

**Town of Lyman
Select Board Meeting Agenda
April 16th, 2019 – 6:00 p.m.
Lyman Town Hall**

Welcome to the April 16, 2019 Meeting of The Board of Select Persons.
This meeting is a public proceeding and is being recorded.
The agenda is subject to change without notice.

Pledge of Allegiance

Item #1 – Special Offers/Presentations

Item #2- Hearing of Delegations / Public input

- a. Public input - *Public in attendance will have up to 5 minutes to address Board*
- b. Mail
- c. Complaints received

Item #3-Minutes

- a. Approve minutes of the April 1st, 2019 meeting.

Item #4 - Sign Warrants-

- a. Payroll warrant #79 in the amount of \$14,009.75.
- b. Payables warrant #82 in the amount of \$63,834.52.

Item #5 - Unfinished Business

- a. Approve new amount from GMFR Surplus.
- b. Amend Town Personnel Policy Article 10-Paid Time Off paragraph 2: *Amendment in italic.*
The PTO days that employees accrue effective July 1, 2015 replace all existing vacation, sick time, and personal business days that employees have been allotted under prior policies. The vacation time, *sick time and personal business days* that employees accrued in the past will carry over, in excess of the PTO policy, ~~Employees will have one year to bring balanced into compliance with new policies.~~ Employees hired prior to January 2, 2013 will accrue time at the 6 years and beyond level.
- c. Amend Town Personnel Policy Article 10 Specific Eligibility for Paid Time Off (PTO) to read: ~~amend strikethrough~~ *Amendment addition in italic*
Each employee may carry the equivalent of ~~two (2) weeks of normal~~ **225 hours** of accrued PTO into a new calendar year. Employees are responsible for monitoring and taking their PTO over the course of a year so that they do not lose time accrued when the current calendar year ends. PTO is subject to supervisory approval.
- d. Approve Town employees raises for next fiscal year.

Item #6- Dept. and Committee Reports

- a. Cemetery Committee- No report.
- b. Planning Board-report submitted.
- c. Tax Collector- No report.
- d. Town Clerk-. No report
- e. Treasurer-Report submitted.

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Item #7– New Business

- a. Set Public Hearing Date(s)**
 - 1) Referendum Questions**
 - 2) Discontinuance to section of Walker Road (land swap)**
 - 3) Discontinuance of section of Lords Lane-from Lord's Bridge to property of the Town of Lyman**
- b. Approve/discuss Town Meeting Warrant**
- c. Tax Title property auction.**
- d. Sign RSU #57 Warrant & Notice of Election Budget Validation Referendum for June 11th.**

Adjourn: