

Town of Lyman
Select Board Regular Meeting Agenda
Tuesday April 18th, 2023 – Lyman Town Hall

Welcome to the April 18th, 2023, Regular Meeting of The Lyman Board of Selectmen.
This meeting is a public proceeding and is being recorded.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

1.M.R.S.A §405 (C) real or personal property matters.

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

- a. Cemetery Committee, tree cutting project

ITEM #2 **MINUTES**

- a. Review / Approve meeting minutes 4/3/2023.

ITEM #3 **SIGN WARRANTS**

- a. Payroll Warrant #45 in the amount of **\$24,941.64**
- b. Accounts Payable Warrant #44 (FY2023) in the amount of **\$84,033.26**

EXECUTIVE SESSION

1.M.R.S.A §405 (A) Personnel Matters

ITEM #4 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board. Please use the podium to address the board.*
- b. Mail
 - ZBA – Notice of Public Hearing
- c. Complaints
 - John Mead

ITEM #5 **UNFINISHED BUSINESS**

- a. ARPA funding – discuss RFPs. Where are we at?
- b. Planning Board – Request for Ordinance Amendment to be put to Town Vote
- c. Stagecoach Road, discussion from last meeting, no further updates waiting on Town Attorney.
- d. IT Committee – approve a statement of purpose. Tabled from last meeting
- e. Bunganut Committee – approve statement of purpose, tabled from last meeting.
- f. YMCA contract revisions. Review from attorney & Insurance provider.

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. Road Commissioner –
- b. Fire Chief –
- c. Tax Clerk –
- d. CEO –
- e. Treasurer – Expense Report 4/13/2023
- g. Town Hall Expansion Committee –
- f. Other -

ITEM #7 **NEW BUSINESS**

- a. Open RFPs for IT Services.



- b. RSU 57 Election Warrants. Review/Approve
- c. Cleaning services, discuss if changing to one day or keep at two days a week.
- d. Purchase order for Town Report
- e. Appointment, review/approve committee application for Bunganut Committee
 - William Single • Michelle Felicitti •Karen Kane •Holly Hart
- f. Appointment, review/approve committee application for IT Committee
 - William Single • Michelle Felicitti •Nigel Sampson
- g. Appointment, review/approve committee application for Parks & Recs Committee
 - Jonna Johnson • Clair Campbell
- h. Appointment, review/approve committee application for Comprehensive Plan Committee
 - Don Hernon • John Tibbetts

OTHER

ADJOURN

ITEM #2: (a.) Minutes

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Selectboard members present: Ralph “Rusty” Blackington (Chair), Thomas Hatch (Vice Chair), Jessica Picard, John Tibbetts, David Alves (Via Zoom)

Selectboard members absent: none

ITEM #1 **SPECIAL OFFERS/ PRESENTATIONS**

none

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

a. *Public Input – Public in attendance will have up to 5 minutes to address the Board.*

Please use the podium to address the board.

Don Hernon – Discusses the Planning Board’s initiative on an ordinance amendment for contract zoning. The Planning Board has requested the Select Board to put this on the warrant for the open Town meeting in June.

John Tibbetts – Asks if this would help the ordinance line up with the comprehensive plan.

Don Hernon – States the way the wording on contract zoning is now would allow for any type of use to go anywhere in Town.

Michelle Feliccitti – States she has gathered some information regarding Goodwin Mills Fire Rescue completing multiple runs to a current business in Lyman. She has submitted the information to the Select Board. The use of EMS services is excessive and poses a burden on the Town.

b. Mail •York County Sheriff’s insider bulletin. •York County Sherriff’s Monthly Report

c. Complaints

ITEM #3 **MINUTES**

a. *Review / Approve meeting minutes 3/20/2023.*

David Alves – Makes a motion to approve. **Thomas Hatch seconds. Motion passes: 5-0-0**

ITEM #4 **SIGN WARRANTS**

a. *Payroll Warrant #43 in the amount of \$25,430.52*

David Alves – Motions to approve. **Jessica Picard seconds. Motion passes: 5-0-0**

b. *Accounts Payable Warrant #42 (FY2023) in the amount of \$606,761.41*

David Alves – Motions to approve. **Jessica Picard seconds. Motion passes: 5-0-0**

ITEM #5 **UNFINISHED BUSINESS**

a. *ARPA funding – discuss RFPs. Where are we at?*

Thomas Hatch – States he walked the beach side of the park. He created a list that itemizes some items as ARPA related and others not. Some items on the list may need to be addressed before opening. He is currently contacting DEP regarding some stumps by the shoreline that will need to be removed.

b. *Planning Board – Request for Ordinance Amendment to be put to Town Vote*

Don Hernon – Explains the amendment addresses contract zoning and would remove the language “but not limited to” that would have the effect of requiring the proposed use for contract zoning at a minimum is allowed anywhere else in the Town. The amendment would also add language “provides reasonable expectations of an overall benefit to the Town as a whole”.

Thomas Hatch – Suggests this should go through the Ordinance Review Committee. We’ve established the committee for this purpose and he suggests we should be consistent with the process that’s in place.

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Brenda Charland – Asks how the ordinance isn't contrary to the Comprehensive Plan.

John Tibbets – States the reason is you could allow things that aren't covered in the comprehensive plan such as density and size of buildings.

Brenda Charland – States contract zoning is about use and doesn't think density or the size of the building would play into it. It could be a potential issue in the way it's currently worded loosely but perhaps not an emergent issue.

David Alves – States the Ordinance Review Committee is seated, and Town Council did not allude to this issue being an emergency.

Jessica Picard – States her only concern is that the Planning Board was previously tasked with bringing this forward

David Alves – States this task was put on the planning board to help streamline things. However, initially the planning board stated they shouldn't be tasked with writing the ordinance to which they have to enforce. This became part of the development of the new process outlined in the revised charter.

Brian Dulong – Asks the board what their issue is with the wording of the amendment.

Thomas Hatch – States he doesn't have an issue with the wording, but is more concerned with maintaining a consistent process with the Ordinance Review Committee.

c. [Requested Waivers for Insurance Requirements, discussion from last meeting.](#)

- [Parks & Recs, re: Musicians](#)
- [Town Clerk, re: Moderator](#)

Lindsay Gagne – Explains she looked into this per the discussion from the last meeting. Waterboro does require vendors to submit a W9 but does not require an agreement. However, if the vendor provides a contract, they will agree to that contract. They review events case by case and evaluate risk. At this time with our policy, the board can waive any or all of the hold harmless policy. It will be up to the board to weigh out the risk.

Jessica Picard – Suggests having a form developed to cover the board waiving certain requirements.

David Alves – Asks if our insurance provides any type of risk assessment category or sliding scale type chart that can help identify areas of concern.

Jessica Picard – **Makes a motion to waive the insurance requirements for the Parks and Recs Summer band concert events.**

John Tibbetts – **Seconds the motion. Motion passes: 5-0-0**

Jessica Picard – **Makes a motion to waive the insurance requirements for the Moderator for Town Meeting**

John Tibbetts – **Seconds the motion. Motion passes: 5-0-0**

Jessica Picard – **Makes a motion to waive the insurance requirements for the land surveyor for the Town Hall Expansion Committee.**

Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**

d. [Stagecoach Road, discussion from last meeting.](#)

Lindsay Gagne – States after discussion from the last meeting, we found this road was discontinued in 1921 by Town Warrant but no public easement was retained.

Jessica Picard – Agrees to ask Town Council to verify the boards options.

David Alves – Suggests asking Town Council to verify if it is up to the owner to claim their portion up to the center line and if they did not record that portion of the property in their recorded deed, can the Town take it back and issue a public easement.

Brenda Charland – States she is currently having issues with five roads and if she can issue a building permit.

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- e. [Review/ Approve Field Use Request forms.](#)
Jessica Picard – Makes a motion to approve both field use request forms.
Thomas Hatch – Seconds the motion.
Jessica Picard – States the board can review a fee schedule in the future.
Motion passes: 5-0-0
- f. [IT Committee – approve a statement of purpose.](#)
Jessica Picard – Suggests the board continue to review this and table till the next meeting.
- g. [Bunganut Committee – discussion from last meeting](#)
Lindsay Gagne – Asks the board if this will be a standing committee or an Adhoc committee.
David Alves – Suggests this be an Adhoc committee because by the time they are done with their task it will turn over to the Parks and Recs Committee
Jessica Picard – Would like to see a similar statement of purpose to give a general explanation of the purpose of the committee.

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. [Road Commissioner –](#)
Brad Nikel – States all the road postings have been lifted. The PPI matching fund program, he found, will stay a program and no changes are predicted to occur and the board will need to determine what they would like to do with South Waterboro Road. He has a quote to repair the solar sign at Bunganut. He thinks this should come out of Capital Improvement. As far as the storm damage at Bunganut, the trees are all gone but there still needs to be clean up over there.
Jessica Picard – Suggests with the storm damage at Bunganut if it's worth looking into doing an insurance claim.
- b. [Fire Chief –](#)
- c. [Tax Clerk –](#)
- d. [CEO – Question re: building permits on Discontinued roads. Review Updated Zoning map](#)
Brenda Charland – States the adjustment doesn't really change the zoning but more clearly identifies the different zones. They will need to be voted on by the Town. This doesn't clear up any discrepancies of the roads, but just clears up the zoning part of the map. We will also get a parcel overlay of the zones that can be printed on larger maps to identify parcels within each zone.
- e. [Treasurer – Expense Report](#)
- h. [Town Hall Expansion Committee – Open RFP's for Architect/Engineer Services](#)
Two RFPs were submitted
Custom Concepts Inc: Total price = \$31,200 including architectural and construction engineering.
Port City Architects: Total price = \$155,102 including architectural and construction engineering.
Jessica Picard – States she would like more information on Custom Concepts where there are some line items left blank. She inquires what the next step will be to keep this moving forward.
David Alves – States in this way we can get a product together to determine what the plan will be going ahead.
- f. [Other -](#)

ITEM #7

NEW BUSINESS

- a. [Request for Board approval on expenses for TRIO Upgrade, see memo.](#)
John Tibbetts – Motions to approve the TRIO upgrade.
Thomas Hatch – Seconds the motion. **Motion passes: 5-0-0**

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- b. [Review Hold Harmless for tree cutting, Contractor requesting sub-letting approval](#)
Lindsay Gagne – Explains the contractor for tree cutting needs to hire a crane operator. The board will need to decide if they want to waive the section in the hold harmless and allow the contractor to subcontract the crane work. Either way we will need all the insurance information from the crane operator.
Jessica Picard – States she would be okay with the contractor sub-letting the work; however we need all the insurance information from any sub-contractors doing any of the work.
Brad Nikel - Suggests the cemetery committee inspect the work as it's being done.
Jessica Picard – States the work needs to be confirmed.
David Alves – Suggests doing a stop work order until we can get more information.
Jessica Picard – **Makes a motion to do a stop work order with Larry Blanchet until we can confirm he has all insurance, and we have more information on the work being done.**
David Alves – **Seconds the motion. Motion passes:5-0-0**
Thomas Hatch – States to hold payments until more information is confirmed.
- c. [Review Hold Harmless for Jim Murphy, Contractor requesting waivers.](#)
Jessica Picard – **Makes a motion to waive the highlighted non-applicable sections as provided in the hold harmless.**
Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**
- d. [Appointment, review/approve committee application for Bunganut Committee](#)
•William Single • Michelle Felicitti •Karen Kane
Jessica Picard – **Motions to table Item #7: (d) and (e) until the board finalizes the committee statements of purpose and solicit more volunteers.**
Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**
- e. [Appointment, review/approve committee application for IT Committee](#)
•William Single • Michelle Felicitti •Nigel Sampson

