

Town of Lyman
Select Board Regular Meeting Agenda
Monday October 7th, 2024 – Lyman Town Hall

Welcome to the October 7th, 2024 Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Select Board/ Ordinance Review Committee – Public Hearing re: November 5th, Municipal Referendum

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mal •York County Sheriff Report

ITEM #3 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any
- b. Review Quote for Replacement Bridge at Bunganut Park, tabled from last meeting
- c. Joe Wagner & Karen Kane – AARP Age Friendly Projects

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Fire Chief – All Hands
- b. Treasurer Expense Report

ITEM #5 **NEW BUSINESS**

- a. Staff Review Committee, CEO requesting a liaison (David Alves or Victoria Gavel)
- b. Parks & Recs – Request for approval of \$7,829.25 from the Playground Fundraiser Expense Account to purchase a new playground set.
- c. Parks & Recs – Request to waive insurance requirements for Town sponsored yoga events

ITEM #6 **MINUTES**

- a. Review / Approve meeting minutes 9/16/2024

ITEM #7 **SIGN WARRANTS**

- a. Payroll Warrant **#13** in the amount of **\$29,830.06**
- b. Accounts Payable Warrant **#14 (FY2025)** in the amount of **\$730,784.42**

OTHER

ADJOURN

ITEM #1: (a.) Public Hearing!

Town of Lyman

Select Board

Notice of Public Hearing

The Select Board will hold a public hearing on
Monday October 7th, at 6:00pm

Located at the Lyman Town Hall to allow for public comment and present
information on ballot questions for the
November 5, 2024 Municipal Special Town Meeting

The Ordinance Review Committee will join the Select Board for questions
regarding proposed ordinance amendments.

Full text of the proposed amendments and ballot questions is available at the
Town Hall and on the Towns website
www.lyman-me.gov

The Select Board's regular meeting will follow after the public hearing.

TOWN OF LYMAN
SPECIAL TOWN MEETING WARRANT

TUESDAY, NOVEMBER 5TH, 2024

TO KATRINA RANDALL, RESIDENT IN THE TOWN OF LYMAN, COUNTY OF YORK, AND STATE OF MAINE.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Lyman, qualified to vote in Town affairs, to meet at the **Lyman Elementary School** located at 39 Schoolhouse Road **on Tuesday November 5, 2024 at 7:50 AM**, then and there to act on Article 1 and by secret ballot articles 2 through 9 as set out below, the **polling hours therefore to be from 8:00 AM until 8:00 PM**. The election of Moderator will take place at 7:50 AM, said articles being the following.

ARTICLE 1: To choose a Moderator by written ballot to preside at said meeting.

ARTICLE 2: Shall an ordinance entitled Town of Lyman Zoning Ordinance, adopted November 8, 2005, as amended, be further amended in Article 1, Section 1.8.3 Contract Zoning as proposed? (Copies of the text of the proposed amendments are available at the Town Clerk's office)

ARTICLE 3: Shall an ordinance entitled Town of Lyman Zoning Ordinance, as adopted November 8, 2005, as amended, be further amended in Article 10, Section 10.6 Accessory Dwelling Units Subsection 10.6.1 through 10.6.7 as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 4: Shall an ordinance entitled Town of Lyman Shoreland Ordinance, as adopted June 4, 1993, as amended, be further amended in Section 15, Subsection B(2) Land Use Standards, Principal and Accessory Structures as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 5: Shall an ordinance entitled Floodplain Management Ordinance for the Town of Lyman as adopted June 16, 1998, be revised as proposed? (Copies of the text of the proposed ordinance are available from the Town Clerk's office)

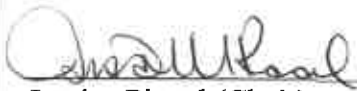
ARTICLE 6: Shall the Town of Lyman Zoning Map, adopted June 1, 2010, as amended, be further amended as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 7: Shall the Town of Lyman Municipal Charter, adopted November 6, 2012, as amended, be further amended in Article 4.2.4(f) as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

ARTICLE 8: Shall The Town authorize the Select Board to convey the property located at 28 South Street Lyman, Maine on Map 13, Lot# 009 to the Goodwin Mills Cemetery Association for the cost of all associated legal fees?

ARTICLE 9: Shall the Town authorize the Select Board to convey a portion of the Town Hall land at 11 South Waterboro Road to an abutter, and accept a portion of the abutter's property in exchange, for the purpose of reconfiguring the boundaries of the Town Hall property and facilitating the expansion project of the Town Hall?

Given under our hand at Lyman, Maine this 3rd Day of September A.D., 2024.



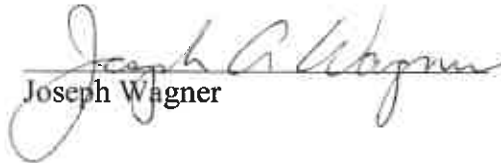
Jessica Picard (Chair)



Victoria Gavel (Vice Chair)



David Alves



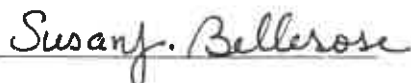
Joseph Wagner



Amber Swett

Municipal Officers of the Town of Lyman

A true copy of the warrant,

Attest: 

Town Clerk, Susan Bellerose

ARTICLE 2: Shall an ordinance entitled Town of Lyman Zoning Ordinance, adopted November 8, 2005, as amended, be further amended in Article 1, Section 1.8.3 Contract Zoning as proposed? (Copies of the text of the proposed amendments are available at the Town Clerk's office)

Such amendments will be as follows:

1.8.3 Contract Zoning

A. Purpose

~~Occasionally, competing and incompatible land uses conflict, and traditional zoning methods and procedures such as variances, site plan review permits with conditions, and alterations to the zone boundaries are inadequate to promote desirable growth. In these special situations, more flexible and adaptable zoning methods are needed to permit differing land uses in both developed and undeveloped areas and, at the same time, recognize the effects of change. In consideration of a change in zoning classification for a particular property or group of properties, it may be determined that public necessity, convenience, or general welfare require that provisions be made to impose certain limitations or restrictions on the use or development of the property. Such conditions are deemed necessary to protect the best interests of the property owner, the surrounding property owners and the neighborhood, all other property owners and citizens of the town and to secure appropriate development consistent with the Town's Comprehensive Plan. A contract zoning request will not be allowed to circumvent required setbacks or the need for a variance to setback requirements.~~

B. Authorization

~~Pursuant to 30A M.R.S.A. §4352 (8), contract zoning is hereby authorized for rezoning of property where, for reasons such as the unusual nature or the unique location of the property, the Board of Selectmen finds it necessary or appropriate to impose, by agreement with the property owner, certain conditions or restrictions in order to ensure that the rezoning is consistent with the Town's Comprehensive Plan. Contract zoning shall be limited to property for which a rezoning is requested by the owner or other person with sufficient right, title and interest. Nothing in this section shall be interpreted to permit an amendment that is not consistent with the Comprehensive Plan. Areas rezoned under this provision shall be consistent with, but not limited to, the existing and permitted (whether permitted or with site plan approved conditional) uses within any zoning district. Contract zoning is permitted in all zones. By "contract zoning" this section means both contract and conditional zoning as enabled in 30A M.R.S.A. §4352 (8).~~

C. Application Contents

~~A request for contract rezoning shall include a written petition to the Planning Board requesting rezoning, including the following:~~

- ~~1. Evidence of right, title or interest in the property;~~
- ~~2. A plot plan showing the boundaries of the parcel and its dimensions, as well as the existing and proposed buildings and structures;~~
- ~~3. A plan showing the location of existing streets and driveways within five hundred (500) feet of the property;~~

- ~~4. A detailed statement of the proposed use of the property and the precise zoning change requested and how the proposed use will benefit the town;~~
- ~~5. A statement explaining how it is consistent with the Comprehensive Plan and permitted and existing uses within any zoning district;~~
- ~~6. A description of the property's unusual nature or unique location;~~
- ~~7. A statement setting forth the conditions or restrictions that the applicant proposes. The Planning Board may propose additional conditions or restrictions.~~

~~D. Hearing and Notice~~

- ~~1. The Planning Board shall conduct a public hearing before forwarding its recommendation to the Board of Selectmen under this provision.~~
- ~~2. Notice of the hearing shall be posted at the Town Hall, the library and the town web page at least fourteen (14) days before the public hearing.~~
- ~~3. Notice shall also be published twice in a newspaper of general circulation, the date of the first publication to be at least seven (7) days before the hearing.~~
- ~~4. Public hearing notices shall be mailed to the owner of the property to be rezoned and all abutters to that property. Property owners within five hundred (500) feet of the applicant's property shall be notified by certified mail of the public hearing. If the property is within the source water protection area, notice must also be sent to a public drinking water supplier. This notice shall be sent out at least seven (7) days prior to the public hearing. This notice must contain a copy of the proposed conditions and restrictions with a map indicating the property to be rezoned.~~
- ~~5. Failure of any property owner to receive a notice shall not necessitate another hearing or invalidate any action by the Planning Board or Board of Selectmen.~~
- ~~6. The cost of publishing and mailing the notices shall be borne by the applicant(s).~~

~~E. Conditions and Restrictions~~

~~Conditions and restrictions imposed under this section shall relate only to the physical development and operation of the property and may include, by way of example, but are not limited to:~~

- ~~1. Limitations on the number and types of uses permitted;~~
- ~~2. Conditions on the scale and density of development, including height, lot coverage and other space bulk provisions;~~
- ~~3. Specifications for the design and layout of buildings and other improvements;~~
- ~~4. Schedule for commencement and completion of construction;~~
- ~~5. Performance guarantees securing completion and maintenance of improvements, and guarantees against defects;~~
- ~~6. Preservation of open space and buffers, and protection of natural areas and historic sites;~~
- ~~7. Provision of municipal services required by the development;~~
- ~~8. Provisions for enforcement and remedies for breach of any condition or restriction, including the timing of the effective date of the change and its repeal should conditions not be met;~~
- ~~9. Provisions for transfer of the contract to come before the Planning Board and Board of Selectmen to demonstrate technical and financial ability to fulfill the contract;~~
- ~~10. The dedication or conveyance of property for public purposes, including but not limited to, streets, easements, parks and utility systems.~~

~~F. Recommendation~~

~~Before forwarding a recommendation of a contract zoning amendment to the Board of Selectmen, the Planning Board shall make a finding on each of the four standards in this subsection. A favorable recommendation to the Board of Selectmen requires a positive finding on all four standards. If the Planning Board makes a negative finding on any of the standards, its recommendation shall be negative. The Planning Board shall base its recommendation on whether the rezoning:~~

- ~~1. Is for land with an unusual nature or location;~~
- ~~2. Is consistent with the Comprehensive Plan;~~
- ~~3. Is consistent with, but not limited to, the existing uses and permitted uses within any zoning district; and~~
- ~~4. That the conditions proposed are sufficient to meet the intent of this section.~~

~~G. Final Action~~

~~Before amending the zoning ordinance for contract zoning, the Board of Selectmen shall adopt the Planning Board's findings or other findings indicating that the rezoning is consistent with all four standards of section F above.~~

~~H. Status of Amendments~~

~~Amendments to the zoning map and ordinance made under this section may be amended or repealed by the Board of Selectmen.~~

~~I. Other Permits~~

~~All applications for contract zoning are subject to site plan review. An applicant may seek other permits at the same time as he or she is seeking the contract zoning as if the contract zoning were already in effect, or may seek them after the Board of Selectmen has approved the zoning amendment. If the applicant seeks approval before the final Board of Selectmen action on the amendment, the Planning Board shall make its approval of these other permits contingent on the Board of Selectmen's approval of the contract zoning amendment.~~

ARTICLE 3: Shall an ordinance entitled Town of Lyman Zoning Ordinance, as adopted November 8, 2005, as amended, be further amended in Article 10, Section 10.6 Accessory Dwelling Units Subsection 10.6.1 through 10.6.7 as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

Such amendments will be as follows:

10.6 Accessory Dwelling Units: One accessory dwelling unit (ADU) shall be permitted on a lot on which an owner occupied a single-family dwelling is located ~~which meet~~ when the following conditions are met:

10.6.1 The lot ~~on which~~ where the ~~accessory dwelling unit~~ ADU is situated meets all the current dimensional requirements of the district: unless it is a legally constituted non-conforming lot.

10.6.2 The ~~accessory dwelling unit~~ ADU shall not exceed ~~six~~ eight hundred ~~(600)~~ 800 square feet of habitable floor area.

10.6.3 The ~~accessory dwelling unit~~ ADU may be added to the existing dwelling structure, attached to the existing structure or in a new structure. ~~shall be located either in the same building or an accessory building to the principal structure.~~ If the accessory dwelling unit The ADU, including those ~~is~~ located in the basement of a single family dwelling, it must meet egress standards of the NFPA Life Safety Code #101 as well as all other required codes and standards.

10.6.4 The building containing the ~~accessory dwelling unit~~ ADU shall have the exterior appearance of a single family home.

10.6.5 The unit must comply with all applicable building codes and expansion criteria of the Maine State Subsurface Wastewater Rules.

10.6.6 Driveways longer than ~~two~~ one hundred ~~fifty~~ (200) (150) feet must provide an adequate emergency vehicle turnaround: within 150-feet of the end of the driveway or dead-end road.

10.6.7 On street parking will not be permitted. ~~Additional parking and turnaround space must be provided if needed.~~

ARTICLE 4: Shall an ordinance entitled Town of Lyman Shoreland Ordinance, as adopted June 4, 1993, as amended, be further amended in Section 15, Subsection B(2) Land Use Standards, Principal and Accessory Structures as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

Such amendments will be as follows:

15. Land Use Standards.

B. Principal and Accessory Structures

(2) Principal or accessory structures and expansions of existing structures which are permitted in the Resource Protection, Limited Residential, Limited Commercial, and Stream Protection Districts, shall not exceed thirty-five (35) feet in height. This provision shall not apply to structures having no floor area such as transmission towers, windmills, antennas, cupola, dome, widow's walk and similar structures having no floor area. One accessory dwelling unit (ADU) shall be permitted on a lot on which a single-family dwelling is located when the following conditions are met:

- (a) The lot where the ADU is situated meets all the current dimensional requirements of the district, unless it is a legally constituted non-conforming lot.
- (b) The ADU shall not exceed eight hundred (800) square feet of habitable floor area.
- (c) The ADU may be added to the existing dwelling structure, attached to the existing structure or in a new structure The ADU, including those located in the basement of a single-family dwelling, must meet egress standards of the NFPA Life Safety Code #101 as well as all other required codes and standards.
- (d) The building containing the ADU shall have the exterior appearance of a single-family home.
- (e) The unit must comply with all applicable building codes and expansion criteria of the Maine State Subsurface Wastewater Rules.
- (f) Driveways longer than one hundred and fifty (150) feet must provide an adequate emergency vehicle turnaround within 150-feet of the end.
- (g) On street parking will not be permitted.

ARTICLE 5: Shall an ordinance entitled Floodplain Management Ordinance for the Town of Lyman as adopted June 16, 1998, be revised as proposed? (Copies of the text of the proposed ordinance are available from the Towns Clerk's office)

The propose ordinance is as follows:

FLOODPLAIN MANAGEMENT ORDINANCE

FOR THE

TOWN OF LYMAN, MAINE

ENACTED: June 16, 1998
Date

REVISED _____
Date

EFFECTIVE _____
Date

CERTIFIED BY: _____
Signature

CERTIFIED BY: _____
Print Name

Title

Affix Seal

FLOODPLAIN MANAGEMENT ORDINANCE

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ARTICLE I - PURPOSE AND ESTABLISHMENT

Certain areas of the Town of Lyman, Maine are subject to periodic flooding, causing serious damages to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968.

Therefore, the Town of Lyman, Maine has chosen to become a participating community in the National Flood Insurance Program and agrees to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as delineated in this Floodplain Management Ordinance.

It is the intent of the Town of Lyman, Maine to require the recognition and evaluation of flood hazards in all official actions relating to land use in the floodplain areas having special flood hazards.

The Town of Lyman has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352, 4401-4407, and Title 38 MRSA, Section 440.

The National Flood Insurance Program, established in the aforesaid Act, provides that areas of the Town of Lyman having a special flood hazard be identified by the Federal Emergency Management Agency and that floodplain management measures be applied in such flood hazard areas. This Ordinance establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of Lyman, Maine.

The areas of special flood hazard, Zones A, AE, and AH for the Town of Lyman, York County, Maine, identified by the Federal Emergency Management Agency in a report entitled "Flood Insurance Study – York County, Maine," dated July 17, 2024, with accompanying "Flood Insurance Rate Map" dated July 17, 2024, are hereby adopted by reference and declared to be a part of this Ordinance.

ARTICLE II - PERMIT REQUIRED

The Code Enforcement Officer shall be designated as the local Floodplain Administrator. The Floodplain Administrator shall have the authority to implement the commitment made to administer and enforce the requirements for participation in the National Flood Insurance Program.

Before any construction or other development (as defined in Article XIII), including the placement of manufactured homes, begins within any areas of special flood hazard established in Article I, a Flood Hazard Development Permit shall be obtained from the Code Enforcement Officer. This permit shall be in addition to any other permits which may be required pursuant to the codes and ordinances of the Town of Lyman, Maine.

ARTICLE III - APPLICATION FOR PERMIT

The application for a Flood Hazard Development Permit shall be submitted to the Code Enforcement Officer and shall include:

- A. The name, address, and phone number of the applicant, owner, and contractor;
- B. An address and a map indicating the location of the construction site;
- C. A site plan showing locations of existing and/or proposed development, including but not limited to structures, sewage disposal facilities, water supply facilities, areas to be cut and filled, and lot dimensions;

- D. A statement of the intended use of the structure and/or development;
- E. A statement of the cost of the development including all materials and labor;
- F. A statement as to the type of sewage system proposed;
- G. Specification of dimensions of the proposed structure and/or development;

[Items H-K.2. apply only to new construction and substantial improvements.]

- H. The elevation in relation to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or to a locally established datum in Zone A only, of the:
 - 1. base flood at the proposed site of all new or substantially improved structures, which is determined:
 - a. in Zone AE from data contained in the "Flood Insurance Study - York County, Maine," as described in Article I; or,
 - b. in Zone A:
 - (1) from any base flood elevation data from federal, state, or other technical sources (such as FEMA's Quick-2 model, FEMA 265), including information obtained pursuant to Article VI.M. and VIII.D.; or,
 - (2) in the absence of all data described in Article III.H.1.b.(1), information to demonstrate that the structure shall meet the elevation requirement in Article VI.H.2.b., Article VI.I.2.a. or b., or Article VI.J.2.b.
 - 2. highest and lowest grades at the site adjacent to the walls of the proposed building;
 - 3. lowest floor, including basement; and whether or not such structures contain a basement;
 - 4. lowest machinery and equipment servicing the building; and,
 - 5. level, in the case of non-residential structures only, to which the structure will be floodproofed.
- I. A description of an elevation reference point established on the site of all developments for which elevation standards apply as required in Article VI;
- J. A written certification by:
 - 1. a Professional Land Surveyor that the grade elevations shown on the application are accurate; and,
 - 2. a Professional Land Surveyor, registered professional engineer or architect that the base flood elevation shown on the application is accurate.
- K. The following certifications as required in Article VI by a registered professional engineer or architect:

1. a Floodproofing Certificate (FEMA Form FF-206-FY-22-153, as amended), to verify that the floodproofing methods for any non-residential structures will meet the floodproofing criteria of Article VI.I.; and other applicable standards in Article VI;
 2. a Hydraulic Openings Certificate to verify that engineered hydraulic openings in foundation walls will meet the standards of Article VI.N.2.a.;
 3. a certified statement that bridges will meet the standards of Article VI.O.;
 4. a certified statement that containment walls will meet the standards of Article VI.P.
- L. A description of the extent to which any water course will be altered or relocated as a result of the proposed development; and,
- M. A statement of construction plans describing in detail how each applicable development standard in Article VI will be met.

ARTICLE IV - APPLICATION FEE AND EXPERT'S FEE

A nonrefundable application fee of \$25 for minor development or \$50 for new construction or substantial improvements shall be paid to the City/Town Clerk and a copy of a receipt for the same shall accompany the application.

