before any work is performed. The Contractor’s policies shall name the Town of Lyman as an additional insured.
 - **Liability Insurance (Or Commercial Liability):** Contractor shall maintain general liability with a limit of not less than One Million Dollars (\$1,000,000), combined single limit.
 - **Automobile Liability Insurance:** Contractor shall maintain automobile liability insurance with a limit not less than One Million Dollars (\$1,000,000) combined single limit.
 - **Workers’ Compensation:** Contractor will maintain workers’ compensation in amounts required by Main law and Employer’s Liability Insurance, as necessary, as required by Maine law. If in the event the contractor is not required to carry workers’ compensation according to Maine law, then the contractor must provide the Town with an approved Independent Contractors Status from the State of Maine.

4. PRICING

Proposals will clearly state and explain all costs associated with the services provided. The Town of Lyman will not make any advance payments. Invoices for services performed shall be submitted once the work is completed. The Town will pay the contractor on the next available accounts payable warrant provided all required documents per RFP are received.

There is no expressed or implied obligation on the part of the Town of Lyman to reimburse bidders for any expenses incurred in preparing or presenting proposals in response to this request.

Contractor must list each ramp separately including labor.

Contractor must indicated proposed timeline when work can be commenced

Work must be completed by August 29th, 2025

5. SUBMISSION OF PROPOSALS

All proposals must be submitted in sealed envelopes, addressed to the Town of Lyman, Select Board and plainly marked **“RFP: Bunganut Park Improved Water Access Project”**

Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for opening bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any unsolicited person or firm.

The Town Manager will serve as the single point of contact for this request. All official communication between the bidder and the Town upon release of this RFP shall be with the Town Manager. Any other communication will be considered unofficial and non-binding on the Town. However, bidders are encouraged to inquire about the scope of work, if necessary, to help submit an accurate bid.

Lindsay Gagne
Town Manager
11 South Waterboro Rd
Lyman, ME 04002
Tel. (207)-247-0642
email: Townmanager@lyman-me.gov

This RFP does not obligate the Town of Lyman to contract for services specified herein.

6. BID PROPOSAL FORM

Due: **March 17th, 2025 by 1:00pm EST.**

To: Town of Lyman, Select Board
RFP: Bunganut Park Improved Water Access Project
11 South Waterboro Rd
Lyman, ME 04002

Contractor must provide scope of work and cost estimate

*****Each ramp, including labor, must be listed and priced out separately up to a maximum of three ramps.**

***** Contractor must provide a proposed timeline for when the work can commence.**

Scope of work/ Description	Cost
Ramp #1	
Ramp #2	
Ramp #3	
proposed timeline for when the work can commence.	
	Subtotal \$
	Total \$

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Company _____

Signature _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____



“All Hands” Newsletter

02/17/25 - 02/23/25

Aircraft Incident	
Alarms (Fire / CO)	1
Appliance / Chimney Fire	
Brush / Woods Fire	
Gas Leaks / Hazmat	
Lines / Trees Down	1
Medical Emergencies	19
Mutual Aid (EMS)	2
Mutual Aid (FIRE)	1
Odor/Smoke Investigation	1

Outside Fires (non-brush)	
Service Call / Other	
Special / Technical Rescue	
Structure Fire	
Vehicle Crash	1
Vehicle Fire	
Water / Ice Rescue	
WEEK TOTAL	26
2025 Year to Date	156
2024 Year to Date	160

INCIDENT STATISTICS

ITEM #4: (a.) GMFR Report

	2023	2024	2025
January	86	92	78
February	68	78	
March	69	128	
April	70	100	
May	77	75	
June	72	95	
July	74	86	
August	74	79	
September	106	88	
October	62	75	
November	98	87	
December	130	79	
TOTALS:	986	1062	

January 2025 / 2024

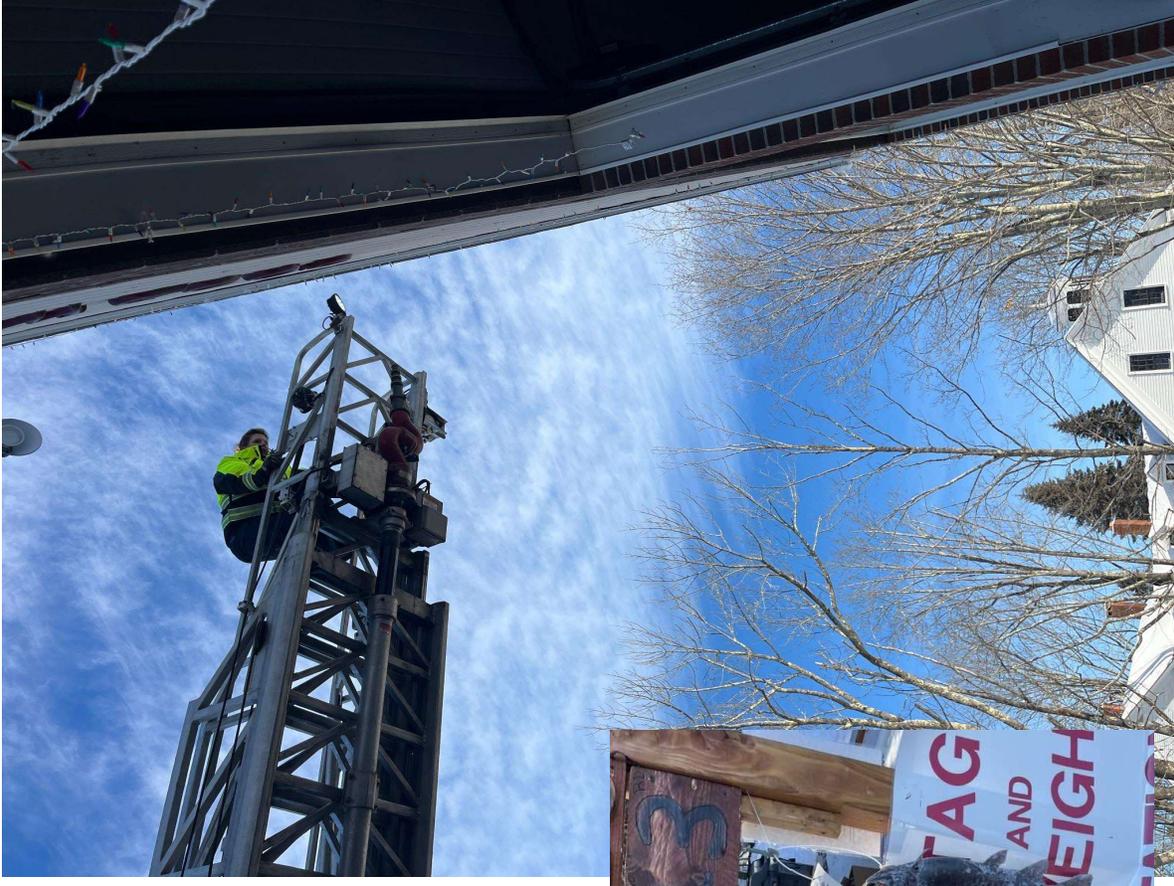
MONTHLY RECAP

Monthly Incidents 78 / 92	<p>Points of Interest</p> <ul style="list-style-type: none"> 1/04 - Buxton, Building Fire - Ladder 82, Tank 84, Crew of 8 for 1.5 hours 1/13 - Alfred, Building Fire - Ladder 82, Tank 84 Crew of 8 for nearly 6 hours 1/14 - Annual BLS compliance training, 34 members attended for 2.5 hours 1/17 - Lebanon, Building Fire - Engine 83, Chief 8-1, Crew of 7 for 5 hours 1/22 - Sanford, Building Fire - Tank 84, Chief 8-1, Crew of 6 for 1.75 hours 1/28 - EMS training interrupted by Chimney Fire on outer South Street in Biddeford. Tank 84, Chief 8-1 responded Ladder 82 canceled. 1/30 - Lyman, odor in the building, likely cause was cat urine. 34 members attended the annual training covering required topics by Maine Bureau of Labor Standards. One of the best attended annual trainings in years. Both live-in students have earned career firefighting positions, and will be moving out once they start their new positions. One on February 1 and one in Mid March. 15% decrease in call volume over January of the previous year. Still an increase over 2023. No significant storms in 2025. Station lighting both interior and exterior have been fixed. New EMS jackets paid for through EMS grant arrived and were issued. Looking to hire a few more firefighters and Fire Police. 	Trainings 2 / 2			
Dayton Incidents 19 / 22		Certifications 0 / 1			
Lyman Incidents 41 / 55		Qualifications 2			
Multi-Incidents 8 / 5		Career Staff 5			
Mutual Aid - Given 18 / 15		Call-Force Staff 46			
Mutual Aid -Received 6 / 7		Total Responders 37			
Incidents to Date 78 / 92	<p style="text-align: center;">Transports to Hospitals</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Maine Health Biddeford 36</td> <td style="width: 33%;">Maine Health Sanford 0</td> <td style="width: 33%;">Maine Health Portland 3</td> <td style="width: 33%;">Other Mercy/York 0</td> </tr> </table> <p>Total Responders: Members who responded to at least one incident.</p>	Maine Health Biddeford 36	Maine Health Sanford 0	Maine Health Portland 3	Other Mercy/York 0
Maine Health Biddeford 36	Maine Health Sanford 0	Maine Health Portland 3	Other Mercy/York 0		

Pride and Ownership



Thank you
to everyone who
helped with the Ice
Fishing Derby,
clearing the icicles,
taking down the
Christmas lights, &
continuous snow
removal.



ITEM #4: (b.) Expense Summary

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
11 - TOWN HALL	399,519.00	0.00	399,519.00	275,073.70	0.00	124,445.30
10 - SALARIES	399,519.00	0.00	399,519.00	275,073.70	0.00	124,445.30
101 - TOWN MGR	98,757.00	0.00	98,757.00	68,370.30	0.00	30,386.70
103 - HR & FINANCE	76,772.00	0.00	76,772.00	53,149.86	0.00	23,622.14
105 - TOWN CLERK/T	64,165.00	0.00	64,165.00	44,421.84	0.00	19,743.16
106 - ADMIN CLERK	81,202.00	0.00	81,202.00	43,359.54	0.00	37,842.46
115 - ASSESSOR	78,623.00	0.00	78,623.00	54,431.28	0.00	24,191.72
143 - ELECTRICIAN	0.00	0.00	0.00	11,340.88	0.00	-11,340.88
13 - ELECTIONS	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
10 - SALARIES	9,779.00	0.00	9,779.00	2,619.98	0.00	7,159.02
182 - BALLOT CLERK	9,429.00	0.00	9,429.00	2,619.98	0.00	6,809.02
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	105,541.00	0.00	105,541.00	68,680.40	0.00	36,860.60
10 - SALARIES	105,541.00	0.00	105,541.00	68,680.40	0.00	36,860.60
141 - CEO	69,576.00	0.00	69,576.00	47,490.02	0.00	22,085.98
142 - CEO CLERK	30,865.00	0.00	30,865.00	20,018.79	0.00	10,846.21
147 - PB	5,100.00	0.00	5,100.00	1,171.59	0.00	3,928.41
18 - APPEALS BD	392.00	0.00	392.00	0.00	0.00	392.00
10 - SALARIES	392.00	0.00	392.00	0.00	0.00	392.00
148 - APPEALS BOAR	392.00	0.00	392.00	0.00	0.00	392.00
21 - RECREATION	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
10 - SALARIES	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
127 - REC DIRECT	4,087.00	0.00	4,087.00	3,065.25	0.00	1,021.75
31 - TRANSFER STA	131,419.00	0.00	131,419.00	81,411.15	0.00	50,007.85
10 - SALARIES	131,419.00	0.00	131,419.00	81,411.15	0.00	50,007.85
131 - TRF STATION	131,419.00	0.00	131,419.00	81,411.15	0.00	50,007.85
51 - ROADS	42,667.00	0.00	42,667.00	29,538.72	0.00	13,128.28
10 - SALARIES	42,667.00	0.00	42,667.00	29,538.72	0.00	13,128.28
151 - RD COMM	42,667.00	0.00	42,667.00	29,538.72	0.00	13,128.28
71 - GA	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
10 - SALARIES	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
171 - GA DIRECT	3,503.00	0.00	3,503.00	2,043.42	0.00	1,459.58
72 - ACO	7,697.00	0.00	7,697.00	5,328.72	0.00	2,368.28
10 - SALARIES	7,697.00	0.00	7,697.00	5,328.72	0.00	2,368.28
175 - ACO	7,697.00	0.00	7,697.00	5,328.72	0.00	2,368.28
99 - NOT SPECIFIC	27,515.00	0.00	27,515.00	12,692.79	0.00	14,822.21

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
10 - SALARIES CONT'D						
10 - SALARIES	27,515.00	0.00	27,515.00	12,692.79	0.00	14,822.21
179 - HEALTH OFFIC	1,500.00	0.00	1,500.00	750.00	0.00	750.00
191 - EXTRA TIME	2,500.00	0.00	2,500.00	467.79	0.00	2,032.21
199 - SELECT BOARD	23,515.00	0.00	23,515.00	11,475.00	0.00	12,040.00
102 - BENEFITS	240,245.00	0.00	240,245.00	156,894.83	0.00	83,350.17
11 - TOWN HALL	10,700.00	0.00	10,700.00	4,878.65	0.00	5,821.35
20 - BENEFITS	10,700.00	0.00	10,700.00	4,878.65	0.00	5,821.35
280 - TRAINING	8,945.00	0.00	8,945.00	3,347.90	0.00	5,597.10
290 - MEMB & DUES	1,755.00	0.00	1,755.00	1,530.75	0.00	224.25
13 - ELECTIONS	300.00	0.00	300.00	0.00	0.00	300.00
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00
17 - BUILDINGS CO	540.00	0.00	540.00	200.00	0.00	340.00
20 - BENEFITS	540.00	0.00	540.00	200.00	0.00	340.00
280 - TRAINING	500.00	0.00	500.00	165.00	0.00	335.00
290 - MEMB & DUES	40.00	0.00	40.00	35.00	0.00	5.00
31 - TRANSFER STAT	500.00	0.00	500.00	110.00	0.00	390.00
20 - BENEFITS	500.00	0.00	500.00	110.00	0.00	390.00
280 - TRAINING	500.00	0.00	500.00	110.00	0.00	390.00
99 - NOT SPECIFIC	228,205.00	0.00	228,205.00	151,706.18	0.00	76,498.82
20 - BENEFITS	228,205.00	0.00	228,205.00	151,706.18	0.00	76,498.82
201 - FICA	56,122.00	0.00	56,122.00	38,202.69	0.00	17,919.31
205 - PFML	0.00	0.00	0.00	673.77	0.00	-673.77
210 - HEALTH	116,085.00	0.00	116,085.00	79,717.53	0.00	36,367.47
211 - DENTAL	4,414.00	0.00	4,414.00	2,768.01	0.00	1,645.99
214 - LIFE NO MED	370.00	0.00	370.00	299.70	0.00	70.30
230 - 457B ER MATC	17,217.00	0.00	17,217.00	11,017.30	0.00	6,199.70
231 - MPERS ER	33,997.00	0.00	33,997.00	19,027.18	0.00	14,969.82
110 - GEN ADMIN	162,935.00	0.00	162,935.00	162,110.75	11,300.00	49,524.25
11 - TOWN HALL	142,167.00	0.00	142,167.00	95,474.41	11,105.00	35,587.59
32 - CTRCT SVS EQ	75,459.00	0.00	75,459.00	56,936.03	10,250.00	8,272.97
310 - PROF SVS	75,459.00	0.00	75,459.00	56,936.03	10,250.00	8,272.97
39 - CONT SVS OTH	11,660.00	0.00	11,660.00	10,688.40	375.00	596.60
315 - MEMB & DUES	7,500.00	0.00	7,500.00	6,967.00	0.00	533.00
399 - OTHER	4,160.00	0.00	4,160.00	3,721.40	375.00	63.60

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
17 - BLDGS & CODE	16,268.00	0.00	16,268.00	4,833.84	195.00	11,239.16
50 - UTILITIES	10,470.00	0.00	10,470.00	5,189.06	0.00	5,280.94
580 - COMM	10,470.00	0.00	10,470.00	5,189.06	0.00	5,280.94
60 - SUPPLIES	17,998.00	0.00	17,998.00	10,433.85	0.00	7,564.15
610 - SUPPLIES	11,000.00	0.00	11,000.00	7,707.52	0.00	3,292.48
650 - POSTAGE	6,998.00	0.00	6,998.00	2,726.33	0.00	4,271.67
80 - ADVER, PRINT	16,880.00	0.00	16,880.00	4,458.15	480.00	11,941.85
810 - ADVERTISE	2,500.00	0.00	2,500.00	0.00	480.00	2,020.00
830 - FORMS	8,780.00	0.00	8,780.00	1,230.65	0.00	7,549.35
850 - TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
860 - TAX BILLS	3,600.00	0.00	3,600.00	3,227.50	0.00	372.50
90 - OTHER	9,700.00	0.00	9,700.00	7,768.92	0.00	1,931.08
910 - MILEAGE/TRAV	8,700.00	0.00	8,700.00	2,166.62	0.00	6,533.38
911 - MI/TRAV ELE	0.00	0.00	0.00	4,689.13	0.00	-4,689.13
915 - EE RECONIT	1,000.00	0.00	1,000.00	913.17	0.00	86.83
13 - ELECTIONS	15,517.00	0.00	15,517.00	5,262.85	0.00	10,254.15
39 - CONT SVS OTH	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
399 - OTHER	10,662.00	0.00	10,662.00	4,900.62	0.00	5,761.38
60 - SUPPLIES	2,700.00	0.00	2,700.00	362.23	0.00	2,337.77
610 - SUPPLIES	500.00	0.00	500.00	330.23	0.00	169.77
650 - POSTAGE	2,000.00	0.00	2,000.00	32.00	0.00	1,968.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	1,802.50	0.00	2,697.50
90 - OTHER	4,500.00	0.00	4,500.00	1,802.50	0.00	2,697.50
999 - MISC	4,500.00	0.00	4,500.00	1,802.50	0.00	2,697.50

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - FUNCTIONS CONT'D					
670 - SIGNS	200.00	200.00	0.00	0.00	200.00
80 - ADVER, PRINT	1,200.00	1,200.00	0.00	0.00	1,200.00
810 - ADVERTISE	1,200.00	1,200.00	0.00	0.00	1,200.00
90 - OTHER	955.00	955.00	0.00	0.00	955.00
910 - MILEAGE/TRAV	955.00	955.00	0.00	0.00	955.00
117 - GEN ADMIN IN					
	38,543.00	38,543.00	26,804.75	0.00	11,738.25
99 - NOT SPECIFIC	38,543.00	38,543.00	26,804.75	0.00	11,738.25
38 - CONT SVS INS	38,543.00	38,543.00	26,804.75	0.00	11,738.25
325 - INS PROP & C	20,382.00	20,382.00	16,876.00	0.00	3,506.00
326 - INS W.C	16,511.00	16,511.00	9,741.50	0.00	6,769.50
327 - INS UNEMPLOY	1,500.00	1,500.00	109.25	0.00	1,390.75
328 - INS VOLUNTEE	150.00	150.00	78.00	0.00	72.00
119 - CONTINGENCY					
	2,500.00	2,500.00	0.00	0.00	2,500.00
11 - TOWN HALL	2,500.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	2,500.00	0.00	0.00	2,500.00
125 - ACO					
	9,328.00	9,328.00	7,202.13	0.00	2,125.87
72 - ACO	9,328.00	9,328.00	7,202.13	0.00	2,125.87
39 - CONT SVS OTH	7,628.00	7,628.00	6,606.50	0.00	1,021.50
381 - ACO	7,628.00	7,628.00	6,606.50	0.00	1,021.50
90 - OTHER	1,700.00	1,700.00	595.63	0.00	1,104.37
910 - MILEAGE/TRAV	1,700.00	1,700.00	595.63	0.00	1,104.37
128 - HHS G/A					
	1,500.00	1,500.00	759.41	0.00	740.59
71 - GA	1,500.00	1,500.00	759.41	0.00	740.59
39 - CONT SVS OTH	1,000.00	1,000.00	759.41	0.00	240.59
310 - PROF SVS	1,000.00	1,000.00	759.41	0.00	240.59
60 - SUPPLIES	150.00	150.00	0.00	0.00	150.00
610 - SUPPLIES	150.00	150.00	0.00	0.00	150.00
90 - OTHER	350.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV	350.00	350.00	0.00	0.00	350.00
129 - HHS SOCIAL S					
	1,132.00	1,132.00	0.00	0.00	1,132.00
75 - SOCIAL SERV	1,132.00	1,132.00	0.00	0.00	1,132.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
129 - HHS SOCIAL S CONT'D					
91 - OTHER SOC SV	1,132.00	1,132.00	0.00	0.00	1,132.00
999 - OTHER	1,132.00	1,132.00	0.00	0.00	1,132.00
131 - ROADS	839,048.00	839,048.00	345,302.63	0.00	493,745.37
51 - ROADS	839,048.00	839,048.00	345,302.63	0.00	493,745.37
33 - CONT PROF	1,000.00	1,000.00	80.00	0.00	920.00
310 - PROF SERV	1,000.00	1,000.00	80.00	0.00	920.00
40 - REPAIRS & MA	838,048.00	838,048.00	345,222.63	0.00	492,825.37
481 - RDS/CONSTRUC	344,000.00	344,000.00	0.00	0.00	344,000.00
482 - RDS/RESURFA	323,548.00	323,548.00	281,204.00	0.00	42,344.00
483 - RDS/REPAIRS	170,500.00	170,500.00	64,018.63	0.00	106,481.37
141 - P&G CARE & M	15,004.00	15,004.00	11,622.00	0.00	3,382.00
11 - TOWN HALL	15,272.00	15,272.00	10,425.00	0.00	4,847.00
31 - CTRCT SVS BL	10,722.00	10,722.00	7,286.00	0.00	3,436.00
310 - PROF SVS	10,722.00	10,722.00	7,286.00	0.00	3,436.00
40 - REPAIRS & MA	4,550.00	4,550.00	3,139.00	0.00	1,411.00
410 - BLDGS & GROU	4,550.00	4,550.00	3,139.00	0.00	1,411.00
21 - RECREATION	3,600.00	3,600.00	416.00	0.00	3,184.00
31 - CTRCT SVS BL	1,300.00	1,300.00	0.00	0.00	1,300.00
310 - PROF SVS	1,300.00	1,300.00	0.00	0.00	1,300.00
40 - REPAIRS & MA	2,300.00	2,300.00	416.00	0.00	1,884.00
410 - BLDGS & GROU	2,300.00	2,300.00	416.00	0.00	1,884.00
22 - BUNGANUT	1,660.00	1,660.00	370.00	0.00	1,290.00
31 - CTRCT SVS BL	660.00	660.00	370.00	0.00	290.00
310 - PROF SVS	660.00	660.00	370.00	0.00	290.00
40 - REPAIRS & MA	1,000.00	1,000.00	0.00	0.00	1,000.00
410 - BLDGS & GROU	1,000.00	1,000.00	0.00	0.00	1,000.00
23 - KBP	190.00	190.00	225.00	0.00	-35.00
31 - CTRCT SVS BL	190.00	190.00	225.00	0.00	-35.00
310 - PROF SVS	190.00	190.00	225.00	0.00	-35.00
31 - TRANSFER STA	4,282.00	4,282.00	191.00	0.00	4,091.00
31 - CTRCT SVS BL	3,132.00	3,132.00	191.00	0.00	2,941.00
310 - PROF SVS	3,132.00	3,132.00	191.00	0.00	2,941.00
40 - REPAIRS & MA	1,150.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	1,150.00	0.00	0.00	1,150.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - REG MOWING CONTD	62,602.00	0.00	62,602.00	44,865.27	17,079.81	654.92
142 - REG MOWING						
51 - ROADS	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC	51,102.00	0.00	51,102.00	33,465.27	17,079.81	556.92
31 - CTRCT SVS BL	51,102.00	0.00	51,102.00	33,465.27	17,079.81	556.92
370 - MOWING	51,102.00	0.00	51,102.00	33,465.27	17,079.81	556.92
143 - REG PLOWING	672,640.00	0.00	672,640.00	471,291.60	88,065.00	113,183.40
11 - TOWN HALL	4,640.00	0.00	4,640.00	3,916.65	0.00	723.35
31 - CTRCT SVS BL	4,640.00	0.00	4,640.00	3,916.65	0.00	723.35
360 - PLOW & SAND	4,640.00	0.00	4,640.00	3,916.65	0.00	723.35
22 - BUNGANUT	700.00	0.00	700.00	0.00	0.00	700.00
31 - CTRCT SVS BL	700.00	0.00	700.00	0.00	0.00	700.00
360 - PLOW & SAND	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP	1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	450.00	0.00	750.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	450.00	0.00	750.00
31 - TRANSFER STA	9,000.00	0.00	9,000.00	1,165.00	0.00	7,835.00
31 - CTRCT SVS BL	9,000.00	0.00	9,000.00	1,165.00	0.00	7,835.00
360 - PLOW & SAND	9,000.00	0.00	9,000.00	1,165.00	0.00	7,835.00
51 - ROADS	657,000.00	0.00	657,000.00	465,759.95	88,065.00	103,175.05
31 - CTRCT SVS BL	657,000.00	0.00	657,000.00	465,759.95	88,065.00	103,175.05
360 - PLOW & SAND	657,000.00	0.00	657,000.00	465,759.95	88,065.00	103,175.05
145 - REG WASTE SV	18,225.00	0.00	18,225.00	7,725.00	0.00	10,500.00
11 - TOWN HALL	1,820.00	0.00	1,820.00	860.00	0.00	960.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	860.00	0.00	960.00
330 - WASTE SVS	1,820.00	0.00	1,820.00	860.00	0.00	960.00
21 - RECREATION	4,170.00	0.00	4,170.00	1,495.00	0.00	2,675.00
31 - CTRCT SVS BL	4,170.00	0.00	4,170.00	1,495.00	0.00	2,675.00
330 - WASTE SVS	4,170.00	0.00	4,170.00	1,495.00	0.00	2,675.00
35 - CTRCT SVS WA	2,460.00	0.00	2,460.00	1,110.00	0.00	1,350.00
331 - PROF PORTA P	2,460.00	0.00	2,460.00	1,110.00	0.00	1,350.00
22 - BUNGANUT	6,675.00	0.00	6,675.00	3,250.00	0.00	3,425.00
31 - CTRCT SVS BL	6,675.00	0.00	6,675.00	3,250.00	0.00	3,425.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SVS CONT'D						
330 - WASTE SVS	2,380.00	0.00	2,380.00	2,030.00	0.00	350.00
35 - CTRCT SVS WA	4,295.00	0.00	4,295.00	1,220.00	0.00	3,075.00
331 - PROF PORTA P	4,295.00	0.00	4,295.00	1,220.00	0.00	3,075.00
23 - KBP	4,020.00	0.00	4,020.00	1,845.00	0.00	2,175.00
31 - CTRCT SVS BL	1,560.00	0.00	1,560.00	350.00	0.00	1,210.00
330 - WASTE SVS	1,560.00	0.00	1,560.00	350.00	0.00	1,210.00
35 - CTRCT SVS WA	2,460.00	0.00	2,460.00	1,495.00	0.00	965.00
331 - PROF PORTA P	2,460.00	0.00	2,460.00	1,495.00	0.00	965.00
51 - ROADS	1,540.00	0.00	1,540.00	275.00	0.00	1,265.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
330 - WASTE SVS	1,200.00	0.00	1,200.00	190.00	0.00	1,010.00
35 - CTRCT SVS WA	340.00	0.00	340.00	85.00	0.00	255.00
331 - PROF PORTA P	340.00	0.00	340.00	85.00	0.00	255.00
147 - B&G ENERGY	26,734.00	0.00	26,734.00	11,465.78	0.00	15,268.22
11 - TOWN HALL	10,484.00	0.00	10,484.00	3,672.17	0.00	6,811.83
50 - UTILITIES	10,484.00	0.00	10,484.00	3,672.17	0.00	6,811.83
510 - PROPANE	3,984.00	0.00	3,984.00	442.08	0.00	3,541.92
560 - ELECTRICITY	6,500.00	0.00	6,500.00	3,230.09	0.00	3,269.91
21 - RECREATION	750.00	0.00	750.00	285.13	0.00	464.87
50 - UTILITIES	750.00	0.00	750.00	285.13	0.00	464.87
560 - ELECTRICITY	750.00	0.00	750.00	285.13	0.00	464.87
22 - BUNGANUT	2,500.00	0.00	2,500.00	1,670.47	0.00	829.53
50 - UTILITIES	2,500.00	0.00	2,500.00	1,670.47	0.00	829.53
560 - ELECTRICITY	2,500.00	0.00	2,500.00	1,670.47	0.00	829.53
23 - KBP	2,000.00	0.00	2,000.00	508.11	0.00	1,491.89
50 - UTILITIES	2,000.00	0.00	2,000.00	508.11	0.00	1,491.89
560 - ELECTRICITY	2,000.00	0.00	2,000.00	508.11	0.00	1,491.89
31 - TRANSFER STA	4,500.00	0.00	4,500.00	2,755.39	0.00	1,744.61
50 - UTILITIES	4,500.00	0.00	4,500.00	2,755.39	0.00	1,744.61
560 - ELECTRICITY	4,500.00	0.00	4,500.00	2,755.39	0.00	1,744.61
51 - ROADS	6,500.00	0.00	6,500.00	2,574.51	0.00	3,925.49
50 - UTILITIES	6,500.00	0.00	6,500.00	2,574.51	0.00	3,925.49
560 - ELECTRICITY	6,500.00	0.00	6,500.00	2,574.51	0.00	3,925.49
148 - B&G SIGNS	9,000.00	0.00	9,000.00	933.79	0.00	8,066.21

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
21 - RECREATION	500.00	500.00	47.48	0.00	452.52
60 - SUPPLIES	500.00	500.00	47.48	0.00	452.52
670 - SIGNS	500.00	500.00	47.48	0.00	452.52
22 - BUNGANUT	500.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	500.00	0.00	0.00	500.00
23 - KENNEBUNK PD	500.00	500.00	343.73	0.00	156.27
60 - SUPPLIES	500.00	500.00	343.73	0.00	156.27
670 - SIGNS	500.00	500.00	343.73	0.00	156.27
31 - TRANSFER STA	500.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	500.00	0.00	0.00	500.00
51 - ROADS	7,000.00	7,000.00	542.18	0.00	6,457.82
60 - SUPPLIES	7,000.00	7,000.00	542.18	0.00	6,457.82
670 - SIGNS	7,000.00	7,000.00	542.18	0.00	6,457.82
31 - TRANSFER STA	345,375.00	345,375.00	169,587.26	0.00	175,787.74
35 - CTRCT SVS WA	322,415.00	322,415.00	157,700.13	0.00	164,714.87
310 - PROF SVS	5,280.00	5,280.00	527.00	0.00	4,753.00
349 - PROF SVS CAN	2,400.00	2,400.00	1,770.00	0.00	630.00
350 - PROF SVS TIP	185,525.00	185,525.00	95,402.47	0.00	90,122.53
351 - PROF SVS TW	43,875.00	43,875.00	17,290.76	0.00	26,584.24
352 - PROF SVS REC	16,960.00	16,960.00	6,861.40	0.00	10,098.60
355 - PROF SVS HAU	30,525.00	30,525.00	15,730.00	0.00	14,795.00
356 - PROF SVS HW	17,550.00	17,550.00	10,640.00	0.00	6,910.00
357 - PROF SVS HR	8,775.00	8,775.00	3,990.00	0.00	4,785.00
358 - PROF SVS HWO	2,750.00	2,750.00	1,868.50	0.00	881.50
359 - PROF SVS MET	8,775.00	8,775.00	3,620.00	0.00	5,155.00
40 - REPAIRS & MA	11,830.00	11,830.00	9,889.05	0.00	1,940.95
450 - EQUIPMENT	11,830.00	11,830.00	9,889.05	0.00	1,940.95
50 - UTILITIES	5,880.00	5,880.00	1,641.69	0.00	4,238.31
570 - FUEL	2,880.00	2,880.00	494.32	0.00	2,385.68
580 - COMM	3,000.00	3,000.00	1,147.37	0.00	1,852.63
60 - SUPPLIES	4,200.00	4,200.00	356.39	0.00	3,843.61
610 - SUPPLIES	200.00	150.00	282.41	0.00	67.59
690 - PPG	4,000.00	-150.00	73.98	0.00	3,776.02

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
100 - RECREATION CONT'D					
90 - OTHER	1,050.00	0.00	0.00	0.00	1,050.00
920 - STATE FEES	550.00	0.00	0.00	0.00	550.00
930 - HEALTH & WEL	500.00	0.00	0.00	0.00	500.00
161 - PARKS & REC					
	10,310.00	0.00	7,398.95	0.00	2,911.05
21 - RECREATION	8,110.00	0.00	6,131.23	0.00	1,978.77
40 - REPAIRS & MA	1,000.00	165.00	1,163.30	0.00	1.70
450 - EQUIPMENT	1,000.00	165.00	1,163.30	0.00	1.70
90 - OTHER	7,110.00	-165.00	4,967.93	0.00	1,977.07
940 - REC PROGRAMS	6,860.00	-515.00	4,352.04	0.00	1,992.96
999 - MISC	250.00	350.00	615.89	0.00	-15.89
22 - BUNGANUT	600.00	0.00	227.80	0.00	372.20
50 - UTILITIES	600.00	0.00	227.80	0.00	372.20
580 - COMM	600.00	0.00	227.80	0.00	372.20
23 - KPB	1,600.00	0.00	1,039.92	0.00	560.08
50 - UTILITIES	1,600.00	0.00	1,039.92	0.00	560.08
580 - COMM	1,600.00	0.00	1,039.92	0.00	560.08
171 - RES EQUIP					
	7,500.00	0.00	7,500.00	0.00	0.00
99 - NOT SPECIFIC	7,500.00	0.00	7,500.00	0.00	0.00
95 - RESERVES	7,500.00	0.00	7,500.00	0.00	0.00
970 - TOWN RESERVE	7,500.00	0.00	7,500.00	0.00	0.00
173 - RES BLDG					
	10,000.00	0.00	10,000.00	0.00	0.00
99 - NOT SPECIFIC	10,000.00	0.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	0.00	0.00
175 - RES CON SVC					
	22,000.00	0.00	22,000.00	0.00	0.00
99 - NOT SPECIFIC	22,000.00	0.00	22,000.00	0.00	0.00
95 - RESERVES	22,000.00	0.00	22,000.00	0.00	0.00
970 - TOWN RESERVE	22,000.00	0.00	22,000.00	0.00	0.00
177 - RES MISC					
	90,215.00	0.00	90,215.00	0.00	0.00
99 - NOT SPECIFIC	90,215.00	0.00	90,215.00	0.00	0.00
95 - RESERVES	90,215.00	0.00	90,215.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
970 - TOWN RESERVE	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
91 - GMFR	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
11 - TOWN HALL	63,250.00	0.00	63,250.00	46,937.95	0.00	16,312.05
33 - CONT PROF	63,250.00	0.00	63,250.00	46,937.95	0.00	16,312.05
310 - PROF SERV	40,250.00	0.00	40,250.00	37,920.00	0.00	2,330.00
320 - PROF SERV LE	17,000.00	0.00	17,000.00	3,017.95	0.00	13,982.05
323 - PROF SERV AU	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
15 - CEMETERIES	4,200.00	0.00	4,200.00	1,216.90	0.00	2,983.10
37 - CONT OUT	4,200.00	0.00	4,200.00	1,216.90	0.00	2,983.10
399 - CONT SVS OTH	4,200.00	0.00	4,200.00	1,216.90	0.00	2,983.10
17 - PLANNING	22,200.00	0.00	22,200.00	5,735.05	0.00	16,464.95
33 - CONT PROF	22,200.00	0.00	22,200.00	5,735.05	0.00	16,464.95
310 - PROF SERV	5,000.00	0.00	5,000.00	4,703.00	0.00	297.00
320 - PROF SERV LE	17,200.00	0.00	17,200.00	1,032.05	0.00	16,167.95
22 - BUNGANUT	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
37 - CONT OUT	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
95 - LIBRARY	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
37 - CONT OUT	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
399 - CONT SVS OTH	157,291.00	0.00	157,291.00	157,291.00	0.00	0.00
99 - NOT SPEC	50,250.00	0.00	50,250.00	50,250.00	0.00	0.00
37 - CONT OUT	45,250.00	0.00	45,250.00	45,250.00	0.00	0.00
399 - CONT SVS OTH	45,250.00	0.00	45,250.00	45,250.00	0.00	0.00
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS GMFR	706,695.00	0.00	706,695.00	530,021.25	176,673.75	0.00
91 - GMFR	706,695.00	0.00	706,695.00	530,021.25	176,673.75	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - OTHER CONTR					
37 - CONT OUT	706,695.00	0.00	530,021.25	176,673.75	0.00
391 - GMFR PERSONN	506,424.00	0.00	363,128.75	143,295.25	0.00
392 - GMFR CONTRAC	200,271.00	0.00	166,892.50	33,378.50	0.00
191 - OTHER CP	95,661.00	0.00	30,739.41	0.00	65,101.59
11 - TOWN HALL	63,161.00	0.00	2,703.46	0.00	60,457.54
33 - CONT PROF	50,000.00	0.00	0.00	0.00	50,000.00
310 - PROF SERV	50,000.00	0.00	0.00	0.00	50,000.00
70 - EQUIPMENT	13,161.00	0.00	2,703.46	0.00	10,457.54
710 - COMP EQUIP	11,801.00	0.00	2,661.38	0.00	9,139.62
730 - OFFICE EQUIP	360.00	0.00	0.00	0.00	360.00
790 - OTHER EQUIP	1,000.00	0.00	42.08	0.00	957.92
21 - RECREATION	3,100.00	0.00	1,553.13	0.00	1,546.87
70 - EQUIPMENT	3,100.00	0.00	1,553.13	0.00	1,546.87
790 - OTHER EQUIP	3,100.00	0.00	1,553.13	0.00	1,546.87
22 - BUNGANUT	3,600.00	0.00	594.37	0.00	3,005.63
70 - EQUIPMENT	600.00	0.00	594.37	0.00	5.63
710 - COMP EQUIP	600.00	0.00	594.37	0.00	5.63
90 - OTHER	3,000.00	0.00	0.00	0.00	3,000.00
999 - MISC	3,000.00	0.00	0.00	0.00	3,000.00
31 - TRANSFER STA	26,000.00	0.00	25,908.45	0.00	91.55
70 - EQUIPMENT	26,000.00	0.00	25,908.45	0.00	91.55
790 - OTHER EQUIP	26,000.00	0.00	25,908.45	0.00	91.55
195 - RSU # 57	0.00	5,990,606.67	4,492,974.98	1,497,651.69	0.00
92 - RSU # 57	0.00	5,990,606.67	4,492,954.98	1,497,651.69	0.00
90 - OTHER	0.00	5,990,606.67	4,492,954.98	1,497,651.69	0.00
999 - MISC	0.00	5,990,606.67	4,492,954.98	1,497,651.69	0.00
197 - COUNTY	0.00	369,346.17	369,346.17	0.00	0.00
97 - COUNTY	0.00	369,346.17	369,346.17	0.00	0.00
90 - OTHER	0.00	369,346.17	369,346.17	0.00	0.00
999 - MISC	0.00	369,346.17	369,346.17	0.00	0.00
199 - OVERLAY	55,000.00	-2,678.38	1,715.50	0.00	50,606.12
99 - NOT SPECIFIC	55,000.00	-2,678.38	1,715.50	0.00	50,606.12

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
199 - OVERLAY CONT'D						
90 - OTHER	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
999 - MISC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12

Final Totals 4,628,119.00 6,357,274.46 10,985,393.46 7,296,628.94 1,790,770.25 1,397,994.27

ITEM #4: (c.) Comprehensive Plan Committee Report

CPC held a Roundtable on 2/15/25.

We had freshly gotten the information from Survey 2, so we went over that in public and listened to those in attendance that had questions or wanted other information. More roundtables scheduled to be able to go over the Survey 2 results again and also the release of information from SMPDC that will be forthcoming before the next two roundtables are held.

CPC met on 2/20/25 with SMPDC

During this meeting we went over the second round of information from SMPDC for the Lyman Comp Plan.

There were a few things the committee asked to be added or looked into for why results were a certain way before SMPDC sends out the final version of this report to the CPC that we can share with the public.

CPC was helping gather some of the information for SMPDC that they wanted to see in the updated report.

Cemetery list, editable docs – asked TM to send

Current school numbers – MF getting

CPC also mentioned Survey 1 and 2 raw data – asked TM to send to SMPDC

This led to conversations regarding the 303 participants for the Second Survey. Is there a way to track repeats? 2/15/25

Thoughts on having people list physical address so it can be compared with how many voters are in that household.

A third survey will be planned, but waiting for data from SMPDC and analyzing Survey 2 data as a committee still.

CPC will be looking to see if there's anyone recent to add to the historic and archaeological resources page. Maybe an email blast going out requesting anyone that may know of someone or the historical society?

Next meeting March 6th at 6

Roundtable March 18 at 6 pm

Roundtable March 22 at 10 am



Comprehensive Growth Plan Survey (1) Results

Thank you for participating and giving us your feedback!

This was the first public survey conducted by the Comprehensive Plan Committee. Open from April 8th to May 3rd, 2024, the survey gathered feedback from over 150 participants. The committee continues to actively collaborate to develop a Comprehensive Growth Plan for Lyman that reflects the community's values. Stay tuned for more public surveys, workshops and roundtable discussions.

Comprehensive Plan Committee

Comprehensive Growth Plan Survey (1) has collected 159 responses

Question 1 has 159 answers (Radio buttons)

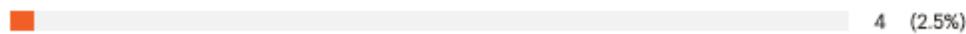


"Are you a resident?"

Yes



No



Question 2 has 159 answers (Radio buttons)

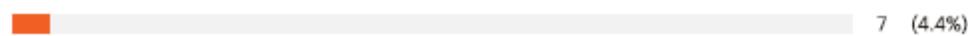


"Are you registered to vote in Lyman?"

Yes



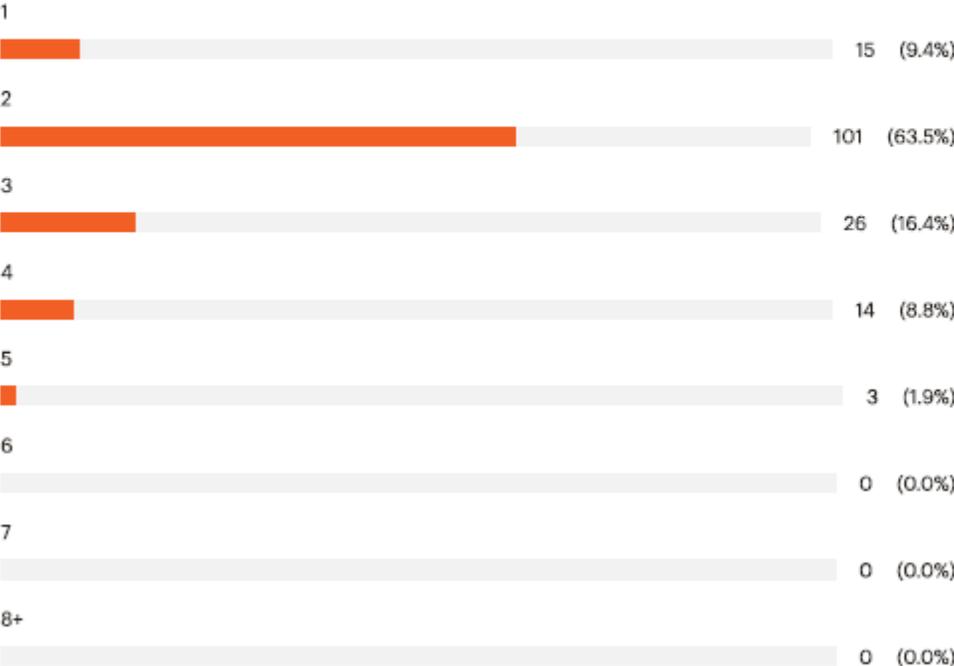
No



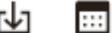
Question 3 has 159 answers (Radio buttons)



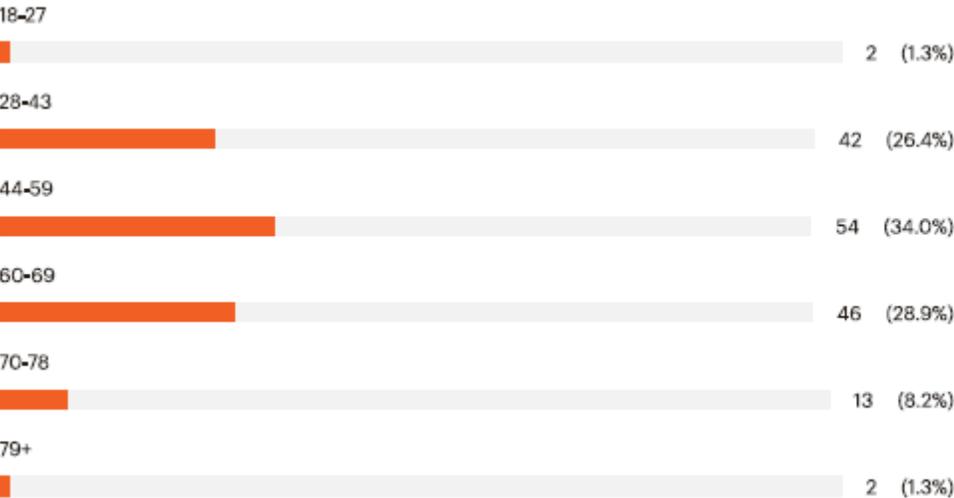
"How many members in your household are above 18 years of age?"



Question 4 has 159 answers (Radio buttons)



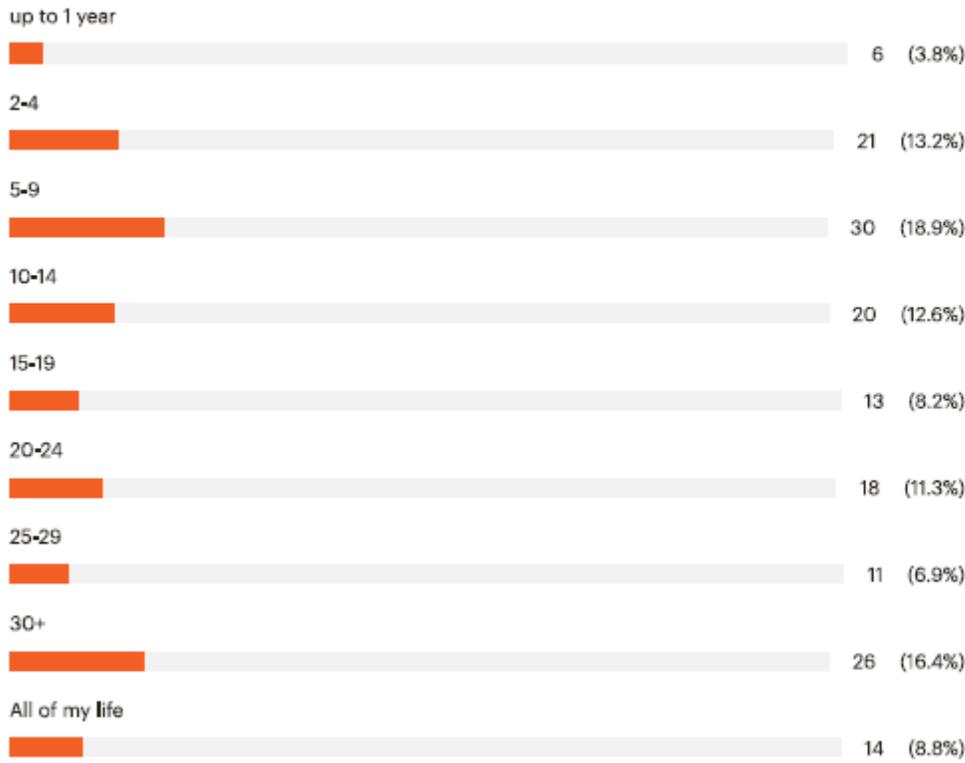
"What age group are you in?"



Question 5 has 159 answers (Radio buttons)



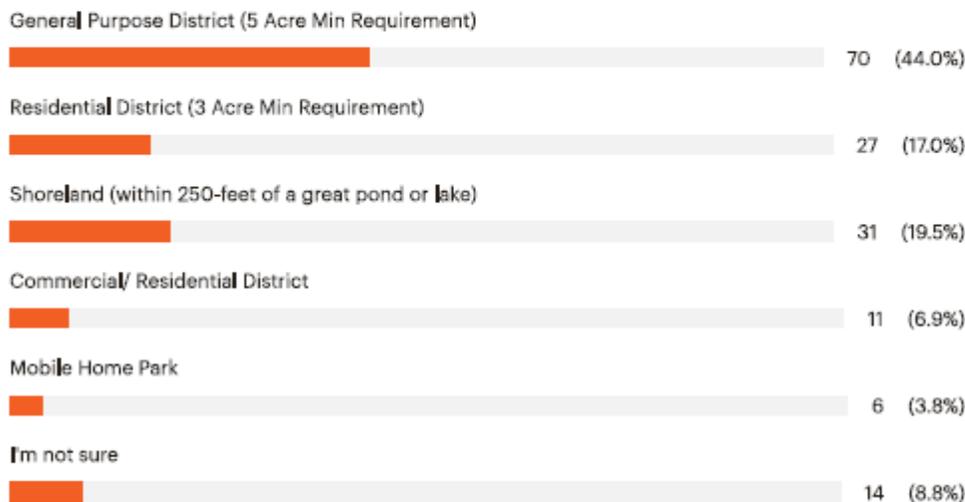
"How many years have you lived in Lyman"



Question 6 has 159 answers (Radio buttons)



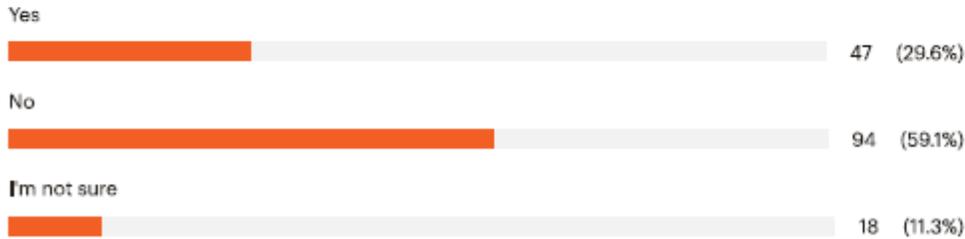
"What zoning district do you live in?"



Question 7 has 159 answers (Radio buttons)



"Do you favor a reduction of minimum lot size requirements in the General Purpose (5 Acre) or Residential (3 Acre) districts?"



Question 8 has 159 answers (Open text)

"How are you engaged with your community? If you are not engaged, why not?"

