

**Town of Lyman
Select Board Meeting Agenda
April 2nd, 2018 – 6:30 p.m.**

Board members present: Jeffrey Demers, chair; John Tibbetts, Vice-chair, William Single, John Houy and David Dulong.

Public present: Brad Nikel, Wendell Smith, Maurice St. Clair. Fire Chief Rod Hooper.

Pledge of Allegiance

Item #1 – Special Offers/Presentations

a. Fire Chief Rod Hooper re: update on employment items

Will be taken up later in agenda when chief arrives.

Item #2- Hearing of Delegations / Public input

a. Public input - *Public in attendance will have up to 5 minutes to address Board*

Brad Nikel reported that the road in front of Chadbourne Cemetery unable to get off the road, has washed away, realizes that it comes under MDOT but wanted to make the town aware. Jeffrey Demers informed him that the town will contact MDOT to let them know.

b. Mail

- MDOT pavement resurfacing over weight permit
- FEMA Preliminary flood insurance rate map.
- MDEP underground oil storage tank inspection report for Cousens's School
- MMA local government efficiency funds grant deadline

c. Time off requests

All request approved.

d. Complaints received

One complaint received from resident on 195 Kennebunk Pond Road. Reported that a car that he has parked about 20 feet away from the road had the windshield broken by the snow plow truck. Maurice St. Clair reported that he has looked at it, and the vehicle is not in the right of way, sits way back from the road. The Select Board will send the owner a letter that the town is not liable as the vehicle is not within the right of way, and if the owner would still like to pursue, he can contact his insurance company to file a claim.

Item #3-minutes

a. Approve minutes of March 19th, 2018 meeting.

Motion by John Houy to approve the minutes of March 19th, 2018; motion seconded by John Tibbetts. Motion carried 5-0-0.

Item #4 - Sign Warrants-

a. Payroll warrant #76 in the amount of \$13,496.44.

Motion by John Tibbetts to approve payroll warrant #76 in the amount of \$13,496.44; motion seconded by John Houy. Motion carries 5-0-0.

b. Payable warrant #79 in the amount of \$498,846.99.

Motion by John Tibbetts to approve payable warrant #79 in the amount of \$498,846.99; motion seconded by John Houy. Motion carries 5-0-0.

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Item #5 - Unfinished Business

a. ecoMaine Stipend

David Dulong made motion to approve the stipend if the town has non-owned coverage within the town's insurance. Seconded by John Tibbetts. Motion carried 5-0-0.

b. Discuss/award sweeping contract

One bid was received from ShoEM for the sweeping. John Tibbetts made the motion to award the bid to ShoEM, to be completed by May 15th. William Single seconded. Motion carried 5-0-0.

c. National Childhood Cancer Awareness Month proclamation

Jeffrey Demers, Chair signed the proclamation for September as National Childhood Cancer Awareness Month.

d. Mowing bids/ fertilizer bids

William Single gave the board a list of Town Hall Computer Equipment for when it should come up. William Single presented the board with a sample spread sheet regarding mowing of the town owned properties and athletic fields. Contract will be for one and a half years, then after will be from March to November. Teams are willing to pay 20-25% of the mowing costs. Mowing bid can be for both mowing and fertilizing. Further discussion was held. Will be put on next meeting agenda to wrap it up.

Discussion of marking off area for stumping at Bunganut Park. Board will meet at the park within the next week to mark the area, will invite the three individuals interested in stumping the area to also attend at the same time.

Item #6- Dept. and Committee Reports

a. Animal Control Officer-No report submitted

b. Assessor- No report submitted

c. CEO/Building Insp.-Report attached.

d. Comp. Plan – No report

e. Cousens School Update- to be given at meeting

f. ECO Maine- To be given at meeting.

g. Parks & Recreation- Submitted last meeting

h. Planning Board- No report submitted.

i. Road Commissioner-Nothing to report.

Item #7– New Business

a. Discuss vote to accept or reject any or all bids received for Cousens's School Renovation.

