

Town of Lyman
Select Board Regular Meeting Agenda
Monday July 3rd, 2023 – Lyman Town Hall

Welcome to the July 3rd, 2023, Regular Meeting of The Lyman Board of Selectmen.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

1.M.R.S.A §405 (A) Personnel Matters

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Select Board approval for FY2024 Salaries

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Peggy Macdonald – Discussion regarding complaint
- b. David Alves – Discussion regarding complaint
- c. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.*
- d. Mail • *Community Library* • *The Pines HOA* • *R. Hooper* • *York County Sheriffs Bulletin*
- e. Complaints

ITEM #3 **MINUTES**

- a. Review / Approve meeting minutes 6/5/2023.
- b. Review / Approve meeting minutes 6/20/2023.

ITEM #4 **SIGN WARRANTS**

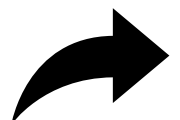
- a. Payroll Warrant #54 in the amount of \$23,431.12
- b. Accounts Payable Warrant #55 (FY2023) in the amount of \$65,785.31
- c. Accounts Payable Warrant #56 (FY2024) in the amount of \$721,706.09

ITEM #5 **UNFINISHED BUSINESS**

- a. Tax Acquired Properties, prior discussions to formulate a plan/ next steps
- b. Franchise Agreement – Review Draft Ordinance. Schedule Public Hearing. – Discussion from last meeting, item tabled.
- c. RFPs for ARPA funded projects. Bunganut Ball Field, Transfer Station, Kennebunk Pond – Discussion, next steps, updates, if any. (*Workshop scheduled July 6th*)
- d. RFPs for Architect Engineer/ Town Hall Expansion – Review updates, tabled from last meeting.
- e. David Corbet – Discussion regarding advertising swim lessons at Kennebunk Pond Tabled from last meeting to review ordinances and check with CEO department.

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Road Commissioner –
- b. Fire Chief –
- c. CEO –
- d. Tax Clerk –
- e. Treasurer – Expense Report
- f. Town Hall Expansion Committee –
- g. Other -



ITEM #7

NEW BUSINESS

- a. Review / Approve order for Special Town Meeting September 11, 2023
- b. Committee Application Received – Planning Board (4 applications), Tabled from last meeting.
- c. Committee Application Received – Comprehensive Plan (2 applicants)
- d. Committee Application Received – Ordinance Review Committee (2 applicants)
- e. Review/Approve Field Use Request Form for S.M.A.S.H, tabled from last meeting for further review.
- f. MDOT Rt 202 expansion project: Review agreement/offer for portion of parcel Map:09 Lot#: 21B.
- g. MS Bike Event, Request approval for annual cycling event.
- h. Review / Approve Policy on Treasurer’s Disbursement.

OTHER

ADJOURN

ITEM #2: (a.) Peggy Macdonald, discussion regarding complaint

Good Evening,

My name is Peg Macdonald and I am happy to say that I have lived in Lyman all my life. It really is a great place to live.

I am honestly not sure if Lyman's growing pains started within the past couple of years or if that is just when I started paying attention. However, it WAS when I decided to get involved. The town needed help in the form of volunteers and I just so happened to have a little bit of that precious commodity called time. I watched recorded meetings, started paying attention to the town's website, and then took the big plunge and joined Charter Committee.

Around September of 2022, the Select Board Clerk reached out to me and said that the Board was trying to get a feel for what they had for town-owned properties and what the values might be. She explained that they were not currently trying to market any of these properties, however trying to get a feel for what they had and how those properties could be useful. In my capacity as a Realtor, I was happy to help. In my free time, I spent approximately two months hunting down these properties to get eyes on, walking them, and comparing them to locally sold comps. I prepared a report and sent it to the board. Shortly after Select Board member Dave Alves reached out to me to thank me and asked about the process of using a Realtor to sell these properties. Inquiring if it would be beneficial to the Town to do so as opposed to just doing a sealed bid process. I shared my opinion that it could be beneficial because the values assessed by a Realtor would be more reflective of the market as opposed to the board setting a value themselves. I also stated that I felt the

properties would be marketed to a much larger audience on the MLS and in turn stood the possibility of garnering a higher offer. Dave again graciously thanked me for my time and efforts on the project and that was the end of it.

It wasn't until the Town meeting that I realized there was a rub on the issue of using a Realtor, however, I stood to share that same opinion that I shared with Selectman Alves when he called me last year.

After the meeting, I started hearing things. Believe half of what you see and none of what you hear is what I was going with. Until June 22nd when I heard from our Town's CEO that John Tibbetts had been in her office and told her not to trust Peg Macdonald because I was "in Dave Alves Pocket". His uneducated implication was that I was somehow doing this for a commission that I intended to receive and perhaps even that one of the Selectman was going to make sure that I got these listings. Let me state now for the record that I have never sold a town-owned property nor would I if asked. I decided before I did the valuation that selling these properties would simply not be worth throwing myself to the wolves. And boy was I right.

As a licensed Realtor I owe fiduciary duties to my clients. My integrity is essential to the process of selling real estate. I am HIGHLY offended at the suggestion that my principles and standards can be bought and paid for. I am even more offended that it came from the mouth of not just an elected official but a neighbor. I never even got the courtesy of a phone call to ask where I stood in the matter.

Lyman's new Town Charter requires a code of ethics be signed by elected officials. Tonight I am here to ask that John Tibbetts be required to sign that code of ethics. I would also ask that a copy of this letter be added to the minutes of this meeting to serve as a record of his actions so that if this should continue he would not be allowed to serve on our Town's Boards and/or committees in the future.

Thank you.

Respectfully,

Peg Macdonald

ITEM #2: (b.) David Alves, discussion regarding complaint

Complaint 6-28-23

Dear Board,

It has come to my attention that John Tibbetts, an elected official, has slandered my name (again). This time I am not an elected official and I have rights.

While I was serving as selectman you may recall John Tibbetts claiming I had Patti McKenna in my back pocket. The reference was one that I paid her for giving me building permits.

This of course was not true, but the truth does not matter to John Tibbetts. It is his intention, in my opinion, to get out false information on someone he does not like or disagrees with to achieve the result he desires.

I have attached a complaint from Patti McKenna dated 4-13-2021. The Board at the time did not reprimand John in any way. We lost a great public servant over this, and other lies spread about her.

I have also included her incident report as well as a signed affidavit from the road commissioner at the time on 4-27-21 this is what John Tibbetts was falsely accusing me and others of doing.

I sat with the new building inspector while I was working on a permit last week. Brenda indicated to me that John Tibbetts was in her office and told her that I had Peggy McDonald in my back pocket. He said that he did not care if she told me. I take this as a public threat and a form of intimidation. John Tibbetts is still using his stature as a public official to slander. I feel he is trying to "bait me" into a confrontation. His accusation is inferring that I was going to do something illegal with the town land, just because Peggy and I agreed that the town owned land should be documented and researched for the upcoming review of the comprehensive plan. Peggy is of the highest quality real-estate Broker/agent today. She has the highest of ethical standards. For John Tibbetts to slander her for no reason should be condemned by the Board in public.

How many more great, high-quality volunteers is John Tibbetts going to slander and intimidate?

I feel the Board should sanction him prior to his participation on the budget committee. I also feel the Board should take a vote and refuse to accept any and all committee or board applications from John Tibbetts.

Why?

John Tibbetts, with all his, in my opinion, unethical behavior, has a conflict of interest on the Budget Committee. It appears when John Tibbetts was chairman of the selectboard he authorized, without a vote, and against the charter, letting his Vice chair change the scope of work on the job after it was awarded. (See Walker Road report).

The Vice chair eliminated 4-5 culverts he deemed unnecessary. This was a cost to the taxpayer approx. \$20,000-\$30,000 according to the schedule of values provided by the contractor.

Instead of this money going back to the taxpayer John Tibbetts as chair agreed to pay the contractor the savings of money from the deleted culverts for some work the contractor said was extra. The extra work appears to be work that should have been identified before the contract was issued, during the diligence period. The documents clearly state process with regards to verify in field conditions.

This was a loss to the taxpayer, but it gets worse. There has been a property that has had negative effect from the deleted culverts that were unilaterally removed from the scope of work by the Vice chair and approved by the

Chairman John Tibbetts. This is in my Walker Road report I submitted and have attached for your review.

The town will have to make this landowner whole by fixing John Tibbetts and his vice chair's decision to modify the scope of work and not following the engineered drawing the Town paid for.

How will this get paid for? In my opinion, there could be allocated road maintenance funds and have the new road commissioner fix the problem while not knowing the questionable history. Of course, this is speculation on my part but, when money is used for something, even if it was for additional gravel and/or making the roadway culverts longer, it was not the intended use of the money on the schedule of value and should have not been an extra at all, in my opinion, this is misallocation of funds. Another \$20,000-\$25,000 will be needed to fix this problem. The same two men are now on the Budget committee overseeing and making recommendations in my opinion, is conflict of interest. The taxpayers should be informed of this behavior publicly.

In my opinion,

It is time the Board disciplined John Tibbetts for his past and ongoing (IMO) unethical behavior.

Respectfully submitted.

Dave Alves -resident -Town of Lyman

Town of Lyman
Code Enforcement Office / Land Use Director
So. Waterboro Road
Lyman, Maine 04002
247-0647
ceo@lyman-me.gov

April 13, 2021

To the Board of Selectmen:

RE: Complaint

I am filing a complaint against John Tibbetts for defamation of character.

See below:

Incident

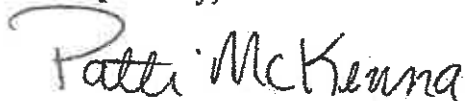
Maurice St. Clair visited with me in my office today.

In the course of conversation, Maurice told me, "you know, you're in Dave Alve's pocket"

I asked if John Tibbetts was telling him that now? Maurice said yes he said that to him.

I respectfully ask that John Tibbetts be asked to refrain from telling lies about me and my character.

Respectfully,


Patti McKenna

Town of Lyman
Code Enforcement Office / Land Use Director
So. Waterboro Road
Lyman, Maine 04002
247-0647
ceo@lyman-me.gov

April 13, 2021

Incident

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Patti

John Tibbetts statements to Maurice St. Clair regarding Patti McKenna.

John said to Maurice that Patti is in Dave Alves back pocket.

John said to Maurice the Patti orchestrated the entire zoning board meeting right down to where people sat.

Maurice St. Clair
Maurice St. Clair

4/27/21
Date

Walker Road reconstruction 2019 Total Bid \$593,000.00

Dear Board, I have researched and scanned through all found documents in town hall regarding the 2019 Walker Road reconstruction project, The select clerk has done the same and put together a timeline. I requested and received engineering work notes and email correspondence from the engineer of the Walker Road project, from the Road Commissioner. I also requested a statement of facts from the contractor, which I have received from the road commissioner.

Here is my assessment/opinion, although there was no working construction file folder on this job with meeting notes, field decisions etc. A record/file was put together using what limited information was available in town hall records and information submitted by the contractor and engineer.

- 1, Contract was awarded with only two bidders – Awarded contract was for \$593,000.00
- 2, It appears that there was no formal motion or vote to give Dave Dulong the authority to take lead of this project.
- 3, According to selectman meeting minutes and memo from Haley Ward Engineering John Tibbetts and Dave Dulong were both giving direction to the contractor.
- 4, According to the engineer from Haley Ward, Memo dated July 25, 2022 (see memo) It appears that five changes were made on this project by Dave Dulong. (See memo) four culverts were deleted, one was installed further up on private land. According to the engineer, One of the deleted culverts appears to be contributing to the current drainage issue flowing onto private land. The Road Commissioner has been working on a resolution.
- 5, John Tibbetts mentioned at a past meeting that there were problems with the quantity takeoff material needed for the job to be completed.

Please note on construction plans page G101 note # 12 it states, “The contractor is responsible for verifying topography and existing conditions prior to construction”.

QUESTIONS. I ask these questions so this Board as well as any in the future can learn from any mistakes that may have been made.

- 1, Why were there only two bids for this size project?
- 2, Why was there no formal motion, discussion or vote to give any one selectman or qualified person the authority to oversee a project of this size?
- 3, Why was there more than one selectman giving directions to the contractor?
- 4, Why was the scope of work changed, added, or deleted without documentation, proper motion/discussion/vote?
- 5, Why would the select chair get involved with materials needed for a project when he had to sign off on the plans as submitted by the hired engineer, and the document clearly states to verify existing conditions?
- 6, Were there any changes to the price when work was deleted?

7, Any credits issued?

8, Was there any documented agreement that swapped any change order cost for the deleted culverts?

9, Why was the town working on private property?

Recommendations for discussion.

1, Any job in the future, especially of this magnitude, should have three qualified bidders. If three cannot be achieved a qualified Road Commissioner should be able to take part in the bid process. He/she should be able to bid on all jobs, if three bids are submitted, beside his/hers, the Road Commissioners bid should be thrown out and not opened.

2, Jobs of this size should have a qualified engineer of record to oversee construction and follow up with inspection reports. The Road Commissioner should be the liaison between the contractor, engineer and select board. The road commissioner should make daily logs for his report to the board and present it at every select board meeting.

3, The practice of more than one Person or in this case more than one selectman giving direction to anyone including the Road Commissioner, engineer or contractor should be stopped without a formal motion, discussion and vote.

4, No changes should be made to a project once the scope of work has been agreed upon without the proper documentation, motion, discussion, and vote.

5, The Road commissioner and I walked the site, and he proposed a solution to the drainage issue.

The Engineer also met with the Road Commissioner, and he has made three recommendations for the repair. (See memo dated July 25, 2022, by Haley Ward Engineering)

I believe the first option is what the RC and I talked about. I do not see it being the most expensive, but the engineer does. I feel the Board should ask the RC which option would be the easiest to achieve. The Board should ask if there could be any savings on this #1 option and we should discuss having the RC repair and take the funds out of Road or Maintenance budget. I defer to the rest of the Board for a motion and Vote for final scope of work, expense for this repair, contractor, or RC to perform work, lastly where the funds are coming from.

CONCLUSION.

I believe if the contractor was allowed to follow the engineered plans and was not asked to make undocumented changes by town officials The town would not have to repair the drainage on this road and the taxpayer would not be burdened with the additional cost estimated at approximately \$15,000.00-\$23,000.00.

I submit that the aforementioned 5 bulleted items are meant to ensure proper procedures are put in place and that this type, in my opinion, potential mismanagement of town projects does not happen again.

Respectfully Submitted- David Alves -Selectman Town of Lyman

Reid (a)

3-21-22

3-20-22

The board was falsely Accused of corruption and coverup by John Tibbetts. I personally would like to know the details to that statement.

In my opinion John puts out these outrages charges just to start a narrative around town. This deception is to destroy this board and any individual that he doesn't like. Politics at its worst, that to me is corrupt.

I ran for selectman because town hall employees were being Bullied and threatened (John was chairman).

John accused this board of coordinating votes, that's not true.

John personally told me when he was chair the way around the three person meeting was to speak one at a time then get consensus on the vote. That sounds like what he is accusing this board of. We don't do that we get consensus on day-to-day operations we don't coordinate votes.

you called lee Schatz unprofessional and disruptive, the same can easily be applied to you. You stated information that seemed to violate any non-discloser agreement that may have been made. Town council

should be informed of your public statements. This was 8 years ago, and I had no knowledge of any of this. But once again you seemed to be involved in some town turmoil, I would like to know a little more about your involvement.

Why is your vote better than anyone else on the board? You seem to criticize when the vote does not go your way, in my opinion, you are the only one who has tried to coordinate votes. Like the Vote of changing the Town Clerk from Elected to appointed. You spoke to me on several occasions, you explained why you wanted to do it and pushed it forward. I voted against it.

Please tell the town residents what you told me and why you were pushing this forward. Maybe the town Clerk should be in front of you when you do.

You say that the Board does not answer questions during the 5 minutes of input. It was my understanding that this was the time for the public to speak not a Q&A session. When there are questions to be answered it should not be answered by a Board of 1. We are a Board of 5. It should be put on the agenda then discussed; am I wrong with this understanding of the process?

You say we violated our oath, and we should be embarrassed.

In my opinion you have been apart of changing ordinances and weaponized some to hurt certain residents. Is that the corruption and cover up and violation of oath your speaking of?

You mention my slogan: it was “a time for change”

The change was to stop the bulling of town hall employees.

In my opinion you are the only sitting selectman that has been officially accused of anything.

In my opinion the last two or three ordinances that were changed under your leadership, potentially inflicted undue burden of cost and potential loss of some of the resident’s property rights. I also believe that they were changed by a few to affect specific landowners. Is that even legal? Ordinances were drafted and pushed by only a few people but that change most likely did not affect their property. Did it affect your property, John?

John Tibbetts was in leadership during these times, in my opinion, there were some controversial changes to our ordinances and the timing of the changes were very

suspect. These changes helped his friends, and that was more important to him rather than making sure the people that it would negatively affect be notified and given the respect they deserved as taxpayers. Is that the coordination you speak of?

I have duties of a selectman that I believe I am fulfilling.

John Tibbetts has tried to make an issue of this board not having MMA training which is parroted by his support team. I looked into that, and it seems we all have been trained, but Johns training was done in 2014, he tries to give the public the illusion that he is the only one that looks after the town.

I have volunteered for special assignments when asked. Such as liaison to KRT, the company that was hired to do the revaluation for the town.

On 8-17-2020 the town assessor read his resignation in public on u-tube. Maybe you should rewatch this to remind yourselves what this town went through during John's tenure of being chair. Is that the corruption and condescending talk you speak of? The assessor agreed to stay on for two weeks and then come in as needed to work through any issues with the revaluation.

John walked him out the door two days later. Was there a vote taken to approve this action? Did you do it unilaterally? Was there an exit interview so the town could assess where they were in the process of the revaluation? I believe this unilateral action required immediate removal from office, why was John allowed to do this and keep his position? This created Tax chaos and many questions.

John then went on to blame the assessor for all the issues, after that he decided to publicly state it was the fault of the reval company and they were unprofessional a word John seems to use often but won't apply to himself. Never once did I hear him take any responsibility for his actions or lack thereof. These actions set off a series of events that, in my opinion, put the town at risk of potential multiple lawsuits, from employees to outside contractors, and here he seems to be doing it again by possibly violating his non-disclosure. In my opinion this is not the first time John has violated executive session material.

This board had to deal with the chaos created by some of your past actions. employees resigning, we had no assessor. This led to tax bills not going out or taxes not being collected in the proper time frame. Then the

arrogance of you and past Board members spreading false allegations around town stating it was the actions of this board that led to the chaos of town hall. That was not true. In My Opinion, John Tibbetts from the beginning, has acted against this board for selfish political gain. You have used your experience of 8 years to purposely create the illusion of chaos, you watched and documented any mistakes only to hurt the members of this board. You would sit quiet if a motion or vote was not done correctly only to use it later as a means of discussion to undermine, ridicule and accuse the board of wrongdoing. On occasions You would vote for items but not sign the paperwork. Is that you meant by Plausible deniability?

In my opinion, John is not telling you the truth but makes up his own set of facts so It will undermine your confidence of this board. Is this what he meant when he said he would do what he had to, to get his buddy back in Town hall?

John wanted to give me a key to town hall. He said we need to go in at night and do research. why would I need to go in at night? To this day I do not have a key to town hall. This was one of the reasons that I made the motion to take all keys from the selectmen and to change all

locks at town hall. Does this sound corrupt? Is this his transparency? Is everyone in town ok with selectmen researching their files at night?

John claims that this board is not transparent. This board voted to implement zoom and u-tube at meetings, Install the sign out front that has up to date information on it, install the new website? Install the IWORKS program that is interactive with the residents. Do these things sound like anything but transparency?

Although the sign was controversial, in the end I voted for it. At the time I thought it was going to go back to the voters, but it was John Tibbetts that said, I know how to get around the town vote. Take it out of the capital improvement fund and the residents wont know. Does this sound like he was against it as he leads people to believe? Is that transparency? That's his 8 years of experience working for the residents of the town.

John told me he never even turned his computer on 7 years into his term because of Plausible deniability. Is that his transparency?

John accused this board of improperly speaking in executive sessions

And if there was , he never spoke out to us during these sessions saying anything was wrong, he always participated. But it is now the rest of the board who is doing something wrong?

I personally have been lied about, slandered, chastised, ridiculed defamed and much more. Somehow John with his 8 years of experience is a victim. A victim of what? In my opinion, I do not believe he is working for the best of the town but working for a few friends in town and wants to get POWER back. Yes POWER a word that the charter commission struck from the revised proposed charter. There is no place for someone in public office if they want power. That's why I am for a town manager to take some of Johns so-called power away.

I tried to work with you John anywhere I could.

But here you go again with false accusation to try and make yourself hero of the town and a victim at the same time. Why?

You mention your 8 years on the Board. Our roads are not the best they could be, the transfer station is almost in complete disrepair. You claim the ordinances are in desperate need of updating, what did you do for 8 years?

I have another question, A selectman tried to contact the ZBA chairman, while there was an appeal on a resident's project, was that you? Did you try to interfere with an application before the town? Is that corruption? Is that ethical? Is that transparent? Is that working for the residents of the town? If it, was you, you should be removed from office?

The ZBA chairman had the professionalism, not accept any discussion on the matter and reported it as such.

I am not embarrassed nor should the people that voted for me, my intentions are honest, and I have worked hard to keep my promises and oath to the town?

I learn every day about this position, and how this Board can make it better., but the way you conduct yourself by, in my opinion, abusing your position is getting very tiresome and needs to be called out every time you do this from now on. I do believe you should be embarrassed by your actions. In my opinion, You have used your 8 years of experience to undermine, set traps, and make false accusations instead of being an elder statesman helping the board with necessary guidance when the need exists, and you should have been working for the good of the town instead of working for a few of

your friends. Another reason to have term limits. You made a statement that we all hate you, I do not hate you John, but I do think the residents are paying attention to your actions as well as your false accusations. In closing ,in My Opinion ,it seems that the person doing the disseminating of false allegations are the ones that need to be looked into.

Respectfully Submitted.

Devil Alves

Submitted by Dave Alves

1-3-22

Town owned land. **This report is not completed**

As of today, we have identified 37 parcels for potential future projects if needed for town growth

5 lots for potential fire and or public safety, 1 of these five can also be a future DPW

1 lot for a potential snowmobile or recreational club house

3 unbuildable

12 landlocked

That is a total of 21 parcels, with 16 left to look at.

We feel that some of this unidentified land should be identified for potential future growth for but not limited too.

- School
- Elderly housing
- Affordable housing
- Town owned gravel pit
- And other suggestions that one may have.

I will also be discussing with the rest of the board ROW's on most if not all these properties for recreational use. In

some cases, they may not lead anywhere but we should start and support a local trail system for all activities.

AS FOR;

Concern about using a broker for the sale of town owned real estate. I personally do not see how it will not be transparent. The town would hire a broker that has the ability to do a market analysis for any and all parcel the board deems worthy to sell. This market analysis would bring the most that the market prices would bear at the time. The board would vote on the price to sell before it is listed. In my experience with brokers, they are and have been the most ethical of trades.

I understand why you might feel a certain selectboard has not been totally upfront or transparent with their decisions, but that, in my opinion, is in the past, and has been rectified. We are 1 of a five-person board, no one member will be deciding anything on their own.

We hope this answers some of the questions and concerns but lets open it up to any additional questions and concerns that you may have.

ITEM #2: (d.) Mail - Community Library



COMMUNITY LIBRARY
10 John Street, Lyman Maine, 04002

Ms. Jeannette Lemay, Treasurer
Town of Lyman
11 South Waterboro Road
Lyman ME 04002

June 22, 2023

Dear Ms. Lemay;

As per usual and customary protocols, the Community Library respectfully requests the allocation of \$141,270.00 for the fiscal year starting July 1, 2023, as authorized by the vote on Article 28 at Town Meeting on June 15, 2023 in Lyman, Maine.

On behalf of the Community Library Board of Directors, as well as our many Lyman patrons, we wish to express our deepest appreciation for the support shown by the taxpayers and officials of the Town of Lyman for the Community Library and its many programs. We thank you for all your efforts on our behalf. This past year has shown improvement with the decline of COVID-19 through our State, and the support of the townspeople and the officials of Lyman was particularly important to us. These funds allow us to continue offering programs, resources, and other aids to the youths and adults in our communities.

Payment may be sent directly to the Community Library at 10 John Street, Lyman, ME, 04002.

Sincerely,

A handwritten signature in cursive script that reads "Valerie J Cole". The signature is written in dark ink and is positioned above the printed name.

Valerie J Cole, Treasurer
Community Library

ITEM #2: (d.) Mail - Pines HOA

June 16, 2023

Town of Lyman
Planning Board Committee & Code Enforcement Officer
11 S. Waterboro Road
Lyman, ME 04002

Dear Respective Officers & Members:

This letter is being sent from the Executive Board of The Pines at Kennebunk Pond Homeowners Association ("The Pines), located on Pines Lane, Lyman. The Pines consists of 13 homes on Pines Lane, running along the northeast border of Kennebunk Pond.

At the Select Board meeting held on 6/5/23, Mr. David Corbett ("the Corbetts") expressed an intent to run a commercial business out of his home, located at 70 Pines Lane, Lyman. This business includes swimming and small-craft boating lessons for up to 5 clients at any given time during the months of June – September, hours dependent upon availability of students. More information is available at www.davidcorbett.org/nautical-school but, please be advised that this is not a secure site.

As such, The Pines has multiple concerns, questions and requests, outlined herein.

Background:

- The Corbetts' property abuts the Pines property but, is not part of The Pines.
- The Pines owns and maintains Pines Lane, a private, dirt road in a recreational area.
- The Corbetts have a Right of Way to utilize Pines Lane.
- The Corbetts do not contribute to the cost or maintenance of Pines Lane.

Concerns:

- Approval to conduct a commercial business in this residential zone has not been obtained.
- Mr. Corbett is actively advertising this unapproved business as "Captain Dave's Nautical School" (website link above).
- As abutters to the Corbetts' property, The Pines has not received any notification of any business being established, or intent to establish, in this neighborhood.
- Although the Corbetts have a Right of Way to utilize Pines Lane, we believe that increased traffic, above and beyond normal residential activity would over burden the easement.
- In addition to normal residential activity, there has already been a significant increase in road utilization by multiple tenants of the Corbetts' residence.
- The Pines has had communications in the past with the Corbetts regarding noncompliance with the posted speed limit by tenants and other visitors coming to/from the Corbetts' residence.

Questions:

- Are appropriate licenses/certificates in place, as required to provide swimming lessons, boating lessons, insurance liability, etc. in place?
- Are the facilities at the Corbetts' residence adequate to accommodate the number of residents, tenants and clients, accessing water, sewage, parking, etc.?

While the Pines appreciates the Corbetts' entrepreneurial spirit and desire to provide safety to swimmers and boaters, the Pines stands firmly against the establishment of any commercial business in this residential zone. As such, we request that the appropriate body of town government require the Corbetts to cease and desist in running any commercial business from 70 Pines Lane and, remove any and all related advertising, until such a time that if/when all inspections, licenses, permits, variances, approvals, etc. are completed.

It would be preferable, as recommended at the Select Board meeting, that such a business be conducted at the Bunganut facility, if warranted by the Town of Lyman.

We appreciate your attention to this matter and look forward to receiving a response. We also welcome you to contact any of The Pines Executive Board members with questions or follow-up items.

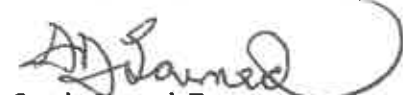
Sincerely,

The Executive Board of The Pines at Kennebunk Pond Homeowners Association



Randy Parenteau, President

44 Pines Lane - 207-205-9678



Sandy Larned, Treasurer

39 Pines Lane - 207-423-2736



Karen Kane, Secretary

14 Pines Lane - 781-956-7801

CC: David Corbett, 70 Pines Lane, Lyman ME 04002

✓ Town of Lyman Select Board
Residents of The Pines

ITEM #2: (d.) Mail - R. Hooper Letter

Roger S. Hooper
46 John St
Lyman, ME 04002

Chairman,
Board of Selectmen
Town of Lyman
11 South Waterboro Rd
Lyman, ME 04002


June 16, 2023

Dear Chair;

I understand that I have been elected to serve on Lyman's Budget Committee. I was quite surprised. I am flattered and would find it an honor to serve. Public service is important to me. Civic duty is a serious matter and a responsibility of citizenship. So, this has been a difficult decision for me. But, due to personal matters this is not a good time for me to serve. Therefore, I must regrettably decline to serve on the Budget Committee.

I do apologize for any inconvenience that this may cause.

Respectfully,



Roger S. Hooper



Message from:

Sheriff William King Jr

This past quarter was an exciting time for the Sheriff's Office. We celebrated Corrections Officer Week (May 7–13) and Law Enforcement Week (May 14–20) with a barbeque, prizes, and snacks for all to enjoy. Special thanks go to our Majors Thayer, Mitchell, and Mone for making these events memorable for our staff as we all endeavored to show our appreciation for their continuing efforts.

As you will also see in the bulletin, Chief Deputy Jeremy Forbes graduated from the prestigious FBI National Academy. The Sheriff's office had a great showing at the Special Olympics Torch Run, led by Major Kathryn Mone and organized by Deputy Devon Spates. Our runners carried the torch for four miles along Route 1 in Arundel from Kennebunk to Biddeford.

The Sheriff's Office had a great showing at the Biddeford /Saco Memorial Day Parade with Deputy Devon Spates and James Oliver being part of the Honor Guard who led the parade. Major Kathryn Mone represented the Sheriff's Office in the Sanford Memorial Day Parade.

Last month, Major Nathan Thayer, working collaboratively with our medical personnel, organized a presentation by an accomplished addiction specialist, to speak with our residents who are housed in our MAT (Medicated Assisted Treatment) Unit.

Chaplain Trent Boyd is bolstering up his jail ministry and recruited Reverend Mabel Laird who is the lead pastor at the Alfred Parish Church in Alfred to assist him in his work. Both Chaplains also make themselves available to support our staff.

Dennis Daniels, a 44-year York County Employee, decided it was time to retire. We celebrated his outstanding career with a surprise gathering in which we invited County officials and his family. It was a bittersweet event; Dennis has been a solid member of our work family for many years, and we wish him well in his retirement. He will be missed.

We had two unexpected resignations from Deputies who are relocating out of state and the Police Services leadership team is working to fill those two positions – they have already identified several outstanding candidates!

