

Town of Lyman
Select Board Regular Meeting Agenda
Monday August 21st, 2023 – Lyman Town Hall

Welcome to the August 21st, 2023, Regular Meeting of The Lyman Board of Selectmen.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.*
- b. Mail •Letter from Planning Board •Letter from Goodwin Mills Cemetery

ITEM #3 **MINUTES**

- a. Review / Approve meeting minutes 8/7/2023

ITEM #4 **SIGN WARRANTS**

- a. Payroll Warrant #6 in the amount of **\$24,353.49**
- b. Accounts Payable Warrant #59 (FY2023) in the amount of **\$120,683.20**
- c. Accounts Payable Warrant #7 (FY2024) in the amount of **\$78,603.74**

ITEM #5 **UNFINISHED BUSINESS**

- a. RFPs for ARPA funded projects. Bunganut Ball Field, Transfer Station, Kennebunk Pond – Discussion, next steps, *Bid updates received for Transfer Station & Kennebunk Pond Beach*
- b. Review / Approve Code of Ethics

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Road Commissioner –
- b. Fire Chief –
- c. CEO –
- d. Tax Clerk –
- e. Treasurer – Expense Report 8-17-23
- f. Town Manager –
- g. IT Committee – Memorandum re: Letter of Recommendation
- h. Other -

ITEM #7 **NEW BUSINESS**

- a. Review / Approve Warrant for September 11, 2023 Special Town Meeting
- b. Citizens Petition for Warrant Article. Determine Article wording. Schedule Public Hearing
- c. Hold Harmless for S.M.A.S.H Request for waiver of certain items.
- d. Review Committee Applicant – Comprehensive Plan Committee, 1 applicant
- e. Appoint Ballot Clerks for September 11, 2023 Special Town Meeting
- f. Appoint Land Use Director
- g. Appoint Administrative Clerk

OTHER

EXCECUTIVE SESSION

1.M.R.S.A §405 (A) for discussion regarding Personnel Matters

ADJOURN

ITEM #2: (b.) Mail

August 2, 2023

From: Lyman Planning Board

To: Lyman Town Manager and Select Board

Subject: Election of Planning Board Officers

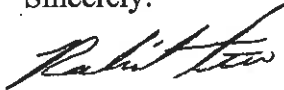
The Town of Lyman Charter, Section 5.1.2, states that Boards shall:

- a. Elect officers

The Planning Board, at its July 19, 2023, meeting, elected Roderick Tetu as Chair, Joseph Wagner as Vice-Chair, and Cecile Dupuis as Secretary for fiscal year 2023/24.

Please provide any comments or questions in writing.

Sincerely,

A handwritten signature in black ink, appearing to read "Rod Tetu", written in a cursive style.

Rod Tetu, Chair

ITEM #2: (b.) Mail

Goodwins Mills Village Cemetery

Carpenter, Rod
President
[Email: hrcarpenter1933@gmail.com](mailto:hrcarpenter1933@gmail.com)

Town of Lyman Select Board
11 South Waterboro Road
Lyman, ME 04002
Phone: 207-499-7562

July 31, 2023

To the Town of Lyman Select Board:

I hope this letter finds all of you well.

Over the past year, the Goodwins Mills Cemetery Association reorganized its structure while keeping the remaining living Trustees (Bill Harris, Ruth Smith) involved in the new operations. The current board of officers are as follows:

Rod Carpenter - **President** / Ann Paquette - **VP** / Susan Briggs - **Treasurer** / Nancy Harriman - **Secretary**

Additionally, Amos Gay resigned as the Sexton of the cemetery. Ann Paquette and Leo Thibodeau have assumed this role.

We have filed legal paperwork to update our tax-exempt status and legal name. Our rules and regulations have been updated and awaiting Trustee approval. We have updated all of our fees to meet today's standards, yet keeping it affordable for residents of Lyman and Dayton. We have repaired the 1841 Tomb, removed trees, and straightened roads to upgrade the appearance of the cemetery. We are challenging ourselves to make the cemetery self-sufficient without being a burden to the Town of Lyman. We have pumped new energy and ideas into the organization and are prioritizing projects as volunteers and finances allow.

There has been discussion within the Cemetery Association about the possibility of obtaining the piece of property formerly occupied by Rhodes Hall. If this is a possibility, it would fit very nicely with our property and allow us to beautify one of the major gateways to the community. It is our understanding that this is a non-conforming lot, making it a difficult sale.

We would be interested in obtaining this property to add to our existing lot. With a vote from our Trustees, I feel confident we could absorb any legal fees for such a transfer.. We have many town fathers, as well as past selectmen, firefighters, and Masonic/Grange members from both Dayton and Lyman buried in our cemetery in addition to a great number of other lots owned by locals..

President= Rod Carpenter
Vice President= Ann Paquette
Secretary= Nancy Harriman
Treasurer= Susan Briggs

For your review, I have attached some of the history on this vacant lot, including a list of previous owners.

We appreciate your consideration of this matter. Please reach out if we can provide further information and/or address any concerns.

Kindest regards,

Rod Carpenter, President

Cemetery Association of Goodwins Mills Village

MAINE STATE GRANGE PATRONS OF HUSBANDRY, a non-stock corporation existing by law with an office and place of business at 146 State Street, Augusta, County of Kennebec, State of Maine, for consideration paid, release to INHABITANTS OF THE TOWN OF LYMAN, York County, State of Maine,

the land in Lyman, York County, State of Maine, and described as follows:

A certain lot or parcel of land with the buildings thereon bounded and described as follows:

Beginning at a stone post on the Goodwins mills road leading to Biddeford running southeasterly by said road ninety-six and one-half (96 1/2) feet to a stone post; thence, southwesterly thirty-six (36) feet to a stone post on the road leading from the School House to Waterborough; thence, by said road ninety-six and one-half (96 1/2) feet to a stone post; thence, southeasterly to the point of beginning.

Being the same premises described in a certain deed from George Rhodes to Charles Hemmenway, Isaac G. Murch and Lorenzo T. Hill dated February 23, 1894, and recorded in the York County Registry of Deeds, Book 459, Page 353.

The title of this grantor is derived as follows. The Goodwins Mills No. 135 was a Subordinate Grange and the grantor, herein is the State Grange. The rights and obligations of Subordinate Granges and real estate owned by them are subject to the National Grange Digest, Chapter IX, Section 16, provides in pertinent part as follows: "Whenever a [Subordinate] Grange has ceased to function as such and has failed to make disposition of its property, such property then shall become the property of the State Grange... The State Master with the advice and consent of the Executive Committee of the State Grange may dispose of such property..."

Goodwins Mills Grange No. 135 has ceased to function as a Subordinate Grange and has failed to make disposition of its property. The above described premises has become the property of this grantor. The State Master has obtained the advice and consent of the Executive Committee of the State Grange authorizing the disposition of the above described premises by this deed, by its vote on April 10, 1978.

It, the said MAINE STATE GRANGE PATRONS OF HUSBANDRY, releases all rights by descent and all other rights.

IN WITNESS WHEREOF, the said MAINE STATE GRANGE PATRONS OF HUSBANDRY has caused this instrument to be sealed with its corporate seal and signed in its corporate name by James E. Shores, Jr., Master, thereunto duly authorized, this 3rd day of October, 1978.

MAINE STATE GRANGE PATRONS OF HUSBANDRY BY: James E. Shores, Jr., Master

The State of Maine

Recorded Androscoggin ss.

October 3 1978

Then personally appeared the above named JAMES E. SHORES, JR., and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said corporation.

and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said corporation.

York, ss. Notary

OCT 24 1978 at 9 E. 15 m. A. Before me,

Justice of the Peace - Attorney at Law - Notary Public

and recorded from the original

ITEM #3: (a.) Minutes

Town of Lyman
Select Board Meeting Minutes
Monday August 7th, 2023 – Lyman Town Hall

These are summary minutes in nature only and a full video recording of the proceeding is available to view on our YouTube channel at <https://www.youtube.com/@LymanTownHall/streams> or visit our website: <https://lyman-me.gov/committees/board-of-selectmen/agenda-and-minutes/>

Selectboard members present: Thomas Hatch (Vice Chair), Jessica Picard, Amber Swett, Victoria Gavel
Selectboard members absent: Rusty “Ralph” Blackington

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

- a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.*

Don Hernon – States he sent a memo to the board regarding the procedures outlined in the Planning Board Bylaws and Zoning Ordinances for appointing members to the Planning Board. He doesn't think the process was followed. The Planning Board is in the process of reviewing and updating their bylaws and they will be forwarding the documents to the Town Manager and Select Board. He recommends the board consider a charter amendment regarding the ordinance review process and change the language “General Election” to “November Election” so ordinances can go to the voter every year vs every two years.

Joe Wagner – States the board should consider a sunset date for the interim recruitment of volunteer's policy. He states he turned in his citizens petition forms for a special town meeting.

Carol Baker Roux – States to the board she would like them to consider not putting a franchise fee in effect. She finds she has to contact charter communications periodically to negotiate removal of added junk fees.

- b. *Mail* •York County Sheriffs Alfred/Lyman Report •ECO ME FY2023 Report
c. *Complaints* - none

ITEM #3 MINUTES

- a. *Review / Approve meeting minutes 7/17/2023.*

Victoria Gavel – States in the minutes she did not make recommendations to file a civil suit but did address the matter as being a civil matter. She would also suggest changing Ms. Gavel to Mrs. Gavel.

Jessica Picard – **Motions to approve the minutes with the two changes recommended by Victoria Gavel.**

Victoria Gavel – **Seconds the motion. Motion passes: 3-0-1(Jessica Picard, Victoria Gavel, Amber Swett in favor; Thomas Hatch abstains. He was not present for that meeting).**

ITEM #4 SIGN WARRANTS

- a. *Payroll Warrant #3 in the amount of \$23,032.89*
Jessica Picard – **Motions to approve. Amber Swett seconds. Motion passes: 4-0-0**
- b. *Payroll Warrant #5 in the amount of \$26,551.05*
Jessica Picard – **Motions to approve. Victoria Gavel seconds. Motion passes: 4-0-0**
- c. *Accounts Payable Warrant #58 (FY2023) in the amount of \$280,047.60*
Victoria Gavel – **Motions to approve. Jessica Picard seconds. Motion passes: 4-0-0**
- d. *Accounts Payable Warrant #4 (FY2024) in the amount of \$990,914.60*
Amber Swett – **Motions to approve. Victoria Gavel seconds. Motion passes: 4-0-0**

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ITEM #5

UNFINISHED BUSINESS

a. **Tax Acquired Properties. Discussion from workshop to appoint a liaison.**

Lindsay Gagne – States the board had discussed at their last workshop to appoint David Alves as a liaison so he can finish the land study and provide to the board a final plan identifying properties that could be of future use to the Town.

Amber Swett – **Motions to appoint David Alves as a liaison to continue working on the land study.**

Jessica Picard – **Seconds the motion. Motion passes: 4-0-0**

Victoria Gavel – States she would be interested in working with David Alves as a Select Board liaison on this project.

Jessica Picard – **Motions to nominate Victoria Gavel to serve as s Select Board liaison to this working group on the Town Owned land project.**

Amber Swett – **Seconds the motion. Motion passes: 4-0-0**

b. **Franchise Agreement – Review Draft Ordinance. Schedule Public Hearing. – Discussion from last meeting, item tabled. – Updates as requested from Shelly, see email.**

Lindsay Gagne – Explains the ordinance mirrors state statute as how Towns can establish and/or renew Franchise Agreements. They will need to hold a public hearing before adopting said ordinance. In reference to any fees associated with a franchise agreement, this is separate from the ordinance and the board can address that when they go back to negotiating the agreement. There is discussion regarding adding fees to the agreement and the impact it will have on subscribers. It is recommended to have Tony Vigue attend the public hearing and can give more insight into franchise agreements.

A Public hearing is scheduled on October 2, 2023 at 6:00pm to provide information regarding the Franchise Ordinance.

c. **RFPs for ARPA funded projects. Bunganut Ball Field, Transfer Station, Kennebunk Pond – Discussion, next steps, Bid updates received for Transfer Station.**

Karen Kane – States she sent out the revised RFP to the two bidders and asked them to submit their final and best offer. The Kennebunk Pond Beach Committee has a meeting a week from today to discuss logistics with the implementation of the final stages of this project.

Lindsay Gagne – States the paving section to the salt shed was removed from the RFP and put back out to the bidders to provide an updated bid. Given the ARPA funds available and depending on how the bids come back for Kennebunk Pond Beach the bulk of the funds will likely be used for the Transfer Station and Kennebunk Pond Beach. The board could consider using Capital Improvements for items that need to be fixed at Bunganut. Otherwise, there will not be enough ARPA funds for all the projects.

Thomas Hatch – States there isn't much the board can decide on right now until we get the final bids in for the beach. This item will be tabled until the next meeting.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

a. **Road Commissioner – none**

b. **Fire Chief –**

Matt Duross – States it has worked out very well adding the extra positions. Shifts are being filled and calls are being covered. They are utilizing the Southern Maine Community College program and have two live-in college students at the fire station. They started in July, the third Saturday of every month, they will be holding a community CPR class. Information is posted on their website. He's been working on getting a new dry hydrant in Town. GMFR will need to survey a parcel of land to ensure the Town owns the land. He will talk with the CEO to find a surveyor. He has a revised GMFR Personnel Policy the board will need to sign.

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Thomas Hatch – Verifies with the board they are okay moving ITEM #7 (d.) up from the agenda to discuss the GMFR Personnel Policy.

Matt Duross – States he made some grammatical changes. He also added the Maine State retirement language and the Earned Paid Leave and removed the ICMA match.

Amber Swett – Asks if GMFR has money set aside for if in an event several employees left and took their PTO buyback: the maximum being 480 hours of PTO time.

Matt Duross – States he's certain there's enough money in the GMFR Fund balance to cover an event like that. We encourage employees to use their PTO. However, in the future, he would like to address better budgeting for possible scenarios like those.

Jessica Picard – **Motions to approve the GMFR Personnel Policy.**

Amber Swett – **Seconds the motion. Motion passes: 4-0-0**

c. **CEO – Review/ Approve updated fee schedule**

Brenda Charland – States she's added a fee for the assignment of a 911 address. Because this requires some research and a visit to the property. She'd also like to add a fee for long term RV hookups. The zoning ordinance allows RVs to be parked on a parcel for up to 120 days. She would like to add a fee and a separate permitting form to collect information to verify they are within the setbacks, hooked into the septic appropriately, and checking the electrical hookup. She's also added a non-refundable application fee. Often, people will start a permit process but then never finish it. Because there's a lot of research that goes into the permitting process, she would like to add a non-refundable fee.

Amber Swett – Verifies with Brenda the RV parking is for RVs that are parked on a lot for several weeks. In some cases, people may have family come up to visit for a whole season.

Victoria Gavel – Recommends \$90.00 for the fee based off the existing minimal fees for plumbing and electrical.

Thomas Hatch – Asks if the RV permitting fee also kicks in for an electrical fee for the electrical inspector.

