

Town of Lyman
Select Board Regular Meeting Agenda
Monday, March 18th, 2024 – Lyman Town Hall

Welcome to the March 18th, 2024, Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Public Hearing regarding amendments on the Franchise Ordinance

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mail •County Budget Committee Caucus

ITEM #3 **MINUTES**

- a. Review / Approve meeting minutes 3/7/2024

ITEM #4 **SIGN WARRANTS**

- a. Payroll Warrant # in the amount of \$
- b. Accounts Payable Warrant # (**FY2024**) in the amount of \$

ITEM #5 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Updates if any – Public Hearing scheduled March 18th, 2024
- b. Discuss Bunganut Booth Repairs, updates if any, Tabled for more information
- c. Review draft personnel policy – Workshop scheduled March 19th, 2024 at 6:00pm
- d. Dedication for Annual Town Report – Review Survey Results

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Treasurer – Expense Report
- b. Fire Chief – GMFR Report
- c. Tax Collector – Monthly Report
- d. Parks and Recs – Monthly Report

ITEM #7 **NEW BUSINESS**

- a. Discussion – Chadborne Field Improvements. Massabesic Little League
- b. Review/Approve Pole Permit CMP
- c. Appointment Interim Code Enforcement Officer
- d. Appointment Interim Building Inspector
- e. Appointment Interim Plumbing Inspector
- f. Write off real estate taxes, interests, & costs for Town-Owned properties
 - Map 9, Lot 21-B for amount of \$3,534.13
 - Map 9, Lot 10 for the amount of \$6,121.89
 - Map 7, Lot 68 for the amount of \$3,679.13
 - Map 3, Lot 9 for the amount of \$2,144.54
 - Map 3, Lot 46 for the amount of \$4,508.00
 - Map 12, Lot 2 for the amount of \$4,225.67
 - Map 11, Lot 39-1 for the amount of \$4,015.13
 - Map 6, Lot 24-5 for the amount of \$2,035.95
 - Map 4, Lot 7-1 for the amount of \$650.28

EXECUTIVE SESSION

- 1.M.R.S.A §405 (A) Discussion regarding personnel matters

OTHER

ADJOURN

Town of Lyman

Select Board
Notice of Public Hearing

11 South Waterboro Rd
Lyman, ME 04002

PUBLIC NOTICE

The Select Board will hold a public hearing on **Monday March 18, 2024 at 6:00pm** located at the Lyman Town Hall for the purpose of presenting information and allowing public comment regarding Ordinance Amendment of the “Cable Television Ordinance”

A full draft of this ordinance is attached with this notice.

Copies of this ordinance and information are posted and available at the Town Hall and on the Town’s website at www.lyman-me.gov

The Select Board’s regular meeting will follow after the public hearing.

Cable Television Ordinance Town of Lyman

Adopted October 16th, 2023

Amended:

The Town of Lyman, acting through its municipal officers pursuant to 30-A M.R.S.A. §3008(2), hereby enacts the following Cable Television Ordinance:

Section 1 – PURPOSE

The purpose for the ordinance is to provide for Town regulation and use of the cable television system including its construction, operation and maintenance in, along, upon, across, over and under the streets, alleys, public ways and public places now laid out or dedicated, and all extensions thereof and additions thereof in the Town of Lyman, including poles, wires, cables, underground conduits, manholes, conductors and fixtures necessary for the maintenance and operation in the Town of Lyman, of the cable television systems and to provide conditions accompanying the grant of franchise; and providing for the Town regulation of cable television operation.

Section 2 – DEFINITIONS

“Cable Television System” shall have the same meaning as defined in 30-A M.R.S.A. §3008 as the same may be amended.

“Cable Television Company” shall mean any Video Service Provider, person, firm, or corporation owning, controlling, operating, managing, or leasing a cable television system within the Town of Lyman, sometimes hereinafter referred to as “the company.”

“Town” shall mean the Town of Lyman, organized and existing under the laws of the State of Maine and the area within its territorial limits.

"Video service provider" means any person that directly or through one or more affiliates sells in the State access to video, audio or computer-generated or computer-augmented entertainment and ~~directly or through one or more affiliates~~ owns or operates facilities located in whole or in part in a municipality's public rights-of-way that are used to provide those services, irrespective of the technology used to deliver such services. "Video service provider" includes, but is not limited to, a cable system operator and a common carrier that operates a cable television system. "Video service provider" does not include:

(1) A commercial mobile service provider, as defined in 47 United States Code, Section 332(d)(1); or

(2) A provider of an Internet access service, as defined in 47 United States Code, Section 231(e)(4), with respect to the provision of the Internet service by the provider.

Section 3 – FRANCHISE REQUIRED

No person, firm or corporation shall install, maintain or operate within the Town or any of its public ways or other public areas any equipment or facilities for the operation of a cable television system unless a franchise authorizing the use of said public ways or areas has first been obtained pursuant to the provision of this Ordinance and unless said franchise is in full force and effect.

Section 4 – FRANCHISE CONTRACT

The municipal officers of the Town may contract on such terms, conditions and fees as they deem in the best interests of the Town and its residents with one or more Cable Television Companies for the operation of a cable television system within the Town, including the granting of a non-exclusive franchise for the operation thereof for a period not to exceed fifteen (15) years.

Applicants for a franchise or franchise renewal shall pay a non-refundable filing fee of \$500 to the Town to defray the cost of public notice and advertising expenses relating to such application. The applicants may also be assessed the cost of attorney fees incurred by the Town of Lyman in connection with the cable franchise application and agreement. The application shall be filed with the Town Clerk and shall contain such information as the Town may require including, but not limited to, a general description of the applicant's proposed operation, a schedule of proposed charges, a statement detailing its previous two fiscal years, an estimated ten year financial projection of its proposed system, its annual Town franchise fee as required by the Town, and the basis for same, and a statement detailing the prior operational experience of the applicant in both the cable television and microwave service including that of its officers, management and staff to be associated with the proposed operations.

Any franchise contract may be revoked by the municipal officers for good and sufficient cause as provided in the franchise contract, after due notice to the company and a public hearing thereon, with the right to appeal to the Superior Court under Rule 80B of the Maine Rules of Civil Procedure.

Section 5 – PUBLIC HEARING

Before issuance of a request for proposals, or during the franchise contract renewal process, the Town shall hold a public hearing with at least seven (7) days advance notice for the purpose of determining any special local needs or interest regarding cable television.

Applications for a franchise to operate a CATV system in the Town and related documents are public records to be filed with and maintained by the Town pursuant to the State Freedom of Access Law, 1 M.R.S.A. § 401 et seq., as amended from time to time.

Before authorizing the issuance of any such franchise contract, including an assignment or a renewal of a franchise contract, the municipal officers shall review the applicant's character, financial and technical qualifications and the adequacy and feasibility of its qualifications to operate a cable television system within the Town, and shall conduct a public hearing thereon with at least seven (7) days advertised notice prior to said public hearing.

Section 6 – PERFORMANCE BOND AND INSURANCE COVERAGE

The Cable Television Company shall provide sufficient insurance to indemnify and hold harmless the Town of Lyman, its agents and its employees from and against all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from the performance of the work, maintenance of the system and damages caused by components or portions thereof, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and is caused in whole or in part by any negligent or willful act or omission of the Cable Television Company and anyone directly or indirectly employed by it or anyone for whose acts any of them may be liable. Upon the execution of any such franchise contract, the cable television company shall file a surety company performance bond in an amount to be determined by the Board of Selectmen conditioned upon the faithful performance of said contract and full compliance with any laws, ordinances, or regulations governing said franchise. Said performance bond shall remain in effect until the Cable Television Company has completed any construction or reconstruction of the system as set forth in the franchise contract.

The Cable Television Company shall also, upon execution of any such franchise contract, provide evidence of insurance coverage as the Municipal Officers may require.

Section 7 – COMPLIANCE WITH ALL LAWS

Cable Television Companies shall at all times comply with all applicable federal, State and local laws, statutes, rules, regulations, ordinances, codes and orders. All applicable requirements of public and consumer protection laws affecting the provision of cable television

services, including without limitation 30-A M.R.S.A. §3008 and§3010, as the same may be amended, are incorporated by reference.

