

Town of Lyman
Board of Selectmen Regular Meeting Agenda
Tuesday February 22, 2022 – 6:00 p.m. – Lyman Town Hall

Welcome to the February 22, 2022 Regular Meeting of The Lyman Board of Selectmen.

This meeting is a public proceeding and is being recorded.

The agenda is subject to change without notice.

PLEDGE OF ALLEGIANCE

ITEM #1

SPECIAL OFFERS/PRESENTATIONS

Sue Bellerose, Tax Collector -- Property tax Deferral Program

ITEM #2

HEARING OF DELEGATIONS / PUBLIC INPUT

- a. Public Input – *Public in attendance will have up to 5 minutes to address the Board*
- b. Mail
- c. Complaints

ITEM #3

MINUTES

February 7, 2022

ITEM #4

SIGN WARRANTS

- a. Accounts Payable Warrant #41 in the amount of **\$44, 554.11**
- b. Accounts Payable Warrant #42 in the amount of **\$11,973.93**
- c. Payroll Warrant # 39 in the amount of **\$21, 375.38**
- d. Payroll Warrant #40 in the amount of **\$61.18**

ITEM #5

UNFINISHED BUSINESS

- Town Meeting – Discussion with Action. Sign the Order for Town Meeting to be held 6/16/2022
- RFP from Exactitude for Dutch Doors for Town Offices
- Franchise Agreement and Invoice from services from Tony Vigue (materials in packet)
- Oscar Littlefield Road (any update as to how many signed easement)
- Ordinance Review Committee applicants

ITEM #6

DEPARTMENT AND COMMITTEE REPORTS

Tax Collector

Treasurer Expense Report

Road Commissioner

ITEM #7

NEW BUSINESS

RFP's for Transfer Station and Digital Sign – set dates for walk through

ADJOURN

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Service Provider Tax](#)[Fuel Tax](#)[Other Taxes](#)[Tax Relief Credits
and Programs](#)[Compliance](#)[Audit Units](#)[Office of Tax Policy](#)

State Property Tax Deferral Program



The State Property Tax Deferral Program is a lifeline loan program that can cover the annual property tax bills of Maine people who are ages 65 and older or are permanently disabled and who cannot afford to pay them on their own. The loan program allows Maine's most vulnerable community members to age in place and ensures that property taxes are still delivered to municipalities, requiring repayment of the loan once the property is sold or becomes part of an estate.

[Governor Mills Announces \\$3.5 Million in Lifeline Loans to Cover the Property Tax Bills of Older or Disabled Maine People](#)

[The State Property Tax Deferral Program: A Guide for Municipalities](#)

[State Property Tax Deferral Application Form](#)

[Municipal Property Tax Report](#)

[State Property Tax Deferral Program Law](#)

FAQ

1. What is the State Property Tax Deferral Program?

The State Property Tax Deferral Program is a program that allows certain individuals to defer (postpone) payment of the property taxes on their homesteads until they pass away, move, or sell their property. During the period when the taxes are being deferred, the State reimburses the municipality for the deferred taxes. The deferred tax, plus interest, is then required to be repaid to the State by the individual or their estate when they pass away, move, sell the property, or move the property (if mobile or floating home) out of Maine.

2. Who qualifies for the program?

To be eligible for the program, you must be at least 65 years old or unable to work due to a disability. In addition, you must have income of less than \$40,000 and liquid assets of less than \$50,000 (or \$75,000 if filing a joint application).

3. What qualifies as a disability?

To qualify under the disability section, you must have been determined by a state or federal government agency to have a permanent and total impairment or condition that prevents you from

being employed.

4. What are liquid assets?

Liquid assets are anything of value that can be converted to cash in three months or less, including:

- Bank accounts and CDs;
- Money market and mutual funds;
- Life insurance policies;
- Stocks and bonds; and
- Lump-sum payments and inheritances.

5. Does my property qualify for the program?

In addition to the requirements above, to be eligible for the program you must own and occupy the property as your principal residence, and you must be receiving a homestead exemption on the property. Homestead Exemption Program FAQ | Maine Revenue Services. Property eligible for deferral includes both your principal residence plus up to 10 contiguous acres. If your homestead is located in a multi-unit building, the eligible property is the portion of the building used as your principal dwelling plus the percentage of the value of the common areas and the land on which the building is located.

6. Are there additional restrictions on eligible property?

Yes. You must own your property in fee simple (in other words, there can't be any limitations on your ability to sell or encumber the property), there must be no municipal liens on your property, you cannot be participating in a municipal deferral program, and there must be nothing preventing deferral in any federal law or rule.

7. How do I apply for the program?

You must file an application with your local municipal assessor between January 1 and April 1. The application is available on the MRS website at www.maine.gov/revenue/tax-return-forms/property-tax. The municipal assessor will verify certain information, then forward the application to MRS for review. MRS will review your application and may request additional information from you to confirm your eligibility for the program.

8. Do I have to apply for the program every year?

No. Once your application is approved, you may continue to defer the property taxes on your homestead in future years as long as there is no change in circumstances that might lead to disqualification or removal. For a description of changes that would disqualify you from the program, see paragraph 6 on additional restrictions above.

9. What should I do if my application is rejected?

If MRS determines that you are not eligible to participate in the program, MRS will send you a notice of the denial. You may file an appeal of the denial with the State Board of Property Tax Review within 30 days of receipt of the notice. Information on appeals can be found on the Board's website at: www.maine.gov/dafs/boardproptax/appeals/index.shtml.

10. What does deferral mean?

Once you are accepted into the program, MRS will pay the property taxes on your homestead directly to the municipality. MRS will also place a lien on your homestead as security for the taxes we pay on your behalf, plus interest. MRS will send you a notice each year with your current balance. You can continue to defer payment on the taxes and interest until certain repayment events occur.

11. When do I have to repay the deferred taxes?

You can request that your property be removed from the program at any time. You will be responsible for paying all of the deferred taxes plus interest when the property is removed. In addition, any of the following repayment events will also require removal of the property from the program and you or your estate will be required to repay the tax and interest on all deferred years:

- You pass away;
- You sell the homestead;
- You no longer use the property as your homestead, unless you are absent for health reasons; or
- In the case of a mobile or floating home, you remove the property from the State.

