

**TOWN OF LYMAN  
PLANNING BOARD MEETING MINUTES  
October 20, 2021**

**Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall. Minutes are not verbatim and may be paraphrased for clarity. Minutes are drafts until approved by the Planning Board.**

**CALL TO ORDER:** Chairman Roderick Tetu called the meeting to order at 7:00 p.m., noting attendance of Donald Hernon, Joseph Wagner, Cecile Dupuis, Paul Boucher and Kelly Demers. Select Board Clerk Laurie Gonska recorded the meeting for YouTube. Also attending, Patti McKenna, Code Enforcement Officer

**APPOINTMENTS:**

**7:00 PM START:** There were no appointments for this evening's meeting.

**OLD BUSINESS**

**Review draft of revised 2021 by-laws.** Don Hernon led the review of the by-laws which he had proposed changes to add wording to include public hearing notifications. Section 9 of the by-laws was reviewed first. It was decided to add wording to say public hearing notices will be published on all official town digital media platforms. There was discussion about an alternate member's participation. The wording will remain that the alternate board member is expected to attend meetings and may participate in the meetings. There were other clerical items discussed. Don Hernon will incorporate all the changes discussed and email it to the Board members for review but not discussion. It will be put on the agenda to discuss, review and vote on it at the next meeting.

Mr. Hernon asked if the request for input on zoning changes that was voted on at the last meeting went out? Ms. McKenna states that the request for input was sent by email to those the Board voted and posted on the webpage. Mr. Hernon suggested that workshops be held to start reviewing the zoning ordinance. Mrs. Dupuis asked if the workshops would be televised on you-tube. Perhaps that would spark more public participation.

Mr. Hernon asked about the public hearing requirement for the proposed zoning district change that the Board voted to propose at last week's meeting. The Board reviewed the zoning ordinance section 1.8.1 Amendment procedure where it states: "An amendment may be initiated by a majority vote of the Lyman Planning Board, a majority vote of the Board of Selectmen or by a petition of at least ten (10) percent of the votes cast in the last gubernatorial election in the town. This ordinance may be amended by a majority vote of Town meeting. The Planning Board must hold a public hearing on the amendment at least ten (10) days before the consideration of adoption. Public notice of the hearing shall be made in accordance with the provisions of Title 30-A M.R.S. A. section 4352." Mr. Hernon stated that it would make sense to hold a public hearing, with all proposed zoning amendments at one time. He suggested the Board aim for bringing any proposed zoning changes to the November 2022 referendum vote where there is more voter turnout.

**NEW BUSINESS**

The Board agreed the zoning amendments from last June town meeting were correctly incorporated into the land use ordinance and the shoreland zoning ordinance. Mr. Tetu signed the cover page indicating this. The new land use ordinance and the new pages of the shoreland zoning ordinance were passed out to the Board. Mrs. Dupuis asked that the Board be given a revised cover page. After the town clerk attests Mr. Tetu's signature, the signed cover pages will be given to the Board.

**MAIL**

The Code Enforcement Officer gave the Board a report on the status of all gravel pits in town. This year was the bi-annual inspection requirement. All pits are in compliance with the ordinance.

The Board was given the notice of decision of the zoning board of appeals hearing on October 12, 2021.

**MINUTES**

Mr. Tetu made the motion to approve the minutes of October 6, 2021, as written. Mr. Wagner seconded the motion. The motion passed with a vote of 4-0-1 with Mr. Boucher abstaining for being absent.

**SET NEXT AGENDA**

Vote on by-laws

Discuss process for review of zoning amendments

If there are no appointments, the Board will begin working on zoning amendments.

**ADJOURNMENT**

Mr. Boucher asked to speak before adjourning. He wanted to publicly apologize to Mrs. Dupuis for interrupting her at the last meeting he attended. Mrs. Dupuis thanked him.

Mr. Tetu made the motion to adjourn at 7:50 p.m., Mr. Boucher seconded. The motion passed with all in favor.

APPROVED DATE 11/3/21

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Chairman, Roderick Tetu

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Don Herson, Vice Chairman

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Cecile Dupuis

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Joseph Wagner

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Paul Boucher

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Kelly Demers