Victoria Gavel – **Motions to approve the changes that are highlighted and add a fee for the seasonal RV hookup verification.**

Jessica Picard – **Seconds the motion. Motion passes: 4-0-0**

d. **Tax Clerk** – none

e. **Treasurer** – **Expense Report 8-3-2023** – Reviewed in Agenda Packet

f. **Town Manager** – **Monthly Progress Report 8-3-2023** – Reviewed in Agenda Packet.

g. **Other** - none

ITEM #7

NEW BUSINESS

a. **Review / Approve Code of Ethics**

Amber Swett – **Motions to approve the Code of Ethics.**

Jessica Picard – **Seconds the motion.**

Victoria Gavel – **States she's not ready to vote on this until she can read through it.**

Amber Swett – **Rescinds her motion.**

Thomas Hatch – States we'll table this for next meeting.

b. **Discussion Ordinance review process/ Charter**

Lindsay Gagne – States there were a lot of emails back and forth and felt it would be more appropriate for the board to discuss the matter as a board. There were varying opinions from members of the planning board and charter commission on whether the ordinance amendment/ adoption process should be every two years or change the language in the charter to allow every one year. The board can decide how they would rather address that.

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- Thomas Hatch** – States the ORC currently doesn't have anything to go to the voters for this year anyways and should go through at least one cycle of the process for trial and error.
- Jessica Picard** – States as a member of the charter commission her intent was to bring ordinance changes to a November election so as to get as many votes as possible. It wouldn't hurt to remove the word "General" and have it go every November Election. For now, the charter reflects the State definition of general election being every two years. The ORC has so much in front of them right now she's not in a rush to change the charter.
- Thomas Hatch** – There's no burning issue. He'd leave it the way it is and let the process go through.
- c. [Discussion Agenda format update/ revision](#)
- Lindsay Gagne** – States complaints should come off the agenda and rather streamlined through the Town Manager. The Town manager can investigate a complaint and should something rise to the level of the Select Board it can be added to the agenda. There is already public comment and mail on the agenda, so folks will still have an avenue if they want to bring something to the Select Board.
- Jessica Picard** – **Motions to remove complaints from the agenda.**
- Amber Swett** – **Seconds the motion.**
- Jessica Picard** – **States that if anything goes to the Town Manager that still needs support or attention of the Select Board that it be put on the agenda as an item or executive session.**
- Motion passes: 4-0-0**
- d. [Review / Approve GMFR Revised Personnel Policy](#)
Reviewed and approved under ITEM #6: (b.)
- e. [Committee Application Received – Comprehensive Plan \(3 applicants\)](#)
- Amber Swett** – **Motions to appoint the three applicants to the Comprehensive Plan Committee.**
- Victoria Gavel** – **Seconds the motion. Motion passes: 4-0-0**
- Jessica Picard** – For clarification states the board appointment Don Hernon, David Alves, and Michelle Felicitti to the Comprehensive Plan Committee.
- f. [Committee Application Received – Ordinance Review Committee \(2 applicants\)](#)
- Jessica Picard** – States they currently have seven members and there is a lot of work in front of them. Additional members would help the group potentially divide and conquer.
- Amber Swett** – States her concern is if the more members they have the larger the quorum they need and if it would cause issues with attendance.
- Lindsay Gagne** – States the ORC has written in their bylaws addressing an attendance provision. If members aren't attending, then the ORC should be bringing that to the board's awareness so the board can remove members and open vacancies for other volunteers to join the committee.
- Amber Swett** – **Motions to appoint the two applicants to the Ordinance Review Committee.**
- Victoria Gavel** – **Asks what if she only wants to vote for one member but not the other.**
- Amber Swett** – **Rescinds her motion and rephrases it as Motion to appoint Applicant #1 to the Ordinance Review Committee.**
- Jessica Picard** – **Seconds the motion.**
- Brian Dulong** – **Asks if it would be better to have alternates.**
- Lindsay Gagne** – **States these applicants didn't apply to be alternates.**
- Jessica Picard** – **States if attendance is problematic, it should be addressed through their bylaws. The Charter Commission had nine or ten members and never had to cancel a meeting for lack of a quorum.**
- Motion passes: 4-0-0**
- Amber Swett** – **Motions to appoint applicant #2 to the Ordinance Review Committee.**
- Jessica Picard** – **Seconds the motion. Motion passes: 3-1-0 (Thomas Hatch, Jessica Picard, Amber Swett in favor; Victoria Gavel opposed).**

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- Jessica Picard** – States for clarification the board appointer David Alves and Roger Grant to the Ordinance Review Committee.
- g. **Committee Application Received – Board of Assessment Review (2 applicants)**
Amber Swett – **Motions to re-appoint applicant #1 for the Board of Assessment Review.**
Victoria Gavel – **Seconds the motion. She asks about the composition of the board.**
Lindsay Gagne – **States it's per state statute that allows you to have a minimum of three members and two alternates or up to 5 members and two alternates.**
Motion passes: 4-0-0
Amber Swett – **Motions to re-appoint applicant #2 to the Board of Assessment Review.**
Jessica Picard – **Seconds the motion. Motion passes: 4-0-0**
Jessica Picard – States the board has appointed David Dulong and Donald Brann to the Board of Assessment Review.
- h. **Committee Application Received – Zoning Board of Appeals (2 applicants)**
Amber Swett – **Motions to re-appoint applicant #1 to the Zoning Board of Appeals.**
Jessica Picard – **Seconds the motion. Motion passes: 4-0-0**
Amber Swett – **Motions to re-appoint applicant #2 to the zoning Board of Appeals.**
Jessica Picard – **Seconds the motion. Motion passes: 4-0-0**
Jessica Picard – States the board has appointed Kelly Stevens and Burt Sobinak to the Zoning Board of Appeals.

OTHER

EXECUTIVE SESSION

1.M.R.S.A §405 (A) for discussion regarding Personnel Matters

Jessica Picard – **Motions to go into executive session per 1 MRSA 405 A for discussion regarding personnel matters.**
Victoria Gavel – **Seconds the motion. Motion passes: 4-0-0**

Jessica Picard – **Motions to come out of executive session.**
Amber Swett – **Seconds the motion. Motion passes: 4-0-0**

Jessica Picard – **M options to pay the Tax Collector a one time payment of \$1,000.00 for additional duties performed since July 1, 2023.** **Amber Swett** – **Seconds the motion. Motion passes: 4-0-0**

ADJOURN

Jessica Picard – **Motions to adjourn. Amber Swett Seconds. Motion passes: 4-0-0**

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Rusty "Ralph" Blackington

Amber Swett

Thomas Hatch

Jessica Picard

Victoria Gavel

I, Lindsay Gagne, Town Manager of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 6 pages are the original minutes of the Select Board Meeting dated August 7th, 2023

Lindsay Gagne

ITEM #4: (a.) Payroll Warrant

LYMAN
10:53 AM

Payroll Check Register

Pay Date: 08/23/2023

08/17/2023
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	2,187.80	0.00	2,187.80	08/23/23	79 SUSAN J BELLEROSE
2	146.80	0.00	146.80	08/23/23	032 DANA A CARTER
3	1,896.08	0.00	1,896.08	08/23/23	029 BRENDA D CHARLAND
4	1,165.44	0.00	1,165.44	08/23/23	025 THOMAS M CROTEAU
5	2,327.15	0.00	2,327.15	08/23/23	028 LINDSAY GAGNE
6	1,856.44	0.00	1,856.44	08/23/23	016 LAURIE L GONSKA
7	132.98	0.00	132.98	08/23/23	117 PAUL HAKALA
8	256.42	0.00	256.42	08/23/23	007 THOMAS M HOLLAND
9	1,520.94	0.00	1,520.94	08/23/23	015 JEANETTE E LEMAY
10	797.71	0.00	797.71	08/23/23	036 JULIE LEMIEUX
11	1,283.23	0.00	1,283.23	08/23/23	041 RANDALL L MURRAY
12	427.00	0.00	427.00	08/23/23	19 BRIAN D. RACICOT
13	228.75	0.00	228.75	08/23/23	123 KYLE D RACICOT
14	465.25	0.00	465.25	08/23/23	002 DAVID W RILEY
15	185.66	0.00	185.66	08/23/23	020 DAVID H SANTORA
16	293.58	0.00	293.58	08/23/23	40 RAYMOND J VALLIERE
Total	15,171.23	0.00	15,171.23		

Direct Deposit Checks					
17	0.00	15,171.23	15,171.23	08/23/23	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	15,171.23	15,171.23		

Trust & Agency Checks					
18	0.00	5,797.89	5,797.89	08/23/23	T & A 1 I.R.S.
19	0.00	1,110.17	1,110.17	08/23/23	T & A 3 ICMA
20	0.00	1,025.77	1,025.77	08/23/23	T & A 2 MAINE REVENUE SERVICES
21	0.00	1,248.43	1,248.43	08/23/23	T & A 9 MPERS
Total	0.00	9,182.26	9,182.26		

Summary		
Checks:	Regular	0.00 16
	D / D	15,171.23 1
	Employee	15,171.23
	T & A	9,182.26 4
	Voided	0 0
Total	24,353.49	21

WARRANT: 6

Check	D / D	Check	Employee	Gross Pay
1	2,187.80	0.00	79 SUSAN J BELLEROSE	3,308.64
2	146.80	0.00	032 DANA A CARTER	158.95
3	1,896.08	0.00	029 BRENDA D CHARLAND	2,775.14
4	1,165.44	0.00	025 THOMAS M CROTEAU	1,733.14
5	2,327.15	0.00	028 LINDSAY GAGNE	3,301.92
6	1,856.44	0.00	016 LAURIE L GONSKA	2,913.46
7	132.98	0.00	117 PAUL HAKALA	144.00
8	256.42	0.00	007 THOMAS M HOLLAND	286.85
9	1,520.94	0.00	015 JEANETTE E LEMAY	2,405.15
10	797.71	0.00	036 JULIE LEMIEUX	1,086.75
11	1,283.23	0.00	041 RANDALL L MURRAY	1,960.80
12	427.00	0.00	19 BRIAN D. RACICOT	517.93
13	228.75	0.00	123 KYLE D RACICOT	250.13
14	465.25	0.00	002 DAVID W RILEY	503.78
15	185.66	0.00	020 DAVID H SANTORA	201.03
16	293.58	0.00	40 RAYMOND J VALLIERE	317.90
17	0.00	15,171.23	D / D 1 BIDDEFORD SAVINGS BANK	
18	0.00	5,797.89	T & A 1 I.R.S.	
19	0.00	1,110.17	T & A 3 ICMA	
20	0.00	1,025.77	T & A 2 MAINE REVENUE SERVICES	
21	0.00	1,248.43	T & A 9 MPERS	
Total	15,171.23	24,353.49		21,865.57

Put into A/P **9,634.02**
 Taken out of A/P **(9,182.26)**
Total Payroll 24,805.25

Count
 Checks 21

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN
 RALPH BLACKINGTON _____
 THOMAS HATCH _____
 JESSICA PICARD _____
 VICTORIA GAVEL _____
 AMBER SWETT _____

ITEM #4: (b.) AP Warrant #59

Lyman-2023
12:23 PM

A / P Check Register
Bank: BIDDEFORD SAVINGS

FI 2023

08/17/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9974	120,683.20	08/21/23	59	0151 DAYTON SAND & GRAVEL, CO.,INC.
Total		120,683.20			

Count	
Checks	1
Voids	0

A / P Warrant

FY2023

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00151 DAYTON SAND & GRAVEL, CO., INC.						
0824	9974	06	52800		008623-5	
52800			E 131-51-40-482		85,291.20	96,000.00
			REPAIRS & MA / RDS/RESURFA			
			Invoice Total-		85,291.20	
0824	9974	06	52800 WILLIAMS RD		008623-4	
52800 WILLIAMS RD			E 131-51-40-481		23,832.00	0.00
			REPAIRS & MA / RDS/CONSTRUC			
			Invoice Total-		23,832.00	
0824	9974	06	52800		008623-6	
52800			E 131-51-40-481		11,560.00	0.00
			REPAIRS & MA / RDS/CONSTRUC			
			Invoice Total-		11,560.00	
			Vendor Total-		120,683.20	
			Prepaid Total-		0.00	
			Current Total-		120,683.20	
			EFT Total-		0.00	
			Warrant Total-		120,683.20	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN OF LYMAN, BOARD OF SELECTMEN

RALPH BLACKINGTON _____
 THOMAS HATCH _____
 JESSICA PICARD _____
 VICTORIA GAVEL _____
 AMBER SWETT _____

ITEM #4: (c.) AP Warrant #7

Lyman
12:45 PM

A / P Check Register

Bank: BIDDEFORD SAVINGS

08/17/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	9972	23,603.18	08/04/23	7	0569 SECRETARY OF STATE
P	9973	6,759.56	08/14/23	7	0569 SECRETARY OF STATE
R	9975	782.62	08/21/23	7	0218 AMAZON CAPITAL SERVICES
R	9976	1,380.60	08/21/23	7	0285 BEANE, DONALD & DARLENE
R	9977	1,155.00	08/21/23	7	1046 BOURQUE & CLEGG LLC
R	9978	232.20	08/21/23	7	0170 BRENDA CHARLAND
R	9979	3,875.00	08/21/23	7	0335 C.I.A. SALVAGE INC
R	9980	60.00	08/21/23	7	0101 CUNNINGHAM SECURITY SYSTEMS
R	9981	448.50	08/21/23	7	0111 CYN ENVIRONMENTAL SERVICES
R	9982	1,060.00	08/21/23	7	0133 DAVID W. RILEY
R	9983	700.00	08/21/23	7	0166 E.T.P ELECTRICIANS
R	9984	14,876.92	08/21/23	7	0500 ECOMAINE
R	9985	48.86	08/21/23	7	0147 GONETSPEED
R	9986	114.00	08/21/23	7	0145 HILL GRAVEL
R	9987	7,500.00	08/21/23	7	0265 JOSEPH GOFF
R	9988	300.00	08/21/23	7	0311 KCB LANDSCAPING
R	9989	20.25	08/21/23	7	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	9990	261.20	08/21/23	7	0131 LAURIE GONSKA
R	9991	8,346.28	08/21/23	7	0376 M M E H T
R	9992	155.00	08/21/23	7	0161 MAINE MUNICIPAL ASSOCIATION
R	9993	122.00	08/21/23	7	0379 MAINE TOWN & CITY CLERKS ASSOC
R	9994	135.00	08/21/23	7	0036 NORTH COAST SERVICES
R	9995	87.96	08/21/23	7	0394 PLUMMERS HARDWARE
R	9996	192.00	08/21/23	7	0502 REGISTRY OF DEEDS
R	9997	290.42	08/21/23	7	0048 SHEILA MCNEIL
R	9998	470.81	08/21/23	7	0580 SMPDC
P	9999	1,510.61	08/21/23	7	0091 CENTRAL MAINE POWER, INC.
R	9999	97.98	08/21/23	7	0224 SPECTRUM/TIME WARNER CABLE
R	10000	58.50	08/21/23	7	0283 STRAUGHN LIVING TRUST
R	10001	271.99	08/21/23	7	0148 VERIZON WIRELESS
R	10002	114.66	08/21/23	7	0985 WARRENS OFFICE SUPPLIES
R	10003	378.90	08/21/23	7	0675 WHITE SIGN, INC.
P	99999	657.00	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	22.00	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	462.00	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	15.99	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	48.10	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	1,969.69	08/21/23	7	0095 CARDMEMBER SERVICE
P	99999	18.96	08/21/23	7	0095 CARDMEMBER SERVICE
Total		78,603.74			

