

**Town of Lyman
Select Board Meeting Minutes
August 20th, 2018 – 6:30 p.m.**

Board members present: John Tibbetts, Chair; David Dulong, Vice-chair; William Single; Thomas Guillemette and Ralph Blackington.

Others present: Thomas Holland, ACO; Holly Hart, Parks and Rec. Dir.; Maurice St. Clair, Road Commissioner and Brad Nickel.

Pledge of Allegiance

John Tibbetts wanted to give a thank you to four guys who chased down the tractor for sale to use at the Transfer Station. Thank you was given to Maurice St. Clair, Thomas Guillemette, Robert Randall and Brad Nickel.

Also wanted to add that the paving job completed on Walker Road is an outstanding job by F.R. Carroll. Feels it is the best paving ever completed in town.

Item #1 – Special Offers/Presentations

a. ACO Thomas Holland & Debbie Higgins re: report

The Board asked Thomas Holland in for a report on unlicensed dogs, currently there is 150+- dogs still unlicensed some have not been licensed for a few years. Reported to the Board that he is still picking away at the list, some houses they have visited is either vacant or dog owner is no longer living there. John Tibbetts added that Thomas Holland has progressed in this area. David Dulong asked about emergency veterinary services. According to the state must get the animal stable and currently has a \$300.00 cap on services. Thomas Holland explained that they cannot take an injured animal to the shelter without veterinary care. David Dulong asked what is stable? Thomas Holland explained iv's, medicines so the animal is not deceased in the morning. Uses Southern Maine Vet Services for during the day, but after hours utilizes the Emergency Clinic in Scarborough. Has taken animals to the shelter with iv's and meds. John Tibbetts asked about coverage on vacation. Thomas Holland explained that when he goes on vacation, he asks the ACO from Shapleigh or Waterboro to cover for him. If it is just to pick up an animal, his son will do it, and he always make sure there is coverage. William Single felt that the letter the Board received from an employee was explosive and out of line regarding ACO vacation coverage. William Single also asked when should the town start contacting dog owners. Thomas Holland explained that he sends out postcards, and late fees start Feb. 1st. He also apologized that the list of unlicensed dogs is still large but will continue including knocking in doors.

Gate at Bunganut Park. Holly Hart asked the Board about the gate being locked. John Tibbetts explained that the combo was given out and out of towners were parking there and not paying to use Bunganut Park. The YMCA put a key lock on the gate, but the key opens all the buildings so hesitant to have copies made. Ralph Blackington commended on how to prove who is unlocking suggest two different locks. One for MUSC and one for Little League and keep the key lock for the YMCA. The locks will be interlocked so it will be easy to tell who is leaving the gate unlocked. Ralph Blackington offered to take the lead in getting the locks in place.

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Concession Stand: Holly Hart also asked about repairs to the concession stand. At the last meeting she attended, Maurice St. Clair was going to see about getting it fixed, which it has not. The stairs are not safe. Ralph Blackington will fix the railings, but the door is a custom-made door. John Tibbetts asked if he could get a cost of a door and bring it to the next meeting for the Board to discuss.

Item #2- Hearing of Delegations / Public input

- a. Public input - *Public in attendance will have up to 5 minutes to address Board*
- b. Mail
 - Copy of Town's Attorney letter to Maine District Court regarding ongoing legal case
 - Notice for Charter Communications/Spectrum the English Premier League channel is no longer available.
 - Weekly bulletin from State Rep. Dwayne Prescott.
- c. Complaints received

One complaint was received today regarding 377 Walker Road having a 6-inch lip on driveway from recent paving. Complaint was forwarded to Road Commissioner Maurice St. Clair when received, he responded that should be taken care of in a day or two. Thomas Guillemette will stop to talk to the property owners.

Item #3 - Minutes

- a. Approve minutes of the August 6th meeting.

Motion by David Dulong to approve the minutes of the August 6th, 2018 meeting; motion seconded by Thomas Guillemette. Motion carries 5-0-0.
- b. Approve minutes of the August 13th Special Select Board Meeting.
- c. Motion by David Dulong to approve the minutes of the August 13th, 2018 Special Select Board meeting; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

Item #4 - Sign Warrants-

- a. Payroll warrant #12 in the amount of \$14,121.05.

Motion by David Dulong to approve payroll warrant #12 in the amount of \$14,121.05; motion seconded by Thomas Guillemette. Motion carries 5-0-0.
- b. Payables warrant #15 in the amount of \$309,045.04.

Motion by David Dulong to approve payables warrant #15 in the amount of \$309,045.00; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

Item #5 - Unfinished Business

- a. **Approve/sign Warrant for Nov. 6th referendum election.**

David Dulong read the articles.
ARTICLE 1: To choose a Moderator to preside at said meeting.

ARTICLE 2: To see if the voters will vote to authorize the Municipal Officers to sell the building and land known as Cousen's School (6.20 acres) at 382 Goodwins Mills Road (Tax Map

11 Lot 122) and to execute those documents that are necessary to accomplish the purpose of this article.

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William Single questioned on how the vote comes out, if the Board can pick different options. David Dulong felt the Board could as they are asking for authorization. William Single would like to see options be available.

Motion by David Dulong to approve the warrant for the Nov. 6th, 2018 referendum election; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

b. Volunteer insurance.