EXECUTIVE SESSION

[1.M.R.S.A §405 \(A\) personnel matters](#)

Thomas Hatch – **Motions to go into executive session per 1.M.R.S.A 405 (A) personnel matters.**

Jessica Picard – **Seconds the motion. Motion passes: 5-0-0**

Jessica Picard – **Makes a motion to come out of executive session.**

Thomas Hatch – **Seconds the motion. Motion passes: 5-0-0**

Thomas Hatch – **Motions to approve a step increase to the Admin Ceo assistant that was agreed to at point of hire.**

Jessica Picard – **Seconds the motion and adds discussion the budget has been verified.**

OTHER

None

ADJOURN

Jessica Picard – **Makes a motion to adjourn. John Tibbetts seconds the motion. Motion passes: 5-0-0**

Town of Lyman
Select Board Regular Meeting Minutes
Monday April 3rd, 2023 – Lyman Town Hall

Ralph “Ralph” Blackington (Chair)

David Alves

Thomas Hatch (Vice Chair)

Jessica Picard

John Tibbetts

I, Lindsay Gagne, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 5 pages are the original minutes of the Board of Selectmen Regular Meeting dated April 3rd, 2023

Lindsay Gagne

ITEM #3: (a.) Payroll Warrant

LYMAN
10:24 AM

Payroll Check Register

Pay Date: 04/19/2023

04/13/2023

Page 1

Check	D / D	Check	Amount	Date	Employee
Employee Checks					
1	1,430.47	0.00	1,430.47	04/19/23	79 SUSAN J BELLEROSE
2	98.77	0.00	98.77	04/19/23	077 PAUL A BOUCHER
3	55.11	0.00	55.11	04/19/23	032 DANA A CARTER
4	1,896.08	0.00	1,896.08	04/19/23	029 BRENDA D CHARLAND
5	108.33	0.00	108.33	04/19/23	100 KELLY J DEMERS
6	152.93	0.00	152.93	04/19/23	043 CECILE M DUPUIS
7	1,460.57	0.00	1,460.57	04/19/23	028 LINDSAY GAGNE
8	1,852.72	0.00	1,852.72	04/19/23	016 LAURIE L GONSKA
9	127.44	0.00	127.44	04/19/23	74 DONALD M HERNON
10	256.42	0.00	256.42	04/19/23	007 THOMAS M HOLLAND
11	1,329.32	0.00	1,329.32	04/19/23	019 HOLLI L HUTCHINS
12	1,521.44	0.00	1,521.44	04/19/23	015 JEANETTE E LEMAY
13	794.45	0.00	794.45	04/19/23	036 JULIE LEMIEUX
14	1,109.90	0.00	1,109.90	04/19/23	041 RANDALL L MURRAY
15	839.78	0.00	839.78	04/19/23	005 BRADLEY J NIKEL
16	397.45	0.00	397.45	04/19/23	19 BRIAN D. RACICOT
17	444.56	0.00	444.56	04/19/23	002 DAVID W RILEY
18	186.01	0.00	186.01	04/19/23	020 DAVID H SANTORA
19	101.96	0.00	101.96	04/19/23	010 WILLIAM P SINGLE
20	112.76	0.00	112.76	04/19/23	81 RODERICK TETU
21	117.12	0.00	117.12	04/19/23	40 RAYMOND J VALLIERE
22	108.33	0.00	108.33	04/19/23	46 JOSEPH A WAGNER
23	1,516.77	0.00	1,516.77	04/19/23	76 PAULINE F WEISS
Total	16,018.69	0.00	16,018.69		
Direct Deposit Checks					
24	0.00	16,018.69	16,018.69	04/19/23	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	16,018.69	16,018.69		
Trust & Agency Checks					
25	0.00	5,656.39	5,656.39	04/19/23	T & A 1 I.R.S.
26	0.00	1,046.17	1,046.17	04/19/23	T & A 3 ICMA
27	0.00	1,050.77	1,050.77	04/19/23	T & A 2 MAINE REVENUE SERVICES
28	0.00	1,169.62	1,169.62	04/19/23	T & A 9 MPERS
Total	0.00	8,922.95	8,922.95		

Summary

Checks:	Regular	0.00	23
	D / D	16,018.69	1
	Employee	16,018.69	
	T & A	8,922.95	4
	Voided		0
	Total	24,941.64	28

WARRANT: 45

Check	D / D	Check	Emolovee	Gross Pay
1	1,430.47	0.00	79 SUSAN J BELLEROSE	2,027.49
2	98.77	0.00	077 PAUL A BOUCHER	106.95
3	55.11	0.00	032 DANA A CARTER	59.68
4	1,896.08	0.00	029 BRENDA D CHARLAND	2,775.14
5	108.33	0.00	100 KELLY J DEMERS	117.30
6	152.93	0.00	043 CECILE M DUPUIS	165.60
7	1,460.57	0.00	028 LINDSAY GAGNE	1,931.25
8	1,852.72	0.00	016 LAURIE L GONSKA	2,913.46
9	127.44	0.00	74 DONALD M HERNON	138.00
10	256.42	0.00	007 THOMAS M HOLLAND	286.85
11	1,329.32	0.00	019 HOLLI L HUTCHINS	1,833.75
12	1,521.44	0.00	015 JEANETTE E LEMAY	2,405.15
13	794.45	0.00	036 JULIE LEMIEUX	1,081.75
14	1,109.90	0.00	041 RANDALL L MURRAY	1,651.11
15	839.78	0.00	005 BRADLEY J NIKEL	1,458.00
16	397.45	0.00	19 BRIAN D. RACICOT	485.93
17	444.56	0.00	002 DAVID W RILEY	481.39
18	186.01	0.00	020 DAVID H SANTORA	201.42
19	101.96	0.00	010 WILLIAM P SINGLE	110.40
20	112.76	0.00	81 RODERICK TETU	122.10
21	117.12	0.00	40 RAYMOND J VALLIERE	126.82
22	108.33	0.00	46 JOSEPH A WAGNER	117.30
23	1,516.77	0.00	76 PAULINE F WEISS	2,186.54
24	0.00	16,018.69	D / D 1 BIDDEFORD SAVINGS BANK	
25	0.00	5,656.39	T & A 1 I.R.S.	
26	0.00	1,046.17	T & A 3 ICMA	
27	0.00	1,050.77	T & A 2 MAINE REVENUE SERVICES	
28	0.00	1,169.62	T & A 9 MPERS	
Total	16,018.69	24,941.64		22,783.38

Put into A/P 9,640.95
Taken out of A/P (8,922.95)
Total Payroll **25,659.64**

Count

Checks 28

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

THOMAS HATCH

JOHN E. TIBBETTS

RALPH BLACKINGTON

DAVID ALVES

JESSICA PICARD

ITEM #3: (b.) AP Warrant

Lyman
9:01 AM

A / P Check Register

Bank: BIDDEFORD SAVINGS

04/13/2023
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Type	Check	Amount	Date	Wrnt	Payee
P	9689	18,687.82	03/31/23	44	0569 SECRETARY OF STATE
P	9690	104.00	04/05/23	44	0989 TREASURER, STATE OF MAINE
P	9691	5,680.98	04/05/23	44	0647 TREASURER, STATE OF MAINE
P	9692	160.00	04/05/23	44	0643 TREASURER, STATE OF MAINE
P	9693	15,136.95	04/11/23	44	0569 SECRETARY OF STATE
R	9694	54.71	04/17/23	44	0218 AMAZON CAPITAL SERVICES
R	9695	735.00	04/17/23	44	1046 BOURQUE & CLEGG LLC
R	9696	9,800.00	04/17/23	44	0393 BREAKWOOD TREE & EXCAVATION
R	9697	527.97	04/17/23	44	0328 BUDGET DOCUMENT TECHNOLOGY
R	9698	3,175.00	04/17/23	44	0335 C.I.A. SALVAGE INC
R	9699	375.45	04/17/23	44	0208 CHAMPAGNE'S ENERGY
R	9700	32.00	04/17/23	44	0994 CINTAS CORPORATION- # 758
R	9701	5,522.40	04/17/23	44	1060 CORELOGIC TAX SERVICES
R	9702	450.00	04/17/23	44	0133 DAVID W. RILEY
R	9703	99.90	04/17/23	44	0090 DOWNEAST FLOWERS
R	9704	139.89	04/17/23	44	0500 ECOMAINE
R	9705	49.78	04/17/23	44	0147 GONETSPEED
R	9706	175.00	04/17/23	44	0650 HARRIS COMPUTER
R	9707	348.95	04/17/23	44	0203 JB LOCK & KEY LLC
R	9708	675.00	04/17/23	44	0230 JESSICAS CLEANING SERVICE
R	9709	20.20	04/17/23	44	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	9710	180.48	04/17/23	44	0131 LAURIE GONSKA
R	9711	14,940.67	04/17/23	44	0376 M M E H T
R	9712	807.30	04/17/23	44	0249 MARQUIS, JENNIFER
R	9713	71.99	04/17/23	44	0257 MYERS, ANDREA
R	9714	1,110.00	04/17/23	44	0244 PEOPLE'S CHOICE CREDIT UNION
R	9715	325.00	04/17/23	44	0256 POTTYS-R-US
R	9716	357.76	04/17/23	44	0149 RANDY MURRAY
R	9717	179.29	04/17/23	44	0048 SHEILA MCNEIL
R	9718	75.00	04/17/23	44	0062 THOMAS HOLLAND
R	9719	100.00	04/17/23	44	0156 TREASURER, STATE OF MAINE
R	9720	109.27	04/17/23	44	0148 VERIZON WIRELESS
R	9721	138.29	04/17/23	44	0985 WARRENS OFFICE SUPPLIES
P	9999	1,784.28	04/17/23	44	0091 CENTRAL MAINE POWER, INC.
P	88889	216.20	04/17/23	44	0140 WEX BANK
P	99999	128.98	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	204.92	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	83.31	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	410.40	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	56.99	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	200.00	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	94.94	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	15.99	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	22.00	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	462.00	04/17/23	44	0095 CARDMEMBER SERVICE
P	99999	7.20	04/17/23	44	0095 CARDMEMBER SERVICE

Type	Check	Amount	Date	Wrnt	Payee
Total		84,033.26			
				Count	
				Checks	46
				Voids	0

