

Town of Lyman
Select Board Regular Meeting Agenda
Monday, December 18th, 2023 – Lyman Town Hall

Welcome to the December 18th, 2023, Regular Meeting of The Lyman Select Board.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board and please be respectful of others*
- b. Mail •Alfred/ Lyman Monthly Report York County Sheriff's

ITEM #3 **MINUTES**

- a. Review / Approve meeting minutes 12/4/2023

ITEM #4 **SIGN WARRANTS**

- a. Payroll Warrant #22 in the amount of **\$40,162.22**
- b. Accounts Payable Warrant #23 (FY2024) in the amount of **\$137,509.80**

ITEM #5 **UNFINISHED BUSINESS**

- a. Franchise Agreement, Discuss next steps, Updates from Tony/Brad. Tabled from last meeting
- b. MDOT Request approval for transporting materials, project on Rt 202, waiting on updates
- c. Giving Committee – Project Statement

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Road Commissioner –
- b. Fire Chief –
- c. CEO –
- d. Bunganut Park Committee –
- e. Treasurer – Expense Report
- f. Town Manager –
- g. Other -

ITEM #7 **NEW BUSINESS**

- a. Discuss chain of communications
- b. Board/Committee Resignations – Planning Board, ORC, RSU#57
- c. Review/ Approve Mileage compensation policy.
- d. Appointment – Town Clerk

OTHER

EXCECUTIVE SESSION

1.M.R.S.A §405 (A) Discussion with Town Manager regarding personnel matters

ADJOURN

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	1	1	< 1	10.48	31.30
ALARM, BURGLAR - 2 man call	0	8	8	5.0	18.08	5.19
ASSIST CITIZEN	1	11	12	7.5	8.79	18.47
Assist Other Agency - Other	0	4	4	2.5	10.26	32.40
Assist Other Agency - Police	0	5	5	3.1	22.81	40.69
M/V COMPLAINT - DTE, OUI, ATV	0	11	11	6.9	14.19	20.70
BUILDING/AREA CHECK	1	1	2	1.3	0	0.10
CIVIL COMPLAINT	0	1	1	< 1	60.70	0.35
COMPLAINT	0	2	2	1.3	2.23	0.03
DETAIL	0	1	1	< 1	0.02	166.52
DHHS CALL/REFERRAL	0	1	1	< 1	0	0
DISTURBANCE - 2 man call	0	5	5	3.1	12.46	80.76
DOMESTIC DISTURBANCE - 2 man	0	8	8	5.0	13.31	36.09
DIRECTED PATROL	1	0	1	< 1	0	3.18
EMD IN PROGRESS	0	2	2	1.3	7.81	22.05
ESCORT/TRANSPORT	0	6	6	3.8	16.26	11.97
VEHICLE CRASH - HIGH MECHANISM	0	1	1	< 1	5.50	101.53
VEHICLE CRASH - FIRE / EMS	0	2	2	1.3	6.90	51.33
FOLLOW-UP INVESTIGATION	2	10	12	7.5	9.89	12.04
9-1-1 HANG UP	0	4	4	2.5	7.99	1.73
HARASSMENT	0	1	1	< 1	0	0
INTEL	0	1	1	< 1	0	0
LARCENY /FORGERY/ FRAUD	0	4	4	2.5	13.78	14.39
MESSAGE DELIVERY	0	1	1	< 1	0	0
Mental Health Call	0	1	1	< 1	25.41	41.92
9-1-1 MISDIAL	0	2	2	1.3	13.14	19.62
M/V ACCIDENT - PROPERTY DAMAGE	0	6	6	3.8	12.02	21.31
M\V SLIDE OFF	0	1	1	< 1	10.58	173.65
MOTOR VEHICLE STOP	9	0	9	5.6	0	7.72
NOISE COMPLAINT	0	1	1	< 1	0	0
OPEN LINE	0	2	2	1.3	8.92	10.22
CRUISER INSPECTION	1	0	1	< 1	0	0.08
PAPER WORK	3	1	4	2.5	0	6.37
PROWLER - 2 UNIT RESPONSE	0	1	1	< 1	8.73	20.62
PARKING VIOLATION	0	2	2	1.3	5.02	31.63
SERVE RESTRAINING ORDER	2	4	6	3.8	13.62	6.08
Road Hazard - NO PAGE	0	1	1	< 1	0	0
SERVE SUBPOENA	0	2	2	1.3	65.22	1.60
SUSPICIOUS ACTIVITY	1	6	7	4.4	18.92	20.16
TERRORIZING/THREATENING	0	4	4	2.5	18.05	18.34
VANDALISM	0	4	4	2.5	19.53	11.90
VIN Verification	0	5	5	3.1	14.97	12.55
WELFARE CHECK	0	4	4	2.5	7.12	18.35
Call Transfer to another PSAP	0	1	1	< 1	0	0
TOTAL	21	139	160	100	14.47	22.25

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ANIMAL COMPLAINT	0	3	3	< 1	20.05	6.10
Administrative	51	0	51	14.7	0.50	82.91
ALARM, BURGLAR - 2 man call	0	5	5	1.4	5.35	6.35
Announcement	0	5	5	1.4	0	0
ASSAULT - past	0	1	1	< 1	25.21	35.84
ASSIST CITIZEN	0	8	8	2.3	31.21	26.47
Assist Other Agency - Other	2	4	6	1.7	31.05	13.85
Assist Other Agency - Police	1	3	4	1.1	52.08	28.08
M/V COMPLAINT - DTE, OUI, ATV	0	16	16	4.6	9.61	5.98
BURGLARY (B & E) PAST	0	1	1	< 1	13.43	18.75
BUILDING/AREA CHECK	1	0	1	< 1	0	0.08
CIVIL COMPLAINT	0	2	2	< 1	0	0
COMPLAINT	0	4	4	1.1	7.19	2.78
DISTURBANCE - 2 man call	0	3	3	< 1	6.51	37.41
DISABLED MV	1	2	3	< 1	7.80	18.73
DOMESTIC DISTURBANCE - 2 man	0	1	1	< 1	4.33	19.54
DIRECTED PATROL	1	0	1	< 1	0	0.90
Domestic Violence Follow-up	1	0	1	< 1	0	3.42
ESCORT/TRANSPORT	0	1	1	< 1	0	0
MUTUAL AID - EMS	0	1	1	< 1	7.32	0.05
VEHICLE CRASH - FIRE / EMS	0	2	2	< 1	14.58	73.03
FOLLOW-UP INVESTIGATION	5	7	12	3.4	3.43	39.63
9-1-1 HANG UP	0	4	4	1.1	5.53	8.36
INTEL	0	3	3	< 1	0	0
LARCENY /FORGERY/ FRAUD	0	2	2	< 1	29.47	13.45
Mental Health Call	0	8	8	2.3	16.10	35.33
9-1-1 MISDIAL	0	1	1	< 1	0	0
MISSING PERSON - NOT RUNAWAY	0	1	1	< 1	25.35	0.03
M/V ACCIDENT - PROPERTY DAMAGE	0	17	17	4.9	15.85	15.82
MOTOR VEHICLE STOP	25	0	25	7.2	0.51	15.96
NOISE COMPLAINT	0	1	1	< 1	6.47	2.33
NCIC Entries	0	1	1	< 1	0	0
ON-DUTY TRAINING	1	0	1	< 1	0	185.30
OPEN LINE	0	1	1	< 1	4.35	2.10
Paraphernalia/Sharps/Drugs	0	1	1	< 1	0	0
CRUISER INSPECTION	74	0	74	21.3	0	0.21
PAPER WORK	0	3	3	< 1	0.77	7.47
PROPERTY RELEASE	1	0	1	< 1	0	9.95
FOUND/LOST PROPERTY	1	2	3	< 1	0	2.50
PARKING VIOLATION	0	3	3	< 1	23.88	0.52
SERVE RESTRAINING ORDER	1	10	11	3.2	23.84	13.34
Road Hazard - NO PAGE	0	3	3	< 1	18.18	4.43
Phone/Mail/Computer Fraud	0	1	1	< 1	0	0
SEX OFFENSES	0	1	1	< 1	9.14	26.83
SOLICITING	0	1	1	< 1	0	0
ON DUTY SCHOOL RESOURCE	1	0	1	< 1	0	53.58
SERVE SUBPOENA	4	0	4	1.1	0	5.33
SUSPICIOUS ACTIVITY	1	3	4	1.1	31.24	23.74
SEX OFFENDER REGISTER/VERIFICA	5	11	16	4.6	0	15.77
TERRORIZING/THREATENING	0	3	3	< 1	11.04	9.14
VANDALISM	0	2	2	< 1	18.73	27.15
VIOLATION OF PO	0	2	2	< 1	0	0
SERVE WARRANT	1	11	12	3.4	8.30	17.29
WELFARE CHECK	0	3	3	< 1	5.09	97.79
WELFARE CHECK - CHILD	0	1	1	< 1	14.33	14.87
YSO Overtime page	0	1	1	< 1	0	0
TOTAL	178	170	348	100	14.61	27.03

ITEM #3: (a.) Minutes

Town of Lyman
Select Board Meeting Minutes
Monday December 4th, 2023 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Rusty “Ralph” Blackington (Chair), Thomas Hatch (Vice Chair), Jessica Picard, Amber Swett, Victoria Gavel

Selectboard members absent: None

ITEM #1

SPECIAL OFFERS/ PRESENTATIONS

a. [GA Director – Public Hearing General Assistance Ordinance Amendments](#)

Priscilla Ouellette – Presents in Public Hearing the GA maximums and proposed amendments for the General Assistance Ordinance. Ordinance Amendments are provided in the Agenda Packet. The state has increased maximums effective October 1, 2023. Once the Town adopts the amendments, they can start using the new maximums. She explains how she can calculate someone’s income and assets and determine what they may be eligible for. She explains heat funding and LIHEAP that helps individuals with heating assistance.

b. [Vote to enact amendments after public hearing.](#)

Jessica Picard – **Motions to adopt the general assistance ordinance amendments as presented.**

Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**

ITEM #2

HEARING OF DELEGATIONS / PUBLIC INPUT

a. [Public Input – Public in attendance will have up to 5 minutes to address the Board.](#)

Please use the podium to address the board and please be respectful of others

Joe Wagner – States the board can consider cost sharing with the aerial mapping. He states there were allegations made at the last meeting that he did not receive proper due process. He discusses the charter and sections pertaining to development and implementation of personnel policies.