Section 8 -- SEVERABILITY

Should any section or provision of this Ordinance be declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

This ordinance with amendments is effective upon its adoption by the Selectboard, Town of Lyman.

Approved this _____ day of _____, 2024.

Town of Lyman by its Selectboard

_____ **Ralph Blackington**

_____ **Thomas Hatch**

_____ **Jessica Picard**

_____ **Amber Swett**

_____ **Victoria Gavel**

Jo-Ann Putnam
Chairman
York County Budget Committee
P.O. Box 1822
Wells, ME 04090
Telephone: 207-251-2602

TO: YORK COUNTY CITIES/TOWNS
SUBJECT: COUNTY BUDGET COMMITTEE CAUCUSES
DATE: March 7, 2024

The caucuses to elect municipal and public representatives to membership on the York County Budget Committee are scheduled for **Wednesday, April 10, 2024 at 6:30 P.M. at the York County Government Building, 149 Jordan Springs Road, Alfred, ME.**

In order for the caucuses to be successful, Elected Officials from the twenty- nine (29) cities and towns in the county should plan to attend. Only Elected Municipal Officials can vote to seat Budget Committee Members.

There are five (5) Districts in the County of York. Each district has two (2) elected municipal officials and one (1) member from the public for a total of three (3) members in each district and fifteen (15) members county-wide (5 districts x 3 members each = 15).

Included is a copy of the districts with the listing of the municipalities in each as well as the vacancies in each district and the length of term for each. The statute requires that only one (1) member can be elected from each town. A copy of the statute explaining the process is also attached.

Please make every effort to attend.

Thank you for your consideration.

COUNTY OF YORK
BUDGET COMMITTEE

DISTRICT # 1

ACTON, BERWICK, CORNISH, LEBANON, LIMINGTON
NEWFIELD, NORTH BERWICK, PARSONSFIELD, SHAPLEIGH & SOUTH BERWICK

VACANT	Elected	Term expires 3-30-25
VACANT	Elected	Term expires 3-30-27
Danica Briggs	Public	Term expires 3-30-26

DISTRICT #2

ARUNDEL, BIDDEFORD, KENNEBUNK & KENNEBUNKPORT

Lisa Pratt	Elected	Term expires 3-30-25
VACANT	Elected	Term expires 3-30-27
VACANT	Public	Term expires 3-30-26

DISTRICT #3

BUXTON, HOLLIS, OLD ORCHARD BEACH & SACO

VACANT	Elected	Term expires 3-30-25
VACANT	Elected	Term expires 3-30-27
Rebeca Bowley	Public	Term expires 3-30-26

DISTRICT #4

ALFRED, DAYTON, LIMERICK, LYMAN, SANFORD & WATERBORO

VACANT	Elected	Term expires 3-30-26
VACANT	Elected	Term expires 3-30-27
Jo-Ann Putnam-Alfred	Public	Term expires 3-30-25

DISTRICT #5

ELIOT, KITTERY, OGUNQUIT, WELLS & YORK

VACANT	Elected	Term expires 3-30-26
VACANT	Elected	Term expires 3-30-27
Susan Wiswell-Kittery	Public	Term expires 3-30-25

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 1: COUNTIES

Chapter 3: COUNTY BUDGET AND FINANCES

Subchapter 1: TAX ASSESSMENT AND BUDGET PROCESS

Article 6-A: YORK COUNTY BUDGET COMMITTEE

§831. Committee established

There is established the York County Budget Committee, referred to in this article as the "budget committee," to carry out the purposes of this article. As used in this article, "county commissioners" means the county commissioners of York County and "county" means York County. [PL 1993, c. 623, §1 (NEW).]

SECTION HISTORY

PL 1993, c. 623, §1 (NEW).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

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Title 30-A: MUNICIPALITIES AND COUNTIES

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Article 6-A: YORK COUNTY BUDGET COMMITTEE

§832. Membership

The budget committee consists of 15 voting members and one nonvoting member selected as follows. [PL 1993, c. 623, §1 (NEW).]

1. Municipal and public representatives. No later than 100 days before the end of the county's fiscal year, elected municipal officials within each commissioner district shall caucus and elect representatives to the budget committee from that district for terms as provided in [paragraph A](#) ([./30-A/title30-Asec832.html](#)). There must be 3 members from each commissioner district, 2 of whom are elected municipal officials and one of whom is a public representative. No more than one member may represent the same municipality at a time.

A. Members shall serve for 3-year terms, except that initially each district caucus shall select one member for a one-year term, one member for a 2-year term and one member for a 3-year term. If a committee member ceases to be a municipal officer or official during the term of membership, the committee member shall resign the membership and the next district caucus shall elect a qualified municipal officer or official to fill the membership for the remainder of the unexpired term. [PL 1993, c. 623, §1 (NEW).]

[PL 2007, c. 663, §14 (AMD).]

2. Legislative member. No later than 100 days before the end of the county's fiscal year, the York County legislative delegation shall elect one of the delegation's members to serve as a nonvoting member on the budget committee.

[PL 2007, c. 663, §14 (AMD).]

3. Committee chair. The budget committee shall select its own chair each year.

[PL 1993, c. 623, §1 (NEW).]

SECTION HISTORY

PL 1993, c. 623, §1 (NEW). PL 2007, c. 663, §14 (AMD).

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Title 30-A: MUNICIPALITIES AND COUNTIES
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Article 6-A: YORK COUNTY BUDGET COMMITTEE

§833. Budget procedures

1. Budget procedures. The county commissioners shall submit itemized finance estimates in the form of a budget to the budget committee no later than 60 days before the end of the county's fiscal year.

[PL 1993, c. 623, §1 (NEW).]

2. Budget review process. The budget committee shall review the itemized estimated budget prepared by the county commissioners, together with any supplementary material prepared by the head of each county department or provided by any independent board or institution or another governmental agency. The budget committee shall prepare a proposed budget and may increase, decrease or alter the estimated budget as long as:

A. The budget committee enters into its minutes an explanation for any suggested change in the estimated expenditures and revenues as initially presented by the county commissioners; and [PL 1993, c. 623, §1 (NEW).]

B. In the proposed budget, the total estimated revenues, together with the amount of county tax to be levied, equal the total estimated expenditures. [PL 1993, c. 623, §1 (NEW).]

[PL 1993, c. 623, §1 (NEW).]

3. Public hearing. The budget committee shall hold a public hearing in the county on the proposed budget before the end of the county's fiscal year and before the final adoption of the budget. Notice of the hearing must be given in all newspapers of general circulation within the county at least 10 days before the hearing. Written notice and a copy of the proposed budget must be sent by mail, or delivered in person, to the clerk of each municipality in the county. The municipal clerk shall notify the municipal officials of the proposed budget.

[PL 1993, c. 623, §1 (NEW).]

4. Adoption of budget; tax levy. After the public hearing is completed, the budget committee shall adopt a final budget and transmit that budget to the county commissioners.

A. The budget adopted by the budget committee may be changed only by a majority vote of the county commissioners and a majority vote of all elected members of the budget committee. Those actions are final and are not subject to further action by either the county commissioners or the budget committee. [PL 1993, c. 623, §1 (NEW).]

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 1: COUNTIES

Chapter 3: COUNTY BUDGET AND FINANCES

Subchapter 1: TAX ASSESSMENT AND BUDGET PROCESS

Article 6-A: YORK COUNTY BUDGET COMMITTEE

§834. Interim budget

If the budget is not approved before the start of a fiscal year, until a budget is finally adopted, the county shall operate on an interim budget which may not exceed 80% of the previous year's budget. [PL 1993, c. 623, §1 (NEW) .]

SECTION HISTORY

PL 1993, c. 623, §1 (NEW) .

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Title 30-A: MUNICIPALITIES AND COUNTIES

Part 1: COUNTIES

Chapter 3: COUNTY BUDGET AND FINANCES

Subchapter 1: TAX ASSESSMENT AND BUDGET PROCESS

Article 6-A: YORK COUNTY BUDGET COMMITTEE

§835. Filing of final budget

The budget committee shall file a copy of the final budget with the State Auditor on forms approved by the Office of the State Auditor. The State Auditor shall retain the forms for 3 years. [PL 1993, c. 623, §1 (NEW); PL 2013, c. 16, §10 (REV).]