An additional fee may be charged if the Code Enforcement Officer, Planning Board, and/or Board of Appeals needs the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within 10 days after the town submits a bill to the applicant. Failure to pay the bill shall constitute a violation of the ordinance and be grounds for the issuance of a stop work order. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject. An applicant who is dissatisfied with a decision to hire expert assistance may appeal that decision to the Board of Appeals.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

The Code Enforcement Officer shall:

- A. Review all applications for the Flood Hazard Development Permit to assure that proposed developments are reasonably safe from flooding and to determine that all pertinent requirements of Article VI (Development Standards) have been, or will be met;
- B. Utilize, in the review of all Flood Hazard Development Permit applications:
 1. the base flood and floodway data contained in the "Flood Insurance Study - York County, Maine," as described in Article I;
 2. in special flood hazard areas where base flood elevation and floodway data are not provided, the Code Enforcement Officer shall obtain, review, and reasonably utilize any base flood elevation and floodway data from federal, state, or other technical sources, including information obtained pursuant to Article III.H.1.b.(1); Article VI.M.; and Article VIII.D., in order to administer Article VI of this Ordinance; and,

3. when the community establishes a base flood elevation in a Zone A by methods outlined in Article III.H.1.b.(1), the community shall submit that data to the Maine Floodplain Management Program.
- C. Make interpretations of the location of boundaries of special flood hazard areas shown on the maps described in Article I of this Ordinance;
 - D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1344;
 - E. Notify adjacent municipalities, the Department of Environmental Protection, and the Maine Floodplain Management Program prior to any alteration or relocation of a water course and submit copies of such notifications to the Federal Emergency Management Agency;
 - F. If the application satisfies the requirements of this Ordinance, approve the issuance of one of the following Flood Hazard Development Permits based on the type of development:
 1. A two part Flood Hazard Development Permit for elevated structures. Part I shall authorize the applicant to build a structure to and including the first horizontal floor only above the base flood level. At that time the applicant shall provide the Code Enforcement Officer with an “under construction” Elevation Certificate completed by a Professional Land Surveyor based on the Part I permit construction for verifying compliance with the elevation requirements of Article VI, paragraphs H., I., or J. Following review of the Elevation Certificate data, which shall take place within 72 hours of receipt of the application, the Code Enforcement Officer shall issue Part II of the Flood Hazard Development Permit. Part II shall authorize the applicant to complete the construction project; or,
 2. A Flood Hazard Development Permit for Floodproofing of Non-Residential Structures that are new construction or substantially improved non-residential structures that are not being elevated but that meet the floodproofing standards of Article VI.I.1. The application for this permit shall include a Floodproofing Certificate signed by a registered professional engineer or architect; or,
 3. A Flood Hazard Development Permit for Minor Development for all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. Minor development also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.
 - G. Maintain, as a permanent record, copies of all Flood Hazard Development Permit Applications, corresponding Permits issued, and data relevant thereto, including reports of the Board of Appeals on variances granted under the provisions of Article IX of this Ordinance, and copies of Elevation Certificates, Floodproofing Certificates, Certificates of Compliance, and certifications of design standards required under the provisions of Articles III, VI, and VII of this Ordinance.

ARTICLE VI - DEVELOPMENT STANDARDS

All developments in areas of special flood hazard shall meet the following applicable standards:

- A. **All Development** - All development shall:
1. be designed or modified and adequately anchored to prevent flotation (excluding piers and docks), collapse, or lateral movement of the development resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
 2. use construction materials that are resistant to flood damage;
 3. use construction methods and practices that will minimize flood damage; and,
 4. use electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities, that are designed and/or located so as to prevent water from entering or accumulating within the components during flooding conditions.
- B. **Water Supply** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.
- C. **Sanitary Sewage Systems** - All new and replacement sanitary sewage systems shall be designed and located to minimize or eliminate infiltration of flood waters into the system and discharges from the system into flood waters.
- D. **On Site Waste Disposal Systems** - On site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during floods.
- E. **Watercourse Carrying Capacity** - All development associated with altered or relocated portions of a watercourse shall be constructed and maintained in such a manner that no reduction occurs in the flood carrying capacity of the watercourse.
- F. **Utilities** - New construction or substantial improvement of any structure (including manufactured homes) located within Zones A, AE, and AH shall have the bottom of all electrical, heating, plumbing, ventilation and air conditioning equipment, permanent fixtures and components, HVAC ductwork and duct systems, and any other utility service equipment, facilities, machinery, or connections servicing a structure, elevated to at least one foot above the base flood elevation.
- G. **Physical Changes to the Natural Landscape** - Certain development projects, including but not limited to, retaining walls, sea walls, levees, berms, and rip rap, can cause physical changes that affect flooding conditions.
1. All development projects in Zone AE that cause physical changes to the natural landscape shall be reviewed by a Professional Engineer to determine whether or not the project changes the base flood elevation, zone, and/or the flood hazard boundary line.
 2.
 - a. If the Professional Engineer determines, through the use of engineering judgement, that the project would not necessitate a Letter of Map Revision (LOMR), a certified statement shall be provided.
 - b. If the Professional Engineer determines that the project may cause a change, a hydrologic and hydraulic analysis that meets current FEMA standards shall be performed.

3. If the hydrologic and hydraulic analysis performed indicates a change to the base flood elevation, zone, and/or the flood hazard boundary line, the applicant may submit a Conditional Letter of Map Revision (C-LOMR) request to the Federal Emergency Management Agency for assurance that the as-built project will result in a change to the Flood Insurance Rate Map. Once the development is completed, a request for a Letter of Map Revision (LOMR) shall be initiated.
4. If the hydrologic and hydraulic analysis performed show a change to the base flood elevation, zone, and/or the flood hazard boundary line, as soon as practicable, but no later than 6 months after the completion of the project, the applicant shall submit the technical data to FEMA in the form of a Letter of Map Revision request.

H. Residential - New construction or substantial improvement of any residential structure located within:

1. Zone AE and AH shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation.
2. Zone AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.
3. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; or Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.H.3.a., to at least two feet above the highest adjacent grade to the structure.

I. Non-Residential - New construction or substantial improvement of any non-residential structure located within:

1. Zone AE and AH shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation, or together with attendant utility and sanitary facilities shall:
 - a. be floodproofed to at least one foot above the base flood elevation so that below that elevation the structure is watertight with walls substantially impermeable to the passage of water;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - b. be certified by a registered professional engineer or architect that the floodproofing design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K. and shall include a record of the elevation above mean sea level to which the structure is floodproofed.
2. Zone AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.

3. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.I.3.a., to at least two feet above the highest adjacent grade to the structure; or,
 - c. together with attendant utility and sanitary facilities meet the floodproofing standards of Article VI.I.1.a., b., and c.

J. Manufactured Homes - New or substantially improved manufactured homes located within:

1. Zone AE and AH shall:
 - a. be elevated such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation;
 - b. be on a permanent foundation, which may be poured masonry slab or foundation walls, with hydraulic openings, or may be reinforced piers or block supports, any of which support the manufactured home so that no weight is supported by its wheels and axles; and,
 - c. be securely anchored to an adequately anchored foundation system to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to:
 - (1) over-the-top ties anchored to the ground at the four corners of the manufactured home, plus two additional ties per side at intermediate points (manufactured homes less than 50 feet long require one additional tie per side); or by,
 - (2) frame ties at each corner of the home, plus five additional ties along each side at intermediate points (manufactured homes less than 50 feet long require four additional ties per side).
 - (2) All components of the anchoring system described in Article VI.J.1.c.(1) & (2) shall be capable of carrying a force of 4800 pounds.
2. Zones AH shall have adequate drainage paths around structures on slopes, to guide floodwater away from the proposed structures.
3. Zone A shall:
 - a. be elevated on a permanent foundation, as described in Article VI.J.1.b., such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,
 - b. in the absence of all data as described in Article VI.J.3.a., to at least two feet above the highest adjacent grade to the structure; and,
 - c. meet the anchoring requirements of Article VI.J.1.c.

K. Recreational Vehicles - Recreational Vehicles located within:

1. Zones A, AE, and AH shall either:
 - a. be on the site for fewer than 180 consecutive days; and,
 - b. be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,
 - c. be permitted in accordance with the elevation and anchoring requirements for "manufactured homes" in Article VI.J.1.

L. Accessory Structures - New construction or substantial improvement of Accessory Structures, as defined in Article XIII, shall be exempt from the elevation criteria required in Article VI.H. & I. above, if all other requirements of Article VI and all the following requirements are met.

1. Accessory Structures located in Zones A, AE, and AH shall:
 - a. meet the requirements of Article VI.A.1. through 4., as applicable;
 - c. be limited in size to a one-story two car garage;
 - c. have unfinished interiors and not be used for human habitation;
 - d. have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and, when possible, outside the Special Flood Hazard Area.
 - e. be located outside the floodway;
 - f. when possible, be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - g. have hydraulic openings, as specified in Article VI.N.2., in at least two different walls of the accessory structure.

M. Floodways -

1. In Zone AE riverine areas, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted within a regulatory floodway which is designated on the community's Flood Insurance Rate Map, unless a technical evaluation certified by a registered professional engineer is provided demonstrating that such encroachments will not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. In Zones A and AE riverine areas for which no regulatory floodway is designated, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted in the floodway as determined in Article VI.M.3. unless a technical evaluation certified by a registered professional engineer is provided demonstrating

that the cumulative effect of the proposed development, when combined with all other existing development and anticipated development:

- a. will not increase the water surface elevation of the base flood more than one foot at any point within the community; and,
 - d. is consistent with the technical criteria contained in FEMA's guidelines and standards for flood risk analysis and mapping.
3. In Zones A and AE riverine areas, for which no regulatory floodway is designated, the regulatory floodway is determined to be the channel of the river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain.

N. **Hydraulic Openings/Flood Vents** - New construction or substantial improvement of any structure in Zones A, AE, and AH, that meets the development standards of Article VI, including the elevation requirements of Article VI, paragraphs H., I., or J. and is elevated on posts, columns, piers, piles, or crawlspaces may be enclosed below the base flood elevation requirements provided all the following criteria are met or exceeded:

1. Enclosed areas are not "basements" as defined in Article XIII;
2. Enclosed areas shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood water. Designs for meeting this requirement must either:
 - a. be engineered and certified by a registered professional engineer or architect; or,
 - b. meet or exceed the following minimum criteria:
 - (1) a minimum of two openings having a total net area of not less than one square inch for every square foot of the enclosed area;
 - (2) the bottom of all openings shall be below the base flood elevation and no higher than one foot above the lowest grade; and,
 - (3) openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the entry and exit of flood waters automatically without any external influence or control such as human intervention, including the use of electrical and other non-automatic mechanical means;
3. The enclosed area shall not be used for human habitation; and,
4. The enclosed areas are usable solely for building access, parking of vehicles, or storage.

O. **Bridges** - New construction or substantial improvement of any bridge in Zones A, AE, and AH shall be designed such that:

1. when possible, the lowest horizontal member (excluding the pilings or columns) is elevated to at least one foot above the base flood elevation; and,
2. a registered professional engineer shall certify that:

- a. the structural design and methods of construction shall meet the elevation requirements of this section and the floodway standards of Article VI.M.; and,
- b. the foundation and superstructure attached thereto are designed to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all structural components. Water loading values used shall be those associated with the base flood.

P. Containment Walls - New construction or substantial improvement of any containment wall located within:

- 1. Zones A, AE, and AH shall:
 - a. have the containment wall elevated to at least one foot above the base flood elevation;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K.
- 2. Zones AH shall have adequate drainage paths around containment walls on slopes, to guide floodwater away from the proposed walls.

Q. Wharves, Piers, and Docks - New construction or substantial improvement of wharves, piers, and docks are permitted in Zones A, AE, and AH, in and over water, and shall comply with all applicable local, state, and federal regulations.

ARTICLE VII - CERTIFICATE OF COMPLIANCE

No land in a special flood hazard area shall be occupied or used and no structure which is constructed or substantially improved shall be occupied until a Certificate of Compliance is issued by the Code Enforcement Officer subject to the following provisions:

- A. For New Construction or Substantial Improvement of any elevated structure the applicant shall submit to the Code Enforcement Officer an Elevation Certificate completed by a Professional Land Surveyor for compliance with Article VI, paragraphs H., I., or J.
- B. The applicant shall submit written notification to the Code Enforcement Officer that the development is complete and complies with the provisions of this ordinance.
- C. Within 10 working days, the Code Enforcement Officer shall:
 - 1. review the Elevation Certificate and the applicant's written notification; and,
 - 2. upon determination that the development conforms with the provisions of this ordinance, shall issue a Certificate of Compliance.

ARTICLE VIII - REVIEW OF SUBDIVISION AND DEVELOPMENT PROPOSALS

The Planning Board shall, when reviewing subdivisions and other proposed developments that require review under other federal law, state law, or local ordinances or regulations, and all projects on 5 or more disturbed acres, or in the case of manufactured home parks divided into two or more lots, assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.
- C. Adequate drainage is provided so as to reduce exposure to flood hazards.
- D. All proposals include base flood elevations, flood boundaries, and, in a riverine floodplain, floodway data. These determinations shall be based on engineering practices recognized by the Federal Emergency Management Agency.
- E. Any proposed development plan must include a condition of plan approval requiring that structures on any lot in the development having any portion of its land within a Special Flood Hazard Area are to be constructed in accordance with Article VI of this ordinance. Such requirement will be included in any deed, lease, purchase and sale agreement, or document transferring or expressing an intent to transfer any interest in real estate or structure, including but not limited to a time-share interest. The condition shall clearly articulate that the municipality may enforce any violation of the construction requirement and that fact shall also be included in the deed or any other document previously described. The construction requirement shall also be clearly stated on any map, plat, or plan to be signed by the Planning Board or local reviewing authority as part of the approval process.

ARTICLE IX - APPEALS AND VARIANCES

The Board of Appeals of the Town of Lyman may, upon written application of an aggrieved party, hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by, or failure to act by, the Code Enforcement Officer or Planning Board in the administration or enforcement of the provisions of this Ordinance.

The Board of Appeals may grant a variance from the requirements of this Ordinance consistent with state law and the following criteria:

- A. Variances shall not be granted within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- B. Variances shall be granted only upon:
 - 1. a showing of good and sufficient cause; and,
 - 2. a determination that should a flood comparable to the base flood occur, the granting of a variance will not result in increased flood heights, additional threats to public safety, public expense, or create nuisances, cause fraud or victimization of the public, or conflict with existing local laws or ordinances; and,
 - 3. a showing that the issuance of the variance will not conflict with other state, federal, or local laws or ordinances; and,
 - 4. a determination that failure to grant the variance would result in "undue hardship," which in this sub-section means:

- a. that the land in question cannot yield a reasonable return unless a variance is granted; and,
 - b. that the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood; and,
 - c. that the granting of a variance will not alter the essential character of the locality; and,
 - d. that the hardship is not the result of action taken by the applicant or a prior owner.
- C. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief, and the Board of Appeals may impose such conditions to a variance as it deems necessary.
- D. Variances may be issued for new construction, substantial improvements, or other development for the conduct of a functionally dependent use provided that:
- 1. the criteria of Article IX.A. through C. and Article VI.M. are met; and,
 - 2. the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- E. Variances may be issued for the repair, reconstruction, rehabilitation, or restoration of Historic Structures upon the determination that:
- 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the proposed repair, reconstruction, rehabilitation, or restoration will not preclude the structure's continued designation as a Historic Structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- F. Variances may be issued for new construction and substantial improvement of Agricultural Structures being used for the conduct of agricultural uses provided that:
- 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the development meets the criteria of Article VI.M. and Article VI.N.
- G. Any applicant who meets the criteria of Article IX.A. through C. and Article IX.D., E., or F. shall be notified by the Board of Appeals in writing over the signature of the Chairman of the Board of Appeals that:
- 1. the issuance of a variance to construct a structure below the base flood level will result in greatly increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage; and,
 - 2. such construction below the base flood level increases risks to life and property; and,
 - 3. the applicant agrees in writing that the applicant is fully aware of all the risks inherent in the use of land subject to flooding, assumes those risks, and agrees to indemnify and defend the municipality against any claims filed against it that are related to the applicant's decision to use land located in a floodplain and that the applicant individually releases the municipality from any

claims the applicant may have against the municipality that are related to the use of land located in a floodplain.

H. Appeal Procedure for Administrative and Variance Appeals

1. An administrative or variance appeal may be taken to the Board of Appeals by an aggrieved party within thirty days after receipt of a written decision of the Code Enforcement Officer or Planning Board.
2. Upon being notified of an appeal, the Code Enforcement Officer or Planning Board, as appropriate, shall transmit to the Board of Appeals all of the documents constituting the record of the decision appealed from.
3. The Board of Appeals shall hold a public hearing on the appeal within thirty-five days of its receipt of an appeal request.
4. The person filing the appeal shall have the burden of proof.
5. The Board of Appeals shall decide all appeals within thirty-five days after the close of the hearing and shall issue a written decision on all appeals.
6. The Board of Appeals shall submit to the Code Enforcement Officer a report of all variance actions, including justification for the granting of the variance and an authorization for the Code Enforcement Officer to issue a Flood Hazard Development Permit, which includes any conditions to be attached to said permit.
7. Any aggrieved party who participated as a party during the proceedings before the Board of Appeals may take an appeal to Superior Court in accordance with State laws within forty-five days from the date of any decision of the Board of Appeals.

ARTICLE X - ENFORCEMENT AND PENALTIES

- A. It shall be the duty of the Code Enforcement Officer to enforce the provisions of this Ordinance pursuant to Title 30-A MRSA § 4452.
- B. The penalties contained in Title 30-A MRSA § 4452 shall apply to any violation of this Ordinance.
- C. In addition to any other actions, the Code Enforcement Officer, upon determination that a violation exists, may submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of:
 1. the name of the property owner and address or legal description of the property sufficient to confirm its identity or location;
 2. a clear and unequivocal declaration that the property is in violation of a cited State or local law, regulation, or ordinance;
 3. a clear statement that the public body making the declaration has authority to do so and a citation to that authority;
 4. evidence that the property owner has been provided notice of the violation and the prospective denial of insurance; and,

5. a clear statement that the declaration is being submitted pursuant to Section 1316 of the National Flood Insurance Act of 1968, as amended.

ARTICLE XI - VALIDITY AND SEVERABILITY

If any section or provision of this Ordinance is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

ARTICLE XII - CONFLICT WITH OTHER ORDINANCES

This Ordinance shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, bylaw, permit, or provision of law. Where this Ordinance imposes a greater restriction upon the use of land, buildings, or structures, the provisions of this Ordinance shall control.

ARTICLE XIII - DEFINITIONS

Unless specifically defined below, words and phrases used in this Ordinance shall have the same meaning as they have at common law and to give this Ordinance its most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary.

Accessory Structure - a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure.

Adjacent Grade - the natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Agricultural Structure - structures that are used exclusively for agricultural purposes or uses in connection with the production, harvesting, storage, raising, or drying of agricultural commodities and livestock. Structures that house tools or equipment used in connection with these purposes or uses are also considered to have agricultural purposes or uses.

Area of Special Flood Hazard - the land in the floodplain having a one percent or greater chance of flooding in any given year, as specifically identified in the Flood Insurance Study cited in Article I of this Ordinance.

Base Flood - a flood having a one percent chance of being equaled or exceeded in any given year, commonly called the 100-year flood.

Basement - any area of the building having its floor subgrade (below ground level) on all sides.

Building - see **Structure**.

Certificate of Compliance - A document signed by the Code Enforcement Officer stating that a structure is in compliance with all of the provisions of this Ordinance.

Code Enforcement Officer - A person certified under Title 30-A MRSA, Section 4451 (including exceptions in subsection 4451, paragraph 1) and employed by a municipality to enforce all applicable comprehensive planning and land use laws and ordinances.

Containment Wall - a wall surrounding all sides of an above ground tank to contain any spills or leaks.

Development - any man made change to improved or unimproved real estate. This includes, but is not limited to, buildings or other structures; mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment or materials; and the storage, deposition, or extraction of materials.

Elevated Building - a non-basement building that is:

- a. built, in the case of a building in Zones A, AE, or AH, to have the top of the elevated floor elevated above the ground level by means of pilings, columns, posts, piers, or shear walls; and,
- b. adequately anchored so as not to impair the structural integrity of the building during a flood of up to one foot above the magnitude of the base flood.

In the case of Zones A, AE, or AH, **Elevated Building** also includes a building elevated by means of fill or solid foundation perimeter walls with hydraulic openings sufficient to facilitate the unimpeded movement of flood waters, as required in Article VI.N.

Elevation Certificate - an official form (FEMA Form FF-206-FY-22-152, as amended) that is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program.

Existing Manufactured Home Park or Subdivision - a manufactured home park or subdivision that was recorded in the deed registry prior to the adoption date of the community's first floodplain management regulations.

Flood or Flooding -

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph a.1. of this definition.

Flood Elevation Study - an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations.

Flood Insurance Rate Map (FIRM) - an official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - see **Flood Elevation Study**.

Floodplain or Flood-prone Area - any land area susceptible to being inundated by water from any source (see **Flood or Flooding**).

Floodplain Management - the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.

Floodplain Management Regulations - zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance), and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing - any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and contents.

Floodway - see **Regulatory Floodway**.

Floodway Encroachment Lines - the lines marking the limits of floodways on federal, state, and local floodplain maps.

Freeboard - a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. Freeboard tends to compensate for the many unknown factors, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions.

Functionally Dependent Use - a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Historic Structure - any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
- c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior, or,
 2. Directly by the Secretary of the Interior in states without approved programs.

Locally Established Datum - for purposes of this ordinance, an elevation established for a specific site to which all other elevations at the site are referenced. This elevation is generally not referenced to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or any other

established datum and is used in areas where Mean Sea Level data is too far from a specific site to be practically used.

Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements described in Article VI.N. of this ordinance.

Manufactured Home - a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term manufactured home also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.