On the Corrections side, Jail personnel are working collaborating with County HR and getting the job done! We recently graduated three officers from the last Corrections Academy, and we have sixteen more slated to attend the July Academy!

Civil Deputy Supervisor Brad Paul welcomed a new Civil Deputy to his team but is looking for two more certified law enforcement officers to join his crew.

We are all looking forward to the start of summer which seems to be delayed with the unusual rain and cooler temperatures.

Respectfully, *Sheriff William L. King Jr.*

Deputy Spotlight

Deputy Martin Harmon served in the United States Navy from 1998 through 2004. From 2009/2014 he worked as a reserve patrolman/ACO for the Town of Ogunquit. In 2014 he started working as a certified E911 dispatcher for the Sanford Regional Communications Center and also for the Town of North Berwick as a reserve police officer/ACO. In 2015 Deputy Harmon was hired as a fulltime police officer for the town of Eliot and graduated from the Maine Criminal Justice Academy. In 2018, he was hired at the York County Sheriff's Office as a rural patrol deputy and in 2021 assumed the role of Arundel Contract Deputy. He currently holds certifications as a MARC (mechanics of arrest), baton, handcuffing, and active shooter Instructor. Deputy Harmon has several responsibilities within the sheriff's office to include being a member of the training committee, a Field Training Officer, and the Deputy in Charge (when a sergeant is not working).



FBI National Academy

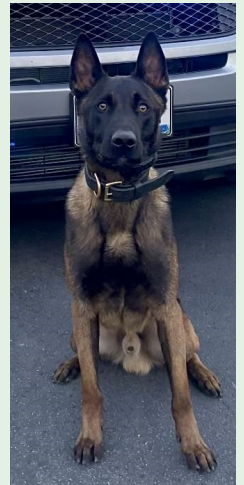


On June 8th, York County Chief Deputy Jeremy Forbes graduated as a member of the 286th session of the FBI National Academy. The graduation took place at the National Academy in Quantico, VA. Chief Deputy Forbes is the fourth officer from the York County Sheriff's Office to complete this prestigious program.

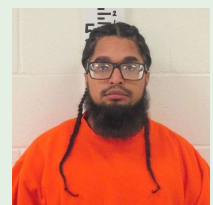
Nationally, fewer than one percent of officers have the opportunity to attend this program. Internationally known for its academic excellence, the National Academy offers ten weeks of advanced communication, leadership, and fitness training. Participants must have proven records as professionals within their agencies to attend. On average, these officers have 21 years of law enforcement experience and usually return to their agencies to serve in executive-level positions. The 286th session consisted of two hundred and thirty-eight law enforcement officers from 47 states and the District of Columbia. The class included members of law enforcement agencies from 25 countries, five military organizations, and six federal civilian organizations. FBI Academy instructors, special agents, and other staff with advanced degrees provide the training; many instructors are recognized internationally in their fields. Since 1972, National Academy students have been able to earn undergraduate and graduate credits from the University of Virginia, which accredits many of the courses offered. A total of 54,366 graduates have completed the FBI National Academy since it began in 1935. The National Academy is held at the FBI Training Academy in Quantico, the same facility where the FBI trains its new special agents and intelligence analysts. Sheriff King is a member of session #199, Major Kathryn Mone is a member of session #269 and former Chief Deputy Tom Baran also graduated from session #269 .

K-9 CORNER

On March 22, 2023 Deputy Cody Frazier stopped a vehicle on Rt. 4 in Sanford for a traffic violation. During the subsequent investigation, K-9 Rebel provided a positive indication on the vehicle for the odor of an illegal narcotic. During a subsequent search of the vehicle, deputies located a number of oxycodone pills and a shoebox with \$36,285 in it. Jose Pena-Castillo (28 years old from Dorchester, Massachusetts) was arrested for Unlawful Trafficking in Scheduled



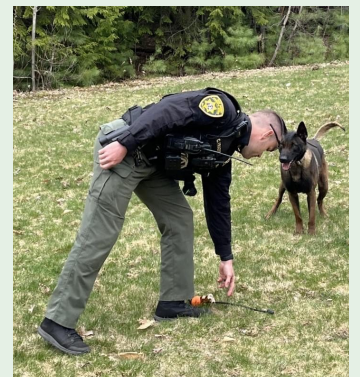
Drugs (Class B) and transported to the York County Jail. Bail was set at \$25,000 cash.



CRIME SCENE DO NOT CROSS

K-9 Demonstration At Lebanon Clean-up Days

Lebanon conducted their annual "Clean Up Day" Saturday April 20th and many residents came out and "cleaned up" the public roadways of their town. Afterward, townspeople were rewarded with food and refreshments at Town Hall and were entertained with a K9 Demonstration by Deputy Cody Frazier and Rebel!



Meet Major Mone

Prior to her arrival at the York County Sheriff's Office in April, Major Kathryn Mone had over 20 years of law enforcement experience working for municipalities in New Hampshire. She holds a Masters Degree in Public Administration and is a graduate of the 269th session of the FBI National Academy in Quantico, Virginia. She continues to find law enforcement to be an extremely rewarding career choice and is excited to serve the citizens of York County.

Major Mone is married and has two sons, ages 10 and 12. During her time off, her sons keep her busy with their activities including hockey, football, acting and music. Winter is her favorite season.

Her contact information is:
207-459-2578
klmone@yorkcountymaine.gov



Community Events



Deputy Robert Nejad and North Berwick Police Chief Stephen Peasley helped out delivering meals for the "Meals on Wheels" program on March 22nd. They worked with the regular volunteers, Karen and Steve. According to Deputy Nejad, it was a fun and rewarding experience!

Administrative Professionals Day

To celebrate, available command staff treated our outstanding Administrative Professionals to lunch at Applebees on April 26th! Great break from our normal routine and a very small way to thank them for their dedication and hard work.



Special Olympics Torch Run

York County Deputies participated in the "Torch Run" that signified the commencement of the Special Olympics. Sgt Kassa, Major Mone, Trooper McCarthy, Deputy Johnson, Deputy Oliver, Deputy Spates and Trooper Doughty ran 4 miles.

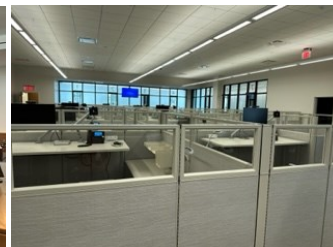
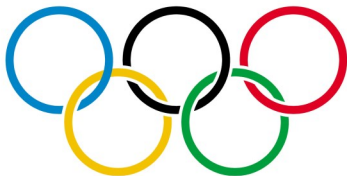


New York County Judicial Courthouse

The new York County Judicial Courthouse officially opened on May 3rd for business.



Some of our employees were lucky to get a tour to see this new state of the art building and all of its up to date security functions and beautiful court rooms.



Drug Seizure Investigation

CRIME SCENE DO NOT CROSS

On March 16 at approximately 9 PM, York County Deputy Cody Frazier initiated a traffic stop on a speeding vehicle in Alfred. The vehicle stopped momentarily before taking off at a high rate of speed towards Sanford. Deputy Frazier returned to his vehicle and proceeded in the direction of the vehicle that fled. He came upon the vehicle at Alfred Road and Old Post Road in Sanford where it had crashed into some trees. Nobody was in or around the vehicle when Frazier found it. Deputy Frazier conducted a K9 Track without success. An inventory search of the vehicle yielded 100.9 grams of methamphetamine. About three hours later, Sergeant Gregg Sevigny and Deputy Frazier located a male walking on the side of Alfred Road near the crash scene. The male's clothing was soaked and covered in dirt/mud. Deputy Frazier recognized the man as the driver of the vehicle that fled from him. A search incident to an arrest revealed a small amount of crack cocaine along with \$281 cash. The suspect, **Juan Pablo Zamarripa** was charged with Aggravated Trafficking of Scheduled Drugs-Class A (100.9 grams of meth), Eluding an Officer-Class C, and his no bail warrant. He will also be indicted on other misdemeanor charges. The vehicle was later reported stolen. Investigation to be continued.



Acton Burglary



On March 25th, the York County Sheriff's Office received a call of a burglary in progress at a closed business on the H Road in Acton. When deputies arrived on the scene the suspects had left. A K-9 track was conducted which led to a nearby cemetery where deputies found fresh tire marks indicating the suspects fled in a vehicle. Leads were developed that indicated the suspects were in Scarborough. The Scarborough Police Department was contacted, and both agencies canvassed the area. Deputies located a vehicle occupied by **Ryan Murray, 40 years old** from Sanford, and Justin **Clifton, 20 years old** also from Sanford. After questioning both subjects were charged with Burglary. Clifton (orange) Murray (black)



Lebanon Dollar General Incident

On Feb. 3rd the York County Sheriff's Office responded to an altercation in the parking lot of the Lebanon Dollar General Store. Witnesses reported that gunshots had been fired during the incident. Deputies arrived on scene and found that a bullet broke the Dollar General window. While Deputies searched for evidenced, they found blood and spent shell casings from a firearm. A short time later, the Sheriff's Office received a call from one of the participants alerting them that he was transporting himself to the hospital because he had sustained injuries during the altercation. Further investigation revealed that the victim owned a licensed marijuana dispensary and agreed to meet a potential buyer. When the "buyer" arrived at the Dollar General, he attacked the victim and "pistol whipped" him. A struggle ensued and the firearm the "buyer" was wielding discharged a couple of times, one of which broke the store window. An investigation led by Sergeant Kyle Kassa identified the assailant as **Rylin Sullivan, 23, of Rochester, New Hampshire**. The suspect, Rylin Sullivan turned himself in on March 23rd to answer the charges of Robbery (Class A), Aggravated Assault (Class B), and Reckless Conduct with a Dangerous Weapon (Class B). Bail was set at \$100,000 cash. The Maine State Police, the Rochester, New Hampshire Police Department and Worcester, Massachusetts Police Department assisted in this investigation.



SCAM ALERT!

Scam ALERT! A person who sounded like a middle age male called a local sandwich shop and spoke with the employee who answered the telephone. The scammer identified himself as a police officer who was working with the manager on a counterfeit case. He

told the employee to go somewhere private and not to speak with anybody about it. The scammer mentioned a "gag order" and other legal terms that convinced the employee the request was legitimate. The employee honored the scammer's instruction. The scammer asked some simple security questions and the employee answered them. The scammer was also familiar with the point-of-sale system that this sandwich shop utilized - he directed the employee to use money from the register to purchase a gift card at another store (this store was a chain) and read them the numbers. He directed the employee to destroy the card. This is the latest in sophisticated scams and we urge everybody if they get such a call to immediately report the contact to your manager!

RECOGNITION CEREMONY

On March 30th, we held an employee recognition ceremony at the Sheriff's Office. The following staff members were recognized:



POLICING SERVICES

Department Commendations - Sgt Mathieu Nadeau, Deputy Travis Jones.

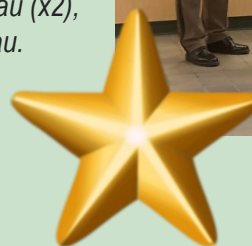
Deputy Solomon (X2), Deputy Bob Carr.

Life Saving Awards- Sgt Gregg Sevigny, Deputy Troy Chenard, Sgt Joshua Morneau (x2), Deputy Alex Markellos, Deputy Cody Frazier, Det Tom Searway, Sgt Mathieu Nadeau.

Meritorious Service Award- Deputy Alexander Markellos, Deputy Shawn Sanborn, and Deputy Steven Broy.

The Baker Award- Clerk Stacy Thistlewood

Deputy of the Year- Deputy Cody Frazier (pictured to the top right)



CORRECTIONS DIVISION

Department Commendations- Corrections Officer John Nardelli, Officer Kayley Weeman, Officer Matthew Fitzgerald, Officer Adam Boynton, Officer Gerald Therrien, Officer Gabrielle Carpenter, Corporal Donovan Cram, Officer Patrick Pierce, Officer Keith Merrifield, Sergeant Kurt Martin, Lieutenant Mike Perry.

Life Saving Award- Corrections Officer Kayley Weeman, Officer Melissa Higgins, Officer Keith Seymour, Nurse Maureen Everett, Nurse Melissa Lincoln, Captain David Lambert and Major Nathan Thayer.

Meritorious Service Award- Sergeant Jason Drouin

The Baker Award- Corrections Officer Gerald Therrien (pictured to the bottom right)

Corrections Officer of the Year – Corporal Donovan Cram

Reserve Corrections Officer of the Year- Faith Blanchette (pictured to the left)



CIVIL DIVISION

Department Commendation -Civil Deputy John Willey

CIVILIAN/NON-YCSO AWARD RECIPIENTS

Department Commendation Dispatcher Chad Kirk

Department Commendation Alex Martin

Department Commendation Mike MacDonald

Correction Officers Week

May 7th - 13th

We celebrated correction officer week with snacks, bbq's, prizes/raffles, and a sundae bar for all to enjoy, to show our appreciation to our hard working correction officers for their time a dedication to the York County Jail.



Top left Sgt Sweeney, top right Cpt Ronco, bottom left K. O'Neill (records clerk) and M. Bedard (jail reception) bottom right CO Gaudette.

Dennis Daniels Retires After 43 1/2 Years

Dennis Daniels started his career at the York County Jail on November 5th 1979 and finally decided after 43.5 years to retire in June of 2023. He was an outstanding employee that would handle any task given to him with precise detail. We appreciate all that he has accomplished over the years. He will be greatly missed.



Programs Offered to the Residents in the Jail

These programs are offered to the residents at the jail to attend on their own free will. Participation varies.

- AA/NA meetings = 26
- Calvary Baptist Church = 36 (two men's pods and the women's pod)
- Enso Recovery = 5 (started May 30 weekly)
- Options Recovery (Lacey) = 4
- Peer Recovery Coach meetings = 7
- Recreation Time Weekly

Notable Events at the Jail

- Recently 3 staff members attended gender responsive Crisis Intervention Training.
- The York County Jail residents and staff assisted with the set up and tear down of La Kermesse in Biddeford.
- The jail has recently had an influx of drugs being introduced into the secure area. Staff have done an outstanding work identifying and intercepting the contraband.



Outstanding Actions

The jail recently received a new arrestee who appeared under the influence but presented as a normal person under the influence. Approximately 45 minutes after intake the subject collapsed. Staff provided life saving measures and administered 6 doses of narcan before the individual became responsive. Due to our staff's quick actions and proper response, they were able to save this individual's life.



ITEM #3: (a.) Minutes 6-5-23

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

Selectboard members present: Ralph “Rusty” Blackington (Chair), Jessica Picard, John Tibbetts, David Alves
Selectboard members absent: Thomas Hatch (Vice Chair)

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

- a. [Public Hearing regarding warrant articles 42 & 43 for Annual Town Meeting scheduled June 15th, 2023](#)

The Select Board opens the public hearing at 6:00pm. There is no public comment. The public hearing closes at 6:05pm.

EXECUTIVE SESSION

[1.M.R.S.A §405 \(C\) real or personal property matters.](#)

Jessica Picard – Motions to go into executive session for 1.MRSA 405 (C) Real or Personal Property Matters

Jessica Picard – Motions to come out of executive session. John Tibbetts seconds. Motions passes: 4-0-0

The board comes out of executive session at 6:30pm.

[1.M.R.S.A §405 \(E\) Attorney/ legal matters](#)

Jessica Picard – Makes a motion to go into executive session 1.MRSA 405 (E) Attorney/ Legal Matters

Jessica Picard – Makes a motion to come out of executive session. John Tibbetts seconds. Motion Passes: 4-0-0

Jessica Picard – Motions to waive interest and fees in the amount of \$777.50 on account number 1904 with the principle due no later than this Wednesday June 7th, 2023.

David Alves – Seconds the motion. Motion passes: 4-0-0

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

- a. [David Corbet – Discussion regarding advertising swim lessons at Kennebunk Pond](#)

David Corbet – Explains he is interested in posting a small sign at the Kennebunk Pond advertising his business of swimming and boating lessons. The Lessons are provided at his home located on Pines Rd. There is more information about what he is proposing at davidcorbet.org. The sign would be left there seasonally, and he would be responsible for setting it up and taking it down. Because the beach is owned by the Town of Lyman he is requesting the board’s permission.

David Alves – States we should consult with the Kennebunk Pond Beach committee, the association and the CEO in regards to whether or not there needs to be a business license or site walk, etc.

Brenda Charland – Recommends looking into the change of use for the property owner’s property.

David Alves – **Motions to table this and look into all avenues of how or if this could be done.**

Jessica Picard – **Seconds the motion.**

John Tibbetts – **Asks about the class size.**

Davit Corbet – **States class sizes are small, about five people.**

David Alves – **Suggests Mr. Corbet contact the Planning Board and get this on their agenda.**

Motion passes: 4-0-0

- b. [Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.](#)

Gary Milliard – States the RFP for Bunganut Field Side regarding Earth Works did not specify the elevation of the parking area or any other specifications of the project. He is a contractor and wanted to bid on this but was unable to put together a proposal.

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

Steve Lord – States he is with the Lyman Historical Society. He has provided to the Board a display that details the first Town Meeting occurring 243 years ago on June 5th. This was back when Lyman was known as Coxhall. The display board features the members of the Select Board, Town Clerk, Police Chief, and other public servants of the Town.

Mike Sukalas – States the board asked for the snowmobile club to bring their members to a meeting then he was later called a liar. There were statements that the building was in good shape, then later it was in disrepair. The board shut down a trail and the club had to pay 3,000 to open a new trail.

David Alves – Clarifies the board was asking for the membership rolls and information about the club.

- c. [Mail](#) •York County Budget Memo •Email
- d. [Complaints](#)

ITEM #3

MINUTES

- a. [Review / Approve meeting minutes 5/15/2023.](#)

Jessica Picard – Motions to approve the minutes. David Alves seconds. Motion passes: 4-0-0

ITEM #4

SIGN WARRANTS

- a. [Payroll Warrant #50 in the amount of \\$24,489.87](#)

David Alves - Motions to approve. Jessica Picard seconds. Motion passes: 4-0-0

- b. [Accounts Payable Warrant #51 \(FY2023\) in the amount of \\$607,725.36](#)

Jessica Picard – Motions to approve. John Tibbetts seconds. Motion passes: 4-0-0

ITEM #5

UNFINISHED BUSINESS

- a. [Franchise Agreement – Review Draft Ordinance. Schedule Public Hearing.](#)

John Tibbetts – States the franchise fee shows up on the gross bill. This ordinance will affect a lot of residents in Town. He would like to see more input on it.

David Alves – States the cable company will take that percentage of franchise fee if the Town doesn't take it.

Ralph Blackington – States it was explained to the board there is a market cap on charging the subscribers. If the Town does not have a franchise fee, the cable company will add that charge to the subscribers anyways.

David Alves – States the franchise fee is not another tax. It may look that way because the cable company can write it in the bill to look like a tax.

Ralph Blackington – States he remembers Tony saying phone companies had special loopholes. He doesn't think the fee goes to the gross bill.

Jessica Picard – States we can contact Tony to address some of these questions.

- b. [Open RFPs for ARPA funded projects. Bunganut Ball Field, Transfer Station, Kennebunk Pond](#)

David Alves – Makes a motion not to open the RFPs for Earthworks at Bunganut Ball Field until the board can clarify the scope of work.

Jessica Picard – Seconds the motion. Motion passes: 4-0-0

RFPs Received:

- **RFP Bunganut Park Sports Field Complex – Well Drilling: No bids received.**

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

- **RFP Bunganut Park Sports Field Complex – Concession Stand:**

- **BD Carpentry**

Item 1:	\$3,500
Item 2:	\$2,940
Item 3:	\$4,990
TOTAL BID	<u>\$11,390</u>

- **KCB Landscaping**

Item 1:	\$3,300
Item 2:	\$3,674
Item 3:	\$3,850
TOTAL BID	<u>\$12,024</u>

- **RFP Transfer Station – General Contracting**

- **TCD Construction Inc**

Item 1:	\$19,708
Item 2:	\$30,485
Item 3:	\$22,000
Item 4:	\$-

Note: Base bid, site, gen cond, structure \$245,922

TOTAL BID **\$318,185**

- **Dan cause Construction**

Item 1:	\$46,500
Item 2:	\$82,100
Item 3:	\$23,350
Item 4:	\$111,800
TOTAL BID	<u>\$263,750</u>

- **RFP Transfer Station – Electrical Work**

- **Bana Corp**

Item 1:	\$6,767
Item 2:	\$31,122
TOTAL BID	<u>\$37,889</u>

- **Electrical Controls of Maine**

Item 1:	\$14,372
Item 2:	\$23,120
TOTAL BID	<u>\$36,492</u>

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

- **RFP Kennebunk Pond Beach – Landscape Improvements**

- **Salmon Falls Nursery & Landscaping**

TOTAL BID \$189,980

- **GT Scapes**

TOTAL BID \$110,142.55

(Note from bidder: All plantings. Excluding trees, are quoted from plant schedule and divided between parking and beach access areas until actual placement locations from LA)

- **Electrical Controls of Maine**

TOTAL BID \$10,000

(Note: Only “Pedestrian Signal Tower” item was quoted for both beach access and parking area)

David Alves – Recommends re-evaluating the scope of work for Kennebunk Pond Beach and determine if some things can be reduced. They will need to go back out to bid if the scope of work changes.

Jessica Picard – Recommends having Brad Nikel review bids received for the transfer station.

Ralph Blackington – States he will review bids received for the Sports Field Complex.

No bids were awarded.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

a. **Road Commissioner –**

Brad Nikel – States ditching had been completed on Rustic Lane and Walker Road. A culvert is being replaced on Howitt Road. Sweeping is all complete. Striping is scheduled in about two weeks. The salt contract is done and came in \$1 per ton less than the last contract.

b. **Fire Chief –**

Matt Duross – States there are no new updates from last meeting.

c. **CEO –**

Brenda Charland – States the Planning Board met with SMPDC in a workshop regarding LD2003. Based off that meeting she found that Lyman was not terribly out of compliance with LD2003. There are two issues she would like the board to consider. One is there are a lot of additional dwelling unit applications coming in and with the current ordinance she can only approve an ADU on a conforming lot. The state says we need to permit any lot with a residence on it provided they meet the criteria for setbacks, septic, etc. The other is the Ordinance requires meeting double density requirements for ADU, however with LD2003 this will no longer apply. SMPDC recommended lots with ADUs can never be subdivided so people can't try to circumvent subdivision regulations. As far as a shoreland zone residence, because of the size of these parcels, they would still have to meet all the dimensional requirements and most of them couldn't fit more dwelling units and meet the standard requirements. She requests a directive from the board on the first two matters.

d. **Tax Clerk –**

e. **Treasurer – Expense Report 6-1-23** – reviewed in agenda packet

f. **Town Hall Expansion Committee –**

David Alves – Verifies we are still reviewing the bids that came in and waiting for follow up from one of the bidders.

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

g. Other - none

ITEM #7

NEW BUSINESS

a. [Animal Welfare agreement, review/approve](#)

Jessica Picard – Motions to approve the Animal Shelter Agreement with the Animal Welfare Society.

John Tibbetts – Seconds the motion. Motion passes: 4-0-0

b. [Reschedule meeting June 19th, due to holiday.](#)

Discussion with the Board. Town Hall will be closed June 19th, 2023 and the Select Board meeting will follow on June 20th.

c. [Discuss July 4 holiday, Town Hall closures](#)

Lindsay Gagne – Explains some Towns are giving the option to close on Monday July 3rd and allow employees to use PTO time.

Some discussion with the board to get more input from employees offering a half day and determining if the Select Board will keep their meeting scheduled on July 3rd.

Jessica Picard – Makes a motion to table this to the next meeting.

David Alves – Seconds the motion. Motion passes: 4-0-0

d. [Committee Request for AV/IT Equipment Use – Bunganut Committee: Michelle Felicitti](#)

Jessica Picard – Motions to approve Michelle Felicitti from the Bunganut Park Committee access to use the AV equipment for recoding meetings.

John Tibbetts – Seconds the motion. Motion passes: 4-0-0

e. [Review/ Approve Acceptable Use Policy](#)

Jessica Picard – Recommends removing from the last page “without prior warning or notice” and suggests changing passwords every 180 days vs 90 days.

Lindsay Gagne – Suggests setting up a training to review this agreement with employees and committee members and address some of the changes.

Jessica Picard – Motions to approve the Acceptable Use Agreement with the above changes noted to strike out “without prior warning or notice” and changing passwords every 180 days vs 90 days.

David Alves – Second the motion. Motion passes: 4-0-0

f. [Committee Application Received – Bunganut Park Committee \(2 applicants\)](#)

Jessica Picard - Makes a motion to appoint Holly Wooldridge and Liz Mitchell to the Bunganut Park Committee

David Alves – Seconds the motion. Motion passes: 4-0-0

g. [Committee Application Received – Parks and Recreation Committee](#)

Jessica Picard – Makes a motion to appoint Tracie Cyr to the Parks and Recs Committee

David Alves – Seconds the motion. Motion passes: 4-0-0

h. [Committee Application Received – Ordinance Review Committee](#)

Lindsay Gagne – States there are no vacancies on the committee at this time, however any applicants interested will go in a pool of applicants, should a vacancy occur. We’ve reached out to the Ordinance review committee to address coordinating meetings and if there is an issue with attendance then to bring that to the board to discuss next steps moving forward.

Jessica Picard – States she wouldn’t mind reaching out the ORC chair to help address any possible issues.

David Alves – Makes a motion to approve Jessica Picard as a liaison to the Ordinance Review Committee.

John Tibbetts – Seconds the motion. Motion passes: 4-0-0.

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 5th, 2023 – Lyman Town Hall

i. **Review/Appoint Election Clerks**

•Susan Locke, Lorna Henley, Carol Baker-Roux, Kerry Jo Sampson, Joanne Ricker, Jennifer Croteau, Michelle Tate

Jessica Picard – Makes a motion to appoint the following election clerks; Susan Locke, Lorna Henley, Carol Baker-Roux, Kerry Jo Sampson, Joanne Ricker, Jennifer Croteau, Michelle Tate

John Tibbetts – Seconds the motion. Motion passes: 4-0-0

OTHER

Lindsay Gagne – States the board will need to decide if they are going to close the Town Hall at 3:00pm on June 30th so we can process end of fiscal years processing.

Jessica Picard – Motions to approve closing the Town Hall at 3:00pm June 30th, 2023 for year end processing.

John Tibbetts – Seconds the motion. Motion passes: 4-0-0

EXECUTIVE SESSION

1.M.R.S.A §405 (A) Personnel Matters

Jessica Picard – Motions to go into executive session per 1.MRSA 405 (A) Personnel Matters

John Tibbetts – Seconds the motion. Motion passes: 4-0-0

Jessica Picard – Motions to come out of executive session. David Alves seconds. Motion passes: 4-0-0

ADJOURN

Jessica Picard – Motions to adjourn. John Tibbetts seconds. Motion passes: 4-0-0

Ralph "Ralph" Blackington

Amber Swett

Thomas Hatch

Jessica Picard

Victoria Gavel

I, Lindsay Gagne, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 6 pages are the original minutes of the Board of Selectmen Regular Meeting dated June 5th, 2023

Lindsay Gagne

ITEM #3: (b.) Minutes 6-20-23

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 20th, 2023 – Lyman Town Hall

Selectboard members present: Ralph “Rusty” Blackington (Chair), Thomas Hatch (Vice Chair), Jessica Picard, Amber Swett, Victoria Gavel

Selectboard members absent: None

ITEM #1 SPECIAL OFFERS/ PRESENTATIONS

a. *Select Board Vote a Chair and Vice Chair*

Victoria Gavel – Motions for Jessica Picard to be Chair.

Amber Swett – Seconds the motion.

Jessica Picard – Respectfully declines.

Thomas Hatch – Motions to nominate Ralph “Rusty” Blackington as Chair.

Amber Swett – Seconds the motion.

Motion Passes: 5-0-0

Amber Swett - Motions to nominate Thomas Hatch for Vice Chair.

Jessica Picard – Seconds the motion.

Motion passes: 5-0-0

Jessica Picard – Motions to take Item #2 (a.) out of order to address public input.

Amber Swett – Seconds the motion. Motion passes: 5-0-0

ITEM #2 HEARING OF DELEGATIONS/ PUBLIC INPUT

a. *Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.*

Joe Wagner – Suggests to the board to have a special town meeting to appropriate funds for the Town Manager position. He has created and submitted to the board a spreadsheet outlining his proposed budget for a Town Manager position. His proposal is for \$135,000.00 to be appropriated from surplus for the salaries of a Town Clerk Position, Select Board Clerk position in addition to the Town Manager Position.

Greg Robert – States they bid on the electrical bid for the Transfer Station, and they wanted to ensure the two bids submitted covered the same scope of work.

Melissa Sulloway – States there were trees cut at Bunganut Park by the waterside. She asks if the trees will be replaced and if permission was granted by the DEP.

Jessica Picard – States the YMCA runs their summer program there and there were trees that were rotting and ones that had already fallen down that needed to be removed before the Park opened for the season.

EXECUTIVE SESSION

1.M.R.S.A §405 (A) Personnel Matters

Thomas Hatch – Motions to go into executive session per 1MRSA 405 (A), personnel matters.

Jessica Picard – Seconds the motion and states this is for the board to conduct interviews for the Town Manager position.

Motion passes: 5-0-0

Thomas Hatch – Makes a motion to come out of executive session.

Jessica Picard – Seconds the motion. Motion passes: 5-0-0

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 20th, 2023 – Lyman Town Hall

Jessica Picard – Makes a motion to appoint Thomas Croteau as Road Commissioner at the salary approved by the Treasurer.

Thomas Hatch – Seconds the motion. Motion passes: 5-0-0

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

b. ~~Public Input – Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.~~

Item addressed under Item 1.

c. Mail -none

d. Complaints -none

Victoria Gavel – Asks and verifies if complaints are submitted the person submitting the complaint is required to put their name on the form.

ITEM #3 MINUTES

a. Review / Approve meeting minutes 6/5/2023.

Jessica Picard – Motions to approve the meeting minutes.

Victoria Gavel – Abstains because she was not on the select board at the time.

Amber Swett – Abstains because she was not on the select board at the time.

Thomas Hatch – Abstains because he was absent from that meeting.

Jessica Picard – Rescinds her motion. The board will check on the process for the next meeting agenda.