Credit

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Divisions

- Income/Estate Tax
- Office of Tax Policy
- Property Tax
- Sales Use & Excise/Transfer Tax
- Vehicle Tax

Individual Tax Types

- Estate Tax
- Excise/Income Tax
- Individual Income Tax
- Real Estate Withholding Tax

Business Tax Types

- Corporate Income Tax
- Excise/Withholding
- Excise/Income Tax/Withholding
- Franchise Tax
- Fuel Tax
- Sales Use & Excise/Transfer Tax
- Other Taxes

Support

- TRIR
- Accounting
- Options
- Transfer Policy

Other

- Options List
- History Policy
- MRS on LinkedIn



CENTRAL MAINE POWER

An AVANGRID Company

Joseph Purington
President and Chief Executive Officer

February 4, 2022

Mr William Single
Chair Selectboard
Town of Lyman
11 South Waterboro Rd
Lyman, ME 04002

Dear Mr William Single:

Every day, more than 646,000 Maine homes and businesses count on Central Maine Power Company (CMP) to efficiently deliver safe, reliable electricity from a supplier of their choice over our dependable infrastructure.

Many of our customers now are signing up with community solar providers for their source of electricity as these businesses, fueled by incentives passed by the Maine Legislature, are building or looking to site community solar arrays or similar renewable projects in their towns and cities.

At CMP, we're committed to helping the State of Maine reach its renewable energy goals by working to connect hundreds of proposed new solar and other distributed generation (DG) projects to our energy delivery system.

We understand that you are busy fielding questions from developers about town ordinances, permits and other processes, and from your local residents who wonder whether the new solar array will bring a discount on their bills (only if they subscribe to it.)

Our Distributed Generation projects team has produced a website that includes answers to the questions we've been asked most often plus other information regarding CMP's roles and responsibilities in the renewable energy field. We encourage you to share our website with your residents, including on your town's website or social media pages, as a service to help them learn more. It includes links to other agency sites that can provide additional information. Our website is [CMPconnectsDG.com](https://www.cmpco.com/CMPconnectsDG.com). We've also included a few fliers to share.

Below, please find general information regarding our role, about those situations when a developer or CMP will seek permits, easements or access rights, and information about supply capacity.

CMP's Role:

CMP is not a developer of distributed generation projects, including community generation and community solar, as we are not a power generator. Our role includes:

- Connecting DG to our energy grid: CMP works with renewable energy generators to interconnect their systems with ours and distributes the electricity over our infrastructure to homes and

83 Edison Drive, Third Floor, Augusta, ME 04330
Telephone 207.629.2032, Project Info Line 888.267.0831
www.cmpco.com, Deborah.Turcotte@cmpco.com

An equal opportunity employer



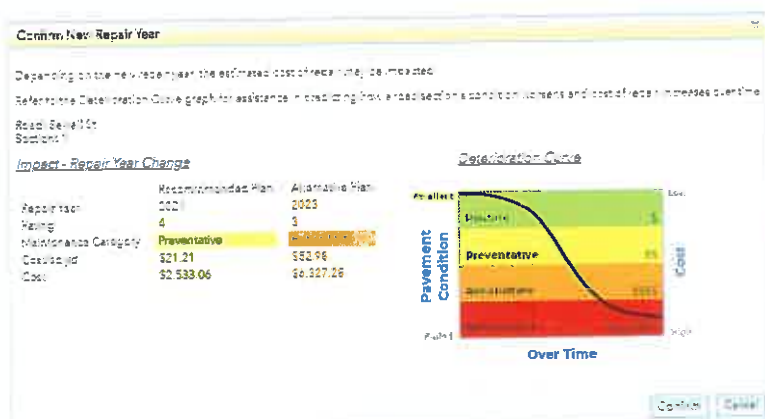


RE: MUNICIPAL PAVEMENT MANAGEMENT

Dear William Single:

Does your municipality need help planning and prioritizing roadway maintenance projects? Sewall has created an interactive GIS-based pavement management tool - **Better Roads™** - to help you better understand your roadway maintenance needs. Our engineers will customize a plan for your entire municipality regardless of your project size or budget constraints. We will make roadway maintenance stress-free by working with you to create a long-term plan, including:

- ✦ Reliable assessments and ratings
- ✦ Identification of treatment options
- ✦ What-If analysis to optimize limited resources (in your control with the Better Roads™ application)
- ✦ Cost estimates with inflation and deterioration impacts resulting from delay
- ✦ Bid document creation, including bond and insurance requirements
- ✦ Advertising to contractors/Vetting contractor qualifications
- ✦ Construction oversight
- ✦ Attending public hearings



That's right: **local, seasoned engineers who have been through more than one freeze-thaw cycle to help your municipality save money, save time, and make informed decisions.** It's not magic. It's just sound data collection, management and planning— for your benefit and the benefit of your city or town. And the end result is a reliable and effective long-term plan that will save you money.

Spring is the perfect time to contact Sewall and schedule your roadway assessment by calling Lynn Frazier at 207-447-0080. Or visit our website to find out more at www.sewall.com/project/better-roads/

Sincerely,
JAMES W. SEWALL COMPANY

Lynn Frazier, PE, PTOE - Director of Business Development



Scan this code with the camera on your phone
to visit our website for more information

A **TFIC** Company



Berea

68 Berea Road
Hebron NH 03241
(603) 744 6344

Town of Lyman
11 So. Waterboro Rd
Lyman, ME 04002

February 8, 2022

To Whom It May Concern,

My name is Nate Parks, President/CEO of Camp Berea, Inc., we met a few years ago, when Camp Berea took over ownership of New England Camp Cedarbrook. We have greatly enjoyed our relationship with the town of Lyman since taking over ownership and look forward to future work with you. We continue to strive to be good neighbors and maintain the great relationship that we have developed.

In that effort, we want to give you a heads up that we are rebranding our camps with new names and logos, so you may notice shortly a new sign at the end of our road saying Camp Kerith. To dispel any questions and concerns we are notifying you that though we have renamed the site, the ownership remains the same. Any questions regarding this can be sent to nate@berea.org.

To the board, if you need anything, please let me know.