Michelle Felicitti – Asks the board if there are any updates on the land study because the \$60,000 that was voted to help the cemetery committee was voted to come out of sales derived from the land study. She suggests looking into selling some of the smaller parcels or land-locked ones. She mentions the Comprehensive Plan Committee is still looking into other future plans for the Town that may also tie into the land study.

b. [Mail](#)

ITEM #3

MINUTES

a. [Review / Approve meeting minutes 11/20/2023](#)

Amber Swett – **Motions to approve. Victoria Gavel seconds the motion. Motion passes: 5-0-0**

ITEM #4

SIGN WARRANTS

a. [Payroll Warrant #20 in the amount of \\$27,222.52](#)

Victoria Gavel – **Motions to approve. Jessica Picard seconds the motion. Motion passes: 5-0-0**

b. [Accounts Payable Warrant #21 \(FY2024\) in the amount of \\$654,520.58](#)

Victoria Gavel – **Motions to approve. Jessica Picard seconds the motion. Motion passes: 5-0-0**

ITEM #5

UNFINISHED BUSINESS

a. [Franchise Agreement, Discuss next steps, Updates from Tony/Brad. Tabled from last meeting](#)

No new updates. From last discussion, Tony mentioned waiting to see how new law changes pan out in January.

Town of Lyman
Select Board Meeting Minutes
Monday December 4th, 2023 – Lyman Town Hall

- b. [MDOT Request approval for transporting materials, project on Rt 202, waiting on updates](#)
They have opened bids but have no information on who was awarded the bid yet. Lindsay Gagne has a contact that will email her directly when any updates come in.
- c. [Schedule budget workshops](#)
Budget Workshops have been scheduled for:
Tuesday **December 12th, 6pm** & Tuesday **December 19th, 6pm**
Tuesday **January 9th, 6pm** & Tuesday **January 23rd, 6pm**

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. [Road Commissioner](#) – none
- b. [Fire Chief](#) – none
- c. [CEO](#) – none
- d. [Comprehensive Plan Committee – Budget Recommendations](#)
Michelle Felicitti – States the Comprehensive Plan Committee had a joint meeting with the Ordinance Review Committee and Lee Jay Feldman from SMPDC came in to discuss ideas for municipalities addressing the LD2003 law changes and also brought up discussion regarding LD1976 which, if passed, would require significant changes and requirements to Municipal Comprehensive Growth Plans. She would recommend that the Select Board set aside in the budget a lapsing reserve to help fund consultant fees, such as SMPDC, that will help the committees with research and planning. She reached out to the Town Manager who got a baseline quote of about \$7,500 if the ORC were to completely revamp the LZO and possibly \$3,000 for the comprehensive Plan Committee on top of that. SMPDC could not give an exact quote as they charge about \$100 per hour for services, and it would depend on what the committee needed from SMPDC for services.
- e. [Bunganut Park Committee](#) –
Michelle Felicitti – States the committee is having a meeting on December 11th where they will meet with David Maynes, the architect Engineer who worked with Kennebunk Pond Committee. This committee has been evaluating the scope of goals for the park and has agreed there will need to be a lot of research to determine how they can move forward with some of the projects in mind. A landscape architect engineer would help educate the group and identify specific DEP laws and other requirements they would need to consider for potential improvements to the park. She would recommend the Select Board also consider setting up a lapsing reserve for the committee to be able to access resources, such as engineering and planning, to help the committee with planning and goal development.
- f. [Assessor – Request for funds for Aerial Services, see memo](#)
Lindsay Gagne – Explains the Assessor put out a memo to the board identifying where the money could come out of this fiscal year's budget. She also provided the quoted cost for services per year for a three-year contract. The amount exceeds \$10,000 so the board would have to do an RFP and put this out to bid if they want to do that.
Thomas hatch – States there was some concerns with privacy issues based off the presentation from last week.
Brenda Charland – States this type of service would be very helpful to her department and the Assessor's department. Currently Lyman has a lot of outdated maps, and she often has to combine other tools such as google and the 911 addresses to try to identify the location and boundaries of a property or figure out things like the wetlands topography, or identifying abutting property owners, etc.
Discussion regarding putting the service out to bid and solicit RFPs. The board agrees to set a date of February 5th, 2024 to open the sealed bids for aerial mapping services.
- g. [Treasurer – Expense Report](#) – Reviewed in agenda packet.

Town of Lyman
Select Board Meeting Minutes
Monday December 4th, 2023 – Lyman Town Hall

h. **Town Manager –**

Lindsay Gagne – States she has purchased the surveillance system for Kennebunk Pond and is currently waiting to coordinate with IT to install the services. There have been more issues of vandalism both at Kennebunk Pond and at Bunganut. She has put in insurance claims for the property damage, filed police reports and obtained quotes for the damages for the insurance claim. The York County Sheriff's Office suggested getting game cameras. Since then, she has purchased game cameras for both parks and placed signage indicating the area is now under surveillance.

Ralph Blackington – States the soccer league is willing to help pay for the expense for the gate repair at Bunganut.

i. **Other -**

ITEM #7

NEW BUSINESS

a. **Schedule Annual Town Meeting for June**

Town meeting has been scheduled for Thursday, June 13th, 2024

b. **Discussion – Town Report dedication, discussion from last year.**

Discussion to use Mailchimp and pole public input on who to dedicate Town Report to

c. **Discussion – Metal and refuse hauling needs to go out to bid**

Lindsay Gagne – States the contract expires March, 2024. She will be reviewing the contract to go over any updates that may be needed. In the agenda packet is a spreadsheet of the amount of tonnage the Town hauls and how much we generally spend on hauling each year. This contract will need to go out to bid.

Discussion regarding putting the service out to bid and solicit RFPs. The board agrees to set a date of February 5th, 2024 to open the sealed bids for waste hauling services.

d. **Discussion – Establishing a Giving Committee**

Lindsay Gagne – Suggests the board establish a Giving Committee to help with charitable types of events and programs that can be beneficial to the community year-round.

Michelle Felicitti – States she has received a lot of comments on social media regarding a giving tree and she would suggest a committee that can help identify where the needs of the Town are and orchestrate donations for other things, they might need, such as sunblock for their kids in the summer or food and meals, etc. There are other avenues in Town also, such as the Elementary School does a Christmas Wish List on Amazon that she shared information about, and GMFR does a Giving Tree where the Town also posted information about.

Jessica Picard – Suggests putting together a Project Statement for the committee and review at the next meeting.

OTHER

EXCECUTIVE SESSION

1.M.R.S.A §405 (A) Discussion with Town Manager regarding personnel matters

1 M.R.S.A §405 (C) Discussion regarding the condition, or acquisition of real property

Thomas Hatch – Motions to go into executive session per 1.M.R.S.A §405 (A) Discussion with Town Manager regarding personnel matters and per 1 M.R.S.A §405 (C) Discussion regarding the condition, or acquisition of real property.

Amber Swett – Seconds the motion. Motion passes: 5-0-0

Jessica Picard – Motions to come out of executive session. Amber Swett Seconds. Motion passes: 5-0-0

Victoria Gavel – Motions to waive foreclosure of tax lien mortgage on real estate for tax assess against Lafreniere, Stephen M to Town of Lyman dated August 16th, 2022 and recorded in the York County Registry of Deeds Book 19094 Page 108

Town of Lyman
Select Board Meeting Minutes
Monday December 4th, 2023 – Lyman Town Hall

Jessica Picard – Seconds the motion. Motion Passes: 5-0-0

Victoria Gavel - Motions to instruct the town's legal Counsel to pursue possible actions that can be taken in this matter.

Jessica Picard – Seconds the motion. Motion passes: 5-0-0

ADJOURN

Thomas Hatch Motions to adjourn. Jessica Picard seconds. Motion passes: 5-0-0

Amber Swett

Rusty “Ralph” Blackington

Jessica Picard

Thomas Hatch

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Select Board Meeting dated December 4th, 2023

Lindsay Gagne

ITEM #4: (a.) Payroll Warrant

LYMAN
8:58 AM

Payroll Check Register

Pay Date: 12/13/2023

12/07/2023
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,523.56	0.00	1,523.56	12/13/23	79 SUSAN J BELLEROSE
2	2,248.56	0.00	2,248.56	12/13/23	011 RALPH A BLACKINGTON
3	155.43	0.00	155.43	12/13/23	032 DANA A CARTER
4	1,896.08	0.00	1,896.08	12/13/23	029 BRENDA D CHARLAND
5	1,170.99	0.00	1,170.99	12/13/23	025 THOMAS M CROTEAU
6	1,086.90	0.00	1,086.90	12/13/23	12 MARCEL DESROSIERS
7	2,327.15	0.00	2,327.15	12/13/23	028 LINDSAY GAGNE
8	1,921.94	0.00	1,921.94	12/13/23	071 VICTORIA E GAVEL
9	1,856.44	0.00	1,856.44	12/13/23	016 LAURIE L GONSKA
10	265.96	0.00	265.96	12/13/23	117 PAUL HAKALA
11	864.26	0.00	864.26	12/13/23	03 HOLLY L HART
12	1,957.51	0.00	1,957.51	12/13/23	018 THOMAS F HATCH
13	256.42	0.00	256.42	12/13/23	007 THOMAS M HOLLAND
14	1,520.94	0.00	1,520.94	12/13/23	015 JEANETTE E LEMAY
15	770.08	0.00	770.08	12/13/23	036 JULIE LEMIEUX
16	1,274.56	0.00	1,274.56	12/13/23	041 RANDALL L MURRAY
17	1,557.18	0.00	1,557.18	12/13/23	68 PRISCILLA L OUELLETTE
18	436.76	0.00	436.76	12/13/23	19 BRIAN D. RACICOT
19	456.76	0.00	456.76	12/13/23	123 KYLE D RACICOT
20	336.00	0.00	336.00	12/13/23	002 DAVID W RILEY
21	142.47	0.00	142.47	12/13/23	020 DAVID H SANTORA
22	1,175.15	0.00	1,175.15	12/13/23	053 AMBER M SWETT
23	1,414.31	0.00	1,414.31	12/13/23	037 REBEKAH S THOMPSON
24	362.66	0.00	362.66	12/13/23	40 RAYMOND J VALLIERE
Total	26,978.07	0.00	26,978.07		
Direct Deposit Checks					
25	0.00	26,978.07	26,978.07	12/13/23	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	26,978.07	26,978.07		
Trust & Agency Checks					
26	0.00	8,917.30	8,917.30	12/13/23	T & A 1 I.R.S.
27	0.00	1,140.02	1,140.02	12/13/23	T & A 3 ICMA
28	0.00	1,556.84	1,556.84	12/13/23	T & A 2 MAINE REVENUE SERVICES
29	0.00	1,569.99	1,569.99	12/13/23	T & A 9 MPERS
Total	0.00	13,184.15	13,184.15		
Summary					
Checks:	Regular	0.00	24		
	D / D	26,978.07	1		
	Employee	26,978.07			
	T & A	13,184.15	4		
	Voided		0		
	Total	40,162.22	29		

