

TOWN OF LYMAN
PLANNING BOARD MEETING MINUTES

July 17, 2024

Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall and is posted on the Town's webpage. Minutes are not verbatim and may be paraphrased for clarity. Minutes are drafts until approved by the Planning Board.

REGULAR MEETING CALL TO ORDER: Vice-Chairman Kelly Demers called the Meeting to order at 5:34 PM. Attendance at the meeting included Planning Board members: Kevin Veilleux, William Single, Code Enforcement Officer Rebekah Thompson and Code Enforcement Assistant Julie Lemieux. Planning Board member Cecile Dupuis was absent.

Kevin Veilleux makes a motion to make Bill Single a full voting member of the Board for the meeting. Seconded by Kelly Demers. 2-0 in favor.

NEW BUSINESS:

Keri-Ann Johnson – Encompass Joy – 1301 Alfred Rd – Map 12 Lot 18-1

Review of Notice of Decision. Bill mentions revised plan with parking has been submitted. Kevin makes a motion to accept Notice of Decision, Bill Seconds. Approved 3-0.

Bill, Kevin and Rebecca will be attending the Maine Municipal Association Planning Board Seminar in Freeport on July 31

SET NEXT AGENDA:

Dan Crook - Salem Capital Group – 301 Middle Rd – Map 04 Lot 043-4 – Reopen gas station convenience store at 301 Middle Rd

Seth Drown – 35 Duke Ln – Map 05 Lot 021 – Earth moving activities

Review Workshop Notes

Set Agenda for 8/21/24 Meeting

Review Minutes

Kevin motions to accept setting next agenda, Bill seconds. Approved 3-0

WORKSHOP: Review errors & inconsistencies in site plan review application.

Old Application still has an obsolete phone number listed.

Subdivision application fee on new application is \$1000 plus \$250 per proposed lot.

Checklist – 20 questions:

required survey information - remove survey on graph paper.

Add in note #1: The Site Plan includes Items 1-15.

Applicant should request a waiver if something is “not applicable” or “not changing”.

3 sets of address labels (not 2)

Ordinance requires a certified survey but not site plan certified by surveyor

How are other towns applications worded?


ADJOURNMENT:

Bill Single made the motion to adjourn at 6:32 PM. Kevin Veilleux seconded. All voted in favor.

APPROVED DATE:



Kelly Demers, Vice Chairman



Kevin Veilleux

Cecile Dupuis, Secretary



Bill Single

