

Selectboard members present: Ralph "Rusty" Blackington, Thomas Hatch, John Tibbets, David Alves, Jessica Picard

Selectboard members absent: None

ITEM #1 **SPECIAL OFFERS / PRESENTATIONS**

- a. Public Hearing by the Selectboard regarding Special Town Meeting Warrant
Public hearing opened at 6:00pm. No public comment was presented. Public Hearing closed at 6:02pm
- b. Public Hearing by the Selectboard and General Assistance regarding General Assistance Ordinances Appendices A through G
Public Hearing opened at 6:02pm. Pricilla presented information regarding General Assistance Ordinance Appendices A through G. Income limits have increased slightly, as well as monthly maximums for food assistance. With housing maximums, they don't put a price on heating fuel but instead, a gallon limit. Jessica Picard asks if there are other resources than GA. Pricilla explains there are other state resources available, like LIHEAP, however the qualifying process can get held up in some cases. There are also food banks in the area. David Alves asks if the State works with fuel companies where they receive money for fuel directly from the state. Priscilla explains LIHEAP is a federal program and does not pay fuel companies directly. There is no further public Comment. Public Hearing closes at 6:14pm.
John Tibbetts – Makes a motion to accept the General Assistance Ordinance Appendices A – G
David Alves – Seconds the motion
Motion Passes: 5-0

EXECUTIVE SESSION

1.M.R.S.A §405 (C)

Thomas Hatch – Makes a motion to go into executive session per M.R.S.A §405 (C)

Jessica Picard – Seconds the motion

Motion passes: 5-0. The board goes into executive session at 6:17pm.

Thomas Hatch – Makes a motion to come out of executive session.

David Alves – Seconds the motion

Motion passes: 5-0. The board comes out of executive session at 6:55pm

David Alves – Makes a motion to grant a one-time abatement for property Map 06, Lot 067-A in the amount of \$1,386.40 or full amount due.

John Tibbetts – Seconds the motion

Motion passes: 5-0

ITEM #1 – Continued

- a. ~~Vote/Approve General Assistance Ordinances Appendices A through G~~
Motion to approve was made after public hearing, under Item #1 (b).

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

- a. Michelle Feliccitti – Re: Cameras at Bunganut Park
Michelle Feliccitti – Asks the board about the cameras that were installed at Bunganut Park. One had broken at one point and now there is one installed. There seems to be no one that can access the recordings and they are going to a cloud somewhere. She has asked if the board can investigate this more.

Ralph Blackington – States he believes there is one located at the Soccer field

David Alves - **Makes a motion to cancel any current plan with the cameras**

John Tibbetts – **Seconds the motion**

Motion passes: 5-0

- b. Public Input – *Public in attendance will have up to 5 minutes to address the Board*

Brian Dulong – Asks for any updates on the LED Sign Enclosure

David Alves – States he has not been able to reach the contractor. Lindsay will follow up.

- c. Mail

North Coast Service Letter re: price increases for electronic waste removal.

- d. Complaints - None

ITEM #3

MINUTES

Review and approve Minutes from 9-6-22 meeting

Jessica Picard motions to accept 9/6/22 minutes. John Tibbetts Seconds.

Motion passes: 4-0-1 (Ralph Blackington Abstains)

Review and approve Minutes from 9-19-22 meeting

John Tibbetts motions to accept 9/19/22 minutes. Thomas Hatch seconds.

David Alves – Discussion clarifying an excerpt under ITEM #2(a).

Motion Passes: 3-0-2 (David Alves & Jessica Picard abstain)

ITEM #4

SIGN WARRANTS

- a. Payroll Warrant #16 in the amount of **\$25,971.44**

David Alves motions to accept. John Tibbetts Seconds. Motion passes: 5-0

- b. Accounts Payable Warrant #71 (FY2022) in the amount of **\$2,903.99**

David Alves motions to accept. John Tibbetts Seconds. Motion passes: 5-0

- c. Accounts Payable Warrant #17 (FY2023) in the amount of **\$601,120.44**

David Alves motions to accept. John Tibbetts Seconds. Motion passes: 5-0

ITEM #5

UNFINISHED BUSINESS

- a. Old Kennebunk Rd Gate – Been repaired – Discuss getting lock/keys/ process

Brad Nikel – States the property owner that took down the gate has since fixed it

David Alves – Asks if the Town doesn't own land on this road why are we responsible for enforcing a gate to access properties on this road

Brad Nikel – States he has talked with the road commissioner in Alfred, and they believe the road should be classified as an abandoned road. He suggests closing and locking the gates with the property owners having their own keys. He has received a complaint this morning that six cars have gone through this last weekend and trashed the area. He states the Town should not have to worry about letting hunters, etc. access the road. Also, a portion of that Road that is in Alfred is Lyman Property.

David Alves – **Makes a motion to close/lock the gate pending legal review**

John Tibbetts – **Seconds the motion**

John Tibbetts – **States if a property owner could still allow others to access the area, then there could be a civil issue.**

Motion passes: 5-0

- b. MPO Constellation Pricing – Need to update Contract – See email.

Lindsay Gagne – Explains the current contract will expire in November. MPO has offered different rates depending on the length of the contract.