WARRANT: 22

Check	D / D	Check	Employee	Gross Pay
1	1,523.56	0.00	79 SUSAN J BELLEROSE	2,179.99
2	2,248.56	0.00	011 RALPH A BLACKINGTON	2,827.50
3	155.43	0.00	032 DANA A CARTER	168.30
4	1,896.08	0.00	029 BRENDA D CHARLAND	2,775.14
5	1,170.99	0.00	025 THOMAS M CROTEAU	1,733.14
6	1,086.90	0.00	12 MARCEL DESROSIERS	1,381.38
7	2,327.15	0.00	028 LINDSAY GAGNE	3,301.92
8	1,921.94	0.00	071 VICTORIA E GAVEL	2,545.00
9	1,856.44	0.00	016 LAURIE L GONSKA	2,913.46
10	265.96	0.00	117 PAUL HAKALA	288.00
11	864.26	0.00	03 HOLLY L HART	990.00
12	1,957.51	0.00	018 THOMAS F HATCH	2,545.00
13	256.42	0.00	007 THOMAS M HOLLAND	286.85
14	1,520.94	0.00	015 JEANETTE E LEMAY	2,405.15
15	770.08	0.00	036 JULIE LEMIEUX	1,044.75
16	1,274.56	0.00	041 RANDALL L MURRAY	1,960.80
17	1,557.18	0.00	68 PRISCILLA L OUELLETTE	1,697.00
18	436.76	0.00	19 BRIAN D. RACICOT	528.50
19	456.76	0.00	123 KYLE D RACICOT	547.69
20	336.00	0.00	002 DAVID W RILEY	363.84
21	142.47	0.00	020 DAVID H SANTORA	154.28
22	1,175.15	0.00	053 AMBER M SWETT	1,272.50
23	1,414.31	0.00	037 REBEKAH S THOMPSON	2,150.14
24	362.66	0.00	40 RAYMOND J VALLIERE	392.70
25	0.00	26,978.07	D / D 1 BIDDEFORD SAVINGS BANK	
26	0.00	8,917.30	T & A 1 I.R.S.	
27	0.00	1,140.02	T & A 3 ICMA	
28	0.00	1,556.84	T & A 2 MAINE REVENUE SERVICES	
29	0.00	1,569.99	T & A 9 MPERS	

WARRANT: 22

Check	D / D	Check	Employee	Gross Pay
Total	26,978.07	40,162.22		36,453.03

Put into A/P	13,645.31
Taken out of A/P	(13,184.15)
Total Payroll	40,623.38

Count	
Checks	29

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

RALPH BLACKINGTON _____
THOMAS HATCH _____
JESSICA PICARD _____
VICTORIA GAVEL _____
AMBER SWETT _____

ITEM #4: (b.) AP Warrant

Lyman
11:42 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS
**** REPRINT ****

12/14/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	9999	1,360.91	12/18/23	23	0091 CENTRAL MAINE POWER, INC.
P	10221	7,172.66	12/04/23	23	0569 SECRETARY OF STATE
P	10222	447.00	12/04/23	23	0643 TREASURER, STATE OF MAINE
P	10223	860.00	12/04/23	23	0646 TREASURER OF STATE
P	10224	6,743.52	12/11/23	23	0569 SECRETARY OF STATE
V	10225	204.20	12/18/23	23	0135 ANTHONY E. VIGUE
V	10226	2,222.50	12/18/23	23	1046 BOURQUE & CLEGG LLC
V	10227	85.33	12/18/23	23	0170 BRENDA CHARLAND
V	10228	5,450.00	12/18/23	23	0335 C.I.A. SALVAGE INC
V	10229	32.00	12/18/23	23	0994 CINTAS CORPORATION- # 758
V	10230	480.00	12/18/23	23	0133 DAVID W. RILEY
V	10231	67,082.50	12/18/23	23	0151 DAYTON SAND & GRAVEL, CO.,INC.
V	10232	2,032.10	12/18/23	23	0266 DB EQUIPMENT SERVICES
V	10233	70.90	12/18/23	23	0090 DOWNEAST FLOWERS
V	10234	8,997.85	12/18/23	23	0024 EASTERN SALT COMPANY INC
V	10235	14,579.21	12/18/23	23	0500 ECOMAINE
V	10236	109.40	12/18/23	23	0056 EDISON PRESS
V	10237	49.37	12/18/23	23	0147 GONETSPEED
V	10238	532.57	12/18/23	23	0072 GWI
V	10239	1,346.01	12/18/23	23	1158 HALEY'S METAL SHOP
V	10240	6,100.00	12/18/23	23	0265 JOSEPH GOFF
V	10241	44.54	12/18/23	23	0290 KELLY, EILEEN
V	10242	126.28	12/18/23	23	0131 LAURIE GONSKA
V	10243	60.00	12/18/23	23	0415 M M T C T A
V	10244	90.00	12/18/23	23	0414 MAINE MUNICIPAL ASSOCIATION
V	10245	85.00	12/18/23	23	0243 MAINE RESOURCE RECOVERY ASSOC.
V	10246	90.00	12/18/23	23	0379 MAINE TOWN & CITY CLERKS ASSOC
V	10247	4,767.00	12/18/23	23	0034 MEMIC
V	10248	418.22	12/18/23	23	0305 PORTLAND PLASTIC PIPE
V	10249	270.00	12/18/23	23	0256 POTTYS-R-US
V	10250	15.72	12/18/23	23	0304 REBEKAH THOMPSON
V	10251	19.00	12/18/23	23	0502 REGISTRY OF DEEDS
V	10252	19.00	12/18/23	23	0502 REGISTRY OF DEEDS
V	10253	175.00	12/18/23	23	0011 ROD'S ELECTRIC INC
V	10254	600.00	12/18/23	23	0302 RURAL FIRE PROTECTION OF N.E.
V	10255	337.75	12/18/23	23	0580 SMPDC
V	10256	24.89	12/18/23	23	0976 SUSAN BELLEROSE
V	10257	1,000.00	12/18/23	23	0281 TIBBETTS FARMS LLC
V	10258	100.80	12/18/23	23	0148 VERIZON WIRELESS
V	10259	176.73	12/18/23	23	0985 WARRENS OFFICE SUPPLIES
V	10260	300.28	12/18/23	23	0675 WHITE SIGN, INC.
V	10261	1,020.00	12/18/23	23	0293 YORK COUNTY SHERRIFS DEPT
R	10262	204.20	12/18/23	23	0135 ANTHONY E. VIGUE
R	10263	2,222.50	12/18/23	23	1046 BOURQUE & CLEGG LLC
R	10264	85.33	12/18/23	23	0170 BRENDA CHARLAND
R	10265	5,450.00	12/18/23	23	0335 C.I.A. SALVAGE INC
R	10266	32.00	12/18/23	23	0994 CINTAS CORPORATION- # 758

A / P Check Register
Bank: BIDDEFORD SAVINGS
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Type	Check	Amount	Date	Wrnt	Payee
R	10267	480.00	12/18/23	23	0133 DAVID W. RILEY
R	10268	67,082.50	12/18/23	23	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	10269	2,032.10	12/18/23	23	0266 DB EQUIPMENT SERVICES
R	10270	70.90	12/18/23	23	0090 DOWNEAST FLOWERS
R	10271	8,997.85	12/18/23	23	0024 EASTERN SALT COMPANY INC
R	10272	14,579.21	12/18/23	23	0500 ECOMAINE
R	10273	109.40	12/18/23	23	0056 EDISON PRESS
R	10274	49.37	12/18/23	23	0147 GONETSPEED
R	10275	532.57	12/18/23	23	0072 GWI
R	10276	1,346.01	12/18/23	23	1158 HALEY'S METAL SHOP
R	10277	6,100.00	12/18/23	23	0265 JOSEPH GOFF
R	10278	44.54	12/18/23	23	0290 KELLY, EILEEN
R	10279	126.28	12/18/23	23	0131 LAURIE GONSKA
R	10280	60.00	12/18/23	23	0415 M M T C T A
R	10281	90.00	12/18/23	23	0414 MAINE MUNICIPAL ASSOCIATION
R	10282	85.00	12/18/23	23	0243 MAINE RESOURCE RECOVERY ASSOC.
R	10283	90.00	12/18/23	23	0379 MAINE TOWN & CITY CLERKS ASSOC
R	10284	4,767.00	12/18/23	23	0034 MEMIC
R	10285	418.22	12/18/23	23	0305 PORTLAND PLASTIC PIPE
R	10286	270.00	12/18/23	23	0256 POTTYS-R-US
R	10287	15.72	12/18/23	23	0304 REBEKAH THOMPSON
R	10288	19.00	12/18/23	23	0502 REGISTRY OF DEEDS
R	10289	19.00	12/18/23	23	0502 REGISTRY OF DEEDS
R	10290	175.00	12/18/23	23	0011 ROD'S ELECTRIC INC
R	10291	600.00	12/18/23	23	0302 RURAL FIRE PROTECTION OF N.E.
R	10292	337.75	12/18/23	23	0580 SMPDC
R	10293	24.89	12/18/23	23	0976 SUSAN BELLEROSE
R	10294	1,000.00	12/18/23	23	0281 TIBBETTS FARMS LLC
R	10295	100.80	12/18/23	23	0148 VERIZON WIRELESS
R	10296	176.73	12/18/23	23	0985 WARRENS OFFICE SUPPLIES
R	10297	300.28	12/18/23	23	0675 WHITE SIGN, INC.
R	10298	1,020.00	12/18/23	23	0293 YORK COUNTY SHERRIFS DEPT
P	88889	126.41	12/18/23	23	0140 WEX BANK
P	99999	345.14	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	24.98	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	596.00	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	139.65	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	19.99	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	15.99	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	462.00	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	22.00	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	14.40	12/18/23	23	0095 CARDMEMBER SERVICE
P	99999	45.00	12/18/23	23	0095 CARDMEMBER SERVICE

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A / P Check Register
Bank: BIDDEFORD SAVINGS
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12/14/2023
Page 3

