

**TOWN OF LYMAN**  
**PLANNING BOARD MEETING MINUTES**

**July 7, 2021**

**Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall. Minutes are not verbatim and may be paraphrased for clarity. Minutes are drafts until approved by the Planning Board.**

**CALL TO ORDER:** Chairman Roderick Tetu called the meeting to order at 7:00 p.m., noting attendance of Donald Hernon, Cecile Dupuis, Joseph Wagner, Paul Boucher, Michael Rancourt and Kelly Demers. Select Board Clerk Laurie Boscoe recorded the meeting for YouTube. Minutes taken by Irene Single, Interim clerk

**APPOINTMENTS:**

**Mr. Joe Marden of Sitelines, representing 7 Bhavani LLC, Map 8 Lot 54: START at 7:00 pm.** Mr. Marden stated that at a previous meeting they received approval by the Board with conditions. He received DEP approval and Fire Department approval and provided the letters to the CEO. The State Fire Marshall deals with fire safety and ADA requirements and by state law these need to be met to get a certificate of occupancy. The applicant wants to start construction and site work. The CEO can issue a permit for foundation and site work if the Board approves the plans, and the State Fire Marshall can come in before project completion for certification of occupancy to make sure the plans match the buildings. He asked that the site plan approval be contingent upon State Fire Marshall approval and the Board said it was reasonable. Mr. Hernon moved that the PB approve removal of the condition that the State Fire Marshall send a letter so that the applicant can start on the foundation work and site work, with the condition that the State Fire Marshall has to approve the project before the certificate of occupancy permit is issued, seconded by Mr. Wagner, motion passed with all in favor.

Mr. Marden provided three copies of the site plan and the Board signed them after a motion was made by Mr. Tetu that the plans could be signed now, seconded by Mr. Hernon, all in favor. The draft of the Notice of Decision was reviewed by the Board with necessary changes made. Mr. Marden said the letters from the Fire Dept. and DEP had been provided to the CEO, and he will send them to the PB Clerk. The Notice of Decision will be rewritten tomorrow for Mr. Marden to pick up after signature from Mrs. Dupuis.

**Done at 7:23 p.m.**

**OLD BUSINESS**

By-Laws discussion: On June 18, 2021, Mr. Hernon had sent a revised draft of the by-laws to the Board addressing conflicts and bias. After discussion on suggested changes, Mr. Hernon said he'll clean it up with recommendations for the next meeting.

Clerk will submit the 2021 Mission Statement to the Board of Selectmen.

Mr. Hernon suggested creating a type of procedural requirements list that the Board can use rather than always depending on the CEO or Planning Board Clerk in the event they are not available. He suggested routine administrative functions such as the number of copies needed for a site plan, protocols, etc.

Mr. Hernon said the Select Board appointed two new members to the Ordinance Review Committee: Amber Swett and Michelle Felliciti, and they are to join Maurice St. Clair. The Board and the ORC can set up protocols to work with each other.

## **MINUTES**

The May 18, 2021, public hearing and May 19, 2021, meeting minutes were reviewed, corrected and tabled until the next meeting for the clerk to make necessary changes. The May 18 and 19 and the June 2 meeting and PH minutes had been transcribed via listening to the recorded YouTube meetings. Mr. Hernon moved to accept the June 2, 2021, public hearing minutes as corrected, seconded by Mrs. Dupuis, all in favor. Mr. Tetu moved to accept the June 2, 2021, meeting minutes as written, seconded by Mr. Wagner, all in favor. Mr. Tetu moved to accept the June 16, 2021, meeting minutes as written, seconded by Mr. Wagner, all in favor.

**MAIL:** Maine Townsman magazine, Hissong letter of “Intent to File” an application with the Maine Department of Environmental Protection (MEDEP) on or about June 30, 2021, for a Permit-by-Rule Woodwaste Processing Facility at the Hissong Stonefield Quarry in Lyman, and a package from the York County Registry of Deeds with four recorded Notices of Decision.

## **NEW BUSINESS**

Election of Officers for the new fiscal year:

Mr. Hernon nominated Mr. Tetu as Chairman for another year, seconded by Mr. Wagner, no other interest, motion passed with all in favor. Mr. Tetu nominated Mr. Hernon as Vice Chair for another year, no other interest, motion passed with all in favor. Mr. Hernon nominated Mrs. Dupuis as Secretary for another year, no other interest, seconded by Mr. Wagner, motion passed with all in favor. The Select Board will be notified.

Mr. Rancourt informed the Board that he will step down as an alternate member effective after this meeting.

Application packages from H.A. Mapes for changes to their location at corner of Rt. 35 and Rt. 111 were given to PB Members.

Mr. Hernon handed out copies of the appeal from Jeffrey Demers that he acquired through the FOIA regarding the medical marijuana facility approved in May. The appeal hearing is set for July 13 and several members of the Board indicated they will attend. The Board cannot discuss it tonight.

Site plan checklists were given to each member.

## **SET NEXT AGENDA**

July 21, 2021, with applicant H.A. Mapes at 7:00 pm

New Business, Administrative Procedures

## **ADJOURNMENT**

Mr. Tetu made the motion to adjourn at 8:20 p.m., Mr. Wagner seconded. The motion passed with all in favor.

APPROVED DATE \_\_\_\_\_

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Chairman, Roderick Tetu

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Don Herson, Vice Chairman

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Cecile Dupuis

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Joseph Wagner

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Paul Boucher

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Kelly Demers

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Michael Rancourt