Tabled to April 17th, 2018 meeting agenda.

b. Discuss vote/approve The Animal Welfare Society, Inc. shelter agreement.

Motion by John Houy to approve the contract with The Animal Welfare Society, Inc. for next fiscal year; motion seconded by John Tibbetts. Motion carried 5-0-0.

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- c. Discuss/ vote/approve Municipal Officer’s Certification re: Town of Lyman Zoning Ordinance amendment to Article 7.**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- d. Discuss vote/approve Municipal Officer’s Certification re: Town of Lyman Shoreland Zoning Ordinance amendment to section 15 (P) (1).**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- e. Discuss vote/approve Municipal Officer’s Certification re: Town of Lyman Shoreland Zoning Ordinance amendment to Section 15 (P) (2) (a)**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- f. Discuss vote/approve Municipal Officer’s Certification re: Town of Lyman Shoreland Zoning Ordinance amendment to Section 15 (P) (2) (e)**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- g. Discuss vote/approve Municipal Officer’s Certification re: Town of Lyman Shoreland Zoning Ordinance amendment to Section 16 (E) (4).**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- i. Discuss vote/approve Municipal Officer’s Certification re: Town of Lyman Shoreland Zoning Ordinance amendment to Section 17**
Tabled to the April 10th, 2018 Special Select Board Meeting.
- m. Sign pole permits.**
Board signed the pole permits for pole to be located on the Williams Road.

Fire Chief: Chief Rod Hooper explained to the Board that he has heard through the grapevine on two calls comment is being made that kids are running the rescue. Asked that if anyone hears that to please let him know. All are licensed by the state of Maine, most are over the age of twenty.

Tomorrow meeting with Greenwood to start of the plan on the Quint. Hopefully on Friday, will be able to go and get the truck.

Burning permits. Going to change the way permits are issued. A service called the Warden’s Report, is an online service. So, if anyone wants a permit, they can go right to their computer and have one issued. Also, can go to the Fire Dept. Permit will not cost anything. State site charges \$7.00 but this service is free. Free for the townspeople and the fire dept. There is also no subscription fee. When a permit is issued it will show up on I am Responding App. which will allow to see if there is a permit in the areas that smoke was reported.

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Online will require a permit for each night for a camp fire or you can still come to the dept. and receive one for the summer.

Employment. One of the full-time personnel, Jacob Cole has been hired by the City of Portland. Jacob has worked for the department for three years. The job is posted and has received one application within the two-week posted time and the deadline is next Monday to apply. Right now, it is an employee's market with other departments hiring. There is approximately 7 to 8 depts looking to hire. Could possible loose another employee.

Other:

Election Clerks. Jeffrey Demers read the memo from Town Clerk Polly Weiss on appointing Election Clerks.

Republican	Democrat	Unenrolled
Susan LaChance	Beverly Weymouth	Diane Raychard
Priscilla Ouelette	Theresa Clapp	Nancy Soule
Susan Locke	Nancy Ruel	Deborah Littlefield
Irene Single	Katrina Randall	Elizabeth Dunn
Sally Burr	Michael Jubinsky	Frederick Bechard
Carol Stewart	Barbara Hull	
Nancy St. Clair	Mary Jane Wagner	
	Sharon Allen	

Appointment papers will be signed at the April 17th meeting.

Executive session per 1 M.R.S.A. § 405(6)(A) Personnel Matters

John Tibbetts made the motion to go into executive session was made at 7:25 pm; motion seconded by John Houy. Motion carries 5-0-0.

Motion to come out of executive session was made at 7:50 pm.

Adjourn:

Motion for adjournment was made at 7:50 pm

*Note: *Minutes may not be verbatim; they may have been paraphrased for clarity.*

Jeffrey Demers; Chair

John Tibbetts, Vice-Chair

John Houy

David Dulong

William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of four (4) pages are the original minutes of the Select Board Meeting of April 2nd, 2018. _____ Nancy Brandt 4/2/2018

Approved