Type	Check	Amount	Date	Wrnt	Payee
Total		137,509.80			

Count	
Checks	53
Voids	37

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00135 ANTHONY E. VIGUE						
0327	10262	12	CABLE TV FRANCHISE	231211		
CABLE TV FRANCHISE			E 181-11-33-310		204.20	0.00
			CONT PROF / PROF SERV			
Vendor Total-					204.20	
01046 BOURQUE & CLEGG LLC						
0327	10263	12	SERVICES	45276		
SERVICES			E 181-11-33-320		2,222.50	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					2,222.50	
00170 BRENDA CHARLAND						
0327	10264	12	MILEAGE	11/30/2023		
MILEAGE			E 110-11-90-910		85.33	0.00
			OTHER / MILEAGE/TRAV			
Vendor Total-					85.33	
00335 C.I.A. SALVAGE INC						
0327	10265	12	HAULING	4123		
MSW HAULING			E 150-31-35-355		1,925.00	0.00
			CTRCT SVS WA / PROF SVS HAU			
WOOD/BULKY HAULING			E 150-31-35-356		1,925.00	0.00
			CTRCT SVS WA / PROF SVS HW			
RECYCLE HAULING			E 150-31-35-357		700.00	0.00
			CTRCT SVS WA / PROF SVS HR			
CAN RENTAL			E 150-31-35-349		200.00	0.00
			CTRCT SVS WA / PROF SVS CAN			
METAL HAULING			E 150-31-35-359		700.00	0.00
			CTRCT SVS WA / PROF SVS MET			
Vendor Total-					5,450.00	
00095 CARDMEMBER SERVICE						
0327	99999	12	HOME DEPOT - TREE LIGHTS	11/30/2023		
HOME DEPOT - TREE LIGHTS			E 161-21-90-940		345.14	0.00
			OTHER / REC PROGRAMS			
Invoice Total-					345.14	
0327	99999	12	BROWNING/WIRELESS SERVICE	11/30/2023		
BROWNING/WIRELESS SERVICE			E 161-22-50-580		24.98	0.00
			UTILITIES / COMM			
Invoice Total-					24.98	
0327	99999	12	TRAINING/LODGING	11/27-12/01		
TRAINING/LODGING			E 110-11-90-910		596.00	0.00
			OTHER / MILEAGE/TRAV			
Invoice Total-					596.00	
0327	99999	12	WALMART.COM	11/20/2023		
WALMART.COM			E 161-21-90-940		139.65	0.00
			OTHER / REC PROGRAMS			
Invoice Total-					139.65	
0327	99999	12	STAMPS.COM	11/17/2023		
STAMPS.COM			E 110-11-60-650		19.99	0.00
			SUPPLIES / POSTAGE			
Invoice Total-					19.99	
0327	99999	12	ZOOM VIDEO COMMUNICATIONS	INV230971299		

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
ZOOM ONE PRO			E 110-11-32-310		15.99	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		15.99	
0327	99999	12	MICROSOFT	E0600Q5Q5W		
MICROSOFT			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		462.00	
0327	99999	12	MICROSOFT	E0600Q5X2H		
MICROSOFT			E 110-11-32-310		22.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		22.00	
0327	99999	12	MICROSOFT	E0600Q5X2G		
MICROSOFT			E 110-11-32-310		14.40	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		14.40	
0327	99999	12	MAILCHIMP	MC16751609		
MAILCHIMP			E 110-11-32-310		45.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		45.00	
			Vendor Total-		1,685.15	
00991 CENTRAL MAINE POWER, INC.						
0327	9999	12	ELECTRICTY SERVICES	401000027946		
3501-2118-408			E 147-22-50-560		37.35	0.00
			UTILITIES / ELECTRICITY			
3501-1893-878			E 147-22-50-560		33.12	0.00
			UTILITIES / ELECTRICITY			
3501-2918-062			E 147-22-50-560		34.33	0.00
			UTILITIES / ELECTRICITY			
3501-6854-669			E 147-31-50-560		367.96	0.00
			UTILITIES / ELECTRICITY			
3501-2614-331			E 147-51-50-560		348.95	0.00
			UTILITIES / ELECTRICITY			
3501-6858-561			E 147-21-50-560		30.91	0.00
			UTILITIES / ELECTRICITY			
3501-2989-030			E 147-11-50-560		453.74	0.00
			UTILITIES / ELECTRICITY			
3001-3752-495			E 147-23-50-560		54.55	0.00
			UTILITIES / ELECTRICITY			
			Vendor Total-		1,360.91	
00994 CINTAS CORPORATION- # 758						
0327	10266	12	13117643	4176713974		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
			Vendor Total-		32.00	
00133 DAVID W. RILEY						
0327	10267	12	SERVICES	15		
ROADS REPAIRS/MAINT			E 131-51-40-483		480.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Vendor Total-		480.00	
00151 DAYTON SAND & GRAVEL, CO., INC.						
0327	10268	12	52800	008623-12		

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
52800			E 131-51-40-483		5,440.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		5,440.00	
0327	10268	12	52800	008623-11		
52800			E 131-51-40-482		61,255.00	0.00
			REPAIRS & MA / RDS/RESURFA			
			Invoice Total-		61,255.00	
0327	10268	12	52800	260634		
52800			E 131-51-40-481		387.50	0.00
			REPAIRS & MA / RDS/CONSTRUC			
			Invoice Total-		387.50	
			Vendor Total-		67,082.50	
00266 DB EQUIPMENT SERVICES						
0327	10269	12	PARTS AND LABOR	2023-0326		
PARTS AND LABOR			E 150-31-40-450		2,032.10	0.00
			REPAIRS & MA / EQUIPMENT			
			Vendor Total-		2,032.10	
00090 DOWNEAST FLOWERS						
0327	10270	12	ARRANGEMENT	12/01		
ARRANGEMENT			E 110-11-60-610		70.90	0.00
			SUPPLIES / SUPPLIES			
			Vendor Total-		70.90	
00024 EASTERN SALT COMPANY INC						
0327	10271	12	SALT LYMANM05	131392		
SALT LYMANM05			E 143-51-31-360		8,997.85	0.00
			CTRCT SVS BL / PLOW & SAND			
			Vendor Total-		8,997.85	
00500 ECOMAINE						
0327	10272	12	BULK HAULING	11/20/2023		
BULLYMAN01 OBW-WOOD			E 150-31-35-351		2,318.03	0.00
			CTRCT SVS WA / PROF SVS TW			
			Invoice Total-		2,318.03	
0327	10272	12	RECYCLING	11/30/2023		
RECYCLE			E 150-31-35-352		763.65	0.00
			CTRCT SVS WA / PROF SVS REC			
			Invoice Total-		763.65	
0327	10272	12	MSWM	11/30/2023		
LYMAN01 MSW			E 150-31-35-350		11,497.53	0.00
			CTRCT SVS WA / PROF SVS TIP			
			Invoice Total-		11,497.53	
			Vendor Total-		14,579.21	
00056 EDISON PRESS						
0327	10273	12	SUPPLIES - POSTCARDS	123038		
SUPPLIES - POSTCARDS			E 110-11-80-830		109.40	0.00
			ADVER, PRINT / FORMS			
			Vendor Total-		109.40	
00147 GONETSPEED						
0327	10274	12	13668 PHONE	12/01/2023		

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
13668 PHONE			E 150-31-50-580		49.37	0.00
			UTILITIES / COMM			
Vendor Total-					49.37	
00072 GWI						
0327	10275	12	INTERNET SERVICES	6411506		
205773			E 110-11-50-580		532.57	0.00
			UTILITIES / COMM			
Vendor Total-					532.57	
01158 HALEY'S METAL SHOP						
0327	10276	12	PARTS AND LABOR	W15433		
PARTS AND LABOR			E 141-11-40-410		1,346.01	0.00
			REPAIRS & MA / BLDGS & GROU			
Vendor Total-					1,346.01	
00265 JOSEPH GOFF						
0327	10277	12	CHADBOURNE CEM	1425		
CHADBOURNE CEM			E 181-15-37-399		6,100.00	6,100.00
			CONT OUT / CONT SVS OTH			
Vendor Total-					6,100.00	
00290 KELLY, EILEEN						
0327	10278	12	MILEAGE	SEPTEMBER		
MILEAGE			E 110-11-90-910		36.68	0.00
			OTHER / MILEAGE/TRAV			
Invoice Total-					36.68	
0327	10278	12	MILEAGE	OCTOBER		
MILEAGE			E 110-11-90-910		7.86	0.00
			OTHER / MILEAGE/TRAV			
Invoice Total-					7.86	
Vendor Total-					44.54	
00131 LAURIE GONSKA						
0327	10279	12	MILEAGE	11/02/2023		
MILEAGE			E 110-11-90-910		126.28	0.00
			OTHER / MILEAGE/TRAV			
Vendor Total-					126.28	
00415 M M T C T A						
0327	10280	12	70181	12/05/2023		
MEMBERSHIP			E 102-11-20-290		30.00	0.00
			BENEFITS / MEMB & DUES			
Invoice Total-					30.00	
0327	10280	12	JEANETTE LEMAY MEMBERSHIP	12/05/2023		
TRAINING			E 102-11-20-280		30.00	0.00
			BENEFITS / TRAINING			
Invoice Total-					30.00	
Vendor Total-					60.00	
00414 MAINE MUNICIPAL ASSOCIATION						
0327	10281	12	31170	11/30/2023		
33170			E 102-11-20-280		40.00	0.00
			BENEFITS / TRAINING			
Invoice Total-					40.00	

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0327	10281	12	31170		1000451032	
33170			E 102-11-20-280		50.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		50.00	
			Vendor Total-		90.00	
00243 MAINE RESOURCE RECOVERY ASSOC.						
0327	10282	12	REFRIGERANTS SERVICES		10651	
REFRIGERANTS SERVICES			E 150-31-35-310		85.00	0.00
			CTRCT SVS WA / PROF SVS			
			Vendor Total-		85.00	
00379 MAINE TOWN & CITY CLERKS ASSOC						
0327	10283	12	11790-0		1000450148	
MEMBERSHIP DUES			E 102-11-20-290		30.00	0.00
			BENEFITS / MEMB & DUES			
			Invoice Total-		30.00	
0327	10283	12	THOMPSON VITALS		1299	
THOMPSON VITALS			E 102-11-20-280		60.00	60.00
			BENEFITS / TRAINING			
			Invoice Total-		60.00	
			Vendor Total-		90.00	
00034 MEMIC						
0327	10284	12	1810107099		01/01/2024	
1810107099			E 117-99-38-326		4,767.00	0.00
			CONT SVS INS / INS W.C.			
			Vendor Total-		4,767.00	
00305 PORTLAND PLASTIC PIPE						
0327	10285	12	HYDRANTS		3906	
HYDRANTS			E 721-86-90-999		418.22	0.00
			HYD / RESERVES - OTHER / MISC			
			Vendor Total-		418.22	
00256 POTTYS-R-US						
0327	10286	12	PORTA-POTS		27616	
SALT SHED			E 145-51-35-331		85.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		85.00	
0327	10286	12	PORTA-POTS		27703	
CHADBOURNE FIELD			E 145-21-35-331		185.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		185.00	
			Vendor Total-		270.00	
00304 REBEKAH THOMPSON						
0327	10287	12	MILEAGE		12/05/2023	
MILEAGE			E 110-11-90-910		15.72	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		15.72	
00502 REGISTRY OF DEEDS						
0327	10288	12	FORECLOSURE WAIVER		2022	