A / P Warrant

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 AMAZON CAPITAL SERVICES						
0572	9694	04	SUPPLIES		1TYG-RKTQ-LRGW	
SUPPLIES			E 110-11-60-610		54.71	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					54.71	
01046 BOURQUE & CLEGG LLC						
0572	9695	04	SERVICES		44030	
SERVICES			E 181-11-33-320		735.00	0.00
			CONT PROF / PROF SERV LE			
Vendor Total-					735.00	
00393 BREAKWOOD TREE & EXCAVATION						
0572	9696	04	SERVICE		106	
SERVICE			E 181-15-37-399		4,750.00	0.00
			CONT OUT / CONT SVS OTH			
Invoice Total-					4,750.00	
0572	9696	04	SERVICE		107	
SERVICE			E 181-15-37-399		300.00	0.00
			CONT OUT / CONT SVS OTH			
Invoice Total-					300.00	
0572	9696	04	SERVICE		108	
SERVICE			E 181-15-37-399		4,500.00	0.00
			CONT OUT / CONT SVS OTH			
Invoice Total-					4,500.00	
0572	9696	04	SERVICE		109	
SERVICE			E 181-15-37-399		250.00	0.00
			CONT OUT / CONT SVS OTH			
Invoice Total-					250.00	
Vendor Total-					9,800.00	
00328 BUDGET DOCUMENT TECHNOLOGY						
0572	9697	04	LT06		485826	
LT06			E 110-11-32-310		527.97	0.00
			CTRCT SVS EQ / PROF SVS			
Vendor Total-					527.97	
00335 C.I.A. SALVAGE INC						
0572	9698	04	HAULING		3983	
MSW HAULING			E 150-31-35-355		1,750.00	0.00
			CTRCT SVS WA / PROF SVS HAU			
WOOD/BULKY HAULING			E 150-31-35-356		525.00	0.00
			CTRCT SVS WA / PROF SVS HW			
RECYCLE HAULING			E 150-31-35-357		525.00	0.00
			CTRCT SVS WA / PROF SVS HR			
CAN RENTAL			E 150-31-35-349		200.00	0.00
			CTRCT SVS WA / PROF SVS CAN			
METAL HAULING			E 150-31-35-359		175.00	0.00
			CTRCT SVS WA / PROF SVS MET			
Vendor Total-					3,175.00	
00095 CARDMEMBER SERVICE						
0572	99999	04	SANEL HYD OIL		04032023	
SANEL HYD OIL			E 150-31-40-450		128.98	0.00
			REPAIRS & MA / EQUIPMENT			

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	128.98	
0572	99999	04	HYD HOSES	K27314		
HYD HOSES			E 150-31-40-450		204.92	0.00
			REPAIRS & MA / EQUIPMENT			
				Invoice Total-	204.92	
0572	99999	04	TEETH BUCKET	P79303		
TEETH BUCKET			E 150-31-40-450		83.31	0.00
			REPAIRS & MA / EQUIPMENT			
				Invoice Total-	83.31	
0572	99999	04	SWEETWATER	03152023		
SWEETWATER			E 191-11-70-730		410.40	0.00
			EQUIPMENT / OFFICE EQUIP			
				Invoice Total-	410.40	
0572	99999	04	STAMPS SUPPLIES	032223		
STAMPS SUPPLIES			E 110-11-60-610		39.00	0.00
			SUPPLIES / SUPPLIES			
STAMPS SUPPLIES			E 110-11-60-650		17.99	0.00
			SUPPLIES / POSTAGE			
				Invoice Total-	56.99	
0572	99999	04	STAMPS	041023		
STAMPS			E 110-11-60-650		200.00	0.00
			SUPPLIES / POSTAGE			
				Invoice Total-	200.00	
0572	99999	04	2023 PASSESS	VP_ODQ20RC1		
BUSINESS CARDS			E 161-21-90-940		94.94	0.00
			OTHER / REC PROGRAMS			
				Invoice Total-	94.94	
0572	99999	04	ZOOM	197012343		
ZOOM			E 110-11-32-310		15.99	0.00
			CTRCT SVS EQ / PROF SVS			
				Invoice Total-	15.99	
0572	99999	04	MICROSOFT	E0600MZ100		
MICROSOFT			E 110-11-32-310		22.00	0.00
			CTRCT SVS EQ / PROF SVS			
				Invoice Total-	22.00	
0572	99999	04	MICROSOFT	E0600MYN36		
MICROSOFT			E 110-11-32-310		462.00	0.00
			CTRCT SVS EQ / PROF SVS			
				Invoice Total-	462.00	
0572	99999	04	MICROSOFT	E0600MY01F		
MICROSOFT			E 110-11-32-310		7.20	0.00
			CTRCT SVS EQ / PROF SVS			
				Invoice Total-	7.20	
				Vendor Total-	1,686.73	
00091 CENTRAL MAINE POWER, INC.						
0572	9999	04	ELECTRICITY	4010000025125		
3501-2118-408			E 147-22-50-560		20.16	0.00
			UTILITIES / ELECTRICITY			
3501-1893-878			E 147-22-50-560		26.25	0.00
			UTILITIES / ELECTRICITY			

A / P Warrant

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
3501-2918-062			E 147-22-50-560		20.16	0.00
			UTILITIES / ELECTRICITY			
3501-6854-669			E 147-31-50-560		373.03	0.00
			UTILITIES / ELECTRICITY			
3501-2614-331			E 147-51-50-560		663.26	0.00
			UTILITIES / ELECTRICITY			
3501-6858-561			E 147-21-50-560		29.18	0.00
			UTILITIES / ELECTRICITY			
3501-2989-030			E 147-11-50-560		591.46	0.00
			UTILITIES / ELECTRICITY			
3001-3752-495			E 147-21-50-560		60.78	0.00
			UTILITIES / ELECTRICITY			
Vendor Total-					1,784.28	
00208 CHAMPAGNE'S ENERGY						
0572	9699	04	29084-0 PROPANE	1321466		
PROPANE			E 147-11-50-510		375.45	0.00
			UTILITIES / PROPANE			
Vendor Total-					375.45	
00994 CINTAS CORPORATION- # 758						
0572	9700	04	13117643	4151474784		
RUGS-TH			E 141-11-31-310		32.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					32.00	
01060 CORELOGIC TAX SERVICES						
0572	9701	04	REFUNDS	033023		
ACCT 2406			G 1-120-00		1,234.35	0.00
			R/E OVERPAYS			
ACCT 497			G 1-120-00		4,288.05	0.00
			R/E OVERPAYS			
Vendor Total-					5,522.40	
00133 DAVID W. RILEY						
0572	9702	04	SERVICES	2022-553		
ROADS REPAIRS/MAINT			E 131-51-40-483		450.00	0.00
			REPAIRS & MA / RDS/REPAIRS			
Vendor Total-					450.00	
00090 DOWNEAST FLOWERS						
0572	9703	04	ARRANGEMENT ST CLAIR	181569		
ARRANGEMENT ST CLAIR			E 110-11-60-610		99.90	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					99.90	
00500 ECOMAINE						
0572	9704	04	BULLY	033123		
BULLYMAN01 OBW-WOOD			E 150-31-35-351		136.74	0.00
			CTRCT SVS WA / PROF SVS TW			
Invoice Total-					136.74	
0572	9704	04	RECYCLE	033123		
RECYCLE			E 150-31-35-352		3.15	0.00
			CTRCT SVS WA / PROF SVS REC			
Invoice Total-					3.15	
Vendor Total-					139.89	

A / P Warrant

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00147 GONETSPEED						
0572	9705	04	13668 PHONE	13668		
13668 PHONE			E 150-31-50-580		49.78	0.00
			UTILITIES / COMM			
Vendor Total-					49.78	
00650 HARRIS COMPUTER						
0572	9706	04	TRAINING LEMIEUX	TRIXT0001849		
TRAINING LEMIEUX			E 102-11-20-280		175.00	175.00
			BENEFITS / TRAINING			
Vendor Total-					175.00	
00203 JB LOCK & KEY LLC						
0572	9707	04	BUNGANUT	21386		
BUNGANUT			E 161-22-37-399		348.95	0.00
			CONT OUT / CONT SVS OTH			
Vendor Total-					348.95	
00230 JESSICAS CLEANING SERVICE						
0572	9708	04	CLEANING SERVICES	2746		
TH CLEANING SERVICE			E 141-11-31-310		475.00	0.00
			CTRCT SVS BL / PROF SVS			
ADDLT VACUUM			E 141-11-31-310		200.00	0.00
			CTRCT SVS BL / PROF SVS			
Vendor Total-					675.00	
00322 KENNEBUNK LIGHT & POWER DISTRICT						
0572	9709	04	2101002-01	040623		
2101002-01			E 147-51-50-560		20.20	0.00
			UTILITIES / ELECTRICITY			
Vendor Total-					20.20	
00131 LAURIE GONSKA						
0572	9710	04	MILEAGE	1/4-3/31		
MILEAGE			E 110-11-90-910		180.48	0.00
			OTHER / MILEAGE/TRAV			
Vendor Total-					180.48	
00376 M M E H T						
0572	9711	04	MHT.31171	MAY		
INSURANCE-EMPLOYEE			G 1-205-00		1,886.20	0.00
			BENFTS-EMPLE			
HEALTH			E 102-99-20-210		12,650.61	0.00
			BENEFITS / HEALTH			
DENTAL			E 102-99-20-211		394.11	0.00
			BENEFITS / DENTAL			
LIFE NO MED			E 102-99-20-214		9.75	0.00
			BENEFITS / LIFE NO MED			
Vendor Total-					14,940.67	
00249 MARQUIS, JENNIFER						
0572	9712	04	ABATEMENT	3013		
ABATEMENT			E 199-99-90-999		807.30	0.00
			OTHER / MISC			
Vendor Total-					807.30	

A / P Warrant

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00257 MYERS, ANDREA						
0572	9713	04	REIMB VOLLEYBALL	111-8779584-127		
REIMB VOLLEYBALL			E 161-21-90-940		71.99	0.00
			OTHER / REC PROGRAMS			
			Vendor Total-		71.99	
00244 PEOPLE'S CHOICE CREDIT UNION						
0572	9714	04	REIM SANCHEZ OVERPPAY	3042		
REIM SANCHEZ OVERPPAY			G 1-120-00		1,110.00	0.00
			R/E OVERPAYS			
			Vendor Total-		1,110.00	
00256 POTTYS-R-US						
0572	9715	04	PORTA-POTS	24621		
CHADBOURNE FIELD			E 145-21-35-331		175.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		175.00	
0572	9715	04	PORTA-POTS	24676		
KENNEBUNK POND			E 145-21-35-331		75.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		75.00	
0572	9715	04	PORTA-POTS	24659		
SALT SHED			E 145-51-35-331		75.00	0.00
			CTRCT SVS WA / PROF PORTA P			
			Invoice Total-		75.00	
			Vendor Total-		325.00	
00149 RANDY MURRAY						
0572	9716	04	REIMBURSE	24050490268		
REIMBURSE			E 141-31-40-410		316.49	0.00
			REPAIRS & MA / BLDGS & GROU			
			Invoice Total-		316.49	
0572	9716	04	MILEAGE	040323		
MILEAGE			E 150-31-60-610		41.27	0.00
			SUPPLIES / SUPPLIES			
			Invoice Total-		41.27	
			Vendor Total-		357.76	
00569 SECRETARY OF STATE						
0572	9689	04	31170	03/23-03/30		
31170			G 1-250-00		18,687.82	0.00
			MTR VEHICLE			
			Invoice Total-		18,687.82	
0572	9693	04	31170	03/30-04/06		
31170			G 1-250-00		15,136.95	0.00
			MTR VEHICLE			
			Invoice Total-		15,136.95	
			Vendor Total-		33,824.77	
00048 SHEILA MCNEIL						
0572	9717	04	REIMB SUPPLIES	542648		
REIMB SUPPLIES			E 181-15-37-399		27.65	0.00
			CONT OUT / CONT SVS OTH			