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- I'm new here!
- No time
- Very active in local church, regular library user
- We are engaged
- No engagement events. The library does a lot to help. Would be nice to build around its organization and create a town par and hold events.
- Not engaged. Part time resident.
- Current selectboard member, previous budget committee member, charter commission member
- Not engaged
- Good old boys/girls club. Done with Lyman politics.
- Don't understand the question
- I am on a few committees.
- Watch selectmans meetings
- I try to keep up with select board meetings and planning board meetings on YouTube. I follow Lyman pages on Facebook.
- Always helping out neighbors and go to meetings

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- I don't want the negative discourse from the book banning, conspiracy believing people to trash my name because we do not agree.
- Budget Committee
- A
- Just recently retired, so now more interested.
- Volunteer with non-profit organization
- I keep to myself mostly but have many friends in the area
- I help out my neighbors.
- Too many politics. If you're not somebody in this town then you're nobody.
- Attend meetings, vote
- I am currently not very involved, but have been in the past when kids were growing up.
- Just moved here 6 months ago. We are getting used to the town.
- I am a school board member.
- Participate in town committees.
- Don't understand this question. What does engagement matter?
- Always engage
- I'm not as engaged as I should be because I'm a college student currently.
- Too busy
- Yes, I am engaged in our community.
- Work as an election/ballot clerk. On the historical society committee.
- his question and the previous one are too vague. What lot size is being proposed, as it makes a big difference in how this question is answered. Secondly, engaged in what sense?
- Yes
- Get involved with issues that our community is and has dealt with, creating community events.
- I attend our annual town meeting. I stopped attending select board meetings as I find the atmosphere unpleasant.
- Not really engaged; too shy to get out there and meet people, and not really sure where to 'get out there.'
- Not here half of the time
- Actively
- I attend some public meetings and I vote. I volunteer at my local church and at the York County Fish and Game club. I attend town events but wish there were more of them.
- I have concerns about shore line use by none residents. Fishing on my land!!!!!!!
- Watch all meetings, help with voting, engage with neighbors, member of Lyman Historical Society,
- I love my little town I live in I am not in favor of any changes to minimum lot sizes. It creates sprawl and low income housing efforts. The last thing Lyman needs is low income properties. Keep that in the larger cities that can afford the non tax payers

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- I'm a homesteader I avoid people.
- Municipal gov.
- Husband has limited mobility
- Was quite involved when family was younger. Not so much now.
- charitable giving
- No. Currently splitting my time between Maine and Florida.
- Volunteer
- Time constraints
- I try to be
- Very
- Blank
- I like Lyman's low tax rate and the people
- Not really much to be engaged in except volunteering for a committee. Not there yet, only lived here 5 years would be seen as an outsider I'm sure. And the choices below should be choose all that apply, not just pick one
- I am somewhat engaged. I watch online meetings of the various boards. Would like to see more Rec programs for adults such as bus trips etc.
- Yes
- No
- Yes.
- Church volunteer
- Yes
- Not interested
- I pay attention to the ongoing town issues, I find the town website confusing to navigate. Not very timely in terms of getting information from meetings on the website. I think if the town wants to grow we need to update the town website to make it easier to navigate.
- I'm not. I don't have the time
- Not really engaged at all the community is on the older side
- Somewhat
- Get together with neighbors, members of YCFGA
- Yes
- I go to the library and support local business's
- Yes. Regularly
- Library user
- Fire/EMS (GMFD) and 911 Dispatcher

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- Yes. Attending many town meetings. However, never helpful or had any questions or issues answered
- I tried but the groups that fall under the town hall, the folks were not very welcoming when I wanted to volunteer or I never heard back.
- I attend some functions
- Kids are in the schools we are active community members in many different ways.
- Have not been engaged due to personal reasons.
- Involved in pond business and activities along with Town's activities
- Enough
- We visit local businesses.
- We support local businesses.
- Communication on how we can become involved is not easy to find.
- Not very. I went to one town meeting. It went late (I go to work early), they talked about things that I don't understand. I'm very involved in my church (out of the area), work 50 hrs a week and have a home and family to take care of. I trust the people that I vote for to do
- We all vote
- Not engaged
- Not, I spent 30 great years deeply involved with the FD, felt like it was time for others to flourish
- Lack of time
- Children in school system
- Work and family not much time.
- Just too busy with work and kids activities.
- I was more engaged when my children were young. It seems like status quo doesn't like change very much.
- At this time I am not. I am full time caregiver for my mother who has dementia.
- Engaged mostly around elections and/or changes specific to the town. I am not more engaged due to work schedule and other commitments
- I pick up litter on the sides of my road, I go to town parks. I am not currently in any town committees but have considered the Bunganut Park Committee when I am less busy in my personal life.
- No specific reasons
- Attend the few events offered for kids.
- Vey
- Yes
- No, not much community events so I tend to go to other community events in neighboring towns.
- None because they don't use common sense
- No time and health limitations
- Work takes all our time.

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- Via Facebook. I run my own farm and business and am extremely busy
- Resident
- Not yet, just moved here.
- I am engaged, we are on a private road where we have to work together to maintain it.
- I work a lot. No time
- Not much. What is there to be engaged in?
- Own a business
- I am not engaged
- Very.
- I was on the appeals board. My husband s selectman in the past.
- Yes I am engaged. I have been on the cemetery committee in the past. Have attended many engagements associated with LES.
- We Vote, attend annual meeting. Occasionally attend town hall meeting
- I was part of the Kennebunk beach committee. Also have done trail work with Lyman snowmobile club and ATV club. Helped build the ice rink the first year
- No
- I volunteer with many local youth groups with in the district
- Yea
- I vote. My kids go to school here.
- I am engaged with my community
- Gatherings
- Yes
- I'm not. Don't like people/public
- Not engaged due to working full time and not much time to attend events.
- Yes
- School sports
- N/A
- Fairly engaged.
- I participate in all elections, stay informed of select/planning board activities, and stay closely engaged with my neighbors and family members that live in Lyman.
- I am not involved due to time constraints
- We love frequenting the library and local lakes
- Town is too bigoted
- Town board/committee member, attend town meetings and some Select Board meetings

Question 8: How are you engaged with your community? If you are not engaged, why not?

Open Text Responses

- Getting involved in the community is intimidating to me. I witnessed all the turmoil within the town hall play out on Facebook and I do not want to be associated in that in any way, shape, or form. It seems common practice to talk about only negativity, then post all about it
- Go to local church. Not sure of other ways I can engage.
- Politically active.
- NA
- I'm a youth basketball coach
- Never took the time
- I am a member of Parks and Recreation
- Minimal. Have had summer property here for over 10 years but just moved here full time 2 years ago from another local town. Still very connected to that town as well and work out of state some days as well.
- To political
- Not as much as I would like. Having enough time is a factor.
- No
- I attended a hearing on cluster housing last year and quickly realized it had already been decided beforehand. A waste of effort and time on our thoughts!
- Not very
- To busy working to pay bills and taxes
- I want to be left alone and not pay a ton attention f property tax
- Coach and volunteer in youth sports
- I engage in the areas that matter most to my family
- Watch you tube
- Only with my neighbors
- Yes my husband & I are engaged.

Question 9 has 159 answers (Radio buttons)



"What Amenities, programs, or infrastructure would encourage you to be more engaged with your community?"



Question 9: What amenities. Programs, or infrastructure would encourage you to be more engaged with your community?

Open Text Responses

- None
- What ways can we learn more about this town.
- NA
- None
- A more welcoming reception to those who volunteer.
- You can only choose one from above and not several:(
- I have a difficult time using the town website to learn of upcoming events. I do not use Facebook.
- Boat launches for Swan Pond, Bunganut Pond and better launch at Kennebunk Pond.
- Nothing
- Better boat launch access
- Several of the items above such as town wide events, farmers market, senior programs.
- Nothing. I prefer my seclusion. That is why I moved here.

Question 9: What amenities, Programs, or infrastructure would encourage you to be more engaged with your community?

Open Text Responses

- I think 1,3, and 4 are equally important
- More of town services... ie: cafe, actually shops, etc
- Not sure
- Green spaces. Preserve trail systems for hiking, biking, walking, horse back riding
- Things such as parades, open houses at the fire dept, events at the library and community activities are more of interest to me
- I hit "other" because I wanted to select more than one: They are 1) more gathering spaces and 2) More/different youth programs/events. Expand our downtown from the library and small park. The lack of rec programs in summer and on breaks (I know we partner with the Y in Sanford but the cost is hard for many families to take), and lacking a full playground and gathering center in the heart of downtown make it less family friendly than surrounding towns. Also, and I cannot overstate this: We need sidewalks. On South Waterboro Road, Kennebunk Pond Road, Day Road, Hill Road, Huff Road at the very least. All of these roads are dangers for kids and families to be on.
- Honestly, I don't want Lyman to change.
- Walking trails would be great.
- Nothing ..because I see what is happening to our wonderful town and not much common sense in reasoning. Glad I'm on the down side of the hill. SAD!!
- None. Basically, we want to be left alone. If you want community horse crap, move.
- Trails for walking, running, snowmobiling
- I'm interested in a minimum 2 mile walking path that is smooth (dirt or paved). It should be wide enough for bikes too but no other traffic. I have been unable to find anything like that in Lyman.

Question 10 has 41 answers (Open text)

"If you'd like to receive notifications, events, surveys and other information, please enter your email address below to subscribe to our email list and receive Town emails. "



Comprehensive Growth Plan Survey (2) Results

Thank you for participating and giving us your feedback!

This was the second public survey conducted by the Comprehensive Plan Committee. Open from January 20th to February 20th, 2025, the survey gathered feedback from over 300 participants. The committee continues to actively collaborate to develop a Comprehensive Growth Plan for Lyman that reflects the community's values. Stay tuned for more public surveys, workshops and roundtable discussions.

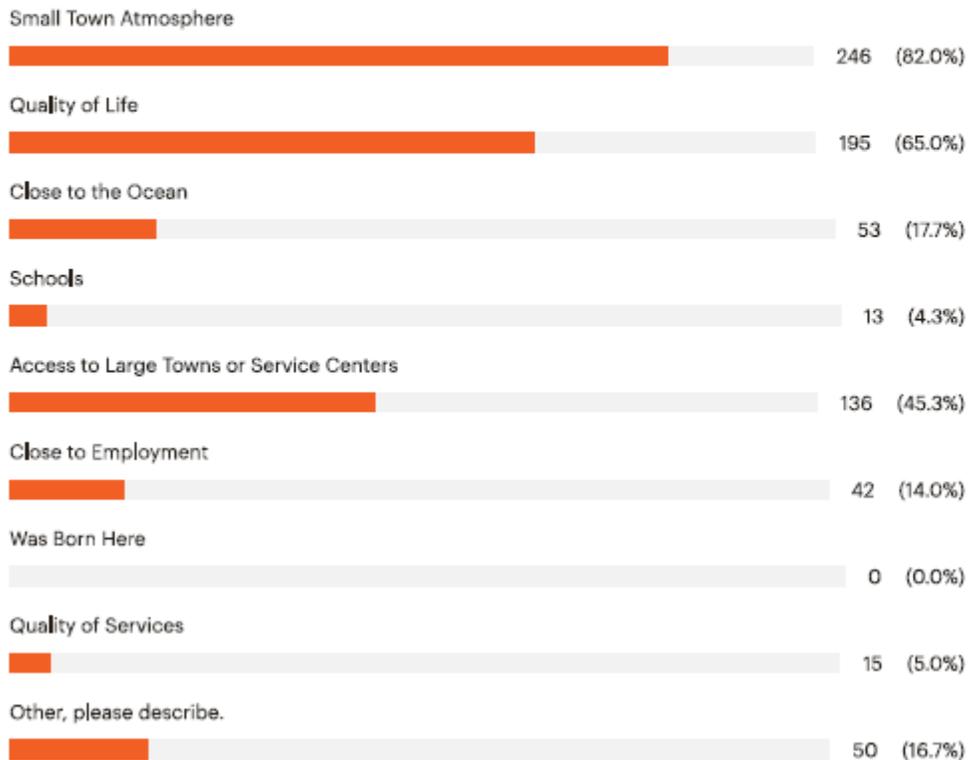
Comprehensive Plan Committee

Comprehensive Growth Plan Survey (2) has collected 300 responses

Question 1 has 298 answers (Checkboxes)



"1.) Why do you enjoy living in Lyman? Select your top three (3) reasons."



Question 1: Why do you enjoy living in Lyman? Select your top three (3) reasons.

Open Text Responses

- Affordable to own acres of land to preserve living in peace.
- Grew up here from 2nd grade
- Out of the city limits, love country side much better.
- The choice to not have your neighbors living so close to you; having room to live.
- Low property taxes
- Efforts to keep taxes low
- Rural setting, not over developed, lots of wooded areas yet close to larger city center areas.

Question 1: Why do you enjoy living in Lyman? Select your top three (3) reasons.

Open Text Responses

- lakes and ponds
- Nature, trees, 5 acre lots
- moved here when I was entering third grade at Cousens Memorial School, got married and moved back here with husband and raised our two children here. Loved the country and quiet atmosphere. Want to keep it that way.
- Rural
- I live on a beautiful pond. Area feels rustic, yet I am 15 min from stores and health care services.
- Close to a pond
- It's quiet with not a lot of people let's keep it that way
- The farming community
- Why not add rural environment or open space or farm/agricultural area- that's why we are here!
- Close to work and family , wish I could to live in a larger town with more services
- I live on Kennebunk Pond so life is good
- grew up here
- It' conveniently close to traveling to other states, but still far enough away from a city atmosphere.
- No large city bureaucratic nonsense and expense. We live here because the cost of living is reasonable compared to Biddeford and Sanford, etc.
- All my children and grandchildren live here.
- Larger lot sizes for more privacy
- I need to live in southern Maine for work. Lyman is a town that gives me the comfort of living in a rural area with more privacy and peace.
- Cheap, only available housing
- Our 3 acres of property, it's quiet and private
- its small. I want small
- Found a great house to retire from Long Island, New York
- Low taxes, minimal services
- Still lots of accessible wood and water.
- quiet
- Lakefront property
- House was affordable in this area 20 years ago
- Far enough away from bigger towns and cities to feel a little rural but close enough to go to bigger areas if needed.
- Low population density, light traffic. Quiet atmosphere.
- 5 acre requirement keeps people from living on top of each other. Best feature of Lyman.
- Live on Kennebunk Pond
- Close to family
- Rural, agricultural community

Question 1: Why do you enjoy living in Lyman? Select your top three (3) reasons.

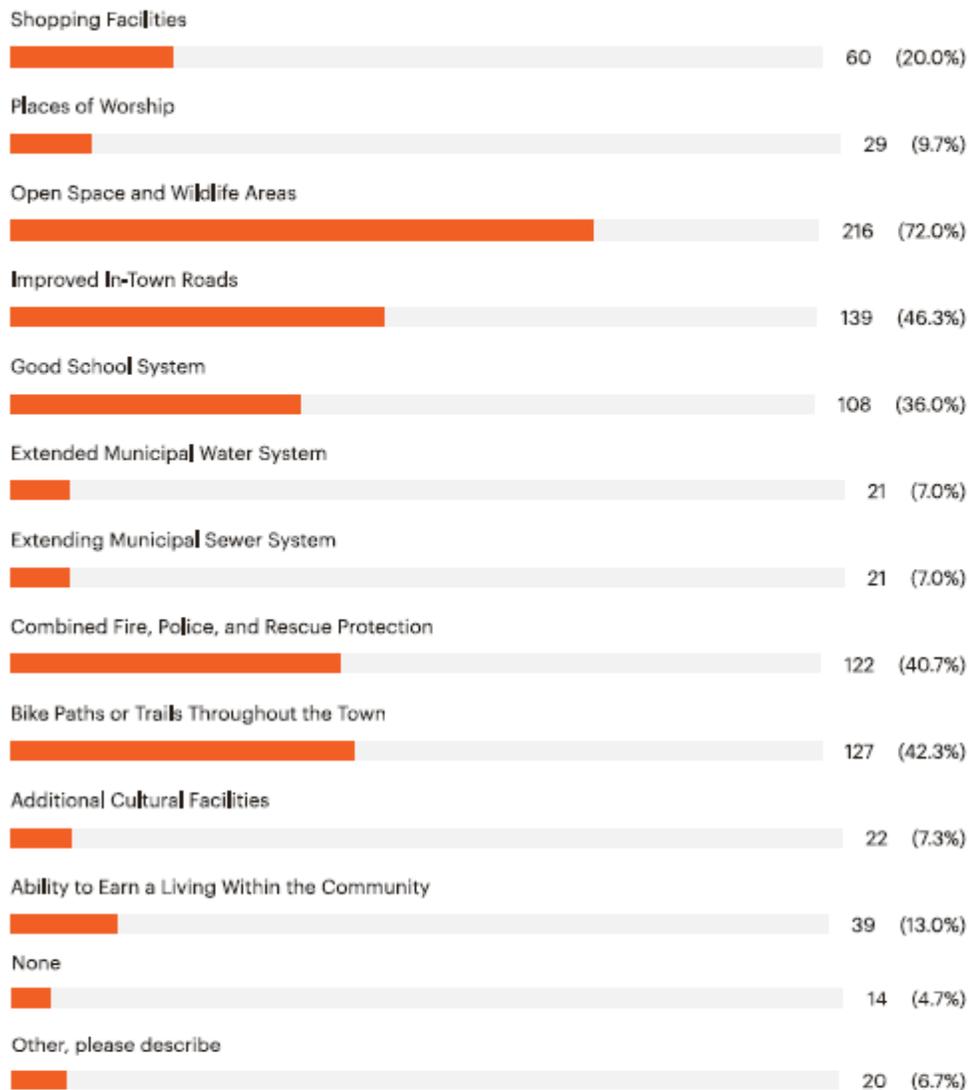
Open Text Responses

- I live on Wadleigh Pond and enjoy the view and the water access. Meanwhile, over the last 30 years, the surrounding towns have grown up around me such that I now have a nearby modern hospital, 2 grocery stores, Home Depot, etc. within 20 min of my house. After many, many years I now have access to cable internet. Quick access to Rt 95 is also a very big factor.
- Close to the Ocean, Close to our Grandchildren
- quiet, no traffic, not a lot of people
- Space, space , space minimum lot sizes are so important to prevent sprawl. Changing density at a moments notice is not a plan
- It's collusive. Lakefront living
- Waterfront
- Rural and not to populated.

Question 2 has 299 answers (Checkboxes)



"2.) In the future, how important is it to have the following available to you? Choose all that apply."



Question 2: In the future, how important is it to have the following available to you? Choose all that apply.

Open Text Responses

- I would love to have sidewalks near the churches and shopping from Goodwins Mills to Route 111. So many people walk along route 35 to route 111 and it is so dangerous. Funky Bow would benefit as well.
- A restaurant or two
- Specifically not wanting to see significant development, deforestation and neighborhood developments where houses are stacked close to each other.

Question 2: In the future, how important is it to have the following available to you? Choose all that apply.

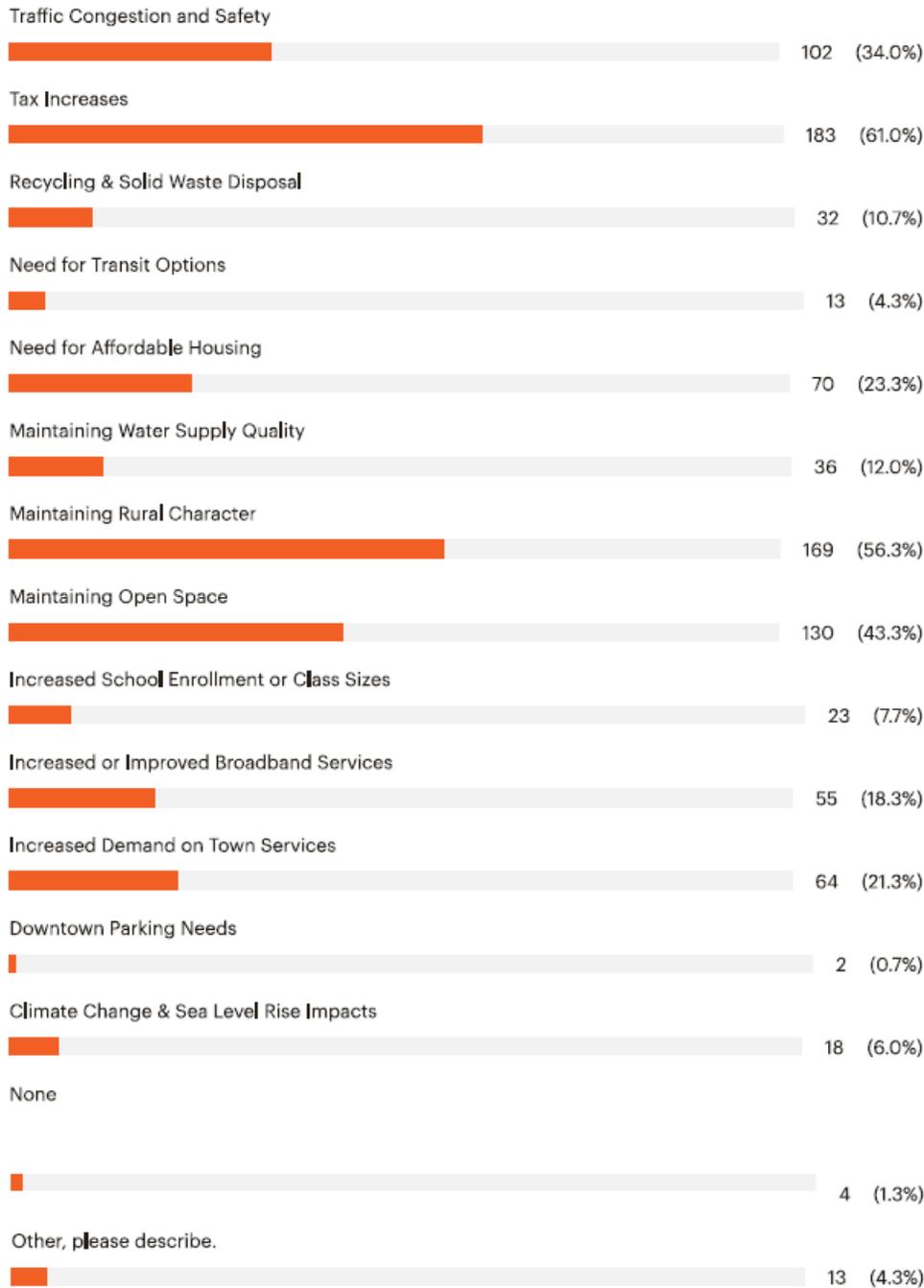
Open Text Responses

- Protected farming land (not necessarily government protected, but the ability to farm your land and rights to farm livestock to be priority over developments going in)
- Residential growth
- All of these can be accessed outside of Lyman easily. We don't need any of it. Keep our taxes LOW.
- Stable tax bill offset by managed economic development
- None, Keep the property taxes low
- To maintain the current great quality of Town management and stay away from further development that will erode Lyman's Charm
- Less government, low taxes, no municipal water and sewer systems.
- Easy access to medical services
- Small boat launch on Bunganut. Keep the garbage chain stores out of Lyman. Bad enough we have a dollar general, lets not add more junk.
- City trash pickup
- Better infrastructure. Water, sewer, gas, 3 phase power, fiber along the Route 111 corridor.
- Consistent application of zoning laws including shoreline zoning regulations
- More dining options.

Question 3 has 297 answers (Checkboxes)



"3.) "_____” is a serious challenge facing Lyman in the next 5 years."



Question 3: _____ is a serious challenge facing Lyman in the next 5 years.

Open Text Responses

- o Improved school facility. We don't need more students. We need an updated and safe building for the students we have.

Question 3: _____ is a serious challenge facing Lyman in the next 5 years.

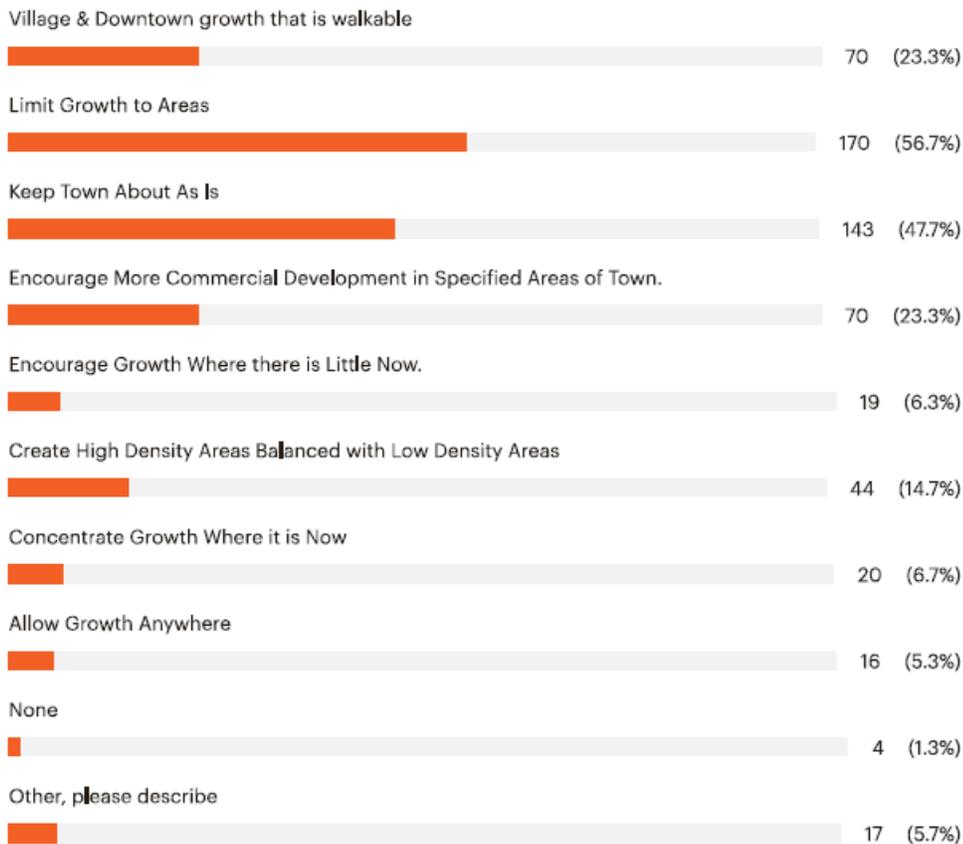
Open Text Responses

- Too many new developments of houses-keep it small!!!!
- I can see in the not to distant future residential junk yards lowering property values. Stop junk yards in residential neighborhoods 75
- Huff Road. It's also a code violation, code enforcement should shut these disgusting homes from junking out neighborhoods
- GROWTH, WE ARE HAVING TOO MANY PEOPLE MOVING INTO THE TOWN. FROM OUT OF STATE (i.e. MASSACHUSETTS) FOR ONE AND TRYING TO MAKE CHANGES TO OUR SMALL TOWN. WAY TOO MUCH GROWTH. KEEP IT A SMALL TOWN NOT A CITY.
- Increased or Improved Broadband Services, Vandalism (theft, car races, etc)
- Cost of town infrastructure to handle town growth.
- Light near the elementary school! How many accidents do we need before we actually do something
- Further and over development of the Town which will lead it to be just like any other Sanford / Biddeford / less wonderful area.
- Everything I read and hear is about growth. Growth is for Biddeford or Portland. Most of us moved to Lyman to get away from the jungle. Keep it VERY simple with lots of woods, that is why we stay.
- For the elder community, the ability to age-in-place will depend largely on the access to transportation (other than driving oneself), and home care. It is unrealistic to expect to be able to live here independently without these services. As it is, home food delivery is not even available at my address. I realize that in the survey a number of people expressed their desire to live out their days here, but, as an experienced caregiver, I can attest that they are not being realistic.
- Stemming growth! Biddeford and Sanford are growing fast enough! We don't need growth here. The traffic is bad enough now.

