

**TOWN OF LYMAN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
APRIL 27, 2021 – 6:00 P.M.
LYMAN TOWN HALL**

Note: These are summary minutes. A recording of the meeting is on file at the Lyman Town Hall. Minutes are not verbatim. Minutes may be paraphrased for clarity. Minutes are draft until approved by the Board of Selectmen.

SELECTMEN PRESENT: Chairman William Single, Vice-Chairman Ralph Blackington, John Tibbetts, and David Alves.

PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

ITEM #1 **SPECIAL OFFERS / PRESENTATIONS**

a. Jessica Hubbard – Town Hall Cleaning

Jessica Hubbard came forward to speak on the cleaning services she provides at the Town Hall. She asked for feedback from the Board, suggested more services, and indicated a quote for the upcoming budget year will be submitted this week.

b. Jeffrey Duhaime – 12 Basswood Court

Jeffrey Duhaime, 32 Oakwood Street, came forward to speak on the junk piling up at 12 Basswood Court to include a car frame hanging from a tree for pulling motors out. He noted some cleaning began a couple weeks ago but much more to needs to be done and requested action by the Code Enforcement Officer. He added he works on his yard very hard and keeps it well maintained, he should not have to look out the window of his home and see a growing junkyard across the street. Discussion followed. The Board stated they would follow-up on the issue with the Code Enforcement Officer and respond back to Mr. Duhaime in a couple of weeks.

Priscilla Ouellette, 6 Basswood Court, spoke regarding the same issue. She questioned what the town regulations were to have the owner served with an enforcement notice to clean the property up. She thanked Mr. Duhaime for speaking up on the issue.

ITEM #2 **HEARING OF DELEGATIONS / PUBLIC INPUT**

a. Public Input – Public in attendance will have up to 5 minutes to address the Board

David Dulong, 107 Chappell Shores Drive, member of the Town Hall Expansion Committee, spoke regarding the additional charge placed upon the Committee to also look into the redesign of the Cousens School Building for use as the Town Hall, noting that option had already been looked into in the past and he was comfortable with the figures the architect then came up

with (which was a much higher cost to consider compared to the cost to expand the Town Hall). He asked the Select Board to confirm their expectation to do both within the two month period given, adding his feelings that in no way can that be done. Bill Single noted a design for the school building option was not needed, only looking into the possibility of use was. David Alves noted the architect at that time did over-design for the use that was needed. Discussion was held wherein it was determined that the Committee's only charge right now would be to look into the expansion of the current Town Hall Building.

Discussion followed regarding the gesture presented by David Alves to the Town of Lyman to put out to the people of Lyman the question of whether there is an interest in looking into purchasing the Cousens School Building, as he found a lot of money had been put into the improvements therein. Mr. Dulong stated his feeling that it appears a conflict of interest may be present as Mr. Alves is both on the Town Hall Expansion Committee and also the person selling the Cousens School property.

Amber Sweet, 31 Red Brook Drive, spoke to ask the reason why David Alves came out from behind the Select Board table to sit in front of the Select Board to make the gesture. Mr. Alves explained he was basically stepping off as a Selectman and speaking as a resident of Lyman.

Mrs. Sweet asked what the price would be for the Town to purchase the School Building property. Mr. Alves roughly calculated the figures to date and estimated under \$300,000.

Mrs. Sweet referenced the Motion that carried at the April 8th meeting regarding Town Warrant Article #8 (straw vote pertaining to the Town looking into purchasing the Cousen's School property). She noted Ralph Blackington made the Motion and David Alves seconded the Motion. She followed with asking for explanation from anyone of how that is not a conflict of interest. William Single responded by noting that no money was being spent and it was an Article being presented to the voters to make their wishes known. Mrs. Sweet read aloud the definition of conflict of interest which was then analyzed and followed by challenges being exchanged between the floor and the Board on the subject matters at hand. The exchange resulted in David Alves rescinding his gesture.

Ken Burr, 28 Poor Farm Road, spoke his thanks for having the hazardous trees cut down on Poor Farm Road which addressed his concerns over liability. He asked permission to hire the same contractor at his expense to cut three trees also on town property also causing him concern. William Single asked that Road Commissioner Maurice St. Clair (who was present and in agreement) first confirm those trees should come down.