Thank you for your time and we look forward to a continued relationship with the town.

Only by grace,

Nate Parks
President/CEO

Selectmen Board Clerk

From: Bruce Flaherty <bwflah@gmail.com>
Sent: Sunday, February 13, 2022 10:06 AM
To: Selectmen Board Clerk
Subject: For Selectmen: 2022 Lyman Spirit of America Tribute

Follow Up Flag: Follow up
Flag Status: Flagged

Dear William & Other Lyman Officials,

Hope you're enjoying a healthy 2022 & thank you for your town choosing such a deserving recipient (Leo Ruel) of the 2021 Spirit of America Foundation award – Lyman is listed with pride on Foundation website <https://spirame.org>

Invitation:

Your Board of Selectmen is asked to pick the local person, project or group to receive the 2022 Lyman Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient (presumably with a resolution or proclamation) if sensible amidst the pandemic at your annual town meeting. We'll need to know (see end of this e-mail) about the recipient to facilitate an anticipated Fall event honoring all 2022 Spirit of America award winners throughout York County.

Best/simplest strategy for most communities: choose the one to whom your annual town report is dedicated as Spirit of America winner and honor them (perhaps posthumously) at the annual town meeting – it's usually a well-attended event (great publicity for those honored) & is a nice tradition to which folks will look forward!

Your Selectboard may choose and honor the town's Spirit of America recipient each year without waiting to hear from us.

County event:

The 2022 privilege granted to Maine municipalities to choose Spirit of America Foundation Tribute winners expires on June 30. For any municipality not informing us of its Spirit of America recipient by 6/30, its county officials have permission to pick the 2022 winner. That sensible arrangement gives towns plenty of time to make a selection, helps counties with planning/preparing certificates for their annual Spirit of America event, and could ensure the county ceremony publicizes community service for each town.

Fifteen Maine counties hosted ceremonies honoring their towns' recipients of the 2019 Spirit of America Foundation Tribute – because of the pandemic many counties have sent congratulatory mailings to their winners since then in lieu of ceremonies. In any case, you might visit <https://www.cumberlandcounty.org/CivicMedia?VID=November-12-2019-Monthly-Commissioner-Me-112#player> to watch an exciting pre-pandemic event!

Background:

Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2021 Spirit of America winner in 150+ towns!

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King and Maine Municipal Association Director Chris Lockwood are among many who have played key roles at one of the 500+ Spirit of America ceremonies over the years. Much more

info is on website <https://spirame.org> (where you can click 'Resources' and 'Municipal Resolution' to see sample resolutions, click 'Awards' and 'Honored Ever' for towns' previous winners list, etc.).

A municipality may achieve Spirit of America's Gold Distinction by presenting the Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April). Qualifying towns are listed in 'Gold Distinction' at website <https://spirame.org> (and you may find links to this site in Maine Municipal Association's Dec. 2022 'MMA This Month' e-mail newsletter & on its <https://www.memun.org> website under 'Recent Announcements').

2021 Gold Distinction towns included: Albion, Arrowsic, Baldwin, Bath, Belgrade, Bethel, Brownfield, Burnham, Cambridge, Canaan, Cape Elizabeth, Caribou, Carmel, Castle Hill, Chapman, Chelsea, Columbia Falls, Corinna, Cornish, Damariscotta, Dixfield, Dresden, Embden, Etna, Fairfield, Freedom, Fryeburg, Gray, Greene, Greenwood, Guilford, Hampden, Harmony, Hartford, Holden, Hollis, Kennebunkport, LaGrange, Lamoine, Leeds, Lewiston, Lincoln, Lisbon, Madison, Mapleton, Mexico, Monmouth, Moose River, Morrill, Mount Vernon, Naples, Newcastle, Newfield, Norridgewock, North Yarmouth, Old Orchard Beach, Owls Head, Phippsburg, Pittston, Portage, Rangeley, Readfield, Ripley, Roxbury, Searsport, Sebago, Skowhegan, Solon, South Berwick, St. Albans, Stockton Springs, Vassalboro, Wales, Washburn, Washington, Weston, Whitefield, Windsor, Winterport, Wiscasset, Woodstock.

By June 30 please let us know the name, mailing address and an accomplishment of Lyman's 2022 Spirit of America recipient and the occasion of your local award ceremony (see end of this e-mail).

Thanks for your immense help to volunteerism!

Bruce Flaherty, President
Maine Spirit of America
(a chapter of Spirit of America Foundation)
622-7311, bwflah@gmail.com

These past Spirit of America winners might trigger ideas for your selection:
Connor Barry, a youth, raised \$275 from Hot Chocolate sales and bought needy kids Xmas gifts.
Judy Cyr has made a lot of free COVID-19 protective face coverings for residents & businesses.
FHC, Inc. (a business) runs several community projects, including fundraisers for fire dept. & school.
The Herring Family has volunteered and held many municipal positions over a 200-year period.
Vernon Stevens is police officer saving lives of two youths as their home was engulfed in flames.
Eugene Turner has overcome handicaps, goes out of his way to aid those needing help/guidance.
WHOU is a radio station conducting a Nov. donation drive & doing other things to help folks.

We anticipate the most common 2022 scenario is towns presenting a resolution (click 'Resources' and 'Municipal Resolution' on <https://spirame.org> to see samples) to their Spirit of America winner at the annual town meeting.

Though it doesn't assess fees, Spirit of America Foundation incurs significant annual expenses (including for the website). To help ensure its lovely program can continue, municipalities/public officials/others may send a charitable donation of any amount to Spirit of America Foundation, PO Box 5637, Augusta, ME 04332 (or use the 'PayPal Donation' link on <https://spirame.org>). Thanks so much for considering!

After your town selects its 2022 winner, please follow these steps to provide info we need from 'you':

Go to website <https://spirame.org> (This beautiful site was designed by professional website developer Lauren Haven of Digital Marketing Success.)

Click 'Login', enter 'selectboard@lyman-me.gov' for 'Username or Email', etc.

Or instead, if you need to: Click 'Create Account' link, fill in info, click 'Create Account' bar, you'll receive an e-mail containing a link, click the link, in a little while you should get a 'registration approved' e-mail, then allow 24 hours for admin approval before trying to log in. (Please call me if you run into problems – I'll walk you through.)