Question 4 has 298 answers (Checkboxes)



"4.) How desirable are the following for Lyman's future?"



Question 4: How desirable are the following for Lyman's future?

Open Text Responses

- Keep Town About As Is, Limit Growth to Areas
- Allow residential lots of 1.5-2 acres. Allow ADUs for family and affordable housing.
- Please don't ruin it with subdivisions
- Lyman's growth needs to be in line with the growth that the school district, fire department, waste management and roads are going to be able to support in a similar timeline of growth.
- Please keep the 5 acre lot size where it currently exists
- Revisit the size of house lots
- No housing developments or Apartment complexes. Keep our way of living as is. Do not add big warehouse businesses either.
- Not wanting to see high density housing or commercial development.

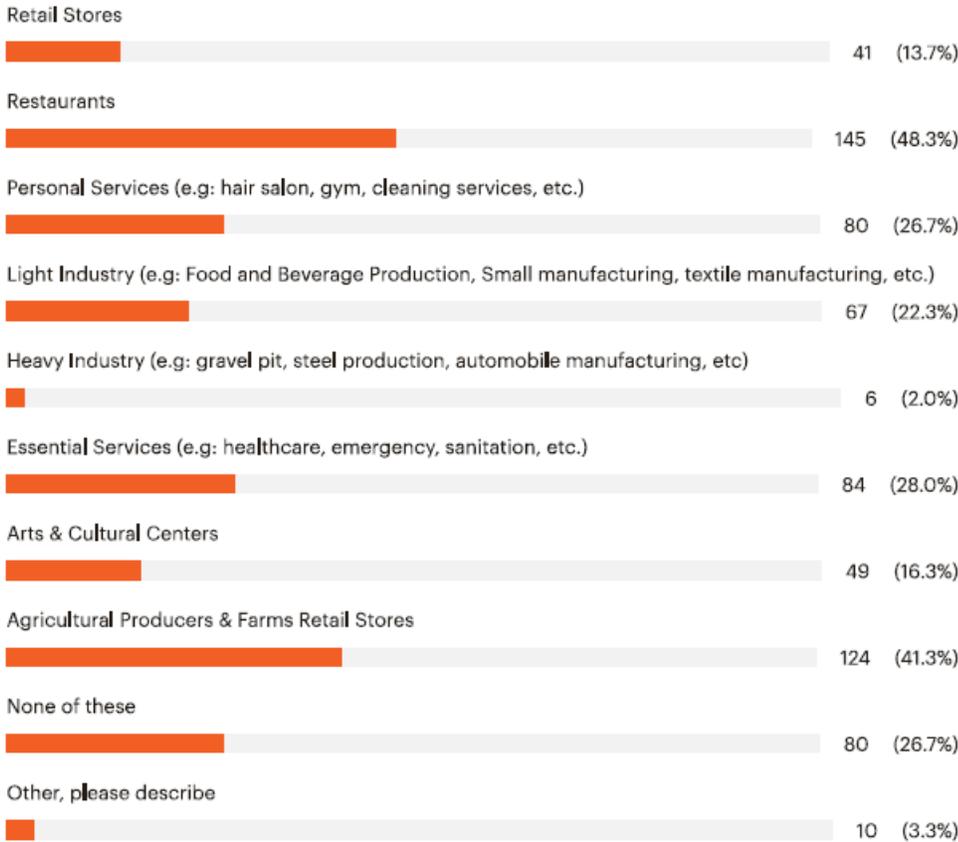
Question 4: How desirable are the following for Lyman's future?

Open Text Responses

- Never ever should Lyman lower lot size requirements to increase density. 3 acres minimum. If permits are issued for pot growing industries clean air scrubbers must be installed so nobody has to smell it all day long .
- KEEP OUR TOWN AS IS.
- Maintaining as much farmland as possible
- Maintain farms and encourage farm businesses and small retail business
- Definitely NOT have high density or multi family housing!
- Stop thinking we need to grow. People want the small life we have. Move to Portland for growth.
- Cutting expenses and lowering property taxes are a priority. A Property tax cap for persons over 60 would be a great idea.



"5.) Which of the following types of commercial development would you desire for the Town? Select all that apply."



Question 5: Which of the following types of commercial development would you desire for the Town? Select all that apply.

Open Text Responses

- More Specialty Small Businesses to bring in tourists. The Goodwins Mills area could become a nice place for visitors to enjoy, the stream by the Goodwins Mills church, the library and local cemetery. It is super cute and could become nicer!
- Any business growth would be beneficial as long as it was in a specified growth commercial zone
- Professional offices which will contribute to the tax base with little additional increase demand on municipal services. Rte111 corridor as well as rte35 to provide ease of access to Rte95
- OUR TOWN IS PERFECT THE WAY IT IS NOW, WE ACTUALLY HAVE HAD TOO MUCH COMMERCIAL BUSINESSES COMING IN and TRYING TO COME IN. Biddeford, Sanford, Waterboro, Kennebunk and Saco are not that far away for groceries etc.
- Limit restaurants to privately owned, not chains

Question 5: Which of the following types of commercial development would you desire for the Town? Select all that apply.

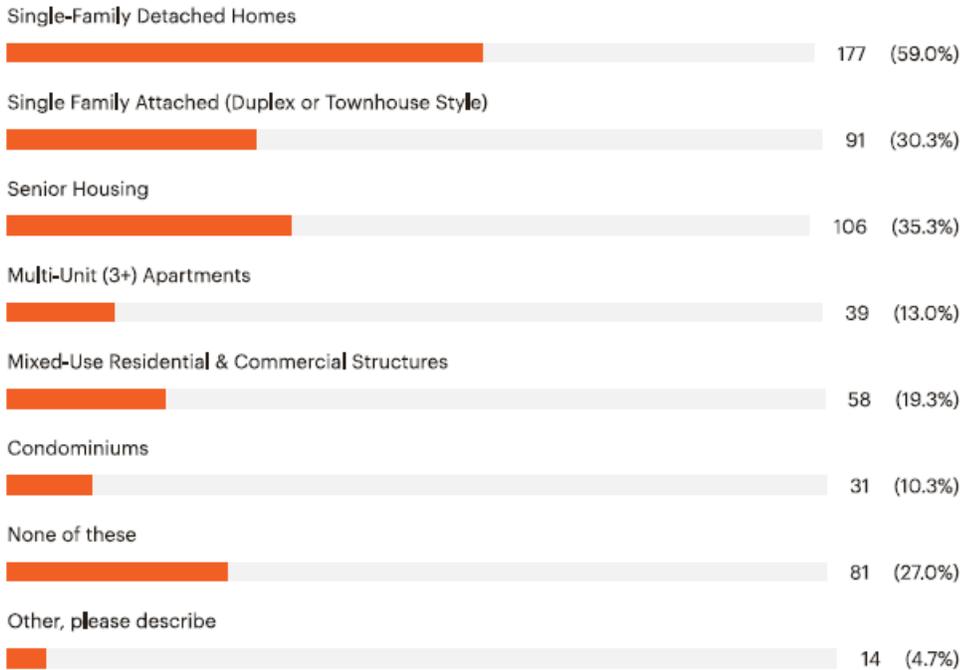
Open Text Responses

- We moved here a year ago to avoid the developed like atmosphere. If it develops we will leave!
- Although I am not in favor of any (Dope Growing businesses but I am probably the lone one out on this issue, if the town of Lyman allows this type of industry to build their business (PLEASE) make sure you require air scrubbing equipment to the grow buildings to prevent foul odors to surrounding residential homes. (Don't stink up Lyman) Keep that crap in the cities that have already stink up there neighborhoods.

Question 6 has 299 answers (Checkboxes)



"6.) Which of the following types of residential development would you desire for the Town? Select all that apply."



Question 6: Which of the following types of residential development would you desire for the Town? Select all that apply.

Open Text Responses

- please don't ruin it with a development
- Condos like those new in Scarborough off I-95 are ok but I would want the number and density limited. These are helpful for young professionals who can't yet afford a single family home
- Not wanting to see any higher density housing, multi family, duplex or condo housing. Would only want any further new builds to be single family detached only.
- Don't reduce the minimum lot size density and do not allow weed products to be grown in Lyman they stink up the entire Neighborhood
- A diverse mixture of residential housing, separated into comprehensive zones designed to attract and accommodate a diverse range of residential housing types
- There are enough places nearby to go to if desired as we all age.
- I am a big supporter of the minimum acreage to build in our town. I do not want to see developments go in. They decimate farmland.
- I would rather not see more new building but allow more options for expanding dwellings on existing properties.

Question 6: Which of the following types of residential development would you desire for the Town? Select all that apply.

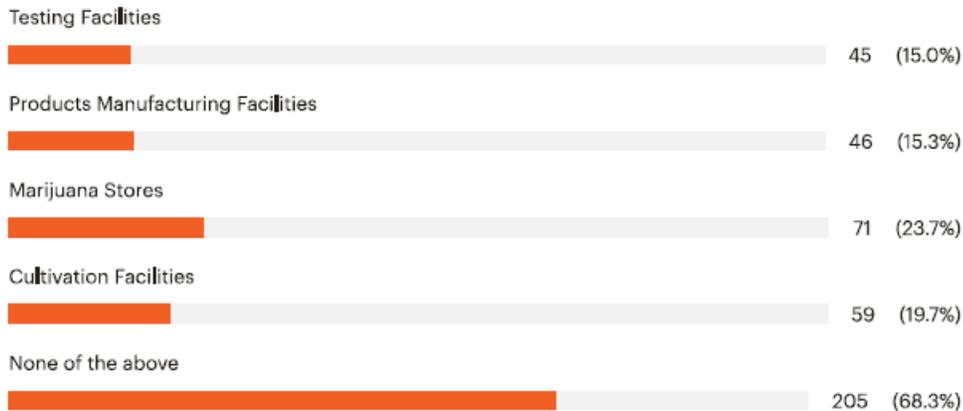
Open Text Responses

- No multi family, condo or townhouse style homes.
- 55+ communities offer a tax base without the burden of child services (schools, etc.) Lyman's close access to Rt 95 make it a desirable location for older middle age/younger seniors who are still actively working.
- Single family homes only 3 acres minimum, family owned or not.

Question 7 has 296 answers (Checkboxes)



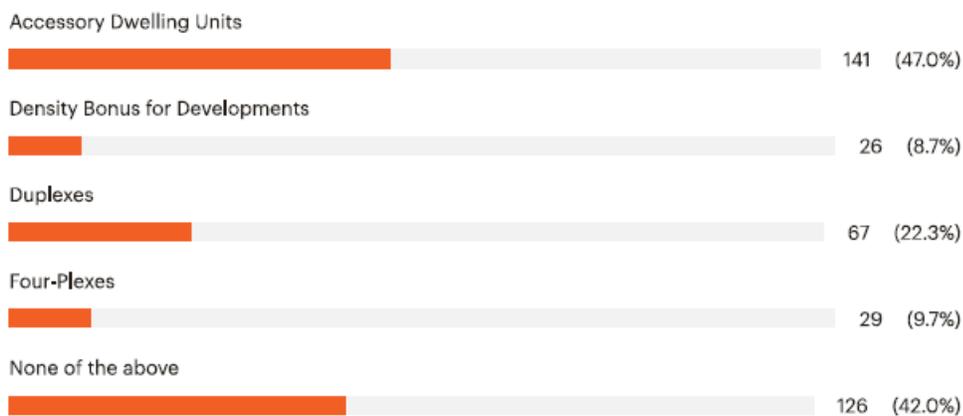
"7.) What types of the following Adult Use Marijuana Facilities would you choose to allow in the Town?"



Question 8 has 285 answers (Checkboxes)



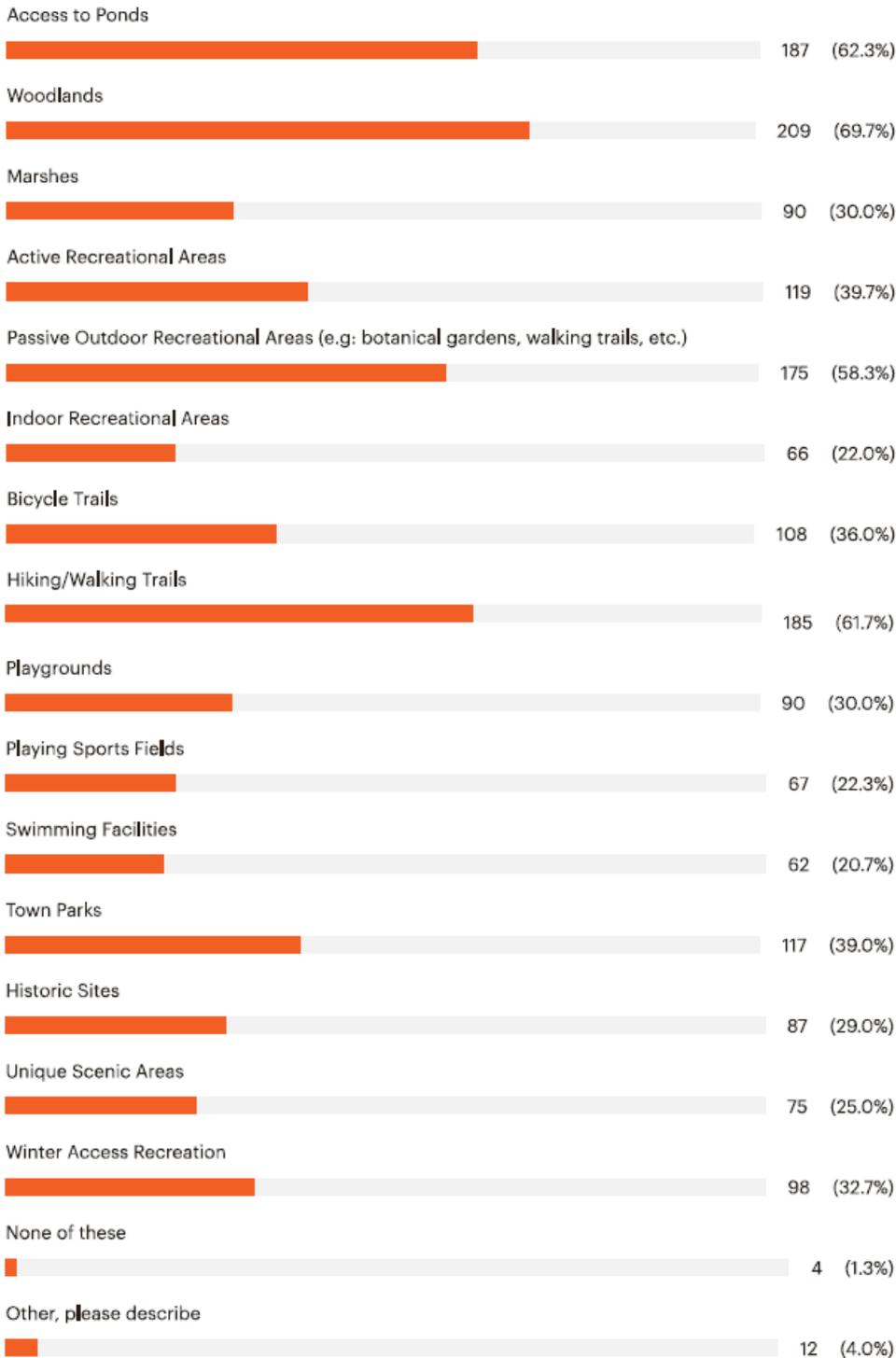
"8.) Which of the following types of regulations enacting in 2022 Housing Law (LD2003) would you desire for the Town? Select all that apply."



Question 9 has 299 answers (Checkboxes)



"9.) Which of these are important to you? Choose all that apply."



Question 9: Which of these are important to you? Choose all that apply.

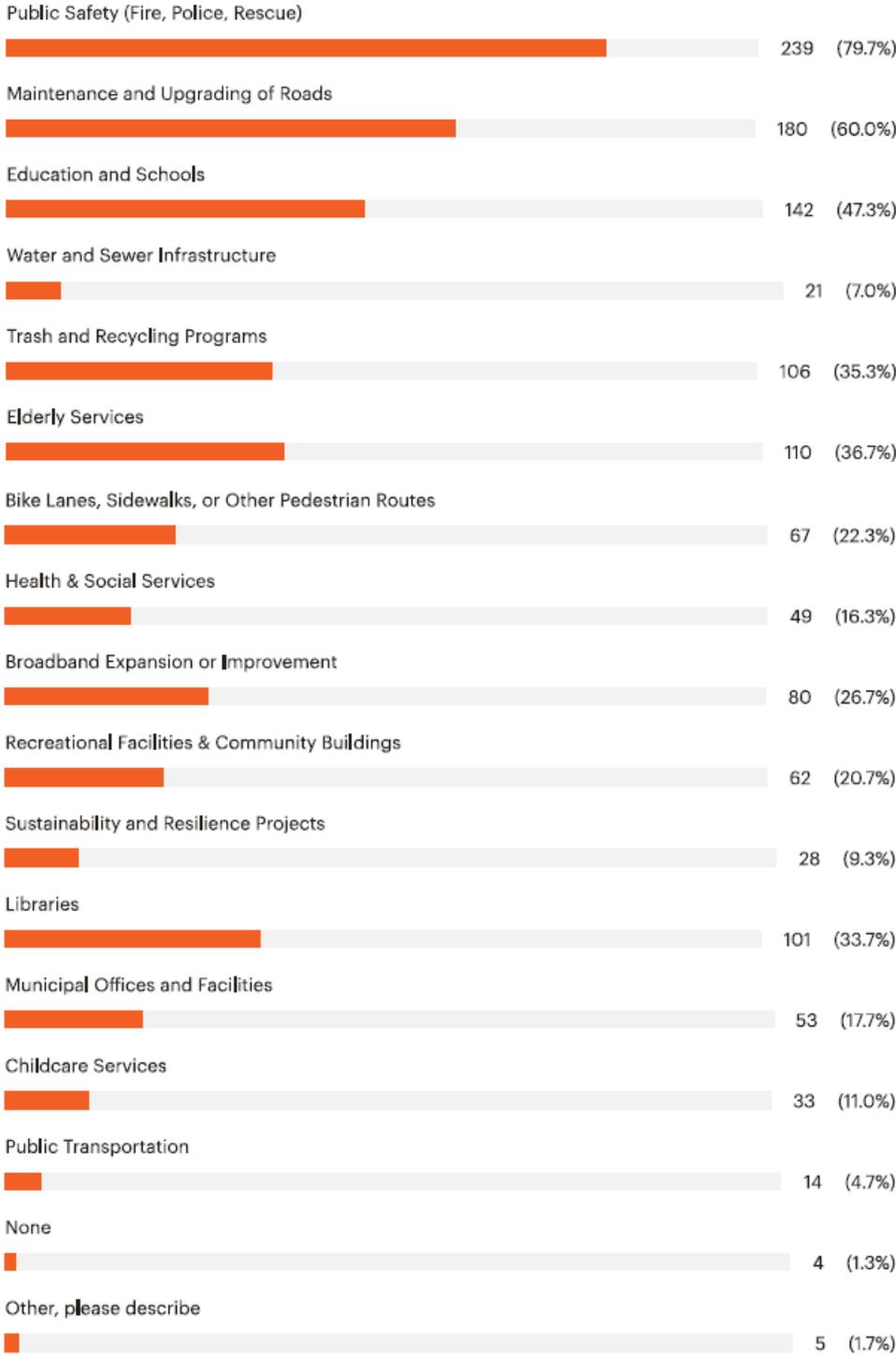
Open Text Responses

- Preserving local flora and fauna endemic to here, preserving what is great about living here for future generations
- I would like more access to ponds to swim. There are so many lakes/ponds here but they don't all have beaches for residents of Lyman.
- Not wanting to see any development for public access areas that require deforestation. Existing town parks could be expanded but
- Don't see the need for additional development of new areas.
- Snowmobile and atv trails
- Low maintenance natural recreation areas.
- Even though it is a rural community, I have no safe place to take a walk. People drive too fast and there are no sidewalks. I'm not looking to "hike"... just take a nice walk without worrying that I'm going to be picked off by a car or assaulted.
- we're fine the way we are. We don't need to add expenses to an already bloated budget.

Question 10 has 297 answers (Checkboxes)



"10.) From the Municipal Services below, which do you believe are the most important? Select your top five priorities."



Question 10: From the Municipal Services below, which do you believe are the most important? Select your top five priorities.

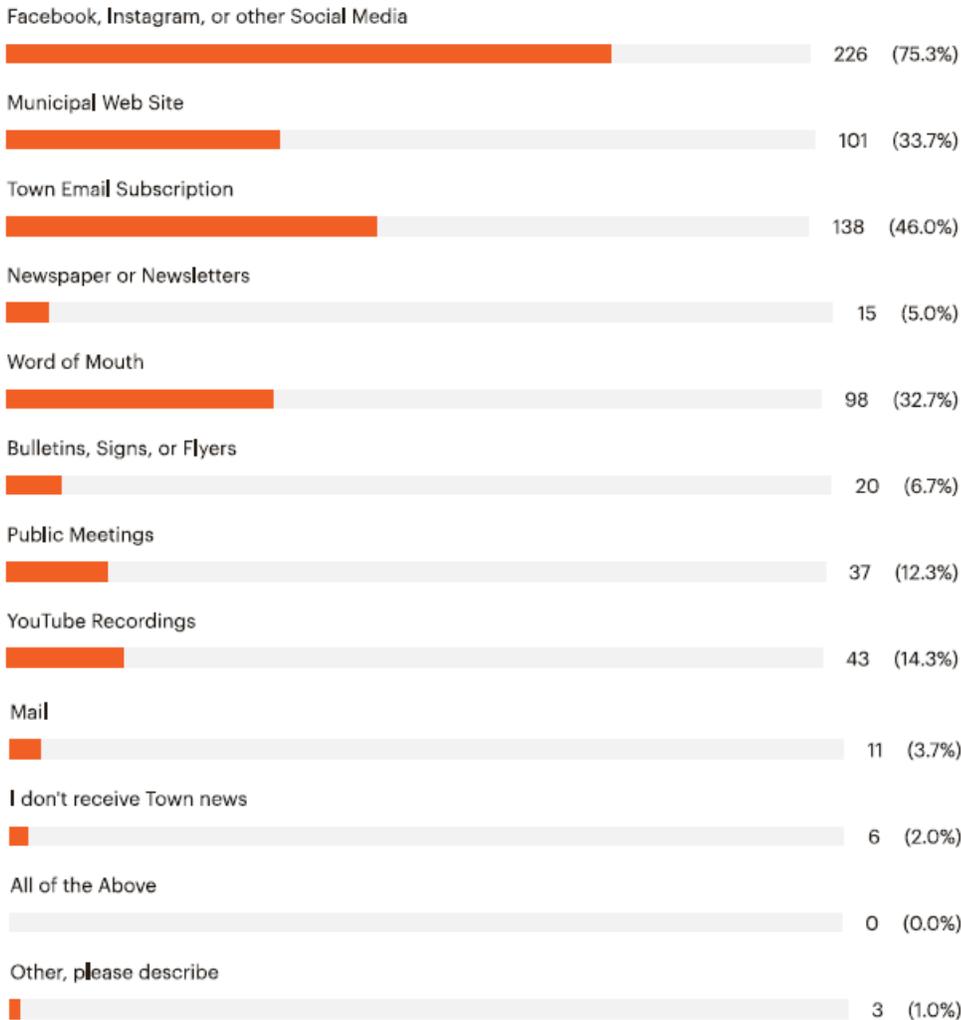
Open Text Responses

- More attention to our lakes and ponds to keep them healthy.
- Maintaining the town's rural nature while encouraging selective commercial growth.
- Maintaining current Fire and EMT services
- After public safety, which is currently fine and adequate, all the other items are non essential.

Question 11 has 299 answers (Checkboxes)



"11.) How do you hear news about Town business, events, or happenings?"



Question 11: How do you hear news about Town business, events, or happenings?

Open Text Responses

- It seems like a lot goes on on The Happening page. I wish more was available on the official page and that minutes were published soon after a meeting as I don't have time to watch the full videos.
- My wife!

Question 12 has 37 answers (Open text)

"Thank you for taking our survey! Want to learn more about Town news, events & other notices? Subscribe to our email by entering your email address below to be added to our subscription list."

Question 12: Thank you for taking our survey! Want to learn more about Town news, events & other notices? Subscribe to our email by entering your email address below to be added to our subscription list.

Open Text Responses

- I love my town and would like to see a change that would allow people with 3+ acre lots to build a home for children who can't afford one on their own. 2 homes on one 3+ acre lot would help to keep our kids here in Lyman.
- Increase building (residential & commercial) lot size to limit growth.