Manufactured Home Park or Subdivision - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level - for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD), or other datum to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

Minor Development - all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. It also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.

National Geodetic Vertical Datum (NGVD) - the national vertical datum, whose standard was established in 1929, which is used by the National Flood Insurance Program (NFIP). NGVD was based upon mean sea level in 1929 and has been called "1929 Mean Sea Level (MSL)".

New Construction - structures for which the "start of construction" commenced on or after the effective date of the initial floodplain management regulations adopted by a community and includes any subsequent improvements to such structures.

North American Vertical Datum (NAVD) - the national datum whose standard was established in 1988, which is the new vertical datum used by the National Flood Insurance Program (NFIP) for all new Flood Insurance Rate Maps. NAVD is based upon the vertical data used by other North American countries such as Canada and Mexico and was established to replace NGVD because of constant movement of the earth's crust, glacial rebound and subsidence, and the increasing use of satellite technology.

100-year flood - see **Base Flood**.

Recreational Vehicle - a vehicle which is:

- a. built on a single chassis;
- b. 400 square feet or less when measured at the largest horizontal projection, not including slideouts;
- c. designed to be self-propelled or permanently towable by a motor vehicle; and,

- d. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory Floodway -

- a. the channel of a river or other water course and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height, and,
- b. when not designated on the community's Flood Insurance Rate Map, it is considered to be the channel of a river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain, as measured from the normal high water mark to the upland limit of the floodplain.

Riverine - relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

Special Flood Hazard Area - see **Area of Special Flood Hazard**.

Start of Construction - the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, or modification of any construction element, whether or not that alteration affects the external dimensions of the building.

Structure - for floodplain management purposes, a walled and roofed building. A gas or liquid storage tank that is principally above ground is also a structure.

Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement - any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or,
- b. Any alteration of a Historic Structure, provided that the alteration will not preclude the structure's continued designation as a historic structure, and a variance is obtained from the community's Board of Appeals.

Variance - a grant of relief by a community from the terms of a floodplain management regulation.

Violation - the failure of a structure or development to comply with a community's floodplain management regulations.

ARTICLE XIV - ABROGATION

This ordinance repeals and replaces any municipal ordinance previously enacted to comply with the National Flood Insurance Act of 1968 (P.L. 90-488, as amended).

ARTICLE XV - DISCLAIMER OF LIABILITY

The degree of flood protection required by the ordinance is considered reasonable but does not imply total flood protection.

ARTICLE 6: Shall the Town of Lyman Zoning Map, adopted June 1, 2010, as amended, be further amended as proposed? (Copies of the text of the proposed amendments are available from the Towns Clerk's office)

(Summary) : *The Town of Lyman's official Zoning Map currently does not outline property lines in relation to zoning districts. The proposed amended zoning map has added a tax map overlay and has clarified the existing zoning districts. No changes to zoning have been made to this new map.*

This is the Official Zoning Map referred to in Appendix A of the Town of Lyman Zoning Ordinance.

Attestation:

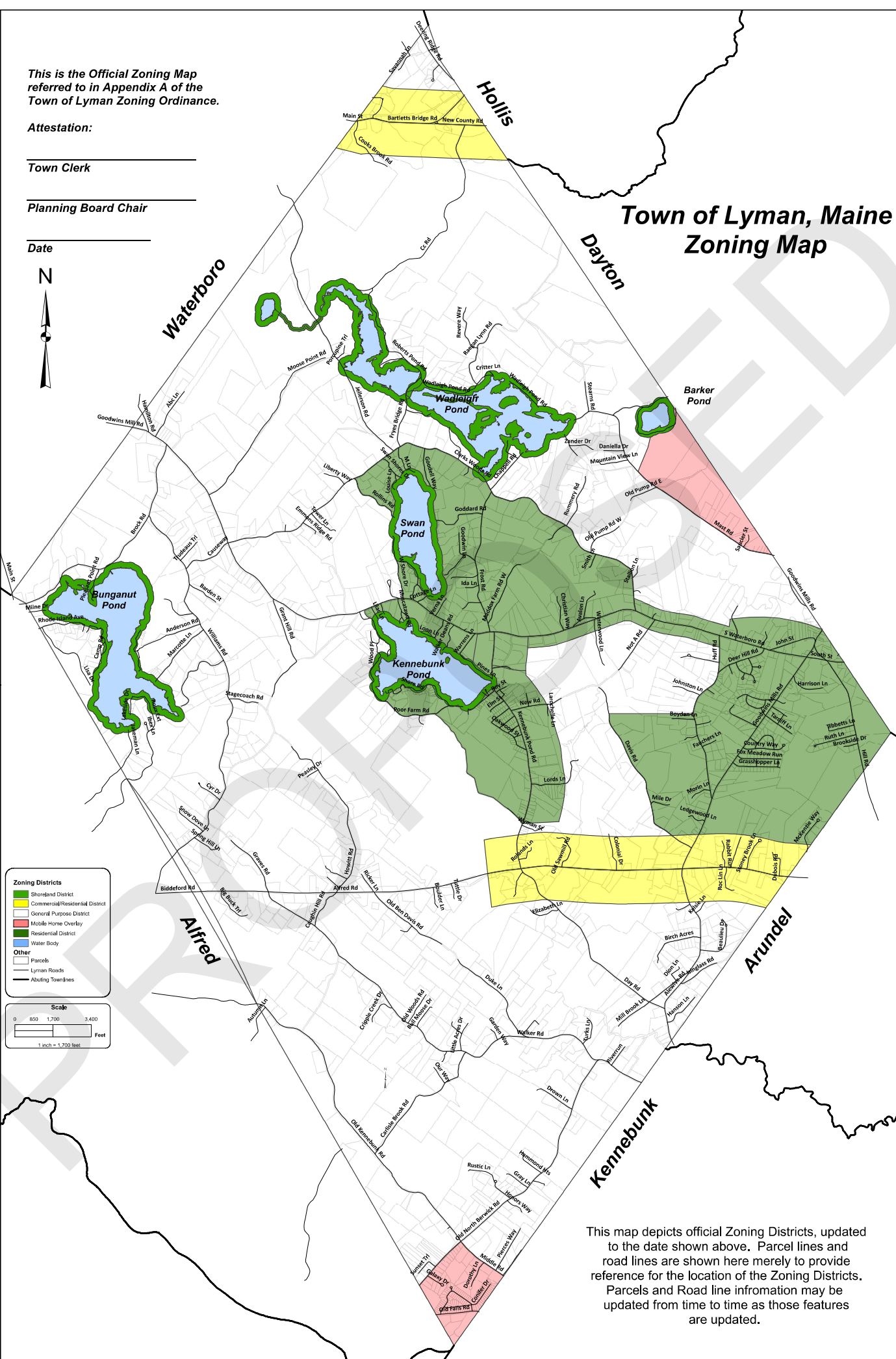
Town Clerk

Planning Board Chair

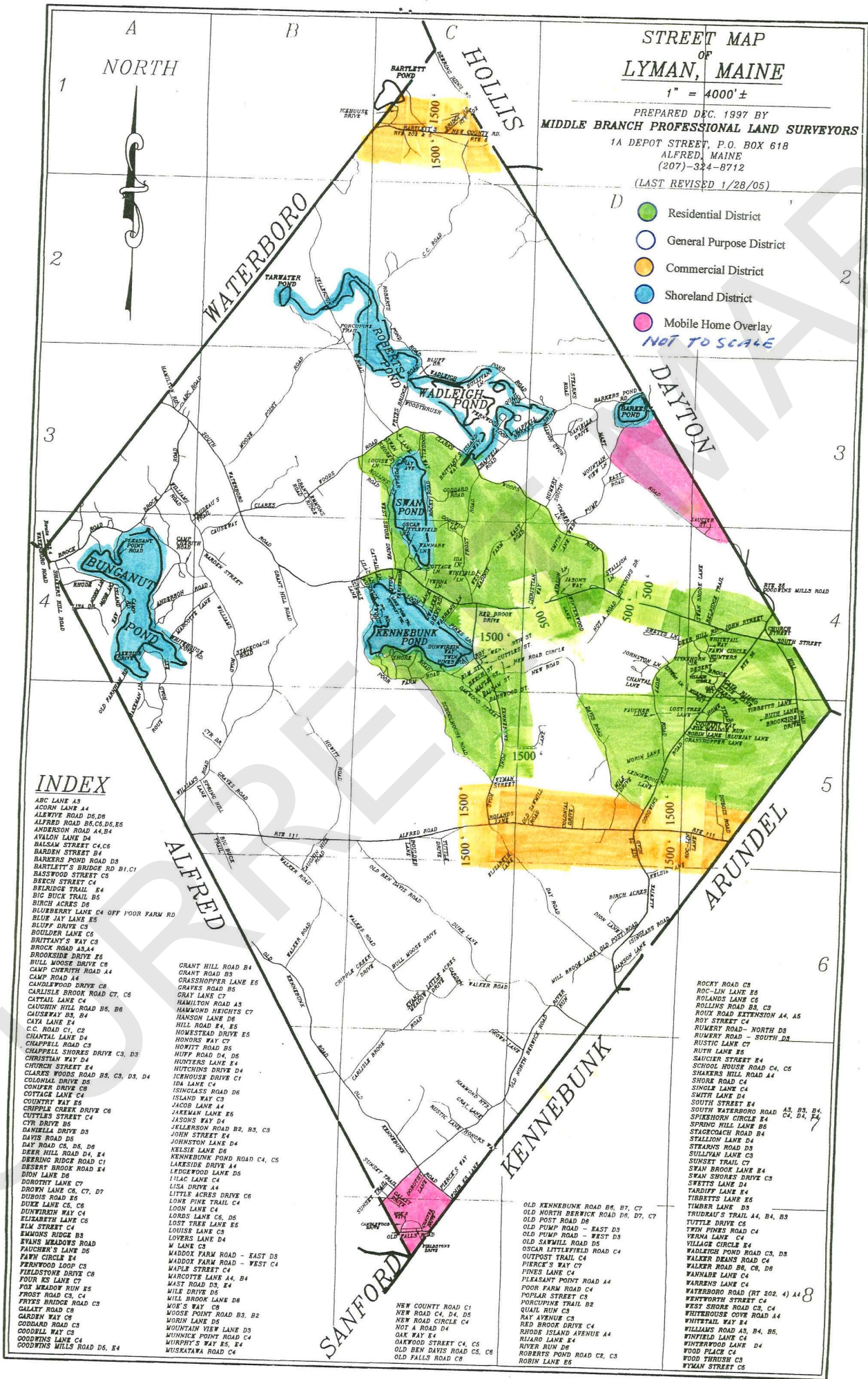
Date



Town of Lyman, Maine
Zoning Map



This map depicts official Zoning Districts, updated to the date shown above. Parcel lines and road lines are shown here merely to provide reference for the location of the Zoning Districts. Parcels and Road line information may be updated from time to time as those features are updated.



STREET MAP OF LYMAN, MAINE

1" = 4000' ±

PREPARED DEC. 1997 BY
MIDDLE BRANCH PROFESSIONAL LAND SURVEYORS
1A DEPOT STREET, P.O. BOX 618
ALFRED, MAINE
(207)-324-8712
(LAST REVISED 1/28/05)

- Residential District
 - General Purpose District
 - Commercial District
 - Shoreland District
 - Mobile Home Overlay
- NOT TO SCALE

INDEX

ABC LANE A3
ACORN LANE A4
ALEWITZ ROAD D6, D8
ALFRED ROAD B5, C5, D5, E5
ANDERSON ROAD A4, B4
AVALON LANE D4
BALCONY STREET C4, C6
BARKERS POND ROAD D3
BARTLETT'S BRIDGE RD B1, C1
BASSWOOD STREET C3
BEECH STREET C4
BELMONT TRAIL E4
BIG BUCK TRAIL B5
BIRCH ACRES D6
BLUESBERRY LANE C4 OFF 100R FARM RD
BLISS JAY LANE E5
BLUFF DRIVE C3
BOULDER LANE C5
BRUTANT'S WAY C3
BROOK ROAD A4, A4
BROOKSIDE DRIVE E6
BULL MOOSE DRIVE C8
CAMP CHEROKEE ROAD A4
CAMP ROAD A4
CARLETON DRIVE C8
CARLISLE BROOK ROAD C7, C8
CATTAIL LANE C4
CAUDORTH HILL ROAD B5, D6
CAUSEWAY B3, B4
CAYA LANE E4
C.C. ROAD C1, C2
CHANTAL LANE D4
CHAPPELL ROAD C3
CHAPPELL SHORES DRIVE C3, D3
CHRISTIAN WAY D4
CHURCH STREET E4
CLARKS FIELDS ROAD B5, C3, D3, D4
COLONIAL DRIVE C8
CONIFER DRIVE C8
COTTAGE LANE C4
COUNTRY WAY E6
CRIPPLE CREEK DRIVE C8
CUTLER STREET C4
CYR DRIVE B5
DANIELLA DRIVE D3
DAVIS ROAD B6
DAY ROAD C3, D5, D6
DEER HILL ROAD D4, E4
DEERING RIDGE ROAD C1
DESSERT BROOK ROAD E4
DOW LANE D6
DORRITY LANE C7
DROWN LANE C8, C7, D7
DUBOIS ROAD B6
DUKE LANE C3, C8
DUNVIRKEN WAY C4
ELIZABETH LANE C3
ELM STREET C4
EMMONS RIDGE B3
EVANS MEADOWS ROAD
FAUCHER'S LANE D5
FAWN CIRCLE B4
FERNSWOOD LOOP C3
FIELDSTONE DRIVE C8
FOUR RD LANE C7
FOX MEADOW RUN E5
FROST ROAD C3, C4
FRY'S BRIDGE ROAD C3
GALATI ROAD C8
GARDEN WAY C8
GODDARD ROAD C3
GODDARD WAY C3
GODDINGS LANE C4
GODDINGS MILLS ROAD D4, E4

GRANT HILL ROAD B4
GRANT ROAD B8
GRASSHOPPER LANE E6
GRAVES ROAD B5
GRAY LANE C7
HAMILTON ROAD A3
HAMMOND HEIGHTS C7
HANSON LANE D6
HILL ROAD E4, E5
HOMESTEAD DRIVE E5
HONORS WAY C7
HOWITT ROAD B6
HUFF ROAD D4, D5
HUTCHES LANE E4
HUTCHINS DRIVE D4
HUTCHINS DRIVE C1
IDM LANE C3
ISINGLASS ROAD D6
ISLAND WAY C3
JACOB LANE A4
JACKMAN LANE E6
JASONS WAY D4
JELLISON ROAD B2, B3, C3
JOHN STREET E4
JOHNSTON LANE D4
KELSLIE LANE D6
KENNEBUNK POND ROAD C4, C5
LAKESIDE DRIVE A4
LEGGESWOOD LANE D5
LILAC LANE C4
LISA DRIVE A4
LITTLE ACRES DRIVE C6
LONG PINE TRAIL C6
LOON LANE C4
LORDS LANE C5, D6
LOST TREE LANE E5
LOUISE LANE C5
LOVERS LANE D4
M LANE C3
MADDOCK FARM ROAD - EAST D3
MADDOCK FARM ROAD - WEST C4
MAPLE STREET C4
MARCOTTE LANE A4, B4
MILE DRIVE D6
MILE DRIVE D5
MILL BROOK LANE D6
MOR'S WAY C8
MOOSE POINT ROAD B3, B2
MORIN LANE D5
MOUNTAIN VIEW LANE D3
MUNNICK POINT ROAD C4
MURPHY'S WAY E5, E4
MUSKATOWA ROAD C4

NEW COUNTY ROAD C1
NEW ROAD C4, D4, D5
NEW ROAD CIRCLE C4
NOT A ROAD D4
OAK WAY E1
OAKWOOD STREET C4, C5
OLD DEN DAVIS ROAD C5, C6
OLD FALLS ROAD C8
OLD KENNEBUNK ROAD B5, B7, C7
OLD NORTH BERTWICK ROAD D6, D7, C7
OLD POST ROAD D6
OLD PUMP ROAD - EAST D3
OLD PUMP ROAD - WEST D3
OLD SAWMILL ROAD D5
OSCAR LITTLEFIELD ROAD C4
OUTPOST TRAIL C4
PIERCE'S WAY C7
PINES LANE C4
PLEASANT POINT ROAD A4
POOR FARM ROAD C4
POPLAR STREET C3
PORECURVE TRAIL B2
QUAIL RUN C3
RAY AVENUE C3
RED BROOK DRIVE C4
RHODE ISLAND AVENUE A4
RIANO LANE E4
RIVER RUN D6
ROBERTS POND ROAD C2, C3
ROBIN LANE E6

ROCKY ROAD C5
ROC-LIN LANE E5
ROLANDS LANE C5
ROLLING ROAD B3, C3
ROUX ROAD EXTENSION A4, A5
ROY STREET C4
RUMBLE ROAD - NORTH D3
RUMBLE ROAD - SOUTH D3
RUSTIC LANE C7
RUTH LANE E2
SAUCIER STREET E4
SCHOOL HOUSE ROAD C4, C5
SHAKERS HILL ROAD A4
SHORE ROAD C4
SINGLE LANE C4
SMITH LANE D4
SOUTH STREET E4
SOUTH WATERBORO ROAD A3, B3, B4
SPRINGHORN CIRCLE E4
SPRING HILL LANE D6
STACEY ROAD B4
STALLION LANE D4
STEARNS ROAD D3
SULLIVAN LANE C3
SUNSET TRAIL C7
SWAN SHORES DRIVE C3
SWETTS LANE D4
TARDIFF LANE E4
TIBBETTS LANE E5
TIBBETTS LANE E4
THURMAUT'S TRAIL A4, B4, B3
TUTTLE DRIVE C5
TWIN PINES ROAD C4
TRONA LANE C4
VILLAGE CIRCLE E4
WADLEIGH POND ROAD C3, D3
WALKER DEANS ROAD C4
WALKER ROAD B6, C8, D6
WANNABE LANE C4
WARRING LANE C4
WATERBORO ROAD (RT 202) A4, B4
WENTWORTH STREET C4
WEST SHORE ROAD C3, C4
WHITEHOUSE COVE ROAD A4
WHITETAIL WAY E4
WILLIAMS ROAD A3, B4, B5
WINDFIELD LANE C4
WINTERWOOD LANE D4
WOOD PLACK C4
WOOD TIERNEY C3
WYMAN STREET C5

Article 7:

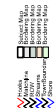
Shall the Town of Lyman Municipal Charter, adopted November 6, 2012, as amended, be further amended in Article 4.2.4(f) as proposed? (Copies of the text of the proposed amendments are available from the Town Clerk's office)

Proposed Amendment:

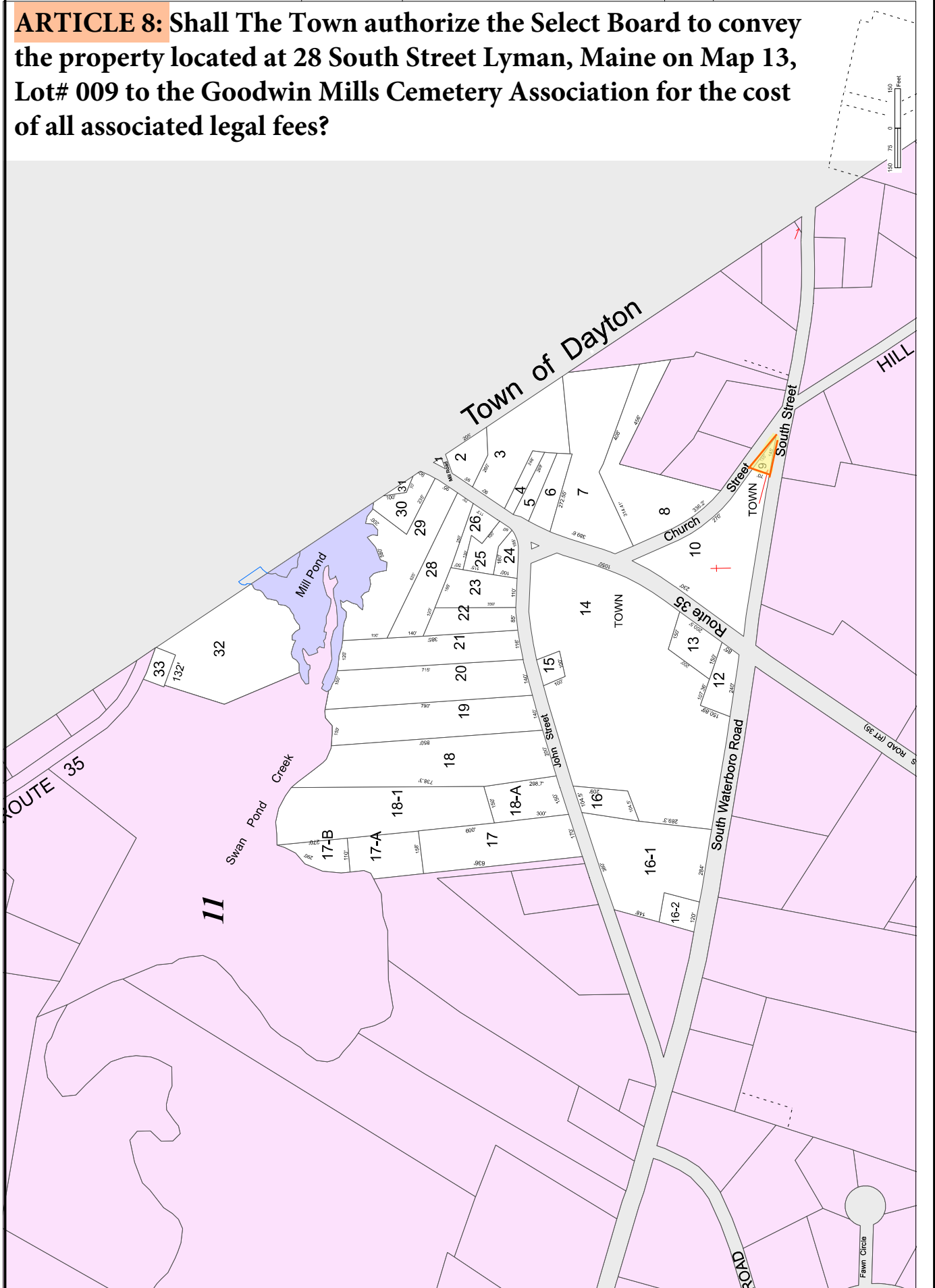
4.2.4- Boards

Boards are established to oversee and execute functions of Town government or specific processes with Town government. Each board elects its own chair as its leader.

