

Lyman-Dayton Fire Commission (FC)

Meeting Minutes September 22, 2016

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Don Hernon, FC Chris Boyden, FC Amos Gay

Fire Chief Roger Hooper

Absent FC Paul Reynolds, FC Wendell Smith

FC Clerk- Michelle Ray

1. FC Regular meeting minutes August 25, 2016 approved as amended
2. FC Special meeting minutes September 1, 2016 approved.
3. Review of corrective actions:
 - a. Hose Deployment –FC Hernon has put together a memo to the record. Corrective action one through five has been completed. Corrective action six may need a new directive. Chief Hooper will put a draft together. FC will need to review how this type of investigation is handled.
 - b. Mast Rd incident- Actions taken to improve responses after incident. Has been emphasized to all responders that they have no law enforcement authority. Chief is working with APEMS on a training class. Chief will write a letter explaining what is being done. This incident will be used for training. Directives have been reviewed and no changes need to be made. Review of Reg 1104 is needed to provide more appropriate guidance for these types for incidents.
4. Revisions to Reg 1311 – Fees for Fire Apparatus, Equipment and Services. Changes were made to the definition of resident. Selectmen do not agree with and have changes. Chief thinks it needs to be based on the vehicle registration to define residence. FC Gay thinks wording need to be simple and comprehensive. Billing can always be disputed by the individual.
5. Revision to Protocol for Notification of Town Select Boards – Draft Reg 1403. Lyman Selectman is going to send a letter to Chief Hooper regarding Select Board notification. FC Roberts says to wait for the letter and then react. FC Hernon will hold off until the letter is received.
6. GMFR Imagery/Video Policy – current internet policy added paragraph seven on page five. FC need to approve. FC Hernon would like to have the town lawyer review. FC will approve to send to town lawyer for review. Motion to send to David Orway for review: Approved.

7. No Treasurer report
8. Red Light Authorization – waiting for the last Dayton Selectman to sign; Lyman Selectmen have signed.
9. Fair Hearing for Thom Hooper on September 27, 2016 at 7:00pm. Would like to have the Fire Commission to attend. FC Roberts and FC Reynolds did the investigation.
10. No grants were received from the Federal Government. Chief will have the grants reviewed to help in the future with wording for grants; Best option may be to apply for a grant to replace the ladder truck. Started the process for the Firehouse Sub grant; missed the September 1, 2016 deadline will apply for the December 1, 2016. Forestry grant is due November 1, 2016. Chief wants to apply for hydrant parts for each town separately. Currently there is approximately \$3000.00 in each towns hydrant account. The grant is a matching grant; 50% would be reimbursed.
11. Pump testing – completed on Engine 81, 83 and 84; all passed.
12. Engine 81 – tank leak has been fixed; still some moisture that will be looked at.
13. Ambulance chassis delivered October 1, 2016 then building of the Ambulance will begin. New Ambulance should be delivered by Christmas.
14. Circulator pumps – TRANE is out to repair approximately every four month when they fail. They are looking in to possible reasons that they keep failing. \$2400.00 to repair the last time, they had to return a second day due to repairs not being correct and working. Chief is working with TRANE on the bill for the second day. It was a rework because the problem was not fixed. Mechanical Services of Maine can work on TRANE equipment; Chief is working to get quotes to see if they can correct the problem so it does not reoccur every four months.
15. Full Time – the three full time employees have met with a couple of union reps. GMFR is one of the few that are not union. Fire Commission and Select Boards cannot prevent the full time employees from joining a union.
16. Complaint letter received – FC will send a response to the individual. Chief Hooper has already addressed. Both letters will be sent to the SelectBoards.
17. Executive Session - FC voted to go into Executive Session at 7:52 pm per MRS Title 1 Chapter 13, Section 405.6, Personnel Issue. 8:10 pm; FC out of Executive Session; no votes taken; nothing to report.
18. Next regular FC meeting is scheduled for October 20, 2016; 6:30pm at GMFD.

Adjourned at 8:14 pm.

Minutes recorded by FC Clerk Michelle Ray