Lyman Comp Plan

September 12, 2024

Agenda

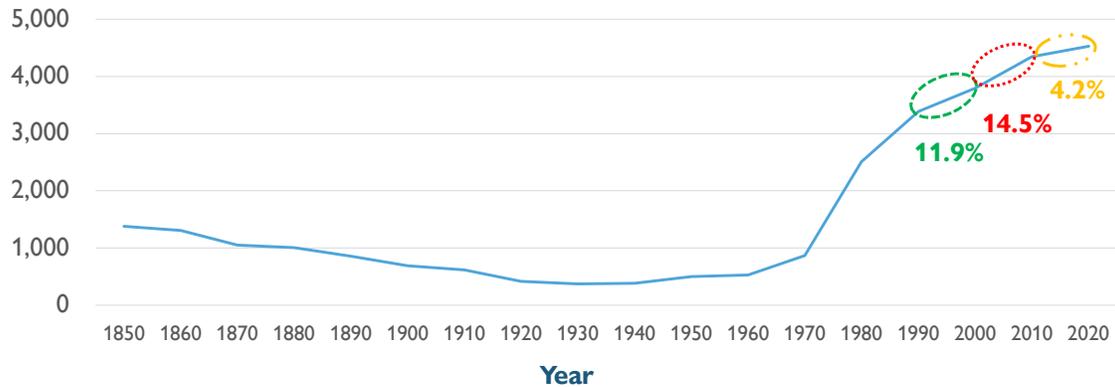
- Population and Demographics
- Economics
- Housing
- Next Steps

Population

- As we look at the population and demographic data, think about:
 - What is happening now?
 - What is Lyman's experience with its current population and rate of growth?
 - What is projected to happen in the future?
 - Does *what is projected to happen* align with *what Lyman prefers to happen*?

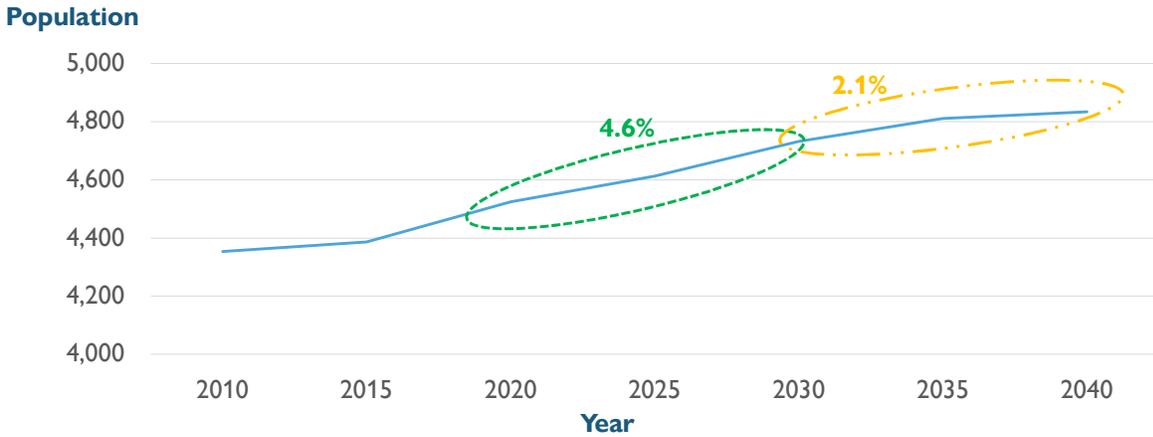
Historic Population

Population



This graph shows Lyman's total population from 1850 to 2020. The population declined for over 100 years before booming between 1970 to 1980. Since then, growth has continued but at a much slower rate. And, while growth occurred at a rate of 14.5% between 2000 and 2010, its rate slowed to 4.2% from 2010 to 2020.

Projected Population



This graph shows Lyman's total population from 2010 to 2020, and project total population from 2020 to 2040. The rate of growth between 2020 and 2030 is projected to be similar to that of 2010 to 2020, while a slowing of growth to 2.1% is predicted between 2030 and 2040.

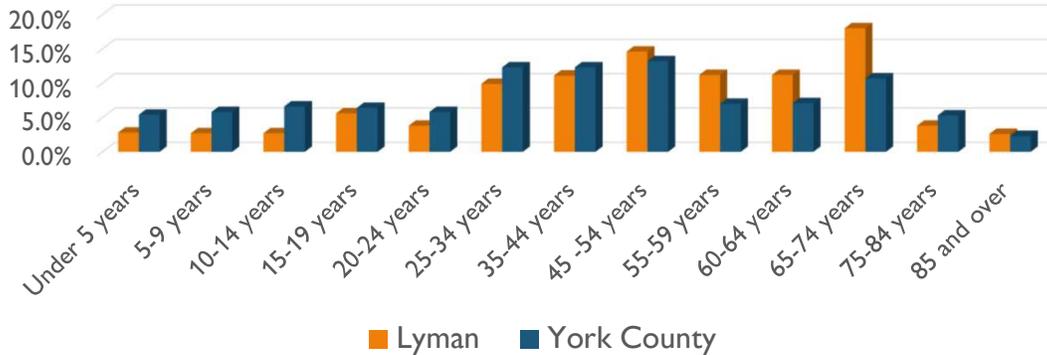
Comparative Population

- Between 2010 and 2020, Lyman has grown at 4.2%, which is:
 - faster than Alfred (1.8%) and Waterboro (3.2%)
 - slower than Arundel, Dayton, Kennebunk, or Hollis (6 to 11%)
 - slower than York County (7.5%)
 - faster than the State of Maine (2.6%)

Compared to surrounding towns, the county, and the State, Lyman is right in the middle. Many York County communities are growing faster; however, York County as a whole is experiencing significantly faster growth than the State.

Age Distribution 2022

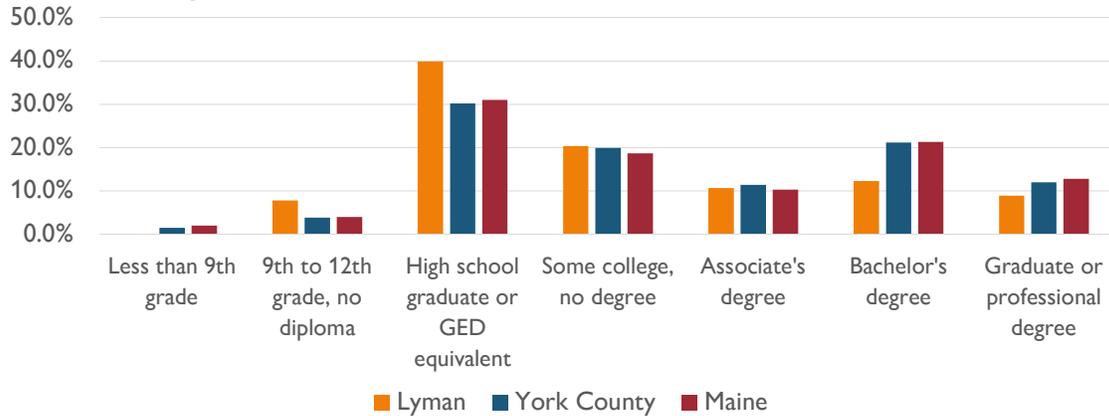
Percentage of Population



Age distribution charts show which age groups are most and least common in a community now, as well as indicate which age groups will be most and least common in the future. Lyman's largest age groups are 65-74 and 45-54 years old, followed closely by 55-59 and 60-64. Altogether, the 45 to 74 year-olds make up 55% of the population. For York County as a whole, 45-74 year-olds make up 38% of the population. **This is a significant difference and one that should inform planning.** Lyman has a large population that is retired or approaching retirement in the next 20 years. Is this the community demographic that Lyman wants to embrace? If so, what services will these folks need to have a good quality of life? If not, what strategies is Lyman willing to undertake to attract more young families or young adults? Contrastingly, the school-age population is quite small proportionally. What services exist now that cater toward children that may not be needed?

Education Attainment 2022

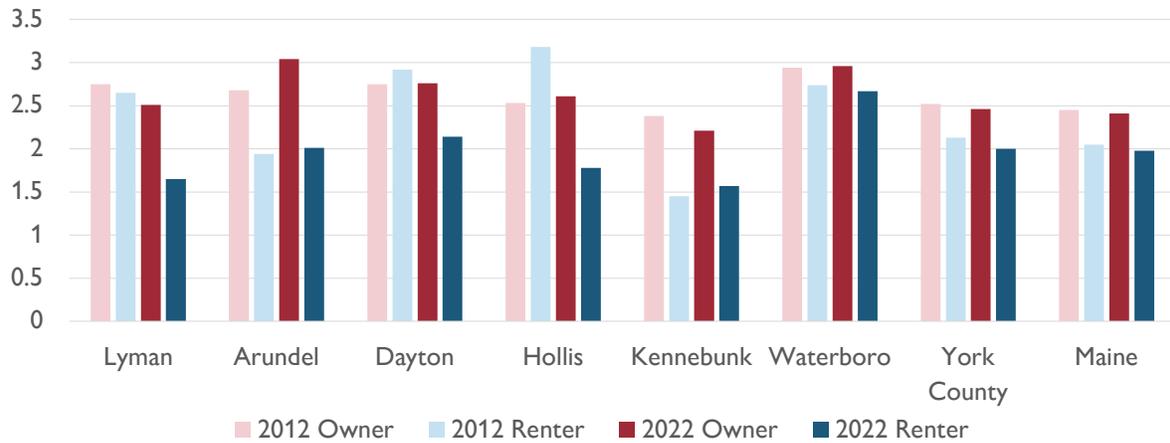
Percentage of Population over 25 years



This graph shows educational attainment in 2022. It looks at the highest education reached by the population over 25 years of age. In Lyman, it is most common to have achieved a High School Diplomas or GED equivalent. In fact, 40% of the population achieved high school as their highest education level. Compared to the County and State, the percentage of high school as the highest education level is higher in Lyman, and those achieving an associate’s degree or more is lower, but the overall pattern in Lyman reflects that of the County and State. The second-most common educational attainment is of some college, but no degree. No Lyman residents over 25 years of age dropped out of school before 9th grade. Almost 10% of Lyman residents did not finish high school. It may be worthwhile to understand reasons for that and if there are ties to housing, economics, transportation, or other planning-related topics.

Average Household Size

Number of Persons



Lyman’s average household size has decreased over time for both renters and owners, which follows regional and state (and national) trends.

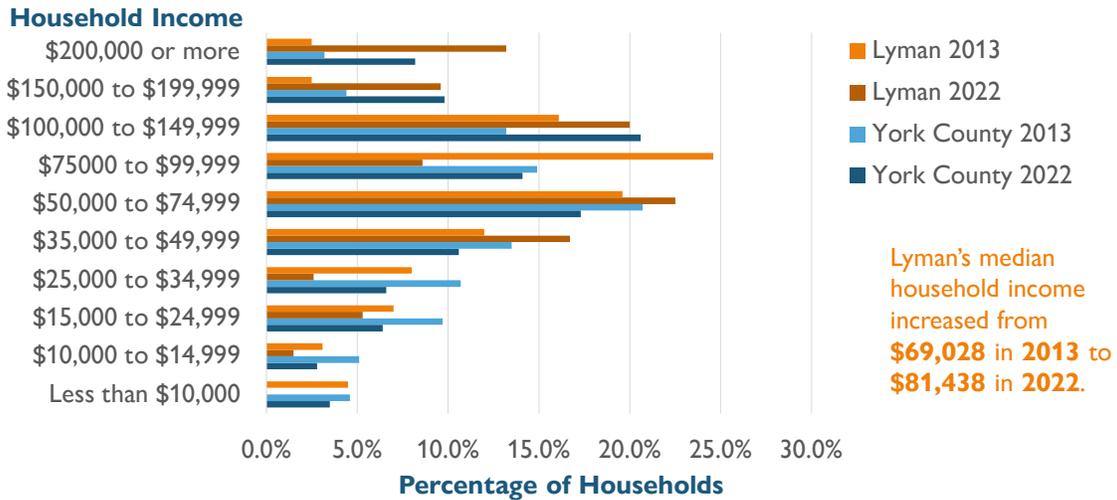
Population Overview

- Lyman will likely continue to experience population growth at a rate similar to that of the past decade and smaller than that of earlier decades.
 - How has growth felt to Lyman? Has it felt too fast for services to keep up with? Has it felt manageable? Your answers to these questions should inform your growth-related goals and strategies.
- The largest age groups are 45-74 year-olds.
 - Is Lyman ready for an increasingly aging community? What does Lyman need to do to retain quality of life for aging residents?
 - If Lyman wants to attract and retain younger families and young adults, what strategies might help accomplish this?

Economics

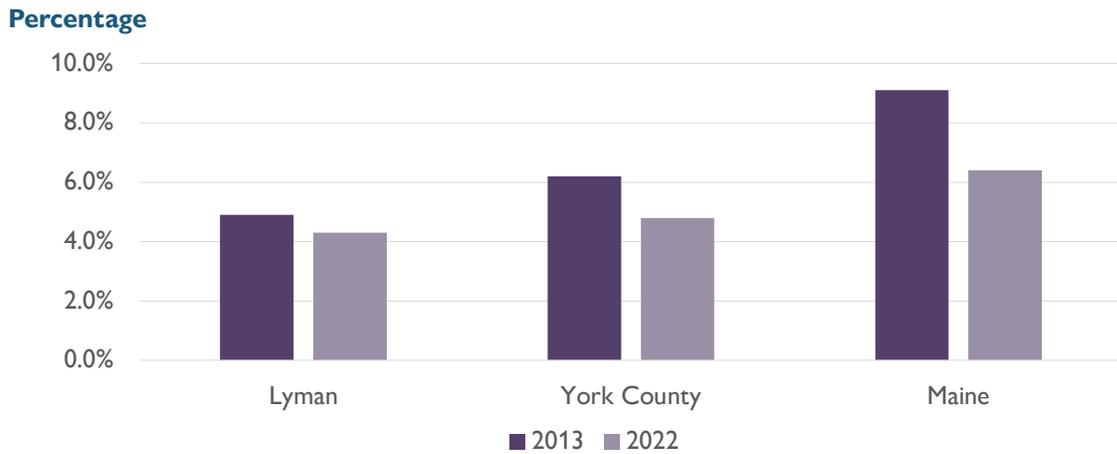
- As we look at the economic data, think about:
 - What is happening now?
 - What is Lyman's experience with its current employment opportunities and incomes?
 - What do patterns indicate will happen in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

Households by Income



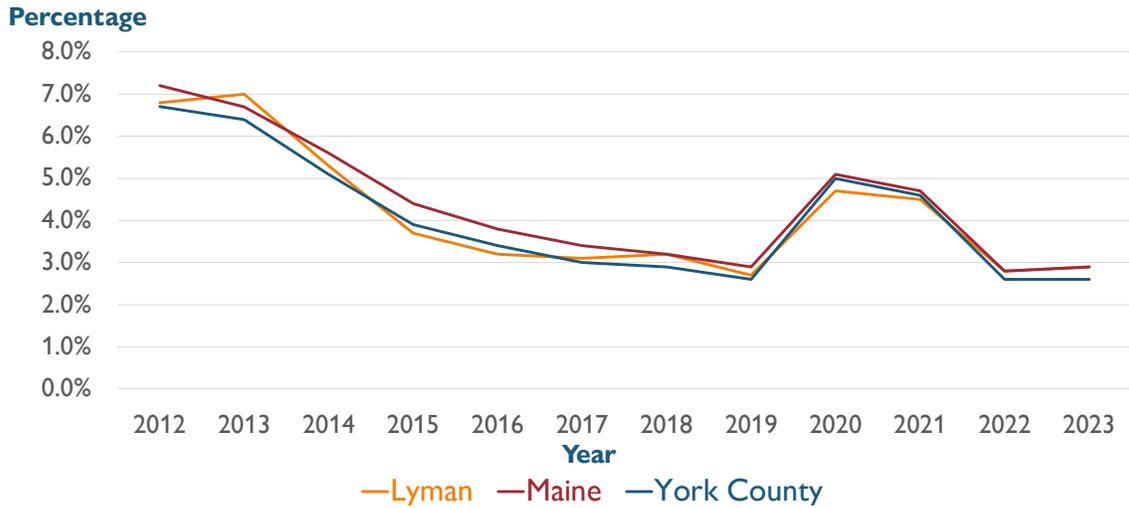
This graph shows the percentage of households in each income bracket in Lyman and York County. Between 2013 and 2022, Lyman saw fewer households in the lowest four income brackets and more households in the top three income brackets. Compared to York County, Lyman has more households in the highest income bracket.

Poverty Rates



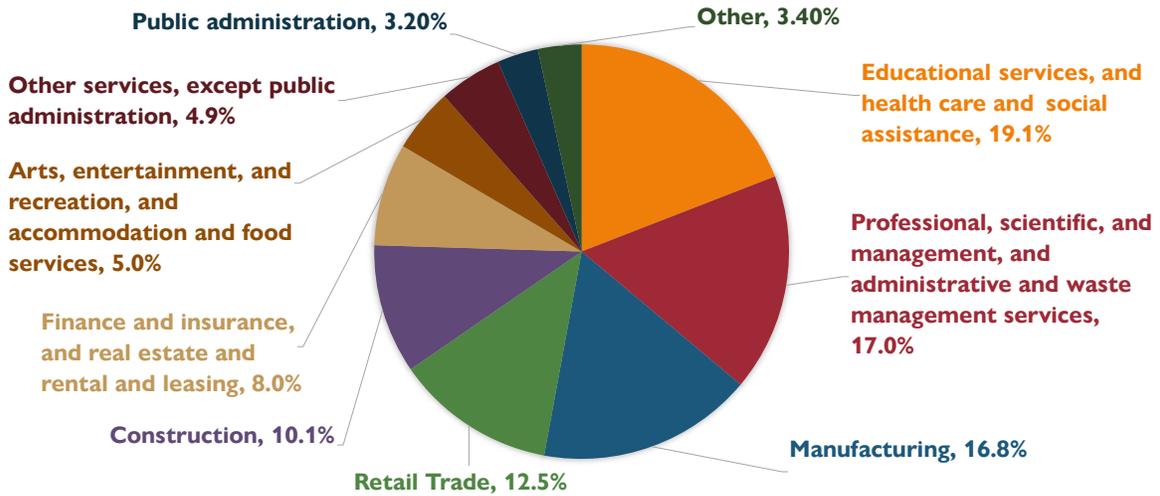
This graph shows the rate of poverty in Lyman, York County, and Maine in 2013 and 2022. Lyman's rate has been low and decreased over this timeframe.

Unemployment Rates 2012-2023



This graph shows Lyman's unemployment rate from 2012 to 2023. Lyman's unemployment rate was 2.9% in 2023. Its peak was 7% in 2013. Lyman's trend has mirrored that of the County and State, and tended to be lower than that of the State.

Industry Employment 2022



This pie chart shows Lyman’s employment by industry sectors in 2022. These are the sectors that Lyman residents are employed in. The industry with the highest share of employment was Education services, health care, and social assistance. Professional, scientific, and management, and administrative and waste management services had the second highest employment share.

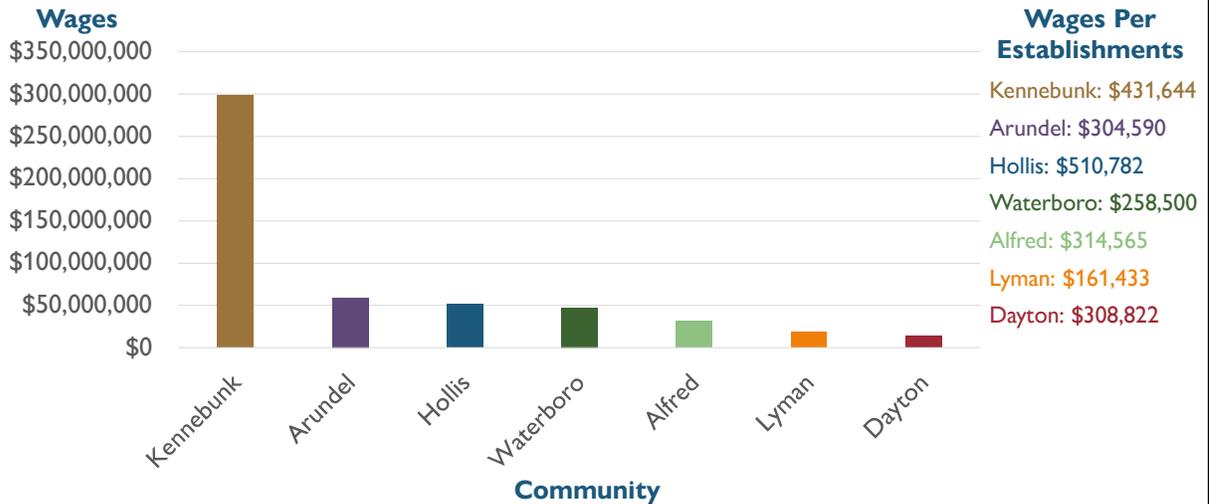
The five businesses with the most employees are: Camp Cedarbrook, Goodwin Mills Fire Rescue, Briarwood Children's House, Copart Salvage Auto Auctions, and Lyman Elementary School.

Weekly Wages by Industry



This graph arranges the industry sectors by the average weekly wages of employees. Management of companies and enterprises pays the highest weekly wages at \$2,200. There are 5 management establishments in Lyman with an average of 3 employees. Professional, scientific, and technical services pays the second highest average weekly wage at \$1,321. There are 14 of these establishments and they employ an average of 39 people. The industry with the most establishments is Construction, at 38 establishments in Lyman. And, they employ an average of 100 people. Their weekly wages are in the middle of the industries.

Total Annual Wages



This graph compares annual wages paid by Lyman industries to those paid by nearby communities' industries. Lyman's industries pay on the lower end compared to surrounding towns. Only Dayton pays less. However, Dayton has 44 establishments while Lyman has 115, meaning Lyman's industries pay less relatively. In fact, Lyman's wages per establishment value comes in at \$161,433, while the next lowest, Waterboro's, comes in at \$258,500.

Economics Overview

- Lyman's household incomes are fairly aligned with that of York County as a whole.
- Lyman's jobs offer lower wages than those in surrounding towns.
- Are there unmet employment opportunities? Are the relatively lower wages prompting Lyman residents to find jobs elsewhere? What kind of new employment opportunities may align with Lyman's vision?

Housing

- As we look at the housing data, think about:
 - What is happening now?
 - What is Lyman's experience with its current housing stock? Housing affordability? Home ownership?
 - What will likely happen in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

Housing Units

In 2020, Lyman had:

- 2,235 total housing units
 - 1,597 single family
 - 27 multi-family
 - 213 mobile homes
- 1,781 occupied units (81%)
- 406 vacant units
 - 347 vacant for seasonal or recreational reasons



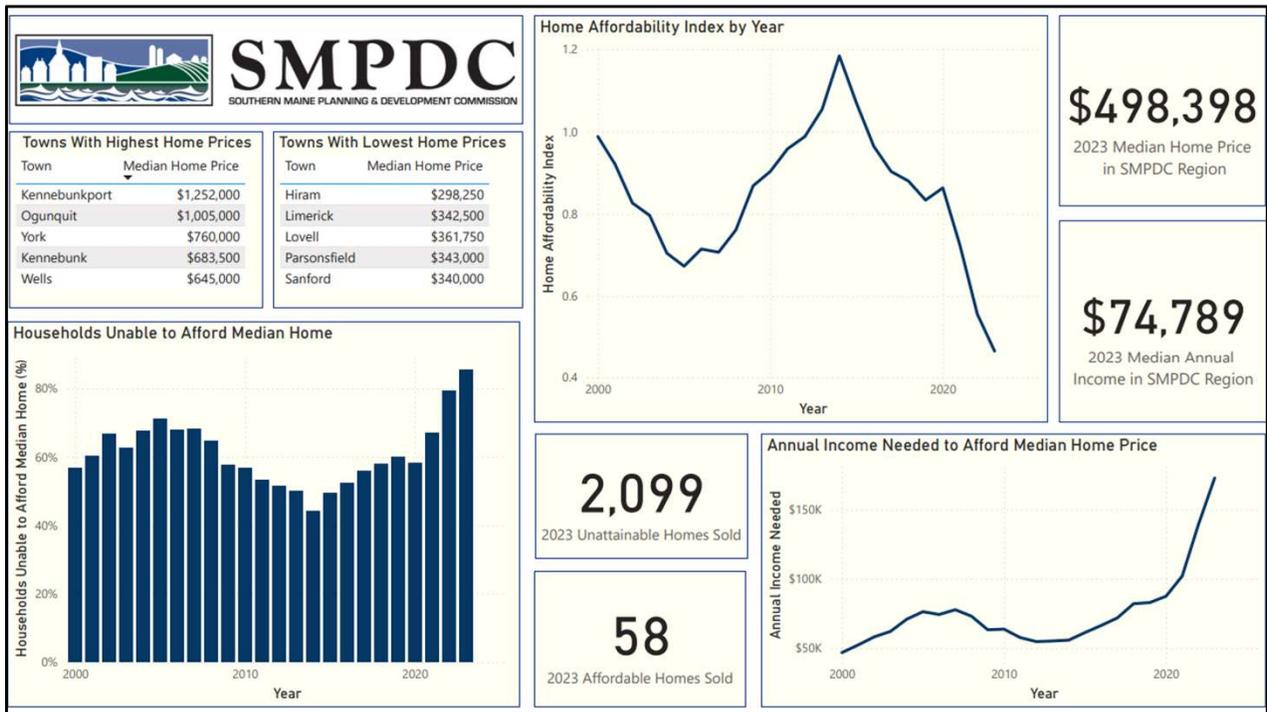
Lyman had 2,235 housing units in 2020. Most of these (71.5%) are single-family homes. About 19% of units are vacant, which is pretty high; however, the vast majority of vacant units are vacant due to being seasonal or recreational homes.

Regional Housing Affordability

Median Home Price and Median Income in SMPDC Region by Year



This line graph illustrates the growing gap between median home price and median household income in the SMPDC region from 2000 to 2023. While median home price will always be higher than median household income, the widening gap is concerning and indicative of the decreasing affordability of home ownership.



This dashboard showcases some more regional housing statistics. It is important to note that, in 2023, 2,099 homes were sold at prices unattainable to the median household and only 58 homes were sold at attainable prices.

Regional Housing Affordability

What's needed to buy a home at the current median sales price?