A / P Warrant

Warrant 44

Jrnl Description	Check	Month	Invoice Description Account	Proj	Reference Amount	Encumbrance
Invoice Total-					27.65	
0572	9717	04	REIMB SUPPLIES		WP62725032	
REIMB SUPPLIES			E 181-15-37-399		151.64	0.00
			CONT OUT / CONT SVS OTH			
Invoice Total-					151.64	
Vendor Total-					179.29	
00062 THOMAS HOLLAND						
0572	9718	04	REIMB MACA MEETING HIGGIN			
REIMB MACA MEETING HIGGIN			E 102-11-20-280		75.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					75.00	
00156 TREASURER, STATE OF MAINE						
0572	9719	04	PROPERTY TAX INSTITUTE		6/6-6/7	
PROPERTY TAX INSTITUTE			E 102-11-20-280		100.00	0.00
			BENEFITS / TRAINING			
Vendor Total-					100.00	
00643 TREASURER, STATE OF MAINE						
0572	9692	04	DOGS MARCH			
DOGS			G 1-256-00		160.00	0.00
			DOG LIC			
Vendor Total-					160.00	
00647 TREASURER, STATE OF MAINE						
0572	9691	04	FISH MARCH			
FISH MARCH			G 1-251-00		5,680.98	0.00
			INLAND FISH			
Vendor Total-					5,680.98	
00989 TREASURER, STATE OF MAINE						
0572	9690	04	VITALS 1/23-3/23		04032023	
VITALS 1/23-3/23			G 1-248-00		104.00	0.00
			VITAL FEES			
Vendor Total-					104.00	
00148 VERIZON WIRELESS						
0572	9720	04	6423575065-00001		9931730378	
642357065-00001			E 110-11-50-580		109.27	0.00
			UTILITIES / COMM			
Vendor Total-					109.27	
00985 WARRENS OFFICE SUPPLIES						
0572	9721	04	TOWLYM		517455	
TOWLYM			E 110-11-60-610		138.29	0.00
			SUPPLIES / SUPPLIES			
Vendor Total-					138.29	
00140 WEX BANK						
0572	88889	04	0496-00-621844-0		88218456	
0496-00-621844-0			E 150-31-40-450		216.20	0.00
			REPAIRS & MA / EQUIPMENT			
Vendor Total-					216.20	

A / P Warrant

Warrant 44

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
					Prepaid Total-	43,456.96
					Current Total-	40,576.30
					EFT Total-	0.00
					Warrant Total-	84,033.26

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

THOMAS HATCH

JOHN E. TIBBETTS

RALPH BLACKINGTON

DAVID ALVES

JESSICA PICARD

ITEM #4: (b.) Mail

**TOWN OF LYMAN
ZONING BOARD OF APPEALS
11 SOUTH WATERBORO ROAD**


**LYMAN, MAINE 04002
www.Lyman-ME.gov
1-207-247-0649**

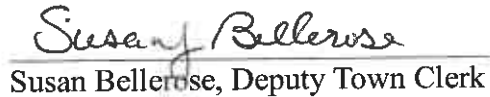
NOTICE OF SCHEDULED PUBLIC HEARING

Date: April 10, 2023

The **LYMAN ZONING BOARD OF APPEALS** will be holding a **PUBLIC HEARING** on **Tuesday, May 2, 2023, at 6:00 PM** at the Lyman Town Hall, 11 South Waterboro Road.

This **Public Hearing** is on the appeal from **Linda Bessette** regarding the mislocated building at **130 Bunganut Pond Road** and shown as **Lot 037-5A on Tax Map 02** of the Assessor's Maps.


Tom Larned, Chairman


Susan Bellerose, Deputy Town Clerk

NOTE: SHOULD YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE NOTIFY THE ZONING BOARD OF APPEALS CLERK ASAP AT 207-247-0648 OR AT adminceo@lyman-me.gov.

ITEM #4:(c.) Complaints

Lyman Town Hall
11 South Waterboro Rd
Lyman, Maine 04073

To Whom It May Concern,

According to the State of Maine and D.O.T laws regarding the placement of snow on a public R.O.W. which is ABC Lane off South Waterboro, Road in the Town of Lyman, Maine in York County Maine.

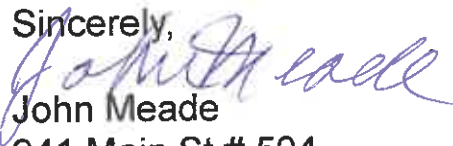
"Prohibits a person from placing snow on a public way that has not accumulated there naturally". This pile of snow prevents me gaining access to my property Map 5 Lot 2A.

This is the second time this has happened, as I asked the abutter not to plow in the right of way.

Maine D.O.T. 23 MRS 51001 560 A .2d 552me (19891) 29.A MRS S2396.

I will fully appreciate all efforts made in this matter of concern to me.

Sincerely,



John Meade
941 Main St # 504
Sanford, Me 04073
857-753-0803
3/25/2023

c.c. M.K.

G.R.

L.M.

B.M.



ITEM #5:(b.) Planning Board Request

TOWN OF LYMAN, MAINE PLANNING BOARD

PROPOSED REVISION TO LYMAN ZONING ORDINANCE FOR JUNE 2023 TOWN MEETING WARRANT ARTICLE

March 16, 2023

To: Lyman Select Board

Subject: Proposed Revision to Town of Lyman Zoning Ordinance

Reference: (a) Lyman Zoning Ordinance (LZO) Amendment Procedure Article 1.8

The Planning Board held a public hearing on March 15, 2023 on the attached LZO amendment. No public comments were received. After reviewing the amendment at the March 15, 2023 PB meeting, the PB voted to refer the attached amendment to the Select Board for inclusion as an Article for the Annual Town Meeting in June 2023.

Please refer to the attached proposed LZO amendment for inclusion on the June 2023 Town of Lyman Annual Town Meeting Warrant, as an Article to be voted on at the meeting.

Roderick Tetu

Roderick Tetu, Chairman

Attached:

Proposed Lyman Zoning Ordinance Amendment for June 2023 Town Meeting Warrant Article

Copy to with proposed amendment:

Town Clerk

Code Enforcement Officer

PB members

Lyman Zoning Ordinance Amendment for June 2023 Town Meeting Warrant Article

Shall an amendment to the Town of Lyman Zoning Ordinance Article 1, Section 1.8.3 Contract Zoning be enacted as follows:

~~Deleted language struck through~~ Added language underlined

1.8.3 Contract Zoning

B. Authorization

Fourth sentence:

Areas rezoned under this provision shall be consistent with, ~~but not limited to~~, the existing and permitted (whether permitted or with site plan approved conditional) uses within any zoning district.

F. Recommendation

Before forwarding a recommendation of a contract zoning amendment to the Board of Selectmen, the Planning Board shall make a finding on each of the four standards in this subsection. A favorable recommendation to the Board of Selectmen requires a positive finding on all four standards. If the Planning Board makes a negative finding on any of the standards, its recommendation shall be negative. The Planning Board shall base its recommendations on whether the rezoning:

- ~~1. Is for land with an unusual nature or location~~
1. Is consistent with the Comprehensive Plan;
2. Is consistent with, ~~but not limited to~~, the existing uses and permitted uses within any zoning district; ~~and~~
3. That the conditions proposed are sufficient to meet the intent of this section; and
4. Provides reasonable expectations of an overall benefit to the Town as a whole.

ITEM #5:(d) IT Project Statement

Town of Lyman

Committee Project Statement

IT Committee

Enacting Provisions

The Information Technology (IT) Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function as stipulated in its purpose and in accordance with Municipal Charter and state statute.

Composition

Members shall be appointed and/or reappointed by the Select Board with consideration of their expertise in information technology and related fields.

The committee shall consist of seven to nine members all serving a three-year term, in which terms shall be staggered or varied in accordance with Municipal Charter. Members can apply to be reappointed.

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The IT Committee shall provide advisory support to special projects related to information technology including assistance with establishing strategic plans, principles and policies. The IT Committee may support other committees with livestreaming/recording public meetings.

The Select Board may call to action the IT Committee to respond to delegated tasks at the Board's discretion, in so far as, it is related to information technology.

General Provisions

The Committee shall meet at least one time per year to fulfil its duties of electing a Chairperson and Correspondence Secretary.

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with state statute.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans and policies the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board.

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town for records retention.

The Committee shall uphold the requirements of Municipal Charter and applicable state statutes regarding municipal functions of government.

Town of Lyman

Committee Project Statement

IT Committee

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as "Committees" which is established for all committees to be used as necessary. Request for expenditure shall be in writing and is subject to the approval of Town Manager. In the interim of Town Manager, the Select Board will serve as the authorizing body.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

DRAFT

ITEM #5:(e.) Bunganut Park Project Statement

Town of Lyman

Committee Project Statement

Bunganut Committee

Enacting Provisions

The Bunganut Park Committee is established under the appointing authority of and accountable to the Town of Lyman Select Board. It shall function as stipulated in its purpose and in accordance with Municipal Charter and state statute.

Composition

The committee shall consist of multiple members of which the Select Board shall be the appointing authority and shall be an Adhoc Committee established for a term of one year from the date of April 18th, 2023. The Select Board reserves the right, under Municipal Charter, to extend the disestablishment date for up to one additional year.

The Committee shall work in correlation with the Parks and Recreation Committee

The Committee shall elect from within its members a Chair and a Correspondence Secretary.

Purpose of the Committee

The Bunganut Committee shall provide advisory support to the Select Board liaisons for the allocation of ARPA funding and other related project management tasks for the Bunganut Park. The Committee will also assist in developing plans and strategies for longer term goals for the Park that will support, preserve, protect, maintain, improve, and enhance its natural resources, parkland, and recreational opportunities for current and future generations. Upon disestablishment, responsibility will carry over to the Parks and Recreation Committee.

The Select Board may call to action the Bunganut Committee to respond to delegated tasks at the Boards discretion, in so far as, it is related to goals associated to Bunganut Park

General Provisions

The Committee shall hold a meeting to fulfil its duties of electing a Chairperson and Correspondence Secretary.

The Committee shall hold all meetings open to the public and ensure adequate notification is published in accordance with state statute.

On matters pertaining to delegated tasks, special projects and/or review of strategic plans and policies the Committee shall provide to the Select Board their recommendations in writing, which will be subject to final approval of the Board.

Town of Lyman

Committee Project Statement

Bunganut Committee

All records created and/or obtained by the Committee are under ownership of the Town of Lyman and must be submitted to the Town for records retention.

The Committee shall uphold the requirements of Municipal Charter and applicable state statutes regarding municipal functions of government.

Budget Line

Funding is pending Town appropriation for each fiscal year. Pending appropriations, funding availability to the committee will be under the budget line identified as "Committees" which is established for all committees to be used as necessary. Request for expenditure shall be in writing and is subject to the approval of Town Manager. In the interim of Town Manager, the Select Board will serve as the authorizing body.

