

**Town of Lyman
Board of Selectmen Regular Meeting
February 22, 2022 - 6:00 pm
Lyman Town Hall**

*Board of Selectmen present: William Single, Chair; Ralph Blackington, Vice-Chair, Thomas Hatch, John Tibbets
Via Zoom: David Alves*

Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall and on the Town Website as well as on the YouTube channel. Minutes are not verbatim. Minutes may be paraphrased for clarity. Minutes are draft until approved by the Board of Selectmen.

ITEM #1 SPECIAL PRESENTATIONS

Sue Bellerose, Tax Collector presented the board with information regarding Title 36, Chapter 908 regarding the state property tax deferral program for Maine seniors. She first learned about it when some people in town called in asking about it. This is a plan available through the state of Maine that defers property taxes for people age 65 and older and are permanently disabled or are permanently disabled and who can't afford to pay their taxes. This passed the legislature last August. Applications must be submitted to Maine revenue services between January 1st and April 1st to be eligible for the following year. There is criteria that must be met. All the information is on the Maine.gov website as is the application. The information will be put on the town website for anyone who needs more information.

Sue then addressed some accounts that need to be written off; mostly from the now closed Scot's Cove.

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

a. Public Input

- Tom Hatch wanted to advise that Laurie has passed the Assessor exam in record time. She is now certified.
- Town clerk advised that we have 2 members who had resigned from the Ordinance Review Committee but they would need to be re-appointed and sworn back in since they were given back their resignation letters, but the board never voted on the acceptance of resignations. Clerk said because of this, they are NOT on the board and would need to be re-appointed. Chair advised that the board would take under advisement. Clerk advised that she contacted MMA legal, and they agreed to make the record clear they would need to do so.
- Leo Thibodeau asked if John Tibbets had spoken to anyone involved with the cemetery. He had not and wanted to be sure the board is 100 % sure this is the direction they want to go with. He wanted to know if they would have access to all financial records and obligations regarding the Goodwin Mill Cemetery. He wants to suggest again that we talk to the company who runs Chadbourne Cemetery to see if they had any interest in helping to manage the Goodwin Mill Cemetery. Bill thinks we need to look at all options, the rest of the board agrees. Leo advised he spent the day on the phone with the state and said that the Town is responsible for the maintenance of the cemetery due to the number of veterans there. The town can't just take care of part of the lots and leave the rest a mess. Leo got the statute that supports that but did not bring with him. Chair Single asked him to bring it in so the board can see what it says. John still plans to meet with the other company to see if any interest. Leo reiterated that the current board has no interest in continuing the work for Goodwin Mill cemetery.

b. Mail – all mailed is scanned and on the town website

c. Complaints

ITEM #3 MINUTES

February 7, 2022. Motion by Rusty to accept, 2nd by Tom. PASSED 5-0

ITEM #4 SIGN WARRANTS

The AP warrants had to be separated due to a TRIO issue with a decimal point. The 2nd AP warrant is to cover the check that had to be backed out of the first warrant when the check would not print.

- a. Accounts Payable Warrant #41 in the amount of \$44, 554.11 – Motion by Rusty, 2nd John 5-0
- b. Accounts Payable Warrant #42 in the amount of \$11,973.93 – Motion by John, 2nd by Rusty 5-0

Issues with timecard machine resulted in a 2nd payroll warrant for missing hours for one employee

- c. Payroll Warrant # 39 in the amount of \$21, 375.38 – Motion by John, 2nd by Rusty 5-0
- d. Payroll Warrant #40 in the amount of \$61.18 – Motion by Rusty, 2nd by John 5-0

ITEM #5 UNFINISHED BUSINESS

- Annual town meeting voted to be held on 6/16. Motion to accept by Rusty, 2nd by John.
- What to do with the spec bid for the Dutch doors. Dave feels we should wait at this point. If town hall expands, this would be redundant work. After the building committee gets together, they could finalize cost to present to the town. He feels it is important for the town to have for safety reasons but looking for input from other selectmen. Where would we store the existing doors if we replace? Leo Thibodeau made a recommendation to have door access to the corridor leading to other offices. Proposing needing to allow access to other offices and restrooms. More discussion is needed before any changes are made. It was discussed that all employees should have panic buttons. Two staff members present had no idea that they had panic buttons. Board will look into this to be sure panic buttons are operational and staff knows where they are located.
- Franchise agreement issues. Contract with spectrum and Tony Vigue asking for invoice to be paid. Bill didn't know we were supposed to pay him, thought he was being paid by Spectrum. Tony Vigue has been working on this since 2017. Bill asked the board if they want to pay it and if so, where do we take funds from. Board agreed to invite Tony to the next meeting for clarification.
- Oscar Littlefield Road. Had not heard yet from Attorney Morin by the time of the meeting to advise on how many had signed. Hopefully by the next meeting.
- Ordinance Review Committee applications. All three were interviewed by the Hiring Committee. Looking for a committee of five. Leo questioned whether it used to be 7 on that committee. He also said the bylaws for that committee was for 7. Leo said he would apply. Selectmen Clerk advised that another one came in via email on day of meeting. John moved to accept the 3 that had applied. Town Clerk asked if Michelle and Amber had to apply again. John asked if they are on or off and town clerk advised they are NOT since they resigned and board accepted. John asked if Amber and Michelle should be included in the group that had applied most recently. Bill advised not ready to move forward with that. John canceled his original motion.

Tom made a motion to appoint Lee Schatz to the Ordinance Review Committee, 2nd by Dave. PASSED 4-1
Tom made a motion to appoint Jennifer Fowler, 2nd by John 1-3 (opposed), 1 abstained
Tom made a motion to appoint Brian Dulong, 2nd by John 1-3 (opposed), 1 abstained

ITEM #6 DEPARTMENT AND COMMITTEE REPORTS

Road Commissioner advised all streetlights have been updated to LED lights. He also advised they are ready to hire someone but also started a discussion with the work that needs to be done at the transfer station.

ITEM #7 NEW BUSINESS

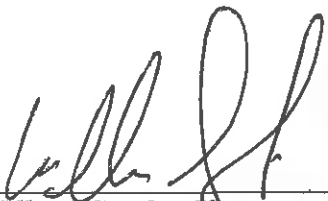
RFP's for updates to the electrical and cable for transfer station. There is more concern about safety issues at the transfer station before other work gets done. There are issues with the compactors, damaged cans, etc. Bill needs a motion to move forward with the other RFP's.

Rusty made a motion to move forward with RFP's, 2nd by Tom PASSED 5-0


More discussion regarding the RFP's presented. More important to address safety issues at the transfer station as opposed to lighting that can be addressed later since it will be lighter outside soon and so many items that need to be fixed.

Brian Dulong asked if he could hear the outcome of what the hiring committee's findings were during the interview process. John Tibbets read the findings. Brian asked if the board even wants people on the committees. He asked why the board isn't approving them if the hiring committee approves them. Brian said he would ask the question again at the next meeting once a motion was made to adjourn.

Motion to adjourn by Rusty, 2nd by Tom. PASSED 5-0




William Single, Chairman



Ralph Blackington, Vice-Chairman



John Tibbets



David Alves



Thomas Hatch

I, Donna Richard, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of (3) pages are the original minutes of the Board of Selectmen Regular Meeting dated February 22, 2022

Donna Richard