

Town of Lyman  
Select Board Meeting Minutes  
April 1<sup>st</sup>, 2024 – Lyman Town Hall

*These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>*

**Selectboard members present:** Rusty “Ralph” Blackington (Chair), Thomas Hatch (Vice Chair), Jessica Picard, Amber Swett, Victoria Gavel

**Selectboard members absent:** none

**ITEM #1**      **SPECIAL OFFERS/ PRESENTATIONS**

**Jessica Picard – Motions to take out of order Item 6(a).**

**Victoria Gavel – Seconds the motion. Motion Passes: 5-0-0**

**ITEM #6**

a. **Fire Chief – GMFR Request for funds (\$500) for Hydrant Study at Kennebunk Pond**

**Matt Duross – Requests \$1,144.16 out of the GMFR building capitol reserve to cover 50% of Lyman’s share for replacement of circulator pumps. This will be the third circulator pump that will be replaced in addition to the circulator pumps, expansion tank, and relief valves that were approved at the last meeting on March 18<sup>th</sup>.**

**Victoria Gavel – Motions to approve \$1,144.16 out of the GMFR building capitol reserve account.**

**Thomas Hatch – Seconds the motion. Motion passes: 5-0-0**

**Matt Duross – Requests \$500 from the hydrant reserve to pay for an assessment of the Kennebunk Pond Parking area as a potential area to place a hydrant. The two other areas that were considered for hydrant placement have complications with property owners. This being Town Property will make it easier to work with, however they need an assessment completed to determine if it’s a viable spot to place a hydrant. If this area works for a hydrant, then GMFR can proceed with the grant money to place a hydrant there.**

**Jessica Picard – Motions to approve up to \$500 out of the hydrant fund for a hydrant study.**

**Amber Swett – Seconds the motion. Motion passes: 5-0-0**

**ITEM #2**      **HEARING OF DELEGATIONS / PUBLIC INPUT**

a. **Public Input – Public in attendance will have up to 5 minutes to address the Board.**

*Please use the podium to address the board and please be respectful of others*

**Don Hernon – States his term on the Planning Board is ending June 30<sup>th</sup>, 2024 and after consideration has decided not to reapply for the position. He will also resign as the Planning Board liaison on the Ordinance Review Committee when his Planning Board term ends. He will stay on with the Comprehensive Plan Committee until they are finished.**

**Joe Wagner – States the State should have a model franchise agreement with consideration to the new law changes. He questions the administrative positions of HR officer and the posting of a job position online.**

**Lindsay Gagne – States a reminder that questions can be directed to the Town Manager during regular business hours. When discussing inquiries regarding personnel in public, often times employees will watch the meetings, and in an effort of maintaining civility in the workplace, most inquiries can be answered just by reaching out to the Town Manager.**

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**ITEM #3**

**MINUTES**

- a. [Review / Approve meeting minutes 3/18/2024](#)  
**Victoria Gavel – Motions to approve. Amber Swett seconds. Motion passes: 5-0-0**

**ITEM #4**

**SIGN WARRANTS**

- a. [Payroll Warrant #37 in the amount of \\$27,247.23](#)  
**Amber Swett – Motions to approve. Thomas Hatch seconds. Motions passes: 5-0-0**
- b. [Accounts Payable Warrant #38 \(FY2024\) in the amount of \\$647,375.80](#)  
**Victoria Gavel – Motions to approve. Jessica Picard seconds. Motions passes: 5-0-0**  
**Thomas Hatch – Verifies the thinkpads were purchased to replace laptops that were on a replacement schedule.**

**ITEM #5**

**UNFINISHED BUSINESS**

- a. [Franchise Agreement, Updates if any](#)  
**Lindsay Gagne – States Tony Vigue has drafted some updates to send to Charter Communication to let them know we have adopted an ordinance and made slight modifications. He will keep us updated on the law changes and anticipates in July should be able to finalize the agreement with changes reflecting the law changes.**
- b. [Discuss Bunganut Booth Repairs, updates if any, Tabled for more information](#)  
There is discussion on the specifications. Hill View offers slightly smaller side windows than Shed Happens, but the board agrees the 36 x 36 sliding window would still work for the ticket booth. Other vendors did not respond.  
**Jessica Picard – Motions to approve \$4,084 for the Hill View Mini Barns estimate to replace the shed at Bunganut using Capitol Improvement Funds.**  
**Victoria Gavel – Seconds the motion. Motion passes: 5-0-0**
- c. [Review draft personnel policy](#)  
Discussion on final edits and changes. The final draft version will be tabled to the next meeting for board review.

**ITEM #6**

**DEPARTMENT AND COMMITTEE REPORTS**

- a. [Fire Chief – GMFR Request for funds \(\\$500\) for Hydrant Study at Kennebunk Pond](#)  
Item voted out of order for discussion. See above.

**ITEM #7**

**NEW BUSINESS**

- a. [Review/ Approve Propane rate quotes](#)  
Discussion to seek more quotes and solicit some other companies for quotes. The board agrees changing the agreement term to June 30<sup>th</sup> to get better pricing each year.
- b. [Discuss Annual Town Meeting date and time](#)  
Discussion, the board agrees to keep Annual Town Meeting for June 13<sup>th</sup>, 2024, and move the time up to 6:30pm. More discussion on polling survey questions to the public to get more feedback. In the past the Board has held a Saturday Town Meeting but found the participation did not increase as much. Discussed ideas on having a potluck or having an event with Parks and Recs so parents can also bring their kids.

**EXCECUTIVE SESSION**

None

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**OTHER**

Next meeting scheduled on Tuesday April 16<sup>th</sup>, 2024 due to the 15<sup>th</sup> being a holiday. The Town Hall will be closed on April 15<sup>th</sup>.

**Thomas Croteau** – States he has moved aside debris on the road to the roadside and after this next storm will begin clearing the debris off the roadside.

**Victoria Gavel** – States she still gets notified from CMP when they move a pole for the municipality, probably since when she was on the board in the past, and she'll notify the Town Manager if it comes up again.

**ADJOURN**

**Thomas Hatch** – Motions to adjourn. **Amber Swett** seconds. Motion passes: 5-0-0

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Rusty "Ralph" Blackington

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Thomas Hatch



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Amber Swett

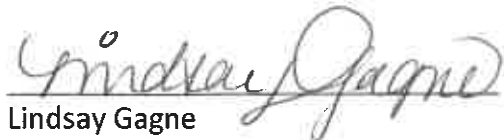


\_\_\_\_\_  
Jessica Picard



\_\_\_\_\_  
Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting date April 1<sup>st</sup>, 2024

  
Lindsay Gagne

