

Town of Lyman
Select Board Meeting Minutes
September 3rd, 2024 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Amber Swett, Victoria Gavel, Joseph Wagner, David Alves
Selectboard members absent: none

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. **MDOT – presentation on 4-way intersection proposal at Rt. 35 & S. Waterboro Rd**
Dennis Emidy & Bob Skehan from Maine DOT provided a presentation proposing a 4-way stop for the intersection located at Route 35 and South Waterboro Road. MDOT has conducted various studies over several years evaluating peak traffic volume, vehicle speeds, accident reports, and other data. They've determined implementing a 4-way stop would be the most cost effective and beneficial approach. Data from other municipalities shows a significant decrease in vehicle accidents using a 4-way stop. MDOT would place warning signals to alert drivers of the change in traffic pattern. MDOT addressed questions and concerns regarding large trucks going through the intersection, potential wait times and other questions. The 4-way stop could be reverted back to its original traffic pattern if the change proved to be unsuccessful.

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mail

ITEM #3 **MINUTES**

- a. *Review / Approve meeting minutes 8/19/2024*
David Alves – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0

ITEM #4 **SIGN WARRANTS**

- a. **Payroll Warrant #8 in the amount of \$52.51**
David Alves – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0
- b. **Payroll Warrant #9 in the amount of \$32,308.01**
David Alves - Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0
- c. **Accounts Payable Warrant #55 (FY2024) in the amount of \$21,763.37**
Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0
- d. **Accounts Payable Warrant #10 (FY2025) in the amount of \$815,180.11**
Joseph Wagner – Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0

ITEM #5 **UNFINISHED BUSINESS**

- a. **Franchise Agreement, Updates if any**
No new updates.
- b. **Josh Eon – Discussion regarding Town Property Logging Effort**
Josh Eon – Discussion regarding concerns from property owners on Old Ben Davis Road. The safety plan provided by the forester does not address vehicle weights and types of vehicles. A portion of Old Ben Davis Road is not maintained and used as an ATV trail. He proposes Duke Lane as a potential alternative access. There was logging done in this area in the past which caused damage to Old Ben Davis Road.
David Alves – Offers to look into alternative access and will go out to the site location.

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- c. **Kennebunk Pond – Request for Additional Funds for the Flashing Beacons**
Amber Swett – Motions to approve \$18.32 out of the Kennebunk Pond Reserve account and \$348.88 from Capital Improvement for the updated quote on the Flashing Beacons.
Joseph Wagner – Seconds the motion.
Motion passes: 5-0-0

- d. **RFP – Winter Maintenance Transfer Station, Open Bids**
 Four Bids Received.

Tibbetts Farm, LLC
Year 1: 2024-2025 \$6,990.00
Year 2: 2025-2026 \$7,500.00
Year 3: 2026-2027 \$7,998.00

DC Property Services
Year 1: 2024-2025 \$14,000.00
Year 2: 2025-2026 \$14,500.00
Year 3: 2026-2027 \$15,000.00

D & C Rubbish Removal
Year 1: 2024-2025 \$8,500.00
Year 2: 2025-2026 \$8,500.00
Year 3: 2026-2027 \$8,500.00

KC Little Trucking & Excavating
Year 1: 2024-2025 \$12,600.00
Year 2: 2025-2026 \$12,600.00
Year 3: 2026-2027 \$12,600.00

Jessica Picard – Motions to award the bid to Tibbetts Farm, LLC
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

- e. **Discussion, FEMA Flood Plain Management Ordinance extension of 90-day emergency enactment**
 Discussion the 90-day emergency ordinance enacted by the Select Board will expire October 15th.
 This item will be on the October 7th agenda for the board to enact the emergency ordinance again.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. **Fire Chief – All Hands** – Reviewed in agenda packet.
- b. **Treasurer Expense Report** – Reviewed in agenda packet.
- c. **Assessor – Summary Tax Commitment** - Reviewed in agenda packet.
- d. **ECO ME Rep, Amber Swett – Update on proposal for Municipal composting project**
Amber Swett – Attended an ECO Maine seminar reviewing food waste. Variations of data analysis show 20% - 40% of household trash is made up of food waste. There are waste diversion grants available the Town could apply for and use grant funding towards a composting project. A survey has gone out to the public. Currently the Town budgets \$185,000 for Municipal Solid Waste (MSW). If by implementing a composting program and removing food waste from the MSW, cost savings could potentially range between \$18,000 to \$74,000 depending on how much food waste could be removed. Maine legislature is also reviewing new laws that may be enacted.
- e. **Planning Board – Quarterly Report FY 2024, 4th Quarter** – Reviewed in agenda packet.