SECTION HISTORY

PL 1993, c. 623, §1 (NEW). PL 2013, c. 16, §10 (REV).

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If you need legal advice, please consult a qualified attorney.



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1440

MAINE RELAY 711

Wayne R. Parry

851 Alfred Road
Arundel, ME 04046

Wayne.Parry@legislature.maine.gov
Residence: (207) 286-9146

March 5, 2024

Lyman Cemetery Committee
11 South Waterboro Rd.
Lyman, ME 04002

Dear Lyman Cemetery Committee Members:

As one of Lyman's State legislators, it is always an honor to acknowledge significant achievements in the lives of area citizens. Being a recipient of a Spirit of America Foundation Award is commendable, and I am delighted to have this opportunity to acknowledge your selfless volunteerism and civic involvement. The effort put forth over the better part of 10 years to find, list, and help recover and repair nearly 100 known ancient cemeteries within the Town's borders is truly worthy of this accolade.

In the event I may ever be of assistance to you in my capacity as a Maine lawmaker, please feel free to contact me. It would be a pleasure hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Wayne R. Parry".

Wayne R. Parry
State Representative

Town of Lyman
Select Board Meeting Minutes
Monday March 7th, 2024 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Rusty “Ralph” Blackington (Chair), Thomas Hatch (Vice Chair), Amber Swett, Victoria Gavel

Selectboard members absent: Jessica Picard

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
Michelle Feliccitti – States the Presidential Primary went very well and was well organized. The Town Manager and Town Clerk did a great job.
- b. *Mail* •*York County Sheriff Report* – Reviewed in Agenda Packet

ITEM #3 **MINUTES**

- a. *Review / Approve meeting minutes 2/20/2024*
Victoria Gavel – Motions to approve. Amber Swett seconds. Motions passes: 3-0-1 (Thomas Hatch, Victoria Gavel, Amber Swett approve; Ralph Blackington abstains, he was not present at meeting)

ITEM #4 **SIGN WARRANTS**

- a. *Payroll Warrant #33 in the amount of \$30,301.30*
Victoria Gavel – Motions to approve. Thomas Hatch seconds. Motion passes: 4-0-0
- b. *Accounts Payable Warrant #34 (FY2024) in the amount of \$592,775.73*
Amber Swett – Motions to approve. Victoria Gavel seconds. Motion passes: 4-0-0

ITEM #5 **UNFINISHED BUSINESS**

- a. *Franchise Agreement, Updates if any – Public Hearing scheduled March 18th, 2024*
Discussion Tony Vigue has confirmed he will be present at the Public Hearing to help with questions.
- b. *Discuss chain of communications/ Code of Conduct, Tabled for review*
Discussion clarifying the intent of some specific language in the code of conduct; “Board members shall not disrupt employees” is meant to deter members from using employees for their own interests or continuously disrupting the day-to-day functions of employees.
Thomas Hatch – Motions to approve the Select Board Code of Conduct
Amber Swett – Seconds the motion. Motion passes: 4-0-0
- c. *Discuss Bunganut Booth Repairs, updates if any, Tabled for more information*
Michelle Feliccitti – States she solicited quotes from three different vendors. A third one came in today, she will forward to Town Manager. Third Vendor name is Larochelle and they quoted an 8 by 8 shed at \$3,340.
Discussion on what the booth may need for electrical hook up. Michelle will reach out to the vendors for additional information including pricing for electrical, what materials will be used, size of windows, if windows can support an AC unit.
- d. *Review draft personnel policy – Workshop scheduled March 19th, 2024 at 6:00pm*
No new updates. Workshop scheduled for March 19th.

Town of Lyman
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- e. [Approval for Field Use Request Form S.M.A.S.H – Tabled for recommendation of fee schedule](#)
Michelle Feliccitti- States the Bunganut Park Committee discussed potential fee schedule for field use and make a recommendation to the Select Board of \$250 per organization for off-season and \$1,500 per organization for Season use. Off season was determined to run with school programming. While schools are in session, and the field is being used as part of a school program then this would be considered as off-season. Season would be primarily Summer and night use or activity outside of regular school programming.
Discussion the board agrees to begin the new fee schedule January 1, 2025. In the meantime, organizations may contribute donations if they want to.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. [Treasurer – Expense Report](#) – Reviewed in Agenda Packet
b. [Fire Chief – GMFR Report](#) – Reviewed in Agenda Packet. Noted increase in incidents.

ITEM #7

NEW BUSINESS

- a. [Review/ Approve Fee schedule for Bunganut Park](#)
Lindsay Gagne – Gives an update on data collected from prior season in 2023. The YMCA made a lot of improvements. Some data may seem inconsistent, and this is because there was data being collected on how much traffic was entering the park, and how many passes were being sold. The YMCA added some different levels of fees last year that were unknown until mid-season also. Reviewing the Pines Rentals forms, there was some information that was not collected. Town Manager’s recommendation is to update the Park Management Rules to add language “YMCA will not deviate from the approved fee structure”, keep the fee structure simple and provide the YMCA forms for Pines and large group reservations.
Thomas Hatch – **Motions to approve the Bunganut Park Fee Schedule as written in the Park Management Rules.**
Amber Swett – **Seconds the motion**
Victoria Gavel – **Adds to change “car” to “vehicle”.**
Motion passes: 4-0-0
- b. [Review/Approve On A Plain Brewing Liquor License Extension Application](#)
Eric Dudevair – States to the Board they are requesting the extension because where they originally were going to place the patios did not work with the engineering requirements of the project. They made some modifications to rope off a section of a grassy area that will have picnic tables for outdoor seating. He provided plans to the board to demonstrate the location.
Amber Swett – **Motions to approve On A Plain Extension for License Privileges for an On-Premises Establishment.**
Thomas Hatch – **Seconds the motion. Motion passes: 4-0-0**
- c. [Planning Board Applicant \(1 Applicant\)](#)
Thomas Hatch – **Motions not to appoint the current applicant.**
Victoria Gavel – **Seconds the motion. Motion passes: 4-0-0**
- d. [Field Use Request Form Massabesic Little League](#)
Thomas Hatch – **Motions to approve the Field Use Request for Massabesic Little League.**
Amber Swett – **Seconds the motion.**
Victoria Gavel – **Discussion how will it be determined if the field is too muddy for use, to avoid any damage to the field.**
Ralph Blackington – **States he spoke with the Mowing Contractor and verified while they are preparing the field this Spring, they will keep the Town updated of any issues.**
Motion Passes: 4-0-0

Town of Lyman
Select Board Meeting Minutes
Monday March 7th, 2024 – Lyman Town Hall

EXCECUTIVE SESSION

1.M.R.S.A §405 (A) Discussion regarding personnel matters

**Thomas Hatch – Motions to go into executive session per 1. M.R.S.A 405(A) Discussion regarding personnel matters
Amber Swett – Seconds the motion.
Motion passes: 4-0-0**

**Thomas Hatch – Motions to come out of executive session.
Victoria Gavel – Seconds the motion. Motion passes: 4-0-0**

OTHER

ADJOURN

Thomas Hatch – Motions to adjourn. Amber Swett seconds. Motion passes: 4-0-0

Amber Swett

Rusty “Ralph” Blackington

Jessica Picard

Thomas Hatch

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 3 pages are the original minutes of the Select Board Meeting dated March 7th, 2024

Lindsay Gagne

Bunganut Booth Repairs

In the Fall the Booth at Bunganut Park was vandalized.

Insurance will cover the cost of repairs for \$4,393.59 with the Town paying a deductible of \$1,000. The cost of the deductible can come out of either account listed below:

Capital improvement Reserve Balance = \$116,305

Contingency Balance = \$2,500

Unless the Board would rather replace the booth entirely, insurance will not cover this expense. If the board chooses this route, funds would need to come from Capital Improvement.

2/5/24 : Discussion at Select Board meeting - Bunganut Park Committee was looking into getting something donated. It's possible to do a variance appeal if replacing the booth. No new updates at this time.

2/20/24: Discussion from Select Board meeting - No updates on potential donations. Looking into quotes for a new shed.

3/7/24: Discussion from Select Board to look into additional costs for electrical hookup, windows, and what materials will be used. Variance not needed to replace existing footprint.