Jessica Picard – **Makes a motion to solicit pricing on electricity supply charge**

David Alves – **Seconds the motion.**

Motion passes: 5-0

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

- a. Treasurer - Expense Summary Report 9/30/2022

David Alves – Asks if the Budget Committee was meeting quarterly

Michelle Felicitti – States they will be doing that and generate a quarterly report.

ITEM #7

NEW BUSINESS

- a. Decision needed on two copiers do we put out to bid? Attached info

John Tibbets – Asks if this has to do with The Clerk asking for a printer for her office.

Thomas Hatch – Suggests putting the Registrars printer in the Clerks Office to share use

Michelle Felicitti – Suggests she may need a laser printer for doing vital records.

John Tibbets – **Makes a motion to approve purchasing a printer for Town Clerk pending there is funding in the budget.**

David Alves – **Seconds the motion**

Motion passes: 5-0

Lindsay Gagne – Explains both copiers are obsolete, and it may not be worth having a service agreement for them whereas any parts for them may not be available. However, we could keep one or both until the end of their life with just purchasing toner needed. The employees prefer the Canon copier.

Jessica Picard – **Makes a motion to keep the Canon Copier and put the BizHub out to bid with bids due back prior to the October 17th meeting.**

Lindsay Gagne – **Asks if the board wants to extend the time accepting bids**

Jessica Picard – **Amends her motion to change: Bids are due by November 21, 2022**

David Alves – **Asks if there should be a minimum bid**

Michelle Felicitti – **States with these machines it can be difficult to sell them, and the board may need to pay to dispose of it if no one purchases it.**

Motion passes: 5-0

- b. Review / Approve Independent Contractor - Sub Contractor Requirements Policy

Lindsay Gagne – Explains this is an internal procedure outlined to ensure all the necessary documents are passed to the Treasurer before contractors commence any work to be performed.

Thomas Hatch – **Makes a motion to accept the Independent Contractor / Subcontractor Policy after review by Town Council**

John Tibbetts – **Seconds the motion**

Motion passes: 5-0

- c. Review / Approve Contractor – Subcontractor Agreement form

David Alves – **Makes a motion to accept the Agreement form pending review by Town Council**

Thomas Hatch – **Seconds the motion**

Motion passes: 5-0

- d. Review / Approve Town Hall Snow Plowing Contract

Lindsay Gagne – Explains the language in the contract regarding fixing the garden areas was removed and under workman's comp the language was changed to mirror state statutes.

John Tibbetts – Suggests keeping the wording in the contract regarding fixing any garden areas.

David Alves – **Makes a motion to approve the contract**

John Tibbetts – **Seconds the motion**

Motion passes: 5-0

- e. Review / Approve Transfer Station Snow Plowing Contract

John Tibbets – Asks if wording should be added to repair any damages from plowing.

David Alves – States liability insurance should cover this.

John Tibbetts – **Makes a motion to accept the contract as written**

Jessica Picard – **Seconds the motion**

Motion Passes: 5-0

- f. Transfer Station Hazard Survey / Brad looking into repairs.
Brad Nikel – Explains there is supplies at the transfer station to cover these repairs. They will need to paint the siding to match the building and the transfer station employees will perform the work. He just needs to pick up a corner piece for the siding.
John Tibbetts – **Makes a motion to have Brad Nikel pick up necessary supplies and work to be done by the transfer station crew.**
Jessica Picard – **Seconds the motion**
Motion passes: 5-0
- g. Catering Application for Catered Function (2 applications) Review/Approve
Jessica Picard – **Makes a motion to approve both applications for catering events**
John Tibbetts – **Seconds the motion**
Motion passes: 5-0

OTHER

Brad Nikel – States on Walker Road the CMP pole is now moved and the road will be paved soon. He has bought curve signs to go up on Walker Road. Then afterwards the pavers will start work on Oscar Littlefield Road.

Thomas Hatch – States he went by Bunganut Park and saw the gate was unlocked. He asks if we are leaving this unlocked.

John Tibbetts – Suggests leaving it open for public access for a limited time, maybe after the lake is drained, close the gate.

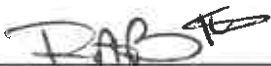
Thomas Hatch – States he’s been trying to get a hold of other committee members and suggests they have town emails rather than using personal emails.

Michelle Feliccitti – States it would cost money per user. She suggests each committee could have a liaison with a town email.

David Alves – Gives an update on the Kennebunk Pond Beach project. The shed has been installed, the lights are installed, the power meter has been installed and CMP has turned on the power. The surveyor is in process and the landscape architect is waiting on the surveyor and the committee is looking at several different gate options.

ADJOURN

David Alves – **Makes a motion to adjourn the meeting. John Tibbetts Seconds. Motion passes: 5-0**

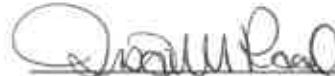


 Ralph "Rusty" Blackington (Chair)

 Thomas Hatch (Vice Chair)



 David Alves

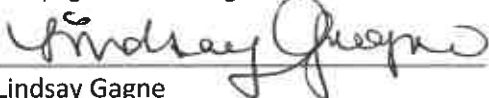


 Jessica Picard



 John Tibbetts

I, Lindsay Gagne, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of 4 pages are the original minutes of the Board of Selectmen Regular Meeting dated October 3rd, 2022



 Lindsay Gagne