Portland-South Portland Metropolitan Statistical Area, 2024			
Median Home Sale Price	\$512,400		
Downpayment Percent	20%	10%	5%
Downpayment Value	\$102,480	\$51,240	\$25,620
Income Needed to Purchase Home	\$147,090	\$165,476	\$174,669
Median Household Income (2022)	\$84,312		

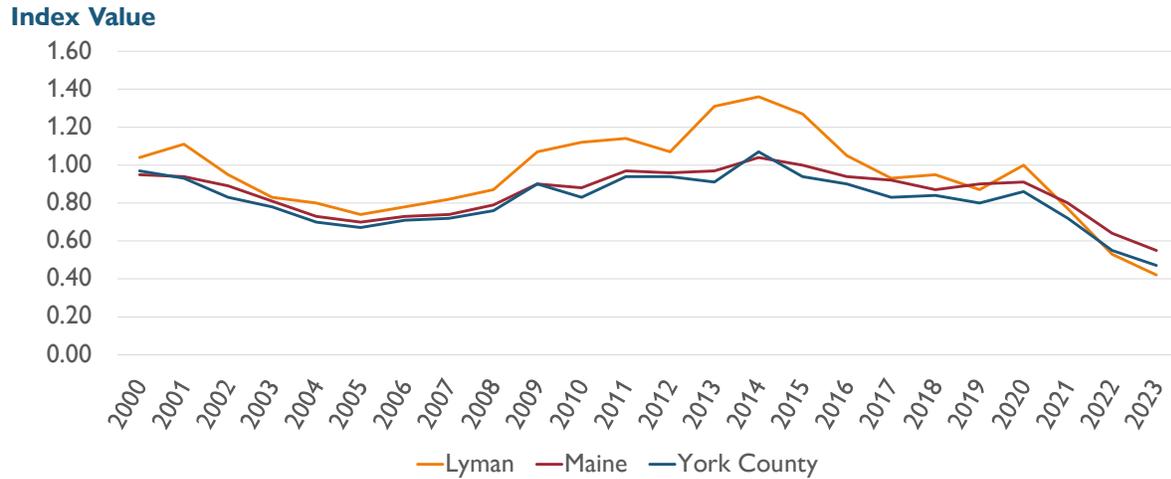
Some national data is more widely available for Metro Statistical Areas. While the geography isn't for Lyman, it's helpful context. Here we're looking at national Redfin data on home sales and household income needed to purchase in 2024. It's pretty stark. To afford the median home for sale, a household would need to make \$147k a year while providing a 20% downpayment. That income level is almost twice the median household income of the area. So, a household would need to have income almost double the typical income to afford the typical home.

Homeownership Affordability 2023

Geography	Affordability Index	Median Income	Median Home Price	Home Price Affordable to the Median Income	Percent of Households Unable to Afford Median Sale Price
Lyman	0.42	68,509	470,000	198,027	88.7%
Alfred	0.35	57,014	453,500	159,741	93.0%
Arundel	0.46	90,856	565,000	257,623	90.7%
Dayton	0.55	97,518	571,250	312,365	85.3%
Hollis	0.53	77,112	415,000	221,430	85.8%
Kennebunk	0.36	86,187	683,500	244,297	90.4%
Waterboro	0.66	84,375	364,000	238,495	77.2%
York County	0.47	75,862	465,000	217,839	86.5%
Maine	0.55	70,652	360,000	128,390	79.1%

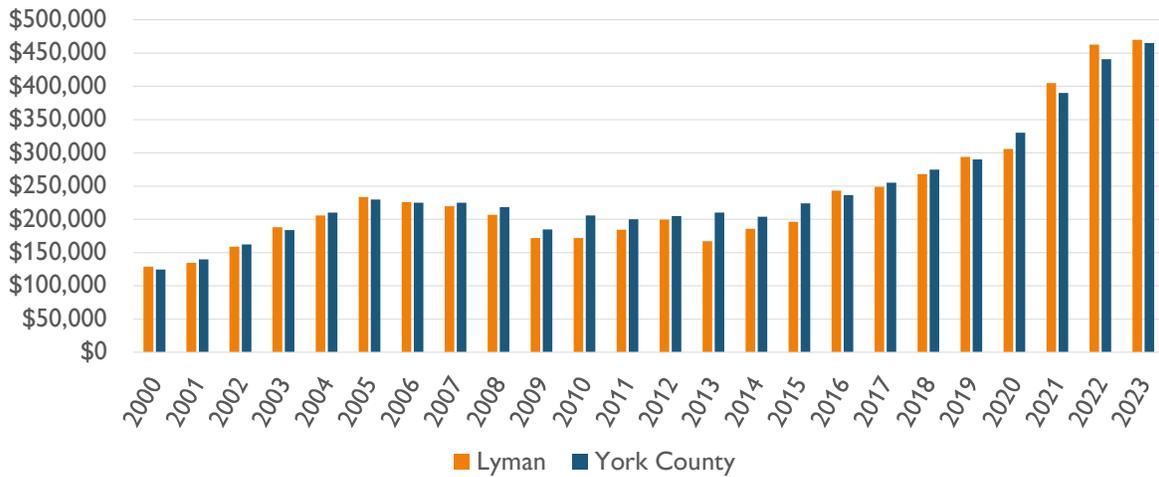
Here is another look at homeownership affordability. In Lyman, 89% of households would be unable to afford the median sale price of a home in Lyman today. This is higher than York County as a whole and the State of Maine, but is not the highest rate among neighboring municipalities.

Housing Affordability Index



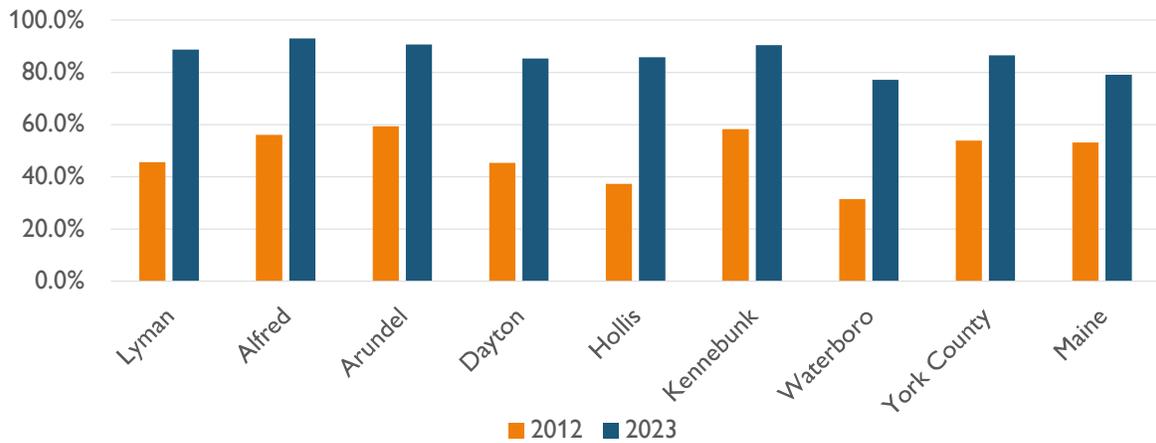
This line graph charts the housing affordability index value between 2000 and 2023. A value of 1.00 means that a typical family earns enough income to qualify for a mortgage loan on a median priced home. In 2000, 2001, and 2009 to 2016, Lyman's index value was 1.00 or higher. It peaked at 1.35 in 2014 and has steadily declined since. In 2023, the affordability index value dropped to 0.42. This means that most families do not earn enough income to qualify for a mortgage loan on a median priced home.

Median Home Price, 2000-2023



Here, median home price is charted from 2000 to 2023 for Lyman and York County. In 2000, Lyman's median home price was about \$135,000; in 2010, that was about \$165,000. In 2020, median home price had increased to approximately \$300,000, and last year, that value rose to \$470,000. That is a 348% increase in 23 years, which equates to a 15% increase per year.

Households Unable to Afford the Median Sale Price



This graph shows the drastic increase in households unable to afford the median sale price of a home in Lyman and surrounding communities between 2012 and 2023.

Housing and Land Use

Lyman's Code:

- 4.2. Residential District
 - 4.2.2. To provide areas for **medium density residential growth** in such a manner and at such locations as are compatible with existing development and the ability of the community to provide essential services and utilities.
 - Allows single-family and two-family.
 - Allows multi-family with site plan review. Limited to 6 units per building.
 - Minimum lot size is 3 acres. Two-family requires 6 acres.

This slide was included to prompt discussion on Lyman's land use ordinances and how that may or may not contribute to Lyman's housing supply and housing options. What stands out most to me is a minimum lot size of 3-acres. In today's market, the cost of just 3-acres of land would be about the same as a home on 3-acres would have been in 2000.

Housing Overview

- Lyman's existing housing stock is mostly single-family homes.
 - There are a decent number of seasonal/recreational homes.
 - Most affordable housing options are in the form of mobile homes.
- Lyman, like the rest of the region, state, and nation, is experiencing high rates of housing unaffordability.
 - Since Lyman's population is aging, many folks are on fixed incomes. As the housing market tightens, what does that mean for folks' quality of life?
 - Without policy and programmatic changes, this problem will continue and in fact worsen.
 - Lyman could adjust its zoning code to provide for different types of housing.

Next Steps

- SMPDC sends the data files and graphics, including an annotated version of this presentation, to the Committee.
- SMPDC continues to analyze other data (transportation, natural resources, historic/cultural resources, etc.).
- SMPDC returns to present the rest of the results of the data analysis.
- SMPDC sends a word document with the data tables, graphs, and maps.

Next Steps

- SMPDC recommends:
 - The Committee delves into the specific future that Lyman desires and how that relates to the data.
 - Where are there opportunities?
 - What threatens Lyman's desired future?
 - What policies or programs could help Lyman get the future it wants?
 - The Committee work on the text to accompany the data presented here tonight.

MF

Lyman Comp Plan

February 20, 2025

1

Agenda

- Historic and Archaeological Resources
- Public Facilities and Services
- Natural Resources
- Parks, Recreation, and Open Space
- Land Use
- Next Steps

2

Historic and Archaeological Resources

- As we look at the historic and archaeological resources, think about:
 - What resources exist in Lyman? Where?
 - How does Lyman interact with these resources? Interest? Protections?
 - What may happen in the future to existing resources? What may be considered a resource in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

3

Historic and Archaeological Resources

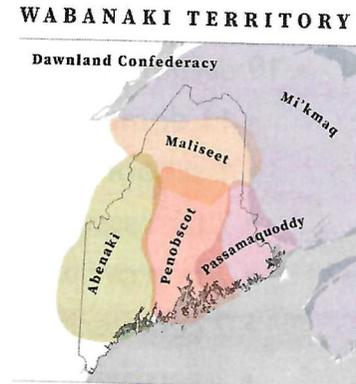
- Lyman's Historic Society started in 2017 and became a 501(c)3 in 2018. Their passion and volunteer work should continue to be tapped into when the Town engages in historic preservation work.



4

Historic and Archaeological Resources

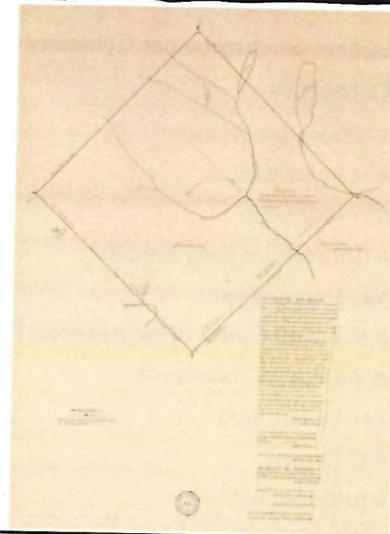
- Native American history:
 - No evidence of prehistoric Native American settlements.
 - Temporary hunting and fishing encampments were likely made by the Abenaki Tribe of the Wabanaki Confederacy on the town's ponds.
 - The proximity of Lyman to the Saco River via Swan Pond and Cook's Brook makes the presence of Abenaki likely. The Saco River was the region's major canoe and foot route between inland settlements and the coast.



5

Historic and Archaeological Resources

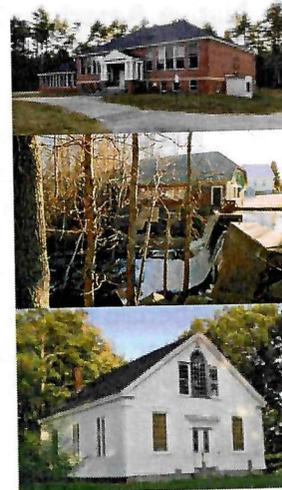
- Early European history:
 - 1660: John Sanders, John Bush, and Peter Turbat purchased land from Native American Fluellen.
 - 1668: Proprietors sold their title, which was conveyed to Roger Haskins and 35 others.
 - 1778: Town was incorporated as Coxhall.
 - 1820: Town name changed to Lyman.



6

Historic and Archaeological Resources

- No *documented* Pre-Historic Archaeological Sites.
- 19 *documented* Historic Archaeological Sites:
 - 11 domestic sites
 - 1 school
 - 2 farmsteads
 - 2 borrow pits
 - 2 cemeteries
 - 1 earthen foundation
- No listings on National Register of Historic Places.



7

Historic and Archaeological Resources

Earliest Gravestone per Cemetery

Cemetery	Person	Birth Year	Death Year
#78 Capt. James Walker	William Larrabee	1735	1785
#94 Heber Kimball	Alpheus Kimball	1775	1789
#79 King Smith	Capt. Elisha Smith	?	1794
#15 Joseph and Emily Roberts	Mercy ?	1795	1795
#29 Murphy/Smith	Mary Adams	1748	1796
#88 Samuel Gowen (Gowin, Spencer Pit)	Samuel ?	1758	1799
#56 Dennett/Waterhouse	Sally Dennett	1796	1802
#50 Howitt Road	Martha Low	?	1804
#47 Roberts	Miss Abigail Hill	1762	1808
#10 Welch/Andrews	Hannah Andrews	1778	1811

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Historic and Archaeological Resources

Notable Historic Figures

Person	Overview
Horace Cousens	Born in Lyman; a successful Boston businessman; provided funds for the building of the Cousens School.
Bobby Coombs	Born in Lyman; a Major League pitcher and college coach; a member of the Maine Baseball Hall of Fame.
Theodore Lyman	Our town's namesake; offered a barrel of rum and a bell in exchange for the name changed from "Coxhall."
Nathaniel M. Low	Part of the Murphy family, an original family in Lyman; changed his name to Low because of anti-Irish racism at that time; manufactured the first hygrometer, which measures relative humidity, and the actual prototype is in Lyman archives.
Simeon Chadbourne	An early settler of Lyman; fought in the Battle of Bunker Hill; a cemetery is named for him.

more people to add? women?

9

Historic and Archaeological Resources

- Key takeaways:
 - Lyman's cemeteries have gravestones that date back to the late 1700s.
 - Lyman used to be called Coxhall.
 - Professional archaeological analyses may reveal more resources.
- Key questions:
 - How can the Comp Plan leverage the Historic Society as a key resource to protect Lyman's historic resources?
 - Which historic resources are most important to Lyman to preserve?

10

Public Facilities and Services

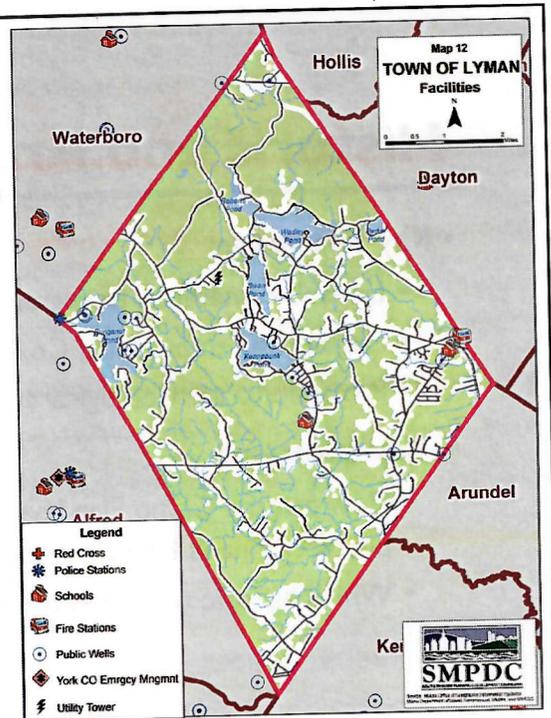
- As we look at the public facilities data, think about:
 - What facilities and services does Lyman offer now? Where are they?
 - What is Lyman's experience with those? Sufficient? Insufficient?
 - What will likely be needed in the future that isn't currently offered? What is currently offered that won't be needed in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?



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Public Facilities and Services

- Key Institutions and Infrastructure:
 - Town Offices
 - Lyman Elementary School
 - Goodwin's Mills Fire-Rescue Service
 - Lyman Community Library



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Public Facilities and Services

Lyman Total Enrollment by School

School	2018	2019	2020	2021	2022	2023	2024	Trend
Lyman Elementary School	228	237	221	224	246	242	243	15
Massabesic Middle School	683	682	702	657	654	623	629	-54
Massabesic High School	930	883	884	891	906	910	899	-31
RSU 57	3,014	2,994	2,987	2,752	2,903	2,927	2,936	-78

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Public Facilities and Services

Dispatch Analysis: Number of Lyman 911 Calls

Why the difference between 2022 and 2023?

Call Reason	2020	2021	2022	2023	2024
Burglary	0	1	2	5	6
Assault (in-progress)	0	0	0	1	2
Motor Vehicle Complaint	46	63	62	182	197
Motor Vehicle Stop	52	73	90	381	293
Harassment	0	0	1	17	11
Welfare Check	12	6	1	47	51
All Reasons	358	406	358	2026	1949



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Public Facilities and Services

Organization	Geographic Scope				Service Area																		
	Lyman	Local Area	Regional	Statewide or Larger	Referrals	Legal Assistance, Advocacy	Adult Education	Employment, Career, Skills	Refugees, Immigrants	Veterans	Seniors	Persons with Disabilities	Poverty, Income-related	Childcare, Families	Healthcare	Pet Care	Housing	Utilities	Home Repair	Transportation	Clothing, Toiletries	Food	
211 Maine			✓	✓	✓																		
Acentra Health			✓	✓		✓						✓	✓								✓		
AlphaOne: Disability and Aging Solutions			✓	✓																			
Arms/Corps Seniors			✓	✓																			
Animal Rescue League of Greater Portland			✓	✓												✓	✓						
Animal Welfare Society		✓										✓	✓										
At Home Family Supports			✓	✓								✓	✓										
Catholic Charities Independent Support Services			✓	✓								✓	✓										
Catholic Charities of Maine			✓	✓								✓	✓										
Chesaco VA			✓	✓											✓								
Dempsy Center			✓	✓																✓			
Efficiency Maine			✓	✓																			
Elder Abuse Institute of Maine			✓	✓																			✓
General Assistance Program	✓													✓									
Generations United			✓	✓		✓	✓	✓		✓	✓												
Gov Senior Citizen Resources			✓	✓		✓	✓	✓		✓	✓												
Homeless Shelter York County			✓	✓											✓								
Hospice of Southern Maine			✓	✓											✓								
Immigrant Welcome Center of Greater Portland			✓	✓				✓	✓														✓
In a Pinch Non-food Pantry		✓																					✓
Kennebunk Cares Closet		✓																					✓
Legal Services for Maine Elders			✓	✓		✓																	✓
Lifelong Maine			✓	✓																			✓
Lyman's Assessor's Property Tax Exemptions	✓											✓											✓
Maine Bureau of Veteran's Services			✓	✓								✓											✓
Maine Council on Aging			✓	✓																			✓
Maine Harvest Bucks			✓	✓																			✓
Maine Long-term Care Ombudsman Program			✓	✓		✓																	✓
Maine Senior FarmShare			✓	✓								✓	✓	✓			✓	✓	✓				✓
Maine State Housing Authority			✓	✓											✓								✓
MaineHealth		✓						✓	✓														✓
Meangower		✓																					✓
Massabesic Adult and Community Education		✓						✓	✓														✓
Matthew 25:38 Meal			✓	✓																			✓
Meat on the Plate			✓	✓																			✓

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Public Facilities and Services

- Key takeaways:
 - Considering Lyman's population size and rural character, you have good access to key in-town facilities as well as nearby amenities, services, and facilities.
 - Crime rates are low.
 - Welfare checks are increasing, a pattern likely to continue given Lyman's aging population.
- Key questions:
 - What facilities are not present in Lyman now but may be of increasing importance in the future? Where should desired facilities go?
 - Where could new partnerships occur?

16

Natural Resources, Forestry, Agriculture

- As we look at the natural resources data, think about:
 - What is happening now?
 - What is Lyman's experience with the quality and quantity of its natural resources?
 - What may happen in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

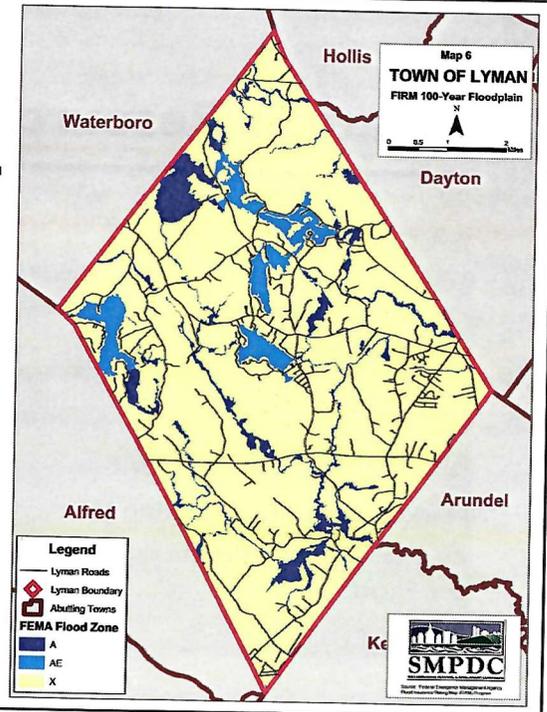
17

Natural Resources, Forestry, Agriculture

FEMA Flood Information

Flood Zones	Meaning
A	High risk
AE	Moderate risk
X	Low risk

Source: FEMA



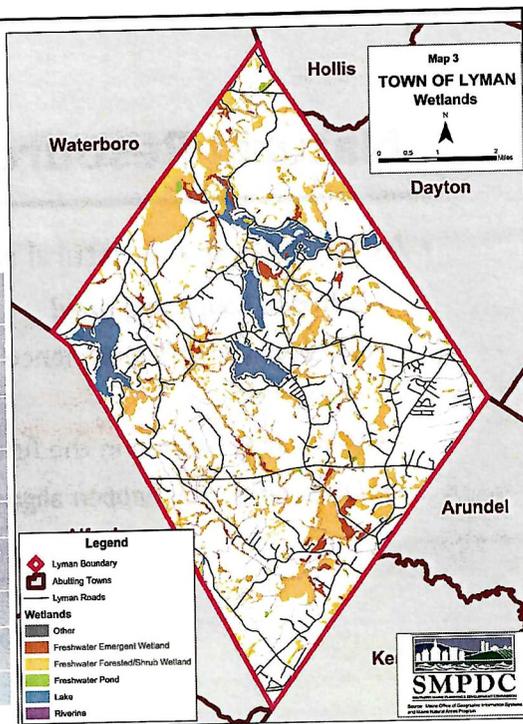
19

Natural Resources, Forestry, Agriculture

Lyman Waterbodies

Name	Area (acres)	Perimeter (miles)	Mean Depth	Max Depth	Fishery Type
Bartlett Pond	33	1	8	18	Warmwater
Bunganut Pond	303	5.9	17	43	Warmwater
Kennebunk Pond	199	3.6	21	43	Coldwater + Warmwater
Barker Pond	25	0.8	13	23	Coldwater + Warmwater
Round Pond	4	0.3	14	36	None
Swan Pond	132	2.7	16	40	Coldwater + Warmwater
Tarwater Pond	12	1	-	-	None
Wadley Pond	298	4.8	5	22	Warmwater

Source: Lakes of Maine, Lake Stewards of Maine



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Natural Resources, Forestry, Agriculture

York County Agriculture Statistics

	2002	2012	2017	2022
Number of Farms	685	779	735	689
Land in Farms (acres)	57,219	64,512	61,039	50,741
Average Size of Farm (acres)	84	83	83	74
Market Value of Production	\$18,750,000	\$27,451,000	\$28,551,000	\$31,620,000
Average Value of Production per Farm	\$27,372	\$35,239	\$38,846	\$45,892

Source: USDA Census of Agriculture

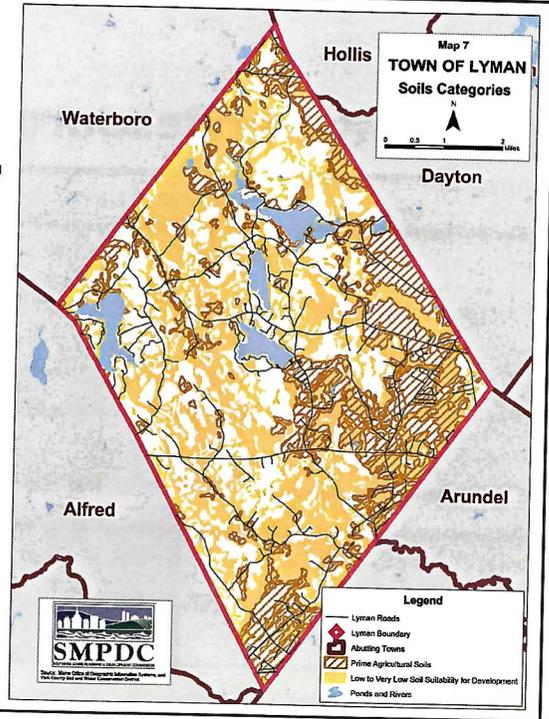
24

Natural Resources, Forestry, Agriculture

Soil Suitability for Development

	Area (acres)	Percent of Lyman
High	6,283	24%
Medium	7,326	28%
Low	650	3%
Very Low	10,538	41%

Source: York County Geodatabase



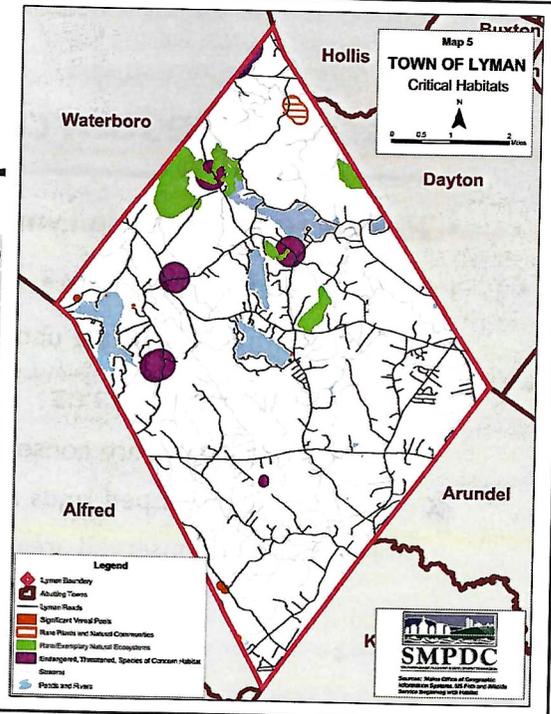
25

Natural Resources, Forestry, Agriculture

Important Habitats in Lyman

Habitat Significance Category	Habitat Areas (#)
Inland Waterfowl/Wading Bird	8
Aquatic Species Habitats	Many
Essential Wildlife Habitats	0
Significant Vernal Pools	3
Statewide Ecological Focus Areas	2
Rare Plants and Natural Communities	2
Rare/Exemplary Natural Communities or Ecosystems	6
Habitat for Rare, Endangered, Species of Concern	7

Source: Maine Department of Inland Fisheries and Wildlife



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Natural Resources, Forestry, Agriculture

STATE
ENDANGERED



Ringed Boghaunter
(Williamsonia lintneri)



STATE
ENDANGERED

Hessel's Hairstreak
(Callophrys hesseli)



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Natural Resources, Forestry, Agriculture

- **25,904 total acres** in Lyman
- **14,523 undeveloped acres**
- ★ • 56% of Lyman's lands are undeveloped.
- **1,994 conserved acres**
 - 7.7% of total lands are conserved.
 - ★ • 13.7% of undeveloped lands are conserved.
 - There are 11 conserved areas.



