

-----above to be filled in by office -----



TOWN OF LYMAN

Zoning Board of Appeals Application

11 South Waterboro Road, Lyman Maine 04002

Telephone: (207) 247-0647 Email: ceo@lyman-me.gov

Owner Information

Property Owner: _____

Mailing Address: _____

Project Address: _____

Email: _____

Point of Contact if Other than the Property Owner

Note: the person(s) acting as an agent for the property owner must have written authorization from the owner giving permission to act on their behalf

Name: _____

Telephone #: _____

Email: _____

The above requests that the Board of Appeals consider the following:

Note to appellant: Please file this form with the Appeals board clerk, at which time a fee of \$500.00 must be paid. You will be notified of the date of the hearing regarding your appeal.

____ 1. **An Administrative Appeal.** Relief from the decision, or lack of decision, of the Code Enforcement Officer or the Planning Board, in regard to an application for a permit. The undersigned believes that (Check one):

- ____ an error was made in the denial of the permit
- ____ the denial of the permit was based on a misinterpretation of the ordinance
- ____ there has been a failure to approve or deny the permit within a reasonable period of time
- ____ other _____

Please explain in more detail the facts surrounding this appeal (please attach a separate piece of paper). You should be as specific as possible so that the Board of Appeals can give full consideration to your case.

____ 2. **A Variance.**

a. Nature of Variance: Describe generally the nature of the variance:

In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any topographic peculiarities of the lot in question.

b. Justification of Variance: In order for a variance to be granted, the appellant must demonstrate to the Board of Appeals that the strict application of the terms of the Zoning Ordinance would cause undue hardship. There are four criteria which must be met before the BOA can find that a hardship exists. Please explain how your situation meets each of these criteria listed below:

1. The land in question cannot yield a reasonable return unless the variance is granted.

2. The need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood.

3. The granting of a variance will not alter the essential character of the locality.

4. The hardship is not the result of action taken by the appellant or a prior owner.

To the best of my (our) knowledge, all information submitted on this application is true and correct.

Signature: _____ Date: _____

Signature: _____ Date: _____

(applicant/owner of property and/or Agent)