

**Town of Lyman
Select Board Regular Meeting Agenda
Monday November 18th, 2024 – Lyman Town Hall**

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner, David Alves
Selectboard members absent: none

EXECUTIVE SESSION

1 M.R.S.A §405 (A) Discussion regarding personnel matters.

Amber Swett – Motions to go into executive session per M.R.S.A (A) Personnel Matters

David Alves – Seconds the motion. Motion passes: 5-0-0

David Alves – Motions to come out of executive session. Joseph Wagner seconds. Motion passes: 5-0-0

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others - none*
- b. Mail - none

ITEM #3 **UNFINISHED BUSINESS**

- a. *Franchise Agreement, Updates if any*
Discussion, Tony Vigue last sent an update since the new law was challenged by the cable providers, he is waiting for MCA and MMA to approve new video service provider model franchise.
- b. *Karen Kane – AARP Age Friendly Survey*
Joseph Wagner – States they have received 92 online responses and 5 hard copy responses. He and Karen have submitted for a grant up to \$10,000 for age friendly improvements. Announcement of grantee awards will be out via zoom on Wednesday this week. He makes a motion that if receiving the grant money, the Bunganut Committee be authorized to use it to acquire accessible ramps. Discussion clarifying authorization to spend money is through the Town Manager and/or Select Board, but the Bunganut Committee can provide quotes and other information that will be useful.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. *Fire Chief – All Hands*
 - o *Review/ Approve GMFR Expenses*
David Alves – Motions to approve \$7,823.50 out of GMFR Equipment Capitol Improvement
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0
Discussion these are for Knox box access system and thermal imaging cameras. Also, clarification on the difference in quote from the letter of request is GMFR’s tax exemption.
- b. *Treasurer - Expense Report, FY2024 Audit Report*
Joseph Wagner – Asks if auditors physically come to the Town Office to complete their auditing services; Discussion that the contracted auditor does visit the property.

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ITEM #5

NEW BUSINESS

a. **Review/ Approve – Quote for Forestry services at Bunganut Park**

David Alves – States that (a) and (b) are to have the Forester mark out 100-feet from the water within the Pines section of the Park so that a contractor can go in and remove invasive plants, dead debris and limbs, and clean up the area. He attempted to get a timber harvester to look at removing the larger dead trees but was unable to get a vendor to offer services at this time. KCB landscaping has done work at the Park and did most of the cleanup from the storm in April on the other side of the park.

David Alves - Motions to approve the Forester quote and KCB landscaping quote

Amber Swett – Seconds the motion

Discussion, amount to come out of the remaining Bunganut Timber Harvest account to close that out and any remaining balance out of the Bunganut Project Reserve account.

Motion passes: 5-0-0

b. **Review/ Approve – Quote for cleanup at the Pines (Bunganut)**

See discussion above (Item#5 (a))

c. **Review/ Approve – Quote for Bunganut Trail Bridge repairs/replacement**

David Alves – States he was able to get pricing on three 40-foot telephone polls that includes delivery at \$2,300, pricing on demoing/removing the existing bridge at \$3,250, and pricing on building a new bridge structure at \$4,125. He was able to secure all lumber materials from Eldridge Lumber as a donation to the Town.

Victoria Gavel – States she would prefer the metal bridge option as it would last longer than a wood structure.

David Alves – Motions to approve \$9,675 out of Capital Improvement Reserve

Jessica Picard – Seconds the motion.

Discussion, other vendors were contacted but did not respond. Municipal Charter provisions soliciting other quotes.

Motion passes: 3-1-1 (David Alves, Jessica Picard, Joseph Wagner approve; Amber Sweet abstains; Victoria Gavel opposes)

d. **Review/Approve waiver on foreclosure for Map 02 Lot 037**

Victoria Gavel – Motions to waive the foreclosure on taxes assessed on August 17, 2022 to Map 02 Lot 037 Account number 2802 as per article 42 of the June 11th, 2024 Town Meeting Warrant.

Joseph Wagner - Seconds the motion.

Discussion regarding the reason for waiver is that this property is a road and Town Councils advisement is it would be in the best interest of the Town not to accept the road by foreclosure.

Motion passes: 3-1-1 (Jessica Picard, Joseph Wagner, Victoria Gavel in favor; David Alves abstains; Amber Swett opposed)

e. **Giving Committee Liaison – Amber Swett volunteering**

Victoria Gavel – Motions to approve Amber Swett as Liaison to the Giving Committee

Joseph Wagner – Seconds the motion. Motion passes: 4-0-1 (Jessica Picard, Victoria Gavel, Joseph Wagner, David Alves Approve; Amber Swett abstains)

f. **Discussion, Agenda format changes**

Discussion, having new business and old business covers various types of business. Charter provisions that other items can be added for extenuating circumstances provided that the extenuating circumstance is entered into the minutes. Agenda requests can be sent to the Chair, Vice Chair and Town Manager.

Victoria Gavel – Motions to remove “other” from the agenda.

Amber Swett – Seconds the motion. Motion passes: 5-0-0

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ITEM #6

MINUTES

- a. Review / Approve meeting minutes 11/4/2024
Victoria Gavel – Motions to approve. Jessica Picard seconds. Motion passes: 4-0-1 (Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner approve; David Alves abstains)

ITEM #7

SIGN WARRANTS

- a. Payroll Warrant #19 in the amount of \$38,450.45
David Alves – Motions to approve. Amber Swett seconds. Motion passes: 5-0-0
- b. Payroll Warrant #21 in the amount of \$166.60
Amber Swett – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0
- c. Accounts Payable Warrant #20 (FY2025) in the amount of \$297,666.75
Amber Swett – Motions to approve. Joseph Wagner seconds
Discussion, clarification the Precision Sandblasting quote is 50% down payment. Municipal Solid Waste was up this month to \$1,387.41 and recycling was down at \$631
Motion passes: 4-1-0 (Jessica Picard, Victoria Gavel, Amber Swett, Joseph Wagner approve; David Alves opposed)

OTHER

ADJOURN

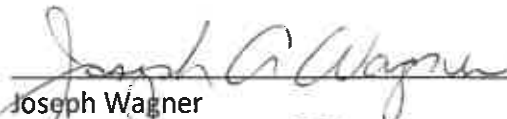
David Alves – Motions to adjourn. Amber Swett seconds. Motion passes: 5-0-0



Jessica Picard



Amber Swett



Joseph Wagner

David Alves



Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated November 18th, 2024



Lindsay Gagne