70% is really rural

most developed

dark green conserved
green - undeveloped

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Natural Resources, Forestry, Agriculture

- Major conservation and open space players in Lyman:
 - Kennebunk Land Trust
 - Francis Small Heritage Trust
 - U.S. Forest Service (USDA)
 - York County Soil and Water Conservation District
 - Town of Lyman
 - Maine Department of Inland Fisheries and Wildlife

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Natural Resources, Forestry, Agriculture

- Key takeaways:
 - There are more farms now than 20 years ago, but the farms are smaller.
 - 44% of land is low or very low suitability for development: much of the land cover is wetlands.
 - Lyman's 8 larger ponds and lakes are a mixture of warm and cold fisheries.
 - Lyman has 7 habitat areas that support endangered, threatened, or species of concern.
 - 56% of Lyman's land is de facto open space, but only 13.7% of that is conserved.

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Natural Resources, Forestry, Agriculture

- Key questions:
 - What natural, forestry, or agricultural resources are most important to Lyman?
 - What protections might the town be open to for these important resources?
 - How do natural resources influence residents' quality of life?
 - What happens to the look and feel of Lyman as land becomes developed?
 - Which undeveloped areas would be most important to become conserved open space areas?

35

Parks, Recreation, and Open Space

- As we look at the parks, recreation, and open space data, think about:
 - What is happening now?
 - What is Lyman's experience with the quality and quantity of its recreation opportunities? With its open spaces and parks?
 - What may happen in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

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Parks, Recreation, and Open Space

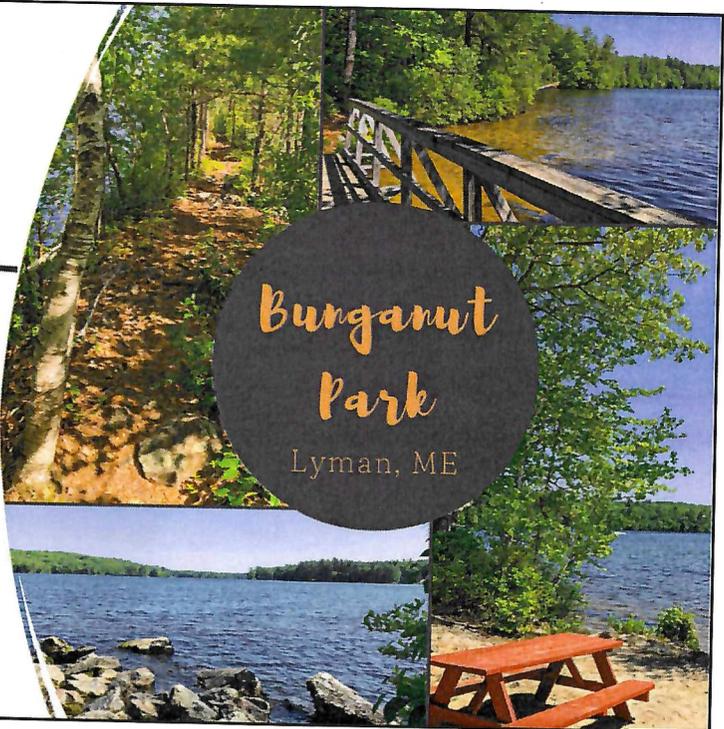
- Bunganut Park & Field
- ~~Bunganut Lake Camping Area~~
- Gracie Evans Field ?
- Kennebunk Pond Beach
- Massabesic Experimental Forest
- Sid Emery Demonstration Forest
- Bradford Memorial Tract *no public access*
- Black Kettle Farm



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Parks, Recreation, and Open Space

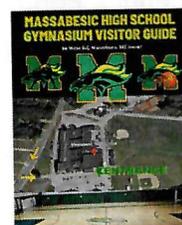
- Bunganut Park
 - Shoreline, field use, picnics, wooded trails, swimming areas, sand volleyball court, horseshoe pits, playground; Pine Grove rental area
 - Sanford-Springvale YMCA



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Parks, Recreation, and Open Space

- Massabesic Little League
- Massabesic United Soccer Club
- RSU 57 Athletics



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Parks, Recreation, and Open Space

- Community Library:
 - Kid's Crafts
 - Age-appropriate Storytime
 - Adult Book Club
 - Cribbage Club
 - Fiber Arts Club



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Parks, Recreation, and Open Space

- Key take-aways:
 - Many recreation opportunities are shared among neighboring communities.
 - Bunganut Park is a critical park and recreation resource.
- Key questions:
 - Which undeveloped areas would be most important to become conserved open space areas or parks?
 - Who are critical partners in creating recreation opportunities and open spaces?
 - What recreation opportunities are desired but not offered? Dance? Adult sports leagues?

44

Land Use

- As we look at the land use data, think about:
 - How are land uses distributed now?
 - What is Lyman's experience with your land uses? Their distribution?
 - If trends continue, what may happen in the future?
 - Does *what may happen* align with *what Lyman prefers to happen*?

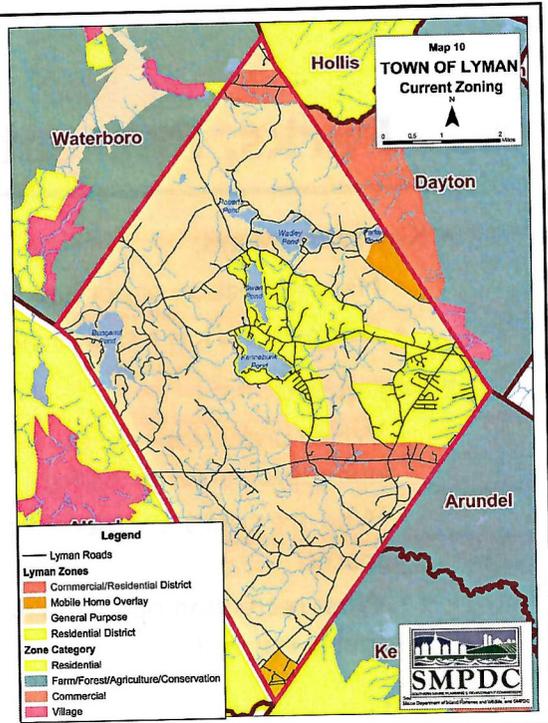
45

"Rambus"

Land Use

Zone	Size (acres)
Commercial/Residential	1,350
Mobile Home Overlay	502
Residential	4,460
General Purpose	19,573
Total Area:	25,904

Get rid of General Purpose zone



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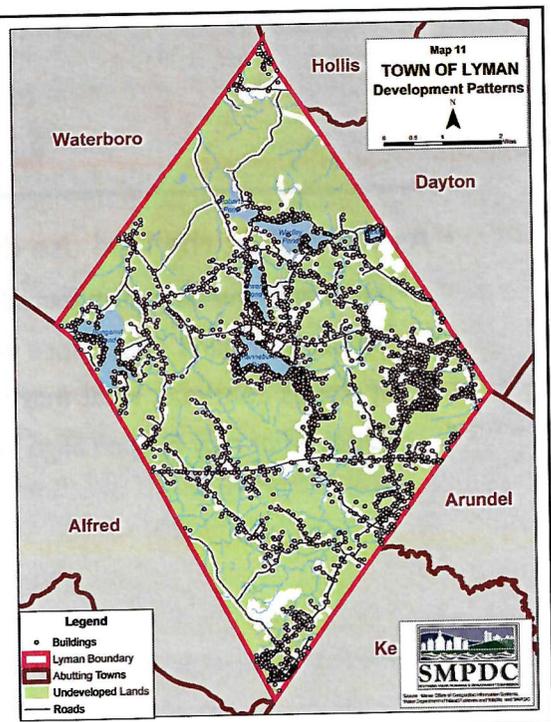
Land Use

Development Tends to Occur:

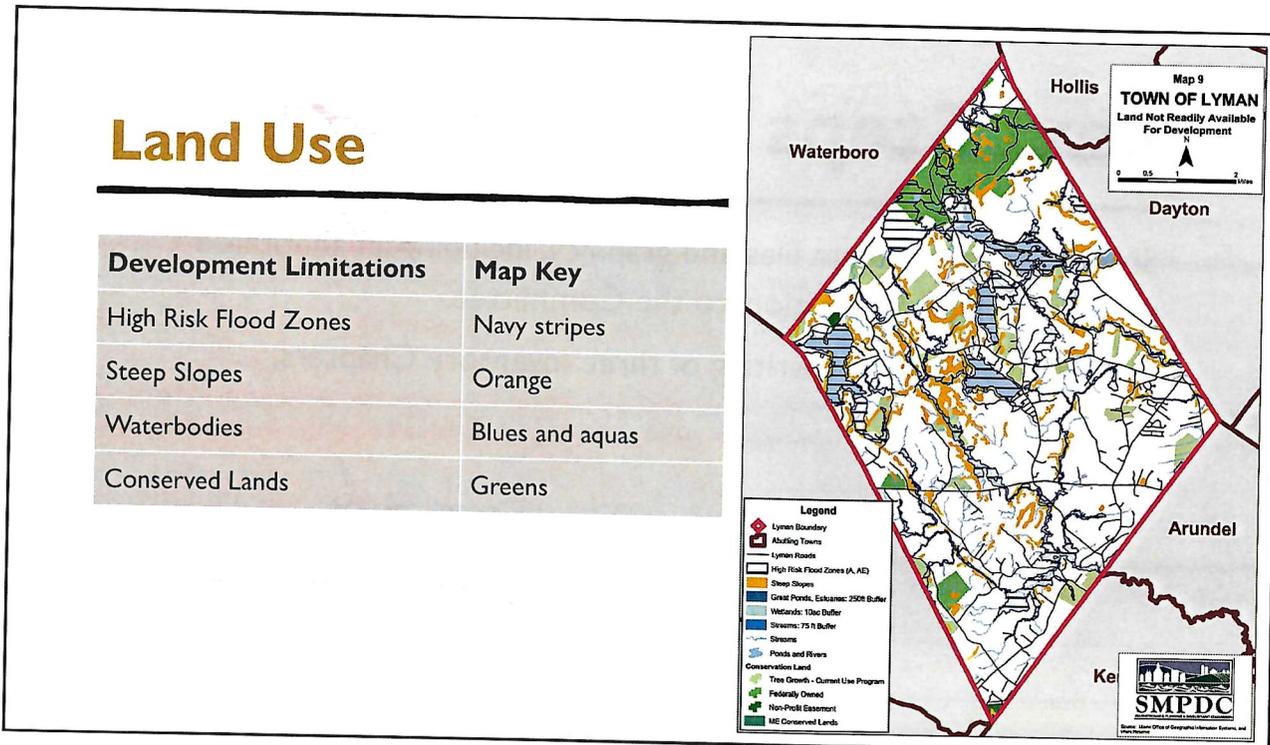
- Around major roads
- Around the ponds and lakes
- In the Goodwin Mills area

Development Stats:

- 2,345 addresses (all land use types)
- 2,187 housing units



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Land Use

- Key takeaways:
 - Lyman is predominantly residential.
 - Development is concentrated around the ponds and lakes, around major roads, in the Goodwin Mills area, and in the Commercial/Residential zones.
 - Physical constraints like wetlands and steep slopes limit future development locations.
- Key questions:
 - What distribution of land uses will best serve the Town over the next 20 years? Financially? Recreationally/environmentally? Quality of life?

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Next Steps

- SMPDC sends the data files and graphics, including an annotated version of this presentation, to the Committee.
- SMPDC works on the writing of three Inventory Chapters.

2 wks updates

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Next Steps

- SMPDC recommends:
 - That the Committee delves into the specific future that Lyman desires and how that relates to the data.
 - Where are there opportunities?
 - What threatens Lyman's desired future?
 - What policies or programs could help Lyman get the future it wants?

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ITEM #5: (a.) Old Post Rd Petition

PETITION

TO THE SELECTBOARD OF THE TOWN OF LYMAN
2 South Waterboro Road
Lyman, Maine 04002

The undersigned, being owners of real estate situated adjacent to Old Post Road, sometimes called Doughty Falls Road and sometimes called Nadeau Road, (hereinafter called the "Road") request that the Selectboard initiate a procedure pursuant to 23 MRS Section 3028 A for a Declaration of Abandonment of the Road upon the grounds that for a period of 30 or more consecutive years, the Road as it exists between Alewife Road (sometimes called Route 35) and Day Road has not been kept passable for the use of motor vehicles at the expense of the municipality or county. Any such maintenance required to keep the road passable has been at the expense of the abutting property owners

It is requested that the Municipal Officers declare that the Road has been discontinued by abandonment at a regularly scheduled meeting of the Municipal Officers. It is further requested that the Municipal Officers give best practical notice to all affected property owners of the Road to be abandoned at least 30 days prior to the meeting set forth above as is required by 23 MRS Section 3028-A (3). To the best of Petitioner's knowledge, such owners are listed in Exhibit A attached hereto.

Such notice shall provide:

1. The affected property owners shall continue to have the use of the Road for purposes of ingress and egress and the use, introduction, maintenance, repair of all utility services but no right in the general public shall be retained unless specifically using the same at the invitation of any affected property owner in connection with a visit to such affected property owner's property.

2. The responsibility for the maintenance, repair and improvement of the Road in order to keep it passable shall remain with the affected property owners on a pro-rata basis.

3. The affected property owners are free to enter into a private road maintenance agreement to provide a formal structure for such maintenance, repair and improvement but are not obligated to do so.

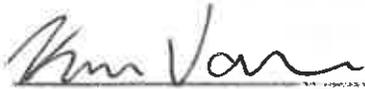
Dated: February 11, 2025

Morissette Farm, LLC

by: Rachel Dagle
Rachel Dagle, Member
82 Ruth Lane
Lyman, Me 04002
Tax Map 8, Lot 28



Ryan Vanasse
64 Old Post Road
Lyman, ME 04002
Tax Map 8, Lot 28 E



Kurstyn Vanasse
61 Old Post Road
Lyman, ME 04002
Tax Map 8, Lot 28-E



Therese L. Tolliver
23 Old Post Road
Lyman, ME 04002
Tax Map 8. Lot 28 C



Claire Stull
23 Old Post Road
Lyman, ME 04002
Tax Map 8. Lot 28 C

Town of Lyman
11 South Waterboro Rd
Lyman, ME 04002

January 30, 2025

Dear Board of Selectmen,

RE: Petition to have the now named Old Post Road in Lyman declared discontinued by abandonment.

Reasons and steps that have been taken for the petition to have the Old Post Road, Lyman declared discontinued by abandonment:

The goal was to extend the Morissette cemetery from 1/8 of an acre to 1/4 of an acre as allowed by Maine statues. Extending it toward the farmhouse. Attached is a copy.

We contracted with Brad Lodge, Surveyor, to survey the property and mark the pins.

The past surveys had the road listed as 3 rod and discontinued, meaning the abutters owned to the middle of the road. The town lists it as privately owned.

Brad Lodge researched when the road was formed in York County, listing it as a 4 rod road registered in book 15 page 343 in 1822. Map attached along with Brad's email.

Residents that own property on Old Post Road can attest that the town has not maintained the road in at least 45 years.

Therefore, if the surveyor is correct and the land does not extend to the center of the road and it being a 4 rod road. We would have relatives buried on the road. We do not want this to be a problem for future generations and wish to resolve the road situation. This discontinuance would solve the issue and we could move forward.

We have been working with Richard Hull, Esquire for this matter.

Respectfully,

Dolores Gallagher, cellphone 207-468-5006

Therese Tolliver cellphone 207-515-3325

Dan Lavigne cellphone 207-294-1318

Rachel Daigle cellphone 207-415-4413

Daigle5@roadrunner.com

daigle5@roadrunner.com

From: Brad R. Lodge <surveyors2@zwi.net>
Sent: Tuesday, December 19, 2023 9:53 AM
To: daigle5@roadrunner.com
Subject: Re: FW: 61 Old Post Road Boundaries
Attachments: Old No Berwick Road Layout.pdf

Hi Rachel,

Sorry for the delay, I was away last week. I'm struggling with the road line a bit. The road appears to be an old County Road with a width of 4 rods (66'). The boundary markers we found on the northwest side of the road are about 16'-18' from the center of the road, where it seems they should be about 33' from the center. The markers for the cemetery are about 25' and 29' from the center of the road, which indicates the cemetery is partially in the old road right of way. If it were an old discontinued town road, ownership would extend to the center of the road. Where it is a county road for which I have not seen a discontinuance, I'm not sure ownership extends to the center. I'm thinking you may want to speak with a title attorney for guidance on extending the new cemetery as you wanted.

I've attached the 1822 road layout that I obtained from Maine DOT.

Brad R. Lodge, P.L.S.
Middle Branch, LLC
Professional Land Surveyors
1A Depot Street, P.O. Box 618
Alfred, Maine 04002
(ph) 207.324.8712 (fax) 207.324.6100
email: surveyors2@zwi.net
www.middlebranchsurveying.com

On 12/12/2023 7:18 AM, daigle5@roadrunner.com wrote:

Good morning, Brad

Please find the revised plan for the Vanasse/Morissette property and let me know if you have any questions or need more information.

Have a great day,
Rachel

From: Ryan Vanasse <ryan_vanasse@hotmail.com>
Sent: Monday, December 11, 2023 11:26 AM
To: daigle5@roadrunner.com
Subject: 61 Old Post Road Boundaries

Good Morning Mataunte,

Attached is the drawing of what I was thinking. Please review and let me know what you think.

-Ryan

From: daigle5@roadrunner.com <daigle5@roadrunner.com>
Sent: Monday, November 27, 2023 11:08 AM
To: 'Ryan Vanasse' <ryan_vanasse@hotmail.com>; re-construction@outlook.com <re-construction@outlook.com>; 'Joanne Vanasse' <joannie4v@gmail.com>; 'jacalyn smith'

in Hollis to the dwelling house of Jonathan Hamilton in Berwick. This Petition was entered at September term AD. 1820 and continued from term to term to September term AD. 1821 when it appeared to the Court that the towns of Berwick, Sanford, Alfred, Lyman and Hollis had been duly notified of said Petition agreeably to the order of the Court thereon and the Court then considered and adjudged that a Highway to be laid out as proposed for would be of common convenience and necessity and appointed Timothy Frost, Joseph Hatch and Nathaniel Jefferys a Committee to layout the same. The said Petition was continued to this term for the report of said committee and a Warrant issued to them as follows, viz.

Highway from
Joshua Danielson
to Jon Hamilton.

York sh. By the Court of Sessions for the County of York

 To Timothy Frost, Joseph Hatch and Nathaniel Jefferys - freeholders in said County. Greeting

Whereas it has been represented to this Court, when holden at Alfred within and for said County on the first Tuesday of September AD 1820 by the Petition of sundry inhabitants of said County that a highway or common Road in said County from the dwellinghouse of Joshua Danielson in Hollis to the dwelling house of Jonathan Hamilton in Berwick is much wanted for publick convenience, or that the Highway from Danielson to Hamiltons may be altered; and notice having been given to the Inhabitants of the towns of Berwick, Sanford, Alfred, Lyman and Hollis and at September Term 1821 it being judged by said Court that a highway to be laidout from said Danielson to said Hamiltons, with such widenings, straitnings or variations from the present travelled road as may be deemed expedient by the Committee herein named, would be of common convenience and necessity. Therefore you the said Timothy Frost, Joseph Hatch and Nathaniel Jefferys are appointed a committee to perform said service. You are to be duly sworn and after giving due notice to all persons interested to be present if they see cause you are to lay out said road or highway of a proper and sufficient width, in such manner as will be of the greatest advantage to the publick and least prejudicial to private property, and to ascertain the place and course thereof in the best manner you can - and if any person be injured in his property by laying out the same you are to estimate the damages as you shall judge equitable - and make return of this with your doings thereon under your hands and seals as soon

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YORK COUNTY
SESSIONS RECORDS

VOL. 15, PG. 34A

as the law directs — Given under the seal of the court —
Witness Joseph Thomas Esquire at Bedford the eighth day of November in the year of our Lords one thousand eight hundred and twenty one

John Broadbury Clerk

And now the said Committee make their return in the words & figures following —

York st. Dec^r. 17th. 1822. personally appeared the within named Timothy Frost, Joseph Hatch & Nathaniel Jeffords & made oath that in performing the duty herein assigned them they would act faithfully and impartially according to their best skill and judgment — Edward E. Bourne Justice Peace

Pursuant to the within Commission We the subscribers having been first sworn and having given seasonable notice to all persons interested, have laid out an highway four rods wide, two rods on each side of the courses or black line, from Joshua Daniels house to Jonathan Hamittory as will more fully appear by the plan hereunto annexed.

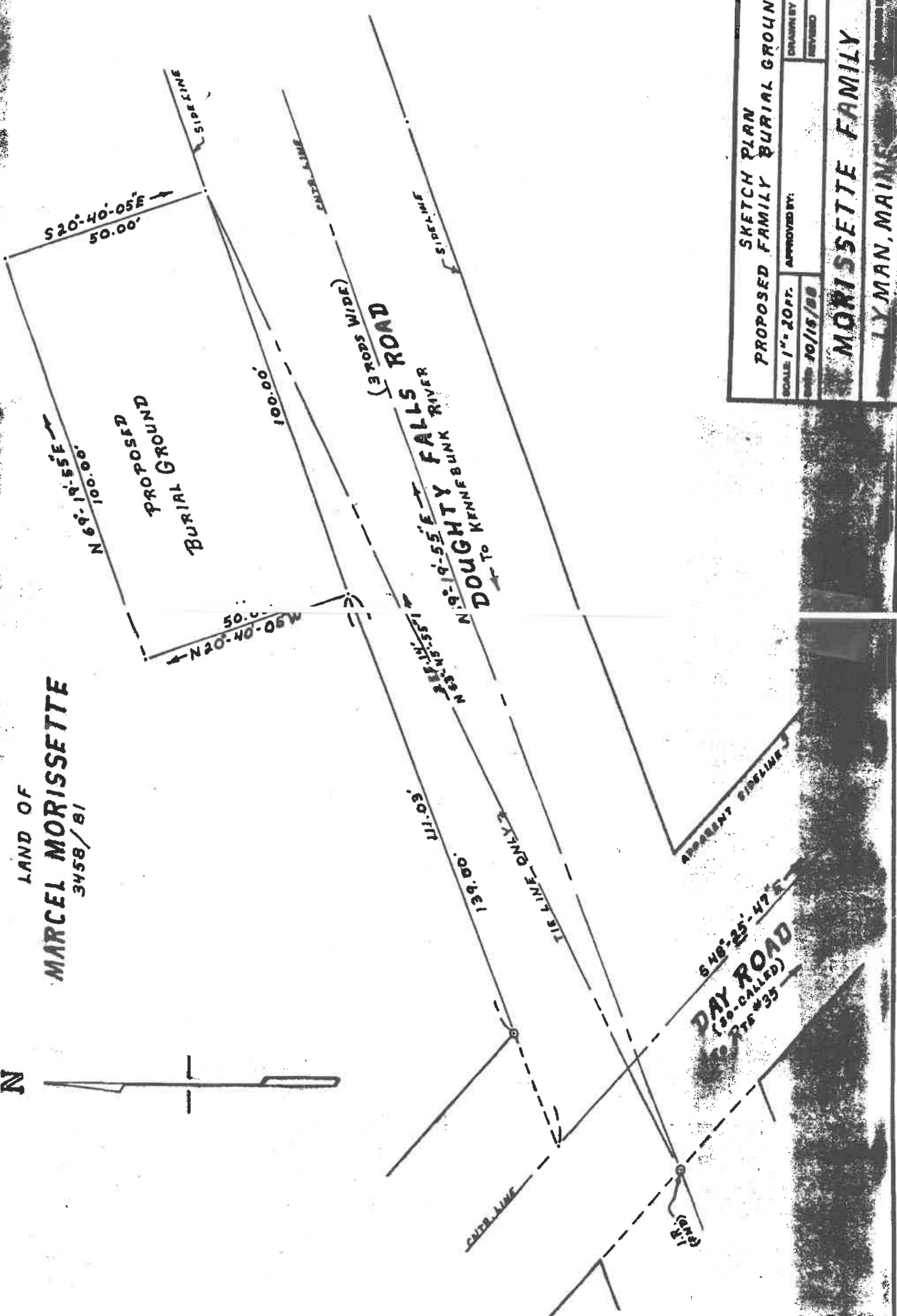
By which laying out of said highway it is our opinion that James Goodwin, Valentine Hill, Jesse Dennet, Nathaniel Hill, Enock Hill, Gideon Hanscomb, James Wakefield, John Burbanks, Ruben Goodwin, Nathan Hanson Esq^r, Tobias Stone, Ruben Littlefield, Joseph Wakefield, Abigail Kimball, Thamy Littlefield & Andrew Allen are damaged in their property as follows viz^t —

James Goodwin of Lynn	4	30.00
Valentine Hill	do	28.00
Jesse Dennet	do	24.00
Nathaniel Hill	do	6.70
Enoch Hill	do	6.00
Gideon Hanscomb	do	11.60
James Wakefield	do	2.25
John Burbanks	do	20.00
Ruben Goodwin	do	10.00
Nathan Hanson Esq ^r	do	10.00
Tobias Stone	do	3.00
Ruben Littlefield	do	8.00
Joseph Wakefield	do	6.00
Abigail Kimball	do	10.00
Thamy Littlefield of Sanford	do	5.60
And ^o Allen	do	12.66
		\$195.61

Given under our hands and seals the twentieth day of April A.D. one thousand eight hundred and twenty two —
Timothy Frost (Seal)

N

LAND OF
MARCEL MORISSETTE
3458/81



PROPOSED FAMILY BURIAL GROUND	
SCALE: 1" = 20 FT.	APPROVED BY:
DATE: 10/15/88	REVISION:
DRAWN BY: RCW	
MORISSETTE FAMILY	
LYMAN, MAINE	

ITEM #6: (a.) Minutes

**Town of Lyman
Select Board Regular Meeting Minutes
Tuesday February 18th, 2025 – Lyman Town Hall**

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Victoria Gavel, Amber Swett, Joseph Wagner, David Alves (Via Zoom)
Selectboard members absent: Jessica Picard

EXECUTIVE SESSION

1 M.R.S.A §405 (C) Discussion regarding the condition, or acquisition of real property

Amber Swett – Motions to go into executive session per M.R.S.A §405 (c) Discussion regarding the condition, or acquisition of real property.