ITEM #4 SIGN WARRANTS

a. Payroll Warrant #52 in the amount of \$50,798.77

Jessica Picard – Motions to approve. Thomas Hatch seconds. Motion passes: 5-0-0

b. Accounts Payable Warrant #53 (FY2023) in the amount of \$132,058.36

Thomas Hatch – Motions to approve. Jessica Picard seconds.

Jessica Picard – Verifies Souliere services was for culvert work/repairs.

Thomas Hatch – Verifies Harris computer expenses are the fees for TRIO services for the year.

Motion passe: 5-0-0

ITEM #5 UNFINISHED BUSINESS

a. Franchise Agreement – Review Draft Ordinance. Schedule Public Hearing. – Discussion from last meeting, item tabled.

Jessica Picard – Motions to table this item. Thomas Hatch seconds. Motions passes: 5-0-0

b. RFPs for ARPA funded projects. Bunganut Ball Field, Transfer Station, Kennebunk Pond – Discussion, next steps, updates, if any.

Ralph Blackington – States he'd like to redesign the scope of work for the ball field side for Bunganut Park.

Michelle Feliccitti – Suggests there are grant opportunities to address a lot of the potential plans for Bunganut Park and recommends the board focus more on what the community needs as a whole, such as, the Transfer Station and Kennebunk Pond Beach.

Karen Kane – States the Kennebunk Pond Beach committee met and are prepared to scale the scope of work down for the landscaping designs in hopes the ARPA funds can still fund this project and meet the goals for the park.

Ralph Blackington – Suggests scheduling a workshop.

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 20th, 2023 – Lyman Town Hall

Jeanette Lemay – States the ARPA funds have to be encumbered by December of 2024 or the funds will no longer be available.

Jessica Picard – **Motions to schedule a workshop to review projects proposed for ARPA funds**

Amber Swett – **Seconds the motion. Motion passes: 5-0-0**

A workshop is scheduled Thursday July 6th, 2024 at 6:00pm located at the Community Library on 10 John St, Lyman, ME

- c. [RFPs for Architect Engineer/ Town Hall Expansion – Review updates](#)

Thomas Hatch – **Motions to table this item. Jessica Picard seconds. Motions passes: 5-0-0**

- d. [David Corbet – Discussion regarding advertising swim lessons at Kennebunk Pond Tabled from last meeting to review ordinances and check with CEO department.](#)

Jessica Picard – **Motions to table this item. Amber Swett seconds. Motion passes: 5-0-0**

- e. [Discuss if closing Town Hall July 3rd and if holding Select Board meeting.](#)

Jeanette Lemay – Explains other municipalities are closing this day. Most of the Town employees have taken this day off and it's likely there will be only one employee here if the CEO is out for inspections. A board member will need to be here on the third. The board can also consider rescheduling their meeting for the third.

Jessica Picard – States she is available that day if needed to come in.

Victoria Gavel – **Motions to keep the Town Hall open and hold the Select Board meeting as scheduled.**

Jessica Picard – **Seconds the motion. Motion passes: 5-0-0**

- f. [Approve Directive for CEO, Discussed at last meeting.](#)

Jessica Picard – **Motions to approve the directive.**

Thomas Hatch – **Seconds the motion.**

Jessica Picard – **Explains this is for the CEO to have something from the board outlining the authority to enforce new regulations pertaining to LD 2003.**

Motion passes: 5-0-0

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. [Road Commissioner](#) –

Brad Nikel – States crosswalks need to be striped at Kennebunk Pond and will need to go in where the guardrails are presently open. The crosswalk signs are here, but they can't be installed because there is no place to put the second one until the design issue is resolved. The bid for the Transfer Station will expire soon in eight days. He suggests taking the lighting out of capital improvement and hold on paving the back area to cut on costs for the project. He had one complaint about ditching and a tree was down which both issues have been taken care of.

- b. [Fire Chief](#) – none

- c. [CEO](#) – none

- d. [Tax Clerk – May Report](#) – report reviewed in agenda packet.

- e. [Treasurer – Expense Report](#)

Amber Swett – Asks if the minuses in the budget adjustment are due to the end of the year coming up and the money moving to surplus.

Jeanette Lemay - Explains the minus in one line is being moved to another line. You will see another line that offsets that minus. If more than one line being taken from you will see the minuses and in another line the total amount added.

- f. [Town Hall Expansion Committee](#) –

David Alves – Asks if they received the updated bid information from one of the bidders.

Thomas Hatch – Verifies this is correct. Discussion was on the agenda but has been tabled.

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 20th, 2023 – Lyman Town Hall

g. Other - none

ITEM #7

NEW BUSINESS

a. [Discuss results of Annual Town Meeting June 15th, 2023](#)

Jeanette Lemay – States she will need to know how the board wants to move forward with the salaries so she can process employee paperwork for July 1.

Victoria Gavel – Suggests keeping the salaries the same as last year other than the Select Board Clerk and Town Clerk and giving raises for the Transfer Station.

Jessica Picard – Suggests having a workshop to review the data or adding this discussion to the July 3rd agenda and the board can make a decision then.

b. [Schedule Special Town Meeting for Budget Committee Vacancies](#)

Michelle Feliccitti – States the Charter outlines the Budget Committee as a six-member board but recommends it should be an odd number.

Pauline Weiss – States the board will have to do a shortened nomination process for nominating candidates. The board will need to accept the resignations of two of the budget committee members before approving the shortened process.

Jessica Picard – **Makes a motion to accept the resignations of Budget Committee members Victoria Gavel and Brad Nikel**

Amber Swett – **Seconds the motion. Motion passes: 5-0-0**

Victoria Gavel – **Motions to accept the shortened version of the Budget Committee Election as outlined by Town Clerk.**

Jessica Picard – **Seconds the motion. Motion passes: 5-0-0**

c. [Board review – Road Commissioner Job opening](#)

See under Executive session. Appointment approved.

d. [Committee Application Received – Planning Board \(2 applications\)](#)

Jessica Picard – Asks and verifies the current board members with term ending this month have to re-apply for another term on the planning board.

Brenda Charland – States it was discussed at a planning board meeting the members terms that were coming to an end.

Jessica Picard – **Motions to table this until the July 3 meeting.**

Amber Swett – **Seconds the motion. Motion passes: 5-0-0**

e. [Committee Application Received – Cemetery Committee](#)

Victoria Gavel – **Makes a motion to appoint Priscilla Miles to the Cemetery Committee**

Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**

f. [Review/Approve Field Use Request Form for S.M.A.S.H](#)

Jessica Picard – Asks if their schedule will conflict with any of the other teams.

Ralph Blackington – States he can confirm and will reach out to this applicant.

g. [Review/Approve Application for an on-premises license: Town Line Restaurant](#)

o [Request to waive public hearing.](#)

Jessica Picard – **Motions to approve request for waiving public hearing.**

Amber Swett – **Seconds the motion.**

Jessica Picard – **States there have not been any violations or complaints against their license.**

Thomas Hatch – **Asks and verifies other applicants can request the board to waive public hearings.**

Amber Swett – **States this is also outlined in the application provided there have been no complaints or violations in the last five years.**

Motion passes: 5-0-0

Town of Lyman
Select Board Regular Meeting Minutes
Monday June 20th, 2023 – Lyman Town Hall

**Jessica Picard – Motions to approve the application for the on-premises license.
Amber Swett – Seconds the motion. Motion passes: 5-0-0**

OTHER

**Amber Swett – Requests she be nominated as the select board liaison for the Kennebunk Pond Beach Committee
Jessica Picard – Motions to nominate Amber Swett as the select board liaison for the Kennebunk Pond Beach Committee
Thomas Hatch – Seconds the motion. Motion passes: 5-0-0**

ADJOURN

Jessica Picard – motions to adjourn. Amber Swett seconds. Motion passes: 5-0-0

Ralph “Ralph” Blackington

Amber Swett

Thomas Hatch

Jessica Picard

Victoria Gavel

I, Lindsay Gagne, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 5 pages are the original minutes of the Board of Selectmen Regular Meeting dated June 20th, 2023

Lindsay Gagne

ITEM #4: (a.) Payroll Warrant

LYMAN
9:15 AM

Payroll Check Register

Pay Date: 06/28/2023

06/22/2023
Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	159.30	0.00	159.30	06/28/23	056 CAROL L BAKER ROUX
2	1,453.17	0.00	1,453.17	06/28/23	79 SUSAN J BELLEROSE
3	120.57	0.00	120.57	06/28/23	032 DANA A CARTER
4	1,896.08	0.00	1,896.08	06/28/23	029 BRENDA D CHARLAND
5	86.02	0.00	86.02	06/28/23	058 JENNIFER L CROTEAU
6	1,421.17	0.00	1,421.17	06/28/23	028 LINDSAY GAGNE
7	1,852.72	0.00	1,852.72	06/28/23	016 LAURIE L GONSKA
8	74.25	0.00	74.25	06/28/23	05 SHIRLEY A HARRISON
9	98.77	0.00	98.77	06/28/23	069 LORNA J HENLEY
10	256.42	0.00	256.42	06/28/23	007 THOMAS M HOLLAND
11	1,521.44	0.00	1,521.44	06/28/23	015 JEANETTE E LEMAY
12	804.53	0.00	804.53	06/28/23	036 JULIE LEMIEUX
13	114.70	0.00	114.70	06/28/23	044 SUSAN H LOCKE
14	1,076.94	0.00	1,076.94	06/28/23	041 RANDALL L MURRAY
15	839.78	0.00	839.78	06/28/23	005 BRADLEY J NIKEL
16	358.08	0.00	358.08	06/28/23	19 BRIAN D. RACICOT
17	73.28	0.00	73.28	06/28/23	054 FAITH H RICHARD
18	89.21	0.00	89.21	06/28/23	031 JOANNE Y RICKER
19	465.25	0.00	465.25	06/28/23	002 DAVID W RILEY
20	152.93	0.00	152.93	06/28/23	068 KERRYJO SAMPSON
21	89.56	0.00	89.56	06/28/23	020 DAVID H SANTORA
22	50.98	0.00	50.98	06/28/23	34 IRENE C SINGLE
23	12.74	0.00	12.74	06/28/23	057 MICHELLE P TATE
24	299.68	0.00	299.68	06/28/23	40 RAYMOND J VALLIERE
25	205.02	0.00	205.02	06/28/23	20 MARY JANE WAGNER
26	1,516.77	0.00	1,516.77	06/28/23	76 PAULINE F WEISS
Total	15,089.36	0.00	15,089.36		
Direct Deposit Checks					
27	0.00	15,089.36	15,089.36	06/28/23	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	15,089.36	15,089.36		
Trust & Agency Checks					
28	0.00	5,173.90	5,173.90	06/28/23	T & A 1 I.R.S.
29	0.00	1,048.13	1,048.13	06/28/23	T & A 3 ICMA
30	0.00	939.41	939.41	06/28/23	T & A 2 MAINE REVENUE SERVICES
31	0.00	1,180.32	1,180.32	06/28/23	T & A 9 MPERS
Total	0.00	8,341.76	8,341.76		

Check	D / D	Check	Amount	Date	Employee
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Summary

Checks:	Regular	0.00	26
	D / D	15,089.36	1
	Employee	15,089.36	
	T & A	8,341.76	4
	Voided		0
	Total	23,431.12	31

WARRANT: 54

Check	D / D	Check	Employee	Gross Pay
1	159.30	0.00	056 CAROL L BAKER ROUX	172.50
2	1,453.17	0.00	79 SUSAN J BELLEROSE	2,060.74
3	120.57	0.00	032 DANA A CARTER	130.55
4	1,896.08	0.00	029 BRENDA D CHARLAND	2,775.14
5	86.02	0.00	058 JENNIFER L CROTEAU	93.15
6	1,421.17	0.00	028 LINDSAY GAGNE	1,875.00
7	1,852.72	0.00	016 LAURIE L GONSKA	2,913.46
8	74.25	0.00	05 SHIRLEY A HARRISON	80.41
9	98.77	0.00	069 LORNA J HENLEY	106.95
10	256.42	0.00	007 THOMAS M HOLLAND	286.85
11	1,521.44	0.00	015 JEANETTE E LEMAY	2,405.15
12	804.53	0.00	036 JULIE LEMIEUX	1,097.25
13	114.70	0.00	044 SUSAN H LOCKE	124.20
14	1,076.94	0.00	041 RANDALL L MURRAY	1,604.08
15	839.78	0.00	005 BRADLEY J NIKEL	1,458.00
16	358.08	0.00	19 BRIAN D. RACICOT	443.30
17	73.28	0.00	054 FAITH H RICHARD	79.35
18	89.21	0.00	031 JOANNE Y RICKER	96.60
19	465.25	0.00	002 DAVID W RILEY	503.78
20	152.93	0.00	068 KERRYJO SAMPSON	165.60
21	89.56	0.00	020 DAVID H SANTORA	96.98
22	50.98	0.00	34 IRENE C SINGLE	55.20
23	12.74	0.00	057 MICHELLE P TATE	13.80
24	299.68	0.00	40 RAYMOND J VALLIERE	324.51
25	205.02	0.00	20 MARY JANE WAGNER	222.00
26	1,516.77	0.00	76 PAULINE F WEISS	2,186.54
27	0.00	15,089.36	D / D 1 BIDDEFORD SAVINGS BANK	
28	0.00	5,173.90	T & A 1 I.R.S.	
29	0.00	1,048.13	T & A 3 ICMA	
30	0.00	939.41	T & A 2 MAINE REVENUE SERVICES	
31	0.00	1,180.32	T & A 9 MPERS	

WARRANT: 54

Check	D / D	Check	Employee	Gross Pay
Total	15,089.36	23,431.12		21,371.09
Put into A/P		9,056.97		
Taken out of A/P		(8,341.76)		
Total Payroll		24,146.33		

Count	
Checks	31

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

RALPH BLACKINGTON
THOMAS HATCH
JESSICA PICARD
VICTORIA GAVEL
AMBER SWETT

ITEM #4: (b.) AP Warrant FY 2023

Lyman
8:40 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

06/29/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	9847	21,921.65	06/20/23	55	0569 SECRETARY OF STATE
P	9848	12,342.95	06/26/23	55	0569 SECRETARY OF STATE
R	9849	237.86	07/03/23	55	0218 AMAZON CAPITAL SERVICES
R	9850	1,330.00	07/03/23	55	1046 BOURQUE & CLEGG LLC
R	9851	32.00	07/03/23	55	0994 CINTAS CORPORATION- # 758
R	9852	340.00	07/03/23	55	0275 COUNTY OF YORK
R	9853	560.00	07/03/23	55	0133 DAVID W. RILEY
R	9854	9,774.84	07/03/23	55	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	9855	250.00	07/03/23	55	0271 DONALD MILLS
R	9856	4,700.00	07/03/23	55	0276 GERARD ASPHALT
R	9857	2,800.00	07/03/23	55	0265 GOFF HOME & TREE
R	9858	2,300.25	07/03/23	55	0273 GOODWINS MILLS FIRE RESCUE RELIEF ASSN
R	9859	3,800.00	07/03/23	55	0270 HERITAGE MEMORIALS
R	9860	175.28	07/03/23	55	0184 JEANETTE LEMAY
R	9861	719.32	07/03/23	55	1111 MARCEL DESROSIERS
R	9862	390.20	07/03/23	55	0269 MARSHALL & SWIFT/BOECKH, LLC
R	9863	65.05	07/03/23	55	0965 PAULINE WEISS
R	9864	900.00	07/03/23	55	0256 POTTYS-R-US
R	9865	17.59	07/03/23	55	0084 READYREFRESH BY NESTLE
R	9866	76.00	07/03/23	55	0502 REGISTRY OF DEEDS
R	9867	50.00	07/03/23	55	0274 SHARON WAKEFIELD
R	9868	1,700.00	07/03/23	55	0360 STEELE NICKEL INC
R	9869	44.44	07/03/23	55	0985 WARRENS OFFICE SUPPLIES
R	9870	161.78	07/03/23	55	0675 WHITE SIGN, INC.
P	99999	489.74	07/03/23	55	0095 CARDMEMBER SERVICE
P	99999	494.10	07/03/23	55	0095 CARDMEMBER SERVICE
P	99999	104.41	07/03/23	55	0095 CARDMEMBER SERVICE
P	99999	7.85	07/03/23	55	0095 CARDMEMBER SERVICE
Total		65,785.31			

Count	
Checks	28
Voids	0

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 AMAZON CAPITAL SERVICES						
0731	9849	06	SUPPLIES		1YM3-QDR6-DQLY	
SUPPLIES			E 110-11-60-610		237.86	0.00
			SUPPLIES / SUPPLIES			
			Vendor Total-		237.86	
01046 BOURQUE & CLEGG LLC						
0731	9850	06	SERVICES		44377	
SERVICES			E 181-11-33-320		1,330.00	0.00
			CONT PROF / PROF SERV LE			
			Vendor Total-		1,330.00	
00095 CARDMEMBER SERVICE						
0731	99999	06	STAMPS		061523	
STAMPS			E 110-11-60-650		489.74	0.00
			SUPPLIES / POSTAGE			
			Invoice Total-		489.74	
0731	99999	06	STAMPS		061523	
STAMPS			E 110-11-60-650		494.10	0.00
			SUPPLIES / POSTAGE			
			Invoice Total-		494.10	
0731	99999	06	UHAUL		87335769	
UHAUL			E 110-13-39-399		104.41	0.00
			CONT SVS OTH / OTHER			
			Invoice Total-		104.41	
0731	99999	06	H2O		12331677	
H2O			E 110-11-60-610		7.85	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		7.85	
			Vendor Total-		1,096.10	
00994 CINTAS CORPORATION- # 758						
0731	9851	06	13117643		4159835964	
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
			Vendor Total-		32.00	
00275 COUNTY OF YORK						
0731	9852	06	TOWN MEETING		2023-05A-SO	
TOWN MEETING			E 181-11-33-310		340.00	0.00
			CONT PROF / PROF SERV			
			Vendor Total-		340.00	
00133 DAVID W. RILEY						
0731	9853	06	SERVICES		2022-568	
ROADS REPAIRS/MAINT			E 131-51-40-483		500.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
ROADS - SIGNS			E 148-51-60-670		60.00	0.00
			SUPPLIES / SIGNS			
			Vendor Total-		560.00	
00151 DAYTON SAND & GRAVEL, CO., INC.						
0731	9854	06	52800		008623	

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
52800			E 131-51-40-482		9,429.84	0.00
			REPAIRS & MA / RDS/RESURFA			
			Invoice Total-		9,429.84	
0731	9854	06	52800	255238		
52800			E 131-51-40-483		345.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
			Invoice Total-		345.00	
			Vendor Total-		9,774.84	
00271 DONALD MILLS						
0731	9855	06	CONCERT IN THE PARK	101		
			CONCERT IN THE PARK			
			E 161-21-90-940		250.00	0.00
			OTHER / REC PROGRAMS			
			Vendor Total-		250.00	
00276 GERARD ASPHALT						
0731	9856	06	CLARKS WOODS	1217		
			CLARKS WOODS			
			E 131-51-40-483		4,700.00	4,700.00
			REPAIRS & MA / RDS/REPAIRS			
			Vendor Total-		4,700.00	
00265 GOFF HOME & TREE						
0731	9857	06	OLD N. BERWICK RD	062823		
			OLD N. BERWICK RD			
			E 181-15-37-399		2,800.00	0.00
			CONT OUT / CONT SVS OTH			
			Vendor Total-		2,800.00	
00273 GOODWINS MILLS FIRE RESCUE RELIEF ASSN						
0731	9858	06	DONATIONS FROM ST. CLAIR	MEMORIAL FUND		
			DONATIONS FROM ST. CLAIR			
			E 730-53-90-999		2,300.25	0.00
			OTHER / MISC			
			Vendor Total-		2,300.25	
00270 HERITAGE MEMORIALS						
0731	9859	06	ST CLAIR BENCH	060223		
			ST CLAIR BENCH			
			E 730-53-90-999		3,800.00	0.00
			OTHER / MISC			
			Vendor Total-		3,800.00	
00184 JEANETTE LEMAY						
0731	9860	06	MILEAGE	4/27-6/30		
			MILEAGE			
			E 110-11-90-910		175.28	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		175.28	
01111 MARCEL DESROSIERS						
0731	9861	06	MILEAGE	5/25-6/28		
			MILEAGE			
			E 110-11-90-910		719.32	0.00
			OTHER / MILEAGE/TRAV			
			Vendor Total-		719.32	
00269 MARSHALL & SWIFT/BOECKH, LLC						
0731	9862	06	RESIDENTIAL COST HANDBOOK	19982836		
			RESIDENTIAL COST HANDBOOK			
			E 110-11-60-610		390.20	0.00
			SUPPLIES / SUPPLIES			

A / P Warrant

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				Vendor Total-	390.20	
00965 PAULINE WEISS						
0731	9863	06	MILEAGE	12/8/22-6/21/23		
MILEAGE			E 110-11-90-910		65.05	0.00
			OTHER / MILEAGE/TRAV			
				Vendor Total-	65.05	
00256 POTTYS-R-US						
0731	9864	06	PORTA-POTS	25563		
KENNEBUNK POND			E 145-21-35-331		75.00	0.00
			CTRCT SVS WA / PROF PORTA P			
				Invoice Total-	75.00	
0731	9864	06	PORTA-POTS	25404		
BUNGANUT			E 145-22-35-331		175.00	0.00
			CTRCT SVS WA / PROF PORTA P			
				Invoice Total-	175.00	
0731	9864	06	PORTA-POTS	25500		
CHADBOURNE FIELD			E 145-21-35-331		175.00	0.00
			CTRCT SVS WA / PROF PORTA P			
				Invoice Total-	175.00	
0731	9864	06	PORTA-POTS	25580		
BUNGANUT			E 145-22-35-331		475.00	0.00
			CTRCT SVS WA / PROF PORTA P			
				Invoice Total-	475.00	
				Vendor Total-	900.00	
00084 READYREFRESH BY NESTLE						
0731	9865	06	0427507058	F9765204		
H20 0427507058			E 110-11-60-610		17.59	0.00
			SUPPLIES / SUPPLIES			
				Vendor Total-	17.59	
00502 REGISTRY OF DEEDS						
0731	9866	06	DISCHARGES	06/30/23		
DISCHARGES			E 110-11-39-399		76.00	0.00
			CONT SVS OTH / OTHER			
				Vendor Total-	76.00	
00569 SECRETARY OF STATE						
0731	9847	06	31170	06/08-06/15		
31170			G 1-250-00		21,921.65	0.00
			MTR VEHICLE			
				Invoice Total-	21,921.65	
0731	9848	06	31170	06/22-06/25		
31170			G 1-250-00		12,342.95	0.00
			MTR VEHICLE			
				Invoice Total-	12,342.95	
				Vendor Total-	34,264.60	
00274 SHARON WAKEFIELD						
0731	9867	06	REIMB ELEC PERMIT	23-EL078		
REIMB ELEC PERMIT			R 110-044		50.00	0.00
			ELEC PERM			

A / P Warrant

Warrant 55

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					50.00	
00360 STEELE NICKEL INC						
0731	9868	06	SERVICES	4378		
ROAD WORK			E 131-51-40-483		1,700.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					1,700.00	
00985 WARRENS OFFICE SUPPLIES						
0731	9869	06	TOWLYM	519578		
TOWLYM			E 110-11-60-610		34.49	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					34.49	
0731	9869	06	TOWLYM	519683		
TOWLYM			E 110-11-60-610		9.95	0.00
			SUPPLIES / SUPPLIES			
Invoice Total-					9.95	
Vendor Total-					44.44	
00675 WHITE SIGN, INC.						
0731	9870	06	SPEED LIMIT	127073		
WLYM153570			E 148-51-60-670		161.78	0.00
			SUPPLIES / SIGNS			
Vendor Total-					161.78	
Prepaid Total-					35,360.70	
Current Total-					30,424.61	
EFT Total-					0.00	
Warrant Total-					65,785.31	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN
 RALPH BLACKINGTON _____
 THOMAS HATCH _____
 JESSICA PICARD _____
 VICTORIA GAVEL _____
 AMBER SWETT _____

ITEM #4: (c.) AP Warrant FY 2024

Lyman
9:01 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

06/29/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9871	1,634.84	07/03/23	56	0029 ANIMAL WELFARE SOCIETY, INC.
R	9872	4,790.00	07/03/23	56	0022 BEAN DATA
R	9873	141,270.00	07/03/23	56	0119 COMMUNITY LIBRARY, INC.
R	9874	125.00	07/03/23	56	0211 CRIPPLE CREEK CORPORATION
R	9875	36,818.18	07/03/23	56	0248 DAYTON SNOW FIGHTERS INC.
R	9876	400.00	07/03/23	56	0267 FRANK ADDARIO
R	9877	52,515.92	07/03/23	56	0233 GOODWINS MILLS FIRE & RESCUE
R	9878	5,380.09	07/03/23	56	0311 KCB LANDSCAPING
R	9879	35.00	07/03/23	56	0408 MLGHRA
R	9880	466,437.06	07/03/23	56	0419 RSU #57
R	9881	12,300.00	07/03/23	56	0176 SANFORD - SPRINGVALE YMCA
Total		721,706.09			

Count

Checks	11
Voids	0

Warrant 56

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00029 ANIMAL WELFARE SOCIETY, INC.						
0743	9871	06	CONTRACT - FY 2024	1538		
CONTRACT-FY 24			G 1-129-00		1,634.84	0.00
		PREPAID EXP				
			Vendor Total-		1,634.84	
00022 BEAN DATA						
0743	9872	06	MANAGED SERVICES	1435		
MONTHLY MANAGED SERVICES			G 1-129-00		2,290.00	0.00
		PREPAID EXP				
			Invoice Total-		2,290.00	
0743	9872	06	CLOUD BASED BACKUP	1438		
CLOUD BASED BACKUP			G 1-129-00		2,500.00	0.00
		PREPAID EXP				
			Invoice Total-		2,500.00	
			Vendor Total-		4,790.00	
00119 COMMUNITY LIBRARY, INC.						
0743	9873	06	APPROPRIATION	FY 2024		
APPROPRIATION FY 24			G 1-129-00		141,270.00	0.00
		PREPAID EXP				
			Vendor Total-		141,270.00	
00211 CRIPPLE CREEK CORPORATION						
0743	9874	06	AUG RENT	AUG 2023		
AUG RENT			G 1-129-00		125.00	0.00
		PREPAID EXP				
			Vendor Total-		125.00	
00248 DAYTON SNOW FIGHTERS INC.						
0743	9875	06	PLOWING CONTRACT FY 2024	JULY 23		
PLOWING CONTRACT FY 2024			G 1-129-00		36,818.18	0.00
		PREPAID EXP				
			Vendor Total-		36,818.18	
00267 FRANK ADDARIO						
0743	9876	06	CONCERT IN THE PARK	072023		
CONCERT IN THE PARK			G 1-129-00		400.00	0.00
		PREPAID EXP				
			Vendor Total-		400.00	
00233 GOODWINS MILLS FIRE & RESCUE						
0743	9877	06	APPROPRIATION	JULY		
FY 24 CONTRACT			G 1-129-00		16,185.25	0.00
		PREPAID EXP				
FY 24 PERSONNEL			G 1-129-00		36,330.67	0.00
		PREPAID EXP				
			Vendor Total-		52,515.92	
00311 KCB LANDSCAPING						
0743	9878	06	SERVICES	JUL 2023		
SERVICES			G 1-129-00		5,380.09	0.00
		PREPAID EXP				
			Vendor Total-		5,380.09	
00408 MLGHRA						

A / P Warrant

Warrant 56

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0743	9879	06	LEMAY FY 2024 MEMBERSHIP		1000443687	
LEMAY FY 2024 MEMBERSHIP			G 1-129-00		35.00	0.00
			PREPAID EXP			
Vendor Total-					35.00	
00419 RSU #57						
0743	9880	06	FY 2024 ASSESSMENT		JUL 2024	
FY 2024 ASSESSMENT			G 1-129-00		466,437.06	0.00
			PREPAID EXP			
Vendor Total-					466,437.06	
00176 SANFORD - SPRINGVALE YMCA						
0743	9881	06	PAY 1		JUNE 23	
CONTRACT			G 1-129-00		12,300.00	0.00
			PREPAID EXP			
Vendor Total-					12,300.00	
Prepaid Total-					0.00	
Current Total-					721,706.09	
EFT Total-					0.00	
Warrant Total-					721,706.09	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

