

Town of Lyman
Select Board Meeting Minutes
August 19th, 2024 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Jessica Picard, Amber Swett, Victoria Gavel, Joseph Wagner, David Alves
Selectboard members absent: none

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board.
Please use the podium to address the board and please be respectful of others*

Josh Eon – Discussion regarding the timber harvesting efforts on Old Ben Davis Road. His concern being this is a private road that the property owners take care in maintaining the road. He inquires about the plan for the logging efforts; if there will be any safety measures in place; and if he can be placed on the next agenda for follow-up. Discussion with the Town Manager, these inquiries were emailed prior and are currently being reviewed by the Forester working on the project who will address the concerns.

- b. Mail

ITEM #3 **MINUTES**

- a. *Review / Approve meeting minutes 8/5/2024*

David Alves – **Motions to approve. Victoria Gavel seconds. Motion passes: 5-0-0**
Discussion Geoff is autocorrected as Goff.

ITEM #4 **SIGN WARRANTS**

- a. *Payroll Warrant #7 in the amount of \$28,436.35*

Amber Swett – **Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0**

- b. *Accounts Payable Warrant #54 (FY2024) in the amount of \$30,081.14*

Victoria Gavel – **Motions to approve. Amber Swett seconds. Motion passes: 5-0-0**

Discussion if the \$7,000 for Tinker Tom was related to the FEMA storm damage cleanup. Clarification on the FEMA cleanup, all the invoices have been turned over and the grant approval process is nearing its end. This amount is not part of the FEMA clean up.

- c. *Accounts Payable Warrant #6 (FY2025) in the amount of \$135,034.66*

Victoria Gavel – **Motions to approve. Joseph Wagner seconds. Motion passes: 5-0-0**

ITEM #5 **UNFINISHED BUSINESS**

- a. *Franchise Agreement, Updates if any*

Lindsay Gagne – Tony is in the process of updating the Franchise Agreement since the new law went into effect and will be in touch when he's completed the revised version.

- b. *Discussion, November Referendum – Schedule Public Hearing*

- a. *Cemetery Committee, request tabled for further consideration.*

Discussion regarding the Cemetery Committee request for funds. The board agrees this is not an emergency matter and should go through the normal budgeting process. Discussion regarding the committee's prior request for funds that would have come out of land sales, however the land study was put on hold due to public concerns of selling land

Victoria Gavel – **Motions to remove Article 10 regarding cemetery committee's request for funds.**
Joseph Wagner – **Seconds the motion. Motion passes: 5-0-0**

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Further discussion, information on ordinance amendments has been posted. New information on ballot questions will become available soon. Information can be found at the Town Hall and on the Town's website. The Ordinance Review Committee will join the Select Board for a public hearing to present information about the ordinance amendments. The Select Board will schedule a public hearing for review of the Town warrant and ballot questions for the November Election.

A Public hearing is scheduled for Monday October 7th, 2024 at 6:00pm located at the Town Hall.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. [Fire Chief – All Hands](#) – Reviewed in Agenda Packet
- b. [Victoria Gavel – Fire Commission Updates](#)
Victoria Gavel – The Fire Commission will have their routine meetings on the 1st Thursday of each month. The last commission meeting they completed approval of warrants and payroll.
- c. [Treasurer Expense Report](#) – Reviewed in Agenda Packet

ITEM #7

NEW BUSINESS

- a. [Discussion - RFP For Equalization Project and updating Assessing Tables](#)
Discussion to begin the RFP process now to receive and open bids before the budget process ensues. This way the board can determine any budgeting needs. At the last Town Meeting there was discussion that there would be appropriated funds for FY2025 then again for FY2026 with anticipation the project can take place beginning July 1, 2025. The Assessors goal is to have the project finished by April, 2026 to help bring the revaluations up. The board agrees to open bids on October 21, 2024. An RFP will go out soon.
- b. [Joe Wagner – AARP Age Friendly Program](#)
Discussion; Joe Wagner is in the process of drafting the initial application and will send to a former colleague for review. He suggests the Comprehensive Plan Committee continue further data collection efforts on the process, however Peg Macdonald and Michelle Feliccitti agree that the Committee is focusing their efforts on the comprehensive plan as a whole and have encouraged Joe to continue efforts with the AARP opportunity including offering a survey at the next election for voters when they're leaving the polling area. Joe solicits some input on the application questions. Karen Kane had reached out to him prior to offer input.
- c. [GMFR – Request approval of funds for Plymovent Installation](#)
David Alves – Motions to approve \$1,250.00 out of the GMRF capital building reserve for the Plymovent Installation.
Amber Swett – Seconds the motion. Motion passes: 5-0-0
- d. [Committee's – Request for funds, November Ballot](#)
Michelle Feliccitti- States she will rescind the request, given the conversation earlier regarding the Cemetery Committees request. They will go through the budgeting process.
Peg Macdonald – Discussion regarding aligning changes between the comprehensive plan and zoning changes. The Ordinance Review Committee will take a break for right now until Comprehensive Plan Committee moves further along with making changes. The Comprehensive Plan Committee will be working with SMPDC with the funding that is available for committees. Although, it's possible it may not cover all the costs. The Ordinance Review Committee may be more successful if the comprehensive plan is revised before they put further efforts into the zoning ordinances because this must be consistent with the comprehensive plan.
- e. [Bunganut Park Committee – Request for approval to create an expendable fund account](#)
Michelle Feliccitti – States the Bunganut Park Committee is exploring ideas with fundraising efforts to help bring in revenue for the revitalization of Bunganut Park.

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Amber Swett – Motions to create an expendable funds account for Bunganut Park

David Alves – Seconds the motion. Motion passes: 5-0-0

f. **Bunganut Park Committee – Request for funds/ Bunganut Reserve to hire an engineering firm**

Michelle Felicitti – States this company will help develop initial plans for \$3,935.00. She's reached out to other firms that did not respond. The York County Soil Conservation had recommended this firm. Acorns expressed an understanding that we are a municipality and willing to support initiatives that are cost effective. In doing a brief zoom interview and showing the aerial pictures that the committee was able to take, it was pointed out that the water is backwashing from the lake through the bog area into the lower field. Acorn will also do some on-site inspections.

Victoria Gavel – Motions to approve \$3,935 out of the Bunganut Reserve for Acorn Engineering Firm.

David Alves – Seconds the motion. Motion passes: 5-0-0

Executive Session

1 M.R.S.A §405 (C) Discussion regarding the condition, or acquisition of real property

Amber Swett – Motions to go into executive session per M.R.S.A 405 C, discussion regarding the condition, or acquisition of real property.

David Alves – Seconds the motion. Motion passes: 5-0-0

Victoria Gavel – Motions to come out of executive session. David Alves seconds. Motion passes: 5-0-0

OTHER


Joseph Wagner – Discussion regarding the Local Health Officer Well Water Program, the Road Commissioner road maintenance and Music in the Park.

ADJOURN


Amber Swett - Motions to adjourn. David Alves seconds, Motions passes: 5-0-0




Jessica Picard



Amber Swett



Joseph Wagner



Victoria Gavel



David Alves

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated August 19th, 2024



Lindsay Gagne