Next 'Login'; enter 'Winner Name', 'Winner Mailing Address', 'Winner Accomplishments' (at least 15 words); select 'County', 'Distinction' and 'Dedication', click 'Update Account'.

Thanks so much for everything – your providing info this way enables your winner to be honored at a county ceremony!

**Town of Lyman
Board of Selectmen Regular Meeting
February 7, 2022 - 6:00 pm
Lyman Town Hall**

Board of Selectmen present: William Single, Chair; Ralph Blackington, Vice-Chair, Thomas Hatch, John Tibbetts
Zoom: David Alves

Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall and on the Town Website as well as on the YouTube channel. Minutes are not verbatim. Minutes may be paraphrased for clarity. Minutes are draft until approved by the Board of Selectmen.

ITEM #1 SPECIAL PRESENTATIONS

One bid was turned in for the installation of dutch doors for town offices. Six doors would be \$13,505.09

ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT

a. Public Input

- Dave Corbett who is running for Senate, District 32 came to introduce himself to the selectmen and to also ask permission to go to the transfer station to pass papers and meet some of the town residents. John Tibbetts made a motion to allow Dave Corbett to pass flyers and seek signatures at the transfer station. Mr. Corbett will coordinate the time with members of the transfer station. 2nd by Rusty.
PASS 5-0
- Leo Thibodeau was present to ask about the status of the Goodwins Mills Cemetery. Leo said he wants to see something in writing that the town is only responsible for veteran's perpetual care. Amos Gay emailed the town about the status. Selectmen advised that they need to see the financials and members of the committee come to a meeting. Leo advised there is no way that anyone would be willing to do that. John Tibbetts asked if there was any compromise to this. John advised the town needs some kind of protection and know what the town is dealing with before they agree to take it over. He advised that it is set up like Chadbourne Cemetery. It is run like a successful small business. John said there needs to be some kind of meeting to protect the town. Bill advised that without full disclosure on the financials, the town can't do anything. Leo said he could get the financials. John said they could make a list of what is needed and get one of the officers or trustees to talk with them. Amos is not an officer, so he is not permitted to be the person to talk to. Leo advised all the money is in CD's and they can easily produce the bank records. None of the money for perpetual care ever got separated which it should have. John said that with the boards' permission he is willing to meet with Amos and Bill Harris to go over the financials and the obligations.
- Jessica Picard wanted to know where things stand with Accounts Payable being posted on the website. She was also wondering what the status was regarding the keys from a previous meeting. She also suggested the possibility of using ARPA funds for Proxy cards instead of keys. It is more secure than multiple keys. She will give the board information regarding use that she has had experience with.

b. Mail

Mail is scanned and available to be seen on the town website under the Selectmen's Minutes page

c. Complaints

One complaint regarding speeding on Kennebunk Pond Road

One complaint about residents not able to go to the salt shed to get salt for personal residences. Bill will contact her to clarify policy on salt/sand availability.

BOTH complaints are also scanned and able to be read on the website UNDER the minutes with the agenda link.

Massabesic United sent in a field request from April through October. John made a motion to accept, 2nd by Tom. **PASS 5-0**

ITEM #3 MINUTES

Minutes from the January 18, 2022. Motion to accept by Dave, 2nd by Rusty **PASS 5-0**

ITEM #4 SIGN WARRANTS

Accounts Payable Warrant # **38 for 2022** in the amount of **\$711,729.95 Motion by Rusty, 2nd by John PASS – 5-0**

Payroll Warrant # **37** in the amount of **\$20,758.42 Motion by Dave, 2nd by Rusty PASS 5-0**

Payroll Warrant # **36** in the amount of **\$20,877.43 Motion by Dave, 2nd by Rusty PASS 5-0**

ITEM #5 UNFINISHED BUSINESS

Franchise Agreement/Invoice agreement Tony Vigue – Unable to discuss without the materials. Will need to revisit.

ITEM #6 DEPARTMENT AND COMMITTEE REPORTS

Tax Collector: write off request on a property. Will not discuss in public at this time.

Code Enforcement: report in packet but not read. It is posted on the website

2 Committee applications for the Ordinance Review Committee. Jennifer Fowler and Brian DuLong

Bill advised they would be put up for review and then they would be contacted. They would ideally have 5 members on the committee. There was some confusion as to what happened to the last ORC which consisted of Leo and Maurice. All others had resigned. Michelle and Amber are currently the only ones on that committee and all other appointments had expired. Amber and Michelle had originally resigned but took their papers back. The Town Clerk was in attendance and brought the appointment book in to show the previous appointments and their end dates. Leo advised that there was some frustration when he was on the committee with George, they would present items to the board, and nothing got done.

Expense Report – there is work being done so that all departments would be able

ITEM #7 NEW BUSINESS

Workers Comp Sole Proprietor Agreement. Dave spoke with council, and it is agreed that contractors should submit to the state their sole proprietor paperwork with waiver for workers comp and agreement with the town signed. We have been following it but don't have an official policy on it. If we don't have certificate from the state, the town could be charged accordingly. If the town does not have the workers compensation waiver, the town could be charged. The subcontractor should give us the form from the state, and we can provide the liability form.

Date for Town Meeting. Election is held Tuesday, June 14th. Town meeting will be scheduled for June 16th once confirmed that the space is available. Town Clerk asked if the board would vote at the next meeting for a date. Bill advised they would. Clerk advised that papers would be available on March 7th and due back by April 15th. Open seats are for ONE Selectboard, ONE school board seat and TWO budget committee members.

Dedication for Town Report. John recommended that the board take a short amount of time to come up with recommendations and then maybe post to website for public comment.

Brad Nikel asked if any more progress on Oscar Littlefield Rd (as unfinished business). Bill advised that a list would be forwarded to Bob Schultz indicating who has and hasn't sent the easement letter back to us or the attorney.

Motion by Rusty to go into Executive Session

Title 1-M.R.S.A. section 405 (6) (A) – reason: Personnel Matters.