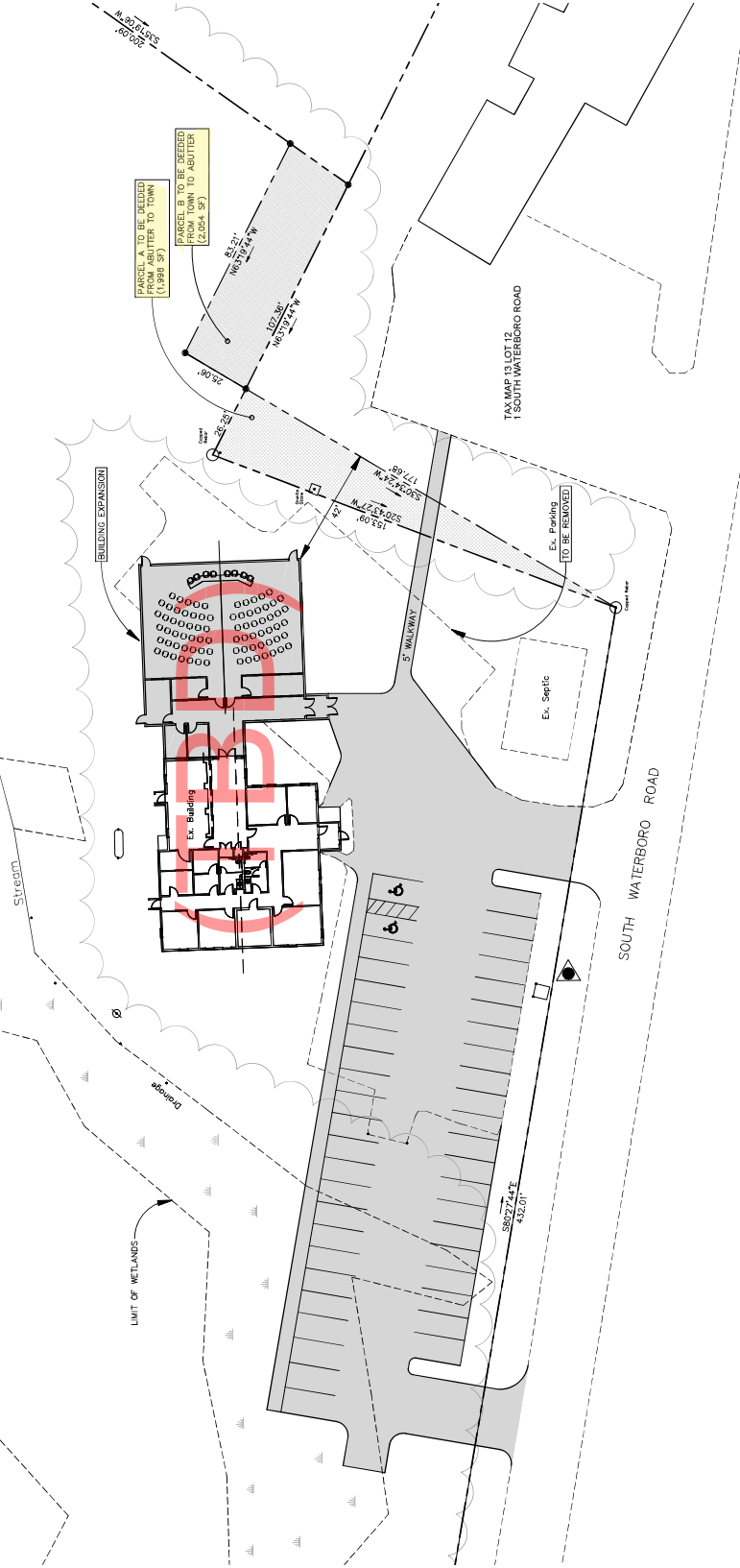
- a. Select Board (See Section 3)
- b. Planning Board
- c. Zoning Board of Appeals
- d. Fair Hearing Board (See Section 5.2)
- e. Regional School Unit 57 Board of Directors
- ~~f. Assessment Review Board~~
- ~~g~~ f. Ordinance Review (See Section 3.15.2)
- ~~h~~ g. Budget



ARTICLE 8: Shall The Town authorize the Select Board to convey the property located at 28 South Street Lyman, Maine on Map 13, Lot# 009 to the Goodwin Mills Cemetery Association for the cost of all associated legal fees?



ARTICLE 9: Shall the Town authorize the Select Board to convey a portion of the Town Hall land at 11 South Waterboro Road to an abutter, and accept a portion of the abutter's property in exchange, for the purpose of reconfiguring the boundaries of the Town Hall property and facilitating the expansion project of the Town Hall?



PARKING SUMMARY:
EX. ON-SITE PARKING = 38 SPACES
AS PROPOSED PARKING = 44 SPACES (2 ADA)

Preliminary Design



SHEET			
1			

DESIGNED	DATE
A. Merrill	Nov. 2023
DRAWN	SCALE
Draft	1\"
CHECKED	JOB NO.
Draft	23014

SKETCH PLAN	
LYMAN TOWN HALL	
SOUTH WATERBORO ROAD BUTCHER, MAINE	

Mike Robinson 11 S Waterboro Rd Town of Lyman JOB
--

Berry, Luff, McVinnell, Milligan Inc. Engineers, Surveyors 300B Main Street Tel: (207) 839-2771 www.BLM.com
BH2M

REVISION	
NO.	DATE
1	11/28/23
2	11/21/24
Revised Sketch Plan	
Revised per Town Comments	

ITEM #2: (b.) Mail

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	2	2	< 1	17.67	58.90
Administrative	42	0	42	11.5	0.08	47.19
ALARM, HOLD-UP - 2 man call	0	1	1	< 1	0	0
ALARM, BURGLAR - 2 man call	0	2	2	< 1	54.73	2.62
Announcement	0	4	4	1.1	0	0
ASSAULT - past	0	2	2	< 1	54.83	23.62
ASSIST CITIZEN	2	4	6	1.6	10.54	36.56
Assist Other Agency - Other	0	1	1	< 1	0	8.80
Assist Other Agency - Police	0	2	2	< 1	5.05	40.19
M/V COMPLAINT - DTE, OUI, ATV	2	15	17	4.7	7.83	8.65
BURGLARY FROM A MOTOR VEHICLE	0	2	2	< 1	4.08	4.13
BURGLARY (B & E) PAST	0	1	1	< 1	21.22	33.35
CIVIL COMPLAINT	0	1	1	< 1	0	0
COMMUNITY POLICE CONTACT	3	0	3	< 1	0	9.45
COMPLAINT	0	5	5	1.4	0	0
DISTURBANCE - 2 man call	0	5	5	1.4	12.03	27.00
DISABLED MV	4	2	6	1.6	0	8.95
DOMESTIC DISTURBANCE - 2 man	0	4	4	1.1	7.42	54.60
DIRECTED PATROL	1	0	1	< 1	0	14.33
DRUG INCIDENTS	2	0	2	< 1	0	4.43
ESCORT/TRANSPORT	0	2	2	< 1	36.63	25.43
MUTUAL AID - EMS	0	3	3	< 1	29.98	1.69
VEHICLE CRASH - FIRE / EMS	0	3	3	< 1	14.72	49.22
FOOT PATROL	1	0	1	< 1	0	29.15
FOLLOW-UP INVESTIGATION	7	8	15	4.1	40.00	22.00
9-1-1 HANG UP	0	2	2	< 1	0.65	0.05
HARASSMENT	0	2	2	< 1	16.08	22.07
HARASSMENT BY PHONE	0	2	2	< 1	33.50	25.70
INTEL	0	4	4	1.1	10.63	49.48
LARCENY /FORGERY/ FRAUD	1	5	6	1.6	11.00	15.54
Mental Health Call	1	3	4	1.1	13.77	25.38
Mental Health Support	1	0	1	< 1	0	34.13
9-1-1 MISDIAL	0	2	2	< 1	0	0
M/V ACCIDENT - PROPERTY DAMAGE	0	4	4	1.1	4.53	10.24
MOTOR VEHICLE STOP	20	0	20	5.5	0	9.40
ON-DUTY TRAINING	1	0	1	< 1	0	216.30
OPEN LINE	0	2	2	< 1	0	0
CRUISER INSPECTION	117	0	117	32.1	0	2.86
PAPER WORK	1	1	2	< 1	26.37	13.42
FOUND/LOST PROPERTY	1	2	3	< 1	8.28	21.23
REPOSSESSION INFO	0	1	1	< 1	0	0
SERVE RESTRAINING ORDER	9	10	19	5.2	8.52	28.18
Phone/Mail/Computer Fraud	0	1	1	< 1	11.80	3.15
SERVE SUMMONS	0	1	1	< 1	27.82	17.22
SUSPICIOUS ACTIVITY	0	7	7	1.9	16.22	36.39
SEX OFFENDER REGISTER/VERIFICA	2	2	4	1.1	0.12	1.51
TRAFFIC CONTROL	0	1	1	< 1	0.03	26.48
Trespassing	0	1	1	< 1	7.00	31.05
Unattended Death	0	1	1	< 1	17.25	23.80
VANDALISM	1	0	1	< 1	0	5.08
Violation Condition of Release	0	3	3	< 1	16.56	44.59
SERVE WARRANT	0	10	10	2.7	12.19	22.68
WELFARE CHECK	0	4	4	1.1	11.50	13.21
WELFARE CHECK - CHILD	0	2	2	< 1	17.28	32.38
Call Transfer to another PSAP	0	2	2	< 1	0	0
YSO Overtime page	0	1	1	< 1	0	0
TOTAL	219	145	364	100	14.39	18.27

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	5	5	2.6	21.37	9.93
ALARM, BURGLAR - 2 man call	0	4	4	2.1	15.60	8.43
ASSIST CITIZEN	0	7	7	3.6	0	3.51
Assist Other Agency - Other	1	5	6	3.1	10.87	16.35
Assist Other Agency - Police	0	3	3	1.5	11.96	7.56
M/V COMPLAINT - DTE, OUI, ATV	0	18	18	9.3	5.64	6.55
BURGLARY (B & E) PAST	0	1	1	< 1	17.23	20.12
BUILDING/AREA CHECK	1	0	1	< 1	0	0.07
CIVIL COMPLAINT	0	2	2	1.0	0	0
COMMUNITY POLICE CONTACT	5	0	5	2.6	0	13.18
COMPLAINT	0	4	4	2.1	4.79	32.40
DISTURBANCE - 2 man call	0	4	4	2.1	10.61	13.84
DISABLED MV	2	2	4	2.1	7.43	20.24
DOMESTIC DISTURBANCE - 2 man	0	2	2	1.0	1.85	19.76
DIRECTED PATROL	1	0	1	< 1	0	1.83
DRUG INCIDENTS	0	1	1	< 1	2.73	6.25
MEDICAL ECHO LEVEL	0	1	1	< 1	9.27	21.42
ESCORT/TRANSPORT	0	2	2	1.0	12.91	14.91
VEHICLE FIRE	0	1	1	< 1	12.58	9.67
VEHICLE CRASH - FIRE / EMS	0	2	2	1.0	6.75	76.30
FOOT PATROL	2	0	2	1.0	0	20.73
FOLLOW-UP INVESTIGATION	4	8	12	6.2	43.53	11.63
9-1-1 HANG UP	0	1	1	< 1	26.10	14.03
HARASSMENT	0	1	1	< 1	0	0
INTEL	0	3	3	1.5	18.57	5.10
Juvenile Offenses	1	0	1	< 1	0.38	29.92
JUVENILE RUNAWAY	0	1	1	< 1	0	20.10
LARCENY /FORGERY/ FRAUD	0	3	3	1.5	22.58	17.22
Mental Health Call	0	1	1	< 1	20.02	32.68
MISSING PERSON - NOT RUNAWAY	0	1	1	< 1	10.62	0.15
M/V ACCIDENT - PROPERTY DAMAGE	0	7	7	3.6	13.96	22.82
MOTOR VEHICLE STOP	32	1	33	17.0	3.37	9.93
ON-DUTY TRAINING	1	0	1	< 1	0	43.12
OPEN LINE	0	3	3	1.5	8.37	2.95
Pedestrian Check	1	1	2	1.0	0	9.48
PAPER WORK	3	1	4	2.1	23.33	10.83
FOUND/LOST PROPERTY	0	1	1	< 1	0	0
Passing a Stopped School Bus	0	1	1	< 1	0	0
SERVE RESTRAINING ORDER	2	3	5	2.6	14.67	8.12
Road Hazard - NO PAGE	0	1	1	< 1	34.07	0.03
STOLEN VEH	0	1	1	< 1	22.97	13.75
SERVE SUMMONS	4	0	4	2.1	0.17	13.81
SUSPICIOUS ACTIVITY	1	10	11	5.7	8.97	13.74
TERRORIZING/THREATENING	0	1	1	< 1	16.27	15.32
Trespassing	0	3	3	1.5	14.40	18.41
VANDALISM	0	3	3	1.5	10.55	0.02
VIN Verification	0	2	2	1.0	12.99	13.76
VIOLATION OF PO	0	3	3	1.5	9.43	13.05
SERVE WARRANT	1	0	1	< 1	0	15.37
WELFARE CHECK	0	5	5	2.6	20.38	13.06
WELFARE CHECK - CHILD	0	1	1	< 1	7.47	46.52
Call Transfer to another PSAP	0	1	1	< 1	0	0
TOTAL	62	132	194	100	13.01	13.85

ITEM #3: (b.) Bunganut Trail Bridge Quote



Sebago Dock & Lift, Inc.
96 Roosevelt Trail
Naples, ME 04055

Estimate

Date	Estimate #
9/5/2024	2576

Name / Address
KAREN KANE 224 BROCK RD LYMAN, ME.

Project

[illegible]

	Total	\$13,478.83
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Customer Signature _____

ITEM #3: (c.) Joe Wagner & Karen Kane Meeting Notes 9-19-24

Create a municipal ad hoc committee for coordinating Aging-Friendly community initiatives (liaisons from each municipal standing committee) [technical and financial support to conduct a community age program assessment is available through the UMO Center on Aging]

Senior Organization serving Sacopee Valley [Cornish, Baldwin, Parsonfield, Hiram and Porter]: [The Grateful Undead](#)

Program to distribute disaster go-bags [contents: blanket, lantern, radio, personal care products, cash, spare keys, copy of vital records and family phone numbers in plastic storage sleeve, prescription drugs, see [Ready.gov](#) website for additional items]

Slap bands to increase pedestrian visibility headsup@maine.gov

Address registration program to alert emergency personnel to residents' medical conditions and capacities (caregiver data entry, protection of confidentiality); model programs: Berwick (contact Library Director Sharon Kelly) and South Portland (in progress)

Knox box access for emergency personnel

[Yellow dot program](#) – information on medical conditions located in the vehicles glove compartment

Distribution of radon and smoke detectors [battery replacement]

Distribution of computer tablets (order groceries, schedule medical appointments)

Youth support programs – high school clubs, sports teams assisting in yard work (mowing, raking, stacking wood) and providing tech education and support

Library book delivery service for the elderly or homebound

Handi-helpers – for home repairs that do not require licensing (related: encourage contractors to offer senior discounts)

Transportation program: banking, groceries, medical appointments (recommendations for the [Assisted Ride](#) software program)

Medicare navigation ([Southern Maine Agency of Aging](#))

Guidance on the [State Property Tax Deferral Program](#) and the [State Property Tax Fairness Credit](#)

Support groups for the grieving, caregivers, those with early-stage dementia

Adult education: elder-oriented programs

Flu vaccine clinics for the elderly

Seek supply donations from big box stores such as HD

Identifying and supplying and staffing disaster shelter locations

Programs on asset protection and scams

ADUs for caretakers

Shared housing program [Nesterly](#)

Out-in-the-Cold fundraising event for heating assistance: 24-hour outdoor collection during holiday season by volunteers at central drive-through location in town

[York County Elder Abuse Task Force](#)

[Maine Bureau of Veterans Services](#)

Hollis – SMAoA community coffeehouse at central church

Buxton – two [AVESTA](#) sites

CodeRED emergency alert software

COMMUNITY CONNECTIONS MINI-GRANT

[Click Here to Apply](#)

Community Connections grants are for small projects to increase the impact of Lifelong Maine's Age-Friendly Communities. All projects that are in line with the broad goals of the Governor's Cabinet on Aging are eligible.

Although we have not established a maximum, we expect requests up to \$10,000. We know that many communities need a little funding to make big change. Applications for small projects are welcome.

Note: Community Connector pilot sites ARE eligible to apply for grants.


SUPPORTING MAINE'S AGE-FRIENDLY COMMUNITIES

Making our communities more age-inclusive requires a combination of system change and community-driven local solutions. Too often, the focus is on systems improvements, rather than supporting and encouraging residents to develop programs, services, and activities built on community strengths and needs. The goal of this funding opportunity is to support grassroots age-friendly initiatives to implement changes that help residents thrive, regardless of how they are experiencing aging.

Quick action projects can spark long-term change. Maine communities have benefitted from the AARP Community Challenge Grant and Dementia Inclusion Quick-Action Grants. In both cases, community-driven funding requests have built momentum for change by:

- Communicating the impact of tangible changes on all ages in the community
- Securing additional funding and in-kind supports from the public and private sector
- Engaging volunteers to see their role in age-friendly
- Attracting new partners to support the age-friendly mission and deepening existing collaborations
- Advancing policy change for long-term community impact

GRANT OPPORTUNITY AREAS

 **inding can be used to launch a new program or activity or expand the scope and reach of work you are already doing. Examples may include initiatives in**

age-friendly assessment or action plan

- Multi-generational initiatives that bring people of different ages together for mutual benefit
- Community awareness campaigns that increase the visibility of older residents
- Permanent physical improvements in the community
- Temporary demonstrations that lead to long-term change in the built environment
- New, innovative approaches to engage people in social opportunities
- One-time purchases for operational support of age-friendly (e.g., computer laptop or other device, software, hiring a consultant to help with branding or marketing)

GRANT CRITERIA

Eligibility Considerations

- Age-Friendly communities are geographically defined place that adapt services, programs, and infrastructure to be more inclusive of the varied needs of its population to improve quality of life as we age. Age-Friendly communities encourage healthy aging by optimizing resources to improve the health, safety, and inclusion of older people. Some communities structure their age-friendly initiative by joining the AARP Network of Age-Friendly States and Communities. Others take a similar all-of-community approach but do not join the network. Membership in the network does not make a community age-friendly, the dedication of the municipality, organizations, groups, and residents to developing age-inclusive policy and services does. *Wondering if you are an age-friendly community? [Click here to take our quiz](#) or email lifelong@maine.edu and we will answer any questions you have.*
- Eligible age-friendly initiatives must be either a 501c3 (or other non-profit recognized by the IRS), municipal government, or partner with a fiduciary agent (e.g., a library or other local non-profit). Funds cannot be given to for-profit organizations or individuals.
- Age-friendly communities should have the capacity to complete the proposed

municipality to implement change. *Please note - with the exception of planning applications, the Community Connections grant is unlikely to fund ongoing staff expenses or overhead. If you are including staff expenses in your application, please explain how your age-friendly team will continue to support those expenses after the grant funds are used.*

- If you are working with a partner organization, confirm that they support your proposal. For example, if you want to install raised bed gardens on school property, confirm that the school is willing for you to do that.