Priscilla Ouellette, 6 Basswood Court, spoke her feeling that Cousens School should have been Town Hall long ago as the building is a piece of town history and should be preserved. She noted that sometimes what is planned for in an expansion design project is not always what you get and upon completion proves insufficient.

b. Mail

The following mail was received in the meeting packets:

	<u>Date</u>	<u>From</u>	<u>Subject</u>
1.	03/22/21	P. & C. Roy	57 Huff Rd – Request for Zone Change
2.	03/31/21	E. & M. Green	857 So Waterboro Rd – Request for Zone Change
3.	04/05/21	P. McKenna	Zone Change Requests & Ordinance Review Comm
4.	04/08/21	M. Goodrum	Kennebunk River Watershed Management Plan
5.	04/12/21	D. Hernon	Murphy’s Way – Street Sweeping
6.	04/13/21	S. Bellerose	Platform at Town Hall Front Counter
7.	04/15/21	P. Weiss	Updated Town Meeting Guidance
8.	04/16/21	P. McKenna	Discussion Request
9.	04/20/21	T. Larned	Administrative Appeal Decision
10.	03/26/21	Bur of Alcohol	Local Option Vote

Reference was made to the following: (1) #1 and #2 - the requests received for zone changes (no Board action required); and (2) #7 – request for Front Office platform (Ralph Blackington agreed to evaluate for ideas).

c. Complaints

ITEM #3

MINUTES

a. Accept Minutes – Regular Meeting dated April 5, 2021

A **MOTION** was made by John Tibbetts, seconded by David Alves, to accept the minutes of the Regular Meeting dated April 5, 2021. Motion passed 4-0-0.

b. Accept Minutes – Special Meeting dated April 6, 2021

A **MOTION** was made by John Tibbetts, seconded by David Alves, to accept the minutes of the Special Meeting dated April 6, 2021. Motion passed 4-0-0.

c. Accept Minutes – Special Meeting dated April 8, 2021

A **MOTION** was made by John Tibbetts, seconded by David Alves, to accept the minutes of the Special Meeting dated April 8, 2021. Motion passed 4-0-0.

ITEM #4 **SIGN WARRANTS**

- a. **Payroll Warrant # 45 in the amount of \$15,190.10**
A **MOTION** was made by John Tibbetts, seconded by David Alves, to approve Payroll Warrant #45 in the amount of \$15,190.10. Motion passed 4-0-0.

- b. **Payable Warrant # 46 in the amount of \$79,546.57**
A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to approve Payable Warrant #46 in the amount of \$79,546.57. Motion passed 4-0-0.

- c. **Payable Warrant # 47 in the amount of \$19,068.12**
A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to approve Payable Warrant #47 in the amount of \$19,068.12. Motion passed 4-0-0.

ITEM #5 **UNFINISHED BUSINESS**

- a. **DOT Flashing Beacons – Status Update**
Discussion was held regarding DOT’s recommendation for installing caution pedestrian signs in addition to doing the roadside striping planned. William Single reported work will be done to the crosswalk to include constructing easily accessible landings noting all costs endured up to \$5,000 will be reimbursed by the State. It was stated the anticipated date to receive the flashing beacons is sometime in July.

- b. **Town Report Dedication**
Reference was made to the finalized dedication received in the meeting packet.

ITEM #6 **DEPARTMENT AND COMMITTEE REPORTS**

- a. **Tax Collector**
Reference was made to the report submitted. There were no comments.

- b. **Treasurer**
Reference was made to the report submitted. There were no comments.

- c. **Town Clerk**
Reference was made to the report submitted. There were no comments.

ITEM #7 **NEW BUSINESS**

- a. **Zebra Striping Proposal - Additional \$490 for Transfer Station Pavement Painting**
A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to approve the additional \$490.00 for pavement painting at the Transfer Station. Motion passed 4-0-0.

b. **Poirier Guidelines Road Stripping Price Proposal 2021**

Reference was made to the Road Stripping Proposal submitted. When asked his thoughts, Road Commissioner Maurice St. Clair indicated he was not aware the Select Board was involved and that he already had this project all lined up this year.

c. **Old Kennebunk Road – Road Work (Restoration) needed**

Brad Nickle reported Hissong has done some grading in front of House #14, but the remainder of the road is still in shambles. With regard to posting the road in the Spring after paving, Road Commissioner Maurice St. Clair stated he would not and noted no roads were posted this year and no road damage occurred. He added the road could be watched closely and in a wet Spring, if a lot of snow fell and a lot of water is in the ditches then the road can be posted; otherwise, it is foolish tying businesses up by they can't run the roads. William Single requested Mr. Nickle and Mr. St. Clair speak with Hissong to see if a plan can be made for that road work.

d. **Town of Lyman Roadside Message Board in front of Town Hall Building**

William Single reported the price of a new digital message board is \$4,500 higher than originally expected and could be taken from the Capital Improvement line.

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to approve replacement of the sign in front of Town Hall and the \$13,000 cost be taken from Capital Improvement. Motion passed 4-0-0.

e. **Quote for Dutch Door at Town Hall Building**

Reference was made to the quotes received. The options of constructing a sliding window and a fold down writing table were addressed. It was noted a panic button also needs to be installed. The following action was taken:

A **MOTION** was made by John Tibbetts, seconded by David Alves, to do the original Dutch door with modifications and panic button for an estimated total of \$2,500. Motion passed 4-0-0.

f. **Fuel Purchasing – RFP/Bid Process/or Other Method**

Discussion was held regarding the process desired for purchasing propane. It was the consensus of the Board to obtain locked in price per gallon quotes for a one year duration from three different vendors then move forward with the best option.