Bunganut Park Booth Replacement

Quotes Received

Items	Shed Happens		Hill View		Larochelle	
	(\$Price)	(Quantity)	(\$Price)	(Quantity)	(\$Price)	(Quantity)
8x8 Shed	\$3,670 (includes windows/door)	1	\$3,656 (includes windows/door)	1	\$3,340	1
Windows	Included above	3	Included above	1	Can add 2 windows	2
Doors	Included above	1	Included above	1		
Insulation	\$1,728	1	\$928	1		
Interior	\$4,025	1	\$1,008	1		
Electrical	\$1,025	1	\$1,736			
Notes	Work is booked out about 4 weeks wait Includes delivery; spray foam insulation Interior Pine		Work is booked out about 5 months wait Includes delivery; fiberglass insulation Interior Pine		No further details provided on quote	
Total \$	\$10,448		\$7,328.00		\$3,340	

From: [Michelle Feliccitti](#)
To: [Heather Doherty](#)
Subject: Re: 8" x 8" Shed!
Date: Tuesday, March 12, 2024 2:14:43 PM
Attachments: [0C5fSN4BerYTbUkJ.png](#)
[NT4eDcCU9dyOIQ5P.png](#)
[MavGsp8Ap5N9whBs.png](#)

Thanks so much! I'll pass the info on :)

On Tue, Mar 12, 2024 at 2:05 PM Heather Doherty <heather@shedhappens.com> wrote:

No bother at all!

Yes- That is correct on the spray foam insulation & Interior Pine.

Electrical Package is \$1,025. That includes (4) outlets, (1) light switch and one light mounted in the center of the ceiling!

With the interior pine and insulation I would add a week or so. Turn around time would be 4ish weeks.

Best,

Heather Doherty
Shed Happens, Inc.

On 3/12/2024 1:50 PM, Michelle Feliccitti wrote:

Thank you, Heather.
Hope all is ok with family. Those can be stressful times.

Another question, could outlets be added in the shed? They'd have power going to it.
And to make sure I'm understanding correctly, the insulation is the 1728 and the pine is an additional 4025?

Last question...how far out is having a shed done if they choose to have it done?

Thanks again for all your help and sorry to bother you with all the questions!

Michelel

On Tue, Mar 12, 2024 at 1:34 PM Heather Doherty <heather@shedhappens.com> wrote:

Hi Michelle!

So sorry for the late response! I was out of the office for a family situation!

We can insulate and finish the inside with interior pine- The additional cost for spray foam insulation & Interior pine would be \$1728.00 (Insulation) and \$4025.00 (interior pine)

The material is called LP smart side. Its a wood composite that's super durable and long lasting! It will never rot or decay!

The standard windows are 18" x 27" or 24" x 36" They would hold an AC if you could find one that size! We can upgrade it to a house window as well which may be easier to accommodate the AC.

Let me know if you or the board has additional questions!

Best,

Heather Doherty
Shed Happens, Inc.

On 3/11/2024 3:09 PM, Michelle Feliccitti wrote:

Good afternoon Heather,
The board had some follow-up questions
Can the shed be insulated and finished inside by you? What is that cost?
What material is the shed made out of?
What size are the windows?
Can the windows hold an air conditioner
Thanks so much!
Michelle

On Tue, Mar 5, 2024 at 11:25 AM Heather Doherty
<heather@shedhappens.com> wrote:

It does!

On 3/5/2024 11:08 AM, Michelle Feliccitti wrote:

Heather,
Did this include delivery to Lyman?
Thanks!
Michelle

On Wed, Feb 21, 2024 at 4:47 PM Michelle Feliccitti
<mfeliccitti@gmail.com> wrote:

Thank you, Heather!
I'll show it to the Town Manager :)

On Wed, Feb 21, 2024 at 2:54 PM Heather Doherty
<heather@shedhappens.com> wrote:

Hi Michelle!

Sorry for the delay! I had to run out to an appointment that took much longer than expected!

I included a 3D image of the shed below. Is this what you were thinking?

8' x 8' Gable A Frame: \$2,736.00
Includes: (2) Windows, 35 Year roof shingles.

Single Prehung fiberglass entry door with lock set: \$594.00

(4) Additional windows: \$340.00

Total: \$3,670.00





I'm happy to make changes as well.

Best,

Heather Doherty
Shed Happens, Inc.



1310 Stage Rd
 Etna, ME 04434
 info@hillviewminibarns.com
www.hillviewminibarns.com
207-269-2800

Our other Maine sales locations:
 Gray, ME 04039
 Lyman, ME 04002
 Holden, ME 04429
 Sabattus, ME 04280

Estimate

Date	Estimate #
3/13/2024	057283

Name / Delivery Address				Deliver To			
Town of Lyman. 11 South Waterboro Rd Lyman,ME 04002				224 Brock Road Lyman, ME			
mfelicciti@gmail.com		Phone >>	207-247-0646	Alt. Phone >>	207-432-3114 Mic...	Alt phone 2	
		Building color	Trim Color		Roof Color		Rep
							BAN
Qty	Description					Price Each	Total
	8x8 A-Frame ~ 83" high walls - 2x4 studs 16" O.C. ~ 2 Pressure Treated 4x4 skids ~ Snow load rating of 90 P.S.F. ~ Lifetime Architectural or Metal Roof ~ TechShield roof sheathing ~ 5/50 LP SmartSide Siding (5 year full / 50 year prorated) ~ 50 year Advantech Floor					2,305.00	2,305.00T
64	2x6 rafters with 2x4 collar tie as engineered (sq ft building)					0.50	32.00T
	Fiberglass pre-hung entrance door solid 6 pnl. out swing (R.O. 38.5"x 81.75") Left Hinged **CONFIRM SAME SWING AS SKETCH**					510.00	510.00T
	30"x36" Vertical sliding Vinyl insulated window w/grids - White - Includes 1x4 trim					280.00	280.00T
8	Ridge Vent per ft. for Shingled roofs only					6.50	52.00T
8	Vented Smart Side Soffit - (per lin. ft. of bldg)					4.00	32.00T
	Interior, corners, ceiling & gable ends framed. With collar ties every rafter. (Use this code if any interior walls)					350.00	350.00T
64	Fiberglass insulation walls R13 Sq. ft. building					6.25	400.00T
64	Fiberglass ceiling insulation (includes proper vents) R19 Sq. ft. building Building must have 2x6 rafters					5.50	352.00T
Subtotal							
Sales Tax (0.0%)							
Total							

Ask us about preparing your gravel base!

A 25% non-refundable deposit is required before the building is built. Recreational camps do not meet IRC Energy codes. Customer must check with their town and confirm that buildings can be placed and used where delivered. Hill View Mini Barns is not responsible for any building permits by the town/city or state.
 Hill View Mini Barns recommends a gravel base or a cement slab that's flat and level on which to put the building.
 The driver is not responsible for cutting trees or branches, fences, or other obstacles that are in the way of getting to and placing the building in the desired location. There may be an additional charge of \$45.00 for each 1/2 hour for deliveries that take longer than 45 minutes. Hill View Mini Barns is not responsible for any property damage resulting from the delivery. Buildings cannot be placed under power lines.
 Estimate is valid for 30 days from posted date.

Signature _____

Date _____



1310 Stage Rd
 Etna, ME 04434
 info@hillviewminibarns.com
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Our other Maine sales locations:
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Estimate

Date	Estimate #
3/13/2024	057283

Name / Delivery Address	Deliver To
Town of Lyman. 11 South Waterboro Rd Lyman, ME 04002	224 Brock Road Lyman, ME

mfelicitti@gmail.com	Phone >>	207-247-0646	Alt. Phone >>	207-432-3114 Mic...	Alt phone 2
----------------------	----------	--------------	---------------	---------------------	-------------

	Building color	Trim Color	Roof Color	Rep
				BAN

Qty	Description	Price Each	Total
64	R Max 2" Floor Insulation System R13.1 with house wrap x sq. ft. building (Spray foam optional)	2.75	176.00T
64	Interior 1x8 pine T & G Per Sq. FT. includes trimming out windows, doors- exterior walls and ceiling with electrical	15.75	1,008.00T
	Subtotal - A Frame		5,497.00
	Finished Electrical Includes: ~ 6 outlets ~ (1) Ceiling light ~ (1) switch box ~ (1) Outside light ~ 100 AMP pnl. w/breakers	1,736.00	1,736.00T
	*This is for single room buildings no lights included but will be installed if ordered Statewide delivery fee for 8/10' wide	95.00	95.00T

	Subtotal	\$7,328.00
	Sales Tax (0.0%)	\$0.00
	Total	\$7,328.00

Ask us about preparing your gravel base!