Ineligible Projects

- Partisan, political, or election-related activities
- Planning activities, including surveys, that are not community-driven
- Acquisition of land or a building
- Purchase of a vehicle
- Sponsorships of another organization's activities or events
- Use of funds as "matching funds" for another grant opportunity. Proposed projects may be part of a larger project but must be independently definable. For example,
- Promotion of a for-profit organization or its products/services

Judges. At least three judges from the following will review each application:

- Lifelong Maine director or program manager
- Age-Friendly community representative
- The AAA that serves the community applying for the grant
- The Governor's Cabinet on Aging

Scoring. Eligibility will be judged on the following:

- **IMPACT** (60 points) – The project addresses a clear need that brings positive change and demonstrates the ability to overcome barriers and accelerate, grow and/or sustain the age-friendly initiative.
- **EXECUTION** (30 points) – Applicants demonstrate capacity to deliver the project

partners, and include older volunteers in planning and implementation.

- INNOVATION (10 points) – The project demonstrates creativity or unique design or engagement elements which will contribute to its impact on older residents.

Timeline

- Applications will be accepted between September 15, 2024 and October 15, 2024. *Applications must be submitted online*
- Applicants will receive notification of approval or denial of funding on November 15. *If we have questions, one of the judges will reach out by phone or email to request clarification.*
- Grants will be distributed to funded communities in December and early January.
- Projects completion deadline - August 31, 2025.
- Final grant report submitted to Lifelong Maine by September 30, 2025.

Note: The online application will be open from September 15 - October 15.

READY TO LEARN MORE OR APPLY?

Download A Copy of the Community Connections Mini-Grant Criteria and Questions

[Click Here to Apply](#)

[Back to Community Connections Home Page](#)



For more information:

University of Maine Center on Aging

Anna Guest, MOT, OTR/L &

Patricia Oh, PhD, MSW

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Phone: 207.262.7920

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represented on these pages.

Special thanks to Karen Campbell and Donna Palmer for developing content, editing for accuracy and consistency, and for your unfailing good humor.

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AARP LIVABLE COMMUNITIES

About the 2024 AARP Community Challenge

The application period is now closed, but scroll down to learn about the 2024 opportunities and follow the link announcing the grantees!



Christian City, Inc. — a 2023 AARP Community Challenge grantee based in Union City, Georgia — used its grant funds to create a dog park for people (and pets) of all ages.

COURTESY IMAGE

The [AARP Community Challenge](#) provides small grants to fund quick-action projects that can help communities become more livable for people of all ages.

In 2024, the AARP Community Challenge accepted applications for three different grant opportunities, each described below in the "Grant Opportunities" section.

Please read this entire page – as well as the downloadable materials in the "Preparing the Application" section – to learn about the different grant opportunities and the application process.

IMPORTANT DATES

- **January 10:** Application window opened
- **January 31:** Q&A Webinar ([Watch a recording](#))
- **March 6:** Application deadline 5 p.m. (ET) / 2 p.m. (PT)
- **Mid-May:** Applicants will be notified by email of their selection status
- **June 12:** Deadline for grantees to return their completed MOU (memorandum of understanding) and vendor forms
- **June 26:** Public announcement of the selected grantees — and work on the projects begin! Check out the [2024 AARP Community Challenge Grantees!](#)
- **December 15:** All projects must be completed
- **December 31:** Deadline for after-action reports

Applicants and others with questions can look at the Frequently Asked Questions or email CommunityChallenge@AARP.org.

JUMP TO SECTION

[Grant Opportunities](#)[Submission Terms-Conditions](#)[Eligibility](#)[Projects NOT eligible for funding:](#)[Grant Selection Process](#)[Preparing the Application](#)[Application Requirements](#)[Q&A Webinar](#)[Grant Selection Notification](#)

Grant Opportunities

In 2024, the AARP Community Challenge is accepting applications across three different grant opportunities. Each opportunity will receive a consistent approach to scoring (see the **Scoring** section below).

1. FLAGSHIP GRANTS

In AARP's flagship Community Challenge grant program, grants have ranged from *several hundred* dollars for smaller, short-term activities to *tens of thousands* of dollars for larger projects. Since 2017, AARP has funded projects ranging from \$500 to \$50,000 with an average grant amount of \$11,900 (83 percent of grants have been under \$20,000). AARP also reserves the right to award compelling projects of any dollar amount. We are accepting applications for projects that benefit residents — especially those age 50 and older — in the following categories:

- Creating vibrant **Public Places** that improve open spaces, parks and access to other amenities;
- Delivering a range of **Transportation** and **Mobility Options** that increase connectivity, walkability, bikeability and access to public and private transit;
- Supporting a range of **Housing** options that increases the availability of accessible and affordable choices;
- Increasing **Digital Connections** by expanding high-speed internet and enhancing digital literacy skills of residents;
- Supporting **Community Resilience** through investments that improve disaster management, preparedness and mitigation for residents;
- Improving **Community Health** and **Economic Empowerment** to support residents' financial well-being and improve health outcomes.

2. CAPACITY-BUILDING MICROGRANTS

Combining \$2,500 grants with additional resources — such as webinars, cohort learning opportunities, up to two hours of one-on-one coaching with leading national organizations and AARP publications — this grant opportunity will accept applications for projects that benefit residents (especially those age 50 and older) in the following categories:

- **NEW! Bike Audits:** Implement bike audit assessments to enhance safety and bikeability in communities (especially for people age 50-plus), with support from the [League of American Bicyclists](#) and using the [AARP Bike Audit Tool Kit](#).
- **NEW! HomeFit® Modifications:** Implement education, simple home modifications and/or easy home safety and accessibility solutions to make "lifelong homes" (especially for people age 50-plus), with support from the [RL Mace Universal Design Institute](#) and using the [AARP HomeFit Guide](#).
- **Walk Audits:** Implement walk audit assessments to enhance safety and walkability in communities (especially for people age 50-plus), with support from [America Walks](#) and using the [AARP Walk Audit Tool Kit](#).

3. DEMONSTRATION GRANTS

This grant opportunity supports projects that encourage the replication of promising efforts that benefit residents (especially those age 50 and older). While there is not a defined budget range for this category, similar projects have tended to fall between \$10,000 and \$20,000 and will not exceed \$50,000. Applications will be accepted in the following categories:

- **NEW!** Enhancing **digital connectivity to prepare and respond to disasters** for residents (especially those age 50-plus), the importance of which is discussed in the [AARP Disaster Resilience Tool Kit](#).
- **NEW!** Facilitating **equitable engagement to reconnect communities** that have been divided by infrastructure (with a focus on people age 50-plus), as highlighted in AARP's award-winning ["Before the Highway,"](#) article series.
- Implementing **housing choice design competitions** that increase community understanding of the benefits of a variety of housing options including [accessory dwelling units](#), [Missing Middle Housing](#), [tiny homes](#) and other housing solutions (especially for people age 50-plus), and encourage implementation of policies that enable greater choice in housing.

See [Attachment C](#) for examples from previous AARP Community Challenge-funded projects.

Eligible organizations may apply for more than one grant opportunity and may submit multiple applications.

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Eligibility

Each project must satisfy the guidelines as described in the GRANT OPPORTUNITIES section above *and* the following Organization Type, Mission Focus and Project Type criteria to be eligible:

1. ORGANIZATION TYPE:

The program is open to the following types of organizations:

- **501(c)(3), 501(c)(4) and 501(c)(6) nonprofits** (*Nonprofit organizations must be recognized by the IRS to receive funds.*)
- **Government entities**
- **Other types** of organizations considered on a case-by-case basis. (*Funds will not be provided to any for-profit company, nor individuals. However, AARP does allow for IRS*

recognized 501(c)(3), 501(c)(4) and 501(c)(6) tax-exempt nonprofit organizations or government entities to serve as fiscal sponsors of grants.)

2. MISSION FOCUS:

- AARP evaluates each project based on its consistency with the AARP mission to serve the needs of people 50-plus.

3. PROJECT TYPE:

AARP Community Challenge grants may be used to support three project types. Project types described below will be prioritized over those that support ongoing programming or events.

- **Permanent physical improvements** in the community
- **Temporary demonstrations** that lead to long-term change
- **New, innovative programming** pilots or services

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Grant Selection Process

Grant recipients are selected by an AARP panel of experts on aging, community development and livable communities. Projects are judged on the degree to which their goals make an immediate change that leads to longer-term impact and meet all other selection criteria.

SCORING:

Eligible projects will be assessed on:

- **IMPACT (45 points)** – The project addresses a clear need that brings positive change and demonstrates the ability to overcome barriers and accelerate, grow and/or sustain the community's efforts to become more livable for residents (especially those age 50 and older).
- **EXECUTION (30 points)** – Applicants demonstrate capacity to deliver the AARP Community Challenge project on time and within the awarded budget, effectively engage residents and key stakeholders, and leverage volunteers (especially those age 50 and older) in the execution.
- **ADDRESSING DISPARITIES (15 points)** – The project addresses disparities for people of color and/or other historically marginalized groups, including community members of all ages (especially those age 50 and older), abilities, incomes, races, ethnicities, sexual orientations, gender identities and other backgrounds.

- **INNOVATION (10 points)** – The project demonstrates creativity or unique design or engagement elements which will contribute to its impact on residents (especially those age 50 and older).

In addition to the criteria provided, AARP will also evaluate each project based on its consistency with the AARP mission to serve the needs of people age 50-plus.

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Application Requirements

- Applicants must meet the eligibility requirements
- Applications must have been submitted through the AARP Community Challenge online portal with all pertinent information by March 6, 2024, 5 p.m. (ET) / 2 p.m. (PT).
- Late or incomplete applications will not be reviewed

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Grant Selection Notification

Grant recipients and unselected applicants will be notified by email in May 2024. Selected applicants must execute and email a binding Memorandum of Understanding and completed vendor forms to AARP by June 12, 2024. Noncompliance with this deadline may result in disqualification or delayed funding.

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Submission Terms-Conditions

If you submit this application, you agree on behalf of yourself and your organization to release AARP and its affiliates and their respective officers, directors, employees, contractors, agents and representatives from all liability associated with submission and evaluation of your organization's application.

By submitting an application to AARP, the applicant agrees that:

- The decisions of AARP regarding the eligibility of applicants and the validity of entries shall be final and binding.
- All submissions will be judged by AARP, whose decisions and determinations as to the administration of the award and selection of award recipients are final.
- AARP has the right, in its sole discretion, to cancel, or suspend the award.

- All projects and applications shall not violate any third-party rights.
- Except where prohibited by law, participation in the AARP Community Challenge constitutes the Applicant's consent to AARP's use of the organization's name and corporate logo, street address, city, state, zip code, county, and names, likenesses, photographs, videos, images, and statements made or provided by the Applicant's representatives regarding the award for promotional purposes in any media without further permission, consent, payment or other consideration.
- For the *Flagship* or the *Demonstration Grant*, the organization agrees to carry and maintain comprehensive general liability and professional liability in an amount not less than one million dollars (\$1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the execution of the grant.
- For the *Capacity-Building Microgrant*, the organization agrees to carry and maintain comprehensive general liability insurance in an amount that's appropriate to cover the potential liability of the project as determined by the organization.
- All promotional materials (such as newsletters, press releases), events and signage related to the funded project will include a statement indicating that support was received from AARP.
- The organization is required to capture photos of the project and is encouraged to capture video. As the organization captures photos and video of the project, if an identifiable individual appears in the photos and/or videos, the organization is responsible for having him/her sign the AARP General Release (this document will be provided to grantees with the MOU and other required paperwork). In addition, the organization should not include any element in photos or videos provided to AARP that may violate third party rights such as artwork and trademarks in text and logo other than those owned by the organization and AARP. The organization should be prepared to send work in progress photos to AARP upon request. Following the grant period, grantees are required to respond to periodic requests for updates from AARP.
- The submission of the After-Action Report at the conclusion of the project is required by the deadline. Failure to submit the required report will result in the removal from the AARP website until the time of submission, and non-completion will disqualify an applicant from future AARP Community Challenge grant programs.
- AARP and its affiliated organizations, subsidiaries, agents and employees are not responsible for late, lost, illegible, incomplete, stolen, misdirected, illegitimate, or impermissible submissions or any other error whether human, mechanical or electronic.

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Projects NOT Eligible For Funding:

- Partisan, political or election-related activities
- Planning activities and assessments and surveys of communities without tangible engagement
- Studies with no follow-up action
- Publication of books or reports
- Acquisition of land and/or buildings
- Purchase of a vehicle (such as a car or truck)
- Sponsorships of other organizations' events or activities
- Research and development for a nonprofit endeavor
- Research and development for a for-profit endeavor
- The promotion of a for-profit entity and/or its products and services

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Preparing The Application

Read these materials *before* starting the application process.

- Attachment A: [Sample Grant Application](#)
- Attachment B: [Sample 'After-Action' Report](#)
- Attachment C: [Project Examples](#)
- Attachment D: [Required Summaries and Deliverables](#)
- Overview: [A PDF of the information on this page](#)

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AARP NEWSLETTERS



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AARP Maines Announces 2024 Community Challenge Grantees



Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

AARP Awards Grants to Fourteen Organizations in Maine as Part of Nationwide Program to Make Communities More Livable

Portland, Maine—Today, AARP announced fourteen organizations throughout Maine will receive 2024 Community Challenge grants – part of AARP’s largest investment in communities to date with \$3.8 million awarded among 343 organizations nationwide. Grantees will implement quick-action projects that help communities become more livable by improving public places; transportation; housing; digital connections; and more, with an emphasis on the needs of adults ages 50 and older.

“AARP Maine is committed to working with local leaders, advocates and policymakers to make our communities better places to live for Mainers of all ages, especially those 50 and older,” said Noël Bonam, AARP Maine State Director. “We are proud to collaborate with this year’s grantees as they make immediate improvements to address long-standing and emerging challenges across our communities.”

Here in Maine, projects funded include (alphabetically by community name):

- **Danforth Livable Communities** - This project will improve accessibility at an open-air pavilion in Danforth's downtown by adding benches and a sound system. This will make community events held in the space more welcoming for residents of all ages and abilities.
- **Fort Fairfield Public Library** - The library will transform an unused patch of grass into a memorial garden featuring flowers, an arbor and a gazebo. The space will be accessible for people who use wheelchairs or walkers, as well as for

older adults.

- **Vision Hallowell** - This project will increase accessibility in a local park by adding a smooth path and replacing outdated picnic tables. The organization will also install two bike racks onsite.
- **Town of Lamoine** - Part of an ongoing safe walking initiative, the town will conduct a walk audit to identify safety issues along a popular trail, with a focus on Lamoine's growing older adult population. Participants will also receive free safe walking kits.
- **Town of Pittsfield** - Two walk audits along the main entry point into town will identify pedestrian safety concerns and possible solutions. The town will recruit older adults to take part and share their experiences using the corridor.
- **Lifelong Richmond** - This project will install benches along Main Street where residents conduct errands, such as grocery shopping and banking. Several housing complexes for older adults and people with disabilities are nearby, yet currently there are no benches in the area.
- **Age-Friendly Saco** - Experts will teach older adults how to make their homes safer and more comfortable through comprehensive training sessions, including best practices for home modifications such as adding grab bars, smoke and carbon monoxide detectors, and other assistive devices.
- **Project GRACE** - This project will provide older adults in Scarborough with supplies for simple DIY projects to make their homes less drafty and more energy efficient. The organization will also train "handy" older adults to help fellow homeowners make modifications.
- **Town of Skowhegan** - This project will install directional signage and replace a deteriorated chain-link fence flanking an access trail, keeping walkers safely away from a steep river embankment. The town will also clear overgrown brush, plant flowers and install benches to create a pocket park.
- **Age-Friendly South Portland** - This project will promote emergency preparedness, focusing on the needs of older adults. Displays at community events and workshops will teach residents how to make an evacuation plan and kit.
- **Surry Neighbors Helping Neighbors** - This project will create a notice board to display local town and emergency information at the local post office, a regular meeting space. This will specifically benefit older residents who are unable to access information online.
- **Town of Vassalboro** - Raised garden beds with benches will be added outside Vassalboro's municipal office. The new community garden will serve as an outdoor classroom and gathering space and will allow residents to grow healthy food.
- **Washburn Memorial Library** - Two training sessions will teach older adult residents how to make their homes safer and more functional. The library will also create a display demonstrating home modification techniques and products.
- **Age-Friendly Windham** - This project will recruit, train, and provide incentives to volunteer drivers to support a new on-demand ride service. Transportation options are currently limited for residents who cannot drive or don't have a car to get to medical appointments -- or anywhere else.

This year, AARP awarded three different grant opportunities, including **flagship grants**, **capacity-building microgrants** for improving walkability, bikeability and accessible home modifications, and **demonstration grants** that focus on equitable engagement to reconnect communities, housing choice design competitions and improving digital connections to endure disasters.

With funding support from Toyota Motor North America, the program is increasing its investment in pedestrian safety projects that will improve streets and sidewalks, create vibrant pedestrian infrastructure, engage community members and much more. AARP is also bolstering its investment in community resilience, rural communities, and addressing disparities.

"Whether it's helping people access high-speed internet or protecting public transit riders from rain and snow, small community projects can have a big impact on people of all ages," said Nancy LeaMond, AARP Executive Vice President and Chief Advocacy & Engagement Officer. "AARP Community Challenge grantees make our commitment to creating better places to live a reality through quick, innovative solutions."

The grant program is part of AARP's nationwide Livable Communities initiative, which supports the efforts of cities, towns, neighborhoods and rural areas to become great places to live for people of all ages, with an emphasis on people ages 50 and older. Since 2017, AARP Maine has awarded 71 grants and \$472,438 through the program to nonprofit organizations and government entities across the state.

AARP Community Challenge grant projects will be funded in all 50 states, Washington, D.C., Puerto Rico, and the U.S. Virgin Islands. True to the program's quick-action nature, projects must be completed by December 15, 2024.

View the full list of grantees and their project descriptions at aarp.org/communitychallenge and learn more about AARP's livable communities work at aarp.org/livable.

TOPICS

[Maine Age-Friendly](#)**About AARP Maine**

[Contact information and more](#) from your state office. Learn what we are doing to champion social change and help you live your best life.

Search AARP Maine

INCIDENT STATISTICS

ITEM #4: (a.) GMFR Report

MONTHLY TOTALS

Aircraft Incident		Outside Fires (non-brush)	
Alarms (Fire / CO)	2	Service Call / Public Assist	
Appliance / Chimney Fire		Special / Technical Rescue	
Brush / Woods Fire		Structure Fire	
Gas Leaks / Hazmat	1	Vehicle Crash	2
Lines / Trees Down		Vehicle Fire	
Medical Emergencies	14	Water / Ice Rescue	1
Mutual Aid (EMS)		WEEK TOTAL	22
Mutual Aid (FIRE)	2	YEAR TO DATE (2024)	820
Odor/Smoke Investigation		YEAR TO DATE (2023)	680

20232024

JAN: 8692

FEB: 6878

MAR: 69128

APR: 70100

MAY: 7775

JUN: 7295

JUL: 7486

AUG: 7479

SEP: 106-

OCT: 62-

NOV: 98-

DECR: 130-

Total Incidents (2023): 986

Total Incidents (2022): 897

Total Incidents (2021): 857

August 2024 / 2023

MONTHLY RECAP

Monthly Incidents 78 / 74	Points of Interest <ul style="list-style-type: none"> 8/7 - Dayton MVC Rt 35 single vehicle off the road operator fled the scene. Operator had several warrants for his arrest, transported by Maine State Police. 8/8 - Lyman, Multi-Incident EMS call, no EMS provider for second ambulance, GMFD FF met M/A ambulance on scene. 8/18 - 22 members attending training for a total of 99 hours of training 8/20 - Dayton, Goodwin's Mills Road, ATV Crash, Waterboro ambulance was returning from hospital and provided Pt. care prior to GMills responding. 8/24-25 MX 207 held their "Maine Event" Gmills had 0 associated incidents. This reflects the great work the department did with the Lyman planning board to increase safety measures and reduce calls for emergency services, Northeast transported 3. Apparatus cycling through annual inspection maintenance/stickers. Room renovations to create additional bedroom completed with on duty staff, and materials paid for my Maine EMS grant. New radios have arrived and are being placed in service. 9 of the M/A given incidents were for ALS intercepts, which is billed out 	Trainings 5 / 20
Dayton Incidents 15 / 18		Certifications 1 / 6
Lyman Incidents 47 / 43		Qualifications 1
Multi-Incidents 6 / 17		Career Staff 5
Mutual Aid - Given 16 / 13		Call-Force Staff 49
Mutual Aid - Received 7 / 5	Transports to Hospitals	
Incidents to Date 733 / 590		
	Maine Health Biddeford 39	Maine Health Sanford 2
	Maine Health Portland 3	Other Mercy/York 0
	Total Responders 35	
	Total Responders: Members who responded to at least one incident.	

The new
bunkroom
is looking
great, and
is move in
ready!

Thank you
to
everyone
who
helped to
make it a
reality.