Funding requests in excess of the authorizing power of the Town Manager/ Select Board will be subject to appropriation by Town Meeting.

ITEM #5:(f) YMCA Contract Revisions re: Insurance requirements

From: [Susan Caston](#)
To: [Treasurer](#); [Selectmen Board Clerk](#)
Subject: Town of Lyman - Bunganut Park YMCA agreement
Date: Tuesday, April 11, 2023 10:56:52 AM
Attachments: [image001.png](#)
[image002.png](#)
[image009.png](#)
[image010.png](#)
[image005.png](#)
[image006.png](#)
[image003.png](#)
[Bunganut Park Contract 2022-2024 Ammended 2-15-2023.docx](#)

Hi Jeanette. We would provide coverage per the terms and conditions of the coverage document for the Town's ownership and operation of the Park.

If the Town decides to go ahead with the change in the insurance clause to require the Town provide insurance then the limits of liability for the Town should be change to reflect the current coverage. The limits of liability that are provided for the Town are as follows:

LIMITS OF LIABILITY
\$400,000/occurrence for causes of action pursuant to the Maine Tort Claims Act. Coverage is limited to those areas for which governmental immunity has been expressly waived.
\$2,000,000/occurrence for causes of action pursuant to federal law or state law for which immunity is not provided by the Maine Tort Claims Act. The total limit of liability available per occurrence is \$2,000,000 regardless of number or types of actions.

If the Town does make the revisions, please provide a copy of the agreement and we can issue a certificate of insurance to the YMCA.

If you would like to discuss this, please let me know a time. I am in the office parttime in the mornings this week and next – 7:30 a.m. to 11:30 a.m. Thank you.

Susan Caston CIC, AIC
Senior Underwriter

Maine Municipal Association
Risk Management Services
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109
1-800-590-5583-207-626-5583 ext 2242
FAX 624-0130
www.memun.org <<http://www.memun.org>>

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From: Treasurer <treasurer@lyman-me.gov>

From: [Bradley Morin](#)
To: [Selectmen Board Clerk](#)
Cc: [Jaime Ramsdell](#)
Subject: RE: Contract Revisions
Date: Monday, March 20, 2023 4:02:53 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[23_03_20_Brad's Notes - Management Agreement.pdf](#)

I made some changes. See attached.

The certificate of insurance that you sent over did not look like it carried \$1 million. Plus it said no coverage for claims where immunity is not waived by statute. The bottom line is I don't think we should mess with requiring certain coverages on behalf of the Town. The YMCA will carry insurance and the Town will carry whatever it carries. But we don't want to commit to certain coverages which may not exist or may not be necessary. .

Bradley C. Morin
BOURQUE CLEGG
CAUSEY & MORIN LLC
949 Main St.
P.O. Box 1068
Sanford, ME 04073
tel. 207-324-4422
fax. 207-324-9556
bmorin@bourqueclegg.com
www.bourqueclegg.com

WARNING REGARDING WIRE FRAUD AND ONLINE BANKING FRAUD:

Do not rely on emailed or faxed wiring instructions alone. If you receive any electronic communications containing wire transfer instructions, ALWAYS call our real estate staff immediately using a trusted telephone number to verify the information prior to sending any funds. Once confirmed, our wiring instructions will not change through the process. BEWARE that online criminals have been known to send emails designed to impersonate real estate professionals, including lawyers, legal staff, bankers and brokers.

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From: Selectmen Board Clerk <selectboard@lyman-me.gov>
Sent: Thursday, March 9, 2023 3:34 PM
To: Bradley Morin <bmorin@bourqueclegg.com>
Cc: Jaime Ramsdell <jramsdell@bourqueclegg.com>
Subject: RE: Contract Revisions

Good afternoon,

Just checking in if you've been able to review the changes to the agreement.

If you have any questions, please don't hesitate to contact me.

Thank you,

Expense Summary Report

FUND: 1

ALL Months

ITEM #6:(e.) Expense Report

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES	650,096.00	0.00	650,096.00	460,172.57	0.00	189,923.48
11 - TOWN HALL	402,574.00	-9,305.00	393,269.00	285,044.09	0.00	108,224.91
10 - SALARIES	402,574.00	-9,305.00	393,269.00	285,044.09	0.00	108,224.91
102 - SELECT BD CL	53,235.00	-3,978.00	49,257.00	34,901.00	0.00	14,356.00
103 - TREASURER	62,534.00	0.00	62,534.00	50,508.15	0.00	12,025.85
105 - TAX COLLECT	51,851.00	0.00	51,851.00	40,656.20	0.00	11,194.80
106 - ADMIN CLERK	45,728.00	1,950.00	47,678.00	31,838.66	0.00	15,839.34
107 - DEPUTY TC/TC	7,095.00	0.00	7,095.00	1,324.40	0.00	5,770.60
115 - ASSESSOR	76,125.00	0.00	76,125.00	57,144.22	0.00	18,980.78
141 - CEO	78,706.00	-7,277.00	71,429.00	50,829.87	0.00	20,599.13
142 - CEO CLERK	27,300.00	0.00	27,300.00	15,130.75	0.00	12,169.25
143 - ELECTRICIAN	0.00	0.00	0.00	2,710.84	0.00	-2,710.84
13 - ELECTIONS	67,129.00	0.00	67,129.00	48,153.63	0.00	18,975.37
10 - SALARIES	67,129.00	0.00	67,129.00	48,153.63	0.00	18,975.37
181 - TOWN CLERK	56,850.00	0.00	56,850.00	45,917.34	0.00	10,932.66
182 - BALLOT CLERK	6,529.00	0.00	6,529.00	2,066.29	0.00	4,462.71
183 - TM MODERATOR	340.00	0.00	340.00	170.00	0.00	170.00
184 - REGISTRAR	3,410.00	0.00	3,410.00	0.00	0.00	3,410.00
17 - PLANNING	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
10 - SALARIES	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
147 - PB	3,316.00	1,100.00	4,416.00	3,534.73	0.00	881.27
18 - APPEALS BD	450.00	0.00	450.00	31.88	0.00	418.12
10 - SALARIES	450.00	0.00	450.00	31.88	0.00	418.12
148 - APPEALS BOAR	450.00	0.00	450.00	31.88	0.00	418.12
21 - RECREATION	3,960.00	0.00	3,960.00	2,970.00	0.00	990.00
10 - SALARIES	3,960.00	0.00	3,960.00	2,970.00	0.00	990.00
127 - REC DIRECT	3,960.00	0.00	3,960.00	2,970.00	0.00	990.00
31 - TRANSFER STA	92,743.00	9,305.00	102,048.00	72,306.73	0.00	29,741.27
10 - SALARIES	92,743.00	9,305.00	102,048.00	72,306.73	0.00	29,741.27
131 - TRF STATION	91,745.00	9,305.00	101,050.00	72,306.73	0.00	28,743.27
132 - ECO ME REP	998.00	0.00	998.00	0.00	0.00	998.00
51 - ROADS	37,905.00	0.00	37,905.00	30,618.00	0.00	7,287.00
10 - SALARIES	37,905.00	0.00	37,905.00	30,618.00	0.00	7,287.00
151 - RD COMM	37,905.00	0.00	37,905.00	30,618.00	0.00	7,287.00
71 - GA	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00
10 - SALARIES	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00
171 - GA DIRECT	3,394.00	0.00	3,394.00	1,697.00	0.00	1,697.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
101 - SALARIES CONTD						
72 - ACO	7,458.00	0.00	7,458.00	6,023.85	0.00	1,434.15
10 - SALARIES	7,458.00	0.00	7,458.00	6,023.85	0.00	1,434.15
175 - ACO	7,458.00	0.00	7,458.00	6,023.85	0.00	1,434.15
99 - NOT SPECIFIC	31,167.00	-1,100.00	30,067.00	9,792.61	0.00	20,274.39
10 - SALARIES	31,167.00	-1,100.00	30,067.00	9,792.61	0.00	20,274.39
179 - HEALTH OFFIC	452.00	0.00	452.00	0.00	0.00	452.00
191 - EXTRA TIME	4,700.00	-1,100.00	3,600.00	602.61	0.00	2,997.39
199 - SELECT BOARD	26,015.00	0.00	26,015.00	9,190.00	0.00	16,825.00
102 - BENEFITS	303,872.00	-1.00	303,871.00	209,894.51	281.00	93,695.49
11 - TOWN HALL	4,715.00	0.00	4,715.00	2,773.00	281.00	1,661.00
20 - BENEFITS	4,715.00	0.00	4,715.00	2,773.00	281.00	1,661.00
280 - TRAINING	4,070.00	-100.00	3,970.00	2,073.00	281.00	1,616.00
290 - MEMB & DUES	645.00	100.00	745.00	700.00	0.00	45.00
31 - TRANSFER STAT	500.00	0.00	500.00	0.00	0.00	500.00
20 - BENEFITS	500.00	0.00	500.00	0.00	0.00	500.00
280 - TRAINING	500.00	0.00	500.00	0.00	0.00	500.00
99 - NOT SPECIFIC	298,657.00	-1.00	298,656.00	207,121.51	0.00	91,534.49
20 - BENEFITS	298,657.00	-1.00	298,656.00	207,121.51	0.00	91,534.49
201 - FICA	49,766.00	-1.00	49,765.00	37,419.32	0.00	12,345.68
210 - HEALTH	193,795.00	0.00	193,795.00	140,985.46	0.00	52,809.54
211 - DENTAL	5,518.00	0.00	5,518.00	4,291.42	0.00	1,226.58
214 - LIFE NO MED	0.00	0.00	0.00	97.50	0.00	-97.50
230 - 457B ER MATC	18,120.00	0.00	18,120.00	9,947.66	0.00	8,172.34
231 - MPERS ER	26,958.00	0.00	26,958.00	14,380.15	0.00	12,577.85
250 - PTO BUYOUT	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
110 - GEN ADMIN	147,583.00	0.00	147,583.00	96,702.56	4,581.14	46,299.26
11 - TOWN HALL	135,436.00	0.00	135,436.00	92,958.12	4,581.14	37,896.74
32 - CTRCT SVS EQ	65,956.00	-750.00	65,206.00	50,243.88	3,213.00	11,749.12
310 - PROF SVS	65,956.00	-750.00	65,206.00	50,243.88	3,213.00	11,749.12
39 - CONT SVS OTH	15,159.00	750.00	15,909.00	11,014.00	125.00	4,770.00
315 - MEMB & DUES	8,517.00	0.00	8,517.00	8,141.00	0.00	376.00
399 - OTHER	6,642.00	750.00	7,392.00	2,873.00	125.00	4,394.00
50 - UTILITIES	7,750.00	0.00	7,750.00	5,871.77	0.00	1,878.23
580 - COMM	7,750.00	0.00	7,750.00	5,871.77	0.00	1,878.23
60 - SUPPLIES	18,383.00	0.00	18,383.00	12,651.39	0.00	5,731.61