A 25% non-refundable deposit is required before the building is built. Recreational camps do not meet IRC Energy codes. Customer must check with their town and confirm that buildings can be placed and used where delivered. Hill View Mini Barns is not responsible for any building permits by the town/city or state.
 Hill View Mini Barns recommends a gravel base or a cement slab that's flat and level on which to put the building.
 The driver is not responsible for cutting trees or branches, fences, or other obstacles that are in the way of getting to and placing the building in the desired location. There may be an additional charge of \$45.00 for each 1/2 hour for deliveries that take longer than 45 minutes. Hill View Mini Barns is not responsible for any property damage resulting from the delivery. Buildings cannot be placed under power lines.
 Estimate is valid for 30 days from posted date.

Signature _____

Date _____

From: [Michelle Felicitti](#)
To: [Town Manager](#)
Subject: Fwd: Estimate 057283 from Hill View Mini Barns
Date: Wednesday, March 13, 2024 9:24:22 AM
Attachments: [Est_057283_from_Hill_View_Mini_Barns_LLC_66296.pdf](#)

----- Forwarded message -----

From: <bradley.hillviewminibarns@gmail.com>
Date: Wed, Mar 13, 2024 at 9:02 AM
Subject: Estimate 057283 from Hill View Mini Barns
To: <mfelicitti@gmail.com>

Dear Michelle :

Please review the estimate below. This is the price for us to insulate, finish and add the electrical panel box. This price includes 1 window that should allow for an AC unit. We also have larger window options if needed. The building materials are indicated on the estimate. If you have any questions, don't hesitate to contact me.

We look forward to working with you.

Sincerely, Brad

Hill View Mini Barns
www.hillviewminibarns.com
<https://www.facebook.com/HillViewMiniBarns>
207-269-2021

--

Michelle R. Felicitti, RPR

"We all deserve to be in environments that bring out the softness in us, not the survival in us."
[#liveyourbestlife](#)

LARACHELLE SHEDS

297608

Purchase Order

TO	Michelle Fetti	SHIP TO	207-432 3114
ADDRESS	Bunganut Pond	ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	

DATE	DATE REQUIRED	TERMS	HOW SHIPPED	REQ. NO. OR DEPT.	FOR
------	---------------	-------	-------------	-------------------	-----

QUANTITY ORDERED	QUANTITY RECEIVED	PLEASE SUPPLY LISTED ITEMS BELOW	PRICE	UNIT
1	1	848 pine 7 Ft walls	3,712	
2		- 10% sale	- 372	
3				
4				3,340
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				

<p>IMPORTANT</p> <p>Purchase Order Number must appear on all invoices - packaging, etc.</p> <p>Please notify us immediately if you are unable to complete the order by date specified.</p>	<p>Please send _____ copies of your INVOICE with ORIGINAL BILL OF LADING.</p>
	<p>_____ PURCHASING AGENT</p>

ORIGINAL

Summary

Candidate	Nomination
Historical Society	5
Rod Tetu	4
Maurice St. Clair	2
Rick Hull	2
Priscilla Miles	1
Leo Ruel	1
Michelle Felicitti	1
Parks & Rec	1
David Riley	1
John Tibbetts	1

Detail

Date	Question 1: The Town of Lyman is preparing for itâ€™s Annual Town Report and seeking input on who to dedicate the Town Report to. This could be a committee, group, organization, or person. Please submit your answer.
2/19/2024 21:41	Priscilla Miles - in her 80â€™s, she still volunteers at several small cemeteries picking up sticks, trash, and dead flowers
2/19/2024 22:22	Leo Ruel
2/20/2024 5:07	She gives so much of her time, effort, and money. She always gives it with a smile. If the town needs help.... she drops everything. If everyone was half as generous as Michelle Feliccitti the town would be a different place to live.
2/20/2024 11:17	I believe the Historical Society would be great to acknowledge in the Town Report.
2/20/2024 17:55	In memory of Maurice St Clair
2/21/2024 20:10	Rick Hull for all the many years he has moderated Town Meetings.
2/22/2024 8:32	Roderick Tetu - Rod served on the Planning Board with great distinction. As Chair, he demonstrated unwavering fairness and respect for applicants, townspeople and his fellow Planning Board members.
2/22/2024 12:22	Rod Tetu for his years of dedicated service to the Town of Lyman by service on the Planning Board since 2002.
2/23/2024 16:36	I nominate Mr. Roderick Tetu for recognition in the Lyman Town Report for his service on the Lyman Planning Board for over twenty years, serving as Chairman for almost the entire period. Mr. Tetu had a calm demeanor that put applicants at ease. He encouraged town residents' participation in public hearings on proposed projects and ensured that all voices were heard. He followed the Lyman Zoning Ordinances as approved by Lyman residents and treated applicants with respect. Submitted by: Don Hernon Lyman Planning Board member.
2/24/2024 20:34	Rod Tetu
2/29/2024 8:18	Parks and Rec for all they do for the kiddos of Lyman!
2/29/2024 19:07	RICK HULL for years of service acting as moderator for town meeting.
3/1/2024 13:27	The Historical Society has been a wonderful asset to the Town
3/1/2024 13:27	Maurice St. Claire
3/1/2024 13:28	Historical society
3/2/2024 8:30	Historical Society would be a good group to dedicate to I think.
3/2/2024 12:23	Dave Riley
3/4/2024 11:24	I nominate John Tibbetts for his dedication to the town and its people as well as his integrity.
3/4/2024 15:59	Last year was the Cemetery Committee and I think this year should be the Historical society. Between the two, they really help preserve the greatest assets of this Town.



Weekly "All Hands"

EMERGENCY INCIDENTS

WEEKLY INCIDENT STATS: 02/12/24 - 02/18/24

MONTHLY TOTALS

Aircraft Incident		Outside Fires (non-brush)	
Alarms (Fire / CO)	1	Service Call / Public Assist	
Appliance / Chimney Fire	1	Special / Technical Rescue	
Brush / Woods Fire	1	Structure Fire	
Gas Leaks / Hazmat		Vehicle Crash	4
Lines / Trees Down		Vehicle Fire	
Medical Emergencies	10	Water / Ice Rescue	
Mutual Aid (EMS)	1	WEEK TOTAL	20
Mutual Aid (FIRE)	2	YEAR TO DATE (2024)	133
Odor/Smoke Investigation		YEAR TO DATE (2023)	129

	<u>2023</u>	<u>2024</u>
JAN:	86	92
FEB:	68	-
MAR:	69	-
APR:	70	-
MAY:	77	-
JUN:	72	-
JUL:	74	-
AUG:	74	-
SEP:	106	-
OCT:	62	-
NOV:	98	-
DECR:	130	-

Total Incidents (2023): **986**
 Total Incidents (2022): **897**
 Total Incidents (2021): **857**