*** SEPARATE ***

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
FORECLOSURE WAIVER			E 110-11-39-399		19.00	0.00
			CONT SVS OTH / OTHER			
			Invoice Total-		19.00	
0327	10289	12	TRANSFERS	NOVEMBER		
TRANSFERS			E 110-11-39-399		19.00	0.00
			CONT SVS OTH / OTHER			
			Invoice Total-		19.00	
			Vendor Total-		38.00	
00011 ROD'S ELECTRIC INC						
0327	10290	12	ANNUAL MAINTENANCE	36781		
ANNUAL MAINTENANCE			E 141-11-40-410		175.00	0.00
			REPAIRS & MA / BLDGS & GROU			
			Vendor Total-		175.00	
00302 RURAL FIRE PROTECTION OF N.E.						
0327	10291	12	RFP PARTS	04		
RFP PARTS			E 721-86-90-999		600.00	0.00
			HYD / RESERVES - OTHER / MISC			
			Vendor Total-		600.00	
00569 SECRETARY OF STATE						
0327	10221	12	31170	11/22-11/30		
31170			G 1-250-00		7,172.66	0.00
			MTR VEHICLE			
			Invoice Total-		7,172.66	
0327	10224	12	31170	11/30-12/07		
31170			G 1-250-00		6,743.52	0.00
			MTR VEHICLE			
			Invoice Total-		6,743.52	
			Vendor Total-		13,916.18	
00580 SMPDC						
0327	10292	12	ORDINANCE REVIEW/REIMBURS	17047		
ORDINANCE REVIEW/REIMBURS			E 110-19-90-999		337.75	0.00
			OTHER / MISC			
			Vendor Total-		337.75	
00976 SUSAN BELLEROSE						
0327	10293	12	MILEAGE	12/07/2023		
MILEAGE			E 110-11-90-910		24.89	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		24.89	
00281 TIBBETTS FARMS LLC						
0327	10294	12	PLOWING - TRANSFER STATIO	5059		
PLOWING - TRANSFER STATIO			E 143-31-31-360		1,000.00	0.00
			CTRCT SVS BL / PLOW & SAND			
			Vendor Total-		1,000.00	
00646 TREASURER OF STATE						
0327	10223	12	FISH	NOVEMBER		
0024			G 1-251-00		860.00	0.00
			INLAND FISH			
			Vendor Total-		860.00	

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00643 TREASURER, STATE OF MAINE						
0327	10222	12	LICENSES	NOVEMBER		
DOGS			G 1-256-00		447.00	0.00
		DOG LIC				
				Vendor Total-	447.00	
00148 VERIZON WIRELESS						
0327	10295	12	6423575065-00001	9950933619		
642357065-00001			E 110-11-50-580		100.80	0.00
		UTILITIES / COMM				
				Vendor Total-	100.80	
00985 WARRENS OFFICE SUPPLIES						
0327	10296	12	SUPPLIES	524954-00		
SUPPLIES			E 110-11-60-610		176.73	0.00
		SUPPLIES / SUPPLIES				
				Vendor Total-	176.73	
00140 WEX BANK						
0327	88889	12	0496-00-621844-0	93666561		
0496-00-621844-0			E 150-31-40-450		126.41	0.00
		REPAIRS & MA / EQUIPMENT				
				Vendor Total-	126.41	
00675 WHITE SIGN, INC.						
0327	10297	12	ROAD SIGNS	IVC129273		
WLYM153570			E 148-51-60-670		204.67	0.00
		SUPPLIES / SIGNS				
				Invoice Total-	204.67	
0327	10297	12	ROAD SIGNS	IVC129272		
WLYM153570			E 148-51-60-670		95.61	0.00
		SUPPLIES / SIGNS				
				Invoice Total-	95.61	
				Vendor Total-	300.28	
00293 YORK COUNTY SHERRIFS DEPT						
0327	10298	12	VOTING DAY COVERAGE	11/07		
VOTING DAY COVERAGE			E 115-13-39-399		1,020.00	0.00
		CONT SVS OTH / OTHER				
				Vendor Total-	1,020.00	

A / P Warrant

Warrant 23

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
					Encumbrance
				Prepaid Total-	18,395.65
				Current Total-	119,114.15
				EFT Total-	0.00
				Warrant Total-	137,509.80

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

RALPH BLACKINGTON _____

THOMAS HATCH _____

JESSICA PICARD _____

VICTORIA GAVEL _____

AMBER SWETT _____

Town of Lyman

Committee Project Statement

Giving Committee

Enacting Provisions

The Giving Committee is established under the appointing authority of and accountable to the Town Manager and the Select Board. It shall function as stipulated in its purpose and in accordance with Municipal Charter and State statute.

Composition

Members shall be appointed and/or reappointed by the Select Board

The Committee shall be an Adhoc Committee established for a term of one year from the date of appointment of its first member. The Select Board reserves the right, under the Municipal Charter, to extend the disestablishment date for up to one additional year. The Select Board may also choose to establish the Committee as a Standing Committee by warrant article in accordance with Municipal Charter.

The committee shall consist of a minimum of three (3) members. Members can apply to be reappointed, if the Committee is established for an additional year as an Adhoc committee or as a standing committee.

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

The General Assistance Director may serve as a liaison on the committee.

Purpose of the Committee

The Giving Committee works to review and evaluate charitable giving strategies for the community and will develop, plan, and implement humanitarian events annually and seasonally. By networking and building strong, local connections, the Committee will strive to identify positive and meaningful programs to help promote the welfare of citizens in need.

The committee shall endeavor self-sustaining and advocacy goals by implementing fund raising events, researching grant proposals, collaborating with local businesses, stewarding public engagement, and any other resourceful means that will ultimately fortify a strong culture of community networking.

To provide purposeful contributions, the committee shall conduct periodic analysis identifying demographic transitions and trends in the community. The Committee may at times collaborate with other committees, such as Comprehensive Growth, to help promote feedback in support of community development and enrichment.

The Select Board and/or Town Manager may call to action the Giving Committee to respond to delegated tasks, in so far as it is related to goals associated with charitable strategies.

Town of Lyman

Committee Project Statement

Giving Committee

General Provisions

The Committee shall uphold the utmost responsibility of confidentiality of the public it serves when sensitive information may become known whether intentionally or unintentionally.

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with state statute.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans and policies the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board.

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town for records retention.

The Committee shall uphold the requirements of Municipal Charter and applicable state statutes regarding municipal functions of government.

Budget Line

Funding is pending Town appropriation for each fiscal year. Once an appropriation is approved, all requests for expenditures shall be in writing and is subject to the approval of Town Manager. In the interim of Town Manager, the Select Board will serve as the authorizing body.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	586,965.00	100,755.00	687,620.00	279,087.43	0.00	408,532.57
11 - TOWN HALL	337,913.00	100,755.00	438,668.00	187,272.60	0.00	251,395.40
10 - SALARIES	337,913.00	100,755.00	438,668.00	187,272.60	0.00	251,395.40
101 - TOWN MGR	0.00	100,755.00	100,755.00	39,623.04	0.00	61,131.96
103 - TREASURER	62,534.00	0.00	62,534.00	28,861.80	0.00	33,672.20
105 - TAX COLLECT	55,751.00	0.00	55,751.00	24,022.79	0.00	31,728.21
106 - ADMIN CLERK	51,578.00	0.00	51,578.00	13,565.65	0.00	38,012.35
115 - ASSESSOR	75,750.00	0.00	75,750.00	34,961.52	0.00	40,788.48
141 - CEO	65,000.00	0.00	65,000.00	30,000.00	0.00	35,000.00
142 - CEO CLERK	27,300.00	0.00	27,300.00	11,502.75	0.00	15,797.25
143 - ELECTRICIAN	0.00	0.00	0.00	4,735.05	0.00	-4,735.05
13 - ELECTIONS	14,818.00	0.00	14,818.00	2,636.68	0.00	12,181.32
10 - SALARIES	14,818.00	0.00	14,818.00	2,636.68	0.00	12,181.32
182 - BALLOT CLERK	8,478.00	0.00	8,478.00	2,351.30	0.00	6,126.70
183 - TM MODERATOR	340.00	0.00	340.00	170.00	0.00	170.00
184 - REGISTRAR	6,000.00	0.00	6,000.00	115.38	0.00	5,884.62
17 - PLANNING	3,580.00	0.00	3,580.00	1,531.50	0.00	2,048.50
10 - SALARIES	3,580.00	0.00	3,580.00	1,531.50	0.00	2,048.50
147 - PB	3,580.00	0.00	3,580.00	1,531.50	0.00	2,048.50
18 - APPEALS BD	373.00	0.00	373.00	0.00	0.00	373.00
10 - SALARIES	373.00	0.00	373.00	0.00	0.00	373.00
148 - APPEALS BOAR	373.00	0.00	373.00	0.00	0.00	373.00
21 - RECREATION	3,960.00	0.00	3,960.00	1,980.00	0.00	1,980.00
10 - SALARIES	3,960.00	0.00	3,960.00	1,980.00	0.00	1,980.00
127 - REC DIRECT	3,960.00	0.00	3,960.00	1,980.00	0.00	1,980.00
31 - TRANSFER STA	124,121.00	0.00	124,121.00	51,277.17	0.00	72,843.83
10 - SALARIES	124,121.00	0.00	124,121.00	51,277.17	0.00	72,843.83
131 - TRF STATION	123,121.00	0.00	123,121.00	51,277.17	0.00	71,843.83
132 - ECO ME REP	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
51 - ROADS	37,905.00	0.00	37,905.00	17,496.00	0.00	20,409.00
10 - SALARIES	37,905.00	0.00	37,905.00	17,496.00	0.00	20,409.00
151 - RD COMM	37,905.00	0.00	37,905.00	17,496.00	0.00	20,409.00
71 - GA	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00
10 - SALARIES	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00
171 - GA DIRECT	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00
72 - ACO	7,458.00	0.00	7,458.00	3,442.20	0.00	4,015.80
10 - SALARIES	7,458.00	0.00	7,458.00	3,442.20	0.00	4,015.80

