

MUNICIPAL REFERENDUM

NOVEMBER 5, 2024

Lyman's Citizens Guide
to the Referendum Questions

Scan the QR code below

CITIZENS GUIDE



Text that is struck through, ~~like this~~, is proposed text being removed

Text that is underlined, like this, is proposed text being added

TOWN OF LYMAN
SPECIAL TOWN MEETING WARRANT

TUESDAY, NOVEMBER 5TH, 2024

TO KATRINA RANDALL, RESIDENT IN THE TOWN OF LYMAN, COUNTY OF YORK, AND STATE OF MAINE.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Lyman, qualified to vote in Town affairs, to meet at the **Lyman Elementary School** located at 39 Schoolhouse Road **on Tuesday November 5, 2024 at 7:50 AM**, then and there to act on Article 1 and by secret ballot articles 2 through 9 as set out below, the **polling hours therefore to be from 8:00 AM until 8:00 PM**. The election of Moderator will take place at 7:50 AM, said articles being the following.

ARTICLE 1: To choose a Moderator by written ballot to preside at said meeting.

ARTICLE 2: Shall an ordinance entitled Town of Lyman Zoning Ordinance, adopted November 8, 2005, as amended, be further amended in Article 1, Section 1.8.3 Contract Zoning as proposed? (Copies of the text of the proposed amendments are available at the Town Clerk's office)

ARTICLE 3: Shall an ordinance entitled Town of Lyman Zoning Ordinance, as adopted November 8, 2005, as amended, be further amended in Article 10, Section 10.6 Accessory Dwelling Units Subsection 10.6.1 through 10.6.7 as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 4: Shall an ordinance entitled Town of Lyman Shoreland Ordinance, as adopted June 4, 1993, as amended, be further amended in Section 15, Subsection B(2) Land Use Standards, Principal and Accessory Structures as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 5: Shall an ordinance entitled Floodplain Management Ordinance for the Town of Lyman as adopted June 16, 1998, be revised as proposed? (Copies of the text of the proposed ordinance are available from the Town Clerk's office)

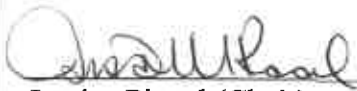
ARTICLE 6: Shall the Town of Lyman Zoning Map, adopted June 1, 2010, as amended, be further amended as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 7: Shall the Town of Lyman Municipal Charter, adopted November 6, 2012, as amended, be further amended in Article 4.2.4(f) as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 8: Shall The Town authorize the Select Board to convey the property located at 28 South Street Lyman, Maine on Map 13, Lot# 009 to the Goodwin Mills Cemetery Association for the cost of all associated legal fees?

ARTICLE 9: Shall the Town authorize the Select Board to convey a portion of the Town Hall land at 11 South Waterboro Road to an abutter, and accept a portion of the abutter's property in exchange, for the purpose of reconfiguring the boundaries of the Town Hall property and facilitating the expansion project of the Town Hall?

Given under our hand at Lyman, Maine this 3rd Day of September A.D., 2024.



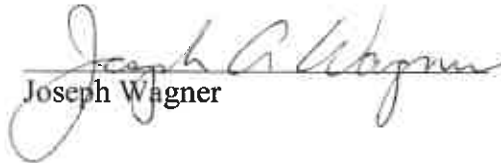
Jessica Picard (Chair)



Victoria Gavel (Vice Chair)



David Alves



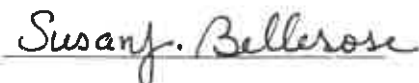
Joseph Wagner



Amber Swett

Municipal Officers of the Town of Lyman

A true copy of the warrant,

Attest: 

Town Clerk, Susan Bellerose

**SAMPLE BALLOT
TOWN OF LYMAN
MUNICIPAL REFERENDUM ELECTION
NOVEMBER 5, 2024**

Town Clerk

Instructions to Voters

- ♦ To vote for your choice, fill in the oval to the left, like this: ●
- ♦ To have your vote count, do not erase or cross out your choice.
- ♦ If you make a mistake, ask for a new ballot.

- ☐ YES **ARTICLE 2:** Shall an ordinance entitled Town of Lyman Zoning Ordinance, adopted November 8, 2005, as amended, be further amended in Article 1, Section 1.8.3 Contract Zoning as proposed?
- ☐ NO

(Copies of the text of the proposed ordinance are available from the Town Clerk's office)

- ☐ YES **ARTICLE 3:** Shall an ordinance entitled Town of Lyman Zoning Ordinance, as adopted November 8, 2005, as amended, be further amended in Article 10, Section 10.6 Accessory Dwelling Units Subsection 10.6.1 through 10.6.7 as proposed?
- ☐ NO

(Copies of the text of the proposed amendments are available from the Town Clerk's office)

- ☐ YES **ARTICLE 4:** Shall an ordinance entitled Town of Lyman Shoreland Ordinance, as adopted June 4, 1993, as amended, be further amended in Section 15, Subsection B(2) Land Use Standards, Principal and Accessory Structures as proposed?
- ☐ NO

(Copies of the text of the proposed amendments are available from the Town Clerk's office)

- ☐ YES **ARTICLE 5:** Shall an ordinance entitled Floodplain Management Ordinance for the Town of Lyman as adopted June 16, 1998, be revised as proposed?
- ☐ NO

(Copies of the text of the proposed ordinance are available from the Town Clerk's office)

- ☐ YES **ARTICLE 6:** Shall the Town of Lyman Zoning Map, adopted June 1, 2010, as amended, be further amended as proposed?
- ☐ NO

(Copies of the text of the proposed amendments are available from the Town Clerk's office)

- ☐ YES **ARTICLE 7:** Shall the Town of Lyman Municipal Charter, adopted November 6, 2012, as amended, be further amended in Article 4.2.4(f) as proposed?
- ☐ NO

(Copies of the text of the proposed amendments are available from the Town Clerk's office)

- ☐ YES **ARTICLE 8:** Shall The Town authorize the Select Board to convey the property located at 28 South Street Lyman, Maine on Map 13, Lot# 009 to the Goodwin Mills Cemetery Association for the cost of all associated legal fees?
- ☐ NO

- ☐ YES **ARTICLE 9:** Shall the Town authorize the Select Board to convey a portion of the Town Hall land at 11 South Waterboro Road to an abutter, and accept a portion of the abutter's property in exchange, for the purpose of reconfiguring the boundaries of the Town Hall property and facilitating the expansion project of the Town Hall?
- ☐ NO

ARTICLE 2: Shall an ordinance entitled Town of Lyman Zoning Ordinance, adopted November 8, 2005, as amended, be further amended in Article 1, Section 1.8.3 Contract Zoning as proposed? (Copies of the text of the proposed amendments are available at the Town Clerk's office)

Such amendments will be as follows:

1.8.3 Contract Zoning

A. Purpose

~~Occasionally, competing and incompatible land uses conflict, and traditional zoning methods and procedures such as variances, site plan review permits with conditions, and alterations to the zone boundaries are inadequate to promote desirable growth. In these special situations, more flexible and adaptable zoning methods are needed to permit differing land uses in both developed and undeveloped areas and, at the same time, recognize the effects of change. In consideration of a change in zoning classification for a particular property or group of properties, it may be determined that public necessity, convenience, or general welfare require that provisions be made to impose certain limitations or restrictions on the use or development of the property. Such conditions are deemed necessary to protect the best interests of the property owner, the surrounding property owners and the neighborhood, all other property owners and citizens of the town and to secure appropriate development consistent with the Town's Comprehensive Plan. A contract zoning request will not be allowed to circumvent required setbacks or the need for a variance to setback requirements.~~

B. Authorization

~~Pursuant to 30A M.R.S.A. §4352 (8), contract zoning is hereby authorized for rezoning of property where, for reasons such as the unusual nature or the unique location of the property, the Board of Selectmen finds it necessary or appropriate to impose, by agreement with the property owner, certain conditions or restrictions in order to ensure that the rezoning is consistent with the Town's Comprehensive Plan. Contract zoning shall be limited to property for which a rezoning is requested by the owner or other person with sufficient right, title and interest. Nothing in this section shall be interpreted to permit an amendment that is not consistent with the Comprehensive Plan. Areas rezoned under this provision shall be consistent with, but not limited to, the existing and permitted (whether permitted or with site plan approved conditional) uses within any zoning district. Contract zoning is permitted in all zones. By "contract zoning" this section means both contract and conditional zoning as enabled in 30A M.R.S.A. §4352 (8).~~

C. Application Contents

~~A request for contract rezoning shall include a written petition to the Planning Board requesting rezoning, including the following:~~

- ~~1. Evidence of right, title or interest in the property;~~
- ~~2. A plot plan showing the boundaries of the parcel and its dimensions, as well as the existing and proposed buildings and structures;~~
- ~~3. A plan showing the location of existing streets and driveways within five hundred (500) feet of the property;~~

- ~~4. A detailed statement of the proposed use of the property and the precise zoning change requested and how the proposed use will benefit the town;~~
- ~~5. A statement explaining how it is consistent with the Comprehensive Plan and permitted and existing uses within any zoning district;~~
- ~~6. A description of the property's unusual nature or unique location;~~
- ~~7. A statement setting forth the conditions or restrictions that the applicant proposes. The Planning Board may propose additional conditions or restrictions.~~

