

**Town of Lyman  
Select Board Meeting Minutes  
February 20th, 2018 – 6:30 p.m.**

Select Board members present: Jeffrey Demers, Chair; John Tibbetts, Vice-chair; William Single, John Houy and David Dulong.

Public present: Karen McNaughton from Pine Tree Waste Services, Shawn Girard from CIA Salvage Inc., Brad and Marie Nikel, Nate Poissant, Chris Carroll and Town Clerk Polly Weiss.

***Pledge of Allegiance***

**Item #1 – Special Offers/Presentations**

**a. Open bids for Solid Waste Hauling**

Jeffrey Demers, Chair opened and read aloud the bids received for the solid waste hauling. Three bids were received. Bids were:

Company	Compactor Hauling	Recyclables Hauling	BulkyWaste Hauling	Can Rental
Troiano Waste Services 3% increase each year	\$240.00	\$240.00	\$240.00	\$4.00 per day \$95. Per month
CIA Salvage, Inc.	\$175.00	\$175.00	\$175.00	\$50. Per can Per month
Pine Tree Waste Inc.	\$212.50	\$212.50	\$212.50	No Charge

Current contract is for \$170.00 per haul and expires March 2, 2018. Will need to rent 3 open top containers. Shawn Girard from CIA Salvage, Inc. also sent in a bid for metal hauling. Bid for metal was zero dollars per haul, can rental \$50.00. Currently will pay the town \$50.00 per ton. Prices may fluctuate due to increases and decreased in the metal market. Will notify the town of any price change when it occurs. CIA will guarantee that the price will never go below \$35.00 a ton. John Houy made the motion to go with CIA Salvage; motion seconded by David Dulong. Motion carries 4-0-0, William Single abstained from voting as he did not have enough information regarding the cans rental. Jeffrey Demers added that the town does not own cans but rents them. Jeffrey Demers explained that the Board does not usually award the bid the same night, but in this case the current contract will expire on March 2, 2018. Shawn Girard further explained that he prefers to be contacted by Thursday for hauling, but if called on Friday or Saturday can come out.

John Houy made the motion to go with CIA Salvage, Inc. for metal hauling; motion seconded by David Dulong. Motion carries 5-0-0.

**b. Harriman re: Cousens School renovation update**

Chris Carroll came before the Board to give an update on the project. Five bidders have called for the drawings. Includes, Great Falls Construction, DiMateo Construction, Hardypond Construction, TPD Construction and Gordon Contracting. Will be a walk- through tomorrow from 3 to 4:30 pm.

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Also gave the board additional information regarding the generator. The generator will cover the entire facility and is a three-phase generator. Discussion was held on how big the diesel tank is and for how long the generator will run. Chris Carroll will get back to the board on the estimated yearly cost to run the generator and include the tank along with the run time. Will also get information on estimate on cost to heat & cool the building along with hot water. Discussion was held on insulation and structural upgrades alternate. Board felt need to keep that alternate in. Further discussion was held regarding contingency. Chris Carroll reported that there is a 5% pre-bid contingency and a 10% construction contingency. Brad Nikel asked about the septic as freezing must have been an concern where the specs call for a rigid insulation. Half of the water lines will have pavement on top of them now and if consideration was taken if the water lines should freeze under the pavement. Now it is in the woods, now it will be driven and paved over. Jeffrey Demers added that will look at it and insulate it if necessary. Chris Carroll added that there may be more contractors out there who have received the drawings elsewhere but the five he mentioned received them directly from Harriman.

**Item #2- Hearing of Delegations / Public input**

a. Public input - *Public in attendance will have up to 5 minutes to address Board*

b. Mail

- Letter from US Dept. of Commerce regarding the U.S. Census Bureau on the boundary and annexation survey. Board would like a copy given to Assessor, Alex Konzcal
- Quarterly Fire Dept. report submitted by the Fire Commission.

c. Time off requests

All requests were approved.

d. Complaints received

Bunganut Park. Several complaints have been received regarding the recent logging at the park. John Tibbetts reported that there were a lot of fire damage and he had the state forrester out to look at it and he felt could have been more aggressive with the cutting. Trees around the cabin were removed to allow work to be done on the cabin. Left some of the trees to grow especially the oaks. There were some trees near the septic system that were also removed. Loggers found an open well on the Williams Road side for the property which they have ribbon off. John Houy asked if the large tree located within the outside theater had been removed, John Tibbetts said that he would check on it. One complaint came from a resident on Pleasant Point, has concerns that it will be more noise now that the trees have been removed.

Grasshopper Lane. Complaint has been received regarding the tractor trailer parking on the side of the road in front of 24 Grasshopper Lane. There are no parking signs along the road. This road is not part of the parking ordinance, therefore it cannot be enforced by the town.