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
175 - ACO	7,458.00	0.00	7,458.00	3,442.20	0.00	4,015.80
99 - NOT SPECIFIC	53,343.00	0.00	53,343.00	11,754.28	0.00	41,588.72
10 - SALARIES	33,970.00	0.00	33,970.00	11,754.28	0.00	22,215.72
179 - HEALTH OFFIC	455.00	0.00	455.00	0.00	0.00	455.00
191 - EXTRA TIME	7,500.00	0.00	7,500.00	1,291.78	0.00	6,208.22
199 - SELECT BOARD	26,015.00	0.00	26,015.00	10,462.50	0.00	15,552.50
90 - OTHER	19,373.00	0.00	19,373.00	0.00	0.00	19,373.00
997 - VOTED MORE	19,373.00	0.00	19,373.00	0.00	0.00	19,373.00
102 - BENEFITS	266,317.00	0.00	266,317.00	91,191.82	105.00	175,050.18
11 - TOWN HALL	11,410.00	0.00	11,410.00	2,191.00	30.00	9,189.00
20 - BENEFITS	11,410.00	0.00	11,410.00	2,191.00	30.00	9,189.00
280 - TRAINING	9,515.00	0.00	9,515.00	1,619.00	30.00	7,866.00
290 - MEMB & DUES	1,895.00	0.00	1,895.00	572.00	0.00	1,323.00
13 - ELECTIONS	120.00	0.00	120.00	0.00	0.00	120.00
20 - BENEFITS	120.00	0.00	120.00	0.00	0.00	120.00
280 - TRAINING	120.00	0.00	120.00	0.00	0.00	120.00
31 - TRANSFER STAT	500.00	0.00	500.00	160.00	75.00	265.00
20 - BENEFITS	500.00	0.00	500.00	160.00	75.00	265.00
280 - TRAINING	500.00	0.00	500.00	160.00	75.00	265.00
99 - NOT SPECIFIC	254,317.00	0.00	254,317.00	88,840.82	0.00	165,476.18
20 - BENEFITS	254,317.00	0.00	254,317.00	88,840.82	0.00	165,476.18
201 - FICA	51,199.00	0.00	51,199.00	21,895.57	0.00	29,303.43
210 - HEALTH	151,887.00	-250.00	151,637.00	49,449.52	0.00	102,187.48
211 - DENTAL	4,414.00	0.00	4,414.00	1,763.60	0.00	2,650.40
214 - LIFE NO MED	120.00	250.00	370.00	158.10	0.00	211.90
230 - 457B ER MATC	12,614.00	0.00	12,614.00	5,305.34	0.00	7,308.66
231 - MPERS ER	29,583.00	0.00	29,583.00	10,268.69	0.00	19,314.31
250 - PTO BUYOUT	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
107 - CITIZENS PT	0.00	60,217.00	60,217.00	0.00	0.00	60,217.00
13 - ELECTIONS	0.00	60,217.00	60,217.00	0.00	0.00	60,217.00
10 - SALARIES	0.00	26,832.00	26,832.00	0.00	0.00	26,832.00
181 - TOWN CLERK	0.00	26,832.00	26,832.00	0.00	0.00	26,832.00
20 - BENEFITS	0.00	33,385.00	33,385.00	0.00	0.00	33,385.00
201 - FICA	0.00	2,052.65	2,052.65	0.00	0.00	2,052.65
210 - HEALTH	0.00	28,097.39	28,097.39	0.00	0.00	28,097.39

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
107 - CITIZENS PT CONT'D						
211 - DENTAL	0.00	551.76	551.76	0.00	0.00	551.76
231 - MPERS ER	0.00	2,683.20	2,683.20	0.00	0.00	2,683.20
110 - GEN ADMIN	136,115.00	0.00	136,115.00	71,131.91	15,044.34	49,938.75
11 - TOWN HALL	132,615.00	0.00	132,615.00	70,794.16	15,044.34	46,776.50
32 - CTRCT SVS EQ	64,008.00	0.00	64,008.00	42,409.71	13,740.00	7,858.29
310 - PROF SVS	64,008.00	0.00	64,008.00	42,409.71	13,740.00	7,858.29
39 - CONT SVS OTH	13,831.00	0.00	13,831.00	5,344.96	625.00	7,861.04
315 - MEMB & DUES	9,071.00	0.00	9,071.00	1,871.00	0.00	7,200.00
399 - OTHER	4,760.00	0.00	4,760.00	3,473.96	625.00	661.04
50 - UTILITIES	10,464.00	0.00	10,464.00	4,071.98	0.00	6,392.02
580 - COMM	10,464.00	0.00	10,464.00	4,071.98	0.00	6,392.02
60 - SUPPLIES	18,431.00	0.00	18,431.00	5,899.85	0.00	12,531.15
610 - SUPPLIES	10,211.00	0.00	10,211.00	4,000.72	0.00	6,210.28
650 - POSTAGE	8,220.00	0.00	8,220.00	1,899.13	0.00	6,320.87
80 - ADVER, PRINT	18,515.00	0.00	18,515.00	4,903.62	679.34	12,932.04
810 - ADVERTISE	4,500.00	0.00	4,500.00	418.47	544.34	3,537.19
830 - FORMS	8,910.00	0.00	8,910.00	1,587.34	135.00	7,187.66
850 - TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
860 - TAX BILLS	3,105.00	0.00	3,105.00	2,897.81	0.00	207.19
90 - OTHER	7,366.00	0.00	7,366.00	8,164.04	0.00	-798.04
910 - MILEAGE/TRAV	7,366.00	0.00	7,366.00	4,329.53	0.00	3,036.47
911 - MI/TRAV ELE	0.00	0.00	0.00	3,834.51	0.00	-3,834.51
19 - COMMITTEES	3,500.00	0.00	3,500.00	337.75	0.00	3,162.25
90 - OTHER	3,500.00	0.00	3,500.00	337.75	0.00	3,162.25
999 - MISC	3,500.00	0.00	3,500.00	337.75	0.00	3,162.25
115 - ELECTIONS	13,561.00	0.00	13,561.00	1,074.47	1,020.00	11,466.53
13 - ELECTIONS	13,561.00	0.00	13,561.00	1,074.47	1,020.00	11,466.53
39 - CONT SVS OTH	9,339.00	0.00	9,339.00	1,020.00	1,020.00	7,299.00
399 - OTHER	9,339.00	0.00	9,339.00	1,020.00	1,020.00	7,299.00
60 - SUPPLIES	2,828.00	0.00	2,828.00	54.47	0.00	2,773.53
610 - SUPPLIES	1,126.00	0.00	1,126.00	54.47	0.00	1,071.53
650 - POSTAGE	1,702.00	0.00	1,702.00	0.00	0.00	1,702.00
80 - ADVER, PRINT	980.00	0.00	980.00	0.00	0.00	980.00
810 - ADVERTISE	980.00	0.00	980.00	0.00	0.00	980.00
90 - OTHER	414.00	0.00	414.00	0.00	0.00	414.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
115 - ELECTIONS CONT'D					
910 - MILEAGE/TRAV	414.00	414.00	0.00	0.00	414.00
117 - GEN ADMIN IN					
43,978.00	43,978.00	26,778.00	0.00	17,200.00	
99 - NOT SPECIFIC					
43,978.00	43,978.00	26,778.00	0.00	17,200.00	
38 - CONT SVS INS	43,978.00	43,978.00	26,778.00	0.00	17,200.00
325 - INS PROP & C	20,068.00	20,068.00	15,679.00	0.00	4,389.00
326 - INS W.C.	18,790.00	18,790.00	10,709.00	0.00	8,081.00
327 - INS UNEMPLOY	5,000.00	5,000.00	310.00	0.00	4,690.00
328 - INS VOLUNTEE	120.00	120.00	80.00	0.00	40.00
119 - CONTINGENCY					
2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
11 - TOWN HALL					
2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	2,500.00	0.00	0.00	2,500.00
125 - ACO					
8,457.00	8,457.00	6,878.07	0.00	1,578.93	
72 - ACO					
8,457.00	8,457.00	6,878.07	0.00	1,578.93	
39 - CONT SVS OTH	6,957.00	6,957.00	6,539.34	0.00	417.66
381 - ACO	6,957.00	6,957.00	6,539.34	0.00	417.66
90 - OTHER	1,500.00	1,500.00	338.73	0.00	1,161.27
910 - MILEAGE/TRAV	1,500.00	1,500.00	338.73	0.00	1,161.27
128 - HHS G/A					
1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
71 - GA					
1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
39 - CONT SVS OTH	1,000.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SVS	1,000.00	1,000.00	0.00	0.00	1,000.00
129 - HHS SOCIAL S					
1,131.00	1,131.00	1,131.00	1,131.00	0.00	0.00
75 - SOCIAL SERV					
1,131.00	1,131.00	1,131.00	1,131.00	0.00	0.00
91 - OTHER SOC SV	1,131.00	1,131.00	1,131.00	0.00	0.00
999 - OTHER	1,131.00	1,131.00	1,131.00	0.00	0.00
131 - ROADS					
814,350.00	814,350.00	108,360.05	3,400.00	702,589.95	
51 - ROADS					
814,350.00	814,350.00	108,360.05	3,400.00	702,589.95	
33 - CONT PROF	1,000.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SERV	1,000.00	1,000.00	0.00	0.00	1,000.00
40 - REPAIRS & MA	813,350.00	813,350.00	108,360.05	3,400.00	701,589.95