~~D. Hearing and Notice~~

- ~~1. The Planning Board shall conduct a public hearing before forwarding its recommendation to the Board of Selectmen under this provision.~~
- ~~2. Notice of the hearing shall be posted at the Town Hall, the library and the town web page at least fourteen (14) days before the public hearing.~~
- ~~3. Notice shall also be published twice in a newspaper of general circulation, the date of the first publication to be at least seven (7) days before the hearing.~~
- ~~4. Public hearing notices shall be mailed to the owner of the property to be rezoned and all abutters to that property. Property owners within five hundred (500) feet of the applicant's property shall be notified by certified mail of the public hearing. If the property is within the source water protection area, notice must also be sent to a public drinking water supplier. This notice shall be sent out at least seven (7) days prior to the public hearing. This notice must contain a copy of the proposed conditions and restrictions with a map indicating the property to be rezoned.~~
- ~~5. Failure of any property owner to receive a notice shall not necessitate another hearing or invalidate any action by the Planning Board or Board of Selectmen.~~
- ~~6. The cost of publishing and mailing the notices shall be borne by the applicant(s).~~

~~E. Conditions and Restrictions~~

~~Conditions and restrictions imposed under this section shall relate only to the physical development and operation of the property and may include, by way of example, but are not limited to:~~

- ~~1. Limitations on the number and types of uses permitted;~~
- ~~2. Conditions on the scale and density of development, including height, lot coverage and other space bulk provisions;~~
- ~~3. Specifications for the design and layout of buildings and other improvements;~~
- ~~4. Schedule for commencement and completion of construction;~~
- ~~5. Performance guarantees securing completion and maintenance of improvements, and guarantees against defects;~~
- ~~6. Preservation of open space and buffers, and protection of natural areas and historic sites;~~
- ~~7. Provision of municipal services required by the development;~~
- ~~8. Provisions for enforcement and remedies for breach of any condition or restriction, including the timing of the effective date of the change and its repeal should conditions not be met;~~
- ~~9. Provisions for transfer of the contract to come before the Planning Board and Board of Selectmen to demonstrate technical and financial ability to fulfill the contract;~~
- ~~10. The dedication or conveyance of property for public purposes, including but not limited to, streets, easements, parks and utility systems.~~

~~F. Recommendation~~

~~Before forwarding a recommendation of a contract zoning amendment to the Board of Selectmen, the Planning Board shall make a finding on each of the four standards in this subsection. A favorable recommendation to the Board of Selectmen requires a positive finding on all four standards. If the Planning Board makes a negative finding on any of the standards, its recommendation shall be negative. The Planning Board shall base its recommendation on whether the rezoning:~~

- ~~1. Is for land with an unusual nature or location;~~
- ~~2. Is consistent with the Comprehensive Plan;~~
- ~~3. Is consistent with, but not limited to, the existing uses and permitted uses within any zoning district; and~~
- ~~4. That the conditions proposed are sufficient to meet the intent of this section.~~

~~G. Final Action~~

~~Before amending the zoning ordinance for contract zoning, the Board of Selectmen shall adopt the Planning Board's findings or other findings indicating that the rezoning is consistent with all four standards of section F above.~~

~~H. Status of Amendments~~

~~Amendments to the zoning map and ordinance made under this section may be amended or repealed by the Board of Selectmen.~~

~~I. Other Permits~~

~~All applications for contract zoning are subject to site plan review. An applicant may seek other permits at the same time as he or she is seeking the contract zoning as if the contract zoning were already in effect, or may seek them after the Board of Selectmen has approved the zoning amendment. If the applicant seeks approval before the final Board of Selectmen action on the amendment, the Planning Board shall make its approval of these other permits contingent on the Board of Selectmen's approval of the contract zoning amendment.~~

ARTICLE 3: Shall an ordinance entitled Town of Lyman Zoning Ordinance, as adopted November 8, 2005, as amended, be further amended in Article 10, Section 10.6 Accessory Dwelling Units Subsection 10.6.1 through 10.6.7 as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

Such amendments will be as follows:

10.6 Accessory Dwelling Units: One accessory dwelling unit (ADU) shall be permitted on a lot on which an owner-occupied a single-family dwelling is located ~~which meet~~ when the following conditions are met:

10.6.1 The lot ~~on which~~ where the ~~accessory dwelling unit~~ ADU is situated meets all the current dimensional requirements of the district: unless it is a legally constituted non-conforming lot.

10.6.2 The ~~accessory dwelling unit~~ ADU shall not exceed ~~six~~ eight hundred ~~(600)~~ 800 square feet of habitable floor area.

10.6.3 The ~~accessory dwelling unit~~ ADU may be added to the existing dwelling structure, attached to the existing structure or in a new structure. ~~shall be located either in the same building or an accessory building to the principal structure.~~ If the accessory dwelling unit ~~The ADU, including those is~~ located in the basement of a single family dwelling, it must meet egress standards of the NFPA Life Safety Code #101 as well as all other required codes and standards.

10.6.4 The building containing the ~~accessory dwelling unit~~ ADU shall have the exterior appearance of a single family home.

10.6.5 The unit must comply with all applicable building codes and expansion criteria of the Maine State Subsurface Wastewater Rules.

10.6.6 Driveways longer than ~~two~~ one hundred ~~fifty~~ (200) (150) feet must provide an adequate emergency vehicle turnaround: within 150-feet of the end of the driveway or dead-end road.

10.6.7 On street parking will not be permitted. ~~Additional parking and turnaround space must be provided if needed.~~

ARTICLE 4: Shall an ordinance entitled Town of Lyman Shoreland Ordinance, as adopted June 4, 1993, as amended, be further amended in Section 15, Subsection B(2) Land Use Standards, Principal and Accessory Structures as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

Such amendments will be as follows:

15. Land Use Standards.

B. Principal and Accessory Structures

(2) Principal or accessory structures and expansions of existing structures which are permitted in the Resource Protection, Limited Residential, Limited Commercial, and Stream Protection Districts, shall not exceed thirty-five (35) feet in height. This provision shall not apply to structures having no floor area such as transmission towers, windmills, antennas, cupola, dome, widow's walk and similar structures having no floor area. One accessory dwelling unit (ADU) shall be permitted on a lot on which a single-family dwelling is located when the following conditions are met:

- (a) The lot where the ADU is situated meets all the current dimensional requirements of the district, unless it is a legally constituted non-conforming lot.
- (b) The ADU shall not exceed eight hundred (800) square feet of habitable floor area.
- (c) The ADU may be added to the existing dwelling structure, attached to the existing structure or in a new structure The ADU, including those located in the basement of a single-family dwelling, must meet egress standards of the NFPA Life Safety Code #101 as well as all other required codes and standards.
- (d) The building containing the ADU shall have the exterior appearance of a single-family home.
- (e) The unit must comply with all applicable building codes and expansion criteria of the Maine State Subsurface Wastewater Rules.
- (f) Driveways longer than one hundred and fifty (150) feet must provide an adequate emergency vehicle turnaround within 150-feet of the end.
- (g) On street parking will not be permitted.

ARTICLE 5: Shall an ordinance entitled Floodplain Management Ordinance for the Town of Lyman as adopted June 16, 1998, be revised as proposed? (Copies of the text of the proposed ordinance are available from the Towns Clerk's office)

The propose ordinance is as follows:

Note: On July 1, 2024, the Select Board motioned to enact "as of July 17'th an emergency ordinance for the Floodplain Management Ordinance that would be temporary and subject to Town approval in November".

FEMA flood zone maps are linked on the Town Website





STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF RESOURCE INFORMATION & LAND USE PLANNING
93 STATE HOUSE STATION
AUGUSTA, MAINE 04333

JANET T. MILLS
GOVERNOR

AMANDA E. BEAL
COMMISSIONER

January 19, 2024

Ralph Blackington, Select Board Chair
Town of Lyman
11 South Waterboro Road
Lyman, ME, 04002

[E-Mail Return Receipt Requested]

RE: New FEMA Flood Insurance Rate Maps and requirement for adoption into local ordinance for compliance with the National Flood Insurance Program (NFIP)

Dear Select Board Chair Blackington:

Your community should have received a Letter of Final Determination (LFD) from the Federal Emergency Management Agency (FEMA) which sets the effective date of the new Digital Flood Insurance Rate Maps (DFIRMs) for York County for July 17, 2024. The LFD marks the beginning of a six-month time period for communities to update their local Floodplain Management Ordinances to reflect any changes since the last ordinance was adopted and to incorporate the new map date. **Your community must adopt an updated Floodplain Management Ordinance which references the new map date on or before July 17, 2024, in order to avoid being immediately suspended from the NFIP.**

Participation in the NFIP provides protection to those members of your community who may be affected by flooding. In addition, federal flood insurance is available to those who have federally backed mortgages in the floodplain. Another important benefit is your community's eligibility for disaster funding and low interest loans when your county is in a declared disaster area. This is all possible by way of your community's commitment to adopt, administer, and enforce its floodplain ordinance and your commitment to regulate development within flood prone areas.