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JESSICA PICARD _____

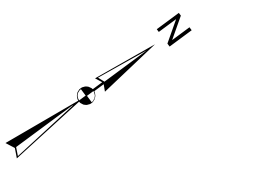
VICTORIA GAVEL _____

AMBER SWETT _____

ITEM #5: (a.) Tax Acquired Property Land Study

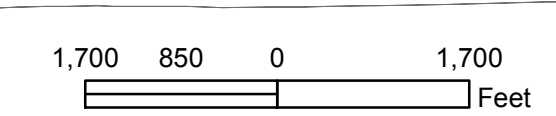
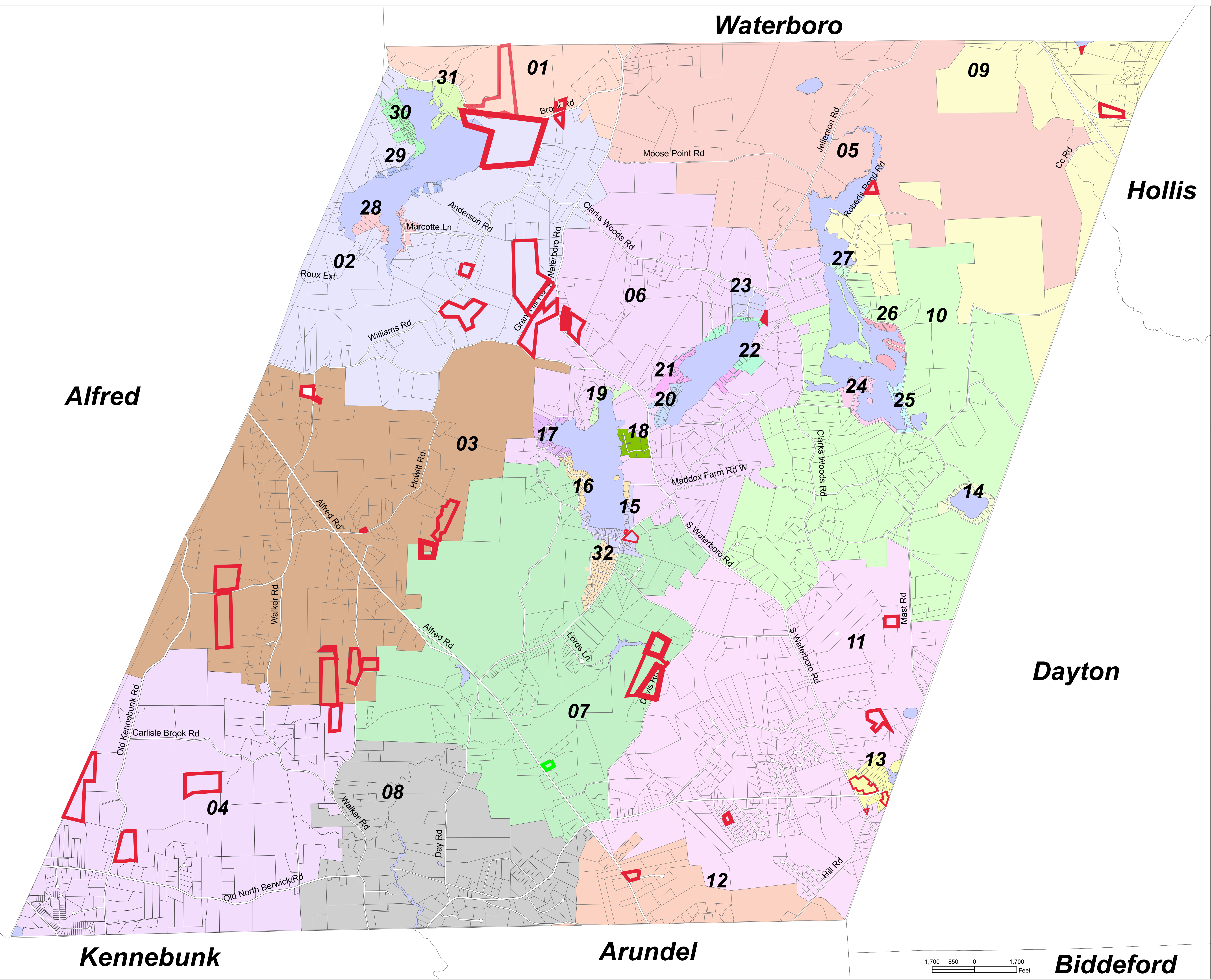
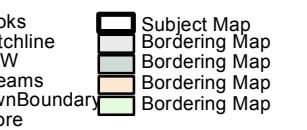
TOWN OWNED and TAX ACQUIRED PROPERTIES

Account Number	Street Number	Street Name	Map/Lot	Acres	Assessed Land Value	Building Value	Assessed Value Total	Book #	Page #	Topography	Utilities	Zoning	Notes	Near by Lot/Street
14	0	Brock Road	01-008	3.2	57,000	-	57,000			Sloping		Gen Purpose/ Res	Highland (Not Logged)	
44	0	Brock Road	02-013	3.6	61,000	-	61,000	955	245	Level		Gen Purpose/ Res	Low Land (Not logged)	
96	265	Williams Road	02-035	14	81,000	-	81,000			Level		Gen Purpose/ Res	Snowmobile Club (Not Logged)	
101	0	Williams Road	02-040-A	34	98,000	-	98,000	1217	205	Rolling		Gen Purpose/ Res	High/Low slope	
103	0	So. Waterboro Road	02-042	12.7	78,000	-	78,000			Rolling		Gen Purpose/ Res	Recommended for Fire Department Use	Abuts Transfer Station
104	0	So. Waterboro Road	02-043	62	119,000	-	119,000	3306	164	Level		Gen Purpose/ Res	Recommended for Fire Department Use (Abuts Transfer Station)	Lot 44= 1000 So Waterboro Rd
136	0	Graves Road	03-007	4.73	66,000	-	66,000	4391	257	Level		Gen Purpose/ Res	Recommended for Fire Department Use	
138	0	Graves Road	03-009	1	45,000	-	45,000			Level		Gen Purpose/ Res		Lot 8= 110 Graves Rd
195	0	Howitt Road	03-046	25	93,000	-	93,000			Low/ Swampy		Gen Purpose/ Res	Land locked	
222	0	Old Ben Davis Road	03-062	21	88,000	-	88,000			Level/ Rolling		Gen Purpose/ Res		Lot 61= 146 Old Ben Davis Rd
224	0	Old Ben Davis Road	03-063-A	26	91,000	-	91,000					Gen Purpose/ Res		
225	0	Old Ben Davis Road	03-063-B	35	32,000	-	32,000					Gen Purpose/ Res	Land Locked	
252	0	Pig Farm Road	03-081	33	95,000	-	95,000			Swampy		Gen Purpose/ Res		Off Walker Rd
258	0	Pig Farm Road	03-088	11	77,000	-	77,000					Gen Purpose/ Res		1st Right Lot 89= 658 Walker Rd
2948	0	Carlisle Brook Road	04-007-1	27.6	29,000	-	29,000			Level/ Rolling		Gen Purpose/ Res	Land Locked	Lot 8= 86 Carlisle Brook Rd
291	0	Duke Lane	04-018-A	15.5	85,000	-	85,000			Rolling		Gen Purpose/ Res	Land Locked	Lot 18-1= 86 Duke Ln
400	0	Old Kennebunk Road	04-059	20.23	89,000	-	89,000	771	130			Gen Purpose/ Res	Recommended for Fire Department Use	
408	0	Old Kennebunk Road	04-064	17.62	23,000	-	23,000	2658	67	Level/ Sloping		Gen Purpose/ Res	Land Locked	
445	0	Roberts Pond	05-026	4.5	11,000	-	11,000	2658	105			Gen Pur/ Res & Shoreland	Land Locked	
2949	0	M Lane	06-024-5	2.19	12,000	-	12,000			Sloping		Gen Purpose/ Res	Land Locked	Lot 21= 61 M Ln
592	0	So. Waterboro Road	06-060	10	1,000	-	1,000	9031	5	Low/ Swampy		Gen Purpose/ Res		
2460	0	So. Waterboro Road	06-070	30	90,000	-	90,000	16214	627	Sloping/ Low		Gen Purpose/ Res	Recommended for Fire Department Use	Lot 62= 918 So Wtaerboro Rd
670	0	Davis Road	07-036	40	102,000	-	102,000	990	284			Gen Purpose/ Res		
732	0	Alfred Road	07-068	1.9	64,000	-	64,000	16372	994	Level	Dug Well/ Septic	Gen Purpose/ Res		Lot 69-1= 1585 Alfred Rd
919	0	Icehouse Drive	09-010	5.14	130,000	-	130,000	15689	255	Level/ Sloping		Gen Pur/ Res & Shoreland	Land Locked	
933	0	Bartletts Bridge Road	09-021-B	7	80,000	-	80,000	15689	243	Swampy/ Ledge		Gen Purpose/ Res		Lot 8B= 48 Bartlets Bridge Rd
1120	0	Mast Road	11-025-2	5.3	64,000	-	64,000					Gen Purpose/ Res	Land Locked	
2467	0	Goodwins Mills Road	11-039-1	16	64,000	-	64,000	669	4			Gen Purpose/ Res	Land Locked	Lot 46= 113 So Waterboro Rd
2399	0	Isinglass Road	12-002	18	87,000	-	87,000			Level/ Sloping		Gen Purpose/ Res		
Town Owned Property from this point down (not Tax Acquired)														
13	193	Brock Road	01-007-A									Institutional	Ball Field	
41	224	Brock Road	02-010									Institutional / Shoreland	Bunganut Park	
176	0	Howitt Road	03-033-1A	0.12	5,000	-	5,000	289	555	Low/ Ledge		Gen Purpose/ Res	Unbuildable: < 1/2 Acre. Doesn't meet LZO Requirements	
198	0	Howitt Road	03-049	4	63,000	-	63,000	15037	352			Gen Purpose/ Res	Landlocked	
594	988	So Waterboro Road	06-063									Institutional	Transfer Station	
672	0	Davis Road	07-037	6.5	69,000	-	69,000			Level		Gen Purpose/ Res	Land Locked. Abuts other Town Owned. Could add a ROW?	
749	0	Davis Road	07-082	15.6	79,000	-	79,000					Gen Purpose/ Res	1250 Ft Road Frontage. 4Acres = Wasteland. 15.6A total.	
2312	0	Goodwins Mills Road	11-041	0.68	10,000	-	10,000			Level		Gen Purpose/ Res	See Deed notes. Unbuildable - < Road Frontage.	
1243	0	Alfred Road	11-083-A	0.2	6,000	-	6,000					Gen Purpose/ Res	Unbuildable: < 1/2 Acre. Doesn't meet LZO Requirements	
1301	0	Robin Lane	11-099-30	2	61,000	-	61,000	2261	52	Level		Gen Purpose/ Res	Deed Restriction: For Parks & Rec use only.	
1516	481	Goodwins Mills Road	13-003									Institutional	Fire Department	
1517	481	Goodwins Mills Road	13-004									Institutional	Fire Department	
1522	28	South Street	13-009					2431	245		Dug Well/ Septic	Institutional / Commercial	Former Rhodes Hall Site. Building Demolished	
1526	11	So Waterboro Road	13-014									Institutional	Town Hall	
1631	0	Kennebunk Pond Road	15-037-A									Gen Purpose/ Res	Kennebunk Pond Beach	
1642	0	Kennebunk Pond Road	15-039									Gen Purpose/ Res	Across from Kennebunk Pond Beach	
Zoning:		Minimum Acreage	ROW=	Right of Way										
Gen Purpose	5												= Recommended for Fire Department Use	
Residential (Res)	3													
Commercial	Varies - LZO												= Land Locked	



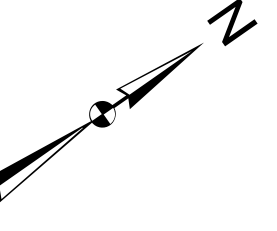

James H. Thomas
gisSolutions of Maine
Cumberland, Maine
jh@maine.rr.com

These maps are intended to be used for the purpose of Property Tax Assessments and should not be used for conveyances.
Revised to April 1, 2012



Biddeford

PROPERTY MAPS
TOWN OF LYMAN, MAINE



gisSolutions
James H. Thomas
Cumberland, Maine
jh@maine.rr.com

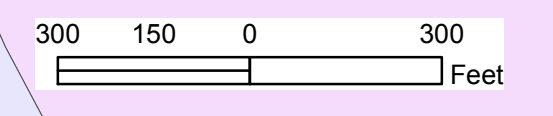
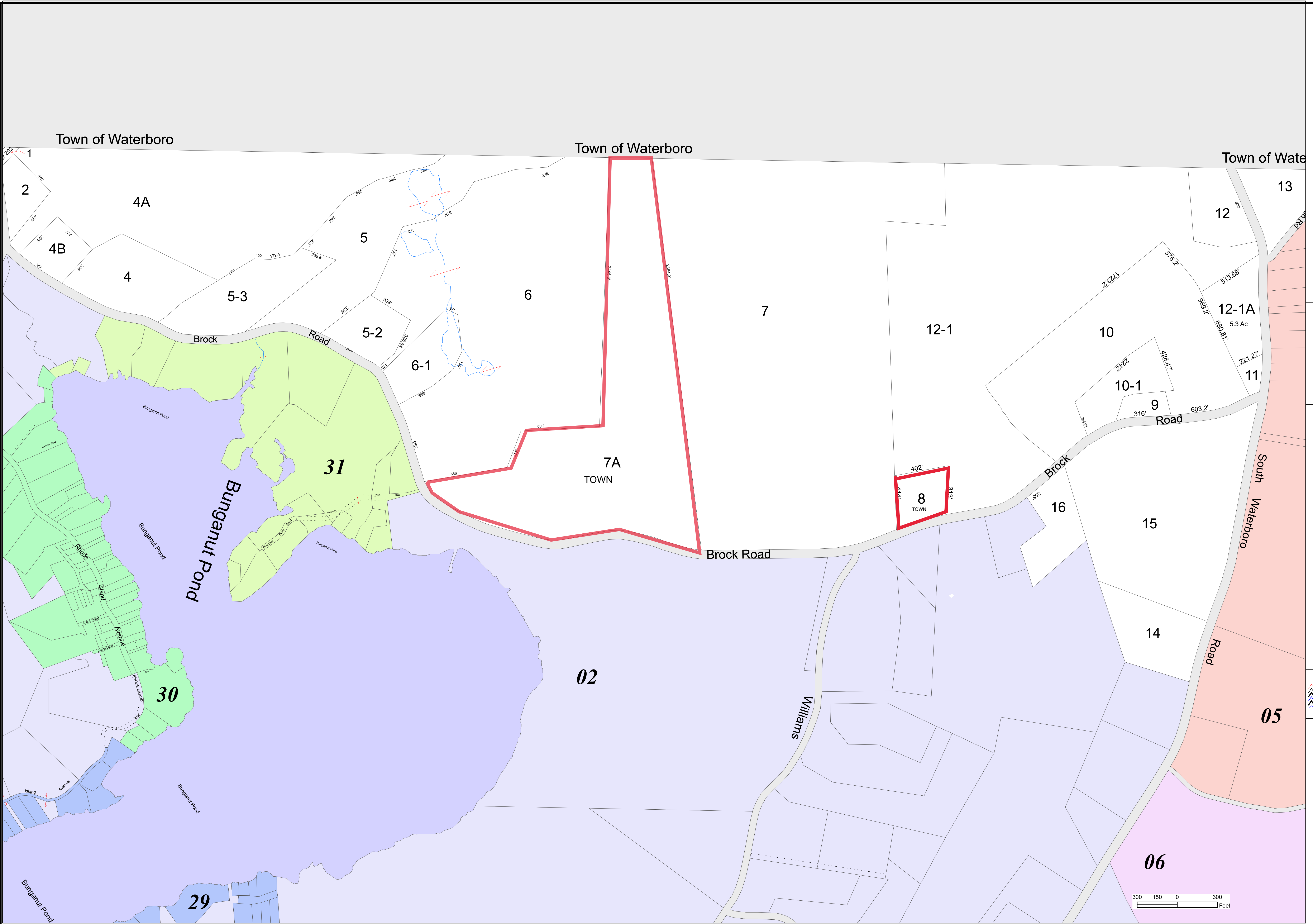
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Revised to April 1st

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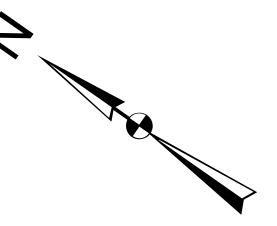
- Hooks
- Matchline
- FSOW
- Streams
- Town Boundary
- Shore
- Subject Map
- Bordering Map
- Bordering Map
- Bordering Map
- Bordering Map
- Bordering Map

2021

MAP: 01



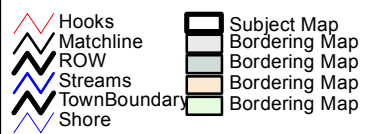
PROPERTY MAPS
TOWN OF LYMAN, MAINE



gisSolutions
James H. Thomas
Tax Assessments of Property
Cumberland, Maine
jh@maine.rr.com

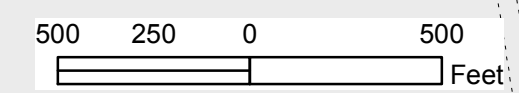
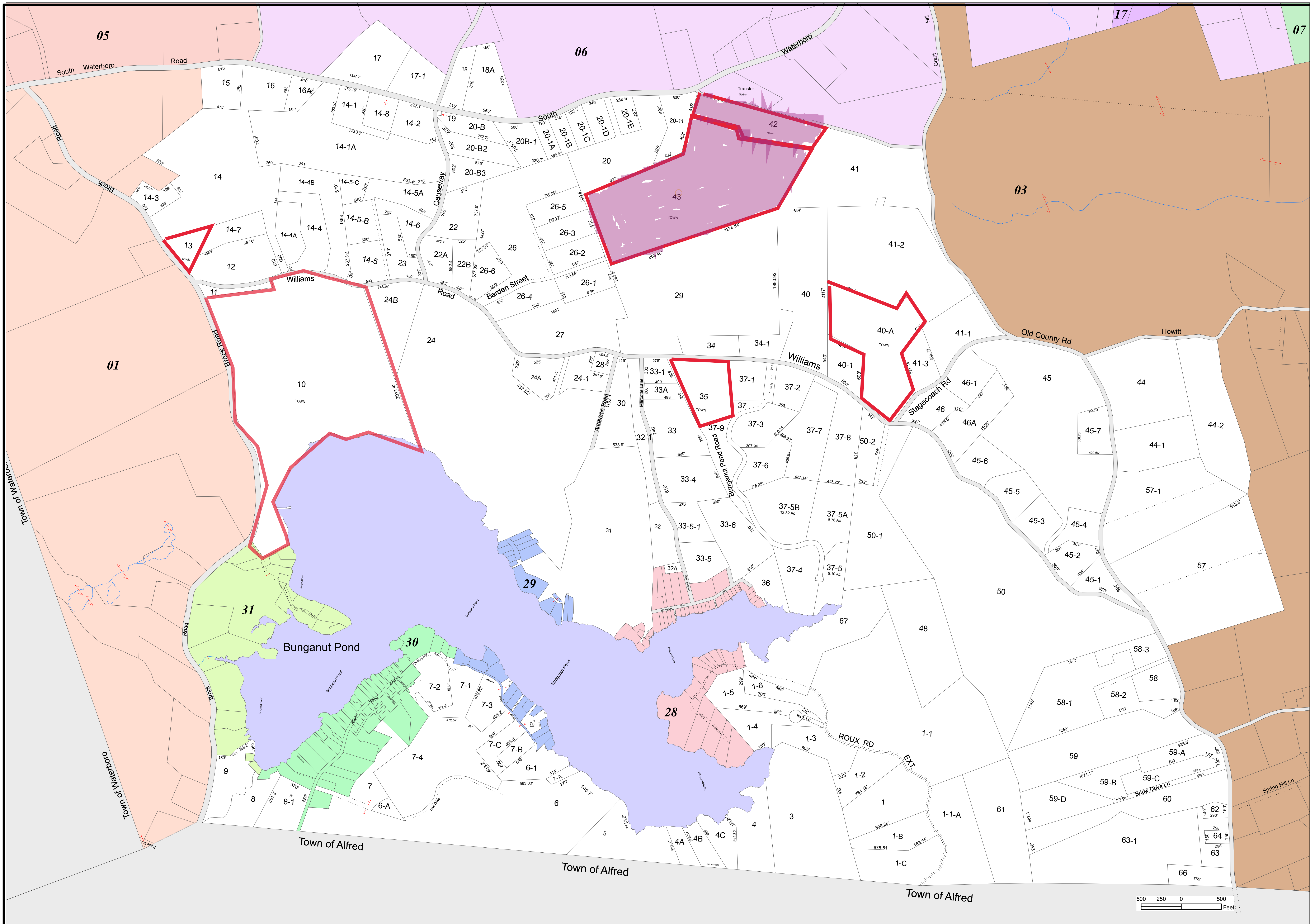
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Revised to April 1st

Scale: 1 Inch = 500

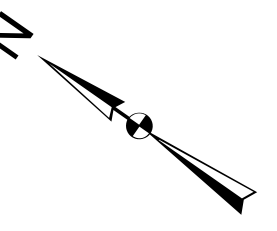


2021

MAP: 02



PROPERTY MAPS
TOWN OF LYMAN, MAINE



James H. Thomas
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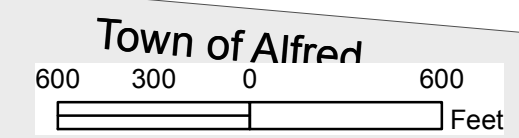
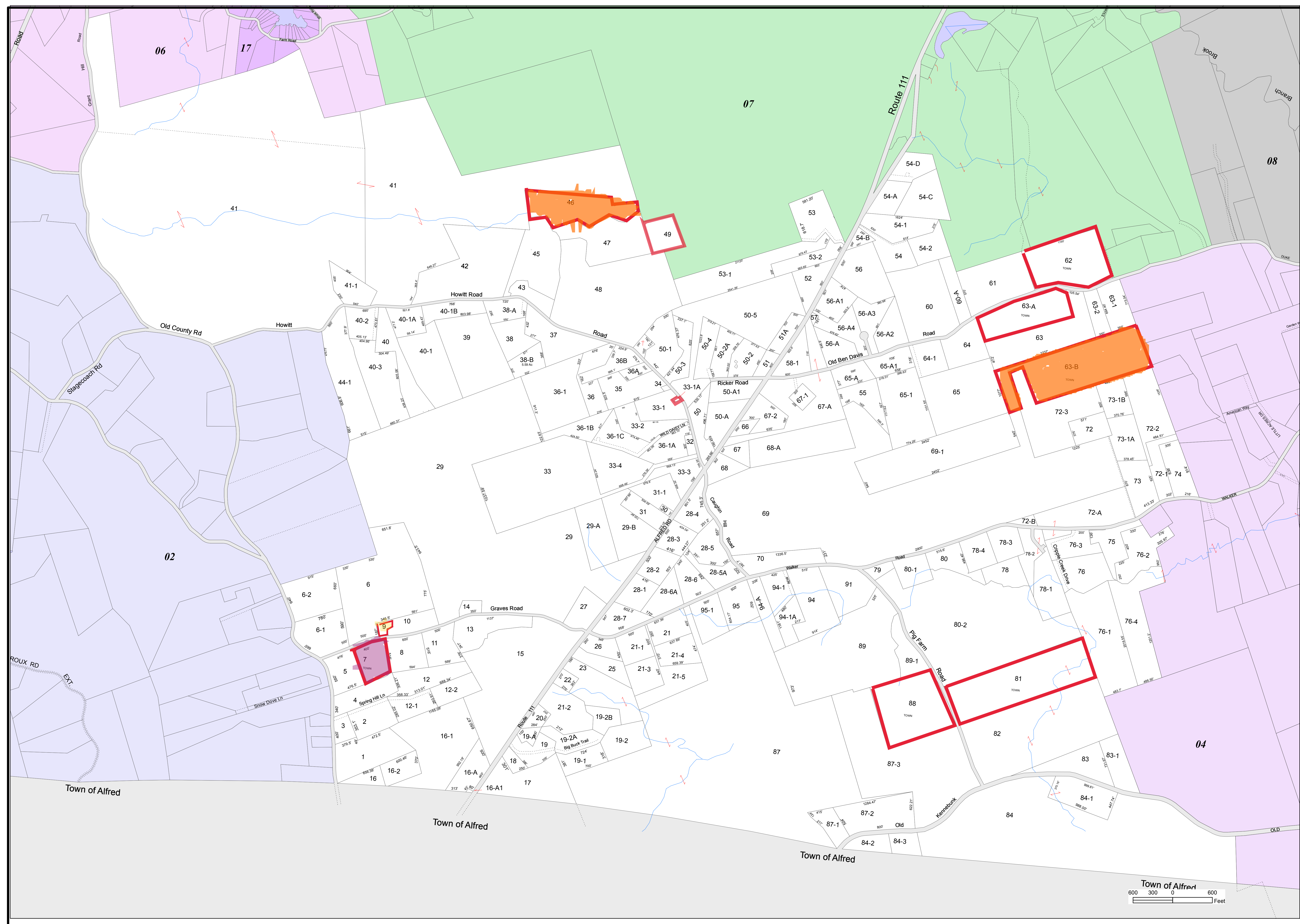
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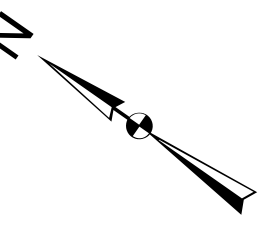
- Hooks
- Matchline
- FSW
- Streams
- TownBoundary
- Shore
- Subject Map
- Bordering Map
- Bordering Map
- Bordering Map
- Bordering Map

2021

MAP: 03



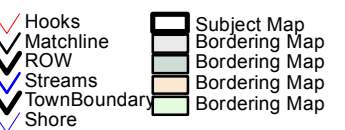
PROPERTY MAPS
TOWN OF LYMAN, MAINE



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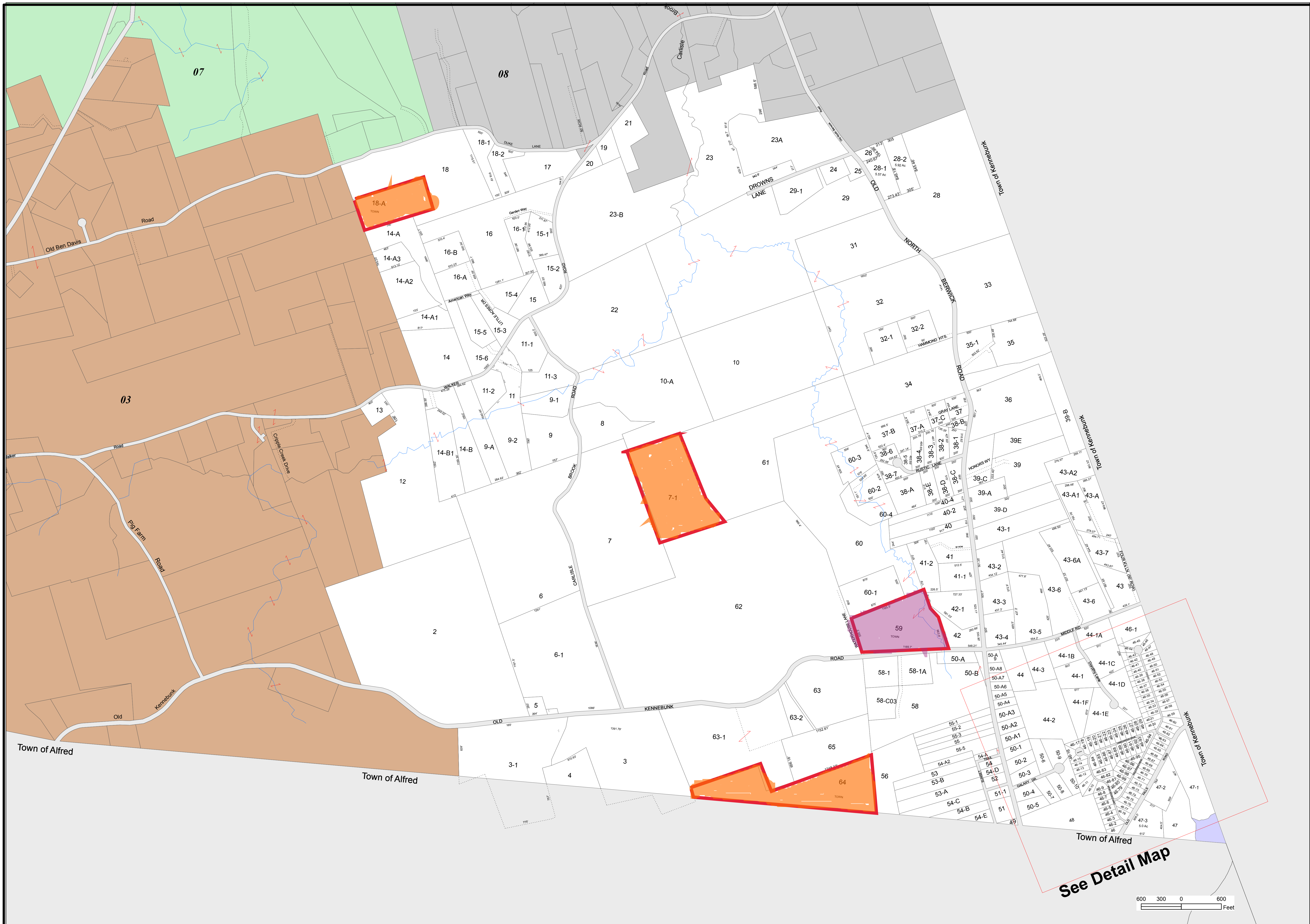
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Revised to April 1st

Scale: 1 Inch = 600

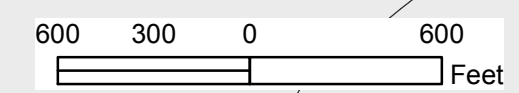


2021

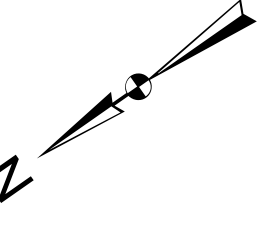
MAP: 04



See Detail Map















PROPERTY MAPS
TOWN OF LYMAN, MAINE




James H. Thomas
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Cumberland, Maine
jh@maine.rr.com

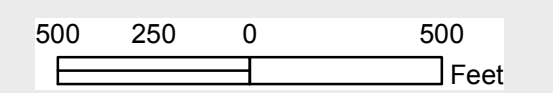
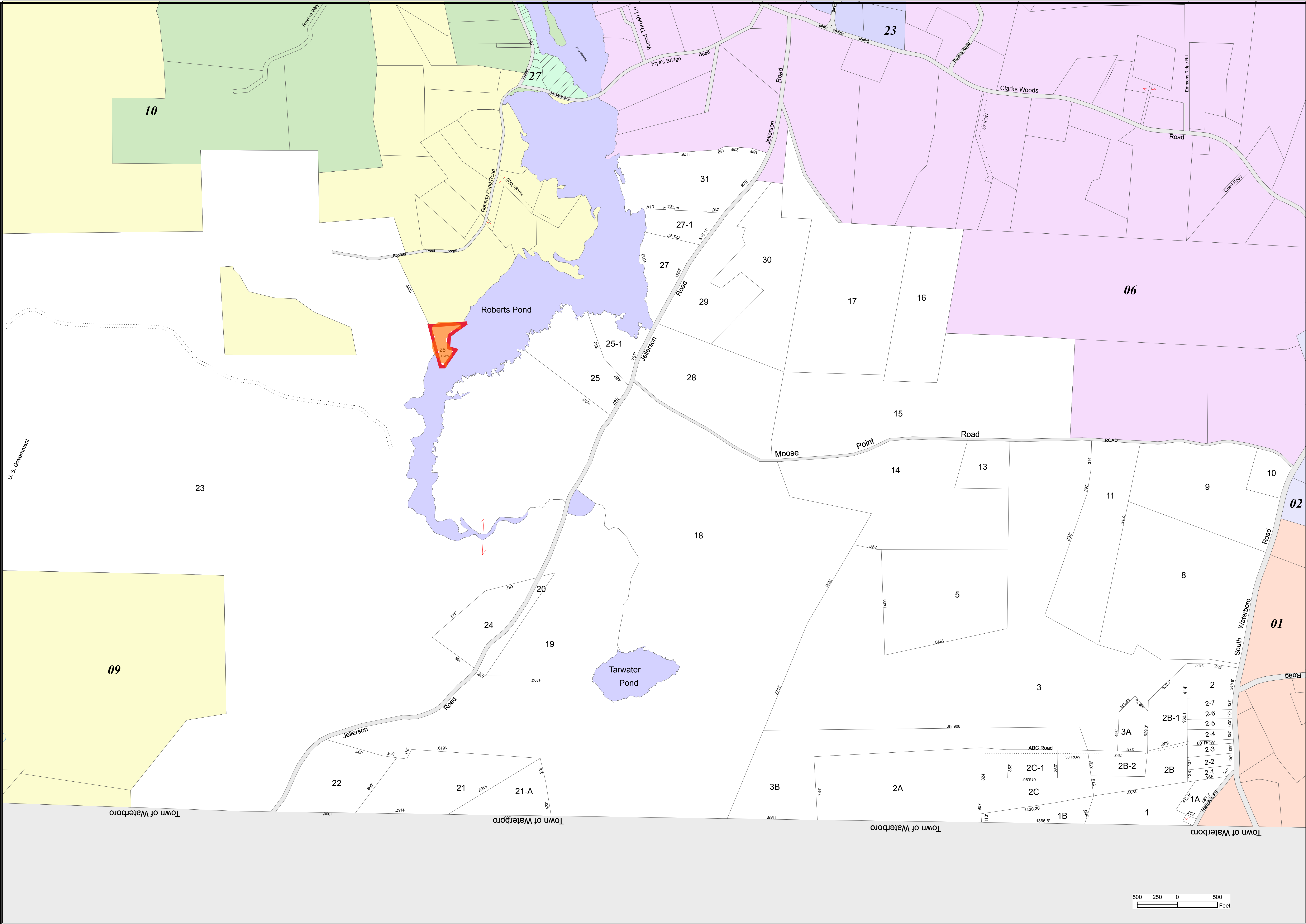
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Revised to April 1st

