

**Town of Lyman  
Board of Selectmen Regular Meeting  
November 30, 2021 - 6:00 pm  
Lyman Town Hall**

Board of Selectmen present: William Single, Chair; Ralph Blackington, Vice-Chair, Thomas Hatch, John Tibbetts.  
Absent: David Alves  
Others present: Select Board Clerk Donna Richard

*Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall and on the Town Website as well as on the YouTube channel. Minutes are not verbatim. Minutes may be paraphrased for clarity. Minutes are draft until approved by the Board of Selectmen.*

**ITEM #1 SPECIAL PRESENTATIONS**

**ITEM #2 HEARING OF DELEGATIONS / PUBLIC INPUT**

**a. Public Input**

- Cecile Dupuis speaking as a resident and not as a representative of the Planning Board. She was very taken aback about the removal of a committee member. Volunteers are not paid and trying to help the community and feels it is wrong to throw them off a committee and wanted to know if there was a process in place if "we are not up to snuff". Chair Single cited the charter indicates they can remove committee members.
- Michelle Felicetti asked when the maps were last updated. Chair advised that they are updated yearly and are being worked on now.
- Leo Thibodeau asked for any new updates regarding the cemetery. Chair advised he is waiting for word back from the attorney. Tom Hatch also indicated that he has read a lot on the statutes regarding this.
- John Tibbetts indicated in section 306 of the charter regarding the vacancy on the school board. He indicated that he felt the board was harsh in their response to the school board applicant voicing her concerns that the board was not following up with her in a timely manner when she called multiple times about the vacancy and was once again being tabled.  
John also indicated he was not in favor of the Zoom if it was being used for board members being out of town for an extended period. He also feels that the board should not have removed Dave Dulong from a committee, and it was similar to how they removed him from the fire commission committee. He said his name is still on the website as being part of that committee.

**b. Mail (copies attached at end of minutes)**

**c. Complaints**

**ITEM #3 MINUTES**

Minutes from the November 8, 2021  
Motion by Rusty to accept, 2<sup>nd</sup> by John. 4-0 with 1 absent

**ITEM #4 SIGN WARRANTS**

Payroll Warrant # 26 in the amount of \$23,072.74  
Motion by John, 2<sup>nd</sup> by Rusty 4-0

Payroll Warrant # 28 in the amount of \$19,714.14

**Motion by Rusty, 2<sup>nd</sup> by John 4-0**

Accounts Payable Warrant #27 for FY 2022 in the amount of \$600,705.34

**Motion by John, 2<sup>nd</sup> by Rusty 4-0**

#### **ITEM #5 UNFINISHED BUSINESS**

- Norman Dubois applied and met with the independent hiring committee for the vacant school board seat. This was the only application received and was found to be favorable with the committee. The board has accepted this application.  
**Rusty made a motion to accept the application and appoint Norman Dubois to the School Board, 2<sup>nd</sup> by John. 4-0**
- Oscar Littlefield Rd. Letters have been sent by the attorney. The letters will need to come back from property owners and be notarized and turned in to town hall.
- YMCA contract is expired. The clerk will need to set up a meeting between the board and the YMCA and Parks and Recreation to go over details.
- ARPA Committee – still need to form a committee
- Zoom/Remote Participation Policy. There were some edits provided by the attorney and this policy is for the Board of Selectmen only. Each committee and/or department will need to come up with their own policy if they intend to use the Zoom platform.  
**Motion by Rusty adopt the Zoom/Remote Participation Policy, 2<sup>nd</sup> by Tom 4-0**
- Mover will move the large safe out of the building and some fire-proof cabinets around in Town Hall. Chair was proposing creating an office in the back of the meeting room where supplies are currently stored to be used for GA and Voter registration. There was also discussion about replacing some of the smaller printers with a network printer to serve multiple departments.

#### **ITEM #6 DEPARTMENT AND COMMITTEE REPORTS**

- Treasurer report in the packet. Suggestion for a budget meeting to precede the regular meeting on December 6, 2021 to go over the new accounting system and get the budget talks started early.
- Notice of Violation from CEO presented as FYI to the board
- Road Commissioner had Zoom meeting with FEMA. He also reported that we have a lot of contamination at the transfer station. We need to look into getting a 40 yard open top to avoid this. Trash is being put in recycling and vice versa. Also have people leaving "junk" at the swap shop. Need another employee to be sure someone is monitoring the items being dropped off. He also asked where we are with lighting at the transfer station. It is a safety issue on Wednesday evenings. Bill said he needed to get together with Marcel to get the RFP. Also advised that all the picnic tables are still in the ground and now frozen. Need to talk with YMCA to get this taken care of ahead of new contract. The Williams Road sign has been stolen again and they will not buy anymore. Brad also advised that 4 new driveway permits were issued
- Fire Chief advised that Town of Dayton has already approved funds toward the Fire Department from their ARPA funds and wondered where Town of Lyman stood with forming committee.

#### **ITEM #7 NEW BUSINESS**

- There were 2 resignations submitted by Amber Swett and Michelle Felicetti for the Ordinance Review Committee. The resignations were acknowledged and included in the board's packet to be signed off on for the permanent file. Leo Thibodeau asked when this committee convened since he thought he and Maurice were on it.
- It was recommended that an inspection be done at Funky Bow prior to signing off on the Special Amusement Permit submitted.

- Joint Board of Selectmen/Budget workshop to include all department heads and committee chairs for Monday, December 6, 2021 at 5 p.m.

**Title 1-M.R.S.A. section 405 (6) (A) – reason: Personnel Matters**

Rusty made a motion to go into executive session at 7:00 P.M., 2<sup>nd</sup> by Tom 3-1

Motion by Rusty to come out of executive session at 7:18 P.M., 2<sup>nd</sup> by Tom. 4-0

Motion to ADJOURN by Rusty at 7:18, 2<sup>nd</sup> by Tom 4-0

  
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William Single, Chairman

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Ralph Blackington, Vice-Chairman

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John Tibbetts

  
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David Alves

  
\_\_\_\_\_  
Thomas Hatch

I, Donna Richard, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of three (3) pages are the original minutes of the Board of Selectmen Regular Meeting dated November 30, 2021.

  
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Donna Richard