Count

Checks	39
Voids	0

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 AMAZON CAPITAL SERVICES						
0083	9975	08	SUPPLIES		1LGJ-FBDL-4DRN	
SUPPLIES			E 110-11-60-610		89.32	0.00
			SUPPLIES / SUPPLIES			
				Invoice Total-	89.32	
0083	9975	08	SUPPLIES		1L1V-47YT-PVYG	
SUPPLIES			E 110-11-60-610		26.22	0.00
			SUPPLIES / SUPPLIES			
				Invoice Total-	26.22	
0083	9975	08	SUPPLIES		179F-XF96-W7VP	
SUPPLIES			E 110-11-60-610		24.98	0.00
			SUPPLIES / SUPPLIES			
				Invoice Total-	24.98	
0083	9975	08	FLAG		1MDH-QTDF-LKXR	
FLAG			E 191-11-70-790		443.89	0.00
			EQUIPMENT / OTHER EQUIP			
				Invoice Total-	443.89	
0083	9975	08	MAP PARTS		1DJC-RJTK-MJ4M	
MAP PARTS			E 191-11-70-790		198.21	0.00
			EQUIPMENT / OTHER EQUIP			
				Invoice Total-	198.21	
				Vendor Total-	782.62	
00285 BEANE, DONALD & DARLENE						
0083	9976	08	ABATEMENT		2458	
ABATEMENT			E 199-99-90-999		1,380.60	0.00
			OTHER / MISC			
				Vendor Total-	1,380.60	
01046 BOURQUE & CLEGG LLC						
0083	9977	08	SERVICES		44694	
SERVICES			E 181-11-33-320		1,155.00	0.00
			CONT PROF / PROF SERV LE			
				Vendor Total-	1,155.00	
00170 BRENDA CHARLAND						
0083	9978	08	MILEAGE		7/1-7/31	
MILEAGE			E 110-11-90-910		232.20	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	232.20	
00335 C.I.A. SALVAGE INC						
0083	9979	08	HAULING		4061	
MSW HAULING			E 150-31-35-355		1,750.00	0.00
			CTRCT SVS WA / PROF SVS HAU			
WOOD/BULKY HAULING			E 150-31-35-356		1,050.00	0.00
			CTRCT SVS WA / PROF SVS HW			
RECYCLE HAULING			E 150-31-35-357		700.00	0.00
			CTRCT SVS WA / PROF SVS HR			
CAN RENTAL			E 150-31-35-349		200.00	0.00
			CTRCT SVS WA / PROF SVS CAN			
METAL HAULING			E 150-31-35-359		175.00	0.00
			CTRCT SVS WA / PROF SVS MET			
				Vendor Total-	3,875.00	

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00095 CARDMEMBER SERVICE						
0083	99999	08	BELFAST INN GONSKA		137173	
BELFAST INN GONSKA			E 110-11-90-910		657.00	0.00
			OTHER / MILEAGE/TRAV			
			Invoice Total-		657.00	
0083	99999	08	MICROSOFT		E06000L5NF	
MICROSOFT			E 110-11-32-310		22.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		22.00	
0083	99999	08	MICROSOFT		E06000L7L9	
MICROSOFT			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		462.00	
0083	99999	08	ZOOM		214225871	
ZOOM			E 110-11-32-310		15.99	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		15.99	
0083	99999	08	PRINTING MAPS CEO		17531	
PRINTING MAPS CEO			E 110-11-60-610		48.10	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		48.10	
0083	99999	08	PICNIC TABLES		782851591	
PICNIC TABLES			E 191-22-90-999		1,969.69	0.00
			OTHER / MISC			
			Invoice Total-		1,969.69	
0083	99999	08	MICROSOFT		E06000L5NE	
MICROSOFT			E 110-11-32-310		18.96	0.00
			CTRCT SVS EQ / PROF SVS			
			Invoice Total-		18.96	
			Vendor Total-		3,193.74	
00091 CENTRAL MAINE POWER, INC.						
0083	9999	08	ELECTRICITY		401000026550	
3501-2118-408			E 147-22-50-560		112.00	0.00
			UTILITIES / ELECTRICITY			
3501-1893-878			E 147-22-50-560		110.60	0.00
			UTILITIES / ELECTRICITY			
3501-2918-062			E 147-22-50-560		29.72	0.00
			UTILITIES / ELECTRICITY			
3501-6854-669			E 147-31-50-560		252.17	0.00
			UTILITIES / ELECTRICITY			
3501-2614-331			E 147-51-50-560		326.27	0.00
			UTILITIES / ELECTRICITY			
3501-6858-561			E 147-21-50-560		24.33	0.00
			UTILITIES / ELECTRICITY			
3501-2989-030			E 147-11-50-560		613.44	0.00
			UTILITIES / ELECTRICITY			
3001-3752-495			E 147-21-50-560		42.08	0.00
			UTILITIES / ELECTRICITY			
			Vendor Total-		1,510.61	
00101 CUNNINGHAM SECURITY SYSTEMS						
0083	9980	08	63000320		141430	

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
SECURITY SYTEM			E 141-11-31-310		20.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		20.00	
0083	9980	08	63000320	141688		
SECURITY SYTEM			E 141-11-31-310		20.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		20.00	
0083	9980	08	63000320	141862		
SECURITY SYTEM			E 141-11-31-310		20.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		20.00	
			Vendor Total-		60.00	
00111 CYN ENVIRONMENTAL SERVICES						
0083	9981	08	LY3802	2304141769		
LY3802			E 150-31-35-358		448.50	0.00
			CTRCT SVS WA / PROF SVS HWO			
			Vendor Total-		448.50	
00133 DAVID W. RILEY						
0083	9982	08	SERVICES	2021-0614		
MOVING			E 141-11-31-310		300.00	0.00
			CTRCT SVS BL / PROF SVS			
			Invoice Total-		300.00	
0083	9982	08	SERVICES	2021-0614		
P&R REPAIRS/MAINT			E 145-22-31-330		700.00	0.00
			CTRCT SVS BL / WASTE SVS			
ROADS - SIGNS			E 148-51-60-670		60.00	0.00
			SUPPLIES / SIGNS			
			Invoice Total-		760.00	
			Vendor Total-		1,060.00	
00166 E.T.P ELECTRICIANS						
0083	9983	08	VAULT WIRING	080923		
VAULT WIRING			E 191-11-70-790		700.00	0.00
			EQUIPMENT / OTHER EQUIP			
			Vendor Total-		700.00	
00500 ECOMAINE						
0083	9984	08	TIPPING	073123		
LYMAN01 MSW			E 150-31-35-350		11,759.15	0.00
			CTRCT SVS WA / PROF SVS TIP			
			Invoice Total-		11,759.15	
0083	9984	08	TIPPING	073123		
BULLYMAN01 OBW-WOOD			E 150-31-35-351		2,274.02	0.00
			CTRCT SVS WA / PROF SVS TW			
			Invoice Total-		2,274.02	
0083	9984	08	TIPPING	073123		
RECYCLE			E 150-31-35-352		843.75	0.00
			CTRCT SVS WA / PROF SVS REC			
			Invoice Total-		843.75	
			Vendor Total-		14,876.92	
00147 GONETSPEED						

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0083	9985	08	13668 PHONE	090523		
13668 PHONE	E 150-31-50-580				48.86	0.00
	UTILITIES / COMM					
			Vendor Total-		48.86	
00145 HILL GRAVEL						
0083	9986	08	CRUSHED STONE	736		
CRUSHED STONE	E 131-51-40-483				114.00	0.00
	REPAIRS & MA / RDS/REPAIRS					
			Vendor Total-		114.00	
00265 JOSEPH GOFF						
0083	9987	08	HOWITT CEMETERY	1227		
HOWITT CEMETERY	E 181-15-37-399				7,500.00	4,700.00
	CONT OUT / CONT SVS OTH					
			Vendor Total-		7,500.00	
00311 KCB LANDSCAPING						
0083	9988	08	POISON IVY MITIGATION	1010		
POISON IVY MITIGATION	E 191-21-70-790				300.00	0.00
	EQUIPMENT / OTHER EQUIP					
			Vendor Total-		300.00	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0083	9989	08	2101002-01	090523		
2101002-01	E 147-51-50-560				20.25	0.00
	UTILITIES / ELECTRICITY					
			Vendor Total-		20.25	
00131 LAURIE GONSKA						
0083	9990	08	MILEAGE REIMB	7/12-7/31		
MILEAGE REIMB	E 110-11-90-910				261.20	0.00
	OTHER / MILEAGE/TRAV					
			Vendor Total-		261.20	
00376 M M E H T						
0083	9991	08	MHT.31171	SEPT		
INSURANCE-EMPLOYEE	G 1-205-00				1,061.22	0.00
	BENFTS-EMPLE					
HEALTH	E 102-99-20-210				6,902.79	0.00
	BENEFITS / HEALTH					
DENTAL	E 102-99-20-211				350.32	0.00
	BENEFITS / DENTAL					
LIFE NO MED	E 102-99-20-214				31.95	0.00
	BENEFITS / LIFE NO MED					
			Vendor Total-		8,346.28	
00161 MAINE MUNICIPAL ASSOCIATION						
0083	9992	08		45171		
311700	E 117-99-38-327				155.00	0.00
	CONT SVS INS / INS UNEMPLOY					
			Vendor Total-		155.00	
00379 MAINE TOWN & CITY CLERKS ASSOC						
0083	9993	08	11790-0 GAGNE	1000445683		

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
TRAINING			E 102-31-20-280		80.00	0.00
			BENEFITS / TRAINING			
			Invoice Total-		80.00	
0083	9993	08	11790-0	GAGNE		
MEMBERSHIP DUES			E 102-11-20-290		42.00	0.00
			BENEFITS / MEMB & DUES			
			Invoice Total-		42.00	
			Vendor Total-		122.00	
00036 NORTH COAST SERVICES						
0083	9994	08	RECYCLE	43377		
RECYCLE			E 150-31-35-350		135.00	0.00
			CTRCT SVS WA / PROF SVS TIP			
			Vendor Total-		135.00	
00394 PLUMMERS HARDWARE						
0083	9995	08	SUPPLIES	7154/3		
SUPPLIES			E 150-31-60-610		53.98	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		53.98	
0083	9995	08	SUPPLIES	7155/3		
SUPPLIES			E 150-31-60-610		33.98	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		33.98	
			Vendor Total-		87.96	
00502 REGISTRY OF DEEDS						
0083	9996	08	JULY TRANSFERS	23257604		
DISCHARGES			E 110-11-39-399		21.00	0.00
			CONT SVS OTH / OTHER			
			Invoice Total-		21.00	
0083	9996	08	9 DISCHARGES			
DISCHARGES			E 110-11-39-399		171.00	0.00
			CONT SVS OTH / OTHER			
			Invoice Total-		171.00	
			Vendor Total-		192.00	
00569 SECRETARY OF STATE						
0083	9972	08	31170	07/27-8/4		
31170			G 1-250-00		23,603.18	0.00
			MTR VEHICLE			
			Invoice Total-		23,603.18	
0083	9973	08	31170	08/04-08/10		
31170			G 1-250-00		6,759.56	0.00
			MTR VEHICLE			
			Invoice Total-		6,759.56	
			Vendor Total-		30,362.74	
00048 SHEILA MCNEIL						
0083	9997	08	REIMB	7-17-23		
REIMB			E 181-15-37-399		32.47	0.00
			CONT OUT / CONT SVS OTH			
			Invoice Total-		32.47	
0083	9997	08	REIMBURSEMENT	071023		

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
REIMBURSEMENT			E 181-15-37-399		172.50	0.00
	CONT OUT		/ CONT SVS OTH			
			Invoice Total-		172.50	
0083	9997	08	REIMBURSEMENT	555757139		
REIMBURSEMENT			E 181-15-37-399		46.38	0.00
	CONT OUT		/ CONT SVS OTH			
			Invoice Total-		46.38	
0083	9997	08	REIMBURSEMENT	469932		
REIMBURSEMENT			E 181-15-37-399		39.07	0.00
	CONT OUT		/ CONT SVS OTH			
			Invoice Total-		39.07	
			Vendor Total-		290.42	
00580 SMPDC						
0083	9998	08	PLANNING BOARD	16818		
PLANNING BOARD			E 110-11-39-399		470.81	0.00
	CONT SVS OTH		/ OTHER			
			Vendor Total-		470.81	
00224 SPECTRUM/TIME WARNER CABLE						
0083	9999	08	202-579149701-001	0010726081223		
202-579149701-001			E 150-31-50-580		97.98	0.00
	UTILITIES		/ COMM			
			Vendor Total-		97.98	
00283 STRAUGHN LIVING TRUST						
0083	10000	08		1796		
ABATEMENT 1796			E 199-99-90-999		58.50	0.00
	OTHER		/ MISC			
			Vendor Total-		58.50	
00148 VERIZON WIRELESS						
0083	10001	08	6423575065-00001	9941234474		
642357065-00001			E 110-11-50-580		271.99	0.00
	UTILITIES		/ COMM			
			Vendor Total-		271.99	
00985 WARRENS OFFICE SUPPLIES						
0083	10002	08	TOWLYM	521245		
TOWLYM			E 110-11-60-610		114.66	0.00
	SUPPLIES		/ SUPPLIES			
			Vendor Total-		114.66	
00675 WHITE SIGN, INC.						
0083	10003	08	POSTS	127995		
WLYM153570			E 148-51-60-670		378.90	0.00
	SUPPLIES		/ SIGNS			
			Vendor Total-		378.90	

A / P Warrant

Warrant 7

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description			Account	Amount	
				Prepaid Total-	35,067.09
				Current Total-	43,536.65
				EFT Total-	0.00
				Warrant Total-	78,603.74

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN
RALPH BLACKINGTON _____
THOMAS HATCH _____
JESSICA PICARD _____
VICTORIA GAVEL _____
AMBER SWETT _____

ITEM #6: (a.) ARPA Funded Projects

	KPB NO ADA (Lowest Bids)	KPB ADA (Lowest Bids)	KPB NO ADA (Highest Bids)	KPB ADA (Highest Bids)
(KPB) Kennebunk Pond Beach	\$60,379.00	\$87,497.00	\$81,229.00	\$108,927.00
Transfer Station	\$234,750.00	\$234,750.00	\$298,477.00	\$298,477.00
Bunganut Park Concession Stand	\$11,390.00	\$11,390.00	\$12,024.00	\$12,024.00
Bunganut Park Lake Side	TBD	TBD	TBD	TBD
Total Estimated Costs:	\$306,519.00	\$333,637.00	\$391,730.00	\$419,428.00
Available ARPA Funds	\$321,578.00	\$321,578.00	\$321,578.00	\$321,578.00
ARPA Funds Remaining	\$15,059.00	-\$12,059.00	-\$70,152.00	-\$97,850.00
Other Available Funds				
Transfer Station Reserve	\$59,583.00			
Capital Improvement Funds	\$122,000.00			