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
110 - GEN ADMIN CONT'D					
610 - SUPPLIES	9,383.00	0.00	7,543.21	0.00	1,839.79
650 - POSTAGE	9,000.00	0.00	5,108.18	0.00	3,891.82
80 - ADVER, PRINT	23,300.00	0.00	9,545.56	1,339.14	12,415.30
810 - ADVERTISE	4,500.00	0.00	1,622.86	1,339.14	1,538.00
830 - FORMS	9,700.00	0.00	5,467.43	0.00	4,232.57
850 - TOWN REPORT	6,000.00	0.00	0.00	0.00	6,000.00
860 - TAX BILLS	3,100.00	0.00	2,455.27	0.00	644.73
90 - OTHER	4,888.00	0.00	3,631.52	-96.00	1,352.48
910 - MILEAGE/TRAV	4,888.00	0.00	3,631.52	-96.00	1,352.48
13 - ELECTIONS	12,147.00	0.00	3,744.46	0.00	8,402.54
39 - CONT SVS OTH	12,147.00	0.00	3,744.46	0.00	8,402.54
399 - OTHER	12,147.00	0.00	3,744.46	0.00	8,402.54
117 - GEN ADMIN IN	37,428.00	0.00	29,487.00	0.00	7,941.00
99 - NOT SPECIFIC	37,428.00	0.00	29,487.00	0.00	7,941.00
38 - CONT SVS INS	37,428.00	0.00	29,487.00	0.00	7,941.00
325 - INS PROP & C	18,244.00	-500.00	14,931.00	0.00	2,813.00
326 - INS W.C.	14,106.00	500.00	14,323.00	0.00	283.00
327 - INS UNEMPLOY	5,000.00	0.00	155.00	0.00	4,845.00
328 - INS VOLUNTEE	78.00	0.00	78.00	0.00	0.00
125 - ACO	8,957.00	0.00	6,992.93	0.00	1,964.07
72 - ACO	8,957.00	0.00	6,992.93	0.00	1,964.07
39 - CONT SVS OTH	6,957.00	0.00	6,539.36	0.00	417.64
381 - ACO	6,957.00	0.00	6,539.36	0.00	417.64
90 - OTHER	2,000.00	0.00	453.57	0.00	1,546.43
910 - MILEAGE/TRAV	2,000.00	0.00	453.57	0.00	1,546.43
128 - HHS G/A	1,000.00	0.00	0.00	0.00	1,000.00
71 - GA	1,000.00	0.00	0.00	0.00	1,000.00
39 - CONT SVS OTH	1,000.00	0.00	0.00	0.00	1,000.00
310 - PROF SVS	1,000.00	0.00	0.00	0.00	1,000.00
129 - HHS SOCIAL S	1,086.00	0.00	1,086.00	0.00	0.00
75 - SOCIAL SERV	1,086.00	0.00	1,086.00	0.00	0.00
91 - OTHER SOC SV	1,086.00	0.00	1,086.00	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
129 - HHS SOCIAL S CONT'D	1,086.00	0.00	1,086.00	1,086.00	0.00	0.00
999 - OTHER	1,086.00	0.00	1,086.00	1,086.00	0.00	0.00
131 - ROADS	735,600.00	0.00	735,600.00	144,122.11	3,750.00	587,727.89
51 - ROADS	735,600.00	0.00	735,600.00	144,122.11	3,750.00	587,727.89
40 - REPAIRS & MA	645,900.00	89,450.00	735,350.00	144,122.11	3,750.00	587,477.89
481 - RDS/CONSTRUC	160,500.00	0.00	160,500.00	42,041.12	0.00	118,458.88
482 - RDS/RESURFA	391,000.00	0.00	391,000.00	14,000.00	0.00	377,000.00
483 - RDS/REPAIRS	94,400.00	89,450.00	183,850.00	88,080.99	3,750.00	92,019.01
50 - UTILITIES	250.00	0.00	250.00	0.00	0.00	250.00
580 - COMM	250.00	0.00	250.00	0.00	0.00	250.00
90 - OTHER	89,450.00	-89,450.00	0.00	0.00	0.00	0.00
999 - MISC	89,450.00	-89,450.00	0.00	0.00	0.00	0.00
141 - B&G CARE & M	30,975.00	-1,573.96	29,401.04	20,089.75	0.00	9,311.29
11 - TOWN HALL	20,135.00	0.00	20,135.00	16,170.68	0.00	3,964.32
31 - CTRCT SVS BL	10,710.00	0.00	10,710.00	9,415.60	0.00	1,294.40
310 - PROF SVS	10,710.00	0.00	10,710.00	9,415.60	0.00	1,294.40
40 - REPAIRS & MA	9,425.00	0.00	9,425.00	6,755.08	0.00	2,669.92
410 - BLDGS & GROU	9,425.00	0.00	9,425.00	6,755.08	0.00	2,669.92
21 - RECREATION	8,240.00	-1,573.96	6,666.04	3,233.08	0.00	3,432.96
31 - CTRCT SVS BL	4,250.00	-1,573.96	2,676.04	394.20	0.00	2,281.84
310 - PROF SVS	4,250.00	-1,573.96	2,676.04	394.20	0.00	2,281.84
40 - REPAIRS & MA	3,990.00	0.00	3,990.00	2,838.88	0.00	1,151.12
410 - BLDGS & GROU	3,990.00	0.00	3,990.00	2,838.88	0.00	1,151.12
22 - BUNGANUT	600.00	0.00	600.00	369.50	0.00	230.50
31 - CTRCT SVS BL	600.00	0.00	600.00	369.50	0.00	230.50
310 - PROF SVS	600.00	0.00	600.00	369.50	0.00	230.50
31 - TRANSFER STA	2,000.00	0.00	2,000.00	316.49	0.00	1,683.51
31 - CTRCT SVS BL	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
310 - PROF SVS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
40 - REPAIRS & MA	500.00	0.00	500.00	316.49	0.00	183.51
410 - BLDGS & GROU	500.00	0.00	500.00	316.49	0.00	183.51
142 - B&G MOWING	51,559.00	10,073.96	61,632.96	50,872.78	10,760.18	0.00
11 - TOWN HALL	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00
31 - CTRCT SVS BL	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
142 - B&G MOWING CONT'D						
370 - MOWING	5,850.00	-1,557.95	4,292.05	4,292.05	0.00	0.00
21 - RECREATION	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
31 - CTRCT SVS BL	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
370 - MOWING	6,989.00	-2,125.70	4,863.30	4,863.30	0.00	0.00
22 - BUNGANUT	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
31 - CTRCT SVS BL	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
370 - MOWING	27,220.00	-7,762.75	19,457.25	19,457.25	0.00	0.00
51 - ROADS	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
31 - CTRCT SVS BL	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
370 - MOWING	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00
90 - MISC	0.00	21,520.36	21,520.36	10,760.18	10,760.18	0.00
31 - CTRCT SVS BL	0.00	21,520.36	21,520.36	10,760.18	10,760.18	0.00
370 - MOWING	0.00	21,520.36	21,520.36	10,760.18	10,760.18	0.00
143 - B&G PLOWING	526,510.00	-6,800.00	526,010.00	447,803.74	36,500.00	43,706.26
11 - TOWN HALL	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
31 - CTRCT SVS BL	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
360 - PLOW & SAND	5,200.00	0.00	5,200.00	4,745.00	0.00	455.00
21 - RECREATION	800.00	0.00	800.00	725.00	0.00	75.00
31 - CTRCT SVS BL	800.00	0.00	800.00	725.00	0.00	75.00
360 - PLOW & SAND	800.00	0.00	800.00	725.00	0.00	75.00
22 - BUNGANUT	750.00	0.00	750.00	0.00	0.00	750.00
31 - CTRCT SVS BL	750.00	0.00	750.00	0.00	0.00	750.00
360 - PLOW & SAND	750.00	0.00	750.00	0.00	0.00	750.00
31 - TRANSFER STA	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
31 - CTRCT SVS BL	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
360 - PLOW & SAND	3,500.00	0.00	3,500.00	2,625.00	0.00	875.00
51 - ROADS	526,260.00	-8,500.00	517,760.00	439,708.74	36,500.00	41,551.26
31 - CTRCT SVS BL	526,260.00	-8,500.00	517,760.00	439,708.74	36,500.00	41,551.26
360 - PLOW & SAND	526,260.00	-8,500.00	517,760.00	439,708.74	36,500.00	41,551.26
145 - B&G WASTE SV	14,440.00	0.00	14,440.00	7,044.78	0.00	7,395.22
11 - TOWN HALL	1,300.00	0.00	1,300.00	510.00	0.00	790.00
31 - CTRCT SVS BL	1,300.00	0.00	1,300.00	510.00	0.00	790.00
330 - WASTE SVS	1,300.00	0.00	1,300.00	510.00	0.00	790.00
21 - RECREATION	6,800.00	0.00	6,800.00	3,225.00	0.00	3,575.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
145 - BKG WASTE SV CONTD						
31 - CTRCT SVS BL	2,600.00	0.00	2,600.00	1,125.00	0.00	1,475.00
330 - WASTE SVS	2,600.00	0.00	2,600.00	1,125.00	0.00	1,475.00
35 - CTRCT SVS WA	4,200.00	0.00	4,200.00	2,100.00	0.00	2,100.00
331 - PROF PORTA P	4,200.00	0.00	4,200.00	2,100.00	0.00	2,100.00
22 - BUNGANUT	5,040.00	0.00	5,040.00	2,790.00	0.00	2,250.00
31 - CTRCT SVS BL	2,940.00	0.00	2,940.00	1,215.00	0.00	1,725.00
330 - WASTE SVS	2,940.00	0.00	2,940.00	1,215.00	0.00	1,725.00
35 - CTRCT SVS WA	2,100.00	0.00	2,100.00	1,575.00	0.00	525.00
331 - PROF PORTA P	2,100.00	0.00	2,100.00	1,575.00	0.00	525.00
51 - ROADS	1,300.00	0.00	1,300.00	519.78	0.00	780.22
31 - CTRCT SVS BL	1,000.00	-150.00	850.00	144.78	0.00	705.22
330 - WASTE SVS	1,000.00	-150.00	850.00	144.78	0.00	705.22
35 - CTRCT SVS WA	300.00	150.00	450.00	375.00	0.00	75.00
331 - PROF PORTA P	300.00	150.00	450.00	375.00	0.00	75.00
147 - BRG ENERGY	38,604.00	0.00	38,604.00	14,307.15	0.00	24,296.85
11 - TOWN HALL	11,984.00	0.00	11,984.00	6,412.31	0.00	5,571.69
50 - UTILITIES	11,984.00	0.00	11,984.00	6,412.31	0.00	5,571.69
510 - PROPANE	3,984.00	0.00	3,984.00	2,175.88	0.00	1,808.12
560 - ELECTRICITY	8,000.00	0.00	8,000.00	4,236.43	0.00	3,763.57
21 - RECREATION	1,420.00	0.00	1,420.00	435.53	0.00	984.47
50 - UTILITIES	1,420.00	0.00	1,420.00	435.53	0.00	984.47
560 - ELECTRICITY	1,420.00	0.00	1,420.00	435.53	0.00	984.47
22 - BUNGANUT	4,000.00	0.00	4,000.00	1,349.09	0.00	2,650.91
50 - UTILITIES	4,000.00	0.00	4,000.00	1,349.09	0.00	2,650.91
560 - ELECTRICITY	4,000.00	0.00	4,000.00	1,349.09	0.00	2,650.91
31 - TRANSFER STA	6,700.00	0.00	6,700.00	3,046.13	0.00	3,653.87
50 - UTILITIES	6,700.00	0.00	6,700.00	3,046.13	0.00	3,653.87
560 - ELECTRICITY	6,700.00	0.00	6,700.00	3,046.13	0.00	3,653.87
51 - ROADS	14,500.00	0.00	14,500.00	3,064.09	0.00	11,435.91
50 - UTILITIES	14,500.00	0.00	14,500.00	3,064.09	0.00	11,435.91
560 - ELECTRICITY	14,500.00	0.00	14,500.00	3,064.09	0.00	11,435.91
148 - BRG SIGNS	5,500.00	0.00	5,500.00	2,116.14	0.00	3,383.86
21 - RECREATION	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
148 - BAG SIGNS CONT'D						
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
22 - BUNGANUT	500.00	0.00	500.00	0.00	0.00	500.00
60 - SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
670 - SIGNS	500.00	0.00	500.00	0.00	0.00	500.00
31 - TRANSFER STA	500.00	0.00	500.00	14.59	0.00	485.41
60 - SUPPLIES	500.00	0.00	500.00	14.59	0.00	485.41
670 - SIGNS	500.00	0.00	500.00	14.59	0.00	485.41
51 - ROADS	4,000.00	0.00	4,000.00	2,101.55	0.00	1,898.45
60 - SUPPLIES	4,000.00	0.00	4,000.00	2,101.55	0.00	1,898.45
670 - SIGNS	4,000.00	0.00	4,000.00	2,101.55	0.00	1,898.45
150 - TRF STATION	305,772.00	0.00	305,772.00	162,605.75	0.00	143,166.25
31 - TRANSFER STA	305,772.00	0.00	305,772.00	162,605.75	0.00	143,166.25
35 - CTRCT SVS WA	290,222.00	0.00	290,222.00	154,026.97	0.00	136,195.03
310 - PROF SVS	2,700.00	0.00	2,700.00	1,615.00	0.00	1,085.00
349 - PROF SVS CAN	2,400.00	0.00	2,400.00	1,600.00	0.00	800.00
350 - PROF SVS TIP	172,197.00	0.00	172,197.00	91,152.19	0.00	81,044.81
351 - PROF SVS TW	39,750.00	0.00	39,750.00	16,196.92	0.00	23,553.08
352 - PROF SVS REC	7,350.00	0.00	7,350.00	5,168.76	0.00	2,181.24
355 - PROF SVS HAU	23,800.00	0.00	23,800.00	17,411.95	0.00	6,388.05
356 - PROF SVS HW	31,500.00	0.00	31,500.00	10,150.00	0.00	21,350.00
357 - PROF SVS HR	8,225.00	0.00	8,225.00	5,250.00	0.00	2,975.00
358 - PROF SVS HWO	2,300.00	0.00	2,300.00	1,107.15	0.00	1,192.85
359 - PROF SVS MET	0.00	0.00	0.00	4,375.00	0.00	-4,375.00
40 - REPAIRS & MA	8,100.00	0.00	8,100.00	5,969.79	0.00	2,130.21
450 - EQUIPMENT	8,100.00	0.00	8,100.00	5,969.79	0.00	2,130.21
50 - UTILITIES	3,500.00	0.00	3,500.00	1,377.91	0.00	2,122.09
580 - COMM	3,500.00	0.00	3,500.00	1,377.91	0.00	2,122.09
60 - SUPPLIES	2,950.00	0.00	2,950.00	1,047.08	0.00	1,902.92
610 - SUPPLIES	1,450.00	0.00	1,450.00	488.46	0.00	961.54
690 - PPG	1,500.00	0.00	1,500.00	558.62	0.00	941.38
90 - OTHER	1,000.00	0.00	1,000.00	184.00	0.00	816.00
920 - STATE FEES	500.00	0.00	500.00	184.00	0.00	316.00
930 - HEALTH & WEL	500.00	0.00	500.00	0.00	0.00	500.00
161 - PARKS & REC	13,310.00	0.00	13,310.00	3,660.03	0.00	9,649.97
21 - RECREATION	8,510.00	0.00	8,510.00	2,744.57	0.00	5,765.43