Adoption of the new maps prior to the final map date will assure uninterrupted and continued participation in the NFIP. Enclosed is a copy of the most current state model Floodplain Management Ordinance that has been customized specifically for your community. **Please review this document carefully.** The enclosed ordinance contains all the changes that have occurred at the federal and state level since your ordinance was last adopted. Since FEMA has very specific requirements regarding ordinance language, we encourage communities to adopt

SUE BAKER, PROGRAM MANAGER
MAINE FLOODPLAIN MANAGEMENT PROGRAM
17 ELKINS LANE, WILLIAMS PAVILLION



PHONE: (207) 287-2801
FAX: (207) 287-2353
WWW.MAINE.GOV/DACF/

the ordinance without changes. However, if you would like to make any changes, you should discuss them with this office prior to local consideration. If the community changes the numbering system, a draft should be provided to this office for review. This is to ensure that the ordinance remains compliant and contains the correct cross references. Please make sure your community does not adopt any prior versions of the ordinance that we may have previously sent to your community.

We filled in the application fee (Article III) and permitting authority (Article II) using the ordinance that is in effect now for your community. The application fee is set by the municipality so if you would like to review other fee options or change it, just let us know.

Some communities have expressed concern about adopting maps that do not become effective until several months after they are adopted. We highly recommend that the community set the effective date of the ordinance to coincide with the day the new maps become effective.

Once your ordinance has been adopted and certified by the Town Clerk, please send this office an electronic copy (if possible) and one clerk certified printed copy. We will provide copies to the FEMA regional office and the regional planning commission. An electronic copy will be filed here at the Maine Floodplain Management Program.

If you have not already done so, please provide us with contact information for the person who will be responsible locally for coordinating the ordinance update process. We would also like to know the scheduled dates for your public hearing and town meeting as we must track this information for the affected communities. Please contact Janet Parker at 287-9981 or janet.parker@maine.gov as soon as this information is available.

Over the next few months, we expect to host at least one public outreach meeting in the York County area. This will be a public informational session so that we can answer questions as to how folks will be affected by the new maps, particularly with regard to flood insurance. We hope you will have at least one local official in attendance and that you'll provide notice so that property owners have the opportunity to get their individual questions answered. Please feel free to contact me (287-8063 or sue.baker@maine.gov) or Janet (287-9981 or janet.parker@maine.gov) at any time throughout this process if you have questions or need additional assistance.

Best Regards,



Sue Baker, CFM
State NFIP Coordinator

Enclosures: Customized 2023 Model Ordinance
Adoption Instructions

FLOODPLAIN MANAGEMENT ORDINANCE

FOR THE

TOWN OF LYMAN, MAINE

ENACTED: June 16, 1998
Date

REVISED _____
Date

EFFECTIVE _____
Date

CERTIFIED BY: _____
Signature

CERTIFIED BY: _____
Print Name

Title

Affix Seal

FLOODPLAIN MANAGEMENT ORDINANCE

CONTENTS

ARTICLE	PAGE
I. PURPOSE AND ESTABLISHMENT.....	2
II. PERMIT REQUIRED	2
III. APPLICATION FOR PERMIT	2
IV. APPLICATION FEE AND EXPERT'S FEE.....	4
V. REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS	4
VI. DEVELOPMENT STANDARDS	5
VII. CERTIFICATE OF COMPLIANCE	11
VIII. REVIEW OF SUBDIVISIONS AND DEVELOPMENT PROPOSALS	11
IX. APPEALS AND VARIANCES	12
X. ENFORCEMENT AND PENALTIES	14
XI. VALIDITY AND SEVERABILITY	14
XII. CONFLICT WITH OTHER ORDINANCES.....	14
XIII. DEFINITIONS.....	15
XIV. ABROGATION	19
XV. DISCLAIMER OF LIABILITY.....	19

ARTICLE I - PURPOSE AND ESTABLISHMENT

Certain areas of the Town of Lyman, Maine are subject to periodic flooding, causing serious damages to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968.

Therefore, the Town of Lyman, Maine has chosen to become a participating community in the National Flood Insurance Program and agrees to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as delineated in this Floodplain Management Ordinance.

It is the intent of the Town of Lyman, Maine to require the recognition and evaluation of flood hazards in all official actions relating to land use in the floodplain areas having special flood hazards.

The Town of Lyman has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352, 4401-4407, and Title 38 MRSA, Section 440.

The National Flood Insurance Program, established in the aforesaid Act, provides that areas of the Town of Lyman having a special flood hazard be identified by the Federal Emergency Management Agency and that floodplain management measures be applied in such flood hazard areas. This Ordinance establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of Lyman, Maine.

The areas of special flood hazard, Zones A, AE, and AH for the Town of Lyman, York County, Maine, identified by the Federal Emergency Management Agency in a report entitled "Flood Insurance Study – York County, Maine," dated July 17, 2024, with accompanying "Flood Insurance Rate Map" dated July 17, 2024, are hereby adopted by reference and declared to be a part of this Ordinance.

ARTICLE II - PERMIT REQUIRED

The Code Enforcement Officer shall be designated as the local Floodplain Administrator. The Floodplain Administrator shall have the authority to implement the commitment made to administer and enforce the requirements for participation in the National Flood Insurance Program.

Before any construction or other development (as defined in Article XIII), including the placement of manufactured homes, begins within any areas of special flood hazard established in Article I, a Flood Hazard Development Permit shall be obtained from the Code Enforcement Officer. This permit shall be in addition to any other permits which may be required pursuant to the codes and ordinances of the Town of Lyman, Maine.

ARTICLE III - APPLICATION FOR PERMIT

The application for a Flood Hazard Development Permit shall be submitted to the Code Enforcement Officer and shall include:

- A. The name, address, and phone number of the applicant, owner, and contractor;
- B. An address and a map indicating the location of the construction site;
- C. A site plan showing locations of existing and/or proposed development, including but not limited to structures, sewage disposal facilities, water supply facilities, areas to be cut and filled, and lot dimensions;

- D. A statement of the intended use of the structure and/or development;
- E. A statement of the cost of the development including all materials and labor;
- F. A statement as to the type of sewage system proposed;
- G. Specification of dimensions of the proposed structure and/or development;

[Items H-K.2. apply only to new construction and substantial improvements.]

- H. The elevation in relation to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or to a locally established datum in Zone A only, of the:
 - 1. base flood at the proposed site of all new or substantially improved structures, which is determined:
 - a. in Zone AE from data contained in the "Flood Insurance Study - York County, Maine," as described in Article I; or,
 - b. in Zone A:
 - (1) from any base flood elevation data from federal, state, or other technical sources (such as FEMA's Quick-2 model, FEMA 265), including information obtained pursuant to Article VI.M. and VIII.D.; or,
 - (2) in the absence of all data described in Article III.H.1.b.(1), information to demonstrate that the structure shall meet the elevation requirement in Article VI.H.2.b., Article VI.I.2.a. or b., or Article VI.J.2.b.
 - 2. highest and lowest grades at the site adjacent to the walls of the proposed building;
 - 3. lowest floor, including basement; and whether or not such structures contain a basement;
 - 4. lowest machinery and equipment servicing the building; and,
 - 5. level, in the case of non-residential structures only, to which the structure will be floodproofed.
- I. A description of an elevation reference point established on the site of all developments for which elevation standards apply as required in Article VI;
- J. A written certification by:
 - 1. a Professional Land Surveyor that the grade elevations shown on the application are accurate; and,
 - 2. a Professional Land Surveyor, registered professional engineer or architect that the base flood elevation shown on the application is accurate.
- K. The following certifications as required in Article VI by a registered professional engineer or architect:

1. a Floodproofing Certificate (FEMA Form FF-206-FY-22-153, as amended), to verify that the floodproofing methods for any non-residential structures will meet the floodproofing criteria of Article VI.I.; and other applicable standards in Article VI;
 2. a Hydraulic Openings Certificate to verify that engineered hydraulic openings in foundation walls will meet the standards of Article VI.N.2.a.;
 3. a certified statement that bridges will meet the standards of Article VI.O.;
 4. a certified statement that containment walls will meet the standards of Article VI.P.
- L. A description of the extent to which any water course will be altered or relocated as a result of the proposed development; and,
- M. A statement of construction plans describing in detail how each applicable development standard in Article VI will be met.

ARTICLE IV - APPLICATION FEE AND EXPERT'S FEE

A nonrefundable application fee of \$25 for minor development or \$50 for new construction or substantial improvements shall be paid to the City/Town Clerk and a copy of a receipt for the same shall accompany the application.