PRIDE | OWNERSHIP | PROFESSIONALISM

02/20/24

January 2024/2023

<p>Emergency Incidents 92/86</p>	<p>of interest:</p> <ul style="list-style-type: none"> 01/01 - Lyman, ATV fire caused by discarded fireworks, nearly caught the home on fire. 01/01 - Dayton, High Voltage Fuse malfunction on hybrid car. 01/07 - Dayton, Plow truck entangled in live power lines. 01/13 - Biddeford, Building fire, ambulance to scene, ladder to cover total of 8 members responded. Ambulance 86 out of service for leveling and heat issues Converted all incident reporting to new management software. First change since 1995. Annual mandatory training held in person with majority of members attending. 1 Junior FF resigned. FD no longer a priority. 2 Gas meters out of service 	<p>Trainings 5/5</p>														
<p>Overlapping Incidents 5/11</p>		<p>Certification 2/0 EVO 1</p>														
<p>All Hands 0/0</p>		<p>Work Orders 27/75</p>														
<p>Mutual Aid Given 15/17</p>		<p>Career staff 5/5</p>														
<p>Mutual Aid Received 7/4</p>		<p>Call-force 48</p>														
<p>No Manpower 0/0</p>		<p>Total Responders 39 Those who responded to at least one incident</p>														
<table border="1"> <tr> <td data-bbox="558 1040 961 1133">Incidents by Town</td> <td data-bbox="961 1040 1276 1133">Dayton 22/21</td> <td colspan="3" data-bbox="1276 1040 1587 1133">Lyman 55/48</td> </tr> <tr> <td colspan="5" data-bbox="558 1133 1587 1227" style="text-align: center;">Hospitals Transported to</td> </tr> <tr> <td data-bbox="558 1227 823 1365">SMHC-Bidd 38</td> <td data-bbox="823 1227 1108 1365">SMHC-San. 2</td> <td data-bbox="1108 1227 1257 1365">MMC 4</td> <td data-bbox="1257 1227 1459 1365">Mercy 0</td> <td data-bbox="1459 1227 1587 1365">York 1</td> </tr> </table>		Incidents by Town	Dayton 22/21	Lyman 55/48			Hospitals Transported to					SMHC-Bidd 38	SMHC-San. 2	MMC 4	Mercy 0	York 1
Incidents by Town	Dayton 22/21	Lyman 55/48														
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SMHC-Bidd 38	SMHC-San. 2	MMC 4	Mercy 0	York 1												

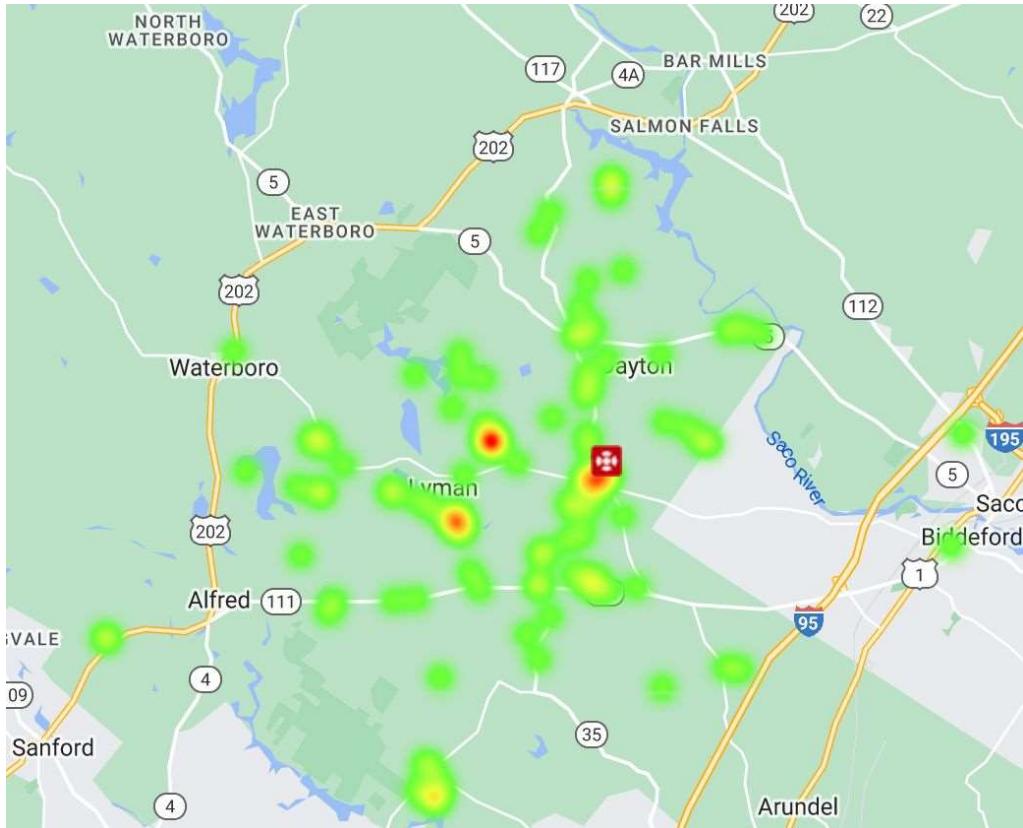


Weekly “All Hands”

PRIDE & OWNERSHIP

RESOURCES

- [Recognition Form](#) to recognize outstanding performance in our department.
- [Fire Responder Assistance Program](#)
- [Code Green Campaign](#)
- [EAP](#)
- <https://codegreencampaign.org/>
- [Electric/Hybrid Vehicle quick reference](#)
- [EV guide](#)



First Due is able to provide a heat map of incidents. First Due is working to add the town lines to the map.



Weekly "All Hands"

EMERGENCY INCIDENTS

WEEKLY INCIDENT STATS: 03/04/24 - 03/10/24

MONTHLY TOTALS

Aircraft Incident		Outside Fires (non-brush)	1
Alarms (Fire / CO)	1	Service Call / Public Assist	
Appliance / Chimney Fire		Special / Technical Rescue	
Brush / Woods Fire		Structure Fire	
Gas Leaks / Hazmat		Vehicle Crash	2
Lines / Trees Down		Vehicle Fire	
Medical Emergencies	9	Water / Ice Rescue	
Mutual Aid (EMS)		WEEK TOTAL	16
Mutual Aid (FIRE)	2	YEAR TO DATE (2024)	191
Odor/Smoke Investigation	1	YEAR TO DATE (2023)	159

	<u>2023</u>	<u>2024</u>
JAN:	86	92
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JUL:	74	-
AUG:	74	-
SEP:	106	-
OCT:	62	-
NOV:	98	-
DECR:	130	-

Total Incidents (2023): **986**
 Total Incidents (2022): **897**
 Total Incidents (2021): **857**

PRIDE | OWNERSHIP | PROFESSIONALISM

03/11/24



Weekly “All Hands”

PRIDE & OWNERSHIP



Thank you to Captain Mouzas for spreading some Community Risk Reduction vibes by visiting Dayton School for Career Day.

RESOURCES

- [Recognition Form](#) to recognize outstanding performance in our department.
- [Fire Responder Assistance Program](#)
- [Code Green Campaign](#)
- [EAP](#)
- <https://codegreencampaign.org/>
- [Electric/Hybrid Vehicle quick reference](#)
- [EV guide](#)

Report to Selectmen
 Month of February 2024
 2023-2024 Tax Year

Real Estate Tax Commitment -	\$7,871,329.42
Personal Property Tax Commitment –	\$ 39,116.55

Total Tax Commitment:	\$7,910,445.97
-----------------------	----------------

Supplemental Taxes YTD:	\$ 231.61
Abatements Granted YTD:	\$ 5,050.32
Prior Year(s) Abatement(s) YTD:	\$ 58.50

Real Estate / Personal Property Tax Payments Collected	\$69,699.51
Includes Current, Delinquent, Prepayments, and Lien Payments for the month.	

Monthly Excise Tax

Excise Tax Received	
Vehicles registered here at office:	\$ 75,200.07
Online Rapid Renewal Service	<u>18,968.06</u>
Total Vehicle Excise	\$ 94,168.13

Boat Excise	
Boats registered here at office:	\$ 76.40
Online Registration Service	<u>19.00</u>
Total Boat Excise	\$ 95.40

Total Excise	\$ 94,290.53
--------------	--------------

Excise Tax Reimbursement	\$ 5,193.58
Excise Tax Collected by State	

Year-to-date excise collection	\$ 861,764.99
--------------------------------	---------------

Respectfully submitted: Susan J. Bellerose, Tax Collector

Lyman Parks and Rec

Monthly Report

February

Monthly meeting had 3 committee members in attendance

Swim Lessons at the YMCA are February 26 – April 12th. Cost of swim lessons went up to \$50 for 2024. We had 12 children request swim applications.

Volleyball is every Tuesday at Lyman Elementary School and has full attendance every week. They need a new volleyball net, - will be putting in a purchase order for that.

Ice Rink, - has been had many people skating when the weather has been cooperative with the ice. We have a donation box for ice skates at the library.

Easter Egg Hunt – March 24th at 10am at Lyman Elementary School. Texas Roadhouse is donating easter eggs with free kid meals coupons. Still looking for someone to be the Easter Bunny.