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
131 - ROADS CONT'D						
481 - RDS/CONSTRUC	199,000.00	0.00	199,000.00	387.50	0.00	198,612.50
482 - RDS/RESURFA	475,000.00	0.00	475,000.00	80,200.00	3,400.00	391,400.00
483 - RDS/REPAIRS	139,350.00	0.00	139,350.00	27,772.55	0.00	111,577.45
141 - B&G CARP & M						
	21,730.00	0.00	21,730.00	6,534.61	0.00	15,195.39
11 - TOWN HALL						
	13,360.00	0.00	13,360.00	6,534.61	0.00	6,825.39
31 - CTRCT SVS BL	9,660.00	0.00	9,660.00	4,938.10	0.00	4,721.90
310 - PROF SVS	9,660.00	0.00	9,660.00	4,938.10	0.00	4,721.90
40 - REPAIRS & MA	3,700.00	0.00	3,700.00	1,596.51	0.00	2,103.49
410 - BLDGS & GROU	3,700.00	0.00	3,700.00	1,596.51	0.00	2,103.49
21 - RECREATION						
	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
31 - CTRCT SVS BL	950.00	0.00	950.00	0.00	0.00	950.00
310 - PROF SVS	950.00	0.00	950.00	0.00	0.00	950.00
40 - REPAIRS & MA	1,850.00	0.00	1,850.00	0.00	0.00	1,850.00
410 - BLDGS & GROU	1,850.00	0.00	1,850.00	0.00	0.00	1,850.00
22 - BUNGANUT						
	1,360.00	0.00	1,360.00	0.00	0.00	1,360.00
31 - CTRCT SVS BL	660.00	0.00	660.00	0.00	0.00	660.00
310 - PROF SVS	660.00	0.00	660.00	0.00	0.00	660.00
40 - REPAIRS & MA	700.00	0.00	700.00	0.00	0.00	700.00
410 - BLDGS & GROU	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP						
	440.00	0.00	440.00	0.00	0.00	440.00
31 - CTRCT SVS BL	440.00	0.00	440.00	0.00	0.00	440.00
310 - PROF SVS	440.00	0.00	440.00	0.00	0.00	440.00
31 - TRANSFER STA						
	3,770.00	0.00	3,770.00	0.00	0.00	3,770.00
31 - CTRCT SVS BL	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
310 - PROF SVS	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
142 - B&G MOWING						
	61,642.00	0.00	61,642.00	38,303.45	0.00	23,341.55
51 - ROADS						
	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC						
	50,142.00	0.00	50,142.00	26,900.45	0.00	23,241.55
31 - CTRCT SVS BL	50,142.00	0.00	50,142.00	26,900.45	0.00	23,241.55

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - B&G MOWING CONT'D	50,142.00	0.00	50,142.00	26,900.45	0.00	23,241.55
370 - MOWING						
143 - B&G PLOWING	651,940.00	0.00	651,940.00	762,990.61	207,000.00	181,949.39
11 - TOWN HALL	4,640.00	0.00	4,640.00	1,546.66	0.00	3,093.34
31 - CTRCT SVS BL	4,640.00	0.00	4,640.00	1,546.66	0.00	3,093.34
360 - PLOW & SAND	4,640.00	0.00	4,640.00	1,546.66	0.00	3,093.34
22 - BUNGANUT	700.00	0.00	700.00	0.00	0.00	700.00
31 - CTRCT SVS BL	700.00	0.00	700.00	0.00	0.00	700.00
360 - PLOW & SAND	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - TRANSFER STA	3,000.00	0.00	3,000.00	2,000.00	0.00	1,000.00
31 - CTRCT SVS BL	3,000.00	0.00	3,000.00	2,000.00	0.00	1,000.00
360 - PLOW & SAND	3,000.00	0.00	3,000.00	2,000.00	0.00	1,000.00
51 - ROADS	642,400.00	0.00	642,400.00	259,443.95	207,000.00	175,956.05
31 - CTRCT SVS BL	642,400.00	0.00	642,400.00	259,443.95	207,000.00	175,956.05
360 - PLOW & SAND	642,400.00	0.00	642,400.00	259,443.95	207,000.00	175,956.05
145 - B&G WASTE SV	16,715.00	0.00	16,715.00	8,027.05	0.00	8,687.95
11 - TOWN HALL	1,820.00	0.00	1,820.00	200.00	0.00	1,620.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	200.00	0.00	1,620.00
330 - WASTE SVS	1,820.00	0.00	1,820.00	200.00	0.00	1,620.00
21 - RECREATION	3,520.00	0.00	3,520.00	1,445.00	0.00	2,075.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	335.00	0.00	965.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	335.00	0.00	965.00
35 - CTRCT SVS WA	2,220.00	0.00	2,220.00	1,110.00	0.00	1,110.00
331 - PROF PORTA P	2,220.00	0.00	2,220.00	1,110.00	0.00	1,110.00
22 - BUNGANUT	6,315.00	0.00	6,315.00	4,904.55	0.00	1,410.45
31 - CTRCT SVS BL	2,940.00	1,000.00	3,940.00	3,822.05	0.00	117.95
330 - WASTE SVS	2,940.00	1,000.00	3,940.00	3,822.05	0.00	117.95
35 - CTRCT SVS WA	3,375.00	-1,000.00	2,375.00	1,082.50	0.00	1,292.50
331 - PROF PORTA P	3,375.00	-1,000.00	2,375.00	1,082.50	0.00	1,292.50
23 - KBP	3,520.00	0.00	3,520.00	1,137.50	0.00	2,382.50
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	475.00	0.00	825.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	475.00	0.00	825.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - B&G WASTE SV CONT'D					
35 - CTRCT SVS WA	2,220.00	2,220.00	662.50	0.00	1,557.50
331 - PROF PORTA P	2,220.00	2,220.00	662.50	0.00	1,557.50
51 - ROADS	1,540.00	1,540.00	340.00	0.00	1,200.00
31 - CTRCT SVS BL	1,200.00	1,200.00	255.00	0.00	945.00
330 - WASTE SVS	1,200.00	1,200.00	255.00	0.00	945.00
35 - CTRCT SVS WA	340.00	340.00	85.00	0.00	255.00
331 - PROF PORTA P	340.00	340.00	85.00	0.00	255.00
147 - B&G ENERGY	36,984.00	36,984.00	7,259.49	0.00	29,724.51
11 - TOWN HALL	12,484.00	12,484.00	2,808.53	0.00	9,675.47
50 - UTILITIES	12,484.00	12,484.00	2,808.53	0.00	9,675.47
510 - PROPANE	3,984.00	3,984.00	0.00	0.00	3,984.00
560 - ELECTRICITY	8,500.00	8,500.00	2,808.53	0.00	5,691.47
21 - RECREATION	500.00	500.00	148.37	0.00	351.63
50 - UTILITIES	500.00	500.00	148.37	0.00	351.63
560 - ELECTRICITY	500.00	500.00	148.37	0.00	351.63
22 - BUNGANUT	4,500.00	4,500.00	911.97	0.00	3,588.03
50 - UTILITIES	4,500.00	4,500.00	911.97	0.00	3,588.03
560 - ELECTRICITY	4,500.00	4,500.00	911.97	0.00	3,588.03
23 - KBP	2,000.00	2,000.00	248.77	0.00	1,751.23
50 - UTILITIES	2,000.00	2,000.00	248.77	0.00	1,751.23
560 - ELECTRICITY	2,000.00	2,000.00	248.77	0.00	1,751.23
31 - TRANSFER STA	9,000.00	9,000.00	1,357.98	0.00	7,642.02
50 - UTILITIES	9,000.00	9,000.00	1,357.98	0.00	7,642.02
560 - ELECTRICITY	9,000.00	9,000.00	1,357.98	0.00	7,642.02
51 - ROADS	8,500.00	8,500.00	1,783.87	0.00	6,716.13
50 - UTILITIES	8,500.00	8,500.00	1,783.87	0.00	6,716.13
560 - ELECTRICITY	8,500.00	8,500.00	1,783.87	0.00	6,716.13
148 - B&G SIGNS	6,500.00	6,500.00	2,047.60	0.00	4,452.40
21 - RECREATION	500.00	500.00	0.00	0.00	400.00
60 - SUPPLIES	500.00	500.00	0.00	0.00	400.00
670 - SIGNS	500.00	500.00	0.00	0.00	400.00
22 - BUNGANUT	500.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	500.00	0.00	0.00	500.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
148 - B&G SIGNS CONT'D					
23 - KENNEBUNK PD	0.00	100.00	64.85	0.00	35.15
60 - SUPPLIES	0.00	100.00	64.85	0.00	35.15
670 - SIGNS	0.00	100.00	64.85	0.00	35.15
31 - TRANSFER STA	500.00	500.00	124.11	0.00	375.89
60 - SUPPLIES	500.00	500.00	124.11	0.00	375.89
670 - SIGNS	500.00	500.00	124.11	0.00	375.89
51 - ROADS	5,000.00	5,000.00	1,858.64	0.00	3,141.36
60 - SUPPLIES	5,000.00	5,000.00	1,858.64	0.00	3,141.36
670 - SIGNS	5,000.00	5,000.00	1,858.64	0.00	3,141.36
150 - TRF STATION	335,340.00	335,340.00	106,425.96	450.00	228,464.04
31 - TRANSFER STA	335,340.00	335,340.00	106,425.96	450.00	228,464.04
35 - CTRCT SVS WA	310,380.00	310,380.00	100,321.22	0.00	210,058.78
310 - PROF SVS	2,980.00	2,980.00	769.50	0.00	2,210.50
349 - PROF SVS CAN	2,400.00	2,400.00	1,000.00	0.00	1,400.00
350 - PROF SVS TIP	166,250.00	166,250.00	60,646.68	0.00	105,603.32
351 - PROF SVS TW	43,750.00	43,750.00	11,715.24	0.00	32,034.76
352 - PROF SVS REC	10,650.00	10,650.00	3,678.30	0.00	6,971.70
355 - PROF SVS HAU	33,125.00	33,125.00	9,950.00	0.00	23,175.00
356 - PROF SVS HW	27,125.00	27,125.00	6,825.00	0.00	20,300.00
357 - PROF SVS HR	11,100.00	11,100.00	2,800.00	0.00	8,300.00
358 - PROF SVS HWO	2,500.00	2,500.00	836.50	0.00	1,663.50
359 - PROF SVS MET	10,500.00	10,500.00	2,100.00	0.00	8,400.00
40 - REPAIRS & MA	13,330.00	13,330.00	3,928.08	450.00	8,951.92
450 - EQUIPMENT	13,330.00	13,330.00	3,928.08	450.00	8,951.92
50 - UTILITIES	6,880.00	6,880.00	833.83	0.00	6,046.17
570 - FUEL	2,880.00	2,880.00	0.00	0.00	2,880.00
580 - COMM	4,000.00	4,000.00	833.83	0.00	3,166.17
60 - SUPPLIES	3,750.00	3,750.00	1,342.83	0.00	2,407.17
610 - SUPPLIES	750.00	750.00	87.96	0.00	662.04
690 - PPG	3,000.00	3,000.00	1,254.87	0.00	1,745.13
90 - OTHER	1,000.00	1,000.00	0.00	0.00	1,000.00
920 - STATE FEES	500.00	500.00	0.00	0.00	500.00
930 - HEALTH & WEL	500.00	500.00	0.00	0.00	500.00
161 - PARKS & REC	8,960.00	8,960.00	3,567.47	641.71	4,751.82
21 - RECREATION	8,360.00	8,360.00	3,214.49	641.71	4,503.80