Kennebunk Pond Beach Safety & Access Project

Revised Scope - retaining ADA access - 6/23/23

		1 - Salmon Falls		2 - GT Scapes			
		Original	BEST & FINAL	Original	BEST & FINAL		
Parking Area	Rough Grading, Erosion Control, Tree Protection & Demo Salvage						
	Fine Grading & Loam						
	Pathway Surfacing (1 HC Parking Space)	\$ 3,314.00	\$ 3,314.00	\$ 1,340.00	\$ 1,340.00		
	Reclaim Granite Curb Paving & Threshold	\$ 4,420.00	\$ 4,420.00	\$ 608.00	\$ 608.00		
	New Asphalt Apron	\$ 9,890.00	\$ 9,890.00	\$ 3,500.00	\$ 3,500.00		
	Stone Stentinel Posts						
	Weathered Boulder						
	Planting per specification						
	Parking Stall Post (Include HC Signage)	\$ 6,465.00	\$ 6,910.00	\$ 4,425.00	\$ 1,111.54		
	Detectable Warning Plates	\$ 930.00	\$ 930.00	\$ 1,772.18	\$ 1,772.18		
	Pedestrian Signal Tower	\$ 700.00	\$ 700.00	\$ 1,250.00	\$ 1,250.10		
	Automated Gate System - Prep	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00		
	Parking Area Subtotal	\$ 28,219.00	\$ 28,664.00	\$ 15,395.18	\$ 12,081.82		
Beach Access	Surfacing: Entry, Ramp & Landings (2 Alternatives)						
	Alt 1:Base - Black Locust Lumber Pro-Flow Pavers	\$ 18,200.00	\$ 18,200.00	\$ 15,454.75	\$ 15,454.75		
	Alt 2:DED ALT - Robi Decking End Grain Flow Pavers						
	New W-Channel Street Guardrail	\$ 4,945.00	\$ 4,945.00	\$ 5,200.00	\$ 5,200.00		
	Timber Break Away Bollard	\$ 515.00	\$ 515.00	\$ 768.75	\$ 768.75		
	Salvage Quarry Blocks	\$ 3,837.00	\$ 3,837.00	\$ 2,300.00	\$ 2,300.00		
	Weathered Boulders	\$ 6,800.00	\$ 6,800.00	\$ 2,300.00	\$ 2,300.00		
	Reclaimed Granite Curb Steps	\$ 6,150.00	\$ 6,150.00	\$ 3,360.00	\$ 3,360.00		
	Reclaimed Granite Flush Curb						
	Sitework: Demo, Base prep, Rough Grading & Loam	\$ 6,530.00	\$ 6,530.00	\$ 7,744.99	\$ 7,744.99		
	Planting per specification	\$ 10,920.00	\$ 8,736.00	\$ 1,927.50	\$ 1,542.00		
	Misc Shrub, Herbaceous Planting per specification	\$ -	\$ -	\$ 14,000.64	\$ 11,200.45		
	Detectable Warning Plates	\$ 1,850.00	\$ 1,850.00	\$ 2,294.36	\$ 2,294.36		
	Pedestrian Signal Tower	\$ 700.00	\$ 700.00	\$ 1,250.00	\$ 1,250.00		
	Beach Access Subtotal	\$ 60,447.00	\$ 58,263.00	\$ 56,600.99	\$ 53,415.30		
LANDSCAPE BID TOTALS		\$ 88,666.00	\$ 86,927.00	\$ 71,996.17	\$ 65,497.12		
Other	Automated Gate System (includes card passes)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		Assumes Increase
	Camera purchase & installation	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		Estimate
	Architect Oversight (D. Maynes)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		
	Other Subtotal	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00		
GRAND TOTAL w/o State ADA Grant		\$ 110,666.00	\$ 108,927.00	\$ 93,996.17	\$ 87,497.12		
	State ADA Grant	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)		
	GRAND TOTAL W/STATE ADA GRANT	\$ 105,666.00	\$ 103,927.00	\$ 88,996.17	\$ 82,497.12		Need to verify qualification

Kennebunk Pond Beach Safety & Access Project

Revised Scope - eliminating ADA access - 6/23/23

		1 - Salmon Falls	2 - GT Scapes	
Parking	Rough Grading, Erosion Control, Tree Protection &			
Area	Demo Salvage	\$ -	\$ -	
	Fine Grading & Loam	\$ -	\$ -	
	Pathway Surfacing (1 HC Parking Space)	\$ 2,485.50	\$ 1,005.00	25% reduction
	Reclaim Granite Curb Paving & Threshold	\$ 4,420.00	\$ 608.00	
	New Asphalt Apron	\$ 9,890.00	\$ 3,500.00	
	Stone Steninel Posts	\$ -	\$ -	
	Weathered Boulder	\$ -	\$ -	
	Planting per Specification	\$ -	\$ -	
	Parking Stall Post (Include HC Signage)	\$ -	\$ -	
	Detectable Warning Plates	\$ -	\$ -	
	Pedestrian Signal Tower	\$ 700.00	\$ 1,250.00	
	Automated Gate System - Prep	\$ 2,500.00	\$ 2,500.00	
	Parking Area Subtotal	\$ 15,010.00	\$ 5,358.00	
Beach				
Access	Surfacing - Entry, Ramp & Landings (2 Alternatives)			
	Alt 1:Base - Black Locust Lumber Pro-Flow Pavers	\$ 6,006.00	\$ 5,100.07	Assumes 1/3 orig cost
	Alt 2:DED ALT - robi Decking End Grain Fow Pavers	\$ -	\$ -	
	New W-Channel Street Guardrail	\$ 4,945.00	\$ 5,200.00	
	Timber Break Away Bollard	\$ 515.00	\$ 768.75	
	Salvage Quarry Blocks	\$ 3,837.00	\$ 2,300.00	
	Weathered Boulders	\$ 6,800.00	\$ 2,300.00	
	Reclaimed Granite Curb Steps	\$ 6,150.00	\$ 3,360.00	
	Reclaimed Granite Flush Curb	\$ -	\$ -	
	Sitework: Demo, Base prep, rough Grading, Fine Gradi	\$ 6,530.00		
	Planting per specification	\$ 8,736.00	\$ 1,542.00	20% Reduction
	Planting Misc Shrub, Hibiscus per specification	\$ -	\$ 11,200.43	"
	Detectable Warning Plates	\$ -	\$ -	
	Pedestrian Signal Tower - Install	\$ 700.00	\$ 1,250.00	
	Beach Access Subtotal	\$ 44,219.00	\$ 33,021.25	
	LANDSCAPE BID TOTALS	\$ 59,229.00	\$ 38,379.25	
Other	Automated Gate System	\$ 20,000.00	\$ 20,000.00	Assumes Increase
	Camera purchase & installation	\$ 2,000.00	\$ 2,000.00	Estimate
	Architect Oversight	\$ 2,000.00	\$ 2,000.00	
	Other Subtotal	\$ 22,000.00	\$ 22,000.00	
	GRAND TOTAL w/o State ADA Grant	\$ 81,229.00	\$ 60,379.25	
	State ADA Grant	\$ -	\$ -	



**Kennebunk Pond Beach Safety and Access
Lyman, ME**

**LANDSCAPE ESTIMATE
August 10, 2023**

ITEMS INCLUDED IN BID:

Description	Unit	QTY	Unit Price	Bid Amount
PARKING AREA SAFETY:				
Pathway Surfacing (1 HC Parking Space)	Lump Sum	1	\$3,314.00	\$3,314.00
Reclaimed Granite Curb Paving and Threshold	Lump Sum	1	\$4,420.00	\$4,420.00
New Asphalt Apron	Lump Sum	1	\$9,890.00	\$9,890.00
Parking Stall Posts 1 HC Spot to include past and grading	Lump Sum	1	\$6,910.00	\$6,910.00
Detectable Warning Plates	Lump Sum	1	\$930.00	\$930.00
Pedestrian Signal Tower installation (signal tower not included)	Lump Sum	1	\$700.00	\$700.00
Automated Gate System prep.	Lump Sum	1	\$2,500.00	\$2,500.00
PARKING AREA SUBTOTAL				\$28,664.00
BEACH ACCESS:				
Black Locust Lumber Flow Pavers	Lump Sum	1	\$18,200.00	\$18,200.00
New W-Channel Street Guardrail	Lump Sum	1	\$4,945.00	\$4,945.00
Timber Break Away Bollard	Lump Sum	1	\$515.00	\$515.00
Salvaged Quarry Blocks	Lump Sum	1	\$3,837.00	\$3,837.00
Weathered Boulders	Lump Sum	1	\$6,800.00	\$6,800.00
Reclaimed Granite Curb Steps	Lump Sum	1	\$6,150.00	\$6,150.00
Site Work: Demo, Base Prep, Rough Grading loam, Fine Grading	Lump Sum	1	\$6,530.00	\$6,530.00
Planting decreased by 20%	Lump Sum	1	\$8,736.00	\$8,736.00
Detectable Warning Plates	Lump Sum	1	\$1,850.00	\$1,850.00
Pedestrian Signal Tower installation (signal tower not included)	Lump Sum	1	\$700.00	\$700.00
BEACH ACCESS SUBTOTAL				\$58,263.00
TOTAL				\$86,927.00

Date of Acceptance: _____

Authorized Signature: _____

Acceptance Signature: _____

C U L T I V A T I N G N A T U R A L B E A U T Y
 Salmon Falls Nursery & Landscaping 511 Portland Street Berwick, Maine, 03901
 ph 207.384.5540 fx 207.384.5680 www.salmonfallsnursery.com
 Landscape Design • Installation • Irrigation • Maintenance

RFP Transfer Station General Contracting

Open Sealed Bids 6-5-23

Awarded Bid -

RFP's received

1. TCD Construction Inc.
Submitted 6-5-2023
James Cheney
603-924-3003
rcheyne@TCDBuild.com

	\$245,922	<i>(Base bid, site, gen cond, structure)</i>
1) Paving	\$19,708	
2) Concrete	\$30,485	
3) Steel Fabricators	\$22,000	
4) Fees – estimate for hours	\$	
Total Bid	\$318,185	

Updates to bids: Select Board asked to remove paving section behind the transfer station leading to the Salt Shed.

Revised Bid: 7/17/2023

	\$245,922	<i>(Base bid, site, gen cond, structure)</i>
5) Paving	\$0	(\$19,708 difference)
6) Concrete	\$30,485	
7) Steel Fabricators	\$22,000	
8) Fees – estimate for hours	\$	
Total Bid	\$298,477	

2. Dancause Construction
Submitted 6-5-2023
Brian Dancause
207-229-6447
bdancause@roadrunner.com

1) Paving	\$46,500
2) Concrete	\$82,100
3) Steel Fabricators	\$23,350
4) Fees – estimate for hours	\$111,800
Total Bid	\$263,750

Updates to bids: Select Board asked to remove paving section behind the transfer station leading to the Salt Shed.

Revised Bid: 7/23/2023

1) Paving	\$17,500	(\$29,000 difference)
2) Concrete	\$82,100	
3) Steel Fabricators	\$23,350	
4) Fees – estimate for hours	\$111,800	
Total Bid	\$234,750	

DANCAUSE CONSTRUCTION

Brian Dancause
85 Gould Rd
Dayton, Me 04005
Phone: (207) 229-6447

Estimate

PROPOSAL SUBMITTED TO:

Name: Lyman Select Board
Street: 11 South Waterboro Rd.
City: Lyman
State: Maine
Phone:

WORK TO BE PERFORMED AT:

Name: Lyman Transfer Station
Street: South Waterboro Rd.
City: Lyman
State: Maine

We hereby propose to furnish the materials and perform the labor necessary for the completion of the following:

Demo

1. Remove the existing 3 dumpster structures and the two roof structures over the compactor control panels. place into provided dumpster by the town of Lyman.
2. Saw cut and dig out the existing block retaining wall and haul off site.
3. Remove the hot top needed for construction of the new wall according to the provided specs.
4. Hammer and remove the two concrete slabs with steel cover plates to allow the replacement of the two steel I beams under the deck span.

Total..... \$19,000.00

Excavation and Backfill

1. Dig out existing soil and stock pile for future use.
2. Backfill behind the new retaining walls with clean ¾" stone and perforated pipe to the level of the existing pavement.
3. Compacting all backfill in lifts of no more than 12" at a time.
4. Use gravel or existing suitable material to backfill the rest of the walls compacting.

Total..... \$45,500.00

DANCAUSE CONSTRUCTION

Brian Dancause
85 Gould Rd
Dayton, Me 04005
Phone: (207) 229-6447

Concrete Retaining walls (4500 psi concrete)

1. Pour a continuous 12" thick x 5ft wide footing with #4 rebar spaced 12" on center throughout. Approximately 200ft total length.
2. Form and pour a 12" thick wall with 12" spacing #4 rebar throughout tied together with the up rights from the footing. Place control joints where needed.
3. Strip the walls ready for backfill

Total..... \$58,600.00

Concrete Slabs (1 – 12'x50' and 1- 16'x35')

1. Form and Pour 6" thick slabs with a 12" grid of #4 rebar and finish with brush finish using 4500psi Concrete.
2. Repair all dumpster pads needed for new retaining wall to original condition.

Total..... \$23,500

Paving

1. Grade and install 2" of 19mm base hot top and roll with vibratory roller
2. Install a top coat of 2" 9mm and roll into place.
3. Paving is limited to around the new slabs and retaining walls only.

Total..... \$17,500.00

Wood Canopy Structures

1. Install 6x6 pressure treated upright posts and secure with approved Simpson post bases.
2. Install clear span 6"x24'x 16" lvl beam over dumpster opening
3. Installs 1x4 or 1x6 strapping every 24" for metal roofing to attach
4. Install corrugated steel metal roofing with aluminum coating and trim pieces.
5. Buildings will be built the same size as the existing.

Total..... \$47,300.00

DANCAUSE CONSTRUCTION

Brian Dancause
85 Gould Rd
Dayton, Me 04005
Phone: (207) 229-6447

Steel Fabrication

1. Install new approximate 9ft I beams the same size as the existing under the compactor concrete deck
2. Install a new sheet of deck steel to pour new slab ontop of.
3. Fabricate new steel bases for handrails using 1 1/2" steel tubing and 3/8" plate fastening to the concrete with proper rated bolts.
4. Build and install railings according to the specs using 2" square tubing.
2 – 10ft gates per dumpster opening 6 gates in all
5. Cut and fit two new diamond plate sheets with stiff back welded to them to be recessed in the cut out in the new slab.
6. Prime and paint all steel safety yellow.

Total..... \$23,350.00

- All materials, scraps, Trash, and left over soil not needed to complete the job are the responsibility and property of Dancause construction to remove, use, or dispose of while the project is underway. If stockpiles are remaining on site and approved to stay on site by General contractor after site is completed then so be it. Without approval the material will be removed.
- The Price given does not include ledge hammering, blasting, permit fees, inspection fees, Etc. of any kind
- Price does not include wire, pulling wire, or installing any electrical or conduit.

Total (Material and Labor).....\$234,750.00

DANCAUSE CONSTRUCTION

Brian Dancause
85 Gould Rd
Dayton, Me 04005
Phone: (207) 229-6447

All material is guaranteed to be as specified, and the above work will be performed in accordance with the specifications submitted for above work and completed in a substantial workmanlike manner for the sums shown above, with payments to be made as follows:

Respectfully Submitted.....Date.....

NOTE: Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control.

NOTE: THIS ESTIMATE MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 (THIRTY) DAYS.

ACCEPTANCE OF ESTIMATE

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date

PROPOSAL FORM:

Revised at the request of the awarding authority July 17, 2023

Due: ~~June 5th, 2023 by 3:00pm~~

To: Town of Lyman, Select Board
RFP: General Contracting/ Transfer Station
11 South Waterboro Rd
Lyman, ME 04002

A separate line-item cost for any or all the following scope of work.

- Base B.2 - SITE, GEN COND, STRUCTURE \$ 245,992.00
 - 1) Paving Paving Scope is withdrawn at the request of the awarding entity. No paving scope, No charge. - \$0.00
 - 2) Concrete THIRTY THOUSAND FOUR HUNDRED & EIGHTY FIVE DOLLARS \$ 30,485.00
 - 3) Steel Fabricators TWENTY TWO THOUSAND DOLLARS \$ 22,000.00
 - 4) Fees - estimate for hours
- Total Bid, without paving Scope: Two hundred ninety eight thousand, four hundred seventy seven thousand dollars \$298,477.00

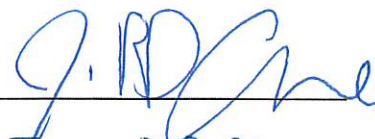
~~THREE HUNDRED~~

TOTAL BID \$ 298,477.00

eighteen days (18)

The undersigned individual/firm/business guarantees this price for ~~sixty days (60)~~ from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature  Company TCD CONSTRUCTION INC.