An additional fee may be charged if the Code Enforcement Officer, Planning Board, and/or Board of Appeals needs the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within 10 days after the town submits a bill to the applicant. Failure to pay the bill shall constitute a violation of the ordinance and be grounds for the issuance of a stop work order. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject. An applicant who is dissatisfied with a decision to hire expert assistance may appeal that decision to the Board of Appeals.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

The Code Enforcement Officer shall:

- A. Review all applications for the Flood Hazard Development Permit to assure that proposed developments are reasonably safe from flooding and to determine that all pertinent requirements of Article VI (Development Standards) have been, or will be met;
- B. Utilize, in the review of all Flood Hazard Development Permit applications:
 1. the base flood and floodway data contained in the "Flood Insurance Study - York County, Maine," as described in Article I;
 2. in special flood hazard areas where base flood elevation and floodway data are not provided, the Code Enforcement Officer shall obtain, review, and reasonably utilize any base flood elevation and floodway data from federal, state, or other technical sources, including information obtained pursuant to Article III.H.1.b.(1); Article VI.M.; and Article VIII.D., in order to administer Article VI of this Ordinance; and,

3. when the community establishes a base flood elevation in a Zone A by methods outlined in Article III.H.1.b.(1), the community shall submit that data to the Maine Floodplain Management Program.
- C. Make interpretations of the location of boundaries of special flood hazard areas shown on the maps described in Article I of this Ordinance;
 - D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1344;
 - E. Notify adjacent municipalities, the Department of Environmental Protection, and the Maine Floodplain Management Program prior to any alteration or relocation of a water course and submit copies of such notifications to the Federal Emergency Management Agency;
 - F. If the application satisfies the requirements of this Ordinance, approve the issuance of one of the following Flood Hazard Development Permits based on the type of development:
 1. A two part Flood Hazard Development Permit for elevated structures. Part I shall authorize the applicant to build a structure to and including the first horizontal floor only above the base flood level. At that time the applicant shall provide the Code Enforcement Officer with an “under construction” Elevation Certificate completed by a Professional Land Surveyor based on the Part I permit construction for verifying compliance with the elevation requirements of Article VI, paragraphs H., I., or J. Following review of the Elevation Certificate data, which shall take place within 72 hours of receipt of the application, the Code Enforcement Officer shall issue Part II of the Flood Hazard Development Permit. Part II shall authorize the applicant to complete the construction project; or,
 2. A Flood Hazard Development Permit for Floodproofing of Non-Residential Structures that are new construction or substantially improved non-residential structures that are not being elevated but that meet the floodproofing standards of Article VI.I.1. The application for this permit shall include a Floodproofing Certificate signed by a registered professional engineer or architect; or,
 3. A Flood Hazard Development Permit for Minor Development for all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. Minor development also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.
 - G. Maintain, as a permanent record, copies of all Flood Hazard Development Permit Applications, corresponding Permits issued, and data relevant thereto, including reports of the Board of Appeals on variances granted under the provisions of Article IX of this Ordinance, and copies of Elevation Certificates, Floodproofing Certificates, Certificates of Compliance, and certifications of design standards required under the provisions of Articles III, VI, and VII of this Ordinance.

ARTICLE VI - DEVELOPMENT STANDARDS

All developments in areas of special flood hazard shall meet the following applicable standards:

A. **All Development** - All development shall:

1. be designed or modified and adequately anchored to prevent flotation (excluding piers and docks), collapse, or lateral movement of the development resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
2. use construction materials that are resistant to flood damage;
3. use construction methods and practices that will minimize flood damage; and,
4. use electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities, that are designed and/or located so as to prevent water from entering or accumulating within the components during flooding conditions.

B. **Water Supply** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.

C. **Sanitary Sewage Systems** - All new and replacement sanitary sewage systems shall be designed and located to minimize or eliminate infiltration of flood waters into the system and discharges from the system into flood waters.

D. **On Site Waste Disposal Systems** - On site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during floods.

E. **Watercourse Carrying Capacity** - All development associated with altered or relocated portions of a watercourse shall be constructed and maintained in such a manner that no reduction occurs in the flood carrying capacity of the watercourse.

F. **Utilities** - New construction or substantial improvement of any structure (including manufactured homes) located within Zones A, AE, and AH shall have the bottom of all electrical, heating, plumbing, ventilation and air conditioning equipment, permanent fixtures and components, HVAC ductwork and duct systems, and any other utility service equipment, facilities, machinery, or connections servicing a structure, elevated to at least one foot above the base flood elevation.

G. **Physical Changes to the Natural Landscape** - Certain development projects, including but not limited to, retaining walls, sea walls, levees, berms, and rip rap, can cause physical changes that affect flooding conditions.

1. All development projects in Zone AE that cause physical changes to the natural landscape shall be reviewed by a Professional Engineer to determine whether or not the project changes the base flood elevation, zone, and/or the flood hazard boundary line.
2.
 - a. If the Professional Engineer determines, through the use of engineering judgement, that the project would not necessitate a Letter of Map Revision (LOMR), a certified statement shall be provided.
 - b. If the Professional Engineer determines that the project may cause a change, a hydrologic and hydraulic analysis that meets current FEMA standards shall be performed.

3. If the hydrologic and hydraulic analysis performed indicates a change to the base flood elevation, zone, and/or the flood hazard boundary line, the applicant may submit a Conditional Letter of Map Revision (C-LOMR) request to the Federal Emergency Management Agency for assurance that the as-built project will result in a change to the Flood Insurance Rate Map. Once the development is completed, a request for a Letter of Map Revision (LOMR) shall be initiated.
4. If the hydrologic and hydraulic analysis performed show a change to the base flood elevation, zone, and/or the flood hazard boundary line, as soon as practicable, but no later than 6 months after the completion of the project, the applicant shall submit the technical data to FEMA in the form of a Letter of Map Revision request.

H. **Residential** - New construction or substantial improvement of any residential structure located within:

1. Zone AE and AH shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation.
2. Zone AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.
3. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; or Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.H.3.a., to at least two feet above the highest adjacent grade to the structure.

I. **Non-Residential** - New construction or substantial improvement of any non-residential structure located within:

1. Zone AE and AH shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation, or together with attendant utility and sanitary facilities shall:
 - a. be floodproofed to at least one foot above the base flood elevation so that below that elevation the structure is watertight with walls substantially impermeable to the passage of water;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - b. be certified by a registered professional engineer or architect that the floodproofing design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K. and shall include a record of the elevation above mean sea level to which the structure is floodproofed.
2. Zone AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.

3. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.I.3.a., to at least two feet above the highest adjacent grade to the structure; or,
 - c. together with attendant utility and sanitary facilities meet the floodproofing standards of Article VI.I.1.a., b., and c.

J. Manufactured Homes - New or substantially improved manufactured homes located within:

1. Zone AE and AH shall:
 - a. be elevated such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation;
 - b. be on a permanent foundation, which may be poured masonry slab or foundation walls, with hydraulic openings, or may be reinforced piers or block supports, any of which support the manufactured home so that no weight is supported by its wheels and axles; and,
 - c. be securely anchored to an adequately anchored foundation system to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to:
 - (1) over-the-top ties anchored to the ground at the four corners of the manufactured home, plus two additional ties per side at intermediate points (manufactured homes less than 50 feet long require one additional tie per side); or by,
 - (2) frame ties at each corner of the home, plus five additional ties along each side at intermediate points (manufactured homes less than 50 feet long require four additional ties per side).
 - (2) All components of the anchoring system described in Article VI.J.1.c.(1) & (2) shall be capable of carrying a force of 4800 pounds.
2. Zones AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.
3. Zone A shall:
 - a. be elevated on a permanent foundation, as described in Article VI.J.1.b., such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,
 - b. in the absence of all data as described in Article VI.J.3.a., to at least two feet above the highest adjacent grade to the structure; and,
 - c. meet the anchoring requirements of Article VI.J.1.c.

K. Recreational Vehicles - Recreational Vehicles located within:

1. Zones A, AE, and AH shall either:
 - a. be on the site for fewer than 180 consecutive days; and,
 - b. be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,
 - c. be permitted in accordance with the elevation and anchoring requirements for "manufactured homes" in Article VI.J.1.

L. Accessory Structures - New construction or substantial improvement of Accessory Structures, as defined in Article XIII, shall be exempt from the elevation criteria required in Article VI.H. & I. above, if all other requirements of Article VI and all the following requirements are met.

1. Accessory Structures located in Zones A, AE, and AH shall:
 - a. meet the requirements of Article VI.A.1. through 4., as applicable;
 - c. be limited in size to a one-story two car garage;
 - c. have unfinished interiors and not be used for human habitation;
 - d. have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and, when possible, outside the Special Flood Hazard Area.
 - e. be located outside the floodway;
 - f. when possible, be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - g. have hydraulic openings, as specified in Article VI.N.2., in at least two different walls of the accessory structure.

M. Floodways -

1. In Zone AE riverine areas, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted within a regulatory floodway which is designated on the community's Flood Insurance Rate Map, unless a technical evaluation certified by a registered professional engineer is provided demonstrating that such encroachments will not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. In Zones A and AE riverine areas for which no regulatory floodway is designated, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted in the floodway as determined in Article VI.M.3. unless a technical evaluation certified by a registered professional engineer is provided demonstrating

that the cumulative effect of the proposed development, when combined with all other existing development and anticipated development:

- a. will not increase the water surface elevation of the base flood more than one foot at any point within the community; and,
 - d. is consistent with the technical criteria contained in FEMA's guidelines and standards for flood risk analysis and mapping.
3. In Zones A and AE riverine areas, for which no regulatory floodway is designated, the regulatory floodway is determined to be the channel of the river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain.

N. **Hydraulic Openings/Flood Vents** - New construction or substantial improvement of any structure in Zones A, AE, and AH, that meets the development standards of Article VI, including the elevation requirements of Article VI, paragraphs H., I., or J. and is elevated on posts, columns, piers, piles, or crawlspaces may be enclosed below the base flood elevation requirements provided all the following criteria are met or exceeded:

1. Enclosed areas are not "basements" as defined in Article XIII;
2. Enclosed areas shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood water. Designs for meeting this requirement must either:
 - a. be engineered and certified by a registered professional engineer or architect; or,
 - b. meet or exceed the following minimum criteria:
 - (1) a minimum of two openings having a total net area of not less than one square inch for every square foot of the enclosed area;
 - (2) the bottom of all openings shall be below the base flood elevation and no higher than one foot above the lowest grade; and,
 - (3) openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the entry and exit of flood waters automatically without any external influence or control such as human intervention, including the use of electrical and other non-automatic mechanical means;
3. The enclosed area shall not be used for human habitation; and,
4. The enclosed areas are usable solely for building access, parking of vehicles, or storage.

O. **Bridges** - New construction or substantial improvement of any bridge in Zones A, AE, and AH shall be designed such that:

1. when possible, the lowest horizontal member (excluding the pilings or columns) is elevated to at least one foot above the base flood elevation; and,
2. a registered professional engineer shall certify that:

- a. the structural design and methods of construction shall meet the elevation requirements of this section and the floodway standards of Article VI.M.; and,
- b. the foundation and superstructure attached thereto are designed to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all structural components. Water loading values used shall be those associated with the base flood.

P. Containment Walls - New construction or substantial improvement of any containment wall located within:

- 1. Zones A, AE, and AH shall:
 - a. have the containment wall elevated to at least one foot above the base flood elevation;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K.
- 2. Zones AH shall have adequate drainage paths around containment walls on slopes, to guide floodwater away from the proposed walls.

Q. Wharves, Piers, and Docks - New construction or substantial improvement of wharves, piers, and docks are permitted in Zones A, AE, and AH, in and over water, and shall comply with all applicable local, state, and federal regulations.

ARTICLE VII - CERTIFICATE OF COMPLIANCE

No land in a special flood hazard area shall be occupied or used and no structure which is constructed or substantially improved shall be occupied until a Certificate of Compliance is issued by the Code Enforcement Officer subject to the following provisions:

- A. For New Construction or Substantial Improvement of any elevated structure the applicant shall submit to the Code Enforcement Officer an Elevation Certificate completed by a Professional Land Surveyor for compliance with Article VI, paragraphs H., I., or J.
- B. The applicant shall submit written notification to the Code Enforcement Officer that the development is complete and complies with the provisions of this ordinance.
- C. Within 10 working days, the Code Enforcement Officer shall:
 - 1. review the Elevation Certificate and the applicant's written notification; and,
 - 2. upon determination that the development conforms with the provisions of this ordinance, shall issue a Certificate of Compliance.

ARTICLE VIII - REVIEW OF SUBDIVISION AND DEVELOPMENT PROPOSALS

The Planning Board shall, when reviewing subdivisions and other proposed developments that require review under other federal law, state law, or local ordinances or regulations, and all projects on 5 or more disturbed acres, or in the case of manufactured home parks divided into two or more lots, assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.
- C. Adequate drainage is provided so as to reduce exposure to flood hazards.
- D. All proposals include base flood elevations, flood boundaries, and, in a riverine floodplain, floodway data. These determinations shall be based on engineering practices recognized by the Federal Emergency Management Agency.
- E. Any proposed development plan must include a condition of plan approval requiring that structures on any lot in the development having any portion of its land within a Special Flood Hazard Area are to be constructed in accordance with Article VI of this ordinance. Such requirement will be included in any deed, lease, purchase and sale agreement, or document transferring or expressing an intent to transfer any interest in real estate or structure, including but not limited to a time-share interest. The condition shall clearly articulate that the municipality may enforce any violation of the construction requirement and that fact shall also be included in the deed or any other document previously described. The construction requirement shall also be clearly stated on any map, plat, or plan to be signed by the Planning Board or local reviewing authority as part of the approval process.

ARTICLE IX - APPEALS AND VARIANCES

The Board of Appeals of the Town of Lyman may, upon written application of an aggrieved party, hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by, or failure to act by, the Code Enforcement Officer or Planning Board in the administration or enforcement of the provisions of this Ordinance.

The Board of Appeals may grant a variance from the requirements of this Ordinance consistent with state law and the following criteria:

- A. Variances shall not be granted within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- B. Variances shall be granted only upon:
 - 1. a showing of good and sufficient cause; and,
 - 2. a determination that should a flood comparable to the base flood occur, the granting of a variance will not result in increased flood heights, additional threats to public safety, public expense, or create nuisances, cause fraud or victimization of the public, or conflict with existing local laws or ordinances; and,
 - 3. a showing that the issuance of the variance will not conflict with other state, federal, or local laws or ordinances; and,
 - 4. a determination that failure to grant the variance would result in "undue hardship," which in this sub-section means:

- a. that the land in question cannot yield a reasonable return unless a variance is granted; and,
 - b. that the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood; and,
 - c. that the granting of a variance will not alter the essential character of the locality; and,
 - d. that the hardship is not the result of action taken by the applicant or a prior owner.
- C. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief, and the Board of Appeals may impose such conditions to a variance as it deems necessary.
- D. Variances may be issued for new construction, substantial improvements, or other development for the conduct of a functionally dependent use provided that:
1. the criteria of Article IX.A. through C. and Article VI.M. are met; and,
 2. the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- E. Variances may be issued for the repair, reconstruction, rehabilitation, or restoration of Historic Structures upon the determination that:
1. the development meets the criteria of Article IX.A. through C.; and,
 2. the proposed repair, reconstruction, rehabilitation, or restoration will not preclude the structure's continued designation as a Historic Structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- F. Variances may be issued for new construction and substantial improvement of Agricultural Structures being used for the conduct of agricultural uses provided that:
1. the development meets the criteria of Article IX.A. through C.; and,
 2. the development meets the criteria of Article VI.M. and Article VI.N.
- G. Any applicant who meets the criteria of Article IX.A. through C. and Article IX.D., E., or F. shall be notified by the Board of Appeals in writing over the signature of the Chairman of the Board of Appeals that:
1. the issuance of a variance to construct a structure below the base flood level will result in greatly increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage; and,
 2. such construction below the base flood level increases risks to life and property; and,
 3. the applicant agrees in writing that the applicant is fully aware of all the risks inherent in the use of land subject to flooding, assumes those risks, and agrees to indemnify and defend the municipality against any claims filed against it that are related to the applicant's decision to use land located in a floodplain and that the applicant individually releases the municipality from any

claims the applicant may have against the municipality that are related to the use of land located in a floodplain.

H. Appeal Procedure for Administrative and Variance Appeals

1. An administrative or variance appeal may be taken to the Board of Appeals by an aggrieved party within thirty days after receipt of a written decision of the Code Enforcement Officer or Planning Board.
2. Upon being notified of an appeal, the Code Enforcement Officer or Planning Board, as appropriate, shall transmit to the Board of Appeals all of the documents constituting the record of the decision appealed from.
3. The Board of Appeals shall hold a public hearing on the appeal within thirty-five days of its receipt of an appeal request.
4. The person filing the appeal shall have the burden of proof.
5. The Board of Appeals shall decide all appeals within thirty-five days after the close of the hearing and shall issue a written decision on all appeals.
6. The Board of Appeals shall submit to the Code Enforcement Officer a report of all variance actions, including justification for the granting of the variance and an authorization for the Code Enforcement Officer to issue a Flood Hazard Development Permit, which includes any conditions to be attached to said permit.
7. Any aggrieved party who participated as a party during the proceedings before the Board of Appeals may take an appeal to Superior Court in accordance with State laws within forty-five days from the date of any decision of the Board of Appeals.

ARTICLE X - ENFORCEMENT AND PENALTIES

- A. It shall be the duty of the Code Enforcement Officer to enforce the provisions of this Ordinance pursuant to Title 30-A MRSA § 4452.
- B. The penalties contained in Title 30-A MRSA § 4452 shall apply to any violation of this Ordinance.
- C. In addition to any other actions, the Code Enforcement Officer, upon determination that a violation exists, may submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of:
 1. the name of the property owner and address or legal description of the property sufficient to confirm its identity or location;
 2. a clear and unequivocal declaration that the property is in violation of a cited State or local law, regulation, or ordinance;
 3. a clear statement that the public body making the declaration has authority to do so and a citation to that authority;
 4. evidence that the property owner has been provided notice of the violation and the prospective denial of insurance; and,

5. a clear statement that the declaration is being submitted pursuant to Section 1316 of the National Flood Insurance Act of 1968, as amended.

ARTICLE XI - VALIDITY AND SEVERABILITY

If any section or provision of this Ordinance is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

ARTICLE XII - CONFLICT WITH OTHER ORDINANCES

This Ordinance shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, bylaw, permit, or provision of law. Where this Ordinance imposes a greater restriction upon the use of land, buildings, or structures, the provisions of this Ordinance shall control.

ARTICLE XIII - DEFINITIONS

Unless specifically defined below, words and phrases used in this Ordinance shall have the same meaning as they have at common law and to give this Ordinance its most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary.

Accessory Structure - a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure.

Adjacent Grade - the natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Agricultural Structure - structures that are used exclusively for agricultural purposes or uses in connection with the production, harvesting, storage, raising, or drying of agricultural commodities and livestock. Structures that house tools or equipment used in connection with these purposes or uses are also considered to have agricultural purposes or uses.

Area of Special Flood Hazard - the land in the floodplain having a one percent or greater chance of flooding in any given year, as specifically identified in the Flood Insurance Study cited in Article I of this Ordinance.

Base Flood - a flood having a one percent chance of being equaled or exceeded in any given year, commonly called the 100-year flood.

Basement - any area of the building having its floor subgrade (below ground level) on all sides.

Building - see **Structure**.

Certificate of Compliance - A document signed by the Code Enforcement Officer stating that a structure is in compliance with all of the provisions of this Ordinance.

Code Enforcement Officer - A person certified under Title 30-A MRSA, Section 4451 (including exceptions in subsection 4451, paragraph 1) and employed by a municipality to enforce all applicable comprehensive planning and land use laws and ordinances.

Containment Wall - a wall surrounding all sides of an above ground tank to contain any spills or leaks.

Development - any man made change to improved or unimproved real estate. This includes, but is not limited to, buildings or other structures; mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment or materials; and the storage, deposition, or extraction of materials.

Elevated Building - a non-basement building that is:

- a. built, in the case of a building in Zones A, AE, or AH, to have the top of the elevated floor elevated above the ground level by means of pilings, columns, posts, piers, or shear walls; and,
- b. adequately anchored so as not to impair the structural integrity of the building during a flood of up to one foot above the magnitude of the base flood.

In the case of Zones A, AE, or AH, **Elevated Building** also includes a building elevated by means of fill or solid foundation perimeter walls with hydraulic openings sufficient to facilitate the unimpeded movement of flood waters, as required in Article VI.N.

Elevation Certificate - an official form (FEMA Form FF-206-FY-22-152, as amended) that is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program.

Existing Manufactured Home Park or Subdivision - a manufactured home park or subdivision that was recorded in the deed registry prior to the adoption date of the community's first floodplain management regulations.

Flood or Flooding -

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph a.1. of this definition.

Flood Elevation Study - an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations.

Flood Insurance Rate Map (FIRM) - an official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - see **Flood Elevation Study**.

Floodplain or Flood-prone Area - any land area susceptible to being inundated by water from any source (see **Flood or Flooding**).

Floodplain Management - the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.

Floodplain Management Regulations - zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance), and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing - any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and contents.

Floodway - see **Regulatory Floodway**.

Floodway Encroachment Lines - the lines marking the limits of floodways on federal, state, and local floodplain maps.

Freeboard - a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. Freeboard tends to compensate for the many unknown factors, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions.

Functionally Dependent Use - a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Historic Structure - any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
- c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior, or,
 2. Directly by the Secretary of the Interior in states without approved programs.

Locally Established Datum - for purposes of this ordinance, an elevation established for a specific site to which all other elevations at the site are referenced. This elevation is generally not referenced to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or any other

established datum and is used in areas where Mean Sea Level data is too far from a specific site to be practically used.

Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements described in Article VI.N. of this ordinance.

Manufactured Home - a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term manufactured home also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.

Manufactured Home Park or Subdivision - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level - for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD), or other datum to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

Minor Development - all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. It also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.

National Geodetic Vertical Datum (NGVD) - the national vertical datum, whose standard was established in 1929, which is used by the National Flood Insurance Program (NFIP). NGVD was based upon mean sea level in 1929 and has been called "1929 Mean Sea Level (MSL)".

New Construction - structures for which the "start of construction" commenced on or after the effective date of the initial floodplain management regulations adopted by a community and includes any subsequent improvements to such structures.

North American Vertical Datum (NAVD) - the national datum whose standard was established in 1988, which is the new vertical datum used by the National Flood Insurance Program (NFIP) for all new Flood Insurance Rate Maps. NAVD is based upon the vertical data used by other North American countries such as Canada and Mexico and was established to replace NGVD because of constant movement of the earth's crust, glacial rebound and subsidence, and the increasing use of satellite technology.

100-year flood - see **Base Flood**.

Recreational Vehicle - a vehicle which is:

- a. built on a single chassis;
- b. 400 square feet or less when measured at the largest horizontal projection, not including slideouts;
- c. designed to be self-propelled or permanently towable by a motor vehicle; and,

- d. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory Floodway -

- a. the channel of a river or other water course and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height, and,
- b. when not designated on the community's Flood Insurance Rate Map, it is considered to be the channel of a river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain, as measured from the normal high water mark to the upland limit of the floodplain.

Riverine - relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

Special Flood Hazard Area - see **Area of Special Flood Hazard**.

Start of Construction - the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, or modification of any construction element, whether or not that alteration affects the external dimensions of the building.

Structure - for floodplain management purposes, a walled and roofed building. A gas or liquid storage tank that is principally above ground is also a structure.

Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement - any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or,
- b. Any alteration of a Historic Structure, provided that the alteration will not preclude the structure's continued designation as a historic structure, and a variance is obtained from the community's Board of Appeals.

Variance - a grant of relief by a community from the terms of a floodplain management regulation.

Violation - the failure of a structure or development to comply with a community's floodplain management regulations.

ARTICLE XIV - ABROGATION

This ordinance repeals and replaces any municipal ordinance previously enacted to comply with the National Flood Insurance Act of 1968 (P.L. 90-488, as amended).

ARTICLE XV - DISCLAIMER OF LIABILITY

The degree of flood protection required by the ordinance is considered reasonable but does not imply total flood protection.

ARTICLE 6: Shall the Town of Lyman Zoning Map, adopted June 1, 2010, as amended, be further amended as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

(Summary) : *The Town of Lyman's official Zoning Map currently does not outline property lines in relation to zoning districts. The proposed amended zoning map has added a tax map overlay and has clarified the existing zoning districts. No changes to zoning have been made to this new map.*

Date



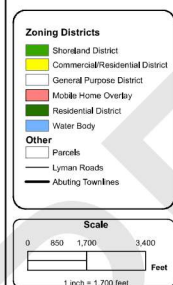
Waterboro

Hollis

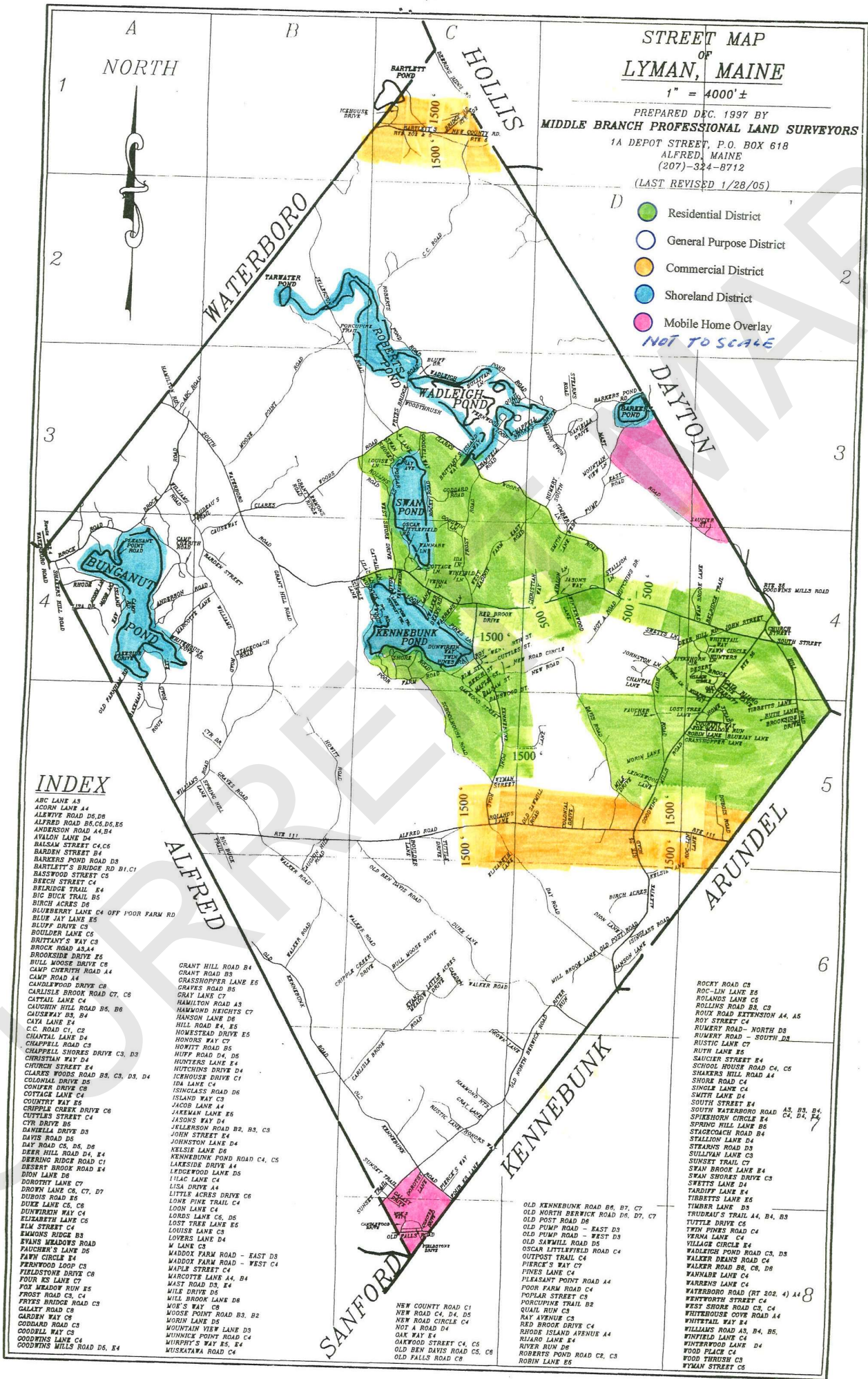
Dayton

Town of Lyman, Maine Zoning Map

Barker Pond



This map depicts official Zoning Districts, updated to the date shown above. Parcel lines and road lines are shown here merely to provide reference for the location of the Zoning Districts. Parcels and Road line information may be updated from time to time as those features are updated.