Discussion followed regarding the town road sweeping this year performed by SHOem Roadway Services. It was stated by some that this year's performance was one of the best ever. Road Commissioner Maurice St. Clair indicated his approval of releasing payment.

Discussion followed regarding the request from Fire Chief Matt Duross to release funds to perform fire hydrant work. The following action was taken:

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to approve release of funds not to exceed \$5,000 for fire hydrant work from the Fire Hydrant Reserve Account. Motion passed 4-0-0.

Discussion followed regarding Town of Dayton reducing the Fire Department Capital Building Fund for next year to \$8,000. It was explained the Town of Lyman Select Board and Budget Committee both are recommending \$14,000 and their reasoning. Other options for funding the Fire Department were brought up relative to fire hydrants. Fire Chief Matt Duross came forward to explain the three Capital Improvement Plans at hand noting there is currently no plan how to use the money for the third therefore there was no good argument to increase funds any higher as costs for projects must be a 50/50 split. He added however he would be happy to see and could easily use additional funding in the fire hydrant fund. The following action was taken:

A **MOTION** was made by David Alves, seconded by John Tibbetts, to reduce recommendation for next budget GMFR Building Reserve line \$6,000 and increase Fire Hydrant Reserve Fund by the same amount. Motion passed 4-0-0.

Discussion followed regarding Warrants for Town Meeting. The following actions were taken:

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to see if the Town will vote to raise from Taxes the sum of \$8,000 to be deposited into a non-lapsing reserve account known as GMFR Building Reserve. Motion passed 4-0-0.

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to see if the Town will vote to raise from Taxes the sum of \$162,542.19 for the Town of Lyman's share of the Goodwins Mills Fire Rescue Department operating costs, aid sum to be paid to the Treasurer of the Goodwins Mills Fire Rescue pursuant to the Interlocal Agreement between the Town of Lyman and the Town of Dayton. Any unused amounts will be carried forward. To be effective, the Town of Dayton must also vote to appropriate its share of such costs. Motion passed 4-0-0.

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to see if the Town will vote to raise from Taxes the sum of \$372,704.82 for the Town of Lyman's share of the Goodwins Mills Fire Rescue Department full-time and part-time personnel costs said sum to be paid to the Treasurer of the Goodwins Mills Fire Rescue pursuant to the Interlocal Agreement between the Town of Lyman and the Town of Dayton. Any unused amounts will be carried forward. To be effective, the Town of Dayton must also vote to appropriate its share of such costs. Motion passed 4-0-0.

A **MOTION** was made by John Tibbetts, seconded by Ralph Blackington, to add \$6,000 for the hydrant account warrant article. Motion passed 4-0-0.


Discussion followed regarding changes to next fiscal year's budget line item for Assessor upon noting the difficulty the town is having hiring an employee. Consideration was given to contracting with a firm (meeting to be held Wednesday, May 5th) to perform certified assessment work 1-2 days per week for the next 6-12 months and hiring a full time Assessor Assistant 5 days per week to perform all other work while learning the field, going to school, and acquiring certification. It was noted the town would cover all costs for schooling and enter into an agreement with the Assistant to remain on as Lyman's Tax Assessor for a determined number of years. It was reported more information relative to exact cost and time required to become certified is currently being gathered. It was decided to schedule a Joint Budget Committee Meeting with the Budget Committee for Thursday, May 6th at 6:30 p.m. to discuss changes to the budget recommendations.

Discussion followed regarding rumors of the Transfer Station accepting out of town trash. Road Commissioner Maurice St. Clair reported counting 881 vehicles over the last 4 day operational period. Taking all users at their word, he found only one offender from Waterboro whom he turned away. He issued 77 new stickers.

Discussion followed regarding the curve on Walker Road. It was decided Maurice St. Clair and Brad Nickel will do the scope of work for it to go out for design build construction bid in the near future.

ADJOURN

A **MOTION** was made by Ralph Blackington, seconded by David Alves, to adjourn the meeting at 7:34 p.m. Motion passed 4-0-0.



William Single, Chairman



Ralph Blackington, Vice-Chairman

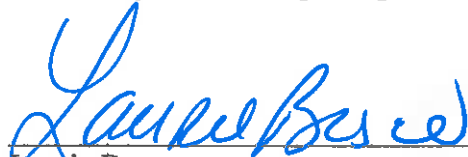
John Tibbetts

Thomas A. Guillemette



David Alves

I, Laurie Bosco, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of seven (7) pages are the original minutes of the Select Board Regular Meeting of April 27, 2021.



Laurie Bosco