Expense Summary Report

FUND: 1
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
161 - PARKS & REC CONT'D						
40 - REPAIRS & MA	900.00	0.00	900.00	900.81	0.00	-0.81
450 - EQUIPMENT	900.00	0.00	900.00	900.81	0.00	-0.81
80 - ADVER, PRINT	500.00	0.00	500.00	0.00	0.00	500.00
810 - ADVERTISE	500.00	0.00	500.00	0.00	0.00	500.00
90 - OTHER	7,110.00	0.00	7,110.00	1,843.76	0.00	5,266.24
940 - REC PROGRAMS	6,860.00	0.00	6,860.00	1,806.81	0.00	5,053.19
999 - MISC	250.00	0.00	250.00	36.95	0.00	213.05
22 - BUNGANUT	4,800.00	0.00	4,800.00	615.46	0.00	4,184.54
37 - CONT OUT	0.00	350.00	350.00	348.95	0.00	1.05
399 - CONT SVS OTH	0.00	350.00	350.00	348.95	0.00	1.05
50 - UTILITIES	4,800.00	-350.00	4,450.00	266.51	0.00	4,183.49
580 - COMM	4,800.00	-350.00	4,450.00	266.51	0.00	4,183.49
171 - RES EQUIP	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
173 - RES BLDG	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
99 - NOT SPECIFIE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
95 - RESERVES	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
970 - TOWN RESERVE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
175 - RES CON SVC	18,688.00	0.00	18,688.00	18,688.00	0.00	0.00
99 - NOT SPECIFIE	18,688.00	0.00	18,688.00	18,688.00	0.00	0.00
95 - RESERVES	18,688.00	0.00	18,688.00	18,688.00	0.00	0.00
970 - TOWN RESERVE	18,688.00	0.00	18,688.00	18,688.00	0.00	0.00
177 - RES MISC	42,715.00	0.00	42,715.00	42,715.00	0.00	0.00
99 - NOT SPECIFIE	42,715.00	0.00	42,715.00	42,715.00	0.00	0.00
95 - RESERVES	42,715.00	0.00	42,715.00	42,715.00	0.00	0.00
970 - TOWN RESERVE	42,715.00	0.00	42,715.00	42,715.00	0.00	0.00
179 - RESERVES GMF	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00
91 - GMFR	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00
95 - RESERVES	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
179 - RESERVES GMF CONT'D	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00
978 - GMFR RESERVE	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00
181 - OUTS GEN AD	320,972.00	89,661.00	410,633.00	282,849.65	46,119.00	79,586.35
11 - TOWN HALL	94,700.00	29,561.00	124,361.00	47,805.33	33,200.00	43,355.67
33 - CONT PROF	94,700.00	0.00	94,700.00	41,305.33	26,700.00	26,694.67
310 - PROF SERV	56,500.00	0.00	56,500.00	29,047.83	26,700.00	752.17
320 - PROF SERV LE	32,700.00	0.00	32,700.00	6,757.50	0.00	25,942.50
323 - PROF SERV AU	5,500.00	0.00	5,500.00	5,500.00	0.00	0.00
90 - OTHER	0.00	29,661.00	29,661.00	6,500.00	6,500.00	16,661.00
981 - HR JOB STUDY	0.00	20,030.50	20,030.50	6,500.00	6,500.00	7,030.50
982 - TH FEASIBILI	0.00	9,630.50	9,630.50	0.00	0.00	9,630.50
15 - CEMETERIES	11,500.00	60,000.00	71,500.00	20,772.57	14,997.00	35,730.43
37 - CONT OUT	11,500.00	60,000.00	71,500.00	20,772.57	14,997.00	35,730.43
399 - CONT SVS OTH	11,500.00	60,000.00	71,500.00	20,772.57	14,997.00	35,730.43
17 - PLANNING	41,500.00	-41,000.00	500.00	0.00	0.00	500.00
33 - CONT PROF	500.00	0.00	500.00	0.00	0.00	500.00
310 - PROF SERV	500.00	0.00	500.00	0.00	0.00	500.00
37 - CONT OUT	41,000.00	-41,000.00	0.00	0.00	0.00	0.00
399 - CONT SVS OTH	41,000.00	-41,000.00	0.00	0.00	0.00	0.00
22 - BUNGANUT	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
37 - CONT OUT	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
399 - CONT SVS OTH	0.00	41,000.00	41,000.00	41,000.00	0.00	0.00
95 - LIBRARY	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
37 - CONT OUT	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
399 - CONT SVS OTH	128,678.00	0.00	128,678.00	128,678.00	0.00	0.00
99 - NOT SPECIFIC	44,594.00	0.00	44,594.00	44,593.75	0.00	0.25
37 - CONT OUT	39,594.00	0.00	39,594.00	39,593.75	0.00	0.25
399 - CONT SVS OTH	39,594.00	0.00	39,594.00	39,593.75	0.00	0.25
90 - OTHER	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
999 - MISC	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
186 - OUTS GMFR	562,050.00	0.00	562,050.00	468,375.00	93,675.00	0.00
91 - GMFR	562,050.00	0.00	562,050.00	468,375.00	93,675.00	0.00
37 - CONT OUT	562,050.00	0.00	562,050.00	468,375.00	93,675.00	0.00
391 - GMFR PERSONN	384,804.00	0.00	384,804.00	320,670.00	64,134.00	0.00

Expense Summary Report

FUND: 1

ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	BUDGET NET	YTD NET	OUTSTAND ENCUM	UNEXPENDED BALANCE
186 - OUTS GMFR CONTRD						
392 - GMFR CONTRAC	177,246.00	0.00	177,246.00	147,705.00	29,541.00	0.00
191 - OTHER CIP						
20,270.00	0.00	20,270.00	18,529.20	0.00	1,740.80	
11 - TOWN HALL						
19,970.00	-31.00	19,939.00	18,198.33	0.00	1,740.67	
70 - EQUIPMENT	19,970.00	-31.00	19,939.00	18,198.33	0.00	1,740.67
710 - COMP EQUIP	3,975.00	0.00	3,975.00	3,719.30	0.00	255.70
730 - OFFICE EQUIP	12,275.00	-1,111.00	11,164.00	9,679.03	0.00	1,484.97
790 - OTHER EQUIP	3,720.00	1,080.00	4,800.00	4,800.00	0.00	0.00
31 - TRANSFER STA						
300.00	31.00	331.00	330.87	0.00	0.13	
70 - EQUIPMENT	300.00	31.00	331.00	330.87	0.00	0.13
790 - OTHER EQUIP	300.00	31.00	331.00	330.87	0.00	0.13
195 - RSU # 57						
0.00	5,503,499.35	5,503,499.35	4,586,249.50	917,249.85	0.00	
92 - RSU # 57						
0.00	5,503,499.35	5,503,499.35	4,586,249.50	917,249.85	0.00	
90 - OTHER	0.00	5,503,499.35	5,503,499.35	4,586,249.50	917,249.85	0.00
999 - MISC	0.00	5,503,499.35	5,503,499.35	4,586,249.50	917,249.85	0.00
197 - COUNTY						
0.00	300,389.91	300,389.91	300,389.91	0.00	0.00	
97 - COUNTY						
0.00	300,389.91	300,389.91	300,389.91	0.00	0.00	
90 - OTHER	0.00	300,389.91	300,389.91	300,389.91	0.00	0.00
999 - MISC	0.00	300,389.91	300,389.91	300,389.91	0.00	0.00
199 - OVERLAY						
0.00	55,445.65	55,445.65	14,238.84	0.00	41,206.81	
99 - NOT SPECIFIC						
0.00	55,445.65	55,445.65	14,238.84	0.00	41,206.81	
90 - OTHER	0.00	55,445.65	14,238.84	0.00	41,206.81	
999 - MISC	0.00	55,445.65	14,238.84	0.00	41,206.81	
Final Totals						
3,946,987.00	5,948,994.91	9,895,981.91	7,888,692.87	1,114,994.17	1,292,294.87	

ITEM #7:(b.) RSU 57 Warrants

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 57
BUDGET VALIDATION REFERENDUM
(20-A M.R.S. § 1486)**

TO: Jessica Carll, a resident of Regional School Unit No. 57 (the “Regional School Unit”) composed of the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the Regional School Unit, namely, the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF LYMAN
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

York County, ss.