Expense Summary Report

FUND: 1
ALL Months

ITEM #4: (b.) Expense Report

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	799,199.00	0.00	799,199.00	176,221.13	0.00	556,887.87
11 - TOWN HALL	399,519.00	0.00	399,519.00	100,683.88	0.00	298,835.12
10 - SALARIES	399,519.00	0.00	399,519.00	100,683.88	0.00	298,835.12
101 - TOWN MGR	98,757.00	0.00	98,757.00	26,588.45	0.00	72,168.55
103 - HR & FINANCE	76,772.00	0.00	76,772.00	20,669.39	0.00	56,102.61
105 - TOWN CLERK/T	64,165.00	0.00	64,165.00	17,275.16	0.00	46,889.84
106 - ADMIN CLERK	81,202.00	0.00	81,202.00	12,479.39	0.00	68,722.61
115 - ASSESSOR	78,623.00	0.00	78,623.00	21,167.72	0.00	57,455.28
143 - ELECTRICIAN	0.00	0.00	0.00	2,503.77	0.00	-2,503.77
13 - ELECTIONS	9,779.00	0.00	9,779.00	0.00	0.00	9,779.00
10 - SALARIES	9,779.00	0.00	9,779.00	0.00	0.00	9,779.00
182 - BALLOT CLERK	9,429.00	0.00	9,429.00	0.00	0.00	9,429.00
183 - TM MODERATOR	350.00	0.00	350.00	0.00	0.00	350.00
17 - PLANNING	105,541.00	0.00	105,541.00	26,222.17	0.00	79,318.83
10 - SALARIES	105,541.00	0.00	105,541.00	26,222.17	0.00	79,318.83
141 - CEO	69,576.00	0.00	69,576.00	19,206.98	0.00	50,369.02
142 - CEO CLERK	30,865.00	0.00	30,865.00	7,015.19	0.00	23,849.81
147 - PB	5,100.00	0.00	5,100.00	0.00	0.00	5,100.00
18 - APPEALS BD	392.00	0.00	392.00	0.00	0.00	392.00
10 - SALARIES	392.00	0.00	392.00	0.00	0.00	392.00
148 - APPEALS BOAR	392.00	0.00	392.00	0.00	0.00	392.00
21 - RECREATION	4,087.00	0.00	4,087.00	1,021.75	0.00	3,065.25
10 - SALARIES	4,087.00	0.00	4,087.00	1,021.75	0.00	3,065.25
127 - REC DIRECT	4,087.00	0.00	4,087.00	1,021.75	0.00	3,065.25
31 - TRANSFER STA	131,419.00	0.00	131,419.00	31,245.89	0.00	100,173.11
10 - SALARIES	131,419.00	0.00	131,419.00	31,245.89	0.00	100,173.11
131 - TRF STATION	131,419.00	0.00	131,419.00	31,245.89	0.00	100,173.11
51 - ROADS	42,667.00	0.00	42,667.00	11,487.28	0.00	31,179.72
10 - SALARIES	42,667.00	0.00	42,667.00	11,487.28	0.00	31,179.72
151 - RD COMM	42,667.00	0.00	42,667.00	11,487.28	0.00	31,179.72
71 - GA	3,503.00	0.00	3,503.00	0.00	0.00	3,503.00
10 - SALARIES	3,503.00	0.00	3,503.00	0.00	0.00	3,503.00
171 - GA DIRECT	3,503.00	0.00	3,503.00	0.00	0.00	3,503.00
72 - ACO	7,697.00	0.00	7,697.00	2,072.28	0.00	5,624.72
10 - SALARIES	7,697.00	0.00	7,697.00	2,072.28	0.00	5,624.72
175 - ACO	7,697.00	0.00	7,697.00	2,072.28	0.00	5,624.72
99 - NOT SPECIFIE	27,515.00	0.00	27,515.00	2,487.88	0.00	25,027.12

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
10 - SALARIES	27,515.00	0.00	27,515.00	2,487.88	0.00	25,027.12
179 - HEALTH OFFIC	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
191 - EXTRA TIME	2,500.00	0.00	2,500.00	192.88	0.00	2,307.12
199 - SELECT BOARD	23,515.00	0.00	23,515.00	2,295.00	0.00	21,220.00
102 - BENEFITS						
	240,245.00	0.00	240,245.00	65,883.06	0.00	174,361.94
11 - TOWN HALL						
20 - BENEFITS	10,700.00	0.00	10,700.00	2,455.75	0.00	8,244.25
280 - TRAINING	10,700.00	0.00	10,700.00	2,455.75	0.00	8,244.25
280 - MEMB & DUES	8,945.00	0.00	8,945.00	1,515.00	0.00	7,430.00
290 - MEMB & DUES	1,755.00	0.00	1,755.00	940.75	0.00	814.25
13 - ELECTIONS						
20 - BENEFITS	300.00	0.00	300.00	0.00	0.00	300.00
280 - TRAINING	300.00	0.00	300.00	0.00	0.00	300.00
17 - BUILDINGS CO						
20 - BENEFITS	540.00	0.00	540.00	145.00	0.00	395.00
280 - TRAINING	540.00	0.00	540.00	145.00	0.00	395.00
290 - MEMB & DUES	40.00	0.00	40.00	35.00	0.00	5.00
31 - TRANSFER STAT						
20 - BENEFITS	500.00	0.00	500.00	260.00	0.00	240.00
280 - TRAINING	500.00	0.00	500.00	260.00	0.00	240.00
99 - NOT SPECIFIC						
20 - BENEFITS	228,205.00	0.00	228,205.00	60,782.31	0.00	167,422.69
201 - FICA	228,205.00	0.00	228,205.00	60,782.31	0.00	167,422.69
210 - HEALTH	56,122.00	0.00	56,122.00	13,910.21	0.00	42,211.79
211 - DENTAL	116,085.00	0.00	116,085.00	33,845.94	0.00	82,239.06
214 - LIFE NO MED	4,414.00	0.00	4,414.00	1,226.12	0.00	3,187.88
230 - 457B ER MATC	370.00	0.00	370.00	130.20	0.00	239.80
231 - MPERS ER	17,217.00	0.00	17,217.00	4,255.69	0.00	12,961.31
	33,997.00	0.00	33,997.00	7,414.15	0.00	26,582.85
110 - GEN ADMIN						
	142,935.00	0.00	142,935.00	54,781.28	21,530.00	66,623.72
11 - TOWN HALL						
32 - CTRCT SVS EQ	142,167.00	0.00	142,167.00	51,254.41	21,530.00	69,382.59
310 - PROF SVS	75,459.00	0.00	75,459.00	35,363.34	20,050.00	20,045.66
39 - CONT SVS OTH	75,459.00	0.00	75,459.00	35,363.34	20,050.00	20,045.66
315 - MEMB & DUES	11,660.00	0.00	11,660.00	2,279.40	1,000.00	8,380.60
399 - OTHER	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
50 - UTILITIES	4,160.00	0.00	4,160.00	2,279.40	1,000.00	880.60
	10,470.00	0.00	10,470.00	2,436.49	0.00	8,033.51

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
580 - COMM	10,470.00	0.00	10,470.00	2,436.49	0.00	8,033.51
60 - SUPPLIES	17,998.00	0.00	17,998.00	6,163.47	0.00	11,834.53
610 - SUPPLIES	11,000.00	0.00	11,000.00	3,014.79	0.00	7,985.21
650 - POSTAGE	6,998.00	0.00	6,998.00	3,148.68	0.00	3,849.32
80 - ADVER, PRINT	16,880.00	0.00	16,880.00	1,379.50	480.00	15,020.50
810 - ADVERTISE	2,500.00	0.00	2,500.00	0.00	480.00	2,020.00
830 - FORMS	8,780.00	0.00	8,780.00	0.00	0.00	8,780.00
850 - TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
860 - TAX BILLS	3,600.00	0.00	3,600.00	1,379.50	0.00	2,220.50
90 - OTHER	9,700.00	0.00	9,700.00	3,632.21	0.00	6,067.79
910 - MILEAGE/TRAV	8,700.00	0.00	8,700.00	1,060.06	0.00	7,639.94
911 - MI/TRAV ELE	0.00	0.00	0.00	1,658.98	0.00	-1,658.98
915 - EE RECONIT	1,000.00	0.00	1,000.00	913.17	0.00	86.83
17 - BLDGS & CODE	16,268.00	0.00	16,268.00	3,506.87	45.00	12,716.13
39 - CONT SVS OTH	2,528.00	0.00	2,528.00	1,988.00	0.00	540.00
315 - MEMB & DUES	1,928.00	0.00	1,928.00	1,928.00	0.00	0.00
399 - OTHER	600.00	0.00	600.00	60.00	0.00	540.00
60 - SUPPLIES	1,200.00	0.00	1,200.00	249.40	0.00	950.60
610 - SUPPLIES	200.00	0.00	200.00	25.09	0.00	174.91
650 - POSTAGE	1,000.00	0.00	1,000.00	224.31	0.00	775.69
80 - ADVER, PRINT	2,040.00	0.00	2,040.00	0.00	45.00	1,995.00
810 - ADVERTISE	2,040.00	0.00	2,040.00	0.00	45.00	1,995.00
90 - OTHER	10,500.00	0.00	10,500.00	1,269.47	0.00	9,230.53
910 - MILEAGE/TRAV	3,000.00	0.00	3,000.00	1,269.47	0.00	1,730.53
999 - MISC	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
19 - COMMITTEES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
90 - OTHER	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
999 - MISC	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
115 - ELECTIONS	15,517.00	0.00	15,517.00	1,189.97	1,020.00	13,307.03
13 - ELECTIONS	15,517.00	0.00	15,517.00	1,189.97	1,020.00	13,307.03
39 - CONT SVS OTH	10,662.00	0.00	10,662.00	965.24	1,020.00	8,676.76
399 - OTHER	10,662.00	0.00	10,662.00	965.24	1,020.00	8,676.76
60 - SUPPLIES	2,700.00	0.00	2,700.00	224.73	0.00	2,475.27
610 - SUPPLIES	500.00	0.00	500.00	224.73	0.00	275.27
650 - POSTAGE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
670 - SIGNS	200.00	0.00	200.00	0.00	0.00	200.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
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115 - ELECTIONS CONT'D

80 - ADVER, PRINT	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
810 - ADVERTISE	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
90 - OTHER	955.00	0.00	955.00	0.00	0.00	955.00
910 - MILEAGE/TRAV	955.00	0.00	955.00	0.00	0.00	955.00

117 - GEN ADMIN IN

99 - NOT SPECIFIC	38,543.00	0.00	38,543.00	22,353.50	0.00	16,189.50
38 - CONT SVS INS	38,543.00	0.00	38,543.00	22,353.50	0.00	16,189.50
325 - INS PROP & C	20,382.00	0.00	20,382.00	16,876.00	0.00	3,506.00
326 - INS W.C.	16,511.00	0.00	16,511.00	5,399.50	0.00	11,111.50
327 - INS UNEMPLOY	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
328 - INS VOLUNTEE	150.00	0.00	150.00	78.00	0.00	72.00

119 - CONTINGENCY

11 - TOWN HALL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00

125 - ACO

72 - ACO	9,328.00	0.00	9,328.00	6,786.73	0.00	2,541.27
39 - CONT SVS OTH	7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
381 - ACO	7,628.00	0.00	7,628.00	6,606.50	0.00	1,021.50
90 - OTHER	1,700.00	0.00	1,700.00	180.23	0.00	1,519.77
910 - MILEAGE/TRAV	1,700.00	0.00	1,700.00	180.23	0.00	1,519.77

128 - HHS G/A

71 - GA	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
39 - CONT SVS OTH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SVS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
60 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
610 - SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
90 - OTHER	350.00	0.00	350.00	0.00	0.00	350.00
910 - MILEAGE/TRAV	350.00	0.00	350.00	0.00	0.00	350.00

129 - HHS SOCIAL S

75 - SOCIAL SERV	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00
91 - OTHER SOC SV	1,132.00	0.00	1,132.00	0.00	0.00	1,132.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND		UNEXPENDED BALANCE
	ORIGINAL	ADJUSTMENT	NET		NET		NET		ENCUM		
129 - RDS SOCIAL S CONTR	1,132.00	0.00	1,132.00		0.00		0.00		0.00		1,132.00
999 - OTHER	1,132.00	0.00	1,132.00		0.00		0.00		0.00		1,132.00
131 - ROADS	839,048.00	0.00	839,048.00		27,596.87		27,596.87		0.00		811,451.13
51 - ROADS	839,048.00	0.00	839,048.00		27,596.87		27,596.87		0.00		811,451.13
33 - CONT PROF	1,000.00	0.00	1,000.00		0.00		0.00		0.00		1,000.00
310 - PROF SERV	1,000.00	0.00	1,000.00		0.00		0.00		0.00		1,000.00
40 - REPAIRS & MA	838,048.00	0.00	838,048.00		27,596.87		27,596.87		0.00		810,451.13
481 - RDS/CONSTRUC	344,000.00	0.00	344,000.00		0.00		0.00		0.00		344,000.00
482 - RDS/RESURFA	323,548.00	0.00	323,548.00		0.00		0.00		0.00		323,548.00
483 - RDS/REPAIRS	170,500.00	0.00	170,500.00		27,596.87		27,596.87		0.00		142,903.13
141 - BSG CARE & M	15,272.00	0.00	15,272.00		3,859.00		3,859.00		0.00		11,413.00
11 - TOWN HALL	15,272.00	0.00	15,272.00		3,859.00		3,859.00		0.00		11,413.00
31 - CTRCT SVS BL	10,722.00	0.00	10,722.00		2,866.00		2,866.00		0.00		7,856.00
310 - PROF SVS	10,722.00	0.00	10,722.00		2,866.00		2,866.00		0.00		7,856.00
40 - REPAIRS & MA	4,550.00	0.00	4,550.00		993.00		993.00		0.00		3,557.00
410 - BLDGS & GROU	4,550.00	0.00	4,550.00		993.00		993.00		0.00		3,557.00
21 - RECREATION	3,600.00	0.00	3,600.00		0.00		0.00		0.00		3,600.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00		0.00		0.00		0.00		1,300.00
310 - PROF SVS	1,300.00	0.00	1,300.00		0.00		0.00		0.00		1,300.00
40 - REPAIRS & MA	2,300.00	0.00	2,300.00		0.00		0.00		0.00		2,300.00
410 - BLDGS & GROU	2,300.00	0.00	2,300.00		0.00		0.00		0.00		2,300.00
22 - BUNGANUT	1,660.00	0.00	1,660.00		370.00		370.00		0.00		1,290.00
31 - CTRCT SVS BL	660.00	0.00	660.00		370.00		370.00		0.00		290.00
310 - PROF SVS	660.00	0.00	660.00		370.00		370.00		0.00		290.00
40 - REPAIRS & MA	1,000.00	0.00	1,000.00		0.00		0.00		0.00		1,000.00
410 - BLDGS & GROU	1,000.00	0.00	1,000.00		0.00		0.00		0.00		1,000.00
23 - KBP	190.00	0.00	190.00		225.00		225.00		0.00		-35.00
31 - CTRCT SVS BL	190.00	0.00	190.00		225.00		225.00		0.00		-35.00
310 - PROF SVS	190.00	0.00	190.00		225.00		225.00		0.00		-35.00
31 - TRANSFER STA	4,282.00	0.00	4,282.00		0.00		0.00		0.00		4,282.00
31 - CTRCT SVS BL	3,132.00	0.00	3,132.00		0.00		0.00		0.00		3,132.00
310 - PROF SVS	3,132.00	0.00	3,132.00		0.00		0.00		0.00		3,132.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00		0.00		0.00		0.00		1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00		0.00		0.00		0.00		1,150.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - BKG MOWING CONTRD	62,602.00	0.00	62,602.00	33,676.00	5,554.40	23,430.00
142 - BKG MOWING						
51 - ROADS	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC	51,102.00	0.00	51,102.00	22,217.60	5,554.40	23,330.00
31 - CTRCT SVS BL	51,102.00	0.00	51,102.00	22,217.60	5,554.40	23,330.00
370 - MOWING	51,102.00	0.00	51,102.00	22,217.60	5,554.40	23,330.00
145 - BKG PLOWING	67,540.00	0.00	67,540.00	166,860.00	296,640.00	209,040.00
11 - TOWN HALL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
31 - CTRCT SVS BL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
360 - PLOW & SAND	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
22 - BUNGANUT	700.00	0.00	700.00	0.00	0.00	700.00
31 - CTRCT SVS BL	700.00	0.00	700.00	0.00	0.00	700.00
360 - PLOW & SAND	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - TRANSFER STA	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
31 - CTRCT SVS BL	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
360 - PLOW & SAND	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
51 - ROADS	657,000.00	0.00	657,000.00	166,860.00	296,640.00	193,500.00
31 - CTRCT SVS BL	657,000.00	0.00	657,000.00	166,860.00	296,640.00	193,500.00
360 - PLOW & SAND	657,000.00	0.00	657,000.00	166,860.00	296,640.00	193,500.00
145 - BKG WASTE SV	18,225.00	0.00	18,225.00	4,740.00	0.00	13,485.00
11 - TOWN HALL	1,820.00	0.00	1,820.00	690.00	0.00	1,130.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	690.00	0.00	1,130.00
330 - WASTE SVS	1,820.00	0.00	1,820.00	690.00	0.00	1,130.00
21 - RECREATION	4,170.00	0.00	4,170.00	715.00	0.00	3,455.00
31 - CTRCT SVS BL	1,710.00	0.00	1,710.00	160.00	0.00	1,550.00
330 - WASTE SVS	1,710.00	0.00	1,710.00	160.00	0.00	1,550.00
35 - CTRCT SVS WA	2,460.00	0.00	2,460.00	555.00	0.00	1,905.00
331 - PROF PORTA P	2,460.00	0.00	2,460.00	555.00	0.00	1,905.00
22 - BUNGANUT	6,675.00	0.00	6,675.00	2,200.00	0.00	4,475.00
31 - CTRCT SVS BL	2,380.00	0.00	2,380.00	980.00	0.00	1,400.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D					
330 - WASTE SVS	2,380.00	2,380.00	980.00	0.00	1,400.00
35 - CTRCT SVS WA	4,295.00	4,295.00	1,220.00	0.00	3,075.00
331 - PROF PORTA P	4,295.00	4,295.00	1,220.00	0.00	3,075.00
23 - KBP	4,020.00	4,020.00	975.00	0.00	3,045.00
31 - CTRCT SVS BL	1,560.00	1,560.00	0.00	0.00	1,560.00
330 - WASTE SVS	1,560.00	1,560.00	0.00	0.00	1,560.00
35 - CTRCT SVS WA	2,460.00	2,460.00	975.00	0.00	1,485.00
331 - PROF PORTA P	2,460.00	2,460.00	975.00	0.00	1,485.00
51 - ROADS	1,540.00	1,540.00	160.00	0.00	1,380.00
31 - CTRCT SVS BL	1,200.00	1,200.00	160.00	0.00	1,040.00
330 - WASTE SVS	1,200.00	1,200.00	160.00	0.00	1,040.00
35 - CTRCT SVS WA	340.00	340.00	0.00	0.00	340.00
331 - PROF PORTA P	340.00	340.00	0.00	0.00	340.00
147 - B&G ENERGY	10,484.00	10,484.00	879.80	0.00	9,604.20
11 - TOWN HALL	10,484.00	10,484.00	879.80	0.00	9,604.20
50 - UTILITIES	10,484.00	10,484.00	879.80	0.00	9,604.20
510 - PROPANE	3,984.00	3,984.00	0.00	0.00	3,984.00
560 - ELECTRICITY	6,500.00	6,500.00	879.80	0.00	5,620.20
21 - RECREATION	750.00	750.00	75.27	0.00	674.73
50 - UTILITIES	750.00	750.00	75.27	0.00	674.73
560 - ELECTRICITY	750.00	750.00	75.27	0.00	674.73
22 - BUNGANUT	2,500.00	2,500.00	763.32	0.00	1,736.68
50 - UTILITIES	2,500.00	2,500.00	763.32	0.00	1,736.68
560 - ELECTRICITY	2,500.00	2,500.00	763.32	0.00	1,736.68
23 - KBP	2,000.00	2,000.00	123.70	0.00	1,876.30
50 - UTILITIES	2,000.00	2,000.00	123.70	0.00	1,876.30
560 - ELECTRICITY	2,000.00	2,000.00	123.70	0.00	1,876.30
31 - TRANSFER STA	4,500.00	4,500.00	741.59	0.00	3,758.41
50 - UTILITIES	4,500.00	4,500.00	741.59	0.00	3,758.41
560 - ELECTRICITY	4,500.00	4,500.00	741.59	0.00	3,758.41
51 - ROADS	6,500.00	6,500.00	720.16	0.00	5,779.84
50 - UTILITIES	6,500.00	6,500.00	720.16	0.00	5,779.84
560 - ELECTRICITY	6,500.00	6,500.00	720.16	0.00	5,779.84
148 - B&G SIGNS	9,000.00	9,000.00	277.12	0.00	8,722.88