ITEM #7

NEW BUSINESS

- a. **Discussion – Day Road, request to lower speed & weight limits.**
Joseph Wagner – States he discussed with the Town Manager regarding repairs for the culvert under the Bridge on Day Road. The road has a weight limit of 10 tons and heavy vehicles could cause more distress on the bridge. Excessive speed is also an issue with increased pedestrian traffic on the road. He suggests placing more signs up and encouraging the county sheriffs to increase their presence in that area. He suggests addressing the local private business with car carriers and advising them to stay on State Roads.
Lindsay Gagne – Explains the Road Commissioner is already addressing placement of more signs and employees are not responsible for advising private enterprises. Regarding the request to lower

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weight and speed limits, this is more involved and requires Select Board approval, ordinances, public hearings, enforcement, etc.

- b. [Review/ Approve Order for Referenda November 5, 2024](#)
Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0
- c. [Review/ Approve Warrant for Special Town Meeting November 5, 2024](#)
Joseph Wagner – Motions to approve. Amber Swett seconds. Motion passes: 5-0-0
- d. [Appointment – Warden for November 5, 2024 General Election](#)
Amber Swett – Motions to appoint Margaret Macdonald as Warden.
Victoria Gavel – Seconds the motion. Motion passes: 5-0-0
- e. [Committee Applicants](#)
 - o [Giving Committee](#)
 - o [Planning Board](#)**Joseph Wagner – Motions to appoint Bill Single as a voting member on the Planning Board**
David Alves – Seconds the motion. Motion passes: 5-0-0
Amber Swett – Motions to appoint Tracie Tatro on the Giving Committee
Joseph Wagner – Seconds the motion. Motion passes: 5-0-0
- f. [Cemetery Committee – Request for expendable account for fundraising events.](#)
Amber Swett – Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0
- g. [RFP – Repairs & Maintenance for Loader Equipment, schedule open bid date.](#)
Discussion, board agrees to open bids on October 21st.
- h. [Schedule Workshop in October – Review for YMCA contract, End date October 30, 2024](#)
Workshop scheduled for September 30th, 2024 at 6:00pm.

Executive Session

1 M.R.S.A §405 (E) Consultation of legal counsel.

1 M.R.S.A §405 (A) Discussion regarding personnel matters.

Amber Swett – Motions to go into executive session per M.R.S.A 405 E and 405 A

David Alves – Seconds the motion. Motion passes: 5-0-0

Amber Swett – motions to come out of executive session.

Joseph Wagner – Seconds the motion. Motion passes: 5-0-0

OTHER

Lindsay Gagne – Suggest modifying the agenda format and put minutes and warrants at the end.

Joseph Wagner – Suggests doing a candidate night for State Reps. He requests any feedback from the board regarding his application letter for AARP age friendly community application. Him and Karen are working on a survey and have considered canvassing local areas for participation on the survey.

ADJOURN

David Alves – Motions to adjourn. Joseph Wagner seconds. Motion passes: 5-0-0

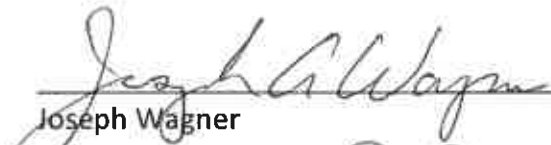
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Jessica Picard



Amber Swett



Joseph Wagner

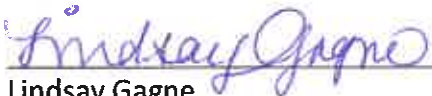


David Alves



Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Select Board Meeting dated September 3rd, 2024



Lindsay Gagne