Title 1-M.R.S.A. section 405 (6) (C) – reason: Real or personal property attached to real property or interests therein if premature disclosure would prejudice competitive or bargaining position of the municipality

2nd by Tom. 5-0

Motion to come out of Executive Session at 8 :16 p.m

Rusty made a motion to accept Maurice St. Clair's leave of absence. 2nd by John, PASS 5-0

Rusty made a motion to waive foreclosure to account # 2802, 2nd by John PASS 4-1 (ABSTAIN)

Rusty made a motion to write off real estate taxes, interest, and costs for account #3. 2nd by John PASS 5-0

Adjourn at 8:18 p.m.

William Single, Chairman

Ralph Blackington, Vice-Chairman

John Tibbetts

David Alves

Thomas Hatch

I, Donna Richard, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of (3) pages are the original minutes of the Board of Selectmen Regular Meeting dated February 7, 2022

Donna Richard

Lyman
10:49 AM

A / P Check Register
Bank: BIDDEFORD SAVINGS

02/22/2022
Page 1

Type	Check	Amount	Date	Wrrt	Payee
R	8716	11,973.93	02/22/22	42	0376 MMEHT
Total		11,973.93			

Count	
Checks	1
Voids	0

10:50

A / P Warrant

10:50

Warrant 47

Invoice	Description	Amount
Account	Party	Amount
00376 M M E H T		
	MARCH	
		0.00
INSURANCE / DENTAL INS.		9,860.78
INSURANCE HEALTH		
Vendor Total-		11,973.93
Prepaid Total-		0.00
Current Total-		11,973.93
EFT Total-		0.00
Warrant Total-		11,973.93

MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THESE
AND CHARGEABLE TO THE APPROPRIATIONS LISTED BELOW THE SUM AGAINST
EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS

TOWN OF LYMAN, BOARD OF SELECTMEN
CHURCH: MATCH
JOHN E. TIBBETTS
RALPH BLACKINGTON
DAVID ALLEN
WILLIAM SYNGLE

Lyman
9:54 AM

A / P Check Register
Bank: BIDDEFORD SAVINGS

02/22/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	8690	7,510.72	02/07/22	41	0569 SECRETARY OF STATE
P	8691	7,487.51	02/14/22	41	0569 SECRETARY OF STATE
R	8692	268.68	02/22/22	41	0218 AMAZON CAPITAL SERVICES
R	8693	13.48	02/22/22	41	0396 AT&T MOBILITY
R	8694	790.00	02/22/22	41	0065 BRADLEY J NIKEL
R	8695	3,750.00	02/22/22	41	0393 BREAKWOOD TREE & EXCAVATION
R	8696	32.00	02/22/22	41	0994 CINTAS CORPORATION- # 758
R	8697	1,172.14	02/22/22	41	0133 DAVID W. RILEY
R	8698	311.25	02/22/22	41	0151 DAYTON SAND & GRAVEL, CO.,INC.
R	8699	11,032.76	02/22/22	41	0024 EASTERN SALT COMPANY INC
R	8700	839.60	02/22/22	41	0037 J P CARROLL FUEL CO
R	8701	125.00	02/22/22	41	0230 JESSICA HUBBARD
R	8702	17.21	02/22/22	41	0322 KENNEBUNK LIGHT & POWER DISTRICT
R	8703	5,892.00	02/22/22	41	0414 MAINE MUNICIPAL ASSOCIATION
R	8704	168.60	02/22/22	41	0622 MAINETODAY MEDIA
R	8705	328.10	02/22/22	41	0122 MICROTTEL INN & SUITES BY WYNDHAM
R	8706	49.22	02/22/22	41	0981 OTELCO
R	8707	120.00	02/22/22	41	0256 POTTYS-R-US
R	8708	1,028.03	02/22/22	41	0069 R & R OIL, INC.
R	8709	38.00	02/22/22	41	0502 REGISTRY OF DEEDS
R	8710	14.00	02/22/22	41	0502 REGISTRY OF DEEDS
R	8711	1,080.00	02/22/22	41	0360 STEELE NICKEL INC
R	8712	390.00	02/22/22	41	0475 TREASURER, STATE OF MAINE
R	8713	45.00	02/22/22	41	0475 TREASURER, STATE OF MAINE
R	8714	138.17	02/22/22	41	0148 VERIZON WIRELESS
R	8715	319.90	02/22/22	41	0116 WINTERWOOD FUEL
P	9846	11,973.93	02/22/22	41	0376 MMEHT
P	9999	1,343.28	02/22/22	41	0091 CENTRAL MAINE POWER, INC.
P	99999	199.90	02/22/22	41	0095 CARDMEMBER SERVICE
P	99999	21.10	02/22/22	41	0095 CARDMEMBER SERVICE
P	99999	28.46	02/22/22	41	0095 CARDMEMBER SERVICE

Total 56,528.04

11,973.93

44,554.11

Count

Checks	31
Voids	0

VOID & REISSUE

A / P Warrant

Page

Warrant

Check	Amount	Service Description	Invoice	Amount
00216 AMAZON CAPITAL SERVICES				
0400	3692.02	EQUIPMENT E 10-10-24 OPERATING / OFFICE EQUIP	73.44	0.00
		Invoice Total-	73.44	
0400	3692.02	EQUIPMENT E 10-10-01 OPERATING / OFFICE EQUIP	23.99	0.00
		Invoice Total-	23.99	
0400	3692.02	EQUIPMENT E 10-10-01 OPERATING / OFFICE EQUIP	130.74	0.00
		Invoice Total-	130.74	
0400	3692.02	EQUIPMENT E 10-10-01 OPERATING / OFFICE EQUIP	40.51	0.00
		Invoice Total-	40.51	
		Vendor Total-	268.68	
00396 AT&T MOBILITY				
0400	13.48	TELEPHONE E 10-10-10 OPERATING / PRK	13.48	0.00
		Vendor Total-	13.48	
00065 BRADLEY J NIKEL				
0400	790.00	SERVICE E 10-10-10 SOUTH MAINE / SNOWPLOWING	790.00	0.00
		Vendor Total-	790.00	
00393 BREAKWOOD TREE & EXCAVATION				
0400	3,750.00	TREE REMOVAL E 10-10-02 CEMETERY / COMMITTEE	3,750.00	3,750.00
		Vendor Total-	3,750.00	
00095 CARDMEMBER SERVICE				
0400	199.90	SERVICE E 10-10-02 OPERATING / COMPUTER EXE	199.90	0.00
		Invoice Total-	199.90	
0400	21.10	SERVICE E 10-10-01 OPERATING / COMPUTER EXE	21.10	0.00
		Invoice Total-	21.10	
0400	28.46	SERVICE E 10-10-01 OPERATING / COMPUTER EXE	28.46	0.00
		Invoice Total-	28.46	
		Vendor Total-	249.46	
00091 CENTRAL MAINE POWER, INC.				