Scale: 1 Inch = 500

-  Hooks
-  Matchline
-  ROW
-  Streams
-  Town Boundary
-  Shore
-  Subject Map
-  Bordering Map
-  Bordering Map
-  Bordering Map
-  Bordering Map
-  Bordering Map

2021

MAP: 05



U.S. Government

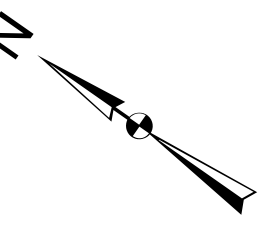
Town of Waterboro

Town of Waterboro

Town of Waterboro

Town of Waterboro

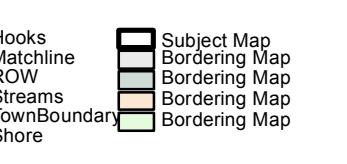
PROPERTY MAPS
TOWN OF LYMAN, MAINE



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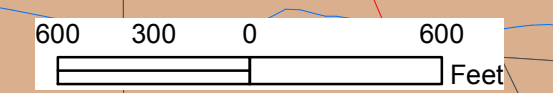
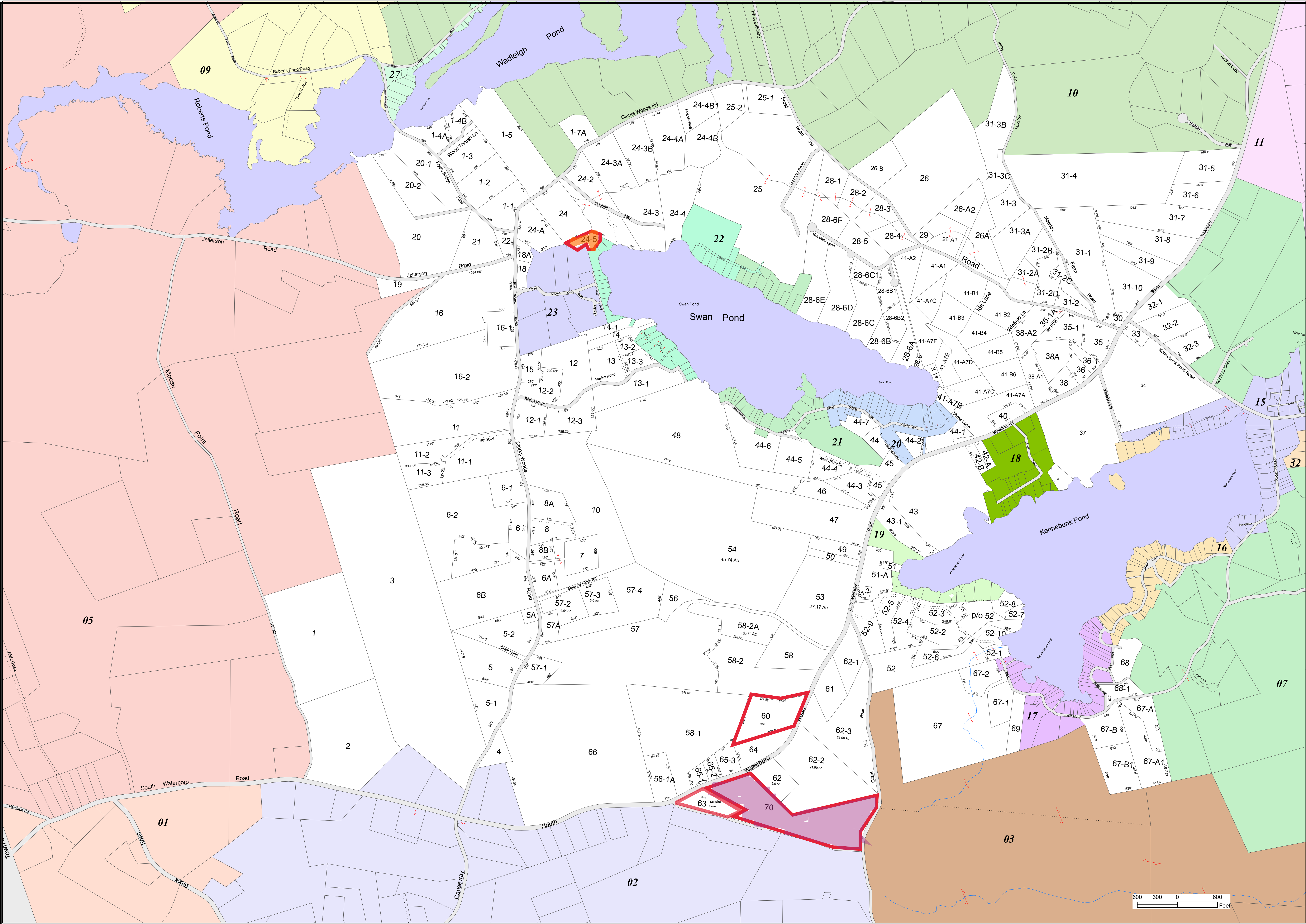
These maps are intended to be used for the purpose of Property Tax Assessments and should not be used for conveyances.
Revised to April 1st

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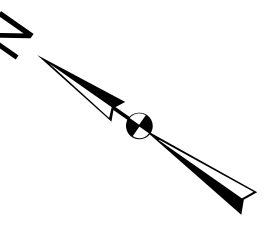


2021

MAP: 06



PROPERTY MAPS
TOWN OF LYMAN, MAINE



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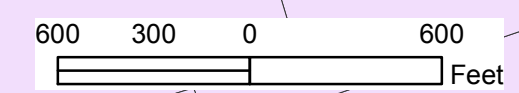
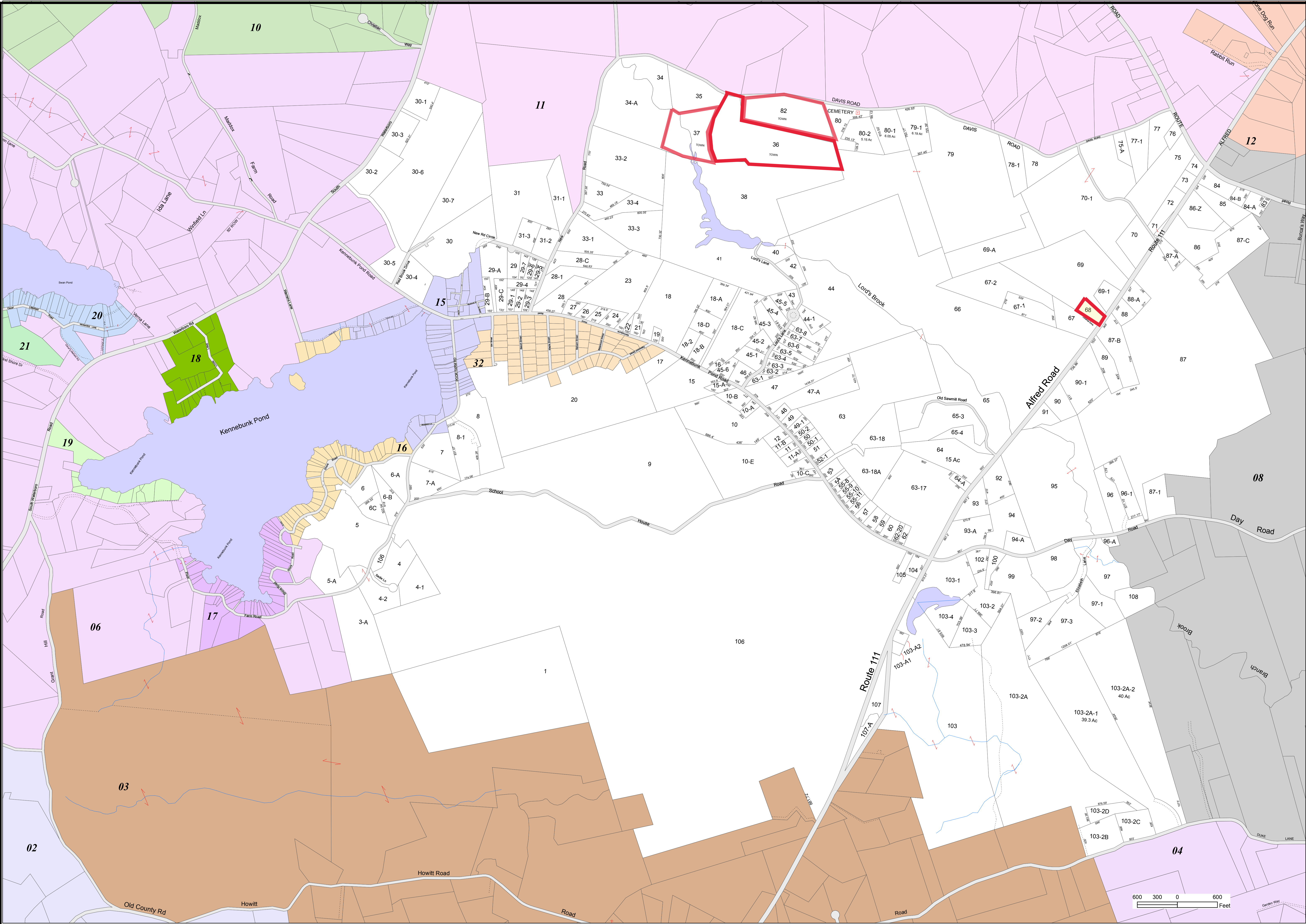
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Revised to April 1st

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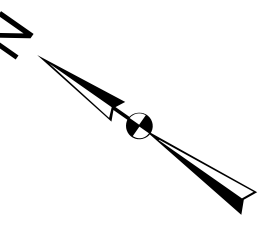
- Hooks
- Matchline
- FSOW
- Streams
- Town Boundary
- Shore
- Subject Map
- Bordering Map
- Bordering Map
- Bordering Map
- Bordering Map

2021

MAP: 07



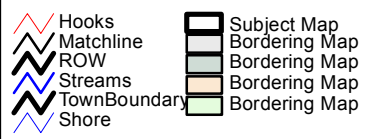
PROPERTY MAPS
TOWN OF LYMAN, MAINE




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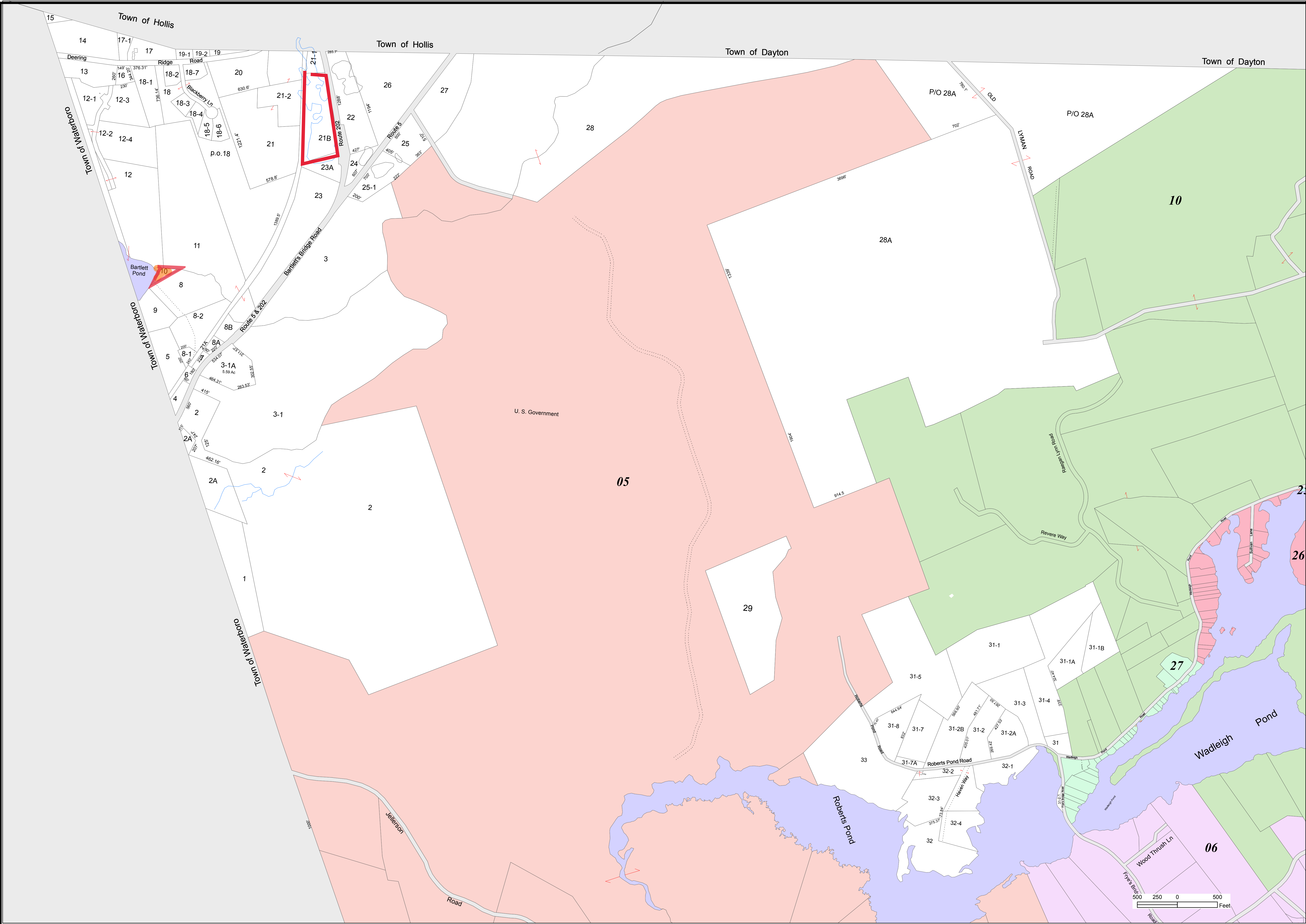
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Revised to April 1st

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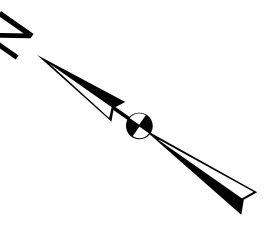


2021

MAP: 09



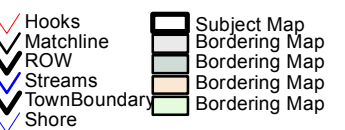
PROPERTY MAPS
TOWN OF LYMAN, MAINE



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be used for conveyances.
jht@maine.rr.com

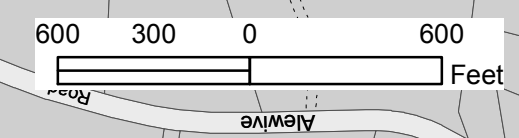
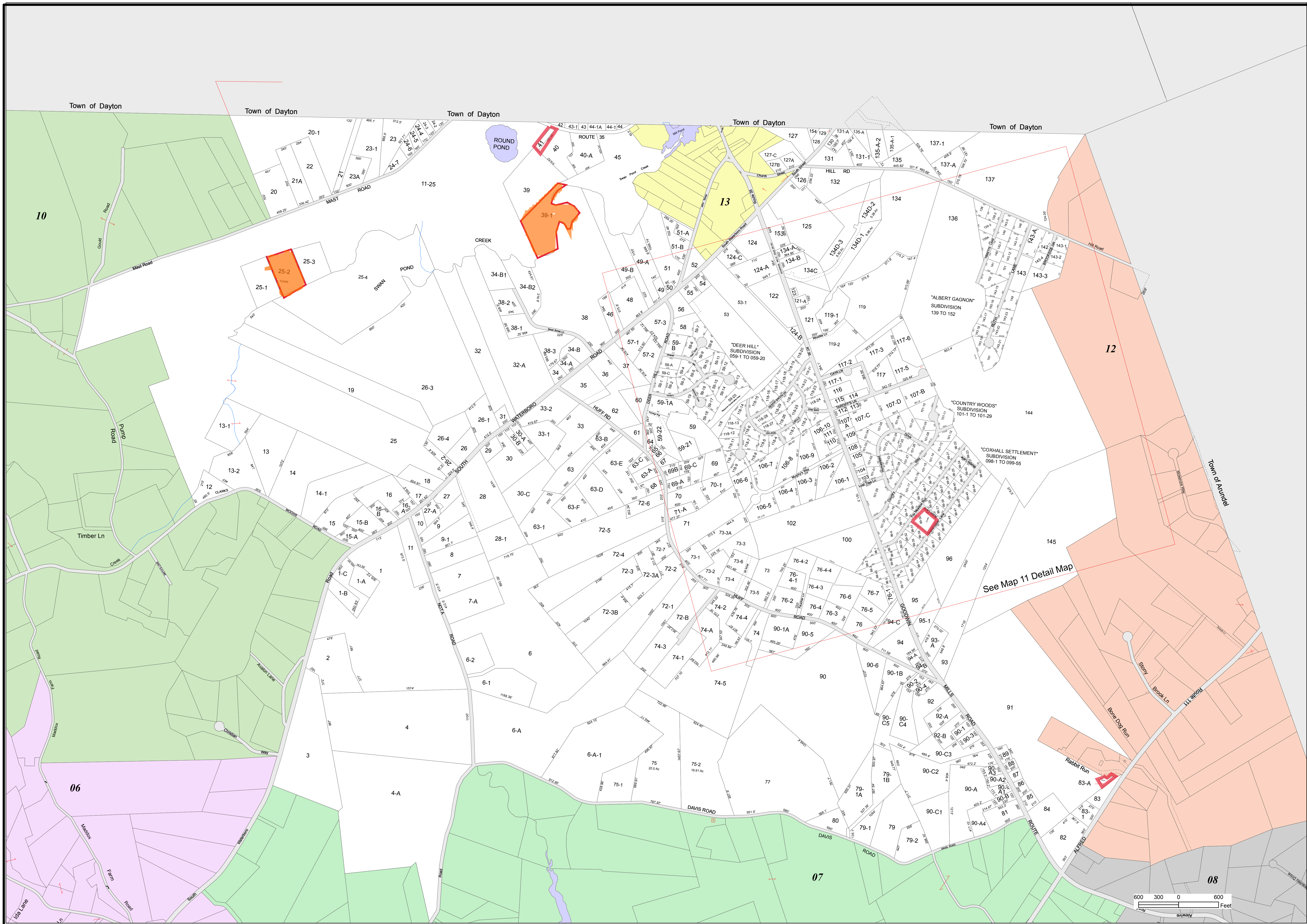
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Revised to April 1st

Scale: 1 Inch = 600

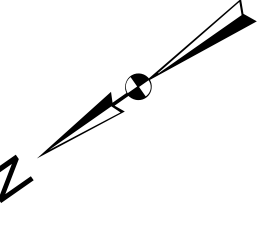


2021

MAP: 11



PROPERTY MAPS
TOWN OF LYMAN, MAINE



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Cumberland, Maine
jh@maine.rr.com

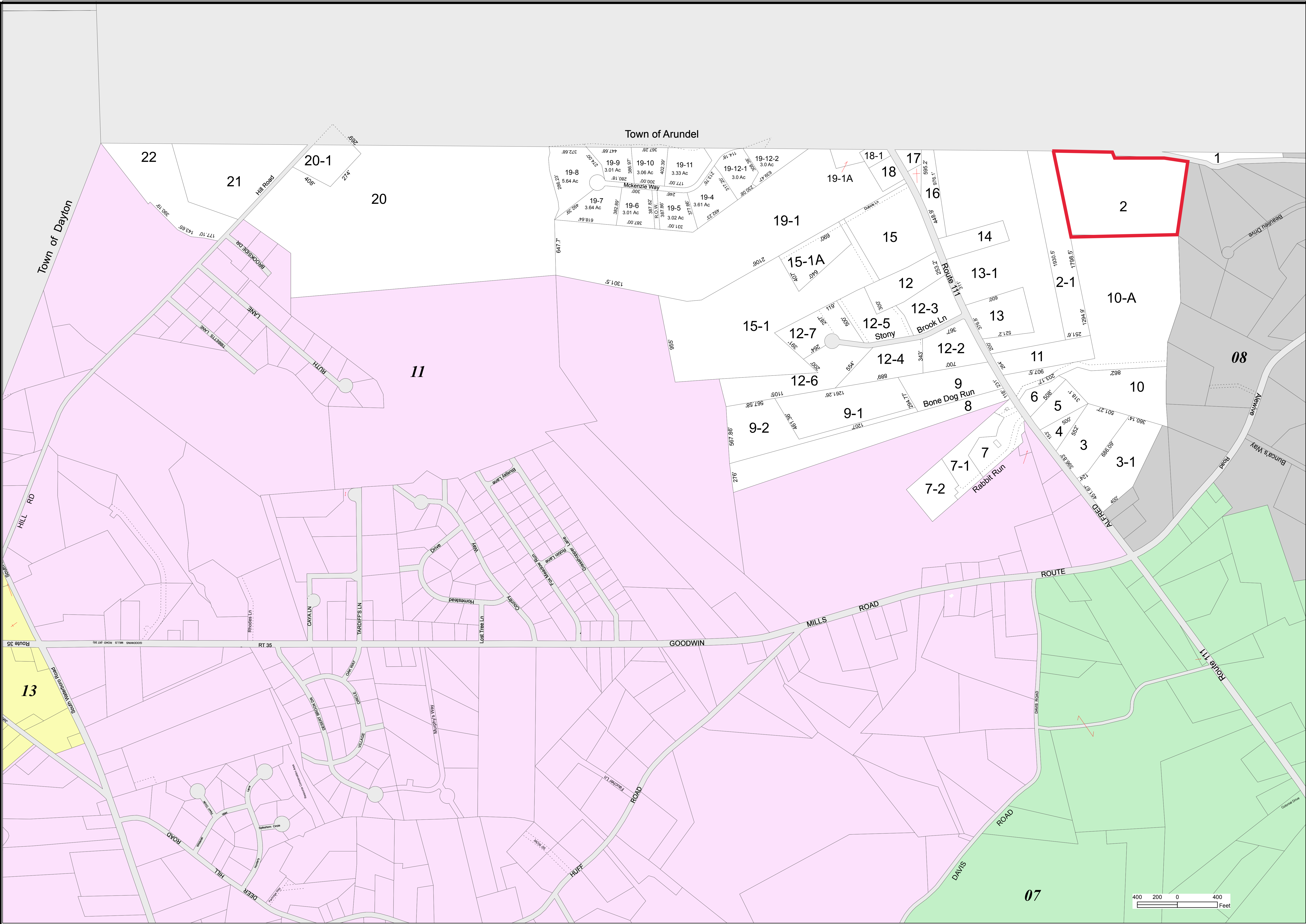
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Revised to April 1st

Scale: 1 Inch = 400

- Hooks
- Matchline
- FSW
- Streams
- Town Boundary
- Shore
- Subject Map
- Bordering Map
- Bordering Map
- Bordering Map
- Bordering Map

2021

MAP: 12



Town of Arundel

Town of Dayton

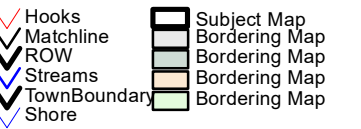
0 200 400 Feet




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Cumberland, Maine
jht@maine.rr.com

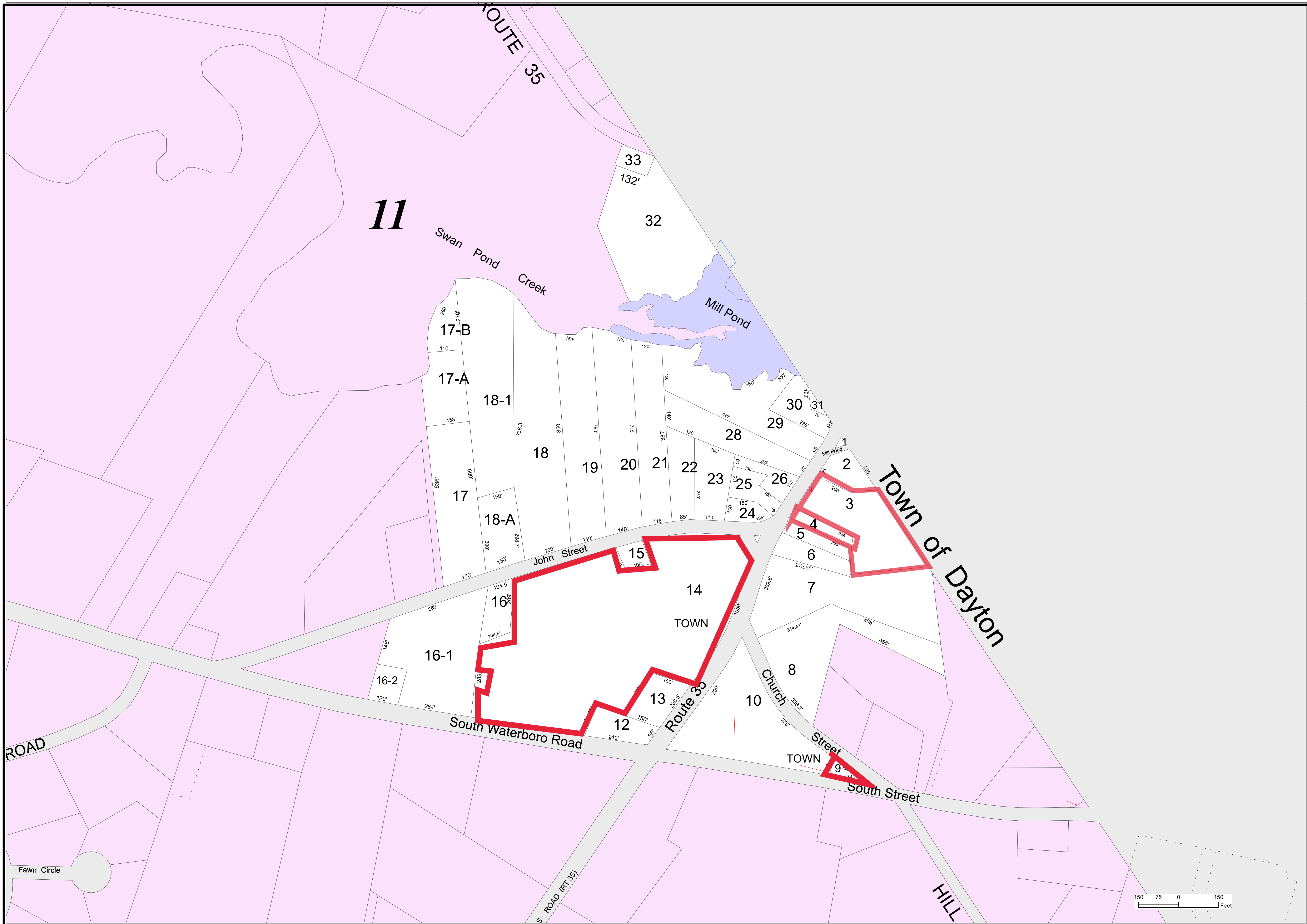
These maps are intended to be used for the purpose of Property Tax Assessments and should not be used for conveyances.
Revised to April 1st

Scale: 1 Inch = 150



2022

MAP: 13



11

33
132'

32

Swan Pond Creek

Mill Pond

17-B

17-A

18-1

17

18-A

18

19

20

21

22

23

24

25

26

28

29

30

31

1

2

3

4

5

6

7

14

TOWN

8

10

9

16-1

16-2

13

12

ROAD

South Waterboro Road

Route 35

Church Street

South Street

Town of Dayton

HILL

Fawn Circle

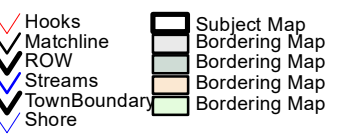
150 75 0 150 Feet




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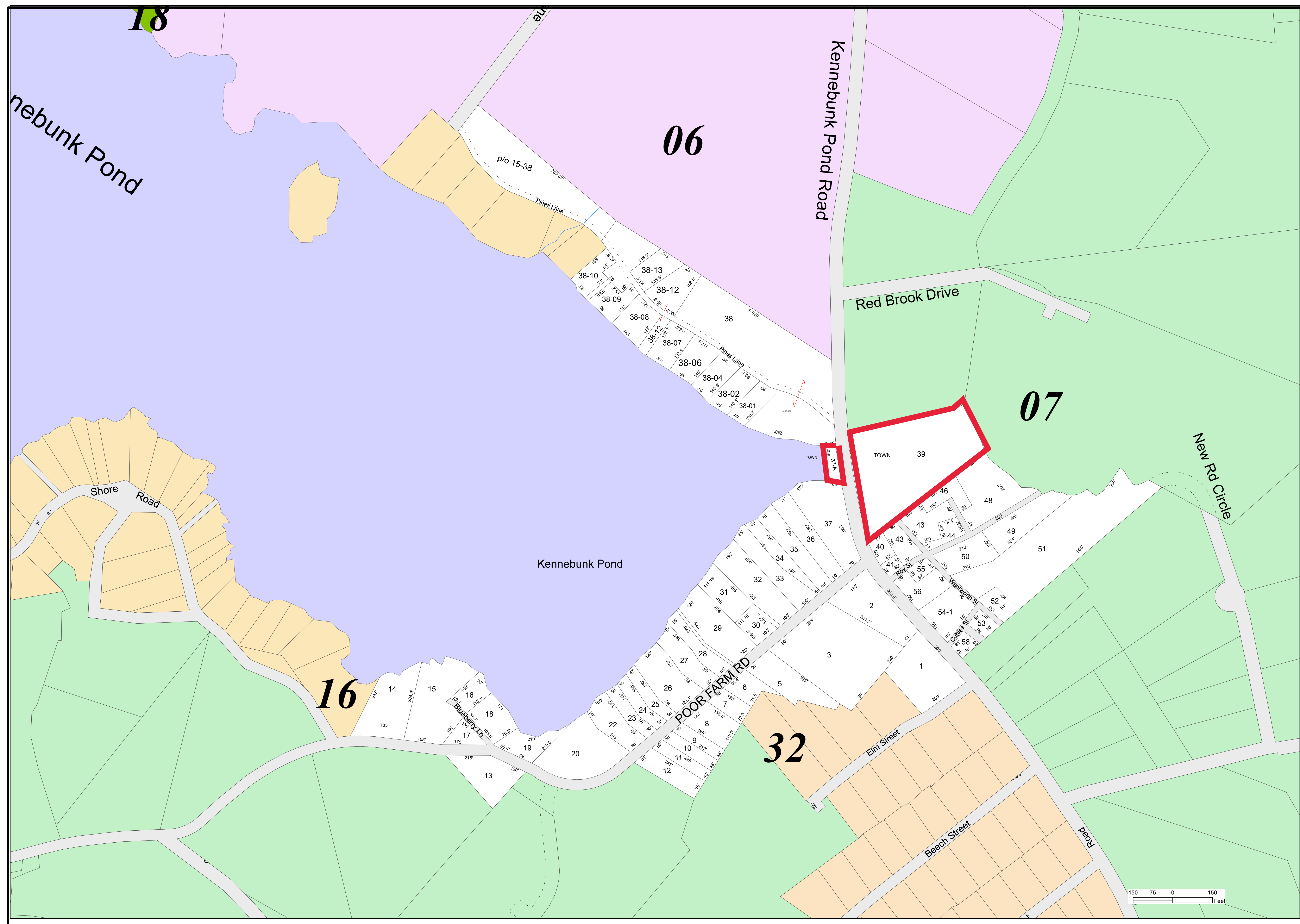
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Revised to April 1st

Scale: 1 Inch = 150



2022

MAP: 15



ITEM #5: (b.) Franchise Draft Ordinance

From: [Tony Vigue](#)
To: [Selectmen Board Clerk](#)
Cc: bmorin@bourqueelegg.com
Subject: Re: Lyman - Franchise Fee Questions - 6.5.2023 Meeting
Date: Wednesday, June 28, 2023 1:45:23 PM

Hi Lindsay,

There should be no confusion. What Shelley stated is how the franchise fee is imposed, I have no problem with that.