Name (print) James R.D. Choyné Telephone # 603-924 3003

Title President Fax # 603 924

Address 91 Hancock Road, Peterborough NH 03458

Email Address rchoyne@TCDBUILD.COM

Web Site WWW.TCDBUILD.COM

RFP Bunganut Ball Field – Concession Stand Repairs

Open Sealed Bids 6-5-23

Awarded Bid -

RFP's received

Scope of Work

Item 1:

Remove and replace existing exterior stairs and railings to the 2nd floor.

Item 2:

Remove and replace both exterior doors. Replacement doors will be steel and insulated. They will swing out. Both locksets keyed alike.

Item 3:

Remove all Vinyl siding from the building. Trim all windows and doors with new PVC trim. Install new Vinyl siding and soffits to the entire building. Replace Brake metal on the fascia and rake.

-
1. BD Carpentry
Submitted 6-5-2023
Bob Duling
207-229-7723
bobduling@gmail.com

Item 1:	\$3,500
Item 2:	\$2,940
Item 3:	\$4,990
TOTAL BID	\$11,390

2. KCB Landscaping
Submitted 6-5-2023
Billy Single
207-632-3846
billy@irrigateme.com

Item 1:	\$3,300
Item 2:	\$3,674
Item 3:	\$3,850
TOTAL BID	\$12,024



Bob Duling

74 Munninck Point Road

Lyman, Me. 04002

Description of work to be done:

Bunganut ballfield building

Remove doors. Remove siding and decks. Install trim on windows with PVC trim.

Build new decks and stairs with presser treated wood.

Install new steel out swing doors and have cut to size. trim with PVC trim.

Install new vinyl siding.

Wrap roofline trim white metal.

Disposal of all materials.

Deposit of material cost and disposal to start.

Final payment when work is complete.

Deposit \$6190.00

Final payment\$5200.00



Bob Duling
 74 Munnick Point Rd.,
 Lyman, ME 04002
 1-(207) 229-7723
 bobduling@gmail.com

Bill To:

Town Of Lyman
 11 South Waterboro Rd
 Lyman, Me04002

Invoice

Date	Invoice #
5/30/2023	463

Description	Qty	Rate	Amount
2 SOLID steel insulated doors out swing. cut to size.two new lock sets keyed the same.	2	1,170.00	2,340.00
pt deck framing and decking stairs rails and balisters to code		1,500.00	1,500.00
pvc trim for windows and some pt framing.		250.00	250.00
Vynal siding and corners. 3 sq and 4 corners metal for roofline trim.		1,000.00	1,000.00
Tyvek, nails, screws and misl supplies		300.00	300.00
Labor for demo, and work specified on contract.		5,200.00	5,200.00
disposal		800.00	800.00
Due Date	5/30/2023	Total	\$11,390.00
		Payments/Credits	\$0.00
		Balance Due	\$11,390.00

PROPOSAL FORM:

Due: June 5th, 2023 by 3:00PM EST.

To: Town of Lyman, Select Board
RFP: Repairs for Concession Stand / Bunganut Sports Field Complex
11 South Waterboro Rd
Lyman, ME 04002

A separate line-item cost for any or all the following scope of work.

Item 1: \$ 3500.00
Item 2: \$ 2946.00
Item 3: \$ 4990.00

TOTAL BID \$ 11390.00

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature [Handwritten Signature] Company BD Carpentry
Name (print) Bob Duling Telephone # 207 229 7723
Title _____ Fax # _____
Address 74 Munroe pt Rd Lyman
Email Address BobDuling@gmail.com
Web Site _____

PROPOSAL FORM:

Due: **June 5th, 2023 by 3:00PM EST.**

To: Town of Lyman, Select Board
RFP: Repairs for Concession Stand / Bunganut Sports Field Complex
11 South Waterboro Rd
Lyman, ME 04002

A separate line-item cost for any or all the following scope of work.

Item 1:	\$ <u>3300</u>	
Item 2:	\$ <u>3674</u>	
Item 3:	\$ <u>3850</u>	
TOTAL BID	\$ <u>12024</u>	Disposal \$ 1200

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature  Company KCB Landscaping 6/5/23
Name (print) Billy Single Telephone # 207-632-3846
Title Owner Fax # N/A
Address 40 Peggy Ann Ln Lyman, ME 04002
Email Address billy@irrigateme.com
Web Site N/A

TOWN OF LYMAN

11 South Waterboro Rd Lyman, ME 04002

Tel: (207)-499-7562 FAX: (207)-499-7563

Email: selectboard@lyman-me.gov

REQUEST FOR PROPOSALS

Repairs for Concession Stand /Bunganut Sports Field Complex

The Town of Lyman is requesting proposals from qualified consultants to provide Services to complete the scope of work for the Lyman Bunganut Sports Field Complex concession stand. The intention of this RFP is to solicit responses and formal proposals from qualified contractors and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

Please submit your proposal in a sealed envelope to the Town of Lyman by June 5th, 2023 by 3:00pm EST. Proposals must be addressed to:

Town of Lyman, Select Board

RFP: Repairs for Concession Stand / Bunganut Sports Field Complex

11 South Waterboro Rd

Lyman, ME 04002

Please mark sealed proposals plainly "**RFP: Repairs for Concession Stand / Bunganut Ball Field**".

Proposals will be opened publicly during the Select Boards regular meeting on June 5th, 2023 The Town will not except late bids.

Questions regarding this request for proposal should be directed via email to:

selectboard@lyman-me.gov

Or call the Select Board Office: 207-247-0642

Project Site walks are highly encouraged. To schedule a site walk please call the Select Board office or email request.

Project Description.

Repairs to be completed on the existing concession stand at the Bunganut Park Ball Field.

Scope of Work

Item 1:

Remove and replace existing exterior stairs and railings to the 2nd floor.

Item 2:

Remove and replace both exterior doors. Replacement doors will be steel and insulated. They will swing out. Both locksets keyed alike.

Item 3:

Remove all Vinyl siding from the building. Trim all windows and doors with new PVC trim. Install new Vinyl siding and soffits to the entire building. Replace Brake metal on the fascia and rake.

Conditions and Instructions to Bidders

1. Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
2. Proposals must include separate line-item costs for any or all the items outlined on the Proposal form.
3. Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening.
4. Proposals will be opened publicly. Bidders or representatives may be present at opening.
5. Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
6. The Town is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
7. No contract may be assigned without board approval and contract must be signed by at least three members of the board.
8. Please state **"RFP: Repairs for Concession Stand / Bunagnut Ball Field"** on submitted, sealed envelope.
9. The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.

The Select Board will review sealed bids in an open public meeting and may, at the boards' discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the "best interest" of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.

RIGHT OF REFUSAL. The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.

TOWN OF LYMAN

Municipal Code of Ethics

SECTION 1: STATEMENT OF POLICY

The Town of Lyman is committed to the highest ethical standards and practices, protecting employees, partners, volunteers, elected and appointed officials, and the organization from unethical, illegal, or damaging actions and statements by individuals, either knowingly or unknowingly. When the Town of Lyman acts in an ethical manner, addresses issues proactively, and uses best business judgement and practices, it establishes a positive reputation and protects the interest of our citizens.

The proper operation of the Town requires that all Town officials whether elected or appointed, be impartial, equitable, and responsive to the needs of the people and each other in the performance of their respective functions and duties; that proper conduct of Town officials will promote public confidence in the integrity of government and ensure a culture of transparency, openness, fairness, and equity; that public office not be used for personal or financial gain or advantage; that the structure of government be used properly in decision and policy making. In recognition of these goals, this Code of Ethics is hereby established for all Town officials of elected office, appointed members of boards and committees, volunteers, and employees. All ethical policies that are created outside of this code of ethics shall be null and void.

SECTION 2: PURPOSE

The purpose of this Code of Ethics is to establish ethical standards of conduct expected of all Town elected officials, appointed members of boards and committees, volunteers, and employees by setting forth those acts or actions deemed to be in conflict or incompatible, or to create the appearance of impropriety, with the best interests of the Town of Lyman.

SECTION 3: RESPONSIBILITY OF PROPER CONDUCT AND COMMITTEMENT TO ETHICS

The Town of Lyman elected officials, appointed members of boards and committees, volunteers and employees will treat everyone with respect, fairness, promote a team environment, and will consistently avoid the intent and appearance of unethical or compromising practices. For the purpose of this code of ethics, "Town official" shall mean any elected, appointed, volunteer, or employee of the Town that in their capacity serve a role in the functions or business operations of the municipality or provide any such services related to municipal affairs.

- a. Every Town official needs to apply effort in maintaining ethical standards.
- b. Town officials shall treat each other with mutual respect and strive for a collaborative, team environment that enhances fairness, impartiality, and is responsive to the needs of the people they serve and each other in the performance of their duties.

-
- c. Town officials must, at all times, disclose any potential conflict of interest that may arise regarding their position or duties with the Town.
 - d. Town officials will support the Town to increase its citizens, public, and vendor satisfaction by providing quality services.
 - e. Public office will not be used by any Town official for personal gain.
 - f. All Town officials will maintain a standard of conduct that will inspire public confidence and fortify the integrity of the Towns' government.
 - g. Decisions and policy making will be made within the proper channels of the Town government structure, and will uphold federal, state, and local law.

The Town will not tolerate any wrongdoing or impropriety at any time.

SECTION 4: TOWN MANAGER RESPONSIBILITY OF ADMINISTRATION

The Town Manager shall perform their duties with professionalism, civility, respect, and with the duty of avoiding impropriety whenever possible. With respect to the administration of the day-to-day affairs of the Town, the Town Manager shall conduct his/her duties to the extent possible:

- a. Affirm the dignity and worth of the services rendered by local government and maintain a constructive, creative, and practical attitude toward local municipal affairs and a responsibility as a trusted public servant.
- b. Conduct his/her official affairs in such a manner as to give a clear impression that they cannot be improperly influenced in the performance of their duties.
- c. Uphold and implement local policies adopted by the Select Board; and submit policy proposals to the Select board.
- d. Refrain from political activities, which undermine public confidence in the integrity of government.
- e. Uphold the duty to continually improve his/her professional ability and to develop the competence of associates in the use of management techniques.
- f. Emphasize friendly and courteous service to the public and seek to improve the quality and image of public service.
- g. Handle all matters of personnel on the basis of merit so that fairness and impartiality govern decisions pertaining to appointments, pay adjustments, promotions, and discipline. Concerns of employee performance should only be made directly with the affected individuals through private conversation.
- h. Uphold all sections of this code of ethics as well as the International City/County Management Association Code of Ethics.

SECTION 5: DISCLOSURE OF CONFIDENTIALITY

No Town official shall, to the detriment of the Town, disclose confidential information concerning the property, government or affairs of the Town; nor shall he or she use such information for the advancement of their own financial, special, or private interests or the financial, special, or private interest of others. Information received and discussed during an executive session of any Town agency called pursuant to

1 M.R.S.A § 405 et seq. shall be considered within the constraints of this section and shall not be disclosed to any third party unless permitted by an affirmative vote of such body. For the purpose of this section, the term “Confidential information” shall mean any information, oral or written, that comes to the attention of, or is available to a Town Official only because of their position with the Town and is not a matter of public record.

SECTION 6: GIFTS AND FAVORS

The conduct of public business shall be free of any influence arising from gifts, favors, donations, or special privileges. It is the obligation of all Town officials to refuse personal gifts, favors, donations, or special privileges in every instance where favor or special privilege would not have been extended but for the position of such Town official; where there exists a reasonable belief that the giver’s interests are likely to be affected by the actions of the Town official; or where the gift is or may reasonably be considered to be designed to influence the actions of the Town official.

This does not prohibit the following:

- a. The acceptance of gifts or social courtesies related to a family relationship or friendship between the Town official and the donor, which are not designated to influence the proper judgement or action of the Town official in a matter within his/her authority.
- b. Public, government-sponsored or informational events, generally accepted as a condition of office, where refreshments are served or other sponsored gifts are provided, which are not designed to influence the proper judgement or action of the Town official in a matter within his/her authority.
- c. “De Minimis” Things of Value, which shall initially be defined as Things of Value that do not exceed \$25 in total value.
- d. Gifts associated with holidays or special events to the extent that such gifts are made available and/or shared with all employees in a department/office. Gifts made available for the purpose of customary performance, merit awards or honorariums, consistent with municipal practices. Nor shall it extend to reasonable gifts made to employees to recognize their service at time of retirement or separation.
- e. Political contributions received in compliance with law.

In determining whether a violation of this section has occurred, the following may be taken into consideration: the monetary or pecuniary value of the Thing of Value received; the act and/or item that constitutes the Thing of Value; any special economic value the Thing of Value received may have to the recipient; and the circumstance of which the Thing of Value was receive.

For the purpose of this section, “Thing of Value” shall mean any gift, favor, service, loan, event, promise, or other thing of value.

SECTION 7: INCOMPATIBLE EMPLOYMENT

No Town official shall engage in or accept private employment or render or sell services or goods for private interests when such employment or services is incompatible with the proper discharge of his/her official duties.

SECTION 8: CONFLICT OF INTEREST

All Town officials must be fair and impartial in carrying out their duties and responsibilities. All Town officials must ensure that their official actions are not intended to create actual or the potential for personal or financial gain, either directly or indirectly, for themselves, family members, personal friends, or other related parties. Any actual or potential conflicts between personal interests and Town business must be fully disclosed in a timely manner. If it is determined that a conflict of interest does exist, the Town official shall recuse themselves from officially participating in any discussion or decision-making action on the issue. For the purpose of this section, the Table of Consanguinity in Appendix A outlines the degrees of relationships in conflict with each other.

SECTION 9: POLITICAL ACTIVITIES

No Town official shall participate in any political activity that would be in conflict or incompatible with the performance of their official functions and duties for the Town. No Town official may use their official authority or position for the purposes of influencing, interfering with, or affecting the results of any election, nor shall they solicit or accept funds or contributions during the workday from other Town officials for political purposes. Nothing herein shall prohibit any Town official from participating in the political process in their capacity as a private citizen or as candidates for elected office.

SECTION 10: USE OF TOWN PROPERTY

No Town official shall use or authorize others to use Town-owned property, including but not limited to, motor vehicles, equipment, and buildings for any private purposes. Nothing herein shall prohibit the use of Town-owned property for the following:

- a. The purpose of Town business.
- b. For purposes and on terms generally available to other persons.
- c. In accordance with a contract of employment with the Town in which the use of such property is part of the compensation or a term of employment.

SECTION 11: SOCIAL MEDIA POLICY

Town officials are responsible for their conduct on social media platforms and, in matters of the Town, shall refrain from defamatory, offensive, libelous or slanderous conduct that adversely affects any Town officials job performance or duties, suppliers, vendors, or contractors who work on behalf of the Town or conduct legitimate business for the Town; and shall not violate any section of this code of ethics, including but not limited to, section 5.