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET		BUDGET ADJUSTMENT	BUDGET		YTD NET	OUTSTAND		UNEXPENDED BALANCE
	ORIGINAL	NET		NET	ENCUM				
148 - PPG SIGNS CONT'D									
21 - RECREATION	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
22 - BUNGANUT	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
23 - KENNEBUNK PD	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
31 - TRANSFER STA	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
51 - ROADS	7,000.00	0.00	0.00	7,000.00	0.00	277.12	0.00	0.00	6,722.88
60 - SUPPLIES	7,000.00	0.00	0.00	7,000.00	0.00	277.12	0.00	0.00	6,722.88
670 - SIGNS	7,000.00	0.00	0.00	7,000.00	0.00	277.12	0.00	0.00	6,722.88
149 - TRF STATION									
31 - TRANSFER STA	345,375.00	0.00	0.00	345,375.00	0.00	49,906.60	0.00	0.00	295,468.40
35 - CTRCT SVS WA	322,415.00	0.00	0.00	322,415.00	0.00	49,227.16	0.00	0.00	273,187.84
310 - PROF SVS	5,280.00	0.00	0.00	5,280.00	0.00	407.00	0.00	0.00	4,873.00
349 - PROF SVS CAN	2,400.00	0.00	0.00	2,400.00	0.00	400.00	0.00	0.00	2,000.00
350 - PROF SVS TIP	185,525.00	0.00	0.00	185,525.00	0.00	30,655.43	0.00	0.00	154,869.57
351 - PROF SVS TW	43,875.00	0.00	0.00	43,875.00	0.00	5,562.63	0.00	0.00	38,312.37
352 - PROF SVS REC	16,960.00	0.00	0.00	16,960.00	0.00	2,193.10	0.00	0.00	14,766.90
355 - PROF SVS HAU	30,525.00	0.00	0.00	30,525.00	0.00	4,560.00	0.00	0.00	25,965.00
356 - PROF SVS HW	17,550.00	0.00	0.00	17,550.00	0.00	2,850.00	0.00	0.00	14,700.00
357 - PROF SVS HR	8,775.00	0.00	0.00	8,775.00	0.00	1,140.00	0.00	0.00	7,635.00
358 - PROF SVS HWO	2,750.00	0.00	0.00	2,750.00	0.00	509.00	0.00	0.00	2,241.00
359 - PROF SVS MET	8,775.00	0.00	0.00	8,775.00	0.00	950.00	0.00	0.00	7,825.00
40 - REPAIRS & MA	11,830.00	0.00	0.00	11,830.00	0.00	280.64	0.00	0.00	11,549.36
450 - EQUIPMENT	11,830.00	0.00	0.00	11,830.00	0.00	280.64	0.00	0.00	11,549.36
50 - UTILITIES	5,880.00	0.00	0.00	5,880.00	0.00	398.80	0.00	0.00	5,481.20
570 - FUEL	2,880.00	0.00	0.00	2,880.00	0.00	0.00	0.00	0.00	2,880.00
580 - COMM	3,000.00	0.00	0.00	3,000.00	0.00	398.80	0.00	0.00	2,601.20
60 - SUPPLIES	4,200.00	0.00	0.00	4,200.00	0.00	0.00	0.00	0.00	4,200.00
610 - SUPPLIES	200.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	200.00
690 - PPG	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
150 - FIRE STATION COMP D						
90 - OTHER	1,050.00	0.00	1,050.00	0.00	0.00	1,050.00
920 - STATE FEES	550.00	0.00	550.00	0.00	0.00	550.00
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC						
	10,310.00	0.00	10,310.00	4,151.29	0.00	6,158.71
21 - RECREATION						
40 - REPAIRS & MA	8,110.00	0.00	8,110.00	3,651.92	0.00	4,458.08
450 - EQUIPMENT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
90 - OTHER	7,110.00	0.00	7,110.00	3,651.92	0.00	3,458.08
940 - REC PROGRAMS	6,860.00	0.00	6,860.00	3,500.00	0.00	3,360.00
999 - MISC	250.00	0.00	250.00	151.92	0.00	98.08
22 - BUNGANUT						
50 - UTILITIES	600.00	0.00	600.00	79.80	0.00	520.20
580 - COMM	600.00	0.00	600.00	79.80	0.00	520.20
23 - KPB						
50 - UTILITIES	1,600.00	0.00	1,600.00	419.57	0.00	1,180.43
580 - COMM	1,600.00	0.00	1,600.00	419.57	0.00	1,180.43
171 - RES EQUIP						
	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
99 - NOT SPECIFIC						
95 - RESERVES	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
970 - TOWN RESERVE	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
173 - RES BUDG						
	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIC						
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
175 - RES CON SVC						
	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
99 - NOT SPECIFIC						
95 - RESERVES	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
970 - TOWN RESERVE	22,000.00	0.00	22,000.00	22,000.00	0.00	0.00
177 - RES MISC						
	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00
99 - NOT SPECIFIC						
95 - RESERVES	90,215.00	0.00	90,215.00	90,215.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		BUDGET		YTD		OUTSTAND	
	ORIGINAL	ADJUSTMENT	NET	ADJUSTMENT	NET	ADJUSTMENT	NET	ADJUSTMENT	ENCUM	UNEXPENDED BALANCE
177 - RES MISC CONTD										
970 - TOWN RESERVE	90,215.00	0.00	90,215.00	0.00	90,215.00	0.00	90,215.00	0.00	0.00	0.00
179 - RESERVES GMFR	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	0.00	0.00
91 - GMFR	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00	0.00	0.00
181 - OUTS GEN AD	130,695.00	0.00	130,695.00	0.00	130,695.00	0.00	130,695.00	0.00	0.00	54,056.35
11 - TOWN HALL	63,250.00	0.00	63,250.00	0.00	63,250.00	0.00	34,127.50	0.00	0.00	29,122.50
33 - CONT PROF	63,250.00	0.00	63,250.00	0.00	63,250.00	0.00	34,127.50	0.00	0.00	29,122.50
310 - PROF SERV	40,250.00	0.00	40,250.00	0.00	40,250.00	0.00	33,550.00	0.00	0.00	6,700.00
320 - PROF SERV LE	17,000.00	0.00	17,000.00	0.00	17,000.00	0.00	577.50	0.00	0.00	16,422.50
323 - PROF SERV AU	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00
15 - CEMETERIES	4,200.00	0.00	4,200.00	0.00	4,200.00	0.00	1,158.65	0.00	0.00	3,041.35
37 - CONT OUT	4,200.00	0.00	4,200.00	0.00	4,200.00	0.00	1,158.65	0.00	0.00	3,041.35
399 - CONT SVS OTH	4,200.00	0.00	4,200.00	0.00	4,200.00	0.00	1,158.65	0.00	0.00	3,041.35
17 - PLANNING	22,200.00	0.00	22,200.00	0.00	22,200.00	0.00	267.50	0.00	0.00	21,932.50
33 - CONT PROF	22,200.00	0.00	22,200.00	0.00	22,200.00	0.00	267.50	0.00	0.00	21,932.50
310 - PROF SERV	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	267.50	0.00	0.00	4,732.50
320 - PROF SERV LE	17,200.00	0.00	17,200.00	0.00	17,200.00	0.00	0.00	0.00	0.00	17,200.00
22 - BUNGANUT	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	0.00	0.00
37 - CONT OUT	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	41,000.00	0.00	0.00	0.00
185 - OUTSOURCE OT	207,541.00	0.00	207,541.00	0.00	207,541.00	0.00	207,541.00	0.00	0.00	0.00
95 - LIBRARY	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	0.00	0.00
37 - CONT OUT	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	0.00	0.00
399 - CONT SVS OTH	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	157,291.00	0.00	0.00	0.00
99 - NOT SPEC	50,250.00	0.00	50,250.00	0.00	50,250.00	0.00	50,250.00	0.00	0.00	0.00
37 - CONT OUT	45,250.00	0.00	45,250.00	0.00	45,250.00	0.00	45,250.00	0.00	0.00	0.00
399 - CONT SVS OTH	45,250.00	0.00	45,250.00	0.00	45,250.00	0.00	45,250.00	0.00	0.00	0.00
90 - OTHER	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00
186 - OUTS GMFR	706,695.00	0.00	706,695.00	0.00	706,695.00	0.00	235,565.00	0.00	471,130.00	0.00
91 - GMFR	706,695.00	0.00	706,695.00	0.00	706,695.00	0.00	235,565.00	0.00	471,130.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - DUTY GMFR CONTR						
37 - CONT OUT	706,695.00	0.00	706,695.00	235,565.00	471,130.00	0.00
391 - GMFR PERSONN	506,424.00	0.00	506,424.00	152,118.75	354,305.25	0.00
392 - GMFR CONTRAC	200,271.00	0.00	200,271.00	83,446.25	116,824.75	0.00
191 - OTHER CIP	95,661.00	0.00	95,661.00	0.00	0.00	95,661.00
11 - TOWN HALL	63,161.00	0.00	63,161.00	42.08	0.00	63,118.92
33 - CONT PROF	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
310 - PROF SERV	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
70 - EQUIPMENT	13,161.00	0.00	13,161.00	42.08	0.00	13,118.92
710 - COMP EQUIP	11,801.00	0.00	11,801.00	0.00	0.00	11,801.00
730 - OFFICE EQUIP	360.00	0.00	360.00	0.00	0.00	360.00
790 - OTHER EQUIP	1,000.00	0.00	1,000.00	42.08	0.00	957.92
21 - RECREATION	3,100.00	0.00	3,100.00	0.00	0.00	3,100.00
70 - EQUIPMENT	3,100.00	0.00	3,100.00	0.00	0.00	3,100.00
790 - OTHER EQUIP	3,100.00	0.00	3,100.00	0.00	0.00	3,100.00
22 - BUNGANUT	3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
70 - EQUIPMENT	600.00	0.00	600.00	0.00	0.00	600.00
710 - COMP EQUIP	600.00	0.00	600.00	0.00	0.00	600.00
90 - OTHER	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
999 - MISC	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
31 - TRANSFER STA	26,000.00	0.00	26,000.00	0.00	0.00	26,000.00
70 - EQUIPMENT	26,000.00	0.00	26,000.00	0.00	0.00	26,000.00
790 - OTHER EQUIP	26,000.00	0.00	26,000.00	0.00	0.00	26,000.00
195 - RSU # 57	0.00	5,990,606.67	5,990,606.67	1,996,868.88	3,993,737.79	0.00
92 - RSU # 57	0.00	5,990,606.67	5,990,606.67	1,996,868.88	3,993,737.79	0.00
90 - OTHER	0.00	5,990,606.67	5,990,606.67	1,996,868.88	3,993,737.79	0.00
999 - MISC	0.00	5,990,606.67	5,990,606.67	1,996,868.88	3,993,737.79	0.00
197 - COUNTY	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
97 - COUNTY	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
90 - OTHER	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
999 - MISC	0.00	369,346.17	369,346.17	369,346.17	0.00	0.00
199 - OVERLAY	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12
99 - NOT SPECIFIC	55,000.00	-2,678.38	52,321.62	1,715.50	0.00	50,606.12

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET		BUDGET		YTD		OUTSTAND		UNEXPENDED BALANCE
	ORIGINAL	ADJUSTMENT	NET		NET		ENCUM		
99 - OVERLAY CONT'D	55,000.00	-2,678.38	52,321.62		1,715.50		0.00		50,606.12
90 - OTHER	55,000.00	-2,678.38	52,321.62		1,715.50		0.00		50,606.12
999 - MISC									
Final Totals	1,628,119.00	6,357,274.46	10,985,393.46		3,726,210.27		9,789,657.19		2,469,526.00

ITEM #6: (a.) Minutes

Town of Lyman
Select Board Regular Meeting Agenda
Monday September 16th, 2024 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Amber Swett, Victoria Gavel, Joseph Wagner, David Alves
Selectboard members absent: none

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**
None

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**
a. Public Input – Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others
None
b. Mail •MMA Letter •York County Sheriff Report

ITEM #3 **UNFINISHED BUSINESS**
a. Franchise Agreement, Updates if any – Email from Tony Vigue
Tony Vigue recommends we hold off on making any decisions at this time, as the most recent change is in court.
b. GMFR – Approval of invoice out of GMFR Hydrant Reserve
Chief Matt Duross requests additional funds in the amount of \$840 for parts from the Hydrant Account
David Alves - Motions to approve. Victoria Gavel seconds, Motion passes 5-0-0
c. Review/ Approve Timber Harvest Bids
Rick Jones, Forester, was in attendance. There are 10 lots that they went out to bid with. There were two bids.
David Alves makes a motion to accept the bid from Beaulieu Logging for timber harvesting through Rick Jones with the exception of the land accessed by Old Ben Davis Rd. and Duke Lane. Amber Swett seconds. Motion passes 4-0-1
David Alves requested a schedule of lots and when they will be harvested from Rick Jones.
d. Review Quote for Replacement Bridge at Bunganut Park
Discussion took place regarding the status of the Bridge. The possibility of acquiring a stream crossing grant and possible AARP funds came up. Item was tabled for further information.
e. Joseph Wagner & Karen Kane – AARP Elder Friendly Letter and Elder Services Recommendations
Joseph Wagner notes that the commitment letter for AARP is in the packet and ready to go with the exception of the Town Logo. Karen Kane discusses a list of resources to put onto our new webpage.

ITEM #4 **DEPARTMENT AND COMMITTEE REPORTS**
a. Fire Chief – All Hands Reviewed in packet
Chief Matt Duross mentions that the Open House will be on October 9, 2024 from 5:00 p.m. to 8:00 p.m.
b. Fire Commission Updates
Victoria Gavel - The Charter Commission met and discussed the timeline for the replacement of vehicles.

Town of Lyman
Select Board Regular Meeting Agenda
Monday September 16th, 2024 – Lyman Town Hall

c. Eco Maine Rep Updates

Amber Swett - Mentions that Channel 6 did a segment on recycling at Eco Maine. She also mentions that sometime in 2027 a reimbursement will be coming for recycling.

d. Treasurer Expense Report Reviewed in packet

e. Town Clerk – Excise Report Reviewed in packet

ITEM #5

NEW BUSINESS

a. Committee Applicants

○ **Comprehensive Plan Committee**

Victoria Gavel - makes a motion to appoint Thomas Hatch. Joseph Wagner seconds. Motion passes 5-0-0.

○ **Buildings & Grounds Committee**

Amber Swett - makes a motion to appoint Thomas Hatch. David Alves seconds. Motion passes 5-0-0

David Alves - makes a motion to appoint Ralph “Rusty” Blackington. Amber Swett seconds. Motion passes 5-0-0

○ **Bunganut Park Ad Hoc Committee**

David Alves - makes a motion to appoint Ralph “Rusty” Blackington. Amber Swett seconds. Motion passes 5-0-0

b. Review/ Approve Contingency Agreement for Goodwins Mills Cemetery Association

David Alves - motions to approve. Joseph Wagner seconds. Motion passes 4-0-0 with changes

c. Review/ Approve Contingency Agreement for Land Swap for Town Hall Expansion

David Alves - motions to approve. Joseph Wagner seconds. Motion passes 5-0-0

d. Review/Approve Certificate of Settlement

Amber Swett - makes a motion to approve. David Alves seconds. Motion passes 5-0-0

ITEM #6

MINUTES

a. Review / Approve meeting minutes 9/3/2024

Amber Swett - makes a motion to approve. Victoria Gavel seconds. Motion passes 5-0-0

ITEM #7

SIGN WARRANTS

a. Payroll Warrant #11 in the amount of \$31,012.27

David Alves - makes a motion to approve. Joseph Wagner seconds. Motion passes 5-0-0

b. Accounts Payable Warrant #56 (FY2024) in the amount of \$336,657.28

Amber Swett - makes a motion to approve Victoria Gavel seconds. Motion passes 5-0-0

c. Accounts Payable Warrant #12 (FY2025) in the amount of \$69,737.27

Victoria Gavel - makes a motion to approve. Joseph Wagner seconds. Motion passes 5-0-0

OTHER

Joseph Wagner - mentions organization a candidates night which will be held Tuesday, October 1, 2024 at the Lyman Town Hall at 6:00 p.m.

Joseph Wagner - mentions ZBA costs.

Jeanette Lemay - states that the accounting structure has been broken out for FY 25 to better be able to determine actual costs for Planning and Codes.

Town of Lyman
Select Board Regular Meeting Agenda
Monday September 16th, 2024 – Lyman Town Hall

ADJOURN

David Alves motions to adjourn. Amber Swett seconds. Motion passes 5-0-0

Jessica Picard

David Alves

Amber Swett

Joseph Wagner

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated September 16th, 2024

Lindsay Gagne

ITEM #7: (a.) Payroll Warrant

LYMAN
10:30 AM

Payroll Check Register

Pay Date: 10/02/2024

09/26/2024
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,214.80	0.00	1,214.80	10/02/24	021 JANICE M AUGER
2	1,733.80	0.00	1,733.80	10/02/24	79 SUSAN J BELLEROSE
3	703.86	0.00	703.86	10/02/24	026 ERIN N CAMARENA
4	120.13	0.00	120.13	10/02/24	126 DAVID A CARLMAN
5	1,293.66	0.00	1,293.66	10/02/24	025 THOMAS M CROTEAU
6	2,644.63	0.00	2,644.63	10/02/24	028 LINDSAY GAGNE
7	1,944.03	0.00	1,944.03	10/02/24	016 LAURIE L GONSKA
8	234.64	0.00	234.64	10/02/24	117 PAUL HAKALA
9	266.87	0.00	266.87	10/02/24	007 THOMAS M HOLLAND
10	2,074.39	0.00	2,074.39	10/02/24	015 JEANETTE E LEMAY
11	864.20	0.00	864.20	10/02/24	036 JULIE LEMIEUX
12	540.85	0.00	540.85	10/02/24	125 PAUL J MARTEL
13	1,394.22	0.00	1,394.22	10/02/24	041 RANDALL L MURRAY
14	455.00	0.00	455.00	10/02/24	19 BRIAN D. RACICOT
15	613.59	0.00	613.59	10/02/24	002 DAVID W RILEY
16	193.93	0.00	193.93	10/02/24	024 JAMES ROBERTS
17	218.20	0.00	218.20	10/02/24	020 DAVID H SANTORA
18	1,821.48	0.00	1,821.48	10/02/24	037 REBEKAH S THOMPSON
19	309.13	0.00	309.13	10/02/24	40 RAYMOND J VALLIERE
Total	18,641.41	0.00	18,641.41		
Direct Deposit Checks					
20	0.00	18,641.41	18,641.41	10/02/24	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	18,641.41	18,641.41		
Trust & Agency Checks					
21	0.00	6,614.46	6,614.46	10/02/24	T & A 1 I.R.S.
22	0.00	1,573.94	1,573.94	10/02/24	T & A 3 ICMA
23	0.00	1,224.71	1,224.71	10/02/24	T & A 2 MAINE REVENUE SERVICES
24	0.00	1,775.54	1,775.54	10/02/24	T & A 9 MPERS
Total	0.00	11,188.65	11,188.65		
Summary					
Checks:	Regular	0.00	19		
	D / D	18,641.41	1		
	Employee	18,641.41			
	T & A	11,188.65	4		
	Voided		0		
Total		29,830.06	24		

WARRANT: 13

Check	D / D	Check	Employee	Gross Pay
1	1,214.80	0.00	021 JANICE M AUGER	1,862.50
2	1,733.80	0.00	79 SUSAN J BELLEROSE	2,467.88
3	703.86	0.00	026 ERIN N CAMARENA	830.29
4	120.13	0.00	126 DAVID A CARLMAN	130.08
5	1,293.66	0.00	025 THOMAS M CROTEAU	1,927.87
6	2,644.63	0.00	028 LINDSAY GAGNE	3,798.35
7	1,944.03	0.00	016 LAURIE L GONSKA	3,023.96
8	234.64	0.00	117 PAUL HAKALA	308.22
9	266.87	0.00	007 THOMAS M HOLLAND	296.04
10	2,074.39	0.00	015 JEANETTE E LEMAY	2,952.77
11	864.20	0.00	036 JULIE LEMIEUX	1,181.07
12	540.85	0.00	125 PAUL J MARTEL	609.75
13	1,394.22	0.00	041 RANDALL L MURRAY	2,151.81
14	455.00	0.00	19 BRIAN D. RACICOT	548.25
15	613.59	0.00	002 DAVID W RILEY	664.41
16	193.93	0.00	024 JAMES ROBERTS	210.00
17	218.20	0.00	020 DAVID H SANTORA	236.28
18	1,821.48	0.00	037 REBEKAH S THOMPSON	2,822.22
19	309.13	0.00	40 RAYMOND J VALLIERE	334.73
20	0.00	18,641.41	D / D 1 BIDDEFORD SAVINGS BANK	
21	0.00	6,614.46	T & A 1 I.R.S.	
22	0.00	1,573.94	T & A 3 ICMA	
23	0.00	1,224.71	T & A 2 MAINE REVENUE SERVICES	
24	0.00	1,775.54	T & A 9 MPERS	
Total	18,641.41	29,830.06		26,356.48