Concerts in the Park – Have bands booked for most Thursdays this summer, contingent on budget passing at town meeting.

Respectfully submitted by

Holly Hart

Director of Lyman Parks and Rec

From: [Greg Mitchell](#)
To: [Town Manager; Parks and Recreation](#)
Subject: Lyman Library, Chadbourne Field
Date: Monday, March 11, 2024 9:52:35 PM

Good Evening Lindsay,

Massabesic Little League would like to get Chadbourne Field at the Lyman Library up and running for this upcoming season

I've talked to Bill Single from Irrigation Design on turning the field into a dirt infield to support play of softball, Teeball and A, AA division baseball. MLL is willing to put up the up front cost of converting it to a Little league field. The town of Lyman already mows the grass there during the summer. The field has been under utilized for multiple years. This will give a much needed additional field for practices and games for MLL.

I'd like to get the Town approval in the shortest time possible. What would the next step be? If I need to go to a town meeting I can certainly do that.

Looking forward to hearing from you

Greg
207-409-3577
Fellow Lyman Resident

--

Greg Mitchell
President, Massabesic Little League
president@massabesiclittleleague.org



<https://www.massabesiclittleleague.org/>

Serving boys and girls of Alfred, Limerick, Lyman, Newfield, Shapleigh and Waterboro, Maine.

Auto Fill Form for:
4501 - 4502 - 4503

Notification: <input type="text" value="10301003705"/>	<input checked="" type="checkbox"/> Not Published
Work Order: <input type="text" value="801000606985"/>	<input type="checkbox"/> Public Notice of this application has been given by publishing the text of the same
Field Planner Name: <input type="text" value="Courtney Coro"/>	In: <input type="text"/>
Field Planner Phone #: <input type="text" value="207 205 0988"/>	On: <input type="text"/>
Date: <input type="text" value="03/04/2024"/>	

City / Town

To the: City
 Town

County of: , Maine

CMP applying for: Overhead URD

- Starting Point:
- Road (State & CMP):
- Direction:
- Distance: feet
- Number of Poles:

TEL CO: <input type="text" value="N/A"/>	Refer To Field Planner Web Page for selecting the appropriate Tel Co.: Home Page > Field Planner Resources > Telco Information
--	--

If you only need 1 copy of the 4502 Form, just click "Print Form" A print dialogue will open, click print to print all 3 forms.

If you need multiple copies of the 4502 Form, click "Print Form" A print dialogue will open, again, click print to print all. After you print all, click "Print Form" again, but this time select print range page "3" only and select the number of copies you need

Notification: 10301003705

Work Order: 801000606985

CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Lyman, Maine

To the: [] City [X] Town

[] County of: York, Maine

[X] Central Maine Power hereby applies for permission to:

[X] Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

[] Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

[X] Central Maine Power Company and N/A

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: Intersection of Shaker Hill Rd and Brock Rd

2. Road (State & CMP): Brock Rd

3. Direction: East

4. Distance: Approx. 2025' feet

5. Number of Poles: 1

[X] Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

[] Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

[] Public Notice of this application has been given by publishing the text of the same

[X] Not Published

In: []

On: []

CENTRAL MAINE POWER COMPANY

N/A

By: Courtney Coro

Date: 03/04/2024

By: Date:

LOCATION PERMIT

Upon the Application of Center Maine Power Company and [N/A],

dated [03/04/2024], asking for permission, in accordance with law, to construct and

maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances

over, under, along or across certain highways and public roads in the location described in said application,

permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,

said facilities and appurtenances in the City / Town of [Lyman],

approximately located as follows:

- 1. Starting Point: [Intersection of Shaker Hill Rd and Brock Rd]
- 2. Road (State & CMP): [Brock Rd]
- 3. Direction: [East]
- 4. Distance: [Approx. 2025'] feet
- 5. Number of Poles: [1]

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 09-021-B

For account # 933 for the following year(s): 2009 , 2010 , 2011

Principal amount granted \$1535.36 Interest \$1874.97 Costs \$123.80 Total \$ 3534.13

Reason: Tax Acquired – Account Deleted in 2014
Listed as: Lyman, Inhabitants of in 2016 to show tax exempt

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

RE Account 933 Detail
as of 03/18/2024

Name: Lyman, Inhabitants of
Location: Bartletts Bridge Road
Acreage: 7.00 Map/Lot: 09-021-B
Book Page: B15689P243, B758P110

Land: 80,000
Building: 0
Exempt 80,000

Total: 0

Ref1:

2024-1 Period Due:

Mailing . 11 South Waterboro Road
Address: Lyman, ME 04002

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2011-1	R	<i>Deleted - Tax Acquired</i>			560.37	525.84	0.00	1,086.21
2010-1	L *				491.58	637.21	64.72	1,193.51
2009-1	L *				483.41	711.92	59.08	1,254.41
2008-1	L *				0.00	0.00	0.00	0.00
2007-1	R				0.00	0.00	0.00	0.00
2006-1	R				0.00	0.00	0.00	0.00
2005-1	R				0.00	0.00	0.00	0.00
2004-1	R				0.00	0.00	0.00	0.00
2003-1	R				0.00	0.00	0.00	0.00
2002-1	R				0.00	0.00	0.00	0.00
2001-1	R				0.00	0.00	0.00	0.00
2000-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					1535.36	1874.97	123.80	3534.13

Per Diem

2011-1	0.1090
2010-1	0.1229
2009-1	0.1296
Total	0.3614

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 09-010

For account # 919 for the following year(s): 2009, 2010, 2011

Principal amount granted \$2694.05 Interest \$3304.04 Costs \$123.80 Total \$6121.89

Reason: Tax Acquired – Account Deleted in 2014

Listed as: Lyman, Inhabitants of in 2016 to show tax exempt

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

RE Account 919 Detail
as of 03/18/2024

Name: Lyman, Inhabitants of
Location: Icehouse Drive
Acreage: 5.14 Map/Lot: 09-010
Book Page: B15689P255

Land: 130,000
Building: 0
Exempt 130,000

Total: 0

Ref1:

2024-1 Period Due:

Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

Year Date	Reference	P C	Principal	Interest	Costs	Total
2024-1 R			0.00	0.00	0.00	0.00
2023-1 R			0.00	0.00	0.00	0.00
2021-1 R			0.00	0.00	0.00	0.00
2020-1 R			0.00	0.00	0.00	0.00
2019-1 R			0.00	0.00	0.00	0.00
2018-1 R			0.00	0.00	0.00	0.00
2017-1 R			0.00	0.00	0.00	0.00
2016-1 R			0.00	0.00	0.00	0.00
2011-1 R	<i>Deleted - Tax Acquired</i>		983.26	922.68	0.00	1,905.94
2010-1 L *			862.57	1,118.10	64.72	2,045.39
2009-1 L *			848.22	1,263.26	59.08	2,170.56
2008-1 R			0.00	0.00	0.00	0.00
2007-1 R			0.00	0.00	0.00	0.00
2006-1 L *			0.00	0.00	0.00	0.00
2005-1 R			0.00	0.00	0.00	0.00
2004-1 R			0.00	0.00	0.00	0.00
2003-1 R			0.00	0.00	0.00	0.00
2002-1 R			0.00	0.00	0.00	0.00
2001-1 R			0.00	0.00	0.00	0.00
2000-1 R			0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024			2694.05	3304.04	123.80	6121.89

Per Diem

2011-1	0.1912
2010-1	0.2156
2009-1	0.2274
Total	0.6342

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 07 Lot 068

For account # 732 for the following year(s): 2012 , 2013 , 2014

Principal amount granted \$ 1977.92 Interest \$ 1572.27 Costs \$ 128.94 Total \$ 3679.13

Reason: Tax Acquired – Account Deleted in 2014
Listed as: Lyman, Inhabitants of in 2016 to show tax exempt

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

RE Account 732 Detail
as of 03/18/2024

Name: Lyman, Inhabitants of
Location: Alfred Road
Acreage: 1.90 Map/Lot: 07-068
Book Page: B16372P994

Land: 64,000
Building: 0
Exempt 64,000

Total: 0

Ref1:
Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

2024-1 Period Due:

