

**Town of Lyman
Select Board Meeting Agenda
May 6th, 2019 – 6:00 p.m.
Lyman Town Hall**

Welcome to the May 6th 2019 Meeting of The Board of Select Persons.
This meeting is a public proceeding and is being recorded.
The agenda is subject to change without notice.

Pledge of Allegiance

Item #1 – Special Offers/Presentations

- a. Open sealed bids for Walker Road
- b. Open sealed bids for Revaluation services
- c. 6:10 pm Public Hearing re: Discontinuance section of Lords Mills Road (a/k/a Lord's Lane
- d. 6:20 pm Public Hearing re: Discontinuance section of Walker Road for Road Reconstruction
- e. 6:30 pm Public Hearing on June 11th Referendum Questions.

Item #2- Hearing of Delegations / Public input

- a. Public input - *Public in attendance will have up to 5 minutes to address Board*
- b. Mail
- c. Complaints received

Item #3-minutes

- a. Approve minutes of the April 16th, 2019 meeting.

Item #4 - Sign Warrants-

- a. Payroll warrant #83 in the amount of \$14,845.30.
- b. Payroll warrant #86 in the amount of \$15,107.31.
- c. Payable warrant #87 in the amount of \$506,981.88.

Item #5 - Unfinished Business

- a. **Amend Town Personnel Policy Article 11.1** Hospital, Surgical and Major Medical Insurance: The Town participates in the Maine Municipal Employees Health Trust. The Town pays 100 % of the single-subscriber *and 70% of the difference between single subscriber cost and family subscriber cost* for eligible employees. **Also amend:** Employees who have outside insurance must provide proof of health insurance to receive 50% of annual premium back to employee *for single subscriber only, not to be combined with family coverage.*
- b. Amend Town Personnel Policy Article 4.2. Part-time Employment: An appointment to work less than a thirty (30) hour workweek, but on a continuing, indefinite and year-round basis. A person working less than thirty (30) hours a week on a year-round basis *is allowed to participate in the retirement match program*, however they are not entitled to any *other* benefits such as vacation, sick leave, etc.

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- c. Amend Town Personnel Policy Article 10 Specific Eligibility for Paid Time Off (PTO) to read: amend ~~strikethrough~~ *Amendment addition in italic***
Specific Eligibility for Paid Time Off (PTO)

PTO is earned on the following schedule based on a fulltime 30-40 hour work week. PTO is prorated based on the number of hours worked on an employee's regular schedule.

<u>Years of Service</u>	<u>Holidays</u>	<u>Paid Time Off</u>	<u>Total</u>	<u>Max buy out</u>
0 through 2 years	91	105	196	35 hours
3 through 5 years	91	143	234	105 hours
6 years and beyond	91	245.5	336.5	120 hours

Upon separation the employee will be paid all PTO hours accumulated up to 200 hours.

Item #6- Dept. and Committee Reports

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|---|---|
| a. Animal Control Officer-No report | e. Parks & Recreation- No report. |
| b. Assessor- No report. | f. Planning Board-No report. |
| c. CEO/Building Insp.-Report submitted. | g. Road Commissioner- To be given at meeting. |
| d. ECO Maine-To be given at meeting. | |

Item #7- New Business

- a. **Approve discontinuance order for section of Lord's Mills Road.**
- b. **Approve discontinuance order for section of Walker Road for road reconstruction.**
- c. **Shared part time floater with other towns.**
- d. **Discuss/approve CEO/Land Use Director raise.**
- e. **Discuss/approve Tax Collector raise.**
- f. **Discuss/approve Registrar of Voters raise.**
- g. **Discuss/approve trailer for electronic speed sign.**
- h. **Discuss vandalism at Bunganut Park.**
- i. **Discuss/approve any communications from Town Clerk to ACO goes through Select Board.**
- j. **Bunganut passes for Mason's to give to underprivilege families.**
- k. **Discuss/approve funds from Contingency Account to print town report.**

Adjourn: