

Lyman-Dayton Fire Commission (FC)

Meeting Minutes March 14, 2018

**Location:** Goodwin's Mills Fire Station

Meeting was not recorded

**In Attendance:**

Fire Commissioners – FC Don Hernon, FC Amos Gay, FC Chris Boyden, FC Ray Demers

Fire Chief Roger Hooper

GMFR Full Time Employees: Lt Phil Daniels; FF/EMT James Gambino

Absent:

FC Wendell Smith; FC Clerk- Michelle Ray

Called to order at 4:00pm

1. FC regular meeting minutes February 15, 2018 Approved as amended
2. FC Chair Resignation  
FC noted that FC Chair Jim Roberts resigned, effective March 5, 2018; FC voted to commend Mr. Roberts for his professional service on the Fire Commission, and to authorize a plaque to be presented to Mr. Roberts.
3. FC decided to continue operating with Vice Chair Wendell Smith in charge for the time being.
4. MVC Billing.  
Chief is developing an operating guideline for motor vehicle crashes to identify the rationale for GMFR charges; no changes anticipated to the billing structure at this time.
5. Ambulance Fees and Billing Percentage.  
Chief is working with billing company to compare GMFR ambulance fees to other area EMS providers and to possibly reduce the GMFR percentage paid to the billing company from the current 6 percent to 5 percent.
6. Reviewed Treasurer Reports dated March 14, 2018.  
Noted that utilities bills have increased this winter; CMP bill needs review and possible revision; propane usage is up due to running station generator for two days in October; Chief will investigate purchasing fuel oil, propane and diesel fuel from one company to reduce cost.
7. Discussion with Lt. Daniels and FF/EMT Gambino.  
FC members discussed current organization of Fire Commission and GMFR with these full-time employees, noting that union representation is possible.

8. Chief indicated that a full time GMFR employee has accepted a full time job at a larger Fire Department, effective early April 2018. FC voted to authorize Chief to advertise and establish a hiring list per procedure.
9. Burlington VT 2003 Used Quint Ladder Truck.  
Chief presented data concerning the used truck including: oil sample analysis, annual pump test record, American Test Center aerial device test report, overview inspection report by Desorcie Emergency Products LLC, and an estimated cost to obtain and refurbish the used ladder truck as follows:  
Purchase price \$40,000 (reduced from \$55,000); \$130,000 to replace frame rails (approx. \$57,000) and refurbish remainder of truck; total cost \$170,000.  
Chief will present this data to the Select Boards and request that funds be released from the Town Fire Truck accounts to proceed with this project. Chief will recommend that refurbishment be done by Greenwood Emergency Vehicles Inc, an authorized E-ONE facility.
10. PSAP Contracts.  
Previously approved by FC; Lyman SB has signed; Chief will request Dayton SB to sign.
11. Executive Session – at 5:25 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6.A, Personnel Issue. 5:35 pm; FC out of Executive Session; no votes taken; nothing to report.
12. Next regular FC meeting April 19, 2018 6:30pm GMFD
13. Meeting adjourned at 5:40pm

Minutes taken by FC Don Hernon