

Town of Lyman

Committee Project Statement

Bunganut Committee

Enacting Provisions

The Bunganut Park Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function as stipulated in its purpose and in accordance with Municipal Charter and state statute.

Composition

The committee shall consist of multiple members of which the Select Board shall be the appointing authority and shall be an Adhoc Committee established for a term of one year from the date of April 18th, 2023. The Select Board reserves the right, under Municipal Charter, to extend the disestablishment date for up to one additional year.

The Committee shall work in correlation with the Parks and Recreation Committee

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The Bunganut Committee shall provide advisory support to the Select Board liaisons for the allocation of ARPA funding and other related project management tasks for the Bunganut Park. The Committee will also assist in developing plans and strategies for longer term goals for the Park that will support, preserve, protect, maintain, improve, and enhance its natural resources, parkland, and recreational opportunities for current and future generations. Upon disestablishment, responsibility will carry over to the Parks and Recreation Committee.

The Select Board may call to action the Bunganut Committee to respond to delegated tasks at the Boards discretion, in so far as, it is related to goals associated to Bunganut Park

General Provisions

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with state statute.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans and policies the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board.

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All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town for records retention.

The Committee shall uphold the requirements of Municipal Charter and applicable state statutes regarding municipal functions of government.

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as "Committees" which is established for all committees to be used as necessary. Request for expenditure shall be in writing and is subject to the approval of Town Manager. In the interim of Town Manager, the Select Board will serve as the authorizing body.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.