

**Town of Lyman
Select Board Meeting Minutes
March 5th, 2018 – 6:30 p.m.**

Select Board members present: Jeffrey Demers, Chair; John Tibbetts, Vice-chair, William Single, John Houy and David Dulong.

Others present: Michael Jubinsky, Fire Chief Rod Hooper, Alex Daley-Clark, Maine State Police Sargent Aaron Turcotte, Linda Houy, Chris Carroll, Road Commissioner Maurice St. Clair, Wendell Smith, Janna Leigh, 1 other.

Pledge of Allegiance

Item #1 – Special Offers/Presentations

a. Harriman Cousens School renovation update

Chris Carroll came before the Board to give an update on the renovation project. Bids are due on March 14th. There will be a 1st and last addendum this week. One is an alternate regarding the vault. Was bid for a 4- hour door but the highest is a 3- hour door, which will not require cutting the floor and putting a thicker cement pad under it. Has projected the annual heating costs for the building which is for cooling \$4,020.00; heat \$7,150.00 and HRV to circulate air \$840.00. Also has further information regarding the generator. The generator is equipped with a 300- gallon diesel fuel tank, run time is 24 hours. If the load is reduced, that will increase the run time. David Dulong asked if the thermostats will be set back thermostats to run lower temperatures at night. John Houy explained that with the new system efficiency is better the more it is run. Chris Carroll also reported on the question that was asked about insulating over the water line. He has talked to the engineer and insulation would not be required, will be using a looser fill that would allow for air pockets, including has not been a problem in the past.

b. Michael Jubinsky re: snowplow damage to mail box

Michael Jubinsky came in to discuss with the Board damage that was done during a snow storm to his mail box which is located at 173 Howitt Road. His mail box had been hit by the plow which then nicked the CMP pole along with hitting the mail box on the other side of the pole. Asking that the Board reconsider their policy on mailboxes with right-of-way. Felt the plow driver was distracted or not paying attention. His mailbox was mounted on a 4 x 4, which was shattered. One policy does not fit everyone. Jeffrey Demers informed him that the mail box is in the town right-of-way, does not know why the driver might be distracted, but the Board will look at the policy and put it on the agenda. John Houy appreciated how he presented his problem to the Board. Board will follow up and let him know their decision.

Item #2- Hearing of Delegations / Public input

a. Public input - *Public in attendance will have up to 5 minutes to address Board*

Alex Daley-Clark from Poor Farm Road came before the Board regarding the hypodermic syringes that she noticed along Kennebunk Pond Road. She thanked John Houy, Fire Chief Rod Hooper and Sargent Aaron Turcotte for their help. The Fire Dept. has picked up and disposed of the syringes found along the road. Chief Hooper added that if a needle is found, leave it and call the fire dept. Also added, the Methodist Church is interested in putting an amnesty needle disposal. Reported 20 needles were found along the roadside between Poor Farm Road and Maple Street and this problem is not unique to Lyman and there is no solution to the problem. Sarg.

**Town of Lyman
Select Board Meeting Minutes
March 5th, 2018 – 6:30 p.m.**

Aaron Turcotte added when you see that number of needles, there is usually activity in the area. State Police need to know if this activity is found so they can track areas. Seeing a lot of impaired driving with drugs. William Single added it is all around the public beach at Kennebunk Pond. Sarg. Turcotte suggested a task force in town to work with the state police. Jenna Leigh asked a question if a needle is picked up in a plastic bottle can that person be charged and Sarg. Turcotte told her no. Wendell Smith informed the Board there when he is plowing the roads, traffic is in and out at all hours in the parking lot located at Kennebunk Pond. Jenna Leigh would like to be part of fixing the problem. Alex Daley-Clark added that there are needles on both sides of the Kennebunk Pond Road. Sarg. Turcotte will keep in touch with Chief Hooper on where the locations are. One or two drug houses can get a lot of traffic, buy and use. Needles found are either tossed out the vehicle window after use or when they come upon a police vehicle. John Houy asked if any correlation between towns with police dept. or contract deputy. Sarg. Aaron Turcotte respond there is not, and Lyman has good state trooper coverage every day. Alex Daley-Clark suggested to the Select Board to get the word out by social media, town website, Transfer Station had put up posters. Maurice St. Clair suggested David Riley have training, Chief Hooper will train and give him sharp disposal boxes. Sarg. Aaron Turcotte will see if there are any posters.

b. Mail

- Memo from Code Enforcement Officer, Patti McKenna regarding protocol in place on used needles found
- York County Community Action re: Low Home Energy Assistance Program.
- ISO rating notification

c. Time off requests

All time off requests were approved

d. Complaints received

Complaint received from Alex Daley-Clark regarding the hypodermic needles found along with pictures.

Mail Box: John Houy feels it will be hard to show a plow driver negligence. Jeffrey Demers added if a plow truck hit 10+, then yes, there would be an issue. Can put a post up and angle it 45° so the wing will go underneath it. They are ways to set up your mail box to avoid this circumstance. Will get back to it again.