STREET MAP OF LYMAN, MAINE

1" = 4000' ±
PREPARED DEC. 1997 BY
MIDDLE BRANCH PROFESSIONAL LAND SURVEYORS
1A DEPOT STREET, P.O. BOX 618
ALFRED, MAINE
(207)-324-8712
(LAST REVISED 1/28/05)

- Residential District
 - General Purpose District
 - Commercial District
 - Shoreland District
 - Mobile Home Overlay
- NOT TO SCALE

INDEX

- ABC LANE A3
- ACORN LANE A4
- ALBANY ROAD D6, D8
- ALFRED ROAD B5, C5, D5, E5
- ANDERSON ROAD A4, B4
- AYALON LANE D4
- BALCONY STREET C4, C6
- BARKERS POND ROAD D3
- BARTLETT'S BRIDGE RD B1, C1
- BASSWOOD STREET C3
- BEECH STREET C4
- BLINDSIDE TRAIL E4
- BIG BUCK TRAIL B5
- BIRCH ACRES D6
- BLUESBERRY LANE C4 OFF 100R FARM RD
- BLISS JAY LANE E5
- BLUFF DRIVE C5
- BOULDER LANE C5
- BRUTANT'S WAY C3
- BROOK ROAD A4, A4
- BROOKSIDE DRIVE E6
- BULL MOOSE DRIVE C8
- CAMP CHEROKEE ROAD A4
- CAMP ROAD A4
- CANDLEWOOD DRIVE C8
- CARLISLE BROOK ROAD C7, C8
- CATTAIL LANE C4
- CAUDORTH HILL ROAD B5, D6
- CAUSEWAY B3, B4
- CAYA LANE E4
- C.C. ROAD C1, C2
- CHANTAL LANE D4
- CHAPPELL ROAD C3
- CHAPPELL SHORES DRIVE C3, D3
- CHRISTIAN WAY D4
- CHURCH STREET E4
- CLARKS FIELDS ROAD B5, C3, D3, D4
- COLONIAL DRIVE C8
- CONIFER DRIVE C8
- COTTAGE LANE C4
- COUNTRY WAY E6
- CRIPPLE CREEK DRIVE C8
- CUTTLES STREET C4
- CYR DRIVE B5
- DANIELLA DRIVE D3
- DAVIS ROAD B6
- DAY ROAD C3, D5, D6
- DEER HILL ROAD D4, E4
- DEERING RIDGE ROAD C1
- DESSERT BROOK ROAD E4
- DRON LANE D6
- DOROTHY LANE C7
- DROWN LANE C8, C7, D7
- DUBOIS ROAD B6
- DUX LANE C8, C9
- DUNVIRKEN WAY C4
- ELIZABETH LANE C5
- ELM STREET C4
- EMMONS RIDGE B3
- EVANS MEADOWS ROAD
- FAUCHER'S LANE D5
- FAWN CIRCLE B4
- FERNWOOD LOOP C3
- FIELSTONE DRIVE C8
- FOUR E5 LANE C7
- FOX MEADOW RUN E5
- FROST ROAD C3, C4
- FRY'S BRIDGE ROAD C3
- GALATI ROAD C8
- GARDEN WAY C8
- GOODALL ROAD C3
- GOODELL WAY C3
- GOODINGS LANE C4
- GOODING MILLS ROAD D6, E4
- GRANT HILL ROAD B4
- GRANT ROAD B8
- GRASSHOPPER LANE E6
- GRAVES ROAD B5
- GRAY LANE C7
- HAMILTON ROAD A3
- HAMMOND HEIGHTS C7
- HANSON LANE D6
- HILL ROAD E4, E5
- HOMESTEAD DRIVE E5
- HONORS WAY C7
- HOWITT ROAD B6
- HUFF ROAD D4, D5
- HUTCHES LANE E4
- HUTCHINS DRIVE D4
- ICHHOUSE DRIVE C1
- ION LANE C1
- ISINGLASS ROAD D6
- ISLAND WAY C3
- JACOB LANE A4
- JACKMAN LANE E6
- JASONS WAY D4
- JELLISON ROAD B2, B3, C3
- JOHN STREET E4
- JOHNSTON LANE D4
- KELSLIE LANE D6
- KENNEBUNK POND ROAD C4, C5
- LAKEVIEW DRIVE A4
- LEGGESWOOD LANE D5
- LILAC LANE C4
- LISA DRIVE A4
- LITTLE ACRES DRIVE C6
- LOME PINE TRAIL C6
- LOON LANE C4
- LORDS LANE C5, D6
- LOST TREE LANE E5
- LOUISE LANE C5
- LOVERS LANE D4
- M LANE C3
- MADDOCK FARM ROAD - EAST D3
- MADDOCK FARM ROAD - WEST C4
- MAPLE STREET C4
- MARCOETTE LANE A4, B4
- MILE DRIVE D6
- MILE BROOK LANE D6
- MOR'S WAY C8
- MOOSE POINT ROAD B3, B2
- MORIN LANE D5
- MOUNTAIN VIEW LANE D3
- MUNNICK POINT ROAD C4
- MURPHY'S WAY E5, E4
- MUSKATOWA ROAD C4
- NEW COUNTY ROAD C1
- NEW ROAD C4, D4, D5
- NEW ROAD CIRCLE C4
- NOT A ROAD D4
- OAK WAY E1
- OLD OAKWOOD STREET C4, C5
- OLD DEN DAVIS ROAD C5, C6
- OLD FALLS ROAD C8
- OLD KENNEBUNK ROAD B6, B7, C7
- OLD NORTH BERWICK ROAD D6, D7, C7
- OLD POST ROAD D6
- OLD PUMP ROAD - EAST D3
- OLD PUMP ROAD - WEST D3
- OLD SAWMILL ROAD D5
- OSCAR LITTLEFIELD ROAD C4
- OUTPOST TRAIL C4
- PIERCE'S WAY C7
- PINES LANE C4
- PLEASANT POINT ROAD A4
- POOR FARM ROAD C4
- POPLAR STREET C3
- PORECURVE TRAIL B2
- QUAIL RUN C3
- RAY AVENUE C3
- RED BROOK DRIVE C4
- RHODE ISLAND AVENUE A4
- RIANO LANE E4
- RIVER RUN D6
- ROBERTS POND ROAD C2, C3
- ROBIN LANE E6
- ROCKY ROAD C5
- ROC-LIN LANE E5
- ROLANDS LANE C5
- ROLLING ROAD B3, C3
- ROUX ROAD EXTENSION A4, A5
- ROY STREET C4
- RUMERY ROAD - NORTH D3
- RUMERY ROAD - SOUTH D3
- RUSTIC LANE C7
- RUTH LANE E2
- SAUCIER STREET E4
- SCHOOL HOUSE ROAD C4, C5
- SHAKERS HILL ROAD A4
- SHORE ROAD C4
- SINGLE LANE C4
- SOUTH LANE D4
- SOUTH STREET E4
- SOUTH WATERBORO ROAD A3, B3, B4
- SPRINGHORN CIRCLE E4
- SPRING HILL LANE D6
- STAGS CREEK ROAD B4
- STALLION LANE D4
- STEARNS ROAD D3
- SULLIVAN LANE C3
- SUNSET TRAIL C7
- SWAN SHORES DRIVE C3
- SWETTS LANE D4
- TARDIFF LANE E4
- TIBBETTS LANE E5
- TIMBERLY LANE E4
- TRUDGENT'S TRAIL A4, B4, B3
- TUTTLE DRIVE C5
- TWIN PINES ROAD C4
- TRONA LANE C4
- VILLAGE CIRCLE E4
- WADLEIGH POND ROAD C3, D3
- WALKER DEANS ROAD C4
- WALKER ROAD B6, C8, D6
- WANNABE LANE C4
- WARRING LANE C4
- WATERBORO ROAD (RT 202) A4, B4
- WENTWORTH STREET C4
- WEST SHORE ROAD C3, C4
- WHITEHOUSE COVE ROAD A4
- WHITETAIL WAY E4
- WILLIAMS ROAD A3, B4, B5
- WINDFIELD LANE C4
- WINTERWOOD LANE D4
- WOOD PLACK C4
- WOOD TERNISH C3
- WTMAN STREET C5

Article 7:

Shall the Town of Lyman Municipal Charter, adopted November 6, 2012, as amended, be further amended in Article 4.2.4(f) as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