Warrant 41

00994 CINTAS CORPORATION- # 758

00133 DAVID W. RILEY

Invoice Total-	63.96
Vendor Total-	1,172.10

00151 DAYTON SAND & GRAVEL, CO., INC.00024 EASTERN SALT COMPANY INC

Lyman
9:56 AM

A / P Warrant

WARRANT-42

Check	Month	Invoice Description	Balance	Encumbrance
00360 STEELE NICKEL INC				
	02	SERVICES	1,080.00	0.00
		ROAD EXPENSE / TO TOWN/HALL		
		Vendor Total-	1,080.00	
00475 TREASURER, STATE OF MAINE				
	02	FEES 6027-6035	390.00	0.00
		Invoice Total-	390.00	
		Vendor Total-	390.00	
		ST PLUMB	45.00	0.00
		Invoice Total-	45.00	
		Vendor Total-	435.00	
00148 VERIZON WIRELESS				
	02	OPERATING / COMMUNICATION	138.17	0.00
		Vendor Total-	138.17	
00116 WINTERWOOD FUEL				
	02	FUEL	319.90	0.00
		Vendor Total-	319.90	
		Prepaid Total-	28,564.90	
		Current Total-	27,963.14	
		EFT Total-	0.00	
		Warrant Total-	56,528.04	

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE
IS THE AND CHARGEABLE TO THE APPROPRIATIONS LISTED BELOW THE SUM AGAINST
EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS
SCHEDULE.
TOWN OF LYMAN, BOARD OF SELECTMEN
THOMAS HATCH
JOHN E. TIBBETTS
RALPH BLACKINGTON
DAVID ALVES
WILLIAM BIRNEY

44,554.11

mme HT - void & Reissue ✓ # 9846[↓]3 not valid
with - invalid check. See pg 3

Vendor Total- 17.21
- threw system off not a valid ✓ # void + remove

A / P Warrant

Warrant 41

Account	Check	Month	Invoice Description	Amount	Balance
00981 OTELCO					
0000	00	02	PHONES	49.22	
			Vendor Total-	49.22	
00256 POTTYS-R-US					
0000	02	02	PARKS & REC / TONIA-ROTC	60.00	
			Invoice Total-	60.00	
			Vendor Total-	120.00	
00069 R & R OIL, INC.					
0000	02	02	OIL FUND	387.90	0.00
			Invoice Total-	387.90	
0000	02	02	OIL FUND	112.67	0.00
			Invoice Total-	112.67	
0000	02	02	OIL FUND	527.46	0.00
			Invoice Total-	527.46	
			Vendor Total-	1,028.03	
00502 REGISTRY OF DEEDS					
0000	02	02	2 DISCHARGES	38.00	
			Invoice Total-	38.00	
0000	02	02	REGISTRY	52.00	0.00
			Invoice Total-	52.00	
			Vendor Total-	90.00	
00569 SECRETARY OF STATE					
0000	02	02	MTR VEHICLE	7,510.72	0.00
			Invoice Total-	7,510.72	
0000	02	02	MTR VEHICLE	7,487.51	0.00
			Invoice Total-	7,487.51	
			Vendor Total-	14,998.23	

Lyman
3:04 PM

Payroll Check Register

Pay Date: 02/23/2022

**** REPRINT ****

02/17/2022

Page 1

Check	D / D	Check	Amount	Date	Employee
-------	-------	-------	--------	------	----------

Employee Checks

1	52.50	0.00	52.50	02/23/22	020 DAVID H SANTORA
Total	52.50	0.00	52.50		

Direct Deposit Checks

2	0.00	52.50	52.50	02/23/22	D / D 1 BIDDEFORD SAVINGS BANK
Total	0.00	52.50	52.50		

Trust & Agency Checks

3	0.00	8.68	8.68	02/23/22	T & A 1 I.R.S.
Total	0.00	8.68	8.68		

Summary

Checks:	Regular	0.00	1
	D / D	52.50	1
	Employee	52.50	
	T & A	8.68	1
	Voided		0
	Total	61.18	3

Lyman
3:04 PM

Payroll Warrant

Pay Date: 02/23/2022

**** REPRINT ****

02/17/2022

Page 1

WARRANT: 40

Check	D / D	Check	Employee	Gross Pay
1	52.50	0.00	020 DAVID H SANTORA	56.84
2	0.00	52.50	D / D 1 BIDDEFORD SAVINGS BANK	
3	0.00	8.68	T & A 1 I.R.S.	
Total	52.50	61.18		56.84

Put into A/P	8.68
Taken out of A/P	(8.68)
Total Payroll	61.18

Count	
Checks	3

TO THE MUNICIPAL TREASURER OF LYMAN, MAINE: THIS IS TO CERTIFY THAT THERE
IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED BELOW THE SUM AGAINST
EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS
SCHEDULE.

TOWM OF LYMAN, BOARD OF SELECTMEN

THOMAS HATCH	_____
JOHN E. TIBBETTS	_____
RALPH BLACKINGTON	_____
DAVID ALVES	_____
WILLIAM SINGLE	_____

ORDER

Voted: That it be and is hereby Ordered that the Annual Town Meeting of the Town of Lyman be held on June 14th, 2022 and June 16th, 2022, and that an attested copy of this Order be placed on file with the Town Clerk of the Town of Lyman.