Item #3-minutes

a. Approve minutes of February 20th, 2018 meeting.

John Tibbetts made the motion to approve the February 20th, 2018 meeting minutes; motion seconded by John Houy. Motion carries 5-0-0.

Item #4 - Sign Warrants-

a. Payroll warrant #68 in the amount of \$13,761.78.

John Houy made the motion to approve payroll warrant #68 in the amount of \$13,761.78; motion seconded by John Tibbetts. Motion carries 5-0-0.

b. Payable warrant #71 in the amount of \$499,378.11.

John Tibbetts made the motion to approve payable warrant #71 in the amount of \$499,378.11; motion seconded by David Dulong. Motion carries 5-0-0.

**Town of Lyman
Select Board Meeting Minutes
March 5th, 2018 – 6:30 p.m.**

Item #5 - Unfinished Business

a. Ecomaine Stipend

Jeffrey Demers reported that he has yet made contact with the attorney.

b. Sign Solid Waste and Metal hauling contracts

Board signed the Solid Waste and Metal hauling contracts with CIA Salvage.

Item #6- Dept. and Committee Reports

a. Animal Control Officer- Report attached.

f. ECO Maine- No report.

b. Assessor- No report submitted

g. Parks & Recreation- No report.

c. CEO/Building Insp.- Report attached.

h. Planning Board- No report.

d. Comp. Plan – No report

i. Road Commissioner-To be given at meeting

e. Cousens School Update- to be given at meeting

Road Commissioner Maurice St. Clair reported that he has been in the process of contacting Mr. Guay on removing the beavers on Frye Bridge Road.

Item #7– New Business

a. Discuss/vote to approve Planning Board recommendation for Planning Board Clerk

David Dulong made the motion to approve the Planning Board recommendation for Penny Thomas for Planning Board Clerk; Motion seconded by John Tibbetts. Motion carries 5-0-0.

John Houy asked about the status of the Hiring Committee. Currently there no members on the committee.

Other:

Wendell Smith suggested to Jeffrey Demers to contact Paul Poirier concerning the mail boxes. Maurice St. Clair added that 90% of the complaints are coming from Scott Littlefield plowing route.

Jeffrey Demers asked Fire Chief Rod Hooper if anyone has gone to look at the truck in Vermont. Chief Rod Hooper informed the board that the Burlington Public Works has taken an oil sample and have sent it off for testing. Results should be back by Thursday or Friday. Burlington is aware of the town's intentions on the truck. Dealer mechanic will also be inspecting the vehicle.

Also asked the Fire Chief if he has looked at the employee and overtime hours. He will have the information for the budget meeting scheduled. 56 hours workweek with built in overtime, looking at a \$12,000.00 difference.

Bunganut Park. Bit of an eye sore presently, once grubbed out and trees are planted will make a big difference. John Tibbetts will be meeting with Matt Ouelette from YMCA at the park tomorrow. Discussion of stumping of the park was held. Select Board members will obtain quotes for pulling out the stumps. Maurice St. Clair suggested ½ to ¾ machine will be needed to pull

them. Select Board Clerk will be looking into the project canopy grant. John Tibbetts suggested to plant the trees in the fall as will receive a better price on them. He will also ribbon out the area around the cabin and footpath.

**Town of Lyman
Select Board Meeting Minutes
March 5th, 2018 – 6:30 p.m.**

Forrester has looked at the property and suggested by the landing to put herbicide on the honeysuckle that is growing. Also, property will need to be dry before the loggers can come back. Once the area is ribboned out, it will give contractors giving quote an idea on what the job will entail. Discussion was held on grading.

Cousen’s School renovation bid opening. Bid opening will be posted that a majority of the Select Board will be present.

Speed sign. John Houy will obtain some prices on a trailer to mount the sign on.

Lawn & Yard waste. John Tibbetts wondered to do some type of survey for townspeople to complete if interested in composting which will provide mulch for residents. John Houy added that he is in favor except for the food waste, concerns over smell and rodents. Jeffrey Demers feels should start off slow with the leave and grass. Board agreed to have a separate article for the composting.

John Tibbetts asked if there was any way or interest in setting up a charitable contribution to work with General Assistance, would be used in town for residents that might not qualify for assistance. John Houy thought that it had been looked into prior and believes there is an attorney letter stating not allowed use town funds for above and beyond what is approved for budget.

No parking signs. Voted last year to add Frye Bridge Road but need to add it to the ordinance for enforcement. Maurice St. Clair added the state police and sheriff dept. will not enforce town ordinances, except if there is a contract deputy. Jeffrey Demers will contact town attorney on amending ordinances.

Adjourn:

Motion for adjournment was made at 8:20 pm.

*Note: *Minutes may not be verbatim; they may have been paraphrased for clarity.*

Jeffrey Demers; Chair

John Tibbetts, Vice-Chair

John Houy

David Dulong

William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of four (4) pages are the original minutes of the Select Board Meeting of March 5th, 2018. _____ Nancy Brandt 3/05/2018

Approved