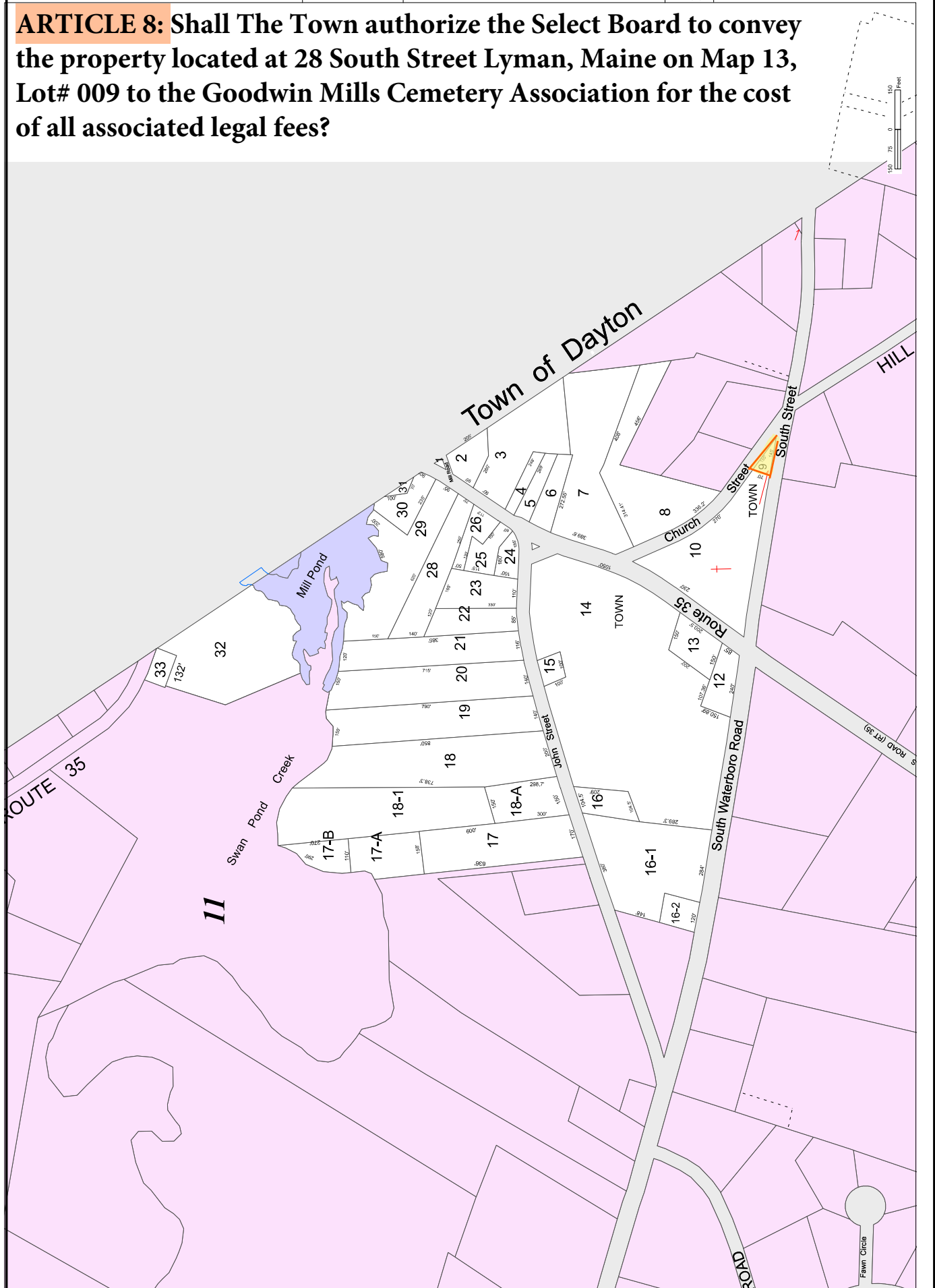
Proposed Amendment:

4.2.4- Boards

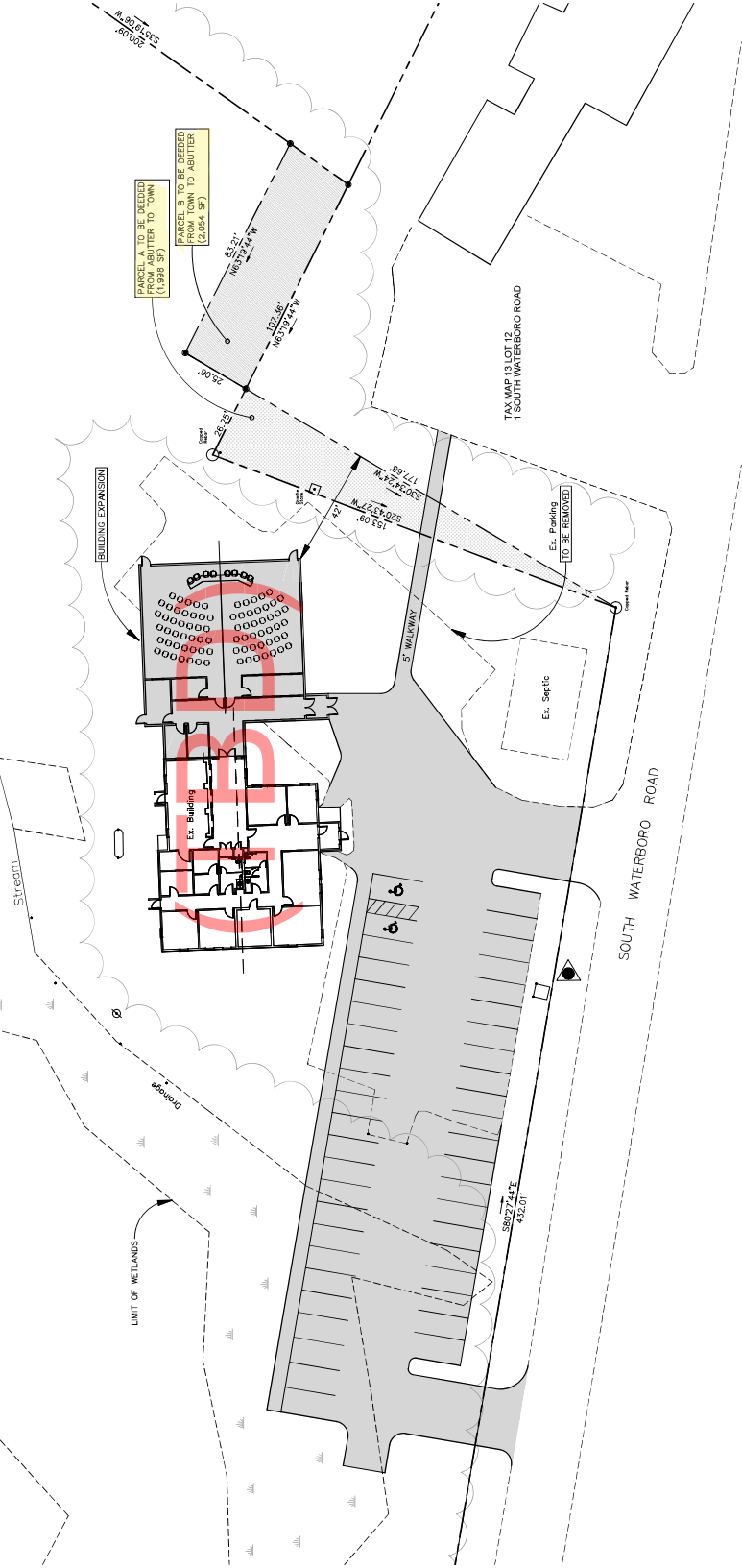
Boards are established to oversee and execute functions of Town government or specific processes with Town government. Each board elects its own chair as its leader.

- a. Select Board (See Section 3)
- b. Planning Board
- c. Zoning Board of Appeals
- d. Fair Hearing Board (See Section 5.2)
- e. Regional School Unit 57 Board of Directors
- ~~f. Assessment Review Board~~
- ~~g~~ f. Ordinance Review (See Section 3.15.2)
- ~~h~~ g. Budget

ARTICLE 8: Shall The Town authorize the Select Board to convey the property located at 28 South Street Lyman, Maine on Map 13, Lot# 009 to the Goodwin Mills Cemetery Association for the cost of all associated legal fees?



ARTICLE 9: Shall the Town authorize the Select Board to convey a portion of the Town Hall land at 11 South Waterboro Road to an abutter, and accept a portion of the abutter's property in exchange, for the purpose of reconfiguring the boundaries of the Town Hall property and facilitating the expansion project of the Town Hall?



PARKING SUMMARY:
EX. ON-SITE PARKING = 38 SPACES
AS PROPOSED PARKING = 44 SPACES (2 ADA)

Preliminary Design



REVISION NO. DATE DESCRIPTION 1. 11/26/23 Initial Sketch Plan 2. 1/21/24 Revised per Town Comments		BERRY, LINTZ, McLENNAN, MILLIGAN INC. Engineers, Surveyors 300B Main Street Tel: (207) 839-2771 www.BLM.com		Mike McLennan 11 S Waterboro Rd Town of Lymann POB		LYMAN TOWN HALL SOUTH WATERBORO ROAD BLYTON, MAINE		DESIGNED DATE A. Merrill Nov 2023 DRAWN SCALE Dipt. 1"=20' CHECKED JOB NO. Dipt. 23014		SHEET 1		REVISIONS AND COMMENTS NO. DATE DESCRIPTION 1. 11/26/23 Initial Sketch Plan 2. 1/21/24 Revised per Town Comments	
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