Joseph Wagner – Seconds the motion. Motion passes: 4-0-0

Joseph Wagner – Motions to come out of executive session. Amber Swett seconds. Motion passes: 4-0-0

ITEM #1

SIGN WARRANTS

a. Payroll Warrant #35 in the amount of \$315.82

Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 4-0-0

b. Payroll Warrant #36 in the amount of \$323.35

Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 4-0-0

c. Payroll Warrant #37 in the amount of \$28,592.81

Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 4-0-0

d. Accounts Payable Warrant #38 (FY2025) in the amount of \$121,311.47

Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 4-0-0

Discussion. MSW =\$10,297.98. Recycling =\$842.40. JB Lock & key was for fixing the vault door. Haley Ward is continuing to work on engineering plans for Culvert under Cousins Bridge.

ITEM #2

SPECIAL OFFERS/ PRESENTATIONS

none

ITEM #3

HEARING OF DELEGATIONS / PUBLIC INPUT

a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*

Jon Tibbetts – Suggests reviewing the mowing contract and make amendments as necessary, as well as possibly putting the contract back out to bid.

Amanda Blais – Youth sports are great for young kids. She suggests cutting the mowing costs.

Nicole – Suggest rebidding the mowing contract and also suggests the deed for the park restricts applying fees.

David Alves – The mowing contract amount is for all mowing in Town. The Board has been reviewing field and park use for the last five years when residents approached the board with concerns of how much the Town was spending on the Parks. They have asked for information from the little leagues regarding field usage that could have been considered regarding fees. Over the years survey feedback showed participants advocating for improved trails, beach and picnic areas with very little input in favor of field upgrades. He suggests the board have a workshop and invite the little leagues to offer information that will assist the board in their assessment of field use.

Amber Swett – The Board had reviewed different fee schedules from other Towns and considered flat fees, hourly and other ideas. She encourages the public to join the Towns email subscription where notices and surveys are sent out from the Town.

Victoria Gavel – The Board is currently reviewing the budget and there are some operational costs that are not within their control.

Town of Lyman
Select Board Regular Meeting Minutes
Tuesday February 18th, 2025 – Lyman Town Hall

Mason – Suggests adding fees to travel teams vs local teams.

- b. **Mail** • *York County Sheriff Report* - Review in agenda packet.

ITEM #4

UNFINISHED BUSINESS

- a. **Franchise Agreement, Updates if any**

No new updates

- b. **YMCA – Discussion regarding 2025 contract**

Discussion, Andy Orazio is meeting with the YMCA board to review changes. He expressed concerns with the inconsistency of collecting gate fees in lieu of payment. Otherwise, the YMCA is currently reviewing the contract changes

- c. **RFP – Property Assessment Equalization Project: Discussion, updates if any**

Discussion: Information was sent to the bidder to review and see if they can flex the pricing. From earlier discussions with them and the Assessor they are offering to do cost table updates and potentially help with ground work to catch up on property cards, backlog of permits, and other information. Currently waiting to hear back from bidder.

- d. **Review/ Approve Contingency Agreement Land Swap for Town Hall Expansion**

Discussion, the contingency agreement was sent to the neighbors, and they ensured they are in agreement with moving forward with the land swap. A deed description will need to be completed after the architect/engineering firm completes a survey and deed description for the land swap before the Board can finalize the deed and convey the land swap. The architect/engineering firm will be working on developing plans, permitting information, and approximate costs for the project.

Joseph Wagner – Motions to approve the contingency agreement.

Amber Swett -0 seconds the motion. Motion passes: 4-0-0

- e. **Review/ Approve Committee Handbook**

David Alves - Motions to approve. Victoria Gavel seconds the motion.

Discussion; recommended to add appendix J reference (page 10, Standards of Conduct); add the requirement of all volunteers/committee complete FOAA training either by MMA webinar or Maine/gov FAQ (page16, ME FOAA); adding provision the Select Board may request reporting and/or updates from committees (page 17, reporting); updates to the purchasing policy and social media policy will be updated while the Town Manager is working on other Personnel policy updates such as PFML. After discussion the board agrees to approve with the changes as discussed.

Motion passes: 4-0-0

- f. **Joseph Wagner – Discussion Age-friendly Roundtable held on 2/10/25**

Discussion, Maine agency on aging offers a variety of programs for adults and seniors. They are located in Biddeford and Sanford. Joseph Wagner and Karen Kane make a recommendation to the board to form an Ad hoc committee that will work to develop an action plan for the Towns' AARP age-friendly program. The Town Manager will develop a project statement for an Ad hoc committee for Board approval.

ITEM #5

DEPARTMENT AND COMMITTEE REPORTS

- a. **Fire Chief – All Hands**

Victoria Gavel – Discussion; the fire commission has been working on budgeting and reviewing new employee law changes. The plan to add more staffing and possibly a working officer. Joint meeting is anticipated to be scheduled soon, but no confirmed date as of yet.

- b. **Town Clerk – Excise Report** – Reviewed in agenda packet.

- c. **Treasurer - Expense Report** – Reviewed in agenda packet.

**Town of Lyman
Select Board Regular Meeting Minutes
Tuesday February 18th, 2025 – Lyman Town Hall**

ITEM #6

NEW BUSINESS

a. **Discussion regarding policy for grants**

Lindsay Gagne – Discussion; the policy was developed to outline consistent procedures for grant applications including planning and other logistics and ensure the avoidance of duplicating grants.

Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 4-0-0

b. **Karen Kane – Proposed grant for Bunganut Park**

Karen Kane – Discussion; there is a AARP community challenge grant she is preparing to apply for to receive funding for added picnic tables and Adirondack chairs at Bunganut Park. The grant covers up to \$25,000 and if the grant is not awarded it will automatically kick over to the Lifelong Maine grant for possible award. In her proposal she researched Adirondack chairs that are collapsible for storage and of heavy and durable material. She also looked into industrial type park tables and benches as they will be more durable. Parks and Recs committee has agreed to handle all the assembly of the tables, benches, and chairs and will ensure proper storage each year. Karen will also look into adding costs for chains and locks into the grant proposal.

Joseph Wagner – Motions to approve grant submittal. Amber Swett seconds. Motion passes: 4-0-0

c. **Victoria Gavel – Discussion regarding developing Select Board onboarding new board members**

Victoria Gavel – Discussion; she would like to continue discussion with the Board regarding onboarding procedures for newly elected Select Board members that includes outlining procedures for electing the Chair and Vice Chair each year.

Joe Wagner – Suggests swearing in new members at the beginning of the fiscal year and prior to the Board holding a preliminary workshop.

Board discussion to table for next meeting agenda topic.

ITEM #7

MINUTES

a. **Review / Approve meeting minutes 2/3/2025**

David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 4-0-0

ADJOURN

Amber Swett – Motions to adjourn. Joseph Wagner seconds. Motion passes: 4-0-0

Amber Swett

Jessica Picard

Joseph Wagner

David Alves

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated February 18th, 2025

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
9:45 AM

Payroll Check Register

Pay Date: 02/19/2025

02/18/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	349.08	0.00	349.08	02/19/25	125 PAUL J MARTEL
Total	349.08	0.00	349.08		
Direct Deposit Checks					
2	0.00	349.08	349.08	02/19/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	349.08	349.08		
Trust & Agency Checks					
3	0.00	60.02	60.02	02/19/25	T & A 1 I.R.S.
4	0.00	9.20	9.20	02/19/25	T & A 2 MAINE REVENUE SERVICES
5	0.00	3.90	3.90	02/19/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	73.12	73.12		
Summary					
Checks:	Regular	0.00	1		
	D / D	349.08	1		
	Employee	349.08			
	T & A	73.12	3		
	Voided		0		
	Total	422.20	5		

WARRANT: 39

Check	D / D	Check	Employee	Gross Pay
1	349.08	0.00	125 PAUL J MARTEL	390.24
2	0.00	349.08	D / D 1 BIDDEFORD SAVINGS BANK	
3	0.00	60.02	T & A 1 I.R.S.	
4	0.00	9.20	T & A 2 MAINE REVENUE SERVICES	
5	0.00	3.90	T & A 10 TREASURER, STATE OF MAINE	
Total	349.08	422.20		390.24

Put into A/P	73.12
Taken out of A/P	(73.12)
Total Payroll	422.20

<u>Count</u>	
Checks	5

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER

ITEM #7; (b.) Payroll Warrant

LYMAN
8:17 AM

Payroll Check Register

Pay Date: 03/05/2025

02/27/2025
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,176.68	0.00	1,176.68	03/05/25	021 JANICE M AUGER
2	1,727.04	0.00	1,727.04	03/05/25	79 SUSAN J BELLEROSE
3	834.88	0.00	834.88	03/05/25	026 ERIN N CAMARENA
4	1,300.50	0.00	1,300.50	03/05/25	025 THOMAS M CROTEAU
5	2,629.07	0.00	2,629.07	03/05/25	028 LINDSAY GAGNE
6	1,933.67	0.00	1,933.67	03/05/25	016 LAURIE L GONSKA
7	293.01	0.00	293.01	03/05/25	117 PAUL HAKALA
8	888.08	0.00	888.08	03/05/25	03 HOLLY L HART
9	266.66	0.00	266.66	03/05/25	007 THOMAS M HOLLAND
10	2,059.67	0.00	2,059.67	03/05/25	015 JEANETTE E LEMAY
11	863.31	0.00	863.31	03/05/25	036 JULIE LEMIEUX
12	516.86	0.00	516.86	03/05/25	125 PAUL J MARTEL
13	1,385.12	0.00	1,385.12	03/05/25	041 RANDALL L MURRAY
14	452.05	0.00	452.05	03/05/25	19 BRIAN D. RACICOT
15	354.67	0.00	354.67	03/05/25	002 DAVID W RILEY
16	144.61	0.00	144.61	03/05/25	020 DAVID H SANTORA
17	1,053.54	0.00	1,053.54	03/05/25	053 AMBER M SWETT
18	1,826.36	0.00	1,826.36	03/05/25	037 REBEKAH S THOMPSON
19	1,053.54	0.00	1,053.54	03/05/25	46 JOSEPH A WAGNER
20	189.98	0.00	189.98	03/05/25	118 PHILIP A WEYMOUTH
Total	20,949.30	0.00	20,949.30		
Direct Deposit Checks					
21	0.00	20,949.30	20,949.30	03/05/25	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	20,949.30	20,949.30		
Trust & Agency Checks					
22	0.00	7,132.69	7,132.69	03/05/25	T & A 1 I.R.S.
23	0.00	1,572.46	1,572.46	03/05/25	T & A 3 ICMA
24	0.00	1,264.82	1,264.82	03/05/25	T & A 2 MAINE REVENUE SERVICES
25	0.00	1,775.54	1,775.54	03/05/25	T & A 9 MPERS
26	0.00	290.45	290.45	03/05/25	T & A 10 TREASURER, STATE OF MAINE
Total	0.00	12,035.96	12,035.96		
Summary					
Checks:	Regular	0.00	20		
	D / D	20,949.30	1		
	Employee	20,949.30			
	T & A	12,035.96	5		
	Voided		0		
	Total	32,985.26	26		

WARRANT: 40

Check	D / D	Check	Employee	Gross Pay
1	1,176.68	0.00	021 JANICE M AUGER	1,808.26
2	1,727.04	0.00	79 SUSAN J BELLEROSE	2,467.88
3	834.88	0.00	026 ERIN N CAMARENA	1,008.97
4	1,300.50	0.00	025 THOMAS M CROTEAU	1,953.69
5	2,629.07	0.00	028 LINDSAY GAGNE	3,798.35
6	1,933.67	0.00	016 LAURIE L GONSKA	3,023.96
7	293.01	0.00	117 PAUL HAKALA	373.60
8	888.08	0.00	03 HOLLY L HART	1,021.75
9	266.66	0.00	007 THOMAS M HOLLAND	296.04
10	2,059.67	0.00	015 JEANETTE E LEMAY	2,952.77
11	863.31	0.00	036 JULIE LEMIEUX	1,187.01
12	516.86	0.00	125 PAUL J MARTEL	585.36
13	1,385.12	0.00	041 RANDALL L MURRAY	2,151.81
14	452.05	0.00	19 BRIAN D. RACICOT	548.25
15	354.67	0.00	002 DAVID W RILEY	462.20
16	144.61	0.00	020 DAVID H SANTORA	157.52
17	1,053.54	0.00	053 AMBER M SWETT	1,147.50
18	1,826.36	0.00	037 REBEKAH S THOMPSON	2,848.04
19	1,053.54	0.00	46 JOSEPH A WAGNER	1,147.50
20	189.98	0.00	118 PHILIP A WEYMOUTH	205.80
21	0.00	20,949.30	D / D 1 BIDDEFORD SAVINGS BANK	
22	0.00	7,132.69	T & A 1 I.R.S.	
23	0.00	1,572.46	T & A 3 ICMA	
24	0.00	1,264.82	T & A 2 MAINE REVENUE SERVICES	
25	0.00	1,775.54	T & A 9 MPERS	
26	0.00	290.45	T & A 10 TREASURER, STATE OF MAINE	
Total	20,949.30	32,985.26		29,146.26

Put into A/P **12,284.65**
 Taken out of A/P **(12,035.96)**
Total Payroll 33,233.95

Count
 Checks 26

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES _____
 VICTORIA GAVEL _____
 JESSICA PICARD _____
 AMBER SWETT _____
 JOSEPH WAGNER _____

ITEM #7: (c.) AP Warrant

Lyman
1:00 PM

A / P Check Register

Bank: BIDDEFORD SAVINGS

02/27/2025
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	11315	10,351.08	02/20/25	41	0569 SECRETARY OF STATE
P <i>VOID</i>	11317	7,611.34	02/21/25	41	0569 SECRETARY OF STATE
P	11317	3,805.67	02/21/25	41	0569 SECRETARY OF STATE
R	11318	293.14	03/05/25	41	0218 AMAZON CAPITAL SERVICES
R	11319	2,710.00	03/05/25	41	0022 BEAN DATA
R	11320	32.00	03/05/25	41	0994 CINTAS CORPORATION- # 758
R	11321	125.00	03/05/25	41	0211 CRIPPLE CREEK CORPORATION
R	11322	1,828.33	03/05/25	41	0133 DAVID W. RILEY
R	11323	187.50	03/05/25	41	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	11324	41,715.00	03/05/25	41	0248 DAYTON SNOW FIGHTERS INC.
R	11325	9,471.97	03/05/25	41	0024 EASTERN SALT COMPANY INC
R	11326	58,891.25	03/05/25	41	0233 GOODWINS MILLS FIRE & RESCUE
R	11327	200.00	03/05/25	41	0336 JAKE RACKLIFF
R	11328	700.00	03/05/25	41	0230 JESSICAS CLEANING SERVICE
R	11329	5,693.27	03/05/25	41	0311 KCB LANDSCAPING
R	11330	8,969.65	03/05/25	41	0376 M M E H T
R	11331	27.38	03/05/25	41	1111 MARCEL DESROSIERS
R	11332	393.95	03/05/25	41	0269 MARSHALL & SWIFT/BOECKH, LLC
R	11333	150.00	03/05/25	41	0385 PAUL & AMY ALA
R	11334	329.90	03/05/25	41	0069 R & R OIL, INC.
R	11335	38.00	03/05/25	41	0502 REGISTRY OF DEEDS
R	11336	499,217.22	03/05/25	41	0419 RSU #57
R	11337	2,908.45	03/05/25	41	0386 SULLIVAN TIRE CO. INC.
R	11338	113.99	03/05/25	41	0985 WARRENS OFFICE SUPPLIES
P	99999	447.00	03/05/25	41	0095 CARDMEMBER SERVICE
P	99999	317.92	03/05/25	41	0095 CARDMEMBER SERVICE
Total		656,529.01			

7611.34

648,917.67

Count	
Checks	26
Voids	0

Warrant 41

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00218 AMAZON CAPITAL SERVICES						
0462	11318	03	SUPPLIES	1CJC-NVDC-NXQY		
SUPPLIES	E 110-11-60-610				51.34	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		51.34	
0462	11318	03	SUPPLIES	1FML-3DLV-X6VW		
SUPPLIES	E 110-11-60-610				88.55	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		88.55	
0462	11318	03	SUPPLIES	197Q-JWD4-41XC		
SUPPLIES	E 110-11-60-610				40.97	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		40.97	
0462	11318	03	SUPPLIES	1XCP-WCRM-3GXH		
SUPPLIES	E 110-11-60-610				94.15	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		94.15	
0462	11318	03	SUPPLIES	1XXM-V1JX-D1LG		
SUPPLIES	E 110-11-60-610				18.13	0.00
	SUPPLIES / SUPPLIES					
			Invoice Total-		18.13	
			Vendor Total-		293.14	
00022 BEAN DATA						
0462	11319	03	MONTHLY SER	1871		
MONTHLY SER	E 110-11-32-310				2,710.00	0.00
	CTRCT SVS EQ / PROF SVS					
			Vendor Total-		2,710.00	
00095 CARDMEMBER SERVICE						
0462	99999	03	TRAINING	34811		
TRAINING	E 102-11-20-280				447.00	0.00
	BENEFITS / TRAINING					
			Invoice Total-		447.00	
0462	99999	03	STAMPS	02/24/2025		
STAMPS	E 110-11-60-650				317.92	0.00
	SUPPLIES / POSTAGE					
			Invoice Total-		317.92	
			Vendor Total-		764.92	
00994 CINTAS CORPORATION- # 758						
0462	11320	03	13117643	4221500994		
RUGS-TH	E 141-11-31-310				32.00	0.00
	CTRCT SVS BL / PROF SVS					
			Vendor Total-		32.00	
00211 CRIPPLE CREEK CORPORATION						
0462	11321	03	RENT	CRIMAR25		
RENT	E 110-11-39-399				125.00	125.00
	CONT SVS OTH / OTHER					
			Vendor Total-		125.00	
00133 DAVID W. RILEY						

Warrant 41

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0462	11322	03	SERVICES	2025-016		
BLDG/GROUNDS MAINT			E 143-11-31-360		733.33	0.00
			CTRCT SVS BL / PLOW & SAND			
WASTE REMOVAL			E 145-11-31-330		35.00	0.00
			CTRCT SVS BL / WASTE SVS			
BLDG/GROUNDS MAINT			E 143-11-31-360		90.00	0.00
			CTRCT SVS BL / PLOW & SAND			
OTHER			E 115-13-39-399		150.00	0.00
			CONT SVS OTH / OTHER			
Invoice Total-					1,008.33	
0462	11322	03	SERVICES	2025-017		
P&R TRASH REMOVAL			E 145-21-31-330		100.00	0.00
			CTRCT SVS BL / WASTE SVS			
WASTE SERVICES			E 145-23-31-330		100.00	0.00
			CTRCT SVS BL / WASTE SVS			
PLOWING			E 143-23-31-360		300.00	0.00
			CTRCT SVS BL / PLOW & SAND			
Invoice Total-					500.00	
0462	11322	03	SERVICES	2025-014		
TRANSFER STATION SERVICES			E 150-31-35-310		40.00	0.00
			CTRCT SVS WA / PROF SVS			
Invoice Total-					40.00	
0462	11322	03	SERVICES	2025-015		
ROAD REPAIR & MAINT.			E 131-51-40-483		280.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Invoice Total-					280.00	
Vendor Total-					1,828.33	
00151 DAYTON SAND & GRAVEL, CO., INC.						
0462	11323	03	52800	271736		
COLD PATCH			E 131-51-40-483		187.50	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					187.50	
00248 DAYTON SNOW FIGHTERS INC.						
0462	11324	03	PLOWING	SNOWMAR25		
PLOWING			E 143-51-31-360		41,715.00	41,715.00
			CTRCT SVS BL / PLOW & SAND			
Vendor Total-					41,715.00	
00024 EASTERN SALT COMPANY INC						
0462	11325	03	SALT LYMANM05	INV145341		
SALT LYMANM05			E 143-51-31-360		7,658.83	0.00
			CTRCT SVS BL / PLOW & SAND			
Invoice Total-					7,658.83	
0462	11325	03	SALT LYMANM05	INV147202		
SALT LYMANM05			E 143-51-31-360		1,813.14	0.00
			CTRCT SVS BL / PLOW & SAND			
Invoice Total-					1,813.14	
Vendor Total-					9,471.97	
00233 GOODWINS MILLS FIRE & RESCUE						
0462	11326	03	FY 25	GMFRMAR25		
FY 25			E 186-91-37-391		42,202.00	42,202.00
			CONT OUT / GMFR PERSONN			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
FY 25			E 186-91-37-392		16,689.25	16,689.25
			CONT OUT / GMFR CONTRAC			
Vendor Total-					58,891.25	
00336 JAKE RACKLIFF						
0462	11327	03	RECREATION 3/9	3/9/25		
RECREATION 3/9			E 161-21-90-940		200.00	0.00
			OTHER / REC PROGRAMS			
Vendor Total-					200.00	
00230 JESSICAS CLEANING SERVICE						
0462	11328	03	CLEANING SERVICES	99.2036		
TH CLEANING SERVICE			E 141-11-31-310		700.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					700.00	
00311 KCB LANDSCAPING						
0462	11329	03	SERVICES	3/1/2025		
SERVICES			E 142-90-31-370		5,693.27	0.00
			CTRCT SVS BL / MOWING			
Vendor Total-					5,693.27	
00376 M M E H T						
0462	11330	03	MHT.31171	MARCH		
INSURANCE-EMPLOYEE			G 1-205-00		497.34	0.00
			BENFTS-EMPLE			
HEALTH			E 102-99-20-210		8,128.80	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		309.61	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		33.90	0.00
			BENEFITS / LIFE NO MED			
Vendor Total-					8,969.65	
01111 MARCEL DESROSIERS						
0462	11331	03	REIMBURSEMENT	240974		
REIMBURSEMENT			E 110-11-60-610		27.38	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					27.38	
00269 MARSHALL & SWIFT/BOECKH, LLC						
0462	11332	03	RES. COST HANDBOOK	PO# 1565		
RES. COST HANDBOOK			E 110-11-60-610		393.95	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					393.95	
00385 PAUL & AMY ALA						
0462	11333	03	ZBA REIMBURSEMENT			
ZBA REIMBURSEMENT			R 110-039		150.00	0.00
			ZBA FEES			
Vendor Total-					150.00	
00069 R & R OIL, INC.						
0462	11334	03	FUEL ASSISTANCE	PO# 1783		
FUEL ASSISTANCE			E 750-86-90-999		329.90	0.00
			OTHER / MISC			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					329.90	
00502 REGISTRY OF DEEDS						
0462	11335	03	DISCHARGES			
DISCHARGES			E 110-11-39-399		38.00	0.00
			CONT SVS OTH / OTHER			
Vendor Total-					38.00	
00419 RSU #57						
0462	11336	03	APPROP 25	RSUMAR25		
APPROP 25			E 195-92-90-999		499,217.22	499,217.22
			OTHER / MISC			
Vendor Total-					499,217.22	
00569 SECRETARY OF STATE						
0462	11315	03	31170	2/6-2/14		
31170			G 1-250-00		10,351.08	0.00
			MTR VEHICLE			
Invoice Total-					10,351.08	
0462	11317	03	31170	02/14-02/21/25		
31170			G 1-250-00		3,805.67	0.00
			MTR VEHICLE			
Invoice Total-					3,805.67	
Vendor Total-					14,156.75	
00386 SULLIVAN TIRE CO. INC.						
0462	11337	03	SUPPLIES	0135-0035971		
SUPPLIES			E 191-31-70-790		2,908.45	0.00
			EQUIPMENT / OTHER EQUIP			
Vendor Total-					2,908.45	
00985 WARRENS OFFICE SUPPLIES						
0462	11338	03	TOWLYM	537066-00		
TOWLYM			E 110-11-60-610		107.90	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					107.90	
0462	11338	03	TOWLYM	537222-00		
TOWLYM			E 110-11-60-610		6.09	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					6.09	
Vendor Total-					113.99	

A / P Warrant

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Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
					Encumbrance
Prepaid Total-					14,921.67
Current Total-					633,996.00
EFT Total-					0.00
Warrant Total-					648,917.67

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES _____
VICTORIA GAVEL _____
JESSICA PICARD _____
AMBER SWETT _____
JOSEPH WAGNER _____