Town officials should have the utmost regard in the professional representation of the Town and its functions and shall conduct themselves in a manner that promotes civility, rectitude, competence, and respectability whether on any form of social media or other media exchanges, including but not limited to, emails, direct mail, flyers, websites, newspapers, social platforms, internet communities, or other types of publications. No Town official shall engage in any media forum exchanges while in the capacity of his/her

official duties. Nothing herein shall prohibit any Town Official from engaging in any media forum in their capacity as a private citizen.

SECTION 12: VIOLATIONS OF CODE OF ETHICS

Town officials have an affirmative obligation to report all suspected violations of this code of ethics. Reporting violations shall follow the Town's whistleblower and protection reporting policy.

Violations of this code of ethics, including failure to report violations of others, may result in disciplinary action, up to and including removal of appointment or termination of employment, in accordance with the disciplinary procedures outlined in the personnel policy.

SECTION 13: STATUTORY STANDARDS

There are certain provisions of the general statutes of the State of Maine which, while not set forth herein, should be considered an integral part of this Code of Ethics. Accordingly, the provisions of the following sections of general statutes of the State of Maine, as may be amended, are hereby incorporated in this Code of Ethics by reference to the extent applicable.

- 17 M.R.S.A § 3104, Conflicts of interest; purchase by the State.
- 17 M.R.S.A § 456, Tampering with public records or information.
- 17 M.R.S.A § 602, Bribery in official and political matters.
- 17 M.R.S.A § 603, Improper influence.
- 17 M.R.S.A § 604, Improper compensation for past action.
- 17 M.R.S.A § 605, Improper gifts to public servants.
- 17 M.R.S.A § 606, Improper compensation of services.
- 17 M.R.S.A § 607, Purchase of public office.
- 17 M.R.S.A § 608, Official oppression.
- 17 M.R.S.A § 609, Misuse of information.
- 17 M.R.S.A § 903, Misuse of entrusted property.
- 17 M.R.S.A § 504, Persons ineligible to serve.
- 17 M.R.S.A § 2605, Conflicts of interest.
- 17 M.R.S.A § 5122, Interests of public officials, trustees, or employees.

SECTION 14: SEPARABILITY

If any section, subsection, sentence, clause, or phrase, of this Code of Ethics is for any reason held to be invalid or unconstitutional, such validity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this code of ethics.

SECTION 15: AMENDMENT

This Code of Ethics may be amended or revised by a majority vote of the Town of Lyman Select Board.

SECTION 16: DEFINITIONS

Appointed Official: Anyone appointed to a board or committee to perform duties in the capacity of that board or committee.

Employee: An individual working for the Town on a permanent or temporary basis drawing wage or a stipend from the Town.

Financial Interest: A direct or indirect interest having monetary or pecuniary value, including, but not limited to, the ownership of shares of stock.

Immediate Family: Spouse, children, parents, siblings, including step, half, and in-law relations, a domestic partner of a Town official, or persons sharing the same household and intermingling financial assets with a Town official.

Special Interest: Any interest which will allow some form of personal gain, usually pecuniary in nature.

Town Official: Any elected, appointed, volunteer, or employee of the Town that in their capacity serve a role in the functions or business operations of the municipality or provide any such services related to municipal affairs.

Volunteer: Anyone conducting specific business and/or duties on behalf of the Town as delegated by the Town Manager or Select Board either on a temporary or permanent basis and does not receive wage or stipend from the Town.

Adopted:

Amended:

_____ Ralph “Rusty” Blackington - Chair

_____ Thomas Hatch – Vice Chair

_____ Jessica Picard

_____ Amber Swett

_____ Victoria Gavel

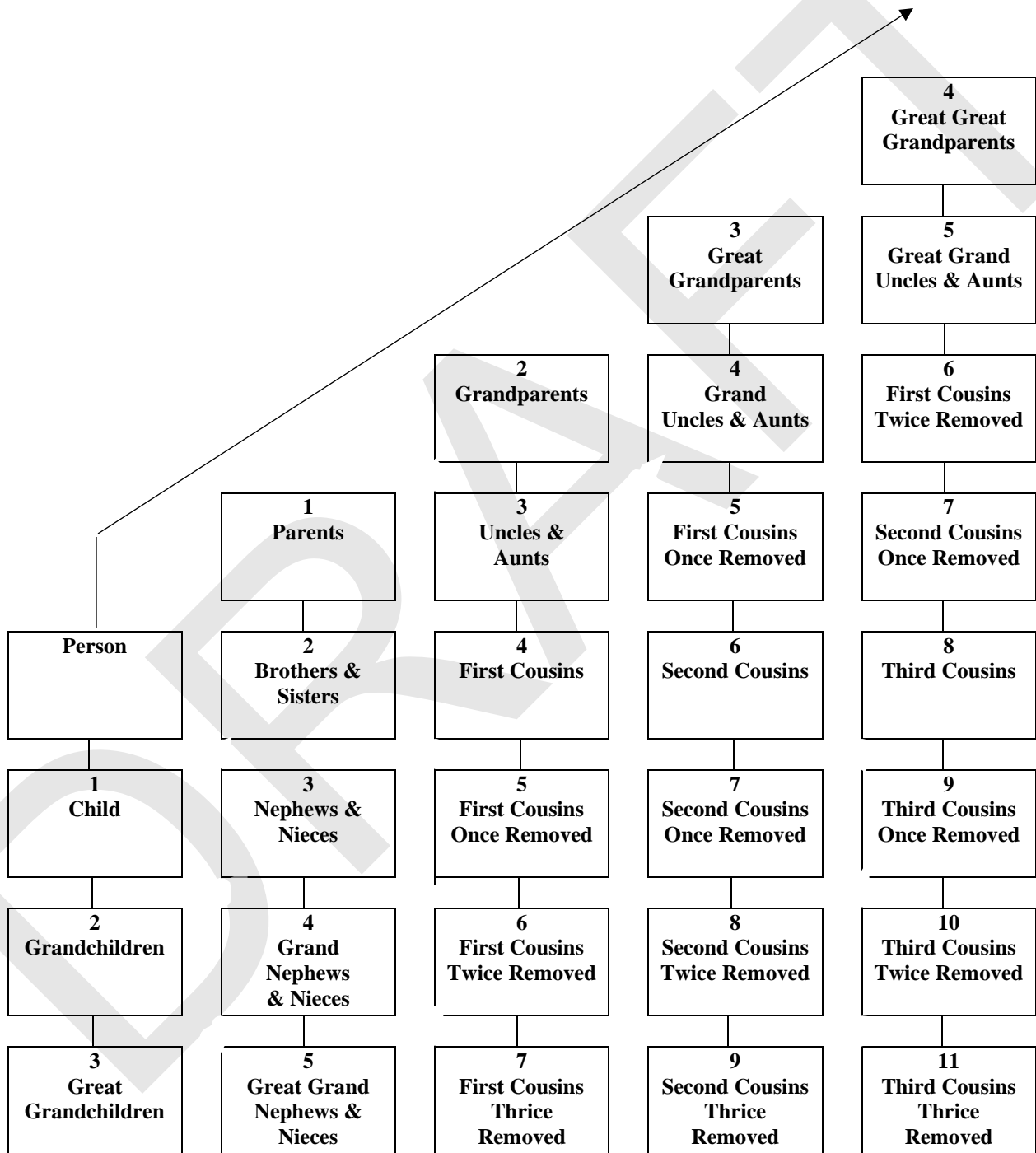
A Majority of the Board of Selectpersons

Lyman, Maine

APENDIX A

TABLE OF CONSANGUINITY

Showing degrees of relationships



ITEM #6: (e.) Expense Summary Report

Lyman
1:12 PM

Expense Summary Report

08/17/2023
Page 1

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	687,620.00	0.00	687,620.00	79,504.88	0.00	608,115.12
11 - TOWN HALL	438,668.00	0.00	438,668.00	55,969.46	0.00	382,698.54
10 - SALARIES	438,668.00	0.00	438,668.00	55,969.46	0.00	382,698.54
101 - TOWN MGR	100,755.00	0.00	100,755.00	13,207.68	0.00	87,547.32
103 - TREASURER	62,534.00	0.00	62,534.00	9,620.60	0.00	52,913.40
105 - TAX COLLECT	55,751.00	0.00	55,751.00	7,076.04	0.00	48,674.96
106 - ADMIN CLERK	51,578.00	0.00	51,578.00	1,000.00	0.00	50,578.00
115 - ASSESSOR	75,750.00	0.00	75,750.00	11,653.84	0.00	64,096.16
141 - CEO	65,000.00	0.00	65,000.00	10,000.00	0.00	55,000.00
142 - CEO CLERK	27,300.00	0.00	27,300.00	3,108.00	0.00	24,192.00
143 - ELECTRICIAN	0.00	0.00	0.00	303.30	0.00	-303.30
13 - ELECTIONS	14,818.00	0.00	14,818.00	115.38	0.00	14,702.62
10 - SALARIES	14,818.00	0.00	14,818.00	115.38	0.00	14,702.62
182 - BALLOT CLERK	8,478.00	0.00	8,478.00	0.00	0.00	8,478.00
183 - TM MODERATOR	340.00	0.00	340.00	0.00	0.00	340.00
184 - REGISTRAR	6,000.00	0.00	6,000.00	115.38	0.00	5,884.62
17 - PLANNING	3,580.00	0.00	3,580.00	0.00	0.00	3,580.00
10 - SALARIES	3,580.00	0.00	3,580.00	0.00	0.00	3,580.00
147 - PB	3,580.00	0.00	3,580.00	0.00	0.00	3,580.00
18 - APPEALS BD	373.00	0.00	373.00	0.00	0.00	373.00
10 - SALARIES	373.00	0.00	373.00	0.00	0.00	373.00
148 - APPEALS BOAR	373.00	0.00	373.00	0.00	0.00	373.00
21 - RECREATION	3,960.00	0.00	3,960.00	0.00	0.00	3,960.00
10 - SALARIES	3,960.00	0.00	3,960.00	0.00	0.00	3,960.00
127 - REC DIRECT	3,960.00	0.00	3,960.00	0.00	0.00	3,960.00
31 - TRANSFER STA	124,121.00	0.00	124,121.00	15,943.88	0.00	108,177.12
10 - SALARIES	124,121.00	0.00	124,121.00	15,943.88	0.00	108,177.12
131 - TRF STATION	123,121.00	0.00	123,121.00	15,943.88	0.00	107,177.12
132 - ECO ME REP	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
51 - ROADS	37,905.00	0.00	37,905.00	5,832.00	0.00	32,073.00
10 - SALARIES	37,905.00	0.00	37,905.00	5,832.00	0.00	32,073.00
151 - RD COMM	37,905.00	0.00	37,905.00	5,832.00	0.00	32,073.00
71 - GA	3,394.00	0.00	3,394.00	0.00	0.00	3,394.00
10 - SALARIES	3,394.00	0.00	3,394.00	0.00	0.00	3,394.00
171 - GA DIRECT	3,394.00	0.00	3,394.00	0.00	0.00	3,394.00
72 - ACO	7,458.00	0.00	7,458.00	1,147.40	0.00	6,310.60
10 - SALARIES	7,458.00	0.00	7,458.00	1,147.40	0.00	6,310.60

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONT'D						
175 - ACO	7,458.00	0.00	7,458.00	1,147.40	0.00	6,310.60
99 - NOT SPECIFIE	53,343.00	0.00	53,343.00	496.76	0.00	52,846.24
10 - SALARIES	33,970.00	0.00	33,970.00	496.76	0.00	33,473.24
179 - HEALTH OFFIC	455.00	0.00	455.00	0.00	0.00	455.00
191 - EXTRA TIME	7,500.00	0.00	7,500.00	496.76	0.00	7,003.24
199 - SELECT BOARD	26,015.00	0.00	26,015.00	0.00	0.00	26,015.00
90 - OTHER	19,373.00	0.00	19,373.00	0.00	0.00	19,373.00
997 - VOTED MORE	19,373.00	0.00	19,373.00	0.00	0.00	19,373.00
102 - BENEFITS	266,347.00	0.00	266,347.00	34,719.16	75.00	231,552.84
11 - TOWN HALL	11,410.00	0.00	11,410.00	562.00	0.00	10,848.00
20 - BENEFITS	11,410.00	0.00	11,410.00	562.00	0.00	10,848.00
280 - TRAINING	9,515.00	0.00	9,515.00	485.00	0.00	9,030.00
290 - MEMB & DUES	1,895.00	0.00	1,895.00	77.00	0.00	1,818.00
13 - ELECTIONS	120.00	0.00	120.00	0.00	0.00	120.00
20 - BENEFITS	120.00	0.00	120.00	0.00	0.00	120.00
280 - TRAINING	120.00	0.00	120.00	0.00	0.00	120.00
31 - TRANFER STAT	500.00	0.00	500.00	80.00	75.00	345.00
20 - BENEFITS	500.00	0.00	500.00	80.00	75.00	345.00
280 - TRAINING	500.00	0.00	500.00	80.00	75.00	345.00
99 - NOT SPECIFIE	254,317.00	0.00	254,317.00	34,077.16	0.00	220,239.84
20 - BENEFITS	254,317.00	0.00	254,317.00	34,077.16	0.00	220,239.84
201 - FICA	51,199.00	0.00	51,199.00	6,109.47	0.00	45,089.53
210 - HEALTH	151,887.00	0.00	151,887.00	22,124.87	0.00	129,762.13
211 - DENTAL	4,414.00	0.00	4,414.00	843.99	0.00	3,570.01
214 - LIFE NO MED	120.00	0.00	120.00	51.45	0.00	68.55
230 - 457B ER MATC	12,614.00	0.00	12,614.00	1,681.03	0.00	10,932.97
231 - MPERS ER	29,583.00	0.00	29,583.00	3,266.35	0.00	26,316.65
250 - PTO BUYOUT	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
110 - GEN ADMIN	136,115.00	0.00	136,115.00	38,878.07	24,160.00	73,076.93
11 - TOWN HALL	132,615.00	0.00	132,615.00	38,878.07	24,160.00	69,576.93
32 - CTRCT SVS EQ	64,008.00	0.00	64,008.00	29,523.42	22,900.00	11,584.58
310 - PROF SVS	64,008.00	0.00	64,008.00	29,523.42	22,900.00	11,584.58
39 - CONT SVS OTH	13,831.00	0.00	13,831.00	4,132.46	1,125.00	8,573.54
315 - MEMB & DUES	9,071.00	0.00	9,071.00	1,871.00	0.00	7,200.00
399 - OTHER	4,760.00	0.00	4,760.00	2,261.46	1,125.00	1,373.54

