

Lyman-Dayton Fire Commission (FC)

Meeting Minutes April 19, 2018

**Location:** Goodwin's Mills Fire Station

Meeting was not recorded

**In Attendance:**

Fire Commissioners – FC Don Herson, FC Amos Gay, FC Chris Boyden, FC Ray Demers  
Fire Chief Roger Hooper; Deputy Fire Chief Chad Johnston

Absent: FC Clerk- Michelle Ray

Called to order at 6:30 pm

1. FC regular meeting minutes of March 14, 2018 and special meeting minutes of April 11, 2018; Approved
2. MVC Billing.  
Chief has reviewed the operating guideline for motor vehicle crashes with no changes necessary at this time. He is reviewing the current charges for GMFR services at MVC incidents, and may recommend billing changes which will require Select Board approval. Chief is discussing reduction of the billing fee (currently 6 %) with the billing company.
3. Fire Chief's Quarterly Operations Report 1<sup>st</sup> Quarter 2018  
FC reviewed and voted to accept the report, and send it to the Select Boards for their information.
4. Fire Commission's Outstanding Service Award  
Awarded at the FC's discretion to the employee who has excelled over the past year in attending emergency calls, training, specific functions, projects and events as further described in LDFC Regulation 1108. Nominations tabled waiting recommendations from Chief Hooper and chief fire officers.
5. Treasurer Reports – not available for review.
6. Full Time GMFR Personnel Vacancy.  
A full time vacancy was posted per procedure with several applications received.  
Schedule of applicant interviews:  
April 24 – Peer interviews  
April 26 – Fire Commission member/Fire Chief interviews  
April 27 – Pending a positive recommendation from prior interviews, Special FC Meeting to approve hiring of a full-time employee,

7. Disposal of Ladder 82.  
Chief provided a Memo dated 4/18/18, Subject: Disposal of 1988 E-One Hurricane Tower Ladder Truck which provided information concerning the estimated value of the used truck and his recommended process for disposal. FC discussed the memo in detail and voted to request the Chief to take his recommendations to the Select Board for approval.
8. Burlington VT 2003 Used Quint Ladder Truck (now designated as Ladder 8X).  
Ladder 8X has been transported to Greenwood Emergency Vehicles, Brunswick, Maine for refurbishment. The truck has been inspected by Greenwood and a DOT inspector; an inspection of the diesel truck engine is pending. Chief has been provided with a list of deficiencies; additional deficiencies may be identified during refurbishment. It currently appears that the refurbishment can be accomplished within budget. Ladder 8X should be ready for service in October/November 2018.
9. GMFR Station Lighting  
Conversion of the station to LED lights has been completed with the exception of a few small, specialty lights.
10. GMFR Station Domestic Hot Water  
Mechanical Services will convert the source of hot water for the front of the station to a hot water heater which should improve efficiency.
11. Rte 111 Training Burn Building  
GMFR and other departments will conduct training burns on a donated building; currently scheduled for April 29<sup>th</sup>. Chief will obtain a demolition permit from the Lyman Code Enforcement Officer, and will ensure that the Town Halls are notified of the training exercises.
12. Residential Home Sprinkler Systems  
Chief met with the Lyman Planning Board to present information from the Maine State Fire Marshall's Office that touts the benefits of residential home sprinkler systems for new residential homes, for life safety benefits. Cost is estimated at about one percent of the new home's value. Chief will facilitate a presentation by the Fire Marshall to town Planning and Select Boards.
13. FC approved Chief's request to take April 29<sup>th</sup> as a holiday in lieu of the April 16<sup>th</sup> Patriot's Day holiday.
14. Deputy Chief Johnston informed the FC that he is resigning from the GMFR Deputy Chief's position effective July 1, 2018. FC members commended Deputy Chief Johnston for his service and outstanding performance.

15. Executive Session – at 7:31 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6.A, Personnel Issue. 8:15 pm; FC out of Executive Session; no votes taken; nothing to report.
16. Next regular FC meeting Thursday, May 17, 2018; 6:30pm GMFD
17. Meeting adjourned at 8:17 pm

Minutes taken by FC Secretary Don Hernon