State of Maine

TO: Shirley A. Harrison, Resident of Lyman: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF LYMAN: You are hereby notified that a Regional School Unit budget validation referendum election will be held at Lyman Town Hall, 11 South Waterboro Road in the Town of Lyman on Tuesday, June 13, 2023 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

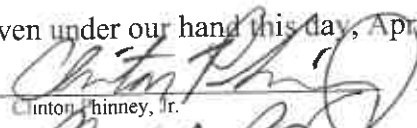
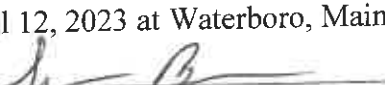

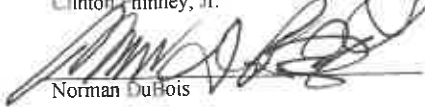



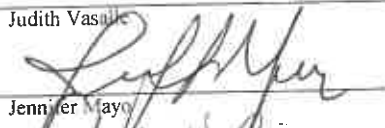

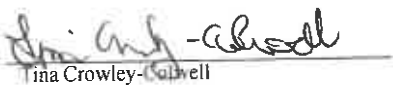



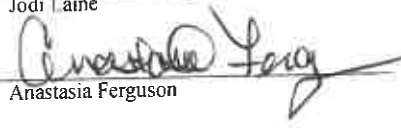
Article 1: Do you favor approving the Regional School Unit No. 57 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

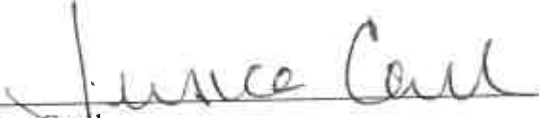
A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 12, 2023 at Waterboro, Maine.

 Clinton Hinney, Jr.	 Suzanne Bauer	 JoJo Dryden
 Norman DuBois	 Judith Vasille	 Elizabeth Day
 Jason Shaw	 Jennifer Mayo	 Adam Tanguay
 Tina Crowley-Cobell	 Jodi Laine	 Mark Carisano
 Dominic Vermette	 Anastasia Ferguson	 Vacant
 Vacant	 Vacant	 Vacant

A majority of the School Board of Regional School Unit No. 57

A true copy of the Warrant and Notice of Election, attest:


 Jessica Carl
 Resident of
 Regional School Unit No. 57

Countersigned this _____ day of _____, 2023 at Lyman, Maine.

A majority of the Municipal Officers of Lyman, Maine

A true copy of the Warrant and Notice of Election, attest:

 Pauline Weiss, Municipal Clerk
 Lyman, Maine

RETURN

York County, ss.

State of Maine

TO: The School Board of Regional School Unit No. 57
4/13, 2023

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Lyman, an attested copy of this warrant and notice of election, directing the Municipal Officers of said municipality to call a Regional School Unit No. 57 budget validation referendum at said time and place and for the purposes therein stated.

Jessica Carll
Jessica Carll
Resident of
Regional School Unit No. 57

RETURN

York County, ss.

State of Maine

TO: The Municipal Officers of the Town of Lyman

I certify that I have notified the voters of the Town of Lyman of the time and place of the Regional School Unit No. 57 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Lyman, Maine: _____, 2023

Shirley A. Harrison, Resident
Lyman, Maine

**WARRANT AND NOTICE OF ELECTION
TO CALL REGIONAL SCHOOL UNIT NO. 57 REFERENDUM
(20-A M.R.S. §§ 1501-04)**

TO: Jessica Carll, a resident of Regional School Unit No. 57, composed of the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 57, namely, the Towns of Alfred, Limerick, Lyman, Newfield, Shapleigh, and Waterboro, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF LYMAN
REGIONAL SCHOOL UNIT NO. 57 REFERENDUM
WARRANT AND NOTICE OF ELECTION**

York County, ss.

State of Maine

TO: Shirley A. Harrison, Resident of the Town of Lyman: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF THE TOWN OF LYMAN: You are hereby notified that a Regional School Unit No. 57 referendum election will be held at Lyman Town Hall, 11 South Waterboro Road in the Town of Lyman at 8:00 A.M. on Tuesday, June 13, 2023 for the purpose of determining the following articles:

Article 1A: To choose a moderator to preside at said meeting.

Article 1: Do you favor authorizing the School Board of Regional School Unit No. 57 (the "RSU") to issue bonds and other evidences of indebtedness in the name of the RSU in an amount not to exceed \$638,548 through the State of Maine's zero interest rate/loan forgiveness School Revolving Renovation Fund (SRRF) Program for life safety improvements at Massabesic Middle School (the "Project")?

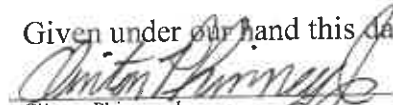
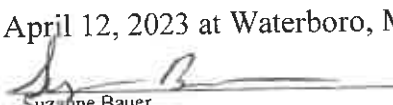

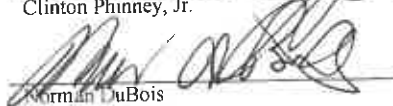
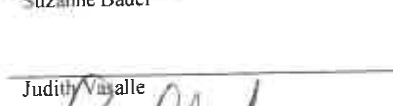
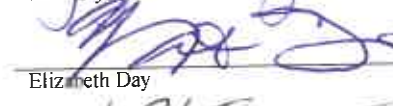




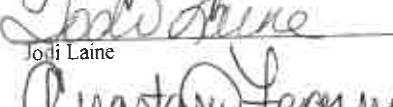

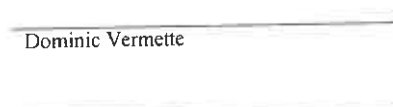
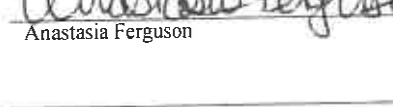




SRRF Program Funding. The Project costs (up to \$638,548 have been approved for funding through Maine's SRRF Program. Of this amount, the RSU will receive 43.28% (up to \$276,364) that will be forgiven, and 56.72% (up to \$362,184) that the RSU will repay at zero interest (0%) over a term of ten years.

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after the election of the Moderator following commencement of the meeting at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments.


A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 12, 2023 at Waterboro, Maine.

 Clinton Phinney, Jr.	 Suzanne Bauer	 JoJo Dryden
 Norman DuBois	 Judith Vialle	 Elizabeth Day
 Jason Shaw	 Jennifer May	 Adam Tanguay
 Tina Crowley-Coswell	 Joli Laine	 Mark Cartano
 Dominic Vermette	 Anastasia Ferguson	 Vacant
 Vacant	 Vacant	 Vacant

A majority of the School Board of Regional School Unit No. 57

A true copy of the Warrant and Notice of Election, attest:


Jessica Carll
Resident of
Regional School Unit No. 57

Countersigned this _____ day of _____, 2023 at the Town of Lyman, Maine.

A majority of the municipal officers of the Town of Lyman

A true copy of the Warrant and Notice of Election, attest:

Pauline Weiss, Municipal Clerk
Town of Lyman

RETURN

York County, ss.

State of Maine

TO: The School Board of Regional School Unit No. 57
4/13, 2023

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of the Town of Lyman, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Regional School Unit No. 57 referendum at said time and place and for the purposes therein stated.

Jessica Carll
Jessica Carll
Resident of
Regional School Unit No. 57

RETURN

York County, ss.

State of Maine

TO: The municipal officers of the Town of Lyman

I certify that I have notified the voters of the Town of Lyman of the time and place of the Regional School Unit No. 57 referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Lyman: _____, 2023

Shirley A. Harrison, Resident
Town of Lyman, Maine

ITEM #7:(d.) Printing Quotes for Purchase Order



Phone: 207-324-5410
Fax: 207-324-1798

Quotation No: A129473
Quotation Date: 4/13/2023

Customer Account: LYMAN
Customer Name: TOWN OF LYMAN
Address: 11 SOUTH WATERBORO ROAD
LYMAN ME 04002
Contact: LINDSEY
Phone#: 207-247-0642 Fax#:

Job Description: ANNUAL TOWN REPORT
Comments: NEW FILE
78 PAGES + COVER
COVER: 4/0
TEXT: 4/4
PERFECT BOUND: 8.5 X 11

Description: 78 PAGE TEXT
Size: 8.5 X 11
1 - Sided Copies: 0
2 - Sided Copies: 39
Bleed: No
Stock Description: UNCOATED TEXT Color: WHITE BWT Thickness: 80

Description: COVER
Size: 8.5 X 11
1 - Sided Copies: 1
2 - Sided Copies: 0
Bleed: No
Stock Description: UNCOATED COVER Color: WHITE BWT Thickness: 80

Quantity	Price	Per Each
350	\$4,366.07	\$12.47

Thank you for your quote. Your quote has been created and will be valid for 30 days.

Printing Center USA

Quote #400037

Expires 05/13/2023 09:18 AM

Quote Name: Town Report

Quote Date: 04/13/2023

Booklet Printing

Product Total

\$3,699.40

Size: 8.5 x 11

Quantity: 350

Binding: Perfect Bind

Booklet Pages: 80

To view or update your quote in your account, [CLICK HERE](#)

Cover Ink: (4/4) Full Color Both Sides

Inside Ink: (4/4) Full Color Both Sides

Cover Paper: 100# Matte Cover

Inside Paper: 80# Matte Text

Cover Finish: No Thank You

Proof: Electronic - PDF

Shrink Wrap: Convenient Bundles

Hole Drilling : No Thank You

Address & Mail : No Thank You

Production Time: Standard (5 Days)

*Promotions are not subject to a 30-day expiration regardless of its addition to any quote. If the promo code expires prior to you placing your order, the promo code will no longer be valid.

Applications for Committees

Bunganut Committee

William Single

Michelle Felicitti

Karen Kane

Holly Hart

IT Committee

William Single

Michelle Felicitti

Nigel Sampson

Parks & Recreation Committee

Jonna Johnson

Clair Campbell

Comprehensive Plan Committee

Don Hernon

John Tibbetts