My argument is that the cable operator will charge whatever the market will bear on the bottom line. They know at what point the customer will cut the cord and chose another option. Having a franchise fee does two things:

1. It prevents the cable operator from raising prices even more because customers look at the total cost of their bill.
2. It retains a portion of the money that would otherwise go to the cable operator (those extra price increases if you don't have a fee) and allows the town to use that \$\$ locally to benefit the community in any way the Selectmen decide.

My job is to educate and recommend if asked, but the decision is ultimately up to the Selectmen once they have all the facts.

To gather more facts, the Selectmen might ask Shelley to provide them with a list of towns that pay a franchise fee and what the percentages are. I think you will find that the larger communities that have legal resources to advise them on these matters charge a higher percentage, wherein the smaller communities that don't know the facts, charge less or none at all.

By the way, the cable operator makes out just fine if a fee is assessed because they get to keep the \$\$ and earn interest on it before paying it to the Town. That's why we are requiring a quarterly payment.

Please get back to me if you have any more questions.

Tony

On Jun 28, 2023, at 1:23 PM, Selectmen Board Clerk <selectboard@lyman-me.gov> wrote:

Good afternoon,

The board is still reviewing the draft ordinance and some questions came up. Can either of you verify some of the information?

There was some confusion on the franchise fee and how it shows up on the bill. The board understood that if charging a franchise fee this may help limit how much the cable company can charge because they will only charge as much as the market will allow. Tony, maybe you have some insight on this?

Thank you,

Lindsay Gagne

Select Board Clerk
FOAA officer

From: Winchenbach, Shelley J <Shelley.Winchenbach@charter.com>
Sent: Thursday, June 22, 2023 10:38 AM
To: Selectmen Board Clerk <selectboard@lyman-me.gov>
Subject: Lyman - Franchise Fee Questions - 6.5.2023 Meeting

Good morning Lindsay, I'd like to clarify a few questions that came up at the June 5th Select Board Meeting about franchise fees. Could you please pass this along to the Board Members.

The franchise fee is imposed by the municipality. Meaning, the Town can choose to elect a franchise fee from 1% to 5%. Federal Law allows up to 5%. The Franchise Fee would be collected on video cable TV services only (not internet and telephone services) and only collected on the cable TV services that are outlined in the gross revenue definition of the franchise agreement.

A Town can elect to not impose a franchise fee. Charter does not collect or charge a fee if the Town chooses to not impose a franchise fee. Charter does not "add" additional franchise fee costs to the cable packages. Franchise fees are listed on the customers bills as a separate line item. If the municipality imposes a franchise fee, it will be that percentage higher than a municipality that does not impose a franchise fee. By example, in a Town that does not impose a fee, a customer subscribing to a cable TV service package of \$100, would pay that amount (plus sales tax, etc.). In a Town that imposes say a 5% franchise fee, that billing statement would show the cable TV package as \$100 and a separate line item stating a franchise fee of \$5.00. That customer would pay \$105.00 (plus sales tax, etc.).

The franchise fee is collected from subscribers on such services as the basic cable TV packages and tiers, equipment (converters), PPV movies, installations fees, sometimes advertising and home shopping – it all depends on the gross revenue definition in the franchise agreement.

The franchise fee is collected by cable operators and paid back to the Town, either annually, semi-annually or quarterly – whichever is outlined in the franchise agreement.

I can answer any further questions you have or attention a workshop, if you feel that would be helpful. I can also provide a Proforma if the Town is interested to see what the franchise fee would be annually based on a certain percentage you may be looking to impose.

Thank you, I look forward to hearing from you.

<image001.png>

Shelley Winchenbach | Director, Government Affairs
207.620.3319 | 400 Old County Road | Rockland, ME 04841

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Cable Television Ordinance Town of Lyman

The Town of Lyman, acting through its municipal officers pursuant to 30-A M.R.S.A. §3008(2), hereby enacts the following Cable Television Ordinance:

Section 1 – PURPOSE

The purpose for the ordinance is to provide for Town regulation and use of the cable television system including its construction, operation and maintenance in, along, upon, across, over and under the streets, alleys, public ways and public places now laid out or dedicated, and all extensions thereof and additions thereof in the Town of Lyman, including poles, wires, cables, underground conduits, manholes, conductors and fixtures necessary for the maintenance and operation in the Town of Lyman, of the cable television systems and to provide conditions accompanying the grant of franchise; and providing for the Town regulation of cable television operation.

Section 2 – DEFINITIONS

“Cable Television System” shall have the same meaning as defined in 30-A M.R.S.A. §3008 as the same may be amended.

“Cable Television Company” shall mean any person, firm, or corporation owning, controlling, operating, managing, or leasing a cable television system within the Town of Lyman, sometimes hereinafter referred to as “the company.”

“Town” shall mean the Town of Lyman, organized and existing under the laws of the State of Maine and the area within its territorial limits.

Section 3 – FRANCHISE REQUIRED

No person, firm or corporation shall install, maintain or operate within the Town or any of its public ways or other public areas any equipment or facilities for the operation of a cable television system unless a franchise authorizing the use of said public ways or areas has first been obtained pursuant to the provision of this Ordinance and unless said franchise is in full force and effect.

Section 4 – FRANCHISE CONTRACT

The municipal officers of the Town may contract on such terms, conditions and fees as they deem in the best interests of the Town and its residents with one or more Cable Television Companies for the operation of a cable television system within the Town, including the granting of a non-exclusive franchise for the operation thereof for a period not to exceed fifteen (15) years.

Applicants for a franchise of franchise renewal shall pay a non-refundable filing fee of \$500 to the Town to defray the cost of public notice and advertising expenses relating to such application. The applicants may also be assessed the cost of attorney fees incurred by the Town of Lyman in connection with the cable franchise application and agreement. The application shall be filed with the Town Clerk and shall contain such information as the Town may require including, but not limited to, a general description of the applicant's proposed operation, a schedule of proposed charges, a statement detailing its previous two fiscal years, an estimated ten year financial projection of its proposed system, its annual Town franchise fee as required by the Town, and the basis for same, and a statement detailing the prior operational experience of the applicant in both the cable television and microwave service including that of its officers, management and staff to be associated with the proposed operations.

Any franchise contract may be revoked by the municipal officers for good and sufficient cause as provided in the franchise contract, after due notice to the company and a public hearing thereon, with the right to appeal to the Superior Court under Rule 80B of the Maine Rules of Civil Procedure.

Section 5 – PUBLIC HEARING

Before issuance of a request for proposals, or during the franchise contract renewal process, the Town shall hold a public hearing with at least seven (7) days advance notice for the purpose of determining any special local needs or interest regarding cable television.

Applications for a franchise to operate a CATV system in the Town and related documents are public records to be filed with and maintained by the Town pursuant to the State Freedom of Access Law, 1 M.R.S.A. § 401 et seq., as amended from time to time.

Before authorizing the issuance of any such franchise contract, including an assignment or a renewal of a franchise contract, the municipal officers shall review the applicant's character, financial and technical qualifications and the adequacy and feasibility of its qualifications to operate a cable television system within the Town, and shall conduct a public hearing thereon with at least seven (7) days advertised notice prior to said public hearing.

Section 6 – PERFORMANCE BOND AND INSURANCE COVERAGE

The Cable Television Company shall provide sufficient insurance to indemnify and hold harmless the Town of Lyman, its agents and its employees from and against all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from the performance of the work, maintenance of the system and damages caused by components or portions thereof, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and is caused in whole or in part by any negligent or willful act or omission of the Cable Television Company and anyone directly or indirectly employed by it or anyone for whose acts any of them may be liable. Upon the execution of any such franchise contract, the cable television company shall file a surety company performance

bond in an amount to be determined by the Board of Selectmen conditioned upon the faithful performance of said contract and full compliance with any laws, ordinances, or regulations governing said franchise. Said performance bond shall remain in effect until the Cable Television Company has completed any construction or reconstruction of the system as set forth in the franchise contract.

The Cable Television Company shall also, upon execution of any such franchise contract, provide evidence of insurance coverage as the Municipal Officers may require.

Section 7 – COMPLIANCE WITH ALL LAWS

Cable Television Companies shall at all times comply with all applicable federal, State and local laws, statutes, rules, regulations, ordinances, codes and orders. All applicable requirements of public and consumer protection laws affecting the provision of cable television services, including without limitation 30-A M.R.S.A. §3008 and §3010, as the same may be amended, are incorporated by reference.

Section 8 -- SEVERABILITY

Should any section or provision of this Ordinance be declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance. This ordinance is effective upon its adoption by the Selectboard, Town of Lyman.

Approved this ____ day of _____, 2023.

Town of Lyman by its Selectboard

_____ **Ralph Blackington**

_____ **Thomas Hatch**

_____ **John Tibbetts**

_____ **David Alves**

_____ **Jessica Picard**

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 2: MUNICIPALITIES

Subpart 4: ORDINANCE AUTHORITY AND LIMITATIONS

Chapter 141: ORDINANCES

§3008. Ordinances relating to cable television systems

1. State policy. It is the policy of this State, with respect to cable television systems:

A. To affirm the importance of municipal control of franchising and regulation in order to ensure that the needs and interests of local citizens are adequately met; [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. That each municipality, when acting to displace competition with regulation of cable television systems, shall proceed according to the judgment of the municipal officers as to the type and degree of regulatory activity considered to be in the best interests of its citizens; [PL 2007, c. 548, §1 (AMD).]

C. To provide adequate statutory authority to municipalities to make franchising and regulatory decisions to implement this policy and to avoid the costs and uncertainty of lawsuits challenging that authority; and [PL 2007, c. 548, §1 (AMD).]

D. To ensure that all cable television operators receive the same treatment with respect to franchising and regulatory processes and to encourage new providers to provide competitive pressure on the pricing of such services. [PL 2007, c. 548, §1 (NEW).]

[PL 2007, c. 548, §1 (AMD).]

1-A. Definitions. For purposes of this section, unless the context otherwise indicates, the following terms have the following meanings:

A. "Cable system operator" has the same meaning as "cable operator," as that term is defined in 47 United States Code, Section 522(5), as in effect on January 1, 2008; [PL 2007, c. 548, §1 (NEW).]

B. "Cable television service" has the same meaning as "cable service," as that term is defined in 47 United States Code, Section 522(6), as in effect on January 1, 2008; and [PL 2007, c. 548, §1 (NEW).]

C. "Cable television system" has the same meaning as "cable system," as that term is defined in 47 United States Code, Section 522(7), as in effect on January 1, 2008. [PL 2007, c. 548, §1 (NEW).]

[PL 2007, c. 548, §1 (NEW).]

2. Ordinances. A municipality may enact any ordinances, not contrary to this chapter, governing franchising and regulation of cable television systems using public ways. Systems located in accordance with those ordinances, franchises and regulations are not defects in public ways.

The municipal officers of municipalities have the exclusive power to enact all ordinances authorized by this section. They shall give 7 days' notice of the meeting at which those ordinances are to be proposed in the manner provided for town meetings. Those ordinances take effect immediately.

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

3. General requirements. The following requirements apply generally to cable television systems governed by this section.

A. Any cable television system must be constructed and operated in accordance with Federal Communications Commission regulations. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Notwithstanding any provision in a franchise, a cable system operator may not abandon service or a portion of that service without having given 6 months' prior written notice to the franchising municipality, if any, and to the municipalities affected by that abandonment. When abandonment of any service is prohibited by a municipal franchise, a cable system operator may not abandon that service without written consent of the municipal officers. Any cable system operator that violates this paragraph commits a civil violation for which a fine of \$50 a day for each day that the violation continues may be adjudged. [PL 2007, c. 548, §1 (AMD).]

C. Neither the cable system operator whose facilities are used to transmit a program produced by a person other than that operator, under Federal Communications Commission regulations or municipal ordinance, nor the officers, directors or employees of any such cable system operator are liable for damages arising from any obscene or defamatory statements or actions or invasion of privacy occurring during any program when that cable system operator does not originate or produce the program. [PL 2007, c. 548, §1 (AMD).]

D. [PL 2007, c. 548, §1 (RP).]

E. A municipality is entitled to injunctive relief in addition to any other remedies available by law to protect any rights conferred upon the municipality by this section or any ordinances enacted under this section or [section 3010 \(../30-A/title30-Asec3010.html\)](#). [PL 2007, c. 548, §1 (AMD).]

F. Notwithstanding any provision in a franchise, a cable system operator shall offer subscribers the option of purchasing access to cable channels, or programs on cable channels, individually. [PL 2019, c. 308, §1 (NEW).]

[PL 2019, c. 308, §1 (AMD).]

4. Franchise procedures. Pursuant to [subsection 2 \(../30-A/title30-Asec3008.html\)](#), a municipality may enact ordinances governing the procedures for granting franchises to cable system operators. These ordinances must be enacted before granting any such franchise or franchises and must be designed to ensure that the terms and conditions of a franchise will adequately protect the needs and interests of the municipality. The ordinances must include, but are not limited to, provisions for the following:

A. A mechanism for determining special local needs or interests before issuing a request for proposals, whether by actively seeking to determine those needs or interests or by allowing a period for public comment on a proposed request for proposals; [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C,

§106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. The filing of franchise applications and related documents as public records, with reasonable notice to the public that the records are open to inspection during reasonable hours; [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. A reasonable opportunity for public input before granting franchises; and [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. The assessment of reasonable fees to defray the costs of public notice, advertising and other expenses incurred by the municipality in acting upon applications. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[PL 2007, c. 548, §1 (AMD).]

5. Franchise agreements or contracts. The State specifically authorizes municipal officers pursuant to ordinances to contract on such terms and conditions and impose such fees as are in the best interests of the municipality, including the grant of exclusive or nonexclusive franchises for a period not to exceed 15 years, for the placing and maintenance of cable television systems and appurtenances, or parts thereof, along public ways and including contracts with cable system operators that receive the services of television signal transmission offered by any public utilities using public ways for such transmission. A public utility may not be required to contract with the municipal officers under this subsection. Each franchise must contain the following provisions:

A. The area or areas to be served; [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. A line extension policy, which must specify a minimum density requirement of no more than 15 residences per linear strand mile of aerial cable for areas in which the cable system operator will make cable television service available to every residence; [PL 2019, c. 245, §1 (AMD).]

C. A provision for renewal, the term of which may not exceed 15 years. A provision for automatic renewal or other provision for extending the initial term is prohibited. Franchise renewal is governed by section 3010, subsection 5-C (./30-A/title30-Asec3010.html); [PL 2019, c. 245, §1 (AMD).]

D. Procedures for the investigation and resolution of complaints by the cable system operator; [PL 2019, c. 245, §2 (AMD).]

D-1. A provision for the use and support of public, educational and governmental access channels, which must be carried in the same manner and numerical location sequence as are the local broadcast channels originating from the State and carried on the cable television system pursuant to section 3010, subsection 5-A (./30-A/title30-Asec3010.html); and [PL 2019, c. 245, §3 (NEW).]

E. Any other terms and conditions that are in the best interests of the municipality. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[PL 2019, c. 245, §§1-3 (AMD).]

6. Current ordinances and agreements.

[PL 2007, c. 548, §1 (RP).]

7. Model franchise agreement. The Department of Administrative and Financial Services, Office of Information Technology, or a successor state agency, referred to in this subsection as "the office," shall develop and may update and amend a model franchise agreement for use by any municipality and any cable system operator that mutually choose to adopt the model franchise agreement or any of its provisions. A cable system operator may not modify or amend the model franchise agreement without the consent of the municipality. The office shall make the model franchise agreement available on its publicly accessible website. In the development of the model franchise agreement, the office shall, at a minimum, consider the following issues:

A. Franchise fees; [PL 2007, c. 548, §1 (NEW).]

B. Build-out requirements; [PL 2007, c. 548, §1 (NEW).]

C. Public, educational and governmental access channels and reasonable facility support for such channels;
[PL 2007, c. 548, §1 (NEW).]

D. Customer service standards; [PL 2007, c. 548, §1 (NEW).]

E. The disparate needs of the diverse municipalities in this State; and [PL 2007, c. 548, §1 (NEW).]

F. The policy goal of promoting competition in the delivery of cable television service. [PL 2007, c. 548, §1 (NEW).]

This subsection does not allow the office to establish prices for any cable television service or to regulate the content of cable television service.

[PL 2019, c. 245, §4 (AMD).]

SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§C8,10 (AMD). PL 2007, c. 548, §1 (AMD). PL 2019, c. 245, §§1-4 (AMD). PL 2019, c. 308, §1 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

[Office of the Revisor of Statutes \(mailto:webmaster_ros@legislature.maine.gov\)](mailto:webmaster_ros@legislature.maine.gov); 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

Data for this page extracted on 9/28/2022 08:27:44.

ITEM #5: (d.) RFP's Architect/ Engineer Expansion, review updates

PROPOSAL FORM:

Due: April 3rd, 2023 3:00pm EST

To: Town of Lyman
Select Board
11 South Waterboro Rd
Lyman, ME 04002

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature  Company CUSTOM CONCEPTS INC.

Name (print) MICHAEL RICHMAN Telephone # 207-883-0083

Title PRESIDENT Fax # 207-883-0081

Address 383 US ROUTE ONE, SUITE 1A, SCARBOROUGH ME 04074

Email Address mike@customconceptsinc.com

Web Site WWW.CUSTOMCONCEPTSINC.COM

PROPOSAL FORM:

Due: **April 3rd, 2023 3:00pm EST**

To: Town of Lyman
Select Board
11 South Waterboro Rd
Lyman, ME 04002

A separate line-item cost for any or all the following scope of work.

1) Town submissions and or presentation to the public	<u>\$ 2,800 -</u>
2) Civil engineering	<u>\$ 26,500 -</u>
3) Mechanical, electrical, and plumbing design	<u>\$ 16,500 -</u>
4) Landscape/Hardscape design	<u>\$ 14,000 -</u>
5) Interior design such as trim, flooring colors window treatments	<u>\$ 11,000 -</u>
6) Fire suppression system layout and bid documents.	<u>\$ 6,000 -</u>
7) Energy compliance check	<u>\$ 960 -</u>

Fees- estimate for hours for each Phase of work:

Phase One	<u>\$ 34,000 -</u>
Phase Two	<u>\$ 68,000 -</u>
Phase Three	<u>\$ 12,400</u>
Total Fee Estimate	<u>\$ 114,400 -</u>

Project Description.

- Complete a design to the existing Town Hall using drafting from C.N.Z Drafting. (CNZ Drafting agrees to share all CAD drawing with the company that is awarded the contract.)
Architect/ Engineer will include.
 - Architectural Design
 - Structural Design
 - Coordination with the civil engineer
 - Review and approval from the State Fire Marshall

- This proposal is divided into phases.

Scope of Work

Phase One: Schematic Design

- Develop the preliminary design provided by CNZ Drafting Based on code requirements:
 - International Building Code
 - NFPA Life Safety Code
 - American Disabilities Act
- Ensure compliance with State regulation to qualify as a public refuge.
- Revise the design based on feedback from the building committee.

Phase Two: Construction Documents

- Further develop the plans into a set of Construction Documents suitable for permitting from the State Fire Marshalls Office. Construction bids and Construction.
- Final Drawings to consist of:
 - Floorplans with all dimensions, proper tags and code related details and notations
 - Proper detail of all interior and exterior code elements including bathrooms.
 - Full layout of Fire/life Safety items

- The Final Plans will be stamped by a Registered Architect in the State of Maine, also a licensed structural engineer.
- The awarded company will submit and obtain proper permits from the State Fire Marshall for:
 - ADA permit
 - Life /Safety

Phase Three: Construction Administration

The awarded company will provide coordination services between General Contractor and Owner (TOL) to respond to questions, alternatives, issues that may arise during construction.

This will involve site visits to ensure the final plans are being executed properly.

Clarifications/Assumptions

The owner will be putting this project Out to Bid to multiple contractors (minimum of three)

Conditions and Instructions to Bidders

1. Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
2. Proposals must include separate line-item costs for any or all the items outlined on the Proposal form.
3. Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening.
4. Proposals will be opened publicly. Bidders or representatives may be present at opening.
4. Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
5. The Town is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
6. No contract may be assigned without board approval and contract must be signed by at least three members of the board.
7. Please state **“RFP: Architect/ Engineer Services, Town Hall”**, on submitted, sealed envelope.
8. The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.

The Select Board will review sealed bids in an open public meeting and may, at the boards' discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the “best interest” of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.

RIGHT OF REFUSAL. The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.

ITEM #5:(e.) David Corbett, discussion from prior meeting re: advertising swim lessons

From: [Code Enforcement Officer](#)
To: [Selectmen Board Clerk](#)
Cc: [Admin CEO](#)
Subject: RE: David Corbett Sign Request
Date: Wednesday, June 14, 2023 11:46:30 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hi Lindsay,


I am concerned about this request on many levels:


1. There are not many uses that generate fees allowed in the Shoreland District. I don't know specifically what Mr. Corbett is proposing but even if it's determined that it is allowed, it would take a Planning Board Site Plan Review to permit the activity. Therefore, I would suggest that if the Select Board is considering the request, they should require that all permitting is achieved;
2. If the Select Board approves the request, would the Select Board be obligated to honor similar requests from other property owners, are they setting a precedence;
3. If the Select Board approves the request and allows posting a sign that directs people to the activity outlined and there is ever any kind of unfortunate incident, would the Board bear any kind of liability

Thank you for the opportunity to chime in on this request


Brenda Charland
Code Enforcement Officer, Town of Lyman

11 So. Waterboro Road, Lyman, ME 04002

 207-247-0647

 207-468-3220

 ceo@lyman-me.gov

 lyman-me.gov

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Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return e-mail. Thank you for your cooperation.

From: Selectmen Board Clerk <selectboard@lyman-me.gov>
Sent: Tuesday, June 13, 2023 1:10 PM
To: Admin CEO <adminceo@lyman-me.gov>; Code Enforcement Officer <ceo@lyman-me.gov>
Subject: David Corbett Sign Request

Hi Brenda,

From the last select board meeting they wanted to look into more info on this. I don't anticipate the board will be able to make a decision on this by the 20th, it will probably have to be at their next one following. I looked into some zoning ordinance that might apply to help give the select board. Do you have any other input on this? Should the Planning board weigh in on any of this?

Let me know your thoughts.

Thanks,

Expense Summary Report

FUND: 1
ALL Months

ITEM #6: (e.) Treasurers Expense Report 6-29-23

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
11 - TOWN HALL	402,574.00	-9,305.00	393,269.00	357,691.20	0.00	35,577.80
10 - SALARIES	402,574.00	-9,305.00	393,269.00	357,691.20	0.00	35,577.80
102 - SELECT BD CL	53,235.00	-3,978.00	49,257.00	44,144.75	0.00	5,112.25
103 - TREASURER	62,534.00	0.00	62,534.00	62,533.90	0.00	0.10
105 - TAX COLLECT	51,851.00	0.00	51,851.00	50,627.50	0.00	1,223.50
106 - ADMIN CLERK	45,728.00	1,950.00	47,678.00	37,009.85	0.00	10,668.15
107 - DEPUTY TC/TC	7,095.00	0.00	7,095.00	1,910.92	0.00	5,184.08
115 - ASSESSOR	76,125.00	0.00	76,125.00	71,711.52	0.00	4,413.48
141 - CEO	78,706.00	-7,277.00	71,429.00	63,329.87	0.00	8,099.13
142 - CEO CLERK	27,300.00	0.00	27,300.00	20,543.50	0.00	6,756.50
143 - ELECTRICIAN	0.00	0.00	0.00	5,879.39	0.00	-5,879.39
13 - ELECTIONS	67,129.00	0.00	67,129.00	63,830.18	0.00	3,298.82
10 - SALARIES	67,129.00	0.00	67,129.00	63,830.18	0.00	3,298.82
181 - TOWN CLERK	56,850.00	0.00	56,850.00	56,850.04	0.00	-0.04
182 - BALLOT CLERK	6,529.00	0.00	6,529.00	3,230.14	0.00	3,298.86
183 - TM MODERATOR	340.00	0.00	340.00	340.00	0.00	0.00
184 - REGISTRAR	3,410.00	0.00	3,410.00	3,410.00	0.00	0.00
17 - PLANNING	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
10 - SALARIES	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
147 - PB	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
18 - APPEALS BD	450.00	0.00	450.00	31.88	0.00	418.12
10 - SALARIES	450.00	0.00	450.00	31.88	0.00	418.12
148 - APPEALS BOAR	450.00	0.00	450.00	31.88	0.00	418.12
21 - RECREATION	3,960.00	0.00	3,960.00	3,960.00	0.00	0.00
10 - SALARIES	3,960.00	0.00	3,960.00	3,960.00	0.00	0.00
127 - REC DIRECT	3,960.00	0.00	3,960.00	3,960.00	0.00	0.00
31 - TRANSFER STA	92,743.00	9,305.00	102,048.00	88,779.45	0.00	13,268.55
10 - SALARIES	92,743.00	9,305.00	102,048.00	88,779.45	0.00	13,268.55
131 - TRF STATION	91,745.00	9,305.00	101,050.00	87,781.45	0.00	13,268.55
132 - ECO ME REP	998.00	0.00	998.00	998.00	0.00	0.00
51 - ROADS	37,905.00	0.00	37,905.00	37,908.00	0.00	-3.00
10 - SALARIES	37,905.00	0.00	37,905.00	37,908.00	0.00	-3.00
151 - RD COMM	37,905.00	0.00	37,905.00	37,908.00	0.00	-3.00
71 - GA	3,394.00	0.00	3,394.00	3,394.00	0.00	0.00
10 - SALARIES	3,394.00	0.00	3,394.00	3,394.00	0.00	0.00
171 - GA DIRECT	3,394.00	0.00	3,394.00	3,394.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
72 - ACO	7,458.00	0.00	7,458.10	0.00	-0.10
10 - SALARIES	7,458.00	0.00	7,458.10	0.00	-0.10
175 - ACO	7,458.00	0.00	7,458.10	0.00	-0.10
99 - NOT SPECIFIC	31,167.00	-1,100.00	27,133.91	0.00	2,933.09
10 - SALARIES	31,167.00	-1,100.00	27,133.91	0.00	2,933.09
179 - HEALTH OFFIC	452.00	0.00	263.69	0.00	188.31
191 - EXTRA TIME	4,700.00	-1,100.00	855.22	0.00	2,744.78
199 - SELECT BOARD	26,015.00	0.00	26,015.00	0.00	0.00
102 - BENEFITS	30,872.00	-1.00	29,871.00	371.00	88,082.25
11 - TOWN HALL	4,715.00	0.00	3,118.50	321.00	1,275.50
20 - BENEFITS	4,715.00	0.00	3,118.50	321.00	1,275.50
280 - TRAINING	4,070.00	-100.00	2,418.50	321.00	1,230.50
290 - MEMB & DUES	645.00	100.00	700.00	0.00	45.00
31 - TRANSFER STAT	500.00	0.00	0.00	0.00	500.00
20 - BENEFITS	500.00	0.00	0.00	0.00	500.00
280 - TRAINING	500.00	0.00	0.00	0.00	500.00
99 - NOT SPECIFIC	298,657.00	-1.00	231,449.25	0.00	67,206.75
20 - BENEFITS	298,657.00	-1.00	231,449.25	0.00	67,206.75
201 - FICA	49,766.00	-1.00	46,786.50	0.00	2,978.50
210 - HEALTH	193,795.00	0.00	149,622.81	0.00	44,172.19
211 - DENTAL	5,518.00	0.00	4,641.74	0.00	876.26
214 - LIFE NO MED	0.00	0.00	107.25	0.00	-107.25
230 - 457B ER MATC	18,120.00	0.00	12,361.55	0.00	5,758.45
231 - MPERS ER	26,958.00	0.00	17,929.40	0.00	9,028.60
250 - PTO BUYOUT	4,500.00	0.00	0.00	0.00	4,500.00
10 - GEN ADMIN	135,436.00	0.00	112,487.68	463.54	22,484.78
11 - TOWN HALL	65,956.00	-750.00	54,471.26	0.00	10,734.74
32 - CTRCT SVS EQ	65,956.00	-750.00	54,471.26	0.00	10,734.74
310 - PROF SVS	15,159.00	750.00	12,104.00	0.00	3,805.00
39 - CONT SVS OTH	8,517.00	0.00	8,141.00	0.00	376.00
315 - MEMB & DUES	6,642.00	750.00	3,963.00	0.00	3,429.00
399 - OTHER	7,750.00	0.00	7,602.94	0.00	147.06
50 - UTILITIES	7,750.00	0.00	7,602.94	0.00	147.06
580 - COMM	18,383.00	1,100.00	16,687.28	0.00	2,795.72
60 - SUPPLIES					

