

TOWN OF LYMAN

11 So. Waterboro Rd Lyman, ME 04002
Tel: (207)-499-7562 FAX: (207)-499-7563
Email: selectboard@lyman-me.gov

NOTICE OF REQUEST FOR PROPOSALS FOR KONICA MINOLTA BIZHUB 454e PRINTER/COPIER

The Town of Lyman is accepting bid proposals for the purchase of a Bizhub 454e Printer Copier. Includes black & white copying and printing, color scanning, single-pass auto document feeder, fax kit, 50-sheet stapling inner finisher, hole punch kit, (2) 500-sheet universal cassettes, (1) 2,500-sheet drawer, 150-sheet bypass tray, 50-sheet stapling finisher, and a 250GB hard drive. Sold as is.

The copier is available for viewing at the Lyman Town Hall during normal business hours.

Sealed bids can be mailed or dropped off at the Lyman Town Hall during normal business hours. *Please include your name, date submitted and contact information*

All bid proposals are due by **Monday November 21, 2022 by 3:00pm**

Please submit your proposal to:

**Town of Lyman
RFP BizHub Copier
11 So. Waterboro Rd
Lyman, ME 04002**

Bids will be opened publicly at the Select Board meeting on November 21, 2022 at 6:00pm.

8. RIGHT OF REFUSAL The town reserves the right to: a) Reject any or all proposals, or to make no award b) Select certain applications from the proposals c) Require modifications to initial proposals d) to make partial or multiple awards e) award based on initial proposals received, without discussion of such proposals f) invite selected vendors to make oral presentations to the evaluation team. Failure of a vendor to comply with the request for a meeting may be grounds for bid rejection. g) excuse technical defects in a proposal when, in its sole discretion, such as excuse is beneficial to the town.