Put into A/P **11,434.11**
Taken out of A/P **(11,188.65)**

Total Payroll 30,075.52

Count

Checks 24

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER

ITEM #7: (b.) Accounts Payable Warrant

Lyman
9:31 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

10/03/2024
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	10970	21,880.65	09/16/24	14	0569 SECRETARY OF STATE
V	10971	11,168.08	09/16/24	14	0569 SECRETARY OF STATE
P	10972	11,168.08	09/16/24	14	0569 SECRETARY OF STATE
P	10973	2,091.87	09/18/24	14	0359 CUMBERLAND COUNTY CONSER DIST
P	10974	6,104.63	09/23/24	14	0569 SECRETARY OF STATE
P	10975	1,415.00	10/01/24	14	0475 TREASURER, STATE OF MAINE
P	10976	120.00	10/01/24	14	0475 TREASURER, STATE OF MAINE
P	10977	17,223.68	10/01/24	14	0569 SECRETARY OF STATE
R	10978	1,000.00	10/07/24	14	0286 AFFORDABLE MARKERS
R	10979	120.65	10/07/24	14	0218 AMAZON CAPITAL SERVICES
R	10980	2,450.00	10/07/24	14	0022 BEAN DATA
R	10981	64.00	10/07/24	14	0994 CINTAS CORPORATION- # 758
R	10982	2,936.66	10/07/24	14	0333 CIVIL CONSULTANTS
R	10983	125.00	10/07/24	14	0211 CRIPPLE CREEK CORPORATION
R	10984	695.00	10/07/24	14	0133 DAVID W. RILEY
R	10985	41,715.00	10/07/24	14	0248 DAYTON SNOW FIGHTERS INC.
R	10986	965.24	10/07/24	14	0179 ELECTION SYSTEMS & SOFTWARE, INC
R	10987	83,119.25	10/07/24	14	0233 GOODWINS MILLS FIRE & RESCUE
R	10988	526.22	10/07/24	14	0072 GWI
R	10989	7,829.25	10/07/24	14	0241 HILL VIEW MINI BARNS LLC
R	10990	61.98	10/07/24	14	0316 JAMES ROBERTS
R	10991	40.27	10/07/24	14	0330 JULIE LEMIEUX
R	10992	5,554.40	10/07/24	14	0311 KCB LANDSCAPING
R	10993	18.79	10/07/24	14	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	10994	33.50	10/07/24	14	0131 LAURIE GONSKA
R	10995	113.23	10/07/24	14	0303 LINDSAY GAGNE
R	10996	55.00	10/07/24	14	0368 M B O I A
R	10997	8,368.95	10/07/24	14	0376 M M E H T
R	10998	170.00	10/07/24	14	0414 MAINE MUNICIPAL ASSOCIATION
R	10999	60.00	10/07/24	14	0379 MAINE TOWN & CITY CLERKS ASSOC
R	11000	110.00	10/07/24	14	0312 MAINE WELFARE DIRECTORS ASSOCIATION
R	11001	669.80	10/07/24	14	1111 MARCEL DESROSIER
R	11002	225.00	10/07/24	14	0010 NELSON ANALYTICAL MAINE
R	11003	479.18	10/07/24	14	0244 PEOPLE'S CHOICE CREDIT UNION
R	11004	370.00	10/07/24	14	0256 POTTYS-R-US
R	11005	11.98	10/07/24	14	0084 READYREFRESH BY NESTLE
R	11006	306.53	10/07/24	14	0304 REBEKAH THOMPSON
R	11007	133.00	10/07/24	14	0502 REGISTRY OF DEEDS
R	11008	499,217.22	10/07/24	14	0419 RSU #57
R	11009	840.00	10/07/24	14	0302 RURAL FIRE PROTECTION OF N.E.
R	11010	2,000.00	10/07/24	14	0332 RYAN CROTEAU
R	11011	4,100.00	10/07/24	14	0176 SANFORD - SPRINGVALE YMCA
R	11012	267.50	10/07/24	14	0580 SMPDC
R	11013	130.11	10/07/24	14	0976 SUSAN BELLEROSE
R	11014	58.96	10/07/24	14	0062 THOMAS HOLLAND
R	11015	4,000.00	10/07/24	14	0277 TINKER TOM EXCAVATOR
R	11016	149.73	10/07/24	14	0148 VERIZON WIRELESS

A / P Check Register
Bank: BIDDEFORD SAVINGS

Type	Check	Amount	Date	Wrnt	Payee
R	11017	283.26	10/07/24	14	0985 WARRENS OFFICE SUPPLIES
P	88889	107.51	10/07/24	14	0140 WEX BANK
P	99999	32.46	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	45.00	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	56.07	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	14.40	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	462.00	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	13.99	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	58.99	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	49.56	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	24.45	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	42.08	10/07/24	14	0095 CARDMEMBER SERVICE
P	99999	499.34	10/07/24	14	0095 CARDMEMBER SERVICE
Total		730,784.42			

Count	
Checks	59
Voids	1

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00286 AFFORDABLE MARKERS						
0161	10978	10	VETERAN MARKERS	090624		
VETERAN MARKERS			E 181-15-37-399		1,000.00	0.00
			CONT OUT / CONT SVS OTH			
			Vendor Total-		1,000.00	
00218 AMAZON CAPITAL SERVICES						
0161	10979	10	ELECTION SUPPLIES	1HM1-693T-KRNY		
ELECTION SUPPLIES			E 115-13-60-610		90.41	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		90.41	
0161	10979	10	SUPPLIES	133W-WWT-KCRL		
SUPPLIES			E 110-11-60-610		14.43	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		14.43	
0161	10979	10	SUPPLIES	1MPF-YD19-3DDD		
SUPPLIES			E 110-11-60-610		15.81	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		15.81	
			Vendor Total-		120.65	
00022 BEAN DATA						
0161	10980	10	MONTHLY SER	1749		
MONTHLY SER			E 110-11-32-310		2,450.00	2,450.00
			CTRCT SVS EQ / PROF SVS			
			Vendor Total-		2,450.00	
00095 CARDMEMBER SERVICE						
0161	99999	10	STAMPS.COM SUPPLIES	ST3707492		
STAMPS.COM SUPPLIES			E 110-11-60-610		32.46	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		32.46	
0161	99999	10	MAILCHIMP	MC19592855		
MAILCHIMP			E 110-11-32-310		45.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		45.00	
0161	99999	10	MICROSOFT	E0600THTEJ		
MICROSOFT			E 110-11-32-310		56.07	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		56.07	
0161	99999	10	MICROSOFT	E0600THSE6		
MICROSOFT			E 110-11-32-310		14.40	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		14.40	
0161	99999	10	MICROSOFT	E0600THMSP		
MICROSOFT			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		462.00	
0161	99999	10	YOU TUBE	090524		
YOU TUBE			E 110-11-32-310		13.99	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		13.99	

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0161	99999	10	STAMPS		092324	
STAMPS			E 110-11-60-650		58.99	0.00
			SUPPLIES / POSTAGE			
			Invoice Total-		58.99	
0161	99999	10	SUPPLIES		112-5289926-249	
SUPPLIES			E 110-11-60-610		49.56	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		49.56	
0161	99999	10	SUPPLIES		112-1761891-541	
SUPPLIES			E 110-11-60-610		24.45	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		24.45	
0161	99999	10	SUPPLIES		112-6800164-726	
SUPPLIES			E 191-11-70-790		42.08	0.00
			EQUIPMENT / OTHER EQUIP			
			Invoice Total-		42.08	
0161	99999	10	STAMPS		100224	
STAMPS			E 110-11-60-650		499.34	0.00
			SUPPLIES / POSTAGE			
			Invoice Total-		499.34	
			Vendor Total-		1,298.34	
00994 CINTAS CORPORATION- # 758						
0161	10981	10	13117643		4205452863	
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		32.00	
0161	10981	10	13117643		4206926046	
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		32.00	
			Vendor Total-		64.00	
00333 CIVIL CONSULTANTS						
0161	10982	10	BROOKVIEW		18987	
BROOKVIEW			G 1-269-00		69.16	0.00
			PB ESCROWS			
			Invoice Total-		69.16	
0161	10982	10	BROOKVIEW		100124	
BROOKVIEW			G 1-269-00		2,867.50	0.00
			PB ESCROWS			
			Invoice Total-		2,867.50	
			Vendor Total-		2,936.66	
00211 CRIPPLE CREEK CORPORATION						
0161	10983	10	RENT		CRI OCT25	
RENT			E 110-11-39-399		125.00	125.00
			CONT SVS OTH / OTHER			
			Vendor Total-		125.00	
00359 CUMBERLAND COUNTY CONSER DIST						
0161	10973	10	POOR FARM RD		1471	

A / P Warrant

10/03/2024

Page 3

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description	Account	Proj	Amount	Encumbrance		
POOR FARM RD	E 131-51-40-483		2,091.87	0.00		
REPAIRS & MA / RDS/REPAIRS						
Vendor Total-			2,091.87			
00133 DAVID W. RILEY						
0161	10984	10	SERVICES	88		
TOWN HALL TRASH	E 145-11-31-330		35.00	0.00		
CTRCT SVS BL / WASTE SVS						
Invoice Total-			35.00			
0161	10984	10	SERVICES	89		
FUELING	E 150-31-35-310		40.00	0.00		
CTRCT SVS WA / PROF SVS						
Invoice Total-			40.00			
0161	10984	10	SERVICES	90		
BUNGANUT TRASH REMOVAL	E 145-22-31-330		350.00	0.00		
CTRCT SVS BL / WASTE SVS						
KBP TRASH	E 145-23-35-331		150.00	0.00		
CTRCT SVS WA / PROF PORTA P						
Invoice Total-			500.00			
0161	10984	10	SERVICES	91		
ROADSIDE TRASH PICKUP	E 145-51-31-330		120.00	0.00		
CTRCT SVS BL / WASTE SVS						
Invoice Total-			120.00			
Vendor Total-			695.00			
00248 DAYTON SNOW FIGHTERS INC.						
0161	10985	10	PLOWING	SNOWOCT25		
PLOWING	E 143-51-31-360		41,715.00	41,715.00		
CTRCT SVS BL / PLOW & SAND						
Vendor Total-			41,715.00			
00179 ELECTION SYSTEMS & SOFTWARE, INC						
0161	10986	10	141369	CD2098807		
141369	E 115-13-39-399		965.24	0.00		
CONT SVS OTH / OTHER						
Vendor Total-			965.24			
00233 GOODWINS MILLS FIRE & RESCUE						
0161	10987	10	FY 25	GMFROCT25		
FY 25	E 186-91-37-391		42,202.00	42,202.00		
CONT OUT / GMFR PERSONN						
FY 25	E 186-91-37-392		16,689.25	16,689.25		
CONT OUT / GMFR CONTRAC						
Invoice Total-			58,891.25			
0161	10987	10	RADIO'S	092024		
RADIO'S	E 720-87-90-999		24,228.00	0.00		
GMFR E / RESERVES - G - OTHER / MISC						
Invoice Total-			24,228.00			
Vendor Total-			83,119.25			
00072 GWI						
0161	10988	10	PHONES & INTERNET	6500439		
205773	E 110-11-50-580		496.62	0.00		
UTILITIES / COMM						

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
205773			E 161-22-50-580		29.60	0.00
UTILITIES / COMM						
Vendor Total-					526.22	
00241 HILL VIEW MINI BARNS LLC						
0161	10989	10	BOAT PLAYSET	12644		
BOAT PLAYSET			E 754-86-90-999		7,829.25	0.00
OTHER / MISC						
Vendor Total-					7,829.25	
00316 JAMES ROBERTS						
0161	10990	10	MILEAGE	9/11-9/23		
MILEAGE			E 110-17-90-910		61.98	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					61.98	
00330 JULIE LEMIEUX						
0161	10991	10	MILEAGE	7/16-9/16		
MILEAGE			E 110-17-90-910		40.27	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					40.27	
00311 KCB LANDSCAPING						
0161	10992	10	MOWING	MOWOCT24		
MOWING			E 142-90-31-370		5,554.40	5,554.40
CTRCT SVS BL / MOWING						
Vendor Total-					5,554.40	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0161	10993	10	2101002-01	100424		
2101002-01			E 147-51-50-560		18.79	0.00
UTILITIES / ELECTRICITY						
Vendor Total-					18.79	
00131 LAURIE GONSKA						
0161	10994	10	MILEAGE	SEPT		
MILEAGE			E 110-11-90-910		33.50	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					33.50	
00303 LINDSAY GAGNE						
0161	10995	10	MILEAGE REIMBURSEMENT	7/10-9/27		
MILEAGE REIM			E 110-11-90-910		113.23	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					113.23	
00368 M B O I A						
0161	10996	10	SEPTEMBER TRAINING	1000476211		
SEPTEMBER TRAINING			E 102-17-20-280		55.00	0.00
BENEFITS / TRAINING						
Vendor Total-					55.00	
00376 M M E H T						
0161	10997	10	MHT.31171	OCTOBER		
INSURANCE-EMPLOYEE			G 1-205-00		570.94	0.00
BENFTS-EMPLE						

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
HEALTH			E 102-99-20-210		7,457.58	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		306.53	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		33.90	0.00
			BENEFITS / LIFE NO MED			
Vendor Total-					8,368.95	
00414 MAINE MUNICIPAL ASSOCIATION						
0161	10998	10	31170 KELLY CONFERENCE	1000476552		
33170			E 102-11-20-280		170.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					170.00	
00379 MAINE TOWN & CITY CLERKS ASSOC						
0161	10999	10	11790-0	1000476175		
11790-0			E 102-31-20-280		60.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					60.00	
00312 MAINE WELFARE DIRECTORS ASSOCIATION						
0161	11000	10	OULLETTE	1000475317		
TRAINING			E 102-11-20-280		65.00	0.00
			BENEFITS / TRAINING			
Invoice Total-					65.00	
0161	11000	10	KELLY ADVANCED GA	1000476588		
TRAINING			E 102-11-20-280		45.00	0.00
			BENEFITS / TRAINING			
Invoice Total-					45.00	
Vendor Total-					110.00	
01111 MARCEL DESROSNIERS						
0161	11001	10	MILEAGE	8/29-9/26		
MILEAGE			E 110-11-90-911		669.80	0.00
			OTHER / MI/TRAV ELE			
Vendor Total-					669.80	
00010 NELSON ANALYTICAL MAINE						
0161	11002	10	BUNGANUT TESTING	224090182		
BUNGANUT PARK			E 141-22-31-310		65.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					65.00	
0161	11002	10	KENNEBUNK POND TEST	224090764		
KENNEBUNK			E 141-23-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					80.00	
0161	11002	10	BUNGANUT TEST	224090765		
BUNGANUT PARK			E 141-22-31-310		80.00	0.00
			CTRCT SVS BL / PROF SVS			
Invoice Total-					80.00	
Vendor Total-					225.00	
00244 PEOPLE'S CHOICE CREDIT UNION						
0161	11003	10	DUPLICATE PAY D. GERARD	# 3016		

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
DUPLICATE PAY D. GERARD			G 1-120-00		479.18	0.00
R/E OVERPAYS						
Vendor Total-					479.18	
00256 POTTYS-R-US						
0161	11004	10	PORTA-POTS	30765		
CHADBOURNE FIELD			E 145-21-35-331		185.00	0.00
CTRCT SVS WA / PROF PORTA P						
Invoice Total-					185.00	
0161	11004	10	PORTA-POTS	30949		
KENNEBUNK POND			E 145-23-35-331		185.00	0.00
CTRCT SVS WA / PROF PORTA P						
Invoice Total-					185.00	
Vendor Total-					370.00	
00084 READYREFRESH BY NESTLE						
0161	11005	10	0427507058	14698654		
H20 0427507058			E 110-11-60-610		11.98	0.00
SUPPLIES / SUPPLIES						
Vendor Total-					11.98	
00304 REBEKAH THOMPSON						
0161	11006	10	MILEAGE	9/3-9/30		
MILEAGE			E 110-17-90-910		306.53	0.00
OTHER / MILEAGE/TRAV						
Vendor Total-					306.53	
00502 REGISTRY OF DEEDS						
0161	11007	10	DISCHARGES			
DISCHARGES			E 110-11-39-399		133.00	0.00
CONT SVS OTH / OTHER						
Vendor Total-					133.00	
00419 RSU #57						
0161	11008	10	APPROP 25	RSUOCT25		
APPROP 25			E 195-92-90-999		499,217.22	499,217.22
OTHER / MISC						
Vendor Total-					499,217.22	
00302 RURAL FIRE PROTECTION OF N.E.						
0161	11009	10	PARTS FOR HYDRANT	07		
PARTS FOR HYDRANT			E 721-86-90-999		840.00	0.00
HYD / RESERVES - OTHER / MISC						
Vendor Total-					840.00	
00332 RYAN CROTEAU						
0161	11010	10	DUMP ENTRANCE FIX	7		
DUMP ENTRANCE FIX			E 131-51-40-483		2,000.00	0.00
REPAIRS & MA / RDS/REPAIRS						
Vendor Total-					2,000.00	
00176 SANFORD - SPRINGVALE YMCA						
0161	11011	10	CONTRACT	YMCAOCT2024		
CONTRACT			E 181-22-37-399		4,100.00	4,100.00
CONT OUT / CONT SVS OTH						

A / P Warrant

10/03/2024

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Warrant 14

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account	Proj	Amount	Encumbrance	
			Vendor Total-	4,100.00	
00569 SECRETARY OF STATE					
0161	10970	10	31170	09/06-09/13	
31170			G 1-250-00	21,880.65	0.00
			MTR VEHICLE		
			Invoice Total-	21,880.65	
0161	10972	10	31170	08/29-09/06	
31170			G 1-250-00	11,168.08	0.00
			MTR VEHICLE		
			Invoice Total-	11,168.08	
0161	10974	10	31170	9/13-9/19	
31170			G 1-250-00	6,104.63	0.00
			MTR VEHICLE		
			Invoice Total-	6,104.63	
0161	10977	10	31170	9/19-9/26	
31170			G 1-250-00	17,223.68	0.00
			MTR VEHICLE		
			Invoice Total-	17,223.68	
			Vendor Total-	56,377.04	
00580 SMPDC					
0161	11012	10	COMP PLAN	17547	
COMP PLAN			E 181-17-33-310	140.00	0.00
			CONT PROF / PROF SERV		
			Invoice Total-	140.00	
0161	11012	10	COMP PLAN	17548	
COMP PLAN			E 181-17-33-310	127.50	0.00
			CONT PROF / PROF SERV		
			Invoice Total-	127.50	
			Vendor Total-	267.50	
00976 SUSAN BELLEROSE					
0161	11013	10	MILEAGE	8/16-9/18	
MILEAGE			E 110-11-90-910	130.11	0.00
			OTHER / MILEAGE/TRAV		
			Vendor Total-	130.11	
00062 THOMAS HOLLAND					
0161	11014	10	MILEAGE	8/23-9/6	
MILEAGE			E 125-72-90-910	58.96	0.00
			OTHER / MILEAGE/TRAV		
			Vendor Total-	58.96	
00277 TINKER TOM EXCAVATOR					
0161	11015	10	CLEAN CULVERTS, FIX SIDES	46	
CLEAN CULVERTS, FIX SIDES			E 131-51-40-483	4,000.00	0.00
			REPAIRS & MA / RDS/REPAIRS		
			Vendor Total-	4,000.00	
00475 TREASURER, STATE OF MAINE					
0161	10975	10	#6235-6275	7/1-9/30	*** SEPARATE ***
#6235-6275			G 1-220-00	1,415.00	0.00
			ST PLUMB FEE		

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account	Proj	Amount	Encumbrance	
			Invoice Total-	1,415.00	
0161	10976	10	#6235-6275 DEP	7/1-9/30	*** SEPARATE ***
#6235-6275 DEP	G 1-220-00		120.00	0.00	
			ST PLUMB FEE		
			Invoice Total-	120.00	
			Vendor Total-	1,535.00	
00148 VERIZON WIRELESS					
0161	11016	10	6423575065-00001	9973087910	
642357065-00001	E 110-11-50-580		149.73	0.00	
			UTILITIES / COMM		
			Vendor Total-	149.73	
00985 WARRENS OFFICE SUPPLIES					
0161	11017	10	TOWLYM	533066-00	
TOWLYM	E 110-11-60-610		110.37	0.00	
			SUPPLIES / SUPPLIES		
			Invoice Total-	110.37	
0161	11017	10	TOWLYM	207141-00	
TOWLYM	E 110-11-60-610		33.45	0.00	
			SUPPLIES / SUPPLIES		
			Invoice Total-	33.45	
0161	11017	10	TOWLYM	533323-00	
TOWLYM	E 110-11-60-610		12.72	0.00	
			SUPPLIES / SUPPLIES		
			Invoice Total-	12.72	
0161	11017	10	TOWLYM	533383	
TOWLYM	E 110-11-60-610		126.72	0.00	
			SUPPLIES / SUPPLIES		
			Invoice Total-	126.72	
			Vendor Total-	283.26	
00140 WEX BANK					
0161	88889	10	0496-00-621844-0	100140234	
0496-00-621844-0	E 150-31-40-450		107.51	0.00	
			REPAIRS & MA / EQUIPMENT		
			Vendor Total-	107.51	

A / P Warrant

Warrant 14

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Prepaid Total-					61,409.76	
Current Total-					669,374.66	
EFT Total-					0.00	
Warrant Total-					730,784.42	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN
DAVID ALVES
VICTORIA GAVEL
JESSICA PICARD
AMBER SWETT
JOSEPH WAGNER