

**Town of Lyman
Select Board Meeting Minutes
December 3rd, 2018 – 6:30 p.m.
Lyman Town Hall**

Welcome to the December 3rd, 2018 Meeting of The Board of Select Persons.
This meeting is a public proceeding and is being recorded.
The agenda is subject to change without notice.

Select Board present: John Tibbetts, Chair; David Dulong, Vice-chair; William Single, Thomas Guillemette and Ralph Blackington.

Also present: Assessor Alex Konczal, Brad Nikel, Wendell Smith, David Riley.

Pledge of Allegiance

Item #1 – Special Offers/Presentations

Motion by David Dulong to bring forward and go into executive session at 6:03 pm per per 1 M.R.S.A. § 405(6)(A) – Personnel Matters; motion seconded by Thomas Guillemette. Motion carried. 5-0-0.

Motion by David Dulong to come out of executive session at 6:49 pm; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

Item #2- Hearing of Delegations / Public input

- a. Public input - *Public in attendance will have up to 5 minutes to address Board*
Wendell Smith informed the Board of a problem at the end of the Kennebunk Road and Rte. 111 intersection. The island that was installed by MDOT along the parking lot at the store, was built 2 feet out in driving lane and is wide enough that when snow is plowed onto the island, the snow melts and causes black ice when the temperature drops. Feels it is a state problem and MDOT should be sanding not the town. Correspondence will be sent to MDOT in the Southern Region regarding the situation.
- b. Mail
No mail was received.
- c. Complaints received
Concern over parking area at Kennebunk Pond.
Board review the citizen concern over the parking lot at Kennebunk pond. William Single asked if the State Police or York County Sheriffs have had any problems at the parking lot. Ralph Blackington suggested contacting the police to make them aware of the problem and to take special notice in the areas. State Police and Sheriff dept will be notified.

Oscar Littlefield Road. The road has not yet been fixed since the August 6th directive from the Select Board, and now pot holes have increased. Also, at 77 Oscar Littlefield Road, when the turnaround was built by the town, there were 2 to 3 trees on that property that were damage and need to be removed. Was told that the problem was caused by the town and the town would remove the trees. Property owner would like to make sure that it does not fall off the list. Discussion was held regarding private work done on the road. William Single added if the town is responsible, someone else should not be working on the road. Board will discuss this with

Road Commissioner Maurice St. Clair.

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Item #3-minutes

- a. Approve minutes of the October 16th meeting.
Motion by Thomas Guillemette to approve the October 16th meeting minutes; motion seconded by Ralph Blackington. Motion carries 4-0-1. David Dulong was not present at the meeting.
- b. Approve minutes of the October 19th meeting.
Motion by Ralph Blackington to approve the October 19th meeting minutes; motion seconded by William Single. Motion carries 3-0-2. David Dulong and Thomas Guillemette were not present at the meeting.
- c. Approve minutes of the November 19th meeting.
Motion by David Dulong to approve the November 19th meeting minutes; motion seconded by Ralph Blackington. Motion carries 3-0-2. Thomas Guillemette and William Single was not present as the meeting.

Item #4 - Sign Warrants-

- a. Payroll warrant #43 in the amount of \$14,842.08.
Motion by David Dulong to approve payroll warrant #43 in the amount of \$14,842.08; motion seconded by Thomas Guillemette. Motion carries 5-0-0.
- b. Payables warrant #44 in the amount of \$518,423.15.
Motion by David Dulong to approve payables warrant #44 in the amount of \$518,423.15; motion seconded by William Single for discussion. William Single explained that the mowing contractor has an invoice for fall clean-up for Chadbourne Field which was not completed upon inspection. Also, has not mowed the ditch at Cousen's School. Motion by William Single not to pay as it was not invoiced correctly, and the work not completed. Motion fails to receive a second. David Dulong amended his motion to approve payables warrant #44 in the amount of \$518,073.15 with not paying the invoice for Cousen's School and Chadbourne; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

Item #5 - Unfinished Business

- a.

Item #6- Dept. and Committee Reports

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| a. Animal Control Officer- Report submitted. | e. ECO Maine- Report submitted. |
| b. Assessor- No report. | f. Parks & Recreation- No report. |
| c. CEO/Building Insp.- Report submitted. | g. Planning Board- No report. |
| d. Comp. Plan –Public Hearing set for 12/12 | h. Road Commissioner- To be given at meeting. |

John Tibbetts reported that Penny Thomas has given her resignation for Planning Board Clerk. CEO/Land Planning Director Patti McKenna has offered to take over the duties until a replacement is hired. David Dulong made the motion that Patti McKenna would receive the stipend for Planning Board Clerk until someone is hired for the position' motion seconded by Thomas Guillemette. Motion carries 5-0-0.

Item #7– New Business

a. Appoint Shirley Harrison as Registrar of Voters.

Motion by David Dulong to appoint Shirley Harrison as Registrar of Voters to December 31, 2020; motion seconded by Ralph Blackington. Motion carries 5-0-0.

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b. Thank you to Bob Randall for his years of service to the Town.

John Tibbetts thanked Bob Randall for his service to the town, and the Select Board signed a card to be sent to Bob. Also, Bob will receive his ECO Maine Rep. stipend from June to December.

c. Storage containers for the Transfer Station.

John Tibbetts explained that there would be room in the building to put the tractor and be able to work on it, if the electronics etc. were moved to a container to be store in and would be paid out of the revenue account. David Dulong made the motion to purchase a 20-foot Conex box to store electronics; motion seconded by Thomas Guillemette, motion carries 5-0-0.

Other New Business:

Cousen's School: John Tibbetts asked the Board if officially put together an RFP for a real estate agent to sell the property. Discussion was held about putting it on the market, so it does not interfere with little league and could put on documents can't take possession until June 30th. Will put together an RFP.

ECO Maine Rep: John Tibbetts reminded the Board that will need to appoint a new representative since Bob Randall has resigned. Ralph Blackington asked John what the representative did, and John explained how it works. Also reported that Maurice St. Clair may be interested.

Consent Agreement. The consent agreement with Taryn Canney has been signed and is ready for the Select Board signatures.

Bunganut Park: John Tibbetts informed the Board that he was contacted by someone who is interested intaking down the chimney and remove the woodstove in the building that is planning to be demolished. Further explained that he is not a contractor and does not have insurance. William Single asked who was going to take down the building, and when it is done have Les Leighton load the bricks into the person's truck. The building is on hold, as the project has been waiting for CMP since June. Ralph Blackington suggested contacting CMP to inform them that the building is being demolished and need to have the work completed by CMP.

Budget process: The budget season is starting, and John Tibbetts explained that Treasurer Lisa Vargas would like to schedule a workshop to work on the budget before the 17th meeting. Board members agreed to schedule the workshop on Thursday, December 6th at 6:00 pm. Immediately following the workshop, the Select Board will hold a Special Meeting, with an executive session and the mowing contract.

Select Board meeting times: David Dulong made the motion to move the Select Board meetings to 6:00 pm until daylight savings time; motion seconded by Thomas Guillemette. Motion Carries 5-0-0.

Adjourn:

Motion for adjournment was made at 7:35 pm

*Note: *Minutes may not be verbatim; they may have been paraphrased for clarity.*

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John Tibbetts, Chair

David Dulong, Vice-chair

Thomas Guillemette

Ralph Blackington

William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of four (4) pages are the original minutes of the Select Board Meeting of December 3rd, 2018. _____ Nancy Brandt 12/03/2018

Workshop

Immediately following the meeting, the Select Board held a workshop on Bunganut Park Contract, mowing and grub damage.