Tabled until next meeting.

c. Fertilizing town owned properties update.

Probably looking at end of October to spread the fertilizer.

d. Approve \$34,600.00 for purchase of backhoe from Transfer Station reserve.

David Dulong asked Maurice St. Clair if he has investigated a thumb for the tractor. Maurice St. Clair did not think one will be needed but a push blade will be needed before winter. John Tibbetts added will also need chains for the front end. Maurice St. Clair will deliver the check to Kennebunkport for their meeting on Thursday. Motion by David Dulong to approve \$34,600.00 for the purchase of a backhoe from the Kennebunkport Public Works from the Transfer Station Reserve; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

e. Server replacement re: TRIO test environment is being installed in November update.

William Single reported that he has set up a government account with Dell with himself and Lisa Vargas as contacts. He has also talked with Nadine Campbell from TRIO about the capabilities of TRIO along with the updates. He is planning on meeting with the town's IT Ralph O'Brien to go over needs of the town. John Tibbetts and David Dulong has set up a meeting with Ralph O'Brien to have a better understanding on how the town's computer and server works. William Single added that Ralph O'Brien is looking at today needs but he is looking at 5 years. Discussion was held on using a server for the Transfer Station, so employees can receipt monies. John Tibbetts added that he has talked to several businesses that use the same IT company and they are very happy with service. Nancy Brand added that he has been very helpful with the recent updates to the town's website and the website becomes no longer available to view.

Item #6 - Dept. and Committee Reports

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| a. Cemetery Committee-No report | |
| b. Community Library-No report | f. Town Clerk-No report |
| c. Fire Commission-To be given at meeting | g. Treasurer- No report |
| d. Road Commissioner-To be given at meeting | h. Zoning Board of Appeals- No meetings. |
| e. Tax Collector- Report submitted. | |

John Tibbetts reported that the Fire Commission had to cancel their meeting and have yet to set a date to reschedule.

Road Commissioner Maurice St. Clair reported that he has contacted Pike Industries that they will not get paid until they have come back to complete the aprons. Was told it would be probably next

week before they could complete it. Also, has contacted F.R. Carroll and they have agreed to pave the section of Clarks Woods Road at the same price as Walker Rd. as soon as Pike has completed their work.

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Discussion held if should have a separate cost from F.R. Carroll regarding graveling driveways on the road. Maurice St. Clair explained that there are only four driveways that are gravel and the town can do it and would be less expensive.

Transfer Station. Maurice St. Clair wanted the Board to know that the service the town is receiving from CIA Salvage is outstanding. He called them at 11 am on Saturday to see if they could change out the wood bin as a truck came in with about 3 yards of wood. Within an hour, CIA was there to change out the bin. Discussion was held regarding next year putting a cement pad in front of the wood and furniture containers which would allow the containers to be changed out with using the new tractor. Further discussion was held on the seams of the containers rather they should be welded or not. Maurice St. Clair does not think so right now but will keep a watch on them. The town owns all the containers at the Transfer Station.

Item #7– New Business

a. Cement blocks to block off logging landing on Williams Road.

Dayton Sand and Gravel only makes 8 ft. blocks. Brad Nickel suggested contacting George Roberts to see what they might have. John Tibbetts explained that the blocks would be used where the landing is and by the pines at Bunganut as ATV's have started to use the trails. Thomas Guillemette added that George Roberts would deliver and set the blocks. Maurice St. Clair estimates 80 ft. would need to be blocked off. David Dulong feels and leave 3 ft in between the blocks. Brad Nickel offered to get the information from George Roberts and report back to John Tibbetts or David Dulong.

Other:

John Tibbetts explained that there is an area at Bunganut Park near the pond that is brushy and suggested getting someone in with a brush hog to clean it out. This would gain a 60 x 60 ft. area which can be seeded down. Brad Nickel told the Board that he can do it while he is doing roadside mowing.

Tree burl. John Tibbetts has been approached by a resident in town that is interested in a tree with a burl located at the Transfer Station, who would like to know if he could have it. He is self employed so he has insurance, would clean up the area and not leave any debris including giving the town \$25.00. He also will get pictures to the town, so it can be put on the website for interested people to look at it. Motion by David Dulong to allow the resident to remove the tree and keep the burl, clean up the area, not leave any debris along with giving the town \$25.00; motion seconded by William Single. Motion carries 5-0-0.

Maurice St. Clair informed the Board that the Transfer Station is receiving a lot of requests for hazardous waste disposal and as far as he knows only Riverside is the only location to dispose of the waste. Select Board Clerk will investigate it.

John Tibbetts asked the Board if they were able to review the memo from Alex Konczal, Assessor regarding the tax rate that was given for the meeting. Projected tax rate is \$12.10 per thousand which is lower than last year's \$12.49 per thousand.

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Adjourn:

Motion for adjournment was made at 7:40 pm.

*Note: *Minutes may not be verbatim; they may have been paraphrased for clarity.*

John Tibbetts, Chair

David Dulong, Vice-chair

Thomas Guillemette

Ralph Blackington

William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of five (5) pages are the original minutes of the Select Board Meeting of August 20th, 2018. _____ Nancy Brandt 08 /20 /2018