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
161 - PARKS & REC CONTD						
40 - REPAIRS & MA	950.00	0.00	950.00	0.00	641.71	308.29
450 - EQUIPMENT	950.00	0.00	950.00	0.00	641.71	308.29
50 - UTILITIES	100.00	0.00	100.00	0.00	0.00	100.00
570 - FUEL	100.00	0.00	100.00	0.00	0.00	100.00
80 - ADVER, PRINT	200.00	0.00	200.00	0.00	0.00	200.00
810 - ADVERTISE	200.00	0.00	200.00	0.00	0.00	200.00
90 - OTHER	7,110.00	0.00	7,110.00	3,214.49	0.00	3,895.51
940 - REC PROGRAMS	6,860.00	0.00	6,860.00	3,214.49	0.00	3,645.51
999 - MISC	250.00	0.00	250.00	0.00	0.00	250.00
22 - BUNGANUT	600.00	0.00	600.00	347.98	0.00	252.02
50 - UTILITIES	600.00	0.00	600.00	347.98	0.00	252.02
580 - COMM	600.00	0.00	600.00	347.98	0.00	252.02
171 - RES EQUIP	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
173 - RES BLDG	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
174 - RES - SO WAT	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
99 - NOT SPEC	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
95 - RESERVES	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
970 - TOWN RESERVE	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
175 - RES CON-SVC	18,674.00	0.00	18,674.00	18,674.00	0.00	0.00
99 - NOT SPECIFIE	18,674.00	0.00	18,674.00	18,674.00	0.00	0.00
95 - RESERVES	18,674.00	0.00	18,674.00	18,674.00	0.00	0.00
970 - TOWN RESERVE	18,674.00	0.00	18,674.00	18,674.00	0.00	0.00
177 - RES MISC	32,715.00	0.00	32,715.00	32,715.00	0.00	0.00
99 - NOT SPECIFIE	32,715.00	0.00	32,715.00	32,715.00	0.00	0.00
95 - RESERVES	32,715.00	0.00	32,715.00	32,715.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCLUM	UNEXPENDED BALANCE
177 - RES MISC CONT'D						
970 - TOWN RESERVE	32,715.00	0.00	32,715.00	32,715.00	0.00	0.00
179 - RESERVES GMFR	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
91 - GMFR	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
95 - RESERVES	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00	90,000.00	0.00	0.00
183 - OUTS GEN AD	194,200.00	45,150.00	239,350.00	116,767.98	7,000.00	115,582.02
11 - TOWN HALL	144,200.00	0.00	144,200.00	42,789.01	0.00	101,410.99
33 - CONT PROF	94,200.00	0.00	94,200.00	42,718.11	0.00	51,481.89
310 - PROF SERV	54,500.00	0.00	54,500.00	32,984.20	0.00	21,515.80
320 - PROF SERV LE	34,200.00	0.00	34,200.00	4,233.91	0.00	29,966.09
323 - PROF SERV AU	5,500.00	0.00	5,500.00	5,500.00	0.00	0.00
37 - CONT OUT	50,000.00	0.00	50,000.00	70.90	0.00	49,929.10
399 - CONT SVS OTH	50,000.00	0.00	50,000.00	70.90	0.00	49,929.10
15 - CEMETERIES	8,500.00	45,150.00	53,650.00	32,978.97	7,000.00	13,671.03
37 - CONT OUT	8,500.00	45,150.00	53,650.00	32,978.97	7,000.00	13,671.03
399 - CONT SVS OTH	8,500.00	45,150.00	53,650.00	32,978.97	7,000.00	13,671.03
17 - PLANNING	500.00	0.00	500.00	0.00	0.00	500.00
33 - CONT PROF	500.00	0.00	500.00	0.00	0.00	500.00
310 - PROF SERV	500.00	0.00	500.00	0.00	0.00	500.00
22 - BUNGANUT	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
37 - CONT OUT	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00	41,000.00	0.00	0.00
185 - OUTSOURCE OT	190,389.00	0.00	190,389.00	186,995.00	0.00	3,394.00
95 - LIBRARY	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
37 - CONT OUT	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
399 - CONT SVS OTH	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
99 - NOT SPEC	49,119.00	0.00	49,119.00	45,725.00	0.00	3,394.00
37 - CONT OUT	44,119.00	0.00	44,119.00	40,725.00	0.00	3,394.00
399 - CONT SVS OTH	44,119.00	0.00	44,119.00	40,725.00	0.00	3,394.00
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS GMFR	630,191.00	0.00	630,191.00	515,095.52	315,095.52	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - OUTS - GMFR CONT'D						
91 - GMFR	630,191.00	0.00	630,191.00	315,095.52	315,095.52	-0.04
37 - CONT OUT	630,191.00	0.00	630,191.00	315,095.52	315,095.52	-0.04
391 - GMFR PERSONN	435,968.00	0.00	435,968.00	217,984.02	217,984.02	-0.04
392 - GMFR CONTRAC	194,223.00	0.00	194,223.00	97,111.50	97,111.50	0.00
191 - OTHER CIP	44,335.00	0.00	44,335.00	8,551.97	4,373.05	31,409.98
11 - TOWN HALL	30,535.00	0.00	30,535.00	4,487.09	2,323.05	23,724.86
70 - EQUIPMENT	30,535.00	0.00	30,535.00	4,487.09	2,323.05	23,724.86
710 - COMP EQUIP	23,530.00	0.00	23,530.00	263.75	2,323.05	20,943.20
730 - OFFICE EQUIP	1,595.00	0.00	1,595.00	1,595.00	0.00	0.00
790 - OTHER EQUIP	5,410.00	0.00	5,410.00	2,628.34	0.00	2,781.66
21 - RECREATION	900.00	0.00	900.00	600.00	0.00	300.00
70 - EQUIPMENT	900.00	0.00	900.00	600.00	0.00	300.00
790 - OTHER EQUIP	900.00	0.00	900.00	600.00	0.00	300.00
22 - BUNGANUT	5,000.00	0.00	5,000.00	2,309.88	0.00	2,690.12
90 - OTHER	5,000.00	0.00	5,000.00	2,309.88	0.00	2,690.12
999 - MISC	5,000.00	0.00	5,000.00	2,309.88	0.00	2,690.12
31 - TRANSFER STA	7,900.00	0.00	7,900.00	1,155.00	2,050.00	4,695.00
70 - EQUIPMENT	7,900.00	0.00	7,900.00	1,155.00	2,050.00	4,695.00
790 - OTHER EQUIP	7,900.00	0.00	7,900.00	1,155.00	2,050.00	4,695.00
195 - RSU # 57	5,597,245.00	0.00	5,597,245.00	2,798,622.36	2,798,622.30	0.34
92 - RSU # 57	5,597,245.00	0.00	5,597,245.00	2,798,622.36	2,798,622.30	0.34
90 - OTHER	5,597,245.00	0.00	5,597,245.00	2,798,622.36	2,798,622.30	0.34
999 - MISC	5,597,245.00	0.00	5,597,245.00	2,798,622.36	2,798,622.30	0.34
197 - COUNTY	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
97 - COUNTY	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
90 - OTHER	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
999 - MISC	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
199 - OVERLAY	0.00	15,390.44	15,390.44	5,167.32	0.00	10,223.12
99 - NOT SPECIFIE	0.00	15,390.44	15,390.44	5,167.32	0.00	10,223.12
90 - OTHER	0.00	15,390.44	15,390.44	5,167.32	0.00	10,223.12
999 - MISC	0.00	15,390.44	15,390.44	5,167.32	0.00	10,223.12

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
Final Totals CONT'D	110,214,927.00	229,733.44	10,438,560.44	4,998,553.98	3,352,751.92	2,087,254.54
Final Totals						

ITEM #7: (c.) Mileage Policy

TOWN OF LYMAN

Mileage Compensation Policy

Adopted:

Amended:

PURPOSE: *To offer mileage compensation to employees for expenses incurred by traveling while using their personal vehicle for Town authorized business.*

PROCEDURE:

Employees required to drive personal vehicles for approved, legitimate municipal purposes shall be compensated by the Town at the amounts set by the IRS Per Diem daily rates (when government rates are available), the IRS mileage reimbursement rate, or another rate agreed to by the Town Manager. Compensation may be approved as a “reimbursement” under an Accountable Plan; or compensation may be approved as a fringe benefit under a Non-Accountable Plan. Elected Officials, Volunteers, and those appointed to Boards, Committees, or Commissions are excluded from mileage compensation benefits unless otherwise approved by the Town Manager for specific purposes, excluding regular meetings.

Employees will be paid by an approved appropriation in the departmental budget. The appropriation will be in the best interest of the Town. Travel will be accomplished at the least cost to the Town. Expenses incurred in excess of the approved appropriation will be subject to approval by the Town Manager.

ACCOUNTABLE PLAN – MILEAGE REIMBURSEMENT:

Eligible mileage reimbursement will be granted at the prevailing IRS rate per mile if using personal vehicles for approved business-related travel. Normal home to work travel is not compensable.

The Town shall reimburse employees for business travel at the lesser of (a.) mileage from home to destination (excluding normal place of business at which the employee works on a day-to-day basis), or (b.) mileage from normal place of business to destination.

Employees are responsible for documenting all travel logs on the official mileage reimbursement log approved by the Town Manager. All travel logs shall be submitted to the Town Manager for approval on a monthly basis.

NON-ACCOUNTABLE PLAN – MILEAGE COMPENSATEMENT:

Eligible employees may be granted an additional allowance if using personal vehicles for travel, such as, attending committee/board meetings as required by Charter, Ordinance, or at the discretion of Town Manager and if attendance is needed on a consistent basis, is required outside

TOWN OF LYMAN

Mileage Compensation Policy

of normal office hours, and specific services required could not otherwise be completed by other means. Such amount shall be set by the Town Manager. If the employee is assigned new duties the employee shall submit in writing to the Town Manager requesting a change in their compensation. The compensation will be fairly thought out as a whole unit using a reasonable rate of average estimated trips on an annual basis and not meant to be individualistic in nature.

Approved allowances under the non-accountable plan are included in the employees' bi-weekly payroll as taxable income and are not considered reimbursements.

Adopted:

Effective: Immediately

_____ Ralph "Rusty" Blackington - Chair

_____ Thomas Hatch – Vice Chair

_____ Jessica Picard

_____ Amber Swett

_____ Victoria Gavel

A Majority of the Board of Selectpersons

Lyman, Maine

TOWN OF LYMAN

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TOWN OF LYMAN

Mileage Compensation Policy

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A Majority of the Board of Selectpersons

Lyman, Maine

DRAFT 2 (ACCOUNTABLE PLAN ONLY)