Given under our hands this 22nd day of February 2022
Lyman, Maine

Lyman Board of Selectmen:

William Single, Chair

Ralph Blackington, Vice-Chair

John Tibbetts

Thomas Hatch

David Alves



EXACTITUDE
HARDWARE CONSULTANTS
A DIVISION OF THE COOK & BOARDMAN GROUP, LLC

12 Sky View Drive
Cumberland Foreside, ME 04110
Tel: 207-829-8631 Fax: 207-781-2059

Quote

Quote # : **4375784**
Quote Date : **Apr 13, 2021**
Expiration Date : **Dec 31, 2021**

Customer:
COD Customer - Cumberland
12 Sky View Drive
Cumberland Foreside, ME 04110

Ship To:
Town of Lyman
11 S Waterboro Rd
Lyman, ME 04002

Tel: 207-499+-7562

Account Code : 108594
Terms : COD
Customer Job # : Lyman
Salesperson : Scott Simoneau
Order Name : Town of Lyman

Purchase Order # : Scott S.
Shipped Via : Customer Pickup

rerail door to 3068 and turn into a dutch door with a shelf.

Qty Product Description

6 3068 SGL 578 C 16 CR KD RH (454 EX; DUTCH FRM(2); E1)
23 Hinges MPB79 4 1/2 x 4 1/2 26D
6 Door Bolt 630-4 US26D
6 WD 3070 4 F DSP-20 20 RCNB CLEAR (AT BOT; B2E182; PF316W78H;
CDHRR; CYL; DUTCHSPL; HNG4)
3068 dutch door omit shelf

Description

labor to install door

Price

5,280.00

Pre-Tax Total : 13,505.09
10091 - ME-MAINE STATE TAX : 0.00
Quote Total : 13,505.09

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

☐ CBG Acquisition Company

2 Business name/disregarded entity name, if different from above

Precision Doors & Hardware, LLC dba Exactitude

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Apply to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

12 Skyview Drive

6 City, state, and ZIP code

Cumberland, ME 04110

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

8 3 - 1 8 3 5 9 0 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

January 8, 2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

W-9 NAMING CONVENTIONS/TIN MATCHING

We are aware that the entity name we report on line 1 of our Form W-9, LJ CBG Acquisition Company, is different than the name on the relevant contract we plan to enter into with one of our entities. As you may know, the Cook & Boardman family of companies, like many enterprises, has certain wholly-owned operating subsidiaries that perform our contracts with customers and vendors. Depending on the area of the country where the relevant job is located, these operating subsidiaries will differ and may include any of the names listed at the bottom of this letter, as well as other d/b/a names.

While each of these represent a separate legal entity (or operating title in the case of d/b/a names) and regularly enters into job contracts as the performing party, for certain income tax purposes (and only such tax purposes), these entities are considered "disregarded" by the IRS. Their revenue and expenses are consolidated and reported by their parent corporation, LJ CBG Acquisition Company, as if all of these entities were one. When providing a Form W-9 for a disregarded entity, **the IRS requires that we must provide the name of the federal tax reporting entity (LJ CBG Acquisition Company) on line 1** and only list the name of the disregarded entity on line 2. However, the federal TIN matching system does not reflect line 2 names as associated with the TIN reported on line 1.

In fact, each of our disregarded legal entities has its own TIN (for sale, use and other tax purposes); we simply are not allowed to report that TIN on a Form W-9 per the IRS' guidance. This ensures that you will send any Form 1099 in the name of the tax reporting entity, LJ CBG Acquisition Company, but there is no requirement that contracts be in the name of, or that payments be made to, the tax reporting entity, LJ CBG Acquisition Company.

We would respectfully ask that you enter into the contract in the name of the correct performing subsidiary and all payments be made to this entity. In addition, as required by the IRS, please accept the Form W-9 in the name of LJ CBG Acquisition Company with its associated TIN and listing the name of the appropriate contracting (disregarded) entity on line 2. Please report any Form 1099 associated with the job in the name of LJ CBG Acquisition Company under its TIN.

If you do work with more than one of our operating subsidiaries, we understand you may need to group them as one customer. In those circumstances, simply listing the appropriate job number on any remittance advice will enable us to appropriately classify those payments. To the extent you have any questions about this, we would be happy to answer them. We appreciate your understanding on this matter and thank you for your business.

Regards,



David Eisner
Chief Financial Officer

Cook & Boardman, LLC
Precision Doors and Hardware, LLC
SBS/Architectural Building Supply, LLC
RDL II, LLC
CBG Midwest, LLC
CBG NA, LLC

American Building Services
Builders' Hardware and Specialty
Contract Hardware of Florida
Delta Door & Hardware
Door Pro Systems
Exactitude

HC HoodCo
Hollow Metal Specialists
Martin Architectural Products
Pinnacle Door & Hardware
Specialized Architectural Products



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
12/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services South, Inc.
Charlotte NC Office
1111 Metropolitan Avenue, Suite 400
Charlotte NC 28204 USA

CONTACT
NAME:
PHONE (A/C, No. Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105
E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
Cook & Boardman Group LLC
dba Exactitude, Precision Millwork, LLC
12 Sky View Dr
Cumberland ME 04110 USA

INSURER A:	The Phoenix Insurance Company	25623
INSURER B:	The Travelers Indemnity Co of America	25666
INSURER C:	Travelers Property Cas Co of America	25674
INSURER D:	Travelers Casualty Co of CT	36170
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 570090559032

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability <input checked="" type="checkbox"/> XCU Coverage Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			Y6305194460APHX21	06/15/2021	06/15/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> \$1,000 Comp <input checked="" type="checkbox"/> \$1,000 Coll			Y-810-0R22645A-TIA-21	06/15/2021	06/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION			CUP610097082114 SIR applies per policy terms & conditions	06/15/2021	06/15/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB5194460A2114G	06/15/2021	06/15/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured in accordance with the policy provisions of the General Liability for Ongoing and Completed Operations and Automobile Liability policies. General Liability, Automobile Liability and Umbrella Liability evidenced herein are Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A waiver of Subrogation is granted in favor of the Additional Insured in accordance with the policy provisions of the General Liability, Automobile Liability and workers' compensation policies. If we cancel the General Liability and Automobile Liability policies for any statutorily permitted reason other than non-payment of premium, and a number of days (30) is shown for cancellation in the schedule, we will mail notice of cancellation to the person or

CERTIFICATE HOLDER

Town of Lyman, ME
11 S Waterboro Rd
Lyman ME 04002 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services South Inc.