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2014-1	R	<i>Deleted - Tax Acquired</i>			678.72	492.27	0.00	1,170.99
2013-1	L *				655.20	521.70	57.22	1,234.12
2012-1	L *				644.00	558.30	71.72	1,274.02
2011-1	L *				0.00	0.00	0.00	0.00
2010-1	L *				0.00	0.00	0.00	0.00
2009-1	L *				0.00	0.00	0.00	0.00
2008-1	L *				0.00	0.00	0.00	0.00
2007-1	L *				0.00	0.00	0.00	0.00
2006-1	L *				0.00	0.00	0.00	0.00
2005-1	L *				0.00	0.00	0.00	0.00
2004-1	L *				0.00	0.00	0.00	0.00
2003-1	L *				0.00	0.00	0.00	0.00
2002-1	L *				0.00	0.00	0.00	0.00
2001-1	L *				0.00	0.00	0.00	0.00
2000-1	L *				0.00	0.00	0.00	0.00
1999-1	L *				0.00	0.00	0.00	0.00
1998-1	L *				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					1977.92	1572.27	128.94	3679.13

Per Diem

2014-1	0.1320
2013-1	0.1274
2012-1	0.1252
Total	0.3846

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 03 - Lot 009

For account # 138 for the following year(s): 2019 , 2020 , 2021 , 2022

Principal amount granted \$ 1610.20 Interest \$ 421.59 Costs \$ 112.75 Total \$ 2144.54

Reason: Unknown Owner – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

*This property was assessed as “Unknown Owner” so that it could be Tax Acquired.
Owner not found after extensive research by then Assessor, Alex Konzal.

**RE Account 138 Detail
as of 03/18/2024**

Name: Lyman, Inhabitants of
Location: Graves Road
Acreage: 1.00 Map/Lot: 03-009
Book Page:

Land: 45,000
Building: 0
Exempt 45,000

Total: 0

Ref1:

2024-1 Period Due:

Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				516.60	68.24	0.00	584.84
2021-1	R				376.25	82.49	0.00	458.74
2020-1	L *				366.45	140.95	57.90	565.30
2019-1	L *				350.90	129.91	54.85	535.66
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					1610.20	421.59	112.75	2144.54

Per Diem

2022-1	0.0861
2021-1	0.0732
2020-1	0.0916
2019-1	0.0682
Total	0.3191

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 03 - Lot 046

For account # 195 for the following year(s): 2019, 2020, 2021, 2022

Principal amount granted \$3475.98 Interest \$ 99.27 Costs \$ 112.75 Total \$ 4508.00

Reason: Unknown Owner – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

*This property was assessed as “Unknown Owner” so that it could be Tax Acquired.
Owner not found after extensive research by then Assessor, Alex Konzal.

**RE Account 195 Detail
as of 03/18/2024**

Name: Lyman, Inhabitants of
Location: Howitt Road
Acreage: 25.00 Map/Lot: 03-046
Book Page:

Land: 93,000
Building: 0
Exempt 93,000
Total: 0

2024-1 Period Due:

Ref1:
Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				1,067.64	141.02	0.00	1,208.66
2021-1	R				827.75	181.47	0.00	1,009.22
2020-1	L *				806.19	310.09	57.90	1,174.18
2019-1	L *				774.40	286.69	54.85	1,115.94
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					3475.98	919.27	112.75	4508.00

Per Diem

2022-1	0.1779
2021-1	0.1610
2020-1	0.2015
2019-1	0.1506
Total	0.6910

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 12 Lot 002

For account # 2399 for the following year(s): 2019, 2020, 2021, 2022

Principal amount granted \$ 3252.60 Interest \$ 860.32 Costs \$ 112.75 Total \$ 4225.67

Reason: Unknown Owner – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

*This property was assessed as “Unknown Owner” so that it could be Tax Acquired.
Owner not found after extensive research by then Assessor, Alex Konzal.

RE Account 2399 Detail
as of 03/18/2024

Name: Lyman, Inhabitants of
Location: Isinglass Road
Acreage: 18.00 Map/Lot: 12-002
Book Page:

Land: 87,000
Building: 0
Exempt 87,000

Total: 0

Ref1:
Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

2024-1 Period Due:

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				998.76	131.92	0.00	1,130.68
2021-1	R				774.00	169.68	0.00	943.68
2020-1	L *				753.84	289.94	57.90	1,101.68
2019-1	L *				726.00	268.78	54.85	1,049.63
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2004-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					3252.60	860.32	112.75	4225.67

Per Diem

2022-1	0.1665
2021-1	0.1505
2020-1	0.1885
2019-1	0.1412
Total	0.6466

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 11 Lot 039-1

For account # 2467 for the following year(s): 2019, 2020, 2021, 2022

Principal amount granted \$3055.20 Interest \$ 847.18 Costs \$ 112.75 Total \$ 4015.13

Reason: Unknown Owner – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

*This property was assessed as “Unknown Owner” so that it could be Tax Acquired.
Owner not found after extensive research by then Assessor, Alex Konzal.

**RE Account 2467 Detail
as of 03/18/2024**

Name: Lyman, Inhabitants of
Location: Goodwins Mills Road
Acreage: 16.00 Map/Lot: 11-039-1
Book Page: B669P4

Land: 64,000
Building: 0
Exempt 64,000
Total: 0

2024-1 Period Due:

Ref1:
Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				734.72	97.04	0.00	831.76
2021-1	R				795.50	174.40	0.00	969.90
2020-1	L *				774.78	298.00	57.90	1,130.68
2019-1	L *				750.20	277.74	54.85	1,082.79
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					3055.20	847.18	112.75	4015.13

Per Diem

2022-1	0.1225
2021-1	0.1547
2020-1	0.1937
2019-1	0.1459
Total	0.6167

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 06-024-5

For account # 2949 for the following year(s): 2019 , 2020 , 2021 , 2022

Principal amount granted \$ 1473.72 Interest \$ 449.48 Costs \$ 112.75 Total \$ 2035.95

Reason: Unknown Owner – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

*This property was assessed as “Unknown Owner” so that it could be Tax Acquired.
Owner not found after extensive research by then Assessor, Alex Konzal.

**RE Account 2949 Detail
as of 03/18/2024**

Name: Lyman, Inhabitants of
Location: M Lane
Acreage: 2.19 Map/Lot: 06-024-5
Book Page:

Land: 12,000
Building: 0
Exempt 12,000
Total: 0

Ref1:
Mailing 11 South Waterboro Road
Address: Lyman, ME 04002

2024-1 Period Due:

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				137.76	18.19	0.00	155.95
2021-1	R				462.25	101.34	0.00	563.59
2020-1	L *				450.21	173.16	57.90	681.27
2019-1	L *				423.50	156.79	54.85	635.14
Account Totals as of 03/18/2024					1473.72	449.48	112.75	2035.95

Per Diem

2022-1	0.0230
2021-1	0.0899
2020-1	0.1126
2019-1	0.0823
Total	0.3077

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Town of Lyman

We, the undersigned Selectpersons, of the Municipality of Lyman, Maine, hereby certify to Write-Off the Real Estate Taxes, interest, and costs for:

Map 04 Lot 007-1

For account # 2948 for the following year(s): 2021 , 2023

Principal amount granted \$ 557.94 Interest \$ 92.34 Costs \$ _____ Total \$ 650.28

Reason: Unknown Owner Landlocked – Tax Acquired* in 2021
Listed as: Lyman, Inhabitants of

Date Granted _____

Board of Selectmen, Town of Lyman

_____ Ralph Blackington

_____ Thomas Hatch

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

**RE Account 2948 Detail
as of 03/18/2024**

Name: Lyman, Inhabitants of
Location: Carlisle Brook Road
Acreage: 27.60 Map/Lot: 04-007-1
Book Page:

Land: 29,000
Building: 0
Exempt 29,000

Total: 0

2024-1 Period Due:

Ref1:
Mailing Address: 11 South Waterboro Road
Lyman, ME 04002

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2024-1	R				0.00	0.00	0.00	0.00
2023-1	R	Tax Acquired			0.00	0.00	0.00	0.00
2022-1	R				332.92	43.97	0.00	376.89
2021-1	R	Landlocked			225.02	48.37	0.00	273.39
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2024					557.94	92.34	0.00	650.28

Per Diem

2022-1	0.0555
2021-1	0.0438
Total	0.0992

Exempt Codes: 69 Tax acquired

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.