

## TOWN OF LYMAN

11 South Waterboro Rd Lyman, ME 04002

Tel: (207)-499-7562 FAX: (207)-499-7563

Email: [selectboard@lyman-me.gov](mailto:selectboard@lyman-me.gov)

### REQUEST FOR PROPOSALS

#### General Contracting / Transfer Station

The Town of Lyman is requesting proposals from qualified consultants to provide General Contracting Services to complete the scope of work for the Lyman Transfer Station. The intention of this RFP is to solicit responses and formal proposals from qualified General Contractors and select a single organization to provide services to the Town of Lyman.

The scope of work is as outlined in this request for proposal. This document does not commit the Town of Lyman to any contract for any service, supply, or subscription whatsoever. The Town of Lyman will not reimburse any information or administrative costs incurred as a result of participation in response to the RFP. All costs associated with response will solely reside at the responding party's expense.

**Please submit your proposal in a sealed envelope to the Town of Lyman by June 5<sup>th</sup>, 2023 by 3:00pm EST. Proposals must be addressed to:**

Town of Lyman, Select Board  
RFP: General Contracting/ Transfer Station  
11 South Waterboro Rd  
Lyman, ME 04002

Please mark sealed proposals plainly **"RFP: General Contracting / Transfer Station"**. **Proposals will be opened publicly during the Select Boards regular meeting on June 5<sup>th</sup>, 2023.** The Town will not except late bids.

Questions regarding this request for proposal should be directed via email to:  
[selectboard@lyman-me.gov](mailto:selectboard@lyman-me.gov)

Or call the Select Board Office: 207-247-0642

Project Site walks are highly encouraged. To schedule a site walk please call the Select Board office or email request.

## **Project Description.**

General contracting to coordinate and complete scope of work for the Transfer Station to include paving, concrete, and steel fabrication, building demo and rebuild.

## **Scope of Work**

### **Building Demo & Rebuild**

Remove and rebuild five (5) existing canopies. Two canopies located over the wood bins. Two canopies over the recycling compactors. One canopy over the metals bins.

### **Paving**

Prepare and pave approximately 4,500 square feet of machine layed HMA. Two (2) inches of 19mm and Two (2) inches of 9mm

Saw, cut, prep, and pave approximately 810 square feet of hand layed HMA. Two (2) inches of 19mm and two (2) inches of 9mm.

### **Concrete**

Remove existing slab and put a new slab 6-inch by 12-feet by 51-feet (6" x 12' x 51'). 4500 psi concrete with #4 rebar 16-inch by 16-inch grid (16" x 16"). Two (2) saw cut control joints at 17-feet (17').

#### **Retaining Wall 1:**

Form and pour a new retaining wall. Concrete will be 4500 psi. Footings will be 12-inch thick by 5-feet wide by 125-feet long (12" x 5' x 125'). With #4 rebar 12-inch by 12-inch grid (12" x 12"). Vertical bar will be 4-feet high with 2-feet spacing. Walls shall have four (4) rows of horizontal #4 rebar with 12-inch spacing. Top will have a camfer on the outer edge. Control joints shall be spaced in the wall. Hand rail pockets shall be installed in the top of the wall. (Supplied by others). Walls will be 12-inch wide by 5-feet high by approximately 125-feet long (12" x 5' x 125')

#### **Retaining Wall 2:**

Form and pour retaining wall approximately 65-feet. With 4500 psi concrete at 12-inch thick by 7.5-feet high. (12" x 7.5'). With #4 rebar at 12-inch horizontal spacing every 12-inches. Control joints of equal spacing. Three 3-inch drain holes in the lower part of the wall. Footings shall be 6-feet wide by 12-inches thick by 65-feet long (6' x 12" x 65'). Wall will be pinned into an existing wall. 4500 psi concrete with #4 rebar 12-inch by 12-inch grid (12" x 12"). Vertical #4 rebar with 12-inch vertical spacing. Six (6) rows.

### **Steel Fabricators**

Remove two existing ¼ inch diamond plate pcs in front of the trash compactors and replace with new pcs approximately 3-feet by ¼-inch by 10.5-feet (3' x ¼" x 10.5'). Anchoring will be by design of the contractors

Remove and replace two (2) small I-beams to be V.I.F and designed.

New hand rails. Six (6) pieces approximately made out of 2" x 2" box tubing of 10-feet long pcs set in supplied pockets by the fabricator to concrete contractor. Approximately 60-feet by 4-feet high (60' x 4'), two rows of tubing on each.

## **Conditions and Instructions to Bidders**

1. Bidders shall use the enclosed bid form and submit additional information/credentials attached with bid form.
2. Proposals must include separate line-item costs for any or all the items outlined on the Proposal form.
3. Proposals must be completed in full and must be signed by a firm official or representative. Proposals may be withdrawn prior to the time set for the official opening.
4. Proposals will be opened publicly. Bidders or representatives may be present at opening.
5. Issuance of this RFP and receipt of proposals does not commit the Town to award a contract. The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the consultants/firms submitting an RFP, or to cancel all or part of this RFP.
6. The Town is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
7. No contract may be assigned without board approval and contract must be signed by at least three members of the board.
8. Please state **"RFP: General Contracting / Transfer Station"** on submitted, sealed envelope.
9. The Town of Lyman reserves the right to waive any formality and technicality, whichever is deemed best for the interest of the Town.

The Select Board will review sealed bids in an open public meeting and may, at the boards' discretion, delay award pending further review. It should be noted that the contract resulting from this RFP will be awarded to the respondent whose proposal is determined to be in the "best interest" of the Town. Therefore, the proposal offering the lowest cost may not necessarily be the proposal that is selected for award.

**RIGHT OF REFUSAL.** The Town reserves the right to: a) Reject any or all proposals, or to make no award. b) Select certain applications from the proposals. c) Require modifications to initial proposals. d) to make partial or multiple awards. e) award based on initial proposals received, without discussion of such proposals. f) invite selected vendors to make oral presentations to the evaluations team. Failure of a vendor to comply with the request for meeting may be grounds for bid rejections. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the Town.

**PROPOSAL FORM:**

Due: **June 5<sup>th</sup>, 2023 by 3:00pm**

To: Town of Lyman, Select Board  
RFP: General Contracting/ Transfer Station  
11 South Waterboro Rd  
Lyman, ME 04002

**A separate line-item cost for any or all the following scope of work.**

1) Paving	_____
2) Concrete	_____
3) Steel Fabricators	_____
4) Fees – estimate for hours	_____
<b>TOTAL BID</b>	_____

The undersigned individual/firm/business guarantees this price for sixty days (60) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the Town of Lyman.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature \_\_\_\_\_ Company \_\_\_\_\_

Name (print) \_\_\_\_\_ Telephone # \_\_\_\_\_

Title \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Web Site \_\_\_\_\_