Holder Identifier :

Certificate No : 570090559032

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Invoice

Tony Vigue

Date: 08/28/21

Invoice #: 210828

Customer ID: Lyman

To: Jeanette LeMay, Treasurer
Town of Lyman
11 S. Waterboro Road
Lyman, ME 04002
(207) 247-0646

Salesperson	Job	Payment Terms	Due Date
Tony	Lyman Cable TV Franchise	net 30	9/30/21

Qty	Description	Unit Price	Line Total
1.50	11-6-17 research & email Lisa and Charter (Shelley W.) regarding Walker Road Line extension requests	40.00	\$ 60.00
0.50	1-5-18 email response to Patti McKenna questions re: Walker Rd	40.00	20.00
1.00	2-20-18 response to Nancy B. request re: Roux Road	40.00	40.00
1.00	2/21/2018 email to Charter (Shelley W.) and research current contract regarding line enxtensions.	40.00	40.00
0.50	4/3/2018 Create letter to Atty Gen re lack of response from Charter and emails to Lisa	40.00	20.00
0.25	4-25-18 email to Lisa	40.00	10.00
0.50	8-1-18 Note to Shelley regarding road surveys	40.00	20.00
0.50	9-20-18 emails with Nancy & Shelley regarding Walker & Roux Roads	40.00	20.00
1.00	10-15-18 research and email to Nancy & Lisa re Walker & Roux Roads	40.00	40.00
2.00	6-2-19 Created Ascertainment Report and Vision Plan	40.00	80.00
2.00	6-17-19 Attended Selectmen meeting with Charter (Shelley W.)	40.00	80.00
34.00	6-17-19 Mileage - Standish-Lyman-Standish	0.53	18.02
1.50	6-21-19 emails to Shelley and Selectmen 1.5	40.00	60.00
0.50	8-16-19 respond to Nancy Brandt and Shelley W. questions	40.00	20.00
		Subtotal	\$ 528.02
		Sales Tax	
		Total	\$ 528.02

Make all checks payable to Tony Vigue
Thank you for your business!

P.O. Box 258, Standish, Maine 04084 (207) 329-6243 tvigue1@gmail.com

Report to Selectmen
Month of January 2022
2020 - 2021 Tax Year

Real Estate Tax Commitment -	\$7,186,652.20
Personal Property Tax Commitment -	\$ 36,978.21
 Total Tax Commitment:	 \$7,223,630.41

Supplemental Taxes YTD:	\$ 17,709.05
Abatements Granted YTD:	\$ 7,542.36
Prior Year(s) Abatement(s) YTD:	\$ 1,784.50

Real Estate / Personal Property Tax Payments Collected* \$62,660.31

*Includes Current, Delinquent, Prepayments, and Lien Payments for the month.

Monthly Excise Tax

Excise Tax Received	
Vehicles registered here at office:	\$ 66,319.10
Online Rapid Renewal Service	<u>11,938.85</u>
Total Vehicle Excise	\$ 78,257.95
 Boat Excise	
Boats registered here at office:	\$ 88.90
Online Registration Service	<u>\$</u>
Total Boat Excise	\$ 88.90
 Total Excise	 \$ 78,346.85
 Excise Tax Reimbursement	 \$
Excise Tax Collected by State	
 Year-to-date excise collection	 \$717,792.23

Respectfully submitted: Susan J. Bellerose, Tax Collector

Town of Lyman, Maine

Request for Proposals (RFP)

Design/Build A Frame Roof and Enclosure for Digital Sign

Notice is hereby given that the Town of Lyman (Town) is requesting sealed proposals for an enclosure and A Frame Roof for the Digital Sign in front of Town Hall.

Proposal Procedure and Critical Dates

A mandatory preproposal meeting will be held on*****, at the Town Hall, located at 11 So. Waterboro Rd. Lyman 04002.

Questions / requests for clarification must be submitted to the Select Board Office.

1. Enclosure to be an A Frame Roof and overhang on the sides
2. Must allow for ventilation
3. Must have access to the front and year
4. Vinyl siding to match Town Hall

Sealed bids to be delivered or mailed to:

Town of Lyman
11 So. Waterboro Rd.
Lyman, Maine 04002

The Town is not responsible for misdirected, lost, or late submittals. Proposals received after the designated time will not be accepted. All proposals will be required to remain valid for a period of (60) days.

Proposals shall be submitted in a sealed envelope plainly marked "Proposal for Electronic Sign". Proposals shall state the Total Cost.

The Town of Lyman reserves the right to accept or reject any or all proposals.

The Town of Lyman is accepting proposals for electrical work to be done at the Lyman Transfer Station. Wiring shall meet Current National Electrical Code. The work to be done is defined below.

Sealed bids can be sent to

Lyman Town Hall

Board of Selectmen

11 South Waterboro Road

Lyman, Me 04002

To facilitate the installation of CAT 6 Ethernet cabling at the transfer station and salt shed.

This estimate shall meet the following:

- 1) Each CAT 6 Ethernet cable shall be home runs from the main building
- 2) Cables will be Aerial rated with messenger cabling where needed
- 3) CAT 6 Ethernet cabling shall be Aerial rated as well as underground rated.
- 4) Where cabling is below grade or run along salt shed building it shall be installed in conduit

The estimate should include for the wiring for the installation as described above and the boxes and all other conductors, conduit, materials, labor, etc.
It will also be subject to a mandatory walk through with the electrical inspector before the work is done.

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The estimate should include the following:

- Main building gets four new LED wall packs
- Two recycling areas near main building has existing lighting on one unit modified to light sides of unit, the other unit gets the pole light relocated and modified to light sides
- The existing two lights on poles get replaced with larger lumen LED fixtures
- Eight additional LED lights are installed at the dumping areas as well as in back for hook-up
- The office gets a new more powerful LED wall pack fixture
- Dumping stations near office building each get LED light
- Swap shop building, sand and oil areas each get new LED wall packs
- Swap building gets LED lighting inside
- Salt shed gets six large LED wall packs inside and larger wall packs outside front and rear

This project may be done in stages. The estimate should include the cost for the wiring for the installation as described above and the boxes and all other conductors, conduit, materials, labor, etc. There would also be a mandatory walk through with the electrical inspector prior to work being started.