Complainant stated that the signs were installed by the town about 6 years ago. John Tibbetts added that been unable to find when or who put the signs up along the road, and as of today the sign has been removed. CEO Patti McKenna has researched it and could not find anything about the signs being installed. Complainant is upset over the truck being parked there and not recognizing the no parking signs. Maurice St. Clair has talked to snow plow contractor Paul Poirier and the truck does not cause any problems with plowing of the road. Jeffrey Demers asked how many signs were taken down, and John Tibbetts responded on. The one sign is a sign that was removed, and Town put another one up, believe that is the sign that was removed. Jeffrey Demers will call Patti to discuss this with her. John Tibbetts added that she had talked to him about it, and told her if she felt the sign should be taken down then it should.

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Co-part complaint was received regarding vehicles parked outside of the fenced in areas. CEO Patti McKenna talked to them and the situation will be resolved.

Fire Chief Rod Hooper. Rod reported to the Board that he has met with the Dayton Board and they would like to schedule a joint meeting on either 2/27, 2/28 at 6:30 pm. They will host the meeting. Lyman Select Board will put together an agenda along with the meeting being hosted in Lyman.

Replacement of vehicles. Rod Hooper also reported that he went up on Friday to look at the truck he had sent to the Select Boards. After looking at it, the frame was not in good shape. Dayton Select Board would like him to look into the costs to rechasse the truck. He will get the information back to both boards. Also it is hard to look at used vehicles without funding. John Houy asked if the current ladder truck was in eminent danger of failure and Rod told the Board that it was not. It is very hard to get parts due to the age along with not being the right size for Lyman. Doesn't feel it is the best way to go with a reframe, better served to get a used truck from the south. Discussion was held if the Board has the authority to release the funds. Jeffrey Demers will ask the attorney and for Rod to continue with the search for a truck. John Houy asked if anyone has looked at the current truck to see what the value is, Rod responded not at this time. Shawn Girard added that you can go on Gov.deals could look for available trucks there. Currently there are 41 trucks listed.

**Item #3**-minutes

- a. Approve minutes of February 5th, 2018 meeting.  
Motion by John Tibbetts to approve the minutes of the February 5<sup>th</sup>, 2018 meeting; motion seconded by David Dulong. Motion carries 5-0-0.

**Item #4 - Sign Warrants-**

- a. Payroll warrant #64 in the amount of \$15,000.53.  
John Tibbetts made the motion to approve payroll warrant #64 in the amount of \$15,000.53; motion seconded by John Houy. Motion carried 5-0-0.
- b. Payables warrant #67 in the amount \$59,545.81.  
John Tibbetts made the motion to approve payables warrant #67 in the amount of \$59,545.81; motion seconded by David Dulong. Motion carries 5-0-0.

**Item #5 - Unfinished Business**

- a. **ECOMaine rep. stipend**  
Jeffrey Demers reported that he has not yet heard back from the attorney and will followup.

**Item #6- Dept. and Committee Reports**

- a. Cemetery Committee-No Report.
- b. Cousens School Update-to be given at meeting
- c. Fire Commission- Report submitted

**Lyman Fire Commissioner's Informational Report  
February 20, 2018**

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This report is submitted by Lyman Fire Commissioner Don Hernon to the Lyman Select Board for the information of the Selectpersons and other attendees at the Select Board's meeting. This report has **NOT** been voted on by the Lyman-Dayton Fire Commission (FC).

**Fire Commission Meetings and related activities since last report** – FC regular meeting on January 18, 2018; FC special meeting on January 31, 2018.

**Highlights from:**

**Thursday, January 18<sup>th</sup> Regular FC Meeting**

- Reviewed and voted to accept Public Safety Answering Point (PSAP) contract with Biddeford; rates are per capita based on 2010 US census; July 1, 2018 - June 30, 2019 \$7.25 per capita; July 1, 2019 rate goes to \$7.50 per capita; Fire Chief will forward separate contracts to Town Select Boards for signature.
- Reviewed and approved Fire Chief performance evaluation form for use in his annual evaluation; FC Secretary will send a letter with copy of form to each Select Board requesting any written comments on Chief's performance by April 1, 2018.
- Reviewed and discussed Chief's proposed GMFD budget for 2018/19 in detail; no votes taken on the proposed budget; votes will be taken at a FC special meeting so FC members have time to review the proposed budget in detail. Lyman/GMFD Treasurer Lisa Vargas helped facilitate the review.
- FC Secretary will draft an annual Fire Commission report for FC member review; report is due to Lyman Select Board Clerk by March 16, 2018.
- Chief reported that some bills have been sent to out of town drivers involved in motor vehicle crashes; fees may need adjustment; Chief to recommend changes.

**Lyman Select Board Workshop on January 10<sup>th</sup>.**

- The Select Board continued discussion on proposed changes to the GMFR Personnel Policy. A follow-on Workshop scheduled for January 23<sup>rd</sup> was cancelled due to inclement weather.

**Wednesday, January 31<sup>st</sup> Special FC Meeting**

- Reviewed and discussed Chief's proposed GMFD budget for 2018/19 in detail; FC voted on each category; FC's recommendations will be shown separately from the Chief's proposed budget. Lyman/GMFD Treasurer Lisa Vargas helped facilitate the review, and will send out the updated proposed budget to FC, Select Boards, and Budget Committees for their review.

**Future GMFR/Fire Commission Related Meetings/Events**

- **Thursday, February 15<sup>th</sup>**, 6:30 pm at the Fire Station; regular Fire Commission meeting. This meeting was held after the due date for this report to the Select Board, and will be covered in the

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March report to the Select Board. All FC meetings are posted on the Lyman Town website Community Calendar.

- **Tuesday, February 22<sup>nd</sup>**, 6:30 pm at GMFR. This is a joint meeting with both Lyman and Dayton Boards of Selectmen, Budget Committees, Fire Chief, and the Fire Commission to discuss the proposed 2018/19 GMFR budget.
- **Projected Date – Thursday, March?**, regular FC Meeting; date to be determined at February 15<sup>th</sup> meeting.
- **Future Lyman Select Board and Joint Lyman/Dayton Select Board Workshops**  
To my knowledge, no additional workshops are currently scheduled to discuss/resolve proposed changes to the Interlocal Agreement and the GMFR Personnel Policy. Some FC members have observed past workshops and answered questions, but the Fire Commission has not been requested to be involved in the proposed changes.

**Action Requested of Lyman Select Board by Fire Commission**

1. Please contact **FC Chair** Jim Roberts if the SB's have questions on draft changes to the GMFR Personnel Policy submitted by the FC to the SB's on November 24, 2015, or if the SB's would like the FC to comment on proposed changes to the Interlocal Agreement.
2. Please provide the FC Secretary a copy of any **additional** comments received from the attorney regarding proposed changes to the Interlocal Agreement. FC Secretary will distribute the comments to Fire Commissioners and Fire Chief for their information.



Don Herson, Lyman Fire Commission member

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- d. Road Commissioner-to be given at meeting
- e. Tax Collector- Report submitted

Report to Selectmen  
Month of January 2018  
2017 – 2018 Tax Year

Real Estate Tax Commitment -	\$5,591,902.23
Personal Property Tax Commitment –	\$ 37,852.21
Total Tax Commitment:	\$5,629,754.44

Supplemental Taxes YTD:	\$8,067.29
Abatements Granted YTD:	\$13,155.72
Prior Year(s) Abatement(s) YTD:	

Real Estate / Personal Property Tax Payments*	\$ 69,359.60
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\*Includes Current, Delinquent, Prepayments, and Lien Payments for the month.

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Excise Tax

Excise Tax Received

Vehicles registered here at office:	\$67,046.27
Online Rapid Renewal Service	7,318.92
Total Vehicle Excise	\$ 74,365.19

Boat Excise

Boats registered here at office:	\$ 172.30
Online Registration Service	_0.00
Total Boat Excise	\$ 172.30

Excise Tax Reimbursement  
Excise Tax Collected by State

\$

Total Excise \$ 74,537.49

Respectfully submitted by:  
Susan J. Bellerose, Tax Collector

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- f.** Town Clerk- No report submitted.  
Town Clerk Polly Weiss gave her report to the Board. At the executive meeting of MTCCA, she accepted a certificate from MMA on Lyman being part of the property and casualty insurance pool for 17 years. There will be a democratic caucus at the Town Hall on May 5<sup>th</sup>. Nomination papers ad will be in the newspapers next week. Working on updating the dog list. Asked the Board if they would like to have the unlicensed dogs owners in the town report. Was in prior years. Board voted 5-0-0 to print unlicensed dog owners in the town report.

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- g.** Treasurer- No report submitted.
- h-** Zoning Board of Appeals- No report.

**Adjourn:**

Motion for adjournment was made at 7:50 pm

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*Note: \*Minutes may not be verbatim; they may have been paraphrased for clarity.*

\_\_\_\_\_  
Jeffrey Demers; Chair

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John Tibbetts, Vice-Chair

\_\_\_\_\_  
John Houy

\_\_\_\_\_  
David Dulong

\_\_\_\_\_  
William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of seven (7) pages are the original minutes of the Select Board Meeting of February 20th, 2018. \_\_\_\_\_ Nancy Brandt 2/20/2018