

Town of Lyman
Select Board Regular Meeting Minutes
Monday February 3rd, 2025 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner, David Alves (Via Zoom)

Selectboard members absent: none

Victoria Gavel – Motions to move out of order Item #1 (a).

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. *Historical Society - Presentation on the 250th anniversary of Bunker Hill & the Battle of Lexington Concord, featuring Lyman Revolutionary War Veterans*

Steve Lord – Presents from the Historical Society information featuring Lyman Revolutionary War Veterans. A display board celebrating the 250th anniversary of the Battle of Bunker Hill & Battle of Lexington Concord is available at the Town Hall. During this time, every Town had an alarm list where if called these people would respond to the alarm. When the Battle of Bunker Hill and Battle of Lexington Concord was alarmed, several Lyman veterans marched into action to the area. Lyman was not an existing Town at the time, so these veterans came from other areas in New England. Eventually they settled in Lyman, or formerly Coxhall.

EXECUTIVE SESSION

1 M.R.S.A §405 (E) Discussion regarding consultation regarding legal counsel.

Amber Swett – Motions to go into executive session regarding 1 M.R.S.A §405 (E) Discussion regarding consultation regarding legal counsel. Victoria Gavel seconds. Motion passes: 5-0-0

Victoria Gavel – Motions to come out of executive session. Joseph Wagner seconds. Motion passes: 5-0-0

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others*

Michelle Felicitti – Asks the board about their procedure on abstentions/recusals and that it's been inconsistent with some board members. She provides a copy of a section out of the MMA Municipal Officers Manual. In there it states board members abstaining don't participate in discussions as part of the abstention. She states she wants to also clear up any rumors regarding her husband's business and provides specific details regarding the building of the bridge at Bunganut. A reminder that there have been other vendors that have done work for the Town that are also related to committee/board members and there was no issue with hiring them.

- b. *Mail - none*

ITEM #3 **UNFINISHED BUSINESS**

- a. *Franchise Agreement, Updates if any*

Discussion: Updates from Tony Vigue, the Maine Connectivity Authority is actively working on a new model franchise agreement that will help mirror the latest law changes. Tony anticipates they may be wrapping that up in the Spring, however he was not 100% certain.

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b. MLL – Discussion regarding Chadbourne renovations and new imposed field fee schedules

Greg Mitchell & Graeson Nickerson from MLL – Discuss with the board concerns regarding the field use fees, such as the hourly rate and the current conditions of the fields. They propose a flat rate fee from the Town.

The Board inquires information regarding field use. The Board discusses expenses on the Town for field maintenance and upkeep. The fees are part of a pilot program with the idea of helping offset taxes as well as secure additional funding for field maintenance. When they considered field use fees it was based upon examples of what other Municipalities charge for field use. David Alves suggests a workshop to go over financials of both parties to determine alternative options.

c. YMCA – Discussion regarding 2025 contract

Amber Swett - Discussion that it's unclear if a final walkthrough was completed by the YMCA, however there are still trash cans full of trash and picnic tables left out. Some tables were perched up against trees leaning in towards the water and there is concern that may cause further tree damage. Amber suggests the contract terms be changed to a one year term; the YMCA will receive \$10,000 from the Town in split payments in addition to collecting and keeping the gate entrance fees; the YMCA continues reporting data as they have been; The Town will handle the Pines rentals; The YMCA will pay for field use and can reserve in advance to ensure field use through the season; and the Park Management Rules will be modified to specify and clearly define how the Park will be managed, such as maintenance checks, properly storing picnic tables, etc.

David Alves – Discussion that if averaging out over the last five years what's been paid to the YMCA vs what revenues the Town's received, the average cost over revenue is approximately \$11,000; this will provide the YMCA funding for their operational costs and allow the Town more time to workout restructuring things.

Victoria Gavel – Discussion, the Town can also look into other entities in the future that can provide similar or same services.

Amber Swett – Makes a motion to move forward with amending the contract terms and park management rules as she suggested.

David Alves – Seconds the motion.

Motion passes: 3-1-1 (Amber Swett, David Alves, Victoria Gavel in favor; Jessica Picard opposed; Joseph Wagner abstains).

d. RFP – Property Assessment Equalization Project: Discussion, updates if any

Discussion, the Town Manager is currently working with the Assessor on getting more specifics about the bid from the bidder. They did confirm their bid of \$150,000 was for what the RFP was put out for, updating the cost tables. They are currently looking at some information the Assessor provided to help them determine if they can offer any price changes.

ITEM #4

DEPARTMENT AND COMMITTEE REPORTS

a. Fire Chief – All Hands

Victoria Gavel – The Fire Commission meets this Thursday. They will be discussing budgets.

b. ECO ME Rep – Updates regarding Pilot Composting Program

Amber Swett – A roundtable was held on January 13th. She has applied for the waste diversion grant. If successful, this grant will help provide money to start up a composting pilot program for Lyman. The initial program will consist of getting a storage container to house the composting in, building a gravel pad for the container, purchasing totes for the container as well as for participants' home use to transport the compost, and in-kind donations were included to cover for volunteer time. She's received input from residents that wish to volunteer with the program. Joe Wagner will be helping with educational development. Thank you to Karen Kane who helped with writing the grant proposal in such a short amount of time, as well as Randy Murray the Transfer Station

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Manager, Lindsay Gagne the Town Manager, Jonathan Tibbets from Tibbetts Farm, LLC, Joseph Wagner, Bea Johnson and Kevin Roach from ECOMaine, Beka Thomson the Code Enforcement Officer, and Julie Lemieux the Admin CEO assistant. The grant funding, if provided, will likely cover all expenses with the in-kind donations that will cover the Towns' share. Notification for the award is expected in March, 2025.

- c. **Treasurer - Expense Report** – Reviewed in agenda packet

ITEM #5 **NEW BUSINESS**

- a. **Discussion, Town Report Dedication**

Discussion, the board agrees to poll a survey similar to last year. The board will choose based on the survey and the announcement will be when the Town Report goes out.

ITEM #6 **MINUTES**

- a. **Review / Approve meeting minutes 1/21/2025**

David Alves – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0

Discussion to add changes to Item#3 (b) that the YMCA wanted to maintain exclusivity of a section of Bunganut Park.

ITEM #7 **SIGN WARRANTS**

- a. **Payroll Warrant #34 in the amount of \$30,940.11**

Victoria Gavel – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0

- b. **Accounts Payable Warrant #33 (FY2025) in the amount of \$646,723.63**

Victoria Gavel – Motions to approve. Amber Swett Seconds. Motion passes: 5-0-0

ADJOURN

Amber Swett – Motions to adjourn. Joseph Wagner seconds. Motion passes: 5-0-0

Jessica Picard

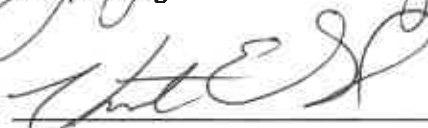
David Alves



Amber Swett

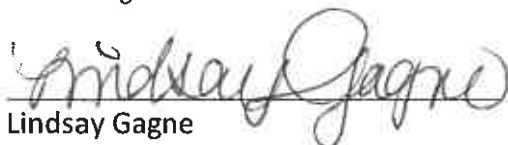


Joseph Wagner



Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated February 3rd, 2025


Lindsay Gagne