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D					
610 - SUPPLIES	9,383.00	1,100.00	9,561.68	0.00	921.32
650 - POSTAGE	9,000.00	0.00	7,125.60	0.00	1,874.40
80 - ADVER, PRINT	23,300.00	-4,600.00	15,270.78	559.54	2,869.68
810 - ADVERTISE	4,500.00	1,630.00	4,138.98	559.54	1,431.48
830 - FORMS	9,700.00	-3,500.00	5,467.43	0.00	732.57
850 - TOWN REPORT	6,000.00	-2,730.00	3,209.10	0.00	60.90
860 - TAX BILLS	3,100.00	0.00	2,455.27	0.00	644.73
90 - OTHER	4,888.00	3,500.00	6,351.42	-96.00	2,132.58
910 - MILEAGE/TRAV	4,888.00	3,500.00	6,351.42	-96.00	2,132.58
13 - ELECTIONS	12,147.00	0.00	5,462.82	0.00	6,684.18
39 - CONT SVS OTH	12,147.00	0.00	5,462.82	0.00	6,684.18
399 - OTHER	12,147.00	0.00	5,462.82	0.00	6,684.18
117 - GEN ADMIN IN	37,428.00	0.00	29,642.60	0.00	7,785.00
99 - NOT SPECIFIC	37,428.00	0.00	29,642.00	0.00	7,786.00
38 - CONT SVS INS	37,428.00	0.00	29,642.00	0.00	7,786.00
325 - INS PROP & C	18,244.00	-500.00	14,931.00	0.00	2,813.00
326 - INS W.C.	14,106.00	500.00	14,323.00	0.00	283.00
327 - INS UNEMPLOY	5,000.00	0.00	310.00	0.00	4,690.00
328 - INS VOLUNTEE	78.00	0.00	78.00	0.00	0.00
125 - ACO	8,957.00	0.00	7,422.61	0.00	1,534.39
72 - ACO	8,957.00	0.00	7,422.61	0.00	1,534.39
39 - CONT SVS OTH	6,957.00	0.00	6,539.36	0.00	417.64
381 - ACO	6,957.00	0.00	6,539.36	0.00	417.64
90 - OTHER	2,000.00	0.00	883.25	0.00	1,116.75
910 - MILEAGE/TRAV	2,000.00	0.00	883.25	0.00	1,116.75
128 - HHS S/A	1,000.00	0.00	1,025.00	0.00	-25.00
71 - GA	1,000.00	0.00	1,025.00	0.00	-25.00
39 - CONT SVS OTH	1,000.00	0.00	1,025.00	0.00	-25.00
310 - PROF SVS	1,000.00	0.00	1,025.00	0.00	-25.00
129 - HHS SOCIAL S	1,086.00	0.00	1,086.00	0.00	0.00
75 - SOCIAL SERV	1,086.00	0.00	1,086.00	0.00	0.00
91 - OTHER SOC SV	1,086.00	0.00	1,086.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET	BUDGET	BUDGET	YTD	OUTSTAND	UNEXPENDED
	ORIGINAL ADJUSTMENT	NET	NET	NET	ENCUM	BALANCE
129 - HHS SOCIAL \$ COUNTD						
999 - OTHER	1,086.00	0.00	1,086.00	1,086.00	0.00	0.00
51 - ROADS	735,600.00	0.00	735,600.00	198,524.64	475,500.00	61,575.36
40 - REPAIRS & MA	645,900.00	89,450.00	735,350.00	198,524.64	475,500.00	61,325.36
481 - RDS/CONSTRUC	160,500.00	0.00	160,500.00	42,041.12	93,500.00	24,958.88
482 - RDS/RESURFA	391,000.00	0.00	391,000.00	23,429.84	362,000.00	5,570.16
483 - RDS/REPAIRS	94,400.00	89,450.00	183,850.00	133,053.68	20,000.00	30,796.32
50 - UTILITIES	250.00	0.00	250.00	0.00	0.00	250.00
580 - COMM	250.00	0.00	250.00	0.00	0.00	250.00
90 - OTHER	89,450.00	-89,450.00	0.00	0.00	0.00	0.00
999 - MISC	89,450.00	-89,450.00	0.00	0.00	0.00	0.00
11 - TOWN HALL	20,135.00	0.00	20,135.00	17,621.68	0.00	2,513.32
31 - CTRCT SVS BL	10,710.00	0.00	10,710.00	10,692.60	0.00	17.40
310 - PROF SVS	10,710.00	0.00	10,710.00	10,692.60	0.00	17.40
40 - REPAIRS & MA	9,425.00	0.00	9,425.00	6,929.08	0.00	2,495.92
410 - BLDGS & GROU	9,425.00	0.00	9,425.00	6,929.08	0.00	2,495.92
21 - RECREATION	8,240.00	-1,573.96	6,666.04	3,932.58	0.00	2,733.46
31 - CTRCT SVS BL	4,250.00	-1,573.96	2,676.04	794.20	0.00	1,881.84
310 - PROF SVS	4,250.00	-1,573.96	2,676.04	794.20	0.00	1,881.84
40 - REPAIRS & MA	3,990.00	0.00	3,990.00	3,138.38	0.00	851.62
410 - BLDGS & GROU	3,990.00	0.00	3,990.00	3,138.38	0.00	851.62
22 - BUNGANUT	600.00	2,070.00	2,670.00	2,669.50	0.00	0.50
31 - CTRCT SVS BL	600.00	2,070.00	2,670.00	2,669.50	0.00	0.50
310 - PROF SVS	600.00	2,070.00	2,670.00	2,669.50	0.00	0.50
31 - TRANSFER STA	2,000.00	0.00	2,000.00	316.49	0.00	1,683.51
31 - CTRCT SVS BL	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
310 - PROF SVS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
40 - REPAIRS & MA	500.00	0.00	500.00	316.49	0.00	183.51
410 - BLDGS & GROU	500.00	0.00	500.00	316.49	0.00	183.51
11 - TOWN HALL	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00
31 - CTRCT SVS BL	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
143 - B&G MOWING COMD						
370 - MOWING	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00
21 - RECREATION	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
31 - CTRCT SVS BL	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
370 - MOWING	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
22 - BUNGANUT	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
31 - CTRCT SVS BL	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
370 - MOWING	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
51 - ROADS	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
370 - MOWING	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
90 - MISC	0.00	21,520.36	21,520.36	21,520.36	0.00	0.00
31 - CTRCT SVS BL	0.00	21,520.36	21,520.36	21,520.36	0.00	0.00
370 - MOWING	0.00	21,520.36	21,520.36	21,520.36	0.00	0.00
143 - B&G PLOWING	526,260.00	-10,570.00	515,690.00	480,996.74	0.00	34,693.26
11 - TOWN HALL	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
31 - CTRCT SVS BL	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
360 - PLOW & SAND	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
21 - RECREATION	800.00	0.00	800.00	725.00	0.00	75.00
31 - CTRCT SVS BL	800.00	0.00	800.00	725.00	0.00	75.00
360 - PLOW & SAND	800.00	0.00	800.00	725.00	0.00	75.00
22 - BUNGANUT	750.00	0.00	750.00	0.00	0.00	750.00
31 - CTRCT SVS BL	750.00	0.00	750.00	0.00	0.00	750.00
360 - PLOW & SAND	750.00	0.00	750.00	0.00	0.00	750.00
31 - TRANSFER STA	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
31 - CTRCT SVS BL	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
360 - PLOW & SAND	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
51 - ROADS	526,260.00	-10,570.00	515,690.00	480,996.74	0.00	34,693.26
31 - CTRCT SVS BL	526,260.00	-10,570.00	515,690.00	480,996.74	0.00	34,693.26
360 - PLOW & SAND	526,260.00	-10,570.00	515,690.00	480,996.74	0.00	34,693.26
145 - B&G WASTE SV	14,440.00	0.00	14,440.00	9,884.78	0.00	4,555.22
11 - TOWN HALL	1,300.00	0.00	1,300.00	730.00	0.00	570.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	730.00	0.00	570.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	730.00	0.00	570.00
21 - RECREATION	6,800.00	-850.00	5,950.00	4,310.00	0.00	1,640.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
31 - CTRCT SVS BL	2,600.00	0.00	2,600.00	1,350.00	0.00	1,250.00
330 - WASTE SVS	2,600.00	0.00	2,600.00	1,350.00	0.00	1,250.00
35 - CTRCT SVS WA	4,200.00	-850.00	3,350.00	2,960.00	0.00	390.00
331 - PROF PORTA P	4,200.00	-850.00	3,350.00	2,960.00	0.00	390.00
22 - BUNGANUT	5,040.00	850.00	5,890.00	4,265.00	0.00	1,625.00
31 - CTRCT SVS BL	2,940.00	-525.00	2,415.00	1,215.00	0.00	1,200.00
330 - WASTE SVS	2,940.00	-525.00	2,415.00	1,215.00	0.00	1,200.00
35 - CTRCT SVS WA	2,100.00	1,375.00	3,475.00	3,050.00	0.00	425.00
331 - PROF PORTA P	2,100.00	1,375.00	3,475.00	3,050.00	0.00	425.00
51 - ROADS	1,300.00	0.00	1,300.00	579.78	0.00	720.22
31 - CTRCT SVS BL	1,000.00	-150.00	850.00	204.78	0.00	645.22
330 - WASTE SVS	1,000.00	-150.00	850.00	204.78	0.00	645.22
35 - CTRCT SVS WA	300.00	150.00	450.00	375.00	0.00	75.00
331 - PROF PORTA P	300.00	150.00	450.00	375.00	0.00	75.00
11 - TOWN HALL	11,984.00	0.00	11,984.00	7,210.27	0.00	4,773.73
50 - UTILITIES	11,984.00	0.00	11,984.00	7,210.27	0.00	4,773.73
510 - PROPANE	3,984.00	0.00	3,984.00	2,403.78	0.00	1,580.22
560 - ELECTRICITY	8,000.00	0.00	8,000.00	4,806.49	0.00	3,193.51
21 - RECREATION	1,420.00	0.00	1,420.00	574.19	0.00	845.81
50 - UTILITIES	1,420.00	0.00	1,420.00	574.19	0.00	845.81
560 - ELECTRICITY	1,420.00	0.00	1,420.00	574.19	0.00	845.81
22 - BUNGANUT	4,000.00	0.00	4,000.00	1,604.29	0.00	2,395.71
50 - UTILITIES	4,000.00	0.00	4,000.00	1,604.29	0.00	2,395.71
560 - ELECTRICITY	4,000.00	0.00	4,000.00	1,604.29	0.00	2,395.71
31 - TRANSFER STA	6,700.00	0.00	6,700.00	3,961.16	0.00	2,738.84
50 - UTILITIES	6,700.00	0.00	6,700.00	3,961.16	0.00	2,738.84
560 - ELECTRICITY	6,700.00	0.00	6,700.00	3,961.16	0.00	2,738.84
51 - ROADS	14,500.00	0.00	14,500.00	4,034.56	0.00	10,465.44
50 - UTILITIES	14,500.00	0.00	14,500.00	4,034.56	0.00	10,465.44
560 - ELECTRICITY	14,500.00	0.00	14,500.00	4,034.56	0.00	10,465.44
148 - B&G SIGNS	5,500.00	0.00	5,500.00	3,627.92	0.00	1,872.08
21 - RECREATION	500.00	-500.00	0.00	0.00	0.00	0.00
60 - SUPPLIES	500.00	-500.00	0.00	0.00	0.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
670 - SIGNS	500.00	0.00	0.00	0.00	0.00
22 - BUNGANUT	500.00	1,000.00	1,000.00	0.00	0.00
60 - SUPPLIES	500.00	1,000.00	1,000.00	0.00	0.00
670 - SIGNS	500.00	1,000.00	1,000.00	0.00	0.00
31 - TRANSFER STA	500.00	500.00	14.59	0.00	485.41
60 - SUPPLIES	500.00	500.00	14.59	0.00	485.41
670 - SIGNS	500.00	500.00	14.59	0.00	485.41
51 - ROADS	4,000.00	4,000.00	2,613.33	0.00	1,386.67
60 - SUPPLIES	4,000.00	4,000.00	2,613.33	0.00	1,386.67
670 - SIGNS	4,000.00	4,000.00	2,613.33	0.00	1,386.67
150 - TRF STATION	305,772.00	0.00	203,166.40	215.11	102,390.49
31 - TRANSFER STA	305,772.00	0.00	203,166.40	215.11	102,390.49
35 - CTRCT SVS WA	290,222.00	0.00	190,895.98	0.00	99,326.02
310 - PROF SVS	2,700.00	0.00	1,691.50	0.00	1,008.50
349 - PROF SVS CAN	2,400.00	0.00	2,000.00	0.00	400.00
350 - PROF SVS TIP	172,197.00	0.00	112,970.71	0.00	59,226.29
351 - PROF SVS TW	39,750.00	0.00	20,592.81	0.00	19,157.19
352 - PROF SVS REC	7,350.00	0.00	6,136.86	0.00	1,213.14
355 - PROF SVS HAU	23,800.00	0.00	21,786.95	0.00	2,013.05
356 - PROF SVS HW	31,500.00	0.00	12,775.00	0.00	18,725.00
357 - PROF SVS HR	8,225.00	0.00	6,300.00	0.00	1,925.00
358 - PROF SVS HWO	2,300.00	0.00	1,567.15	0.00	732.85
359 - PROF SVS MET	0.00	0.00	5,075.00	0.00	-5,075.00
40 - REPAIRS & MA	8,100.00	0.00	6,984.31	0.00	1,115.69
450 - EQUIPMENT	8,100.00	0.00	6,984.31	0.00	1,115.69
50 - UTILITIES	3,500.00	0.00	1,770.61	0.00	1,729.39
580 - COMM	3,500.00	0.00	1,770.61	0.00	1,729.39
60 - SUPPLIES	2,950.00	400.00	2,975.50	215.11	159.39
610 - SUPPLIES	1,450.00	0.00	1,295.62	0.00	154.38
690 - PPG	1,500.00	400.00	1,679.88	215.11	5.01
90 - OTHER	1,000.00	-400.00	540.00	0.00	60.00
920 - STATE FEES	500.00	40.00	540.00	0.00	0.00
930 - HEALTH & WEL	500.00	-440.00	0.00	0.00	60.00
161 - PARKS & REC	13,310.00	0.00	3,926.61	0.00	9,383.39
21 - RECREATION	8,510.00	0.00	3,222.35	0.00	5,287.65

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
161 - PARKS & REC CONFD					
40 - REPAIRS & MA	900.00	910.00	900.81	0.00	9.19
450 - EQUIPMENT	900.00	910.00	900.81	0.00	9.19
80 - ADVER, PRINT	500.00	-10.00	0.00	0.00	490.00
810 - ADVERTISE	500.00	-10.00	0.00	0.00	490.00
90 - OTHER	7,110.00	0.00	2,321.54	0.00	4,788.46
940 - REC PROGRAMS	6,860.00	0.00	2,284.59	0.00	4,575.41
999 - MISC	250.00	0.00	36.95	0.00	213.05
22 - BUNGANUT	4,800.00	4,800.00	704.26	0.00	4,095.74
37 - CONT OUT	0.00	350.00	348.95	0.00	1.05
399 - CONT SVS OTH	0.00	350.00	348.95	0.00	1.05
50 - UTILITIES	4,800.00	-350.00	355.31	0.00	4,094.69
580 - COMM	4,800.00	-350.00	355.31	0.00	4,094.69
171 - RES EQUIP	10,000.00	0.00	10,000.00	0.00	0.00
99 - NOT SPECIFIC	10,000.00	0.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	0.00	0.00
173 - RES BUDG	10,000.00	0.00	10,000.00	0.00	0.00
99 - NOT SPECIFIC	10,000.00	0.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	0.00	0.00
175 - RES COIN SVC	18,688.00	0.00	18,688.00	0.00	0.00
99 - NOT SPECIFIC	18,688.00	0.00	18,688.00	0.00	0.00
95 - RESERVES	18,688.00	0.00	18,688.00	0.00	0.00
970 - TOWN RESERVE	18,688.00	0.00	18,688.00	0.00	0.00
177 - RES MISC	42,715.00	0.00	42,715.00	0.00	0.00
99 - NOT SPECIFIC	42,715.00	0.00	42,715.00	0.00	0.00
95 - RESERVES	42,715.00	0.00	42,715.00	0.00	0.00
970 - TOWN RESERVE	42,715.00	0.00	42,715.00	0.00	0.00
179 - RESERVES GMF	80,000.00	0.00	80,000.00	0.00	0.00
91 - GMFR	80,000.00	0.00	80,000.00	0.00	0.00
95 - RESERVES	80,000.00	0.00	80,000.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
978 - GMFR RESERVE	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00
11 - TOWN HALL	94,700.00	29,661.00	124,361.00	57,699.13	9,000.00	57,661.87
33 - CONT PROF	94,700.00	0.00	94,700.00	46,449.13	2,500.00	45,750.87
310 - PROF SERV	56,500.00	0.00	56,500.00	32,144.13	2,500.00	21,855.87
320 - PROF SERV LE	32,700.00	0.00	32,700.00	8,805.00	0.00	23,895.00
323 - PROF SERV AU	5,500.00	0.00	5,500.00	5,500.00	0.00	0.00
90 - OTHER	0.00	29,661.00	29,661.00	11,250.00	6,500.00	11,911.00
981 - HR JOB STUDY	0.00	20,030.50	20,030.50	6,500.00	6,500.00	7,030.50
982 - TH FEASIBILI	0.00	9,630.50	9,630.50	4,750.00	0.00	4,880.50
15 - CEMETERIES	11,500.00	60,000.00	71,500.00	23,639.24	0.00	47,860.76
37 - CONT OUT	11,500.00	60,000.00	71,500.00	23,639.24	0.00	47,860.76
399 - CONT SVS OTH	11,500.00	60,000.00	71,500.00	23,639.24	0.00	47,860.76
17 - PLANNING	41,500.00	-41,000.00	500.00	0.00	0.00	500.00
33 - CONT PROF	500.00	0.00	500.00	0.00	0.00	500.00
310 - PROF SERV	500.00	0.00	500.00	0.00	0.00	500.00
37 - CONT OUT	41,000.00	-41,000.00	0.00	0.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	-41,000.00	0.00	0.00	0.00	0.00
22 - BUNGANUT	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
37 - CONT OUT	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
399 - CONT SVS OTH	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
95 - LIBRARY	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
37 - CONT OUT	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
399 - CONT SVS OTH	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
99 - NOT SPECIFIC	44,594.00	0.00	44,594.00	44,593.75	0.00	0.25
37 - CONT OUT	39,594.00	0.00	39,594.00	39,593.75	0.00	0.25
399 - CONT SVS OTH	39,594.00	0.00	39,594.00	39,593.75	0.00	0.25
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
91 - GMFR	562,050.00	0.00	562,050.00	562,050.00	0.00	0.00
37 - CONT OUT	562,050.00	0.00	562,050.00	562,050.00	0.00	0.00
391 - GMFR PERSONN	384,804.00	0.00	384,804.00	384,804.00	0.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
392 - GMFR CONTRAC	177,246.00	0.00	177,246.00	0.00	0.00
11 - TOWN HALL	19,970.00	-31.00	18,256.97	0.00	1,682.03
70 - EQUIPMENT	19,970.00	-31.00	18,256.97	0.00	1,682.03
710 - COMP EQUIP	3,975.00	0.00	3,719.30	0.00	255.70
730 - OFFICE EQUIP	12,275.00	-1,111.00	9,737.67	0.00	1,426.33
790 - OTHER EQUIP	3,720.00	1,080.00	4,800.00	0.00	0.00
31 - TRANSFER STA	300.00	31.00	330.87	0.00	0.13
70 - EQUIPMENT	300.00	31.00	330.87	0.00	0.13
790 - OTHER EQUIP	300.00	31.00	330.87	0.00	0.13
92 - RSU # 57	0.00	5,503,499.35	5,503,499.35	0.00	0.00
90 - OTHER	0.00	5,503,499.35	5,503,499.35	0.00	0.00
999 - MISC	0.00	5,503,499.35	5,503,499.35	0.00	0.00
97 - COUNTY	0.00	300,389.91	300,389.91	0.00	0.00
90 - OTHER	0.00	300,389.91	300,389.91	0.00	0.00
999 - MISC	0.00	300,389.91	300,389.91	0.00	0.00
99 - NOT SPECIFIC	0.00	55,445.65	15,046.14	0.00	40,399.51
90 - OTHER	0.00	55,445.65	15,046.14	0.00	40,399.51
999 - MISC	0.00	55,445.65	15,046.14	0.00	40,399.51
Final Totals	3,946,987.00	5,948,994.91	8,853,781.44	165,499.65	556,710.82

ITEM #7: (a.) Order for Special Town Meeting 9-11-23

ORDER

VOTED: That it be and is hereby Ordered that an Special Town Meeting of the Town of Lyman be held on September 11th, 2023, and that an attested copy of this order be placed on file with the Town Clerk of the Town of Lyman.

Given under our hands this 3rd day of July, 2023 at Lyman Maine

Ralph Blackington; Chair

Thomas Hatch; Vice Chair

Victoria Gavel

Jessica Picard

Amber Swett

ITEM #7: (e.) Field Use Request Form, tabled from last meeting

LYMAN PARKS & RECREATION

FIELD USE REQUEST FORM

11 South Waterboro Rd.
Lyman, Me. 04002

NAME OF ORGANIZATION: S.M.A.S.H (Southern Maine Athletic Sports Haven)

TEAM NAME: TBD

CONTACT PERSON: Kristen Cunningham

EMAIL ADDRESS: kristen.cunningham@yahoo.com

ADDRESS: 226 Walker Rd Lyman, ME 04002

PHONE #:(home) (207)-608-1148 (work) _____ (cell) Same

ALTERNATE CONTACT: Danielle (Burwell) Day

EMAIL ADDRESS: dday72222@gmail.com

PHONE #:(home) (603)-409-1271 (work) _____ (cell) _____

FIELD REQUESTED: Bunganut Soccer Field on Brock Rd

PURPOSE: GAMES PRACTICES LEAGUE TOURNAMENT
 BASEBALL SOFTBALL SOCCER OTHER

PITCHING DISTANCE: N/A BASE DISTANCE N/A

AGE GROUP: 3-14 #OF PLAYERS: Approx 60

RESIDENCE OF PLAYERS: Mostly Lyman, as well as, surrounding Southern Maine towns.

The application must be accompanied with a **complete listing** of all practices and/or games you are requesting with this application. Include all dates, days of the week and start/end times.

SIGNATURE: *Kristen Cunningham* DATE: 6/6/2023

PARKS & REC. SIGNATURE: _____ DATE: _____

APPROVED: _____ DATE: _____

NOTES: _____

MONTH: August

W/E 3rd Week, End of August

DAYS: MON. TUES. WED. THUR.. FRI. SAT. SUN. (PLEASE CIRCLE)

TIMES: 10am - 3pm Monday - Friday and Saturday 5pm - dusk

MONTH: September

W/E All weeks

DAYS: MON. TUES. WED. THUR.. FRI. SAT. SUN. (PLEASE CIRCLE)

TIMES: 10am - 3pm Monday - Friday and Saturday 5pm - dusk

MONTH: October

W/E All Weeks

DAYS: MON. TUES. WED. THUR.. FRI. SAT. SUN. (PLEASE CIRCLE)

TIMES: 10am - 3pm Monday - Friday and Saturday 5pm - dusk

MONTH: _____

W/E _____

DAYS: MON. TUES. WED. THUR.. FRI. SAT. SUN. (PLEASE CIRCLE)

TIMES: _____

MONTH: _____

W/E _____

DAYS: MON. TUES. WED. THUR.. FRI. SAT. SUN. (PLEASE CIRCLE)

TIMES: _____

ITEM #7: (f.) MDOT Project road expansion, offer for parcel



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

Town of Lyman
11 South Waterboro Road
Lyman, ME 04002

WIN: 022641.00
Town/City: Buxton, Gorham,
Hollis, Lyman
Parcel No.: 2

Dear Property Owner:

Today, as the Maine Department of Transportation's (Department) representative, I have explained to you the proposed construction and the effect it will have on your property. I have attempted to answer any questions you had. I have also explained the methods used in preparing the Department's appraisal for the land and rights to be acquired. I have made you an offer in the amount of \$6,050.00, which represents the Department's determination of just compensation that is based on the appraisal completed by a qualified appraiser and approved by one of the Department's review appraisers.

The land and/or rights to be acquired from you for this project are as follows:

Valuation Type	Count	Area	Unit
Drainage Easement (Unit)	1	0.00	Unit
Temp. Const. Rights	3	0.05	Acres
Land Taken	1	0.37	Acres
Slope Easement	1	0.06	Acres
Land Taken (Existing Ease. Highway)	1	0.00	Unit
Tree(s)	1	0.00	Unit
Gravel Drive	1	215.00	Sq. Feet

The following is a statement by the Department regarding the parcel or parcels of land above referenced:

- A. The highest and best use of the property at the date of taking.
Residential
- B. The fair market value of the real property taken as of the date of taking.
\$6,050.00
- C. Offering price.
\$6,050.00

I have explained your recourse if the Department's offer is not acceptable. The booklet "MaineDOT Projects and Your Property" confirms the procedures available to you. If a copy of this booklet has not previously been given to you, please request one. I have also explained that the property owner or designated representative is responsible for informing any potential purchaser of the impending acquisition of land and/or rights as required by 23 M.R.S. § 153-B(4).

A great deal of time has been spent in the effort to design an attractive, safe highway; also to design it in the manner that will cause the least damage to adjoining property; and finally to determine by properly made and carefully reviewed appraisals the just compensation due to the owners. I hope that the Department has accomplished its objective.

Please be advised that if you have a mortgage, the mortgage company holds a recorded interest in your property. Under Maine law, your mortgage company may receive a copy of the condemnation documents and may be named on your just compensation check. If your mortgage company is named on your compensation check, your lender must endorse the check before you can cash it. Your mortgage document quite likely contains a provision that addresses eminent domain takings. If your lender is named on your check, you should review this language in your mortgage carefully and deal with your lender directly. The holders of tax liens or other recorded encumbrances on your property may also appear on your check. Again, their endorsement will be required, and you will need to deal with them directly.

PROPERTY MARKERS: Action taken by the 115th Maine Legislature has revised Maine's landmark location law (14 M.R.S. § 7554-A). Please be sure to inform me if your property markers do not appear on the Department's Right of Way Map(s). The Department does not set property pins, but will re-establish the point of former location of a disrupted pin on request from the owner.

Under certain conditions the Department can reimburse eligible property owners for reasonable cost associated with resetting a property pin on the new right of way line by a Licensed Professional Land Surveyor. If necessary, I will explain the eligibility criteria and application process.

Sincerely,



Scott Smith
MaineDOT

Date: June 29, 2023

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
Owner's Offer-Assent

Property Owner(s):
Town of Lyman

WIN:	<u>022641.00</u>
Town/City:	<u>Buxton, Gorham, Hollis, Lyman</u>
Parcel No.:	<u>2</u>

BACKGROUND:

1. It has been determined that public exigency requires the construction or reconstruction by altering, widening, changing the grade of and/or changing the drainage of a portion of State Highway "Route 202" in the Town/City of Buxton, Gorham, Hollis, Lyman, County of Cumberland, York and State of Maine through a Maine Department of Transportation (the "Department") project identified by the WIN referenced above (the "Project").
2. In connection with the Project, the necessary real property rights (the "Property Rights") to be acquired have been assigned value, surveyed, and identified on a plan known as the Right of Way Map, State Highway "Route 202", on file in the Augusta headquarters of the Department, File No. 16-528 MAR 2023.
3. The Property Rights in and to a certain parcel of land identified on the Right of Way Map as Parcel No. 2 (the "Parcel"), owned by the above identified Property Owner(s) (the "Property Owner(s)") in said Buxton, Gorham, Hollis, Lyman, are required for construction of the Project.
4. The Department intends to acquire the Property Rights by filing a Notice of Layout and Taking (the "Taking") in the Cumberland, York County Registry of Deeds on or about 08/21/2023. At the Department's discretion, and with the Property Owner(s)' consent, the Property Rights may be transferred through the execution of a deed or other transactional instrument.
5. The Department has determined just compensation for acquisition of the Property Rights to be **\$6,050.00** (the "Payment"), and this amount will be paid to the Property Owner(s) upon filing of the Taking.

6. The Property Owner(s) does/do hereby acknowledge that Scott Smith, representing the Department, met with or wrote to the Property Owner(s) and explained the Property Rights to be acquired, the just compensation Payment, and all construction impacts, changes of location, grade, drainage and slopes as they apply to the Parcel.

AGREEMENT

1. The Property Owner(s) accept the Payment as just compensation for all Property Rights taken in connection with the Project.

2. The Property Owner(s) release the Department from any further claims of just compensation arising from the Property Rights taken in connection with the Project; however, if any changes in design or construction occur after the date of this settlement and negatively impact the Parcel in an unanticipated manner, the Property Owner(s) shall have the right to request that this settlement be rescinded.