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D						
50 - UTILITIES	10,464.00	0.00	10,464.00	1,381.72	0.00	9,082.28
580 - COMM	10,464.00	0.00	10,464.00	1,381.72	0.00	9,082.28
60 - SUPPLIES	18,431.00	0.00	18,431.00	1,799.55	0.00	16,631.45
610 - SUPPLIES	10,211.00	0.00	10,211.00	1,291.58	0.00	8,919.42
650 - POSTAGE	8,220.00	0.00	8,220.00	507.97	0.00	7,712.03
80 - ADVER, PRINT	18,515.00	0.00	18,515.00	292.50	135.00	18,087.50
810 - ADVERTISE	4,500.00	0.00	4,500.00	292.50	0.00	4,207.50
830 - FORMS	8,910.00	0.00	8,910.00	0.00	135.00	8,775.00
850 - TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
860 - TAX BILLS	3,105.00	0.00	3,105.00	0.00	0.00	3,105.00
90 - OTHER	7,366.00	0.00	7,366.00	1,748.42	0.00	5,617.58
910 - MILEAGE/TRAV	7,366.00	0.00	7,366.00	1,748.42	0.00	5,617.58
19 - COMMITTEES	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
90 - OTHER	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
999 - MISC	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
115 - ELECTIONS	13,561.00	0.00	13,561.00	0.00	0.00	13,561.00
13 - ELECTIONS	13,561.00	0.00	13,561.00	0.00	0.00	13,561.00
39 - CONT SVS OTH	9,339.00	0.00	9,339.00	0.00	0.00	9,339.00
399 - OTHER	9,339.00	0.00	9,339.00	0.00	0.00	9,339.00
60 - SUPPLIES	2,828.00	0.00	2,828.00	0.00	0.00	2,828.00
610 - SUPPLIES	1,126.00	0.00	1,126.00	0.00	0.00	1,126.00
650 - POSTAGE	1,702.00	0.00	1,702.00	0.00	0.00	1,702.00
80 - ADVER, PRINT	980.00	0.00	980.00	0.00	0.00	980.00
810 - ADVERTISE	980.00	0.00	980.00	0.00	0.00	980.00
90 - OTHER	414.00	0.00	414.00	0.00	0.00	414.00
910 - MILEAGE/TRAV	414.00	0.00	414.00	0.00	0.00	414.00
117 - GEN ADMIN IN	43,978.00	0.00	43,978.00	21,856.00	0.00	22,122.00
99 - NOT SPECIFIE	43,978.00	0.00	43,978.00	21,856.00	0.00	22,122.00
38 - CONT SVS INS	43,978.00	0.00	43,978.00	21,856.00	0.00	22,122.00
325 - INS PROP & C	20,068.00	0.00	20,068.00	15,679.00	0.00	4,389.00
326 - INS W.C.	18,790.00	0.00	18,790.00	5,942.00	0.00	12,848.00
327 - INS UNEMPLOY	5,000.00	0.00	5,000.00	155.00	0.00	4,845.00
328 - INS VOLUNTEE	120.00	0.00	120.00	80.00	0.00	40.00
119 - CONTINGENCY	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
119 - CONTINGENCY CONT'D						
11 - TOWN HALL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
90 - OTHER	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
999 - MISC	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
125 - ACO						
72 - ACO	8,457.00	0.00	8,457.00	1,634.84	0.00	6,822.16
39 - CONT SVS OTH	6,957.00	0.00	6,957.00	1,634.84	0.00	5,322.16
381 - ACO	6,957.00	0.00	6,957.00	1,634.84	0.00	5,322.16
90 - OTHER	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
910 - MILEAGE/TRAV	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
128 - HHS G/A						
71 - GA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
39 - CONT SVS OTH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SVS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
129 - HHS SOCIAL S						
75 - SOCIAL SERV	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
91 - OTHER SOC SV	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
999 - OTHER	1,131.00	0.00	1,131.00	1,131.00	0.00	0.00
131 - ROADS						
51 - ROADS	814,350.00	0.00	814,350.00	6,548.38	3,650.00	804,151.62
33 - CONT PROF	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
310 - PROF SERV	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
40 - REPAIRS & MA	813,350.00	0.00	813,350.00	6,548.38	3,650.00	803,151.62
481 - RDS/CONSTRUC	199,000.00	0.00	199,000.00	0.00	0.00	199,000.00
482 - RDS/RESURFA	475,000.00	0.00	475,000.00	0.00	3,400.00	471,600.00
483 - RDS/REPAIRS	139,350.00	0.00	139,350.00	6,548.38	250.00	132,551.62
141 - B&G CARE & M						
11 - TOWN HALL	13,360.00	0.00	13,360.00	1,444.00	0.00	11,916.00
31 - CTRCT SVS BL	9,660.00	0.00	9,660.00	1,444.00	0.00	8,216.00
310 - PROF SVS	9,660.00	0.00	9,660.00	1,444.00	0.00	8,216.00
40 - REPAIRS & MA	3,700.00	0.00	3,700.00	0.00	0.00	3,700.00
410 - BLDGS & GROU	3,700.00	0.00	3,700.00	0.00	0.00	3,700.00
21 - RECREATION	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
141 - B&G CARE & M CONT'D						
31 - CTRCT SVS BL	950.00	0.00	950.00	0.00	0.00	950.00
310 - PROF SVS	950.00	0.00	950.00	0.00	0.00	950.00
40 - REPAIRS & MA	1,850.00	0.00	1,850.00	0.00	0.00	1,850.00
410 - BLDGS & GROU	1,850.00	0.00	1,850.00	0.00	0.00	1,850.00
22 - BUNGANUT	1,360.00	0.00	1,360.00	0.00	0.00	1,360.00
31 - CTRCT SVS BL	660.00	0.00	660.00	0.00	0.00	660.00
310 - PROF SVS	660.00	0.00	660.00	0.00	0.00	660.00
40 - REPAIRS & MA	700.00	0.00	700.00	0.00	0.00	700.00
410 - BLDGS & GROU	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP	440.00	0.00	440.00	0.00	0.00	440.00
31 - CTRCT SVS BL	440.00	0.00	440.00	0.00	0.00	440.00
310 - PROF SVS	440.00	0.00	440.00	0.00	0.00	440.00
31 - TRANSFER STA	3,770.00	0.00	3,770.00	0.00	0.00	3,770.00
31 - CTRCT SVS BL	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
310 - PROF SVS	2,620.00	0.00	2,620.00	0.00	0.00	2,620.00
40 - REPAIRS & MA	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
410 - BLDGS & GROU	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
142 - B&G MOWING	61,642.00	0.00	61,642.00	22,160.18	16,140.27	23,341.55
51 - ROADS	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
370 - MOWING	11,500.00	0.00	11,500.00	11,400.00	0.00	100.00
90 - MISC	50,142.00	0.00	50,142.00	10,760.18	16,140.27	23,241.55
31 - CTRCT SVS BL	50,142.00	0.00	50,142.00	10,760.18	16,140.27	23,241.55
370 - MOWING	50,142.00	0.00	50,142.00	10,760.18	16,140.27	23,241.55
143 - B&G PLOWING	651,940.00	0.00	651,940.00	81,000.00	369,000.00	201,940.00
11 - TOWN HALL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
31 - CTRCT SVS BL	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
360 - PLOW & SAND	4,640.00	0.00	4,640.00	0.00	0.00	4,640.00
22 - BUNGANUT	700.00	0.00	700.00	0.00	0.00	700.00
31 - CTRCT SVS BL	700.00	0.00	700.00	0.00	0.00	700.00
360 - PLOW & SAND	700.00	0.00	700.00	0.00	0.00	700.00
23 - KBP	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
360 - PLOW & SAND	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
143 - B&G PLOWING CONT'D						
31 - TRANSFER STA	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
31 - CTRCT SVS BL	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
360 - PLOW & SAND	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
51 - ROADS	642,400.00	0.00	642,400.00	81,000.00	369,000.00	192,400.00
31 - CTRCT SVS BL	642,400.00	0.00	642,400.00	81,000.00	369,000.00	192,400.00
360 - PLOW & SAND	642,400.00	0.00	642,400.00	81,000.00	369,000.00	192,400.00
145 - B&G WASTE SV						
11 - TOWN HALL	1,820.00	0.00	1,820.00	65.00	0.00	1,755.00
31 - CTRCT SVS BL	1,820.00	0.00	1,820.00	65.00	0.00	1,755.00
330 - WASTE SVS	1,820.00	0.00	1,820.00	65.00	0.00	1,755.00
21 - RECREATION	3,520.00	0.00	3,520.00	520.00	0.00	3,000.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	250.00	0.00	1,050.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	250.00	0.00	1,050.00
35 - CTRCT SVS WA	2,220.00	0.00	2,220.00	270.00	0.00	1,950.00
331 - PROF PORTA P	2,220.00	0.00	2,220.00	270.00	0.00	1,950.00
22 - BUNGANUT	6,315.00	0.00	6,315.00	2,210.00	0.00	4,105.00
31 - CTRCT SVS BL	2,940.00	0.00	2,940.00	1,550.00	0.00	1,390.00
330 - WASTE SVS	2,940.00	0.00	2,940.00	1,550.00	0.00	1,390.00
35 - CTRCT SVS WA	3,375.00	0.00	3,375.00	660.00	0.00	2,715.00
331 - PROF PORTA P	3,375.00	0.00	3,375.00	660.00	0.00	2,715.00
23 - KBP	3,520.00	0.00	3,520.00	0.00	0.00	3,520.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
35 - CTRCT SVS WA	2,220.00	0.00	2,220.00	0.00	0.00	2,220.00
331 - PROF PORTA P	2,220.00	0.00	2,220.00	0.00	0.00	2,220.00
51 - ROADS	1,540.00	0.00	1,540.00	0.00	0.00	1,540.00
31 - CTRCT SVS BL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
330 - WASTE SVS	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
35 - CTRCT SVS WA	340.00	0.00	340.00	0.00	0.00	340.00
331 - PROF PORTA P	340.00	0.00	340.00	0.00	0.00	340.00
147 - B&G ENERGY						
11 - TOWN HALL	12,484.00	0.00	12,484.00	613.44	0.00	11,870.56
50 - UTILITIES	12,484.00	0.00	12,484.00	613.44	0.00	11,870.56
510 - PROPANE	3,984.00	0.00	3,984.00	0.00	0.00	3,984.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
147 - B&G ENERGY CONT'D						
560 - ELECTRICITY	8,500.00	0.00	8,500.00	613.44	0.00	7,886.56
21 - RECREATION	500.00	0.00	500.00	66.41	0.00	433.59
50 - UTILITIES	500.00	0.00	500.00	66.41	0.00	433.59
560 - ELECTRICITY	500.00	0.00	500.00	66.41	0.00	433.59
22 - BUNGANUT	4,500.00	0.00	4,500.00	252.32	0.00	4,247.68
50 - UTILITIES	4,500.00	0.00	4,500.00	252.32	0.00	4,247.68
560 - ELECTRICITY	4,500.00	0.00	4,500.00	252.32	0.00	4,247.68
23 - KBP	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
50 - UTILITIES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
560 - ELECTRICITY	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
31 - TRANSFER STA	9,000.00	0.00	9,000.00	252.17	0.00	8,747.83
50 - UTILITIES	9,000.00	0.00	9,000.00	252.17	0.00	8,747.83
560 - ELECTRICITY	9,000.00	0.00	9,000.00	252.17	0.00	8,747.83
51 - ROADS	8,500.00	0.00	8,500.00	366.72	0.00	8,133.28
50 - UTILITIES	8,500.00	0.00	8,500.00	366.72	0.00	8,133.28
560 - ELECTRICITY	8,500.00	0.00	8,500.00	366.72	0.00	8,133.28
148 - B&G SIGNS	6,500.00	0.00	6,500.00	679.31	0.00	5,820.69
21 - RECREATION	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
22 - BUNGANUT	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
31 - TRANSFER STA	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
51 - ROADS	5,000.00	0.00	5,000.00	679.31	0.00	4,320.69
60 - SUPPLIES	5,000.00	0.00	5,000.00	679.31	0.00	4,320.69
670 - SIGNS	5,000.00	0.00	5,000.00	679.31	0.00	4,320.69
150 - TRF STATION	335,340.00	0.00	335,340.00	20,516.20	450.00	314,373.80
31 - TRANSFER STA	335,340.00	0.00	335,340.00	20,516.20	450.00	314,373.80
35 - CTRCT SVS WA	310,380.00	0.00	310,380.00	20,035.62	0.00	290,344.38
310 - PROF SVS	2,980.00	0.00	2,980.00	564.50	0.00	2,415.50
349 - PROF SVS CAN	2,400.00	0.00	2,400.00	200.00	0.00	2,200.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
150 - TRF STATION CONT'D						
350 - PROF SVS TIP	166,250.00	0.00	166,250.00	12,029.85	0.00	154,220.15
351 - PROF SVS TW	43,750.00	0.00	43,750.00	2,274.02	0.00	41,475.98
352 - PROF SVS REC	10,650.00	0.00	10,650.00	843.75	0.00	9,806.25
355 - PROF SVS HAU	33,125.00	0.00	33,125.00	1,750.00	0.00	31,375.00
356 - PROF SVS HW	27,125.00	0.00	27,125.00	1,050.00	0.00	26,075.00
357 - PROF SVS HR	11,100.00	0.00	11,100.00	700.00	0.00	10,400.00
358 - PROF SVS HWO	2,500.00	0.00	2,500.00	448.50	0.00	2,051.50
359 - PROF SVS MET	10,500.00	0.00	10,500.00	175.00	0.00	10,325.00
40 - REPAIRS & MA	13,330.00	0.00	13,330.00	147.80	450.00	12,732.20
450 - EQUIPMENT	13,330.00	0.00	13,330.00	147.80	450.00	12,732.20
50 - UTILITIES	6,880.00	0.00	6,880.00	244.82	0.00	6,635.18
570 - FUEL	2,880.00	0.00	2,880.00	0.00	0.00	2,880.00
580 - COMM	4,000.00	0.00	4,000.00	244.82	0.00	3,755.18
60 - SUPPLIES	3,750.00	0.00	3,750.00	87.96	0.00	3,662.04
610 - SUPPLIES	750.00	0.00	750.00	87.96	0.00	662.04
690 - PPG	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
90 - OTHER	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
920 - STATE FEE'S	500.00	0.00	500.00	0.00	0.00	500.00
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC	8,960.00	0.00	8,960.00	2,270.71	0.00	6,689.29
21 - RECREATION	8,360.00	0.00	8,360.00	2,036.51	0.00	6,323.49
40 - REPAIRS & MA	950.00	0.00	950.00	0.00	0.00	950.00
450 - EQUIPMENT	950.00	0.00	950.00	0.00	0.00	950.00
50 - UTILITIES	100.00	0.00	100.00	0.00	0.00	100.00
570 - FUEL	100.00	0.00	100.00	0.00	0.00	100.00
80 - ADVER, PRINT	200.00	0.00	200.00	0.00	0.00	200.00
810 - ADVERTISE	200.00	0.00	200.00	0.00	0.00	200.00
90 - OTHER	7,110.00	0.00	7,110.00	2,036.51	0.00	5,073.49
940 - REC PROGRAMS	6,860.00	0.00	6,860.00	2,036.51	0.00	4,823.49
999 - MISC	250.00	0.00	250.00	0.00	0.00	250.00
22 - BUNGANUT	600.00	0.00	600.00	234.20	0.00	365.80
50 - UTILITIES	600.00	0.00	600.00	234.20	0.00	365.80
580 - COMM	600.00	0.00	600.00	234.20	0.00	365.80
171 - RES EQUIP	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
99 - NOT SPECIFIC	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
171 - RES EQUIP CONT'D						
95 - RESERVES	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
173 - RES BLDG	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
95 - RESERVES	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
174 - RES - SO WAT	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
99 - NOT SPEC	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
95 - RESERVES	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
970 - TOWN RESERVE	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
175 - RES CON SVC	18,674.00	0.00	18,674.00	0.00	0.00	18,674.00
99 - NOT SPECIFIE	18,674.00	0.00	18,674.00	0.00	0.00	18,674.00
95 - RESERVES	18,674.00	0.00	18,674.00	0.00	0.00	18,674.00
970 - TOWN RESERVE	18,674.00	0.00	18,674.00	0.00	0.00	18,674.00
177 - RES MISC	32,715.00	0.00	32,715.00	0.00	0.00	32,715.00
99 - NOT SPECIFIE	32,715.00	0.00	32,715.00	0.00	0.00	32,715.00
95 - RESERVES	32,715.00	0.00	32,715.00	0.00	0.00	32,715.00
970 - TOWN RESERVE	32,715.00	0.00	32,715.00	0.00	0.00	32,715.00
179 - RESERVES GMF	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
91 - GMFR	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
95 - RESERVES	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
978 - GMFR RESERVE	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
181 - OUTS GEN AD	194,200.00	45,150.00	239,350.00	62,345.42	21,900.00	155,104.58
11 - TOWN HALL	144,200.00	0.00	144,200.00	29,955.00	5,500.00	108,745.00
33 - CONT PROF	94,200.00	0.00	94,200.00	29,955.00	5,500.00	58,745.00
310 - PROF SERV	54,500.00	0.00	54,500.00	28,800.00	0.00	25,700.00
320 - PROF SERV LE	34,200.00	0.00	34,200.00	1,155.00	0.00	33,045.00
323 - PROF SERV AU	5,500.00	0.00	5,500.00	0.00	5,500.00	0.00
37 - CONT OUT	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
399 - CONT SVS OTH	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
181 - OUTS GEN AD CONT'D						
15 - CEMETERIES	8,500.00	45,150.00	53,650.00	7,790.42	0.00	45,859.58
37 - CONT OUT	8,500.00	45,150.00	53,650.00	7,790.42	0.00	45,859.58
399 - CONT SVS OTH	8,500.00	45,150.00	53,650.00	7,790.42	0.00	45,859.58
17 - PLANNING	500.00	0.00	500.00	0.00	0.00	500.00
33 - CONT PROF	500.00	0.00	500.00	0.00	0.00	500.00
310 - PROF SERV	500.00	0.00	500.00	0.00	0.00	500.00
22 - BUNGANUT	41,000.00	0.00	41,000.00	24,600.00	16,400.00	0.00
37 - CONT OUT	41,000.00	0.00	41,000.00	24,600.00	16,400.00	0.00
399 - CONT SVS OTH	41,000.00	0.00	41,000.00	24,600.00	16,400.00	0.00
185 - OUTSOURCE OT	190,389.00	0.00	190,389.00	186,995.00	0.00	3,394.00
95 - LIBRARY	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
37 - CONT OUT	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
399 - CONT SVS OTH	141,270.00	0.00	141,270.00	141,270.00	0.00	0.00
99 - NOT SPEC	49,119.00	0.00	49,119.00	45,725.00	0.00	3,394.00
37 - CONT OUT	44,119.00	0.00	44,119.00	40,725.00	0.00	3,394.00
399 - CONT SVS OTH	44,119.00	0.00	44,119.00	40,725.00	0.00	3,394.00
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS GMFR	630,191.00	0.00	630,191.00	105,031.84	525,159.20	-0.04
91 - GMFR	630,191.00	0.00	630,191.00	105,031.84	525,159.20	-0.04
37 - CONT OUT	630,191.00	0.00	630,191.00	105,031.84	525,159.20	-0.04
391 - GMFR PERSONN	435,968.00	0.00	435,968.00	72,661.34	363,306.70	-0.04
392 - GMFR CONTRAC	194,223.00	0.00	194,223.00	32,370.50	161,852.50	0.00
191 - OTHER CIP	44,335.00	0.00	44,335.00	3,611.79	350.00	40,373.21
11 - TOWN HALL	30,535.00	0.00	30,535.00	1,342.10	0.00	29,192.90
70 - EQUIPMENT	30,535.00	0.00	30,535.00	1,342.10	0.00	29,192.90
710 - COMP EQUIP	23,530.00	0.00	23,530.00	0.00	0.00	23,530.00
730 - OFFICE EQUIP	1,595.00	0.00	1,595.00	0.00	0.00	1,595.00
790 - OTHER EQUIP	5,410.00	0.00	5,410.00	1,342.10	0.00	4,067.90
21 - RECREATION	900.00	0.00	900.00	300.00	0.00	600.00
70 - EQUIPMENT	900.00	0.00	900.00	300.00	0.00	600.00
790 - OTHER EQUIP	900.00	0.00	900.00	300.00	0.00	600.00
22 - BUNGANUT	5,000.00	0.00	5,000.00	1,969.69	0.00	3,030.31

