

Lyman-Dayton Fire Commission (FC)

Meeting Minutes March 16, 2017

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Don Herson, FC Paul Reynolds, FC Wendell Smith

Fire Chief Roger Hooper, Deputy Chief Chad Johnston, Assistant Chief Ben Harris

FC Clerk- Michelle Ray

Absent- FC Chris Boyden, FC Amos Gay,

Lyman Selectman-Nancy Harrison, Ed Sanborn, John Houy, Jeff Demers,

Dayton Selectman- Daniel Gay, Steve Hennessey, Scott Littlefield

Lyman Budget Committee- Dave Dulong, Fred Bechard, Shirley Harrison, Russ Philbrick

Dayton Budget Committee- Nancy Harriman, Laurie Vezina, Woody Brown

Treasurer-Lisa Vargas

1. FC Minutes – Regular meeting Feb 25, 2017 approved, Special meeting March 9, 2017 approved.
2. Dayton Budget Committee discussed the funding formula; formula was supposed to be in place December 2016; no votes have been taken still discussing.
3. Personnel Budget- Fire Department proposal \$478,689.00/Fire Commission proposal \$457,889.00
4. EMS Presentation from Assistant Chief Ben Harris –
 - a. Average turnover in combination departments is 12.3%
 - b. All EMS license levels require Continuing Education Hours to renew EMS license every three years
 - c. There have been many advances in EMS since 2000
 - d. Response data presented showing improvement since staffing the station 24/7
 - e. Starting July 1, 2017 medications will no longer be supplied by the hospital; departments will be required to purchase their own medications.
 - f. What's next in EMS? Performance based reimbursement, community paramedics, alternative transportation
5. Personnel Presentation from Deputy Chief Chad Johnston –
 - a. Handout provided to show 35 year summary of Personnel Tenure
 - b. New Volunteer/Observer status introduced to allow people interested in the becoming members the chance to find out if this is right for them before money is invested in training.

6. Budget overview by Fire Chief Hooper –
 - a. Personnel – handout: Presentation for Increasing Staffed House
 - b. Asking for Per Diem coverage overnight to have 24/7 staffing with two FF/EMTs
 - c. Asking for a full time line to cover the Kelly day – FC declined and was removed from the budget
 - d. Addition request in Fire Chief Budget request was \$88,000.00 and Fire Commission request was \$67,000.00. FC recommended an article to let the voters decide if they want.
 - e. Taxes and Insurance are the remainder of increases.
 - f. Operations - \$400.00 increase. Biggest expense is July 1, 2017 when GMFD must purchase medications to have on the ambulances.
 - g. Radio Communication has been moved to Information.
 - h. Utilities – decreased. Station changes include better HVAC systems, LED lighting and telephone and internet services combined with GWI
 - i. Facilities – change in HVAC maintenance contract. This is the first year with the contract, HVAC, boilers; etc will be serviced four times per year. Mechanical Services is licensed to work on TRANE equipment.
 - j. Equipment Maintenance line – Handout Equipment Replacement Plan
 - k. Fleet – Fleet fuel reduced, maintenance is unpredictable due to older fleet, increased \$1000.00, tolls/travels increased due to more trips to Maine Medical Center.
 - l. Professional Fees- Ambulance fees (payment for EMS billing currently pay 6% to service), SMEMS (fee based on call volume/run reports), EMS licenses (GMFD currently pays for renewals)
 - m. Information systems- radios moves to line, Trio now combined with Lyman
 - n. Training/Education- remains the same at \$10,000.00, looking to have all drivers get CDL licenses
 - o. Programs- Uniforms moved from personnel, increase by \$1000.00 to outfit new per diem employees
 - p. Grants/Forestry- removed
 - q. Administrative – Fire Commission
 - r. Insurance- last years plus 10%
 - s. Capital Planning handout (last page handout A) Expenditure Budget 2017/2018
 - t. Facilities- handout F, Last year \$25,000.00 this year \$32,000.00 projected replacement plan
7. Ladder 82 replacement- GMFD needs an aerial device; do not need the size that currently has. A smaller ladder/pumper would better serve the community. Currently GMFD has a 1988 E-One 95ft elevated platform.
8. Engine 81/Engine 84 replacement- would like to replace with a single pumper/tanker that carries 2000 gallons of water.
9. Plan A and B presents: Plan A is Fire Chief's recommendation and Plan B is the Fire Commission recommendation
10. Handout G- Projected Apparatus Cost and Financing
11. Handout D- current plan
12. Concepts for replacement plan is to have 3000 gallons of water on the road
13. FC met for two hours last week to debate and put this information together, see minutes from Special Meeting

14. Chief is looking for a Command vehicle; question as to why Service 88 cannot be used as a command vehicle? Service 88 is used to plow, haul equipment and personnel.
15. Ladder 82 value is currently unknown, need to have appraised
16. Leasing option does not go against the towns credit, leasing option is not from the manufacturer but from a third party. Handout G has leasing options with different companies. Suggestion to put out to bid.
17. Per diem shifts are getting tougher to fill
18. Joint Meeting ended at 9:06pm: Select Boards, Budget Committees and GMFR members other than Fire Chief left.
19. Executive Session at 9:17pm: FC voted to go into Executive Session per MRS Title 1 Chapter 13 Section 405.6.A Personnel Issue. 9:18pm: FC out for Executive Session; no votes taken; nothing to report.
20. Chief Coyle Merserve Outstanding Service Award- FC voted to approve Fire Chief's recommendation for this award; presentation will occur at GMFR Annual Banquet on April 15, 2017
21. Next Meeting of FC, Select Boards, and Budget Committees 6:30pm Wednesday April 5, 2017 at GMFD
22. Regular FC meeting 6:30pm Thursday April 20, 2017 at GMFD
23. **Adjourned** - Meeting Adjourned at 9:20pm

Minutes recorded by FC Clerk Michelle Ray