In witness of the above, the parties have executed this Agreement on the date herein indicated.

Dated: _____

Property Owner(s):

Ralph Blackington (Chair)

Thomas Hatch (Vice Chair)

Jessica Picard

Victoria Gavel

Amber Swett

WIN: 022641.00
Parcel #: 2
Form: AQ-15



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

November 28, 2022

Inhabitants of Lyman
11 South Waterboro Road
Lyman, ME 04002

WIN: 022641.00
Parcel: 2 (POR 5)
Route#: Route 202
Town: Buxton, Gorham, Hollis,
Lyman

Dear Property Owner(s):

The Maine Department of Transportation is currently working on plans for a transportation improvement project located in Buxton, Gorham, Hollis, Lyman, Maine. This letter informs you of the proposed project and your involvement as a property owner. The plans indicate the Department will acquire a portion of your property and/or rights in land as part of this project. A Department representative will contact you in the near future regarding the project and its impact on your property.

You are entitled to due process and just compensation as outlined on pages 8 through 10 in the accompanying "MaineDOT Projects and Your Property", which summarizes the property acquisition process.

If you decide to sell your property, state law requires that you inform the potential buyer that the Department intends to acquire an interest in this property.

If you have questions pertaining to the procedures you can contact me at this office by telephone, **Cell (207) 215-9441, Office (207) 624-3544 or email brian.r.sanderson@maine.gov**. Our intention is to have you understand what is being done and why it is being done, with the least amount of inconvenience to you as an involved property owner.

Thank you for taking your time to understand our procedures.

Sincerely,

Brian R. Sanderson
Senior Property Officer



STATE OF MAINE
 DEPARTMENT OF TRANSPORTATION
 16 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0016

Janet T. Mills
 GOVERNOR

Bruce A. Van Note
 COMMISSIONER

November 30, 2022

Inhabitants of Lyman
 11 South Waterboro Road
 Lyman, ME 04002

WIN: 022641.00
 Parcel: 2 (POR 5)
 Route#: Route 202
 Town: Buxton, Gorham, Hollis,
 Lyman

Dear Property Owner(s):

The Maine Department of Transportation is currently working on plans for a transportation improvement project located in Buxton, Gorham, Hollis, Lyman, Maine. This letter informs you of the proposed project and your involvement as a property owner. The plans indicate the Department will acquire a portion of your property and/or rights in land as part of this project.

I am presently conducting a detailed analysis of the real estate market in the area to be utilized in estimating the value of the property to be acquired for the project. The objective is to estimate the fair market value to be paid each owner of property for the portion of land and/or rights in land required for constructing the project. As a part of the valuation process, all the involved properties will be inspected and **photographed December 7, 9, 13, 15, 19, 2022**. As an involved property owner, you or your agent/representative, have the right to accompany the appraiser during the inspection as specified in 23 M.R.S. § 153-B (2). Should you or your agent care to accompany me during this inspection, kindly call **no later than December 13, 2022**, so an appointment can be arranged.

If you decide to sell your property, state law requires that you inform the potential buyer that the Department intends to acquire an interest in this property. Following the completion of the valuation analysis, a representative of the Department will contact you to present the State's offer and explain the details of the valuation process, the acquisition process and the proposed construction. The objective is to reach a settlement based upon the Department's offer of just compensation.

If you have questions pertaining to the procedures you can contact me at this office by telephone, **207-441-6952 or Alicia.Andrews@Maine.gov**. Our intention is to have you understand what is being done and why it is being done, with the least amount of inconvenience to you as an involved property owner.

Thank you for taking your time to understand our procedures.

Sincerely,

Alicia Andrews
 Right of Way Appraiser

PLAN LEGEND

Symbol	Description
(Symbol)	Existing
(Symbol)	Proposed
(Symbol)	Traveled Way
(Symbol)	Drainage
(Symbol)	Water
(Symbol)	Electric
(Symbol)	Gas
(Symbol)	Underground
(Symbol)	Cable
(Symbol)	Lighting
(Symbol)	Other

PLAN LEGEND (Continued)

Symbol	Description
(Symbol)	Sanitary Sewer
(Symbol)	Telephone
(Symbol)	Electric Line
(Symbol)	Water Line
(Symbol)	Underground
(Symbol)	Gas Line
(Symbol)	Cable
(Symbol)	Lighting
(Symbol)	Other

THIS PLAN WAS PREPARED IN CONNECTION WITH THE DEPARTMENT'S ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION PURPOSES. IT CANNOT BE USED TO ESTABLISH LEGAL BOUNDARIES BETWEEN ADJUTING PROPERTY OWNERS.

Scale of Feet: 0 25 50 75 100

CONTROL INFORMATION
HORIZONTAL DATUM - US STATE PLANE NAD83(2011)
VERTICAL DATUM - MEALGD 2003 MEAN
CONVERSION FACTOR 0.999714

STATE OF MAINE REGISTER OF DEEDS

COUNTY: YORK

RECEIVED: _____

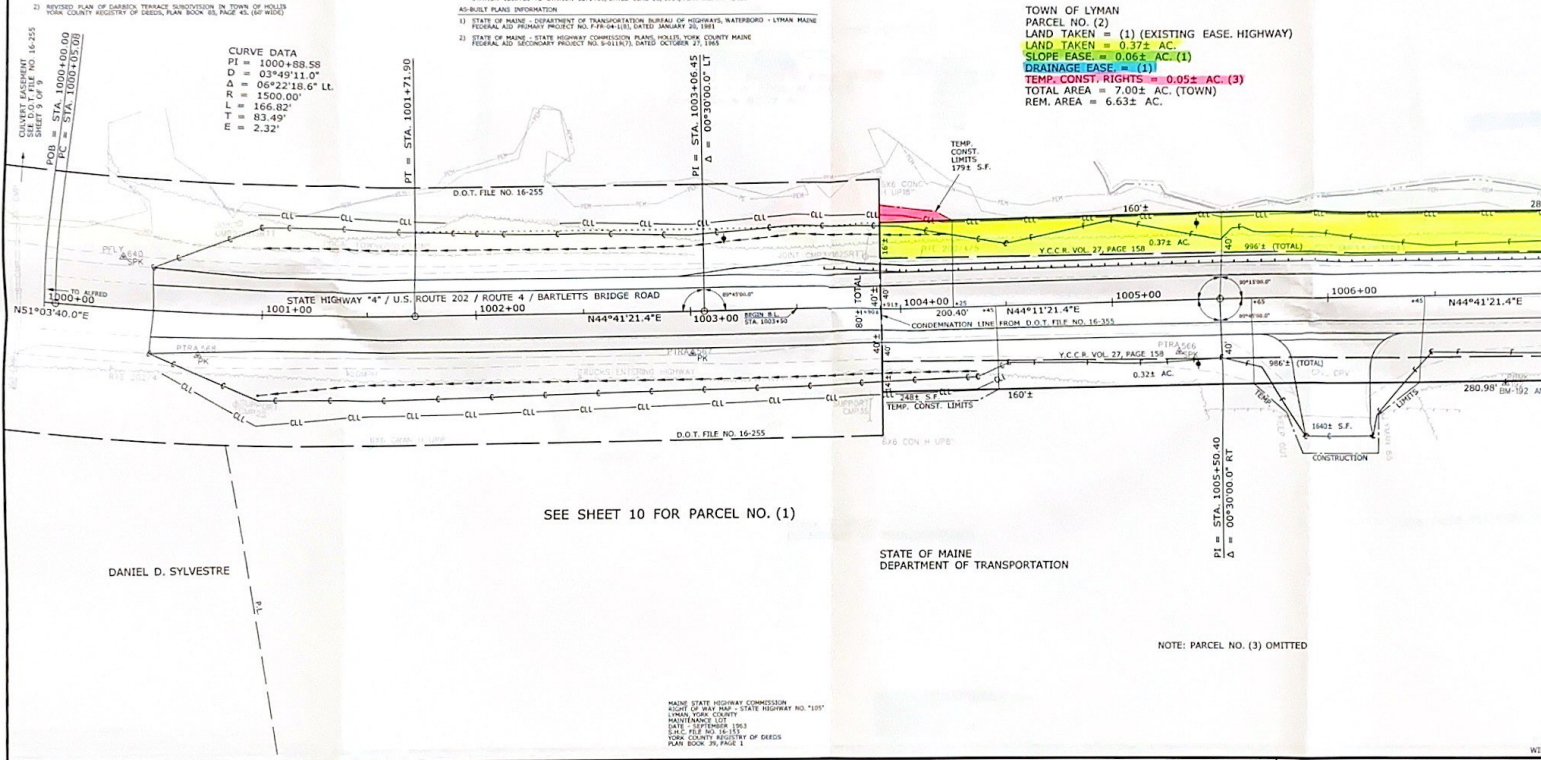
at _____ h _____ m _____ and _____ P.M.

recorded in Plan Bk. _____ Pg. _____

Attest: _____ REGISTER

RIGHT OF WAY INFORMATION

RIGHT OF WAY PARCEL NO. (1) EXISTING EASE, HIGHWAY
LAND TAKEN = 0.37± AC.
SLOPE EASE = 0.06± AC. (1)
DRAINAGE EASE = (1)
TEMP. CONST. RIGHTS = 0.05± AC. (3)
TOTAL AREA = 7.00± AC. (TOWN)
REM. AREA = 6.63± AC.

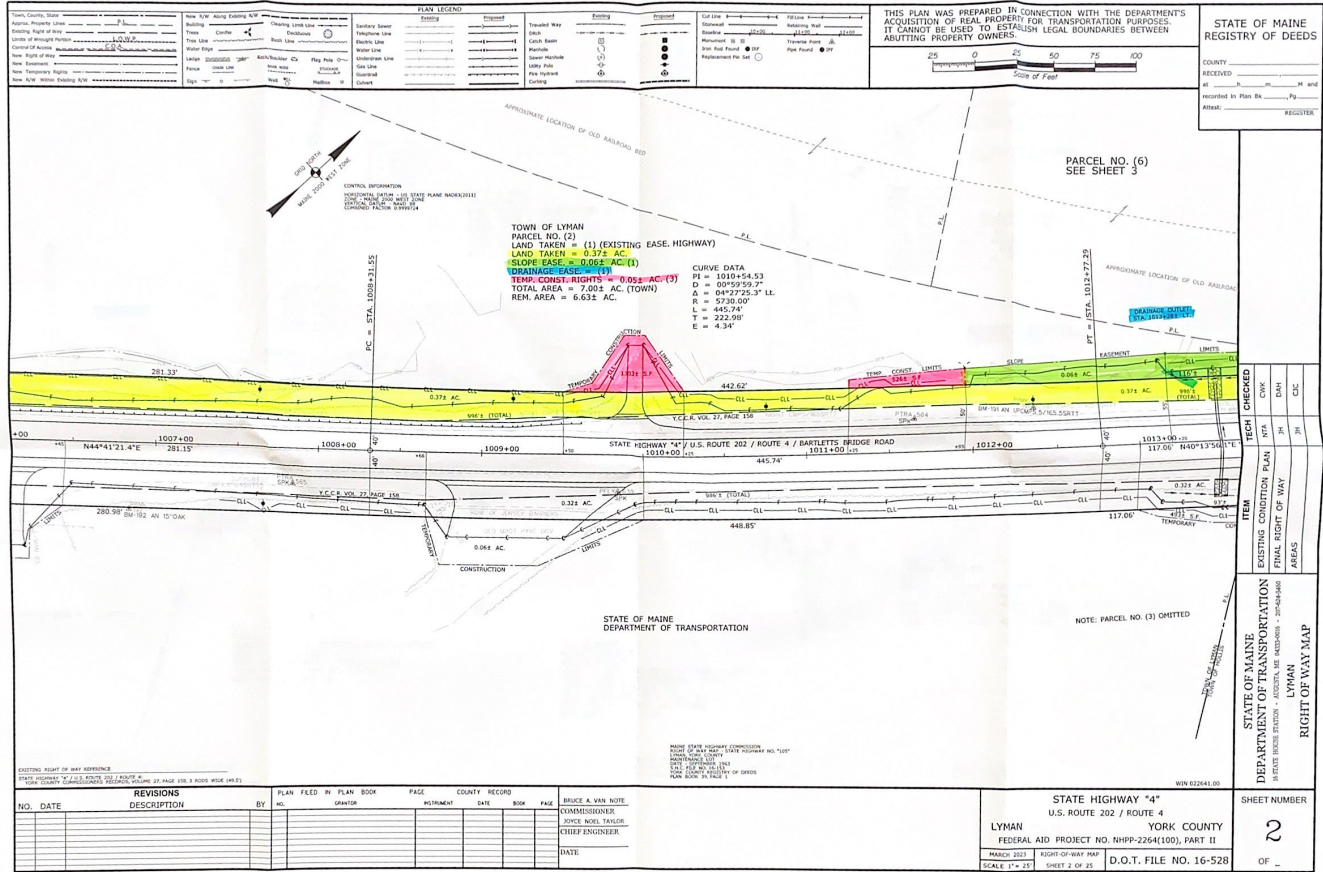


NO.	DATE	REVISIONS DESCRIPTION	BY	PLAN FILED IN PLAN BOOK NO.	PAGE	COUNTY RECORD INSTRUMENT DATE BOOK PAGE	BRUCE A. VAN NOTE COMMISSIONER JOYCE NOEL TAYLOR CHIEF ENGINEER DATE

STATE OF MAINE DEPARTMENT OF TRANSPORTATION	SHEET NUMBER
LYMAN FEDERAL AID PROJECT NO. NHPP-2264(100), PART II	1

MARCH 2023 RIGHT-OF-WAY MAP SCALE 1" = 25' SHEET 1 OF 25 D.O.T. FILE NO. 16-258

Filename: ...:\GIS\WORK\1602_2646_162.dwg Date: 4/29/2023 User: jmh-jmh



REVISIONS

NO.	DATE	DESCRIPTION	BY

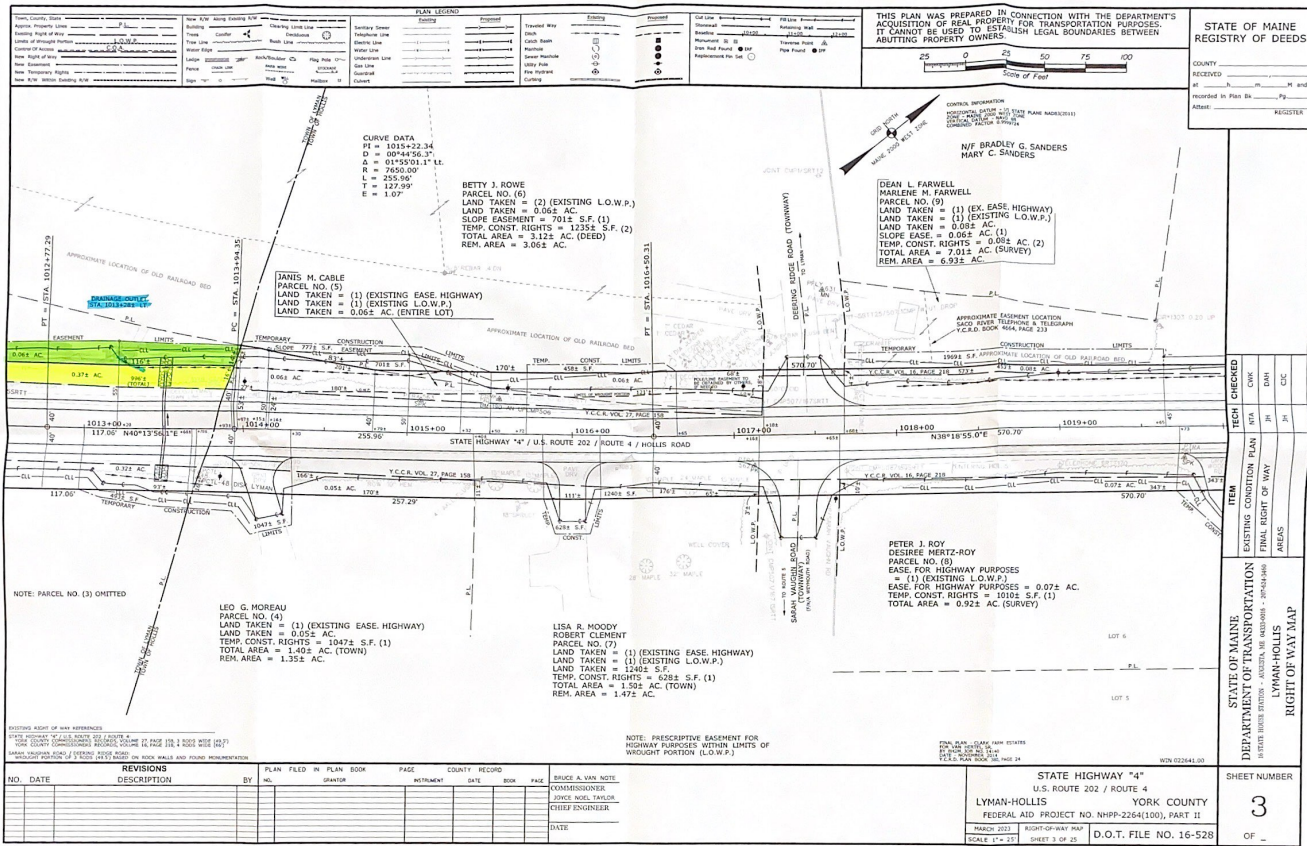
PLAN FILED IN	PLAN BOOK	PAGE	COUNTY	RECORD

SUBJECT & SIGNATURE

COMMISSIONER	JOYCE NOEL TAYLOR
CHIEF ENGINEER	
DATE	

STATE HIGHWAY "4"
 U.S. ROUTE 202 / ROUTE 4
 LYMAN YORK COUNTY
 FEDERAL AID PROJECT NO. NHPP-2264(100), PART II
 SCALE 1"=35' SHEET 2 OF 25
 D.O.T. FILE NO. 16-52R

STATE OF MAINE
 DEPARTMENT OF DEEDS
 COUNTY: YORK
 RECEIVED: MARCH 23 2023
 REGISTERED IN PLAN BOOK NO. 16-52R
 SHEET NO. 2



File name: \\0000\WORK\160216\160216\160216.dwg
 Date: 5/16/2023
 User: jashhogan
 Division: R04

THIS PLAN WAS PREPARED IN CONNECTION WITH THE DEPARTMENT'S ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION PURPOSES. IT CANNOT BE USED TO ESTABLISH LEGAL BOUNDARIES BETWEEN ADJUTING PROPERTY OWNERS.

STATE OF MAINE
 COUNTY: _____
 RECEIVED: _____
 RECORDED IN: _____
 ALIAS: _____

Scale of Feet: 0 25 50 75 100

NO.	DATE	REVISIONS	BY	PLAN FILED IN	PLAN BOOK	PAGE	COUNTY	RECORD	BOOK	PAGE

BRUCE A. VAN NESTE COMMISSIONER	BRUCE A. VAN NESTE CHIEF ENGINEER

STATE HIGHWAY "4"
 U.S. ROUTE 202 / ROUTE 4
 LYMAN-HOLLIS YORK COUNTY
 FEDERAL AID PROJECT NO. NHPP-2264(100), PART II

SCALE: 1" = 25'
 SHEET 3 OF 25
 D.O.T. FILE NO. 16-528

SHEET NUMBER
 3
 OF

ITEM #7: (g.) MS Bike Event Request



**National
Multiple Sclerosis
Society**

June 15, 2023

Attn: Ralph "Rusty" Blackington, Chair Board of Select Town of Lyman

On behalf of the National MS Society, Greater New England Market, I would like to extend our gratitude for the continuous support and cooperation the Town of Lyman has shown for our annual Bike MS event. The funds raised from this event will continue to be used to advance the support of national research and to support local programming for the more than 27,000 people within Greater New England who are affected by multiple sclerosis.

The 2023 Bike MS: Great Maine Getaway event is scheduled to take place on Saturday, August 5 & Sunday, August 6. We anticipate that we will have around 385 participants for this event that will start and finish at the University of New England in the city of Biddeford. Our cyclists will be passing through Lyman between 8:30 a.m. and 4 p.m. as they take part in one of our route options: Sunday – 50mi. I have included written riding directions for your review, and we will thoroughly mark the route and make arrangements to have police details where appropriate.

Our routes feature safety stops every 8-15 miles, so that our cyclists remain hydrated and nourished. All cyclists agree to follow the rules of the road and are directed to ride single file – we do not ask for road closures, and this is not a race. We issue one warning to cyclists not following the rules of the road. On the next infraction, we pull them from the ride and require they ride to the finish in one of our route support vehicles.

We mark our route with small coroplast signs attached to utility poles or stakes. A volunteer will follow the route on the day of the ride and remove all signs after the final cyclist has passed.

We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

We respectfully ask permission from the Town of Lyman to use town roads for this event. If we can have your permission, please sign, and return the Approval Reply Form enclosed here to me. If there are any other additional steps, permits or permissions I must take to ensure approval for this event, please let me know.

We thank you in advance for your support and please feel free to contact me with any questions or concerns.

Sincerely,

Kyle Sandness

Kyle Sandness
Specialist, Event Production
860-786-2963
kyle.sandness@nmss.org



**National
Multiple Sclerosis
Society**

APPROVAL REPLY FORM

Town of Lyman

Attn: Ralph "Rusty" Blackington, Chair Board of Select Town of Lyman

From: Kyle Sandness, Specialist of Event Production

Organization: National MS Society

Re: August 5, 2023 / Annual Bike MS: Great Maine Getaway Cycling Event

I am aware that the annual Bike MS: Great Maine Getaway cycling event will be coming through town on **Sunday, August 6**. I have reviewed and approved the route. Should I have any questions and/or concerns regarding this year's event, I will be sure to contact Kyle Sandness at the National MS Society at 860-786-2963 or kyle.sandness@nmss.org.

By signing below, I am granting permission from the town to conduct this event.

Print Name

Title

Signature

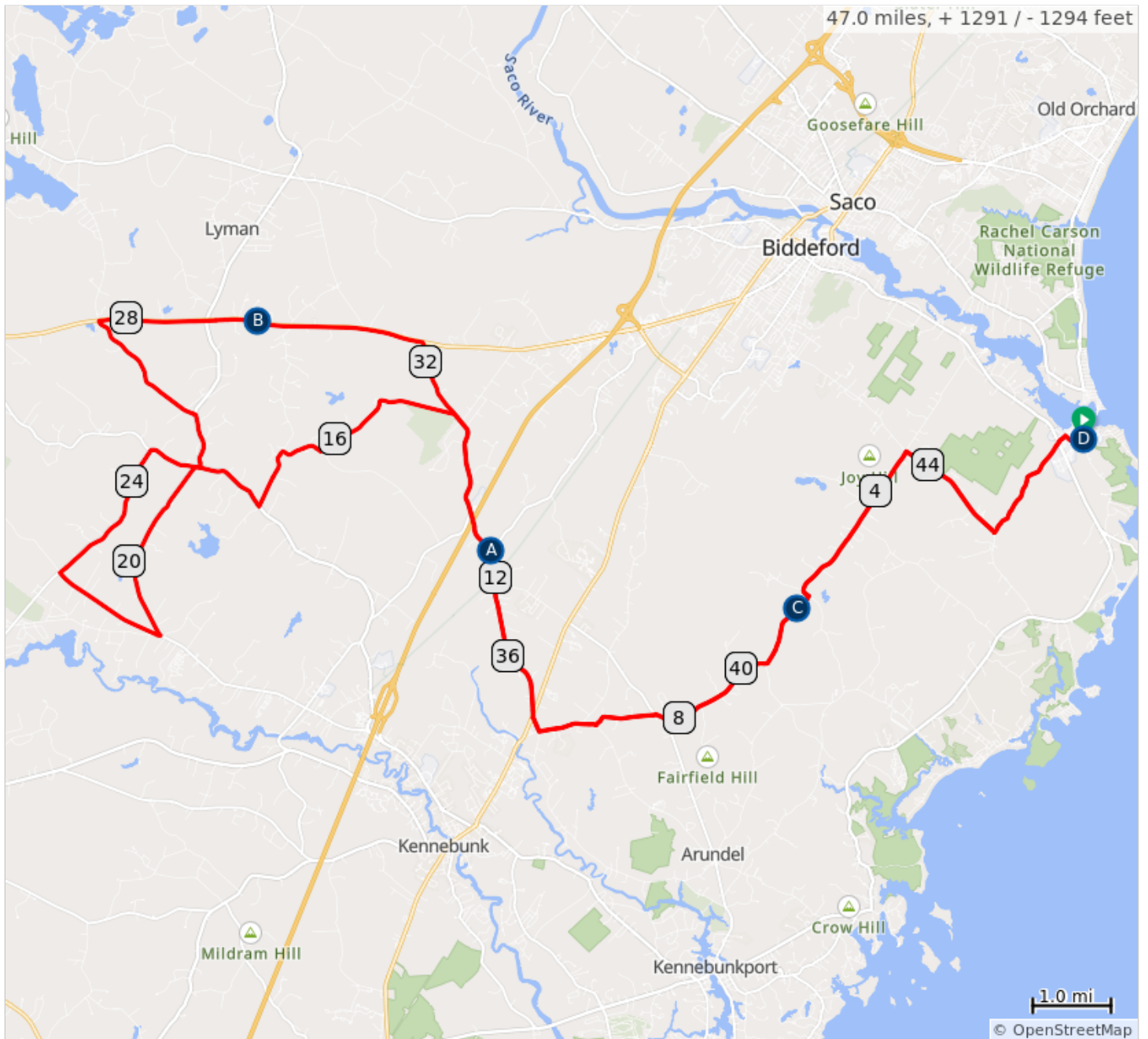
Date

Please return this form to Kyle Sandness at:
kyle.sandness@nmss.org or 465 Waverley Oaks Road, Suite 202, Waltham, MA 02452

50M D2 Great Maine Getaway 2023



- | | | | |
|----|--|----|---|
| A. | Rest stop #1: Arundel Fire Dept (right turn) | C. | Rest stop #3: Livingston-Hughes Surveyors (left turn) |
| B. | Rest stop #2: All Secure Self Storage/Larochelle & Sons Sheds (right turn) | D. | Finish |



50M D2 Great Maine Getaway 2023

Type	Dist	Note
	0.0	Start of route
	0.0	Slight right onto Hills Beach Rd
	0.3	Left onto Newtown Rd
	0.4	Left onto Pool St
	0.4	Right onto Newtown Rd
	1.8	Right onto West St
	3.4	Left onto Guinea Rd
	5.7	Right to stay on Guinea Rd
	6.7	Continue onto Goose Rocks Rd
	8.2	Right onto Log Cabin Rd
	8.4	Left onto Lombard Rd
	9.2	Right onto Sinnott Rd
	9.4	Continue onto Old Post Rd/Rte 1a Exn
	10.0	Right onto River Rd
	10.1	Right onto Limerick Rd

10.1 miles. +219/-165 feet

Type	Dist	Note
	12.4	Rest stop #1: Arundel Fire Dept (right turn)
	12.5	Right out of rest stop
	14.3	Slight left onto Brimstone Rd
	15.2	Continue onto Irving Rd
	16.2	Right onto Curtis Rd
	16.8	Left to stay on Curtis Rd
	17.0	Continue onto Perkins Ln
	17.5	Right onto ME-35 N
	18.5	Continue onto Cole Rd
	18.5	Left to stay on Cole Rd
	21.0	Sharp right onto Old Falls Rd
	21.0	Slight right onto Middle Rd
	22.5	Right onto Old North Berwick Rd
	24.5	Right onto Walker Rd
	25.1	Continue onto Cole Rd

14.9 miles. +363/-313 feet

Type	Dist	Note
	25.2	Left onto ME-35 N
	25.9	Left onto Day Rd
	27.6	Right onto ME-111 E/ Alfred Rd
	29.6	Rest stop #2: All Secure Self Storage/Larochelle & Sons Sheds (right turn)
	29.6	Right out of rest stop
	31.7	Right onto Limerick Rd
	36.9	Left onto River Rd
	37.0	Left onto Old Post Rd/Rte 1a Exn W
	37.6	Continue onto Sinnott Rd
	37.8	Left onto Lombard Rd
	38.6	Right onto Log Cabin Rd
	38.8	Left onto Goose Rocks Rd
	40.3	Continue onto Guinea Rd
	41.1	Rest stop #3: Livingston-Hughes Surveyors (left turn)

16.0 miles. +451/-566 feet

Type	Dist	Note
	41.3	Left to stay on Guinea Rd
	43.6	Right onto West St
	45.2	Left onto Newtown Rd
	46.6	Left onto Pool St
	46.6	Right onto Newtown Rd
	46.7	Right onto Hills Beach Rd
	47.0	Left into finish
	47.0	End of route

5.9 miles. +74/-116 feet

ITEM #7: (h.) Treasurers Disbursement Policy

TOWN OF LYMAN

Policy on Treasurer's Disbursement Warrants For Employees Wages And Benefits And State Fees Collected By The Town

PURPOSE: *This policy allows designated municipal officers (select board or councilors), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for wages and benefits and state fees collected by the Town.*

This Policy is in addition to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by a majority vote, to act on any treasurer's warrant, including warrants for wages and benefits and state fees collected by the Town.

Delegation of authority. Pursuant to 30-A MRSA § 5603 (2)(A)(1), the following authority is granted with respect to treasurer's disbursements warrants **for municipal employee wages and benefits and state fees collected by the Town only.**

Current municipal officers. The current municipal officers in office at this time of execution of this policy are:

Ralph Blackington (Chair), Thomas Hatch (Vice Chair), Jessica Picard, Victoria Gavel, Amber Swett

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective Date. This policy becomes effective on the date indicated below. **Copies.** The Chair of the municipal officers will furnish two copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy should nonetheless be provided to that person in each capacity.

Lapse. This policy lapses one year after its effective date, if not sooner amended or cancelled.

Renewal. This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date, unless sooner date of expiration is specified.

Reminder. If the municipal treasurer is an appointed official, the treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses. If the municipal treasurer is an elected official, the treasurer is requested to provide such an annual reminder.

Original. The Chair of the municipal officers will maintain the original of this policy on file unless the municipal clerk is an appointed official, in which case the clerk shall maintain it on file, if requested to do so by the Chair.

Effective: July 3, 2023

_____ Ralph "Rusty" Blackington - Chair

_____ Thomas Hatch – Vice Chair

_____ Jessica Picard

_____ Victoria Gavel

_____ Amber Swett

A Majority of the Board of Selectpersons

Lyman, Maine