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
191 - OTHER CIP CONT'D						
90 - OTHER	5,000.00	0.00	5,000.00	1,969.69	0.00	3,030.31
999 - MISC	5,000.00	0.00	5,000.00	1,969.69	0.00	3,030.31
31 - TRANSFER STA	7,900.00	0.00	7,900.00	0.00	350.00	7,550.00
70 - EQUIPMENT	7,900.00	0.00	7,900.00	0.00	350.00	7,550.00
790 - OTHER EQUIP	7,900.00	0.00	7,900.00	0.00	350.00	7,550.00
195 - RSU # 57	5,597,245.00	0.00	5,597,245.00	932,874.12	4,664,370.54	0.34
92 - RSU # 57	5,597,245.00	0.00	5,597,245.00	932,874.12	4,664,370.54	0.34
90 - OTHER	5,597,245.00	0.00	5,597,245.00	932,874.12	4,664,370.54	0.34
999 - MISC	5,597,245.00	0.00	5,597,245.00	932,874.12	4,664,370.54	0.34
197 - COUNTY	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
97 - COUNTY	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
90 - OTHER	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
999 - MISC	332,963.00	2,221.00	335,184.00	335,183.84	0.00	0.16
199 - OVERLAY	0.00	15,390.44	15,390.44	117.00	0.00	15,273.44
99 - NOT SPECIFIE	0.00	15,390.44	15,390.44	117.00	0.00	15,273.44
90 - OTHER	0.00	15,390.44	15,390.44	117.00	0.00	15,273.44
999 - MISC	0.00	15,390.44	15,390.44	117.00	0.00	15,273.44
Final Totals	10,315,582.00	62,761.44	10,378,343.44	1,942,847.80	5,625,255.01	2,810,240.63

ITEM #6: (g.) IT Letter of Recommendation

From: [Nigel Sampson](#)
To: [Town Manager](#)
Subject: Letter of Recommendation from the Town of Lyman IT Committee.docx
Date: Wednesday, August 2, 2023 9:55:34 PM
Attachments: [Letter of Recommendation from the Town of Lyman IT Committee.docx](#)

Hi Lindsay

Please see attached a copy of the Letter of Recommendation from the IT Committee regarding the cameras and cabling at the Transfer Station. Please let me know if you have any questions.

Thanks,

-Nigel

Nigel Sampson

IT Committee

6/20/23

Review of RFPs for the Transfer Stations

The IT Committee reviewed the 4 Electrical RFPs for the Transfer Station with regards to the cameras and cabling. The IT Committee walked around the Transfer station site and inspected the current equipment, location of the cameras, and wiring.

The monitor in the office was not working properly. The two wireless cameras in the utility shed were not connected. The wireless router was dirty and covered in dust.

With the understanding that AARPA funds are available, that the Town of Lyman has an account with Ubiquity networks and Ubiquity network equipment installed at the Town Hall, and the Town has access to contracted IT services for configuration of that equipment. That the town has access to an electrician to do minor electrical work involving cabling, and terminations. It is the recommendation of the IT Committee to extend its technology standard of Ubiquity network equipment to the Transfer Station. This can be done by procuring the equipment from Ubiquity at wholesale prices. Utilizing the Towns contracted IT services to configure the equipment. Minor electrical work may be needed to connect the equipment.

With this recommendation the committee believes that the Town can reduce costs, expand its technology standard to the Transfer station and beyond.

ITEM #7: (a.) Warrant for 9/11/23 Special Town Meeting

TOWN OF LYMAN

SPECIAL TOWN MEETING WARRANT

**TO KATRINA RANDALL, RESIDENT IN THE TOWN OF LYMAN, COUNTY OF YORK,
AND THE STATE OF MAINE.**

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Lyman, qualified to vote in Town affairs, to meet at the **Lyman Town Hall on Monday, September 11th, A.D., 2023, at 8:00 AM**, then and there to act on Articles numbered 1 through 2. The election of Moderator will take place at 7:50 am.

ARTICLE 1: To choose a Moderator to preside at said meeting.

ARTICLE 2: To choose, by secret ballot:

- Two (2) Budget Committee Members 1 Year term
- One (1) Budget Committee Member 2 Year Term
- One (1) Budget Committee Member 3 Year Term

The Select Board hereby give notice that the Registrar of Voters will be in session at the Lyman Town Hall the day of said meeting, September 11th, 2023, from 8:00 a.m. until the closing of the polls for the purpose of correcting the list of voters. The Polls will open at 8:00 a.m. and close at 8:00 p.m.

Given under our hand at Lyman, Maine this 21st day of August, A.D., 2023.

Ralph "Rusty" Blackington; Chair

Thomas Hatch; Vice Chair

Jessica Picard

Victoria Gavel

Amber Swett

ITEM #7: (b.) Citizen's Petition Report

Town of Lyman

Date: August 17, 2023

To: Select Board

From: Town Clerk

Re: Citizen's Petition for Town Meeting

On August 7th, 2023 a citizen's petition was filed with the Town Clerk proposing a warrant article to be brought to the voters at an open town meeting. Per the Municipal Charter section 6.2, this petition qualifies as sufficient in its form and meets the required signatures of registered voters equal to at least 10 percent (or 248) of the 2480 votes cast in the Town at the last gubernatorial election.

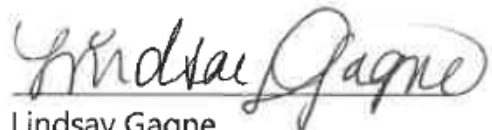
The proposed article reads as follows:

"To see if the Town will vote to appropriate from surplus the sum of \$134,746 for the Salaries and Benefits of the separate and distinct administrative positions of Town Clerk and Select Board Clerk."

Per municipal charter section 6.2 when a petition comprising initiative referendum has been certified as sufficient by the Town Clerk, the board shall call a public hearing within 30 days from the date of filing of such petition.

Attached is a timeline of events to occur.

Sincerely,



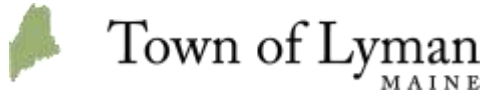
Lindsay Gagne

Town Manager / Town Clerk

Timeline of events

- 8/7/23 Petition filed with the clerk. Clerk/ Registrar certifies signatures of voters and if petitions are sufficient.
- 8/21/23 SB decides on wording and schedules a public hearing. (Charter 2.2.2 & 6.2)
- 8/29/23 Posting for public hearing (7 days before) & copy of the *proposed* article (30-A §2528(5)).
- 9/5/23 SB public hearing. (*Town Hall closed Labor Day 9/4/23*)
- 9/5/23 At the regular meeting, SB should vote their recommendation on any money articles to be placed in the statement of fact on the warrant (Charter 2.2.2). And sign the order to call the special Town Meeting.
- 9/6/23 Final deadline to certify petitions and hold a public hearing.
- 9/13/23 Final deadline Budget Committee has to vote and submit to the SB their recommendation on any money article questions.
- 9/18/23 SB has to sign the warrant for Special Town Meeting with the article wording and recommendations as submitted by the SB and Budget Committee.
- 9/27/23 Warrant must be attested and posted at least 7 days before Town Meeting. (*Or 9/26/23 if holding town meeting on 10/3/23, see below*)
- 10/4/23 Final deadline to hold a Special Town Meeting for citizens petition referenda. (Planning Board meeting scheduled. SB may want to have the Special Town Meeting on 10/3/23)

ITEM #7: (c.) S.M.A.S.H Hold Harmless request for waiver on items struck out.



CONTRACTOR/SUBCONTRACTOR AGREEMENT

Date _____

This agreement is between _____
Contractor/Subcontractor with Federal ID # or SS # of _____
and the Town of Lyman. For good and valuable consideration, the receipt and sufficiency of which is hereby
acknowledged Contractor/Subcontractor and the Town of Lyman hereby agree as follows;

Article 1. Statement of Work

From time to time, Contractor/Subcontractor may provide services for the Town of Lyman. It may involve materials for the job, labor and equipment necessary required for said job sites within the State of Maine.

Article 2. Insurance

The Contractor/Subcontractor, at its own expense shall obtain and maintain in full force and effect without interruption the following minimum levels of insurance, with a Certificate of Insurance evidencing the following coverage. Certificates are to be provided directly to Town of Lyman via regular mail or e-mail before the start of work and upon renewal.

- A. ~~Workers' Compensation: Statutory Coverage for State of Maine with Employers Liability Limits of \$500,000 Each Accident/\$500,000 Policy Limit – Disease/\$500,000 Each Employee – Disease. If you are self-employed (no employees) you must submit a predetermination form from the State of Maine Workers' Compensation Board (call 287-7071 for the application). That certificate must be given to the Town of Lyman before commencement of work. A Waiver of Subrogation in favor of Town of Lyman must also be included.~~
- B. Commercial General Liability: Covering the legal liability (including liability assumed contractually) of the Contractor/Subcontractor, covering claims for bodily injury and property damage arising out of the services to be performed by the Contractor/Subcontractor, or those working on Contractor/Subcontractor's behalf, in an amount not less than \$1,000,000 per one occurrence, \$2,000,000 general aggregate (subject to a per project general aggregate provision), \$1,000,000 Products/Completed Operations aggregate limit. **Contractor / Subcontractor must name Town of Lyman as additional insured on said policy for both ongoing and completed operations on a primary and noncontributory basis.** A Waiver of Subrogation in favor of Town of Lyman must also be included.
- C. ~~Automobile Insurance covering Bodily Injury & Property Damage Liability (including owned, hired and non-owned autos) with a \$1,000,000 Combined Single Limit. When a company vehicle is onsite, subcontractor must name Town of Lyman as additional insured on said policy on primary and noncontributory basis. A waiver of subrogation in favor of the Town of Lyman must also be included.~~

Article 3. Indemnification / Hold Harmless

To the fullest extent permitted by law, the Contractor/Subcontractor shall indemnify, hold harmless and defend Town of Lyman from and against any claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from Contractor/Subcontractor's performance of their work.

Article 4. General

~~The Contractor/Subcontractor shall take all safety precautions with respect to the work, shall comply with all safety measures required by Town of Lyman and with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority for the safety of persons or property.~~

~~The Contractor / Subcontractor shall not assign or sub-let this Contract/Subcontract or any part thereof and shall not assign any money due or to become due hereunder, without first obtaining the written consent of the Town of Lyman. Any attempted assignment in violation of this provision shall be null and void.~~

~~In case of default on the part of the Contractor/Subcontractor under the terms of this agreement, the material, supplies and construction equipment of the Contractor/Subcontractor that have been paid for by the Town shall be left on the job. Lyman shall have all legal and equitable remedies.~~

~~The Contractor / Subcontractor shall comply with all Federal and State Laws, codes, and regulations and all municipal ordinances and regulations effective where the work under this Contract/Subcontract is to be performed, and to pay all costs and expenses connected with such compliance, to pay all fees and taxes, including sales and use taxes, also to pay all taxes imposed by the State of Maine laws.~~

~~Contractor/Subcontractor is an independent contractor and not an employee of Town of Lyman~~

Article 5. Warranty

~~[] Contractor/Subcontractor warrants its work for a period of ONE year against all defects in materials or workmanship.~~

OR

~~[] Contractor / Subcontractor warrants its work as follows: _____~~

Article 6. Payment

~~Town of Lyman will accept invoices from Contractor/Subcontractor via e-mail or regular mail. Invoices will be approved, processed and paid in a timely fashion and in accordance to 30-A M.R.S.A §5603.~~