

**Town of Lyman  
Select Board Meeting Minutes  
November 6th, 2017 – 6:30 p.m.**

Select Board Member present: Jeffrey Demers, Chair; John Tibbetts, Vice-chair, John Houy, David Dulong and William Single.

***Pledge of Allegiance***

**Item #1 – Special Offers/Presentations**

**a.**

**Item #2 – Mail, Minutes & Time Off Requests**

**a.** Mail received

- Correspondence from Attorney Bradley C. Morin re: court case
- Support thank you from Leavitt's Mill Free Health Center
- Letter from GB Park Services for the Hynes Group regarding Keywood Manor water, not going with KKW for water for the park.

William Single asked a question if the new addition going is in Lyman. Response was no it is in Alfred. Residents have been asking him about the water. Jeffrey Demers has had a conversation with CEO Patti McKenna and she has kept a file on all the documentation.

- Letter from the Town of Alfred Selectmen regarding the gate on the Old Kennebunk Road.

John Tibbetts has already had David Riley go down the full length of the road to pick up any trash. He only found a small amount of debris by what looked like a camp fire. The gate on the Alfred end is on Lyman property. Also, has talked to Fire Chief Rod Hooper and he will be installing the locks and both Alfred Fire Dept. and GMFR will have keys to open. John Tibbetts will lock the gates once hunting season is over.

**b.** Time Off Requests

All time off requests were approved.

**c.** Approve minutes of Public Hearing, October 16<sup>th</sup>, 2017

Motion by John Tibbetts to approve the minutes of the Public Hearing, October 16, 2017; motion seconded by John Houy. Motion carried 4-0-1. David Dulong abstain as he was absent from the meeting.

**d.** Approve minutes of October 16<sup>th</sup>, 2017 meeting.

Motion by John Tibbetts to approve the minutes of the October 16, 2017 Select Board meeting; motion seconded by John Houy. Motion carried 3-0-2. David Dulong and William Single abstain as they were absent from the meeting.

**e.** Approve minutes of October 30<sup>th</sup>, 2017 Special Select Board meeting.

Motion by John Tibbetts to approve the minutes of the October 30<sup>th</sup>, 2017 Special Select Board Meeting; motion seconded by John Houy. Motion carried 5-0.

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**Item #3 - Sign Warrants-**

- a. Payroll warrant #36 in the amount of \$16,030.10  
Motion by John Tibbetts to approve Payroll Warrant #36 in the amount of \$16,030.10.  
Motion seconded by John Houy. Motion carried 5-0.
- b. Payables warrant #37 in the amount \$ 466,498.27  
Motion by John Tibbetts to approve Payables Warrant #37 in the amount of \$466,498.27;  
motion seconded by John Houy. Motion carried 5-0.

**Item #4 - Unfinished Business**

- a. **Approve release of remaining escrow amount to Roger Berube**  
John Tibbetts made the motion to approve the release of the remaining escrow amount to Roger Berube; motion seconded by John Houy. Motion carried 5-0.

John Houy brought up that the log is still in the culvert and will be freezing shortly. Jeffrey Demers will contact Road Commission Maurice St. Clair about getting the log removed.

John Tibbetts added that yet have not contacted Steve Stearns look at Lord's Lane Bridge. John Houy added that Wendell Smith has been asking about it regarding plowing and what truck can be used on the bridge. Jeffrey Demers added that the four roads that Wendell Smith told the Board about regarding paving aprons a couple of meetings ago, was very late. He will contact Wendell to obtain the names of the four roads and will look at them. The aprons will not be completed this year.

John Houy also asked if the salt shed rear doors have been secured. John Tibbetts reported that then Tinker Tom Excavating is there working on the Transfer Station rail system, he is going to look at them and give an estimate. Also, the salt shed cover was blown away with the recent storm and while Tinker Tom Excavating is there working, will use the excavator to work on putting the roof back and this time will be lagged down.

Discussion was held on the light issue at the Transfer Station. The issue has been found, but is not resolved as it appears to be the whole light grid.

**Item #5- New Business**

- a. Winterizing water at Bunganut Ball Fields.  
William Single brought up that as a Selectmen now, he will not be able to winterize the water at the ballfields. He has a suggestion; his son has his own business and he is very capable of doing the work for the same price. Jeffrey Demers asked if his name was on his son's business and he responded no it is not. It is a one-person business. Jeffrey Demers made the motion to have William Single, Jr. (KCB Landscaping) winterize the Bunganut ballfields water and pump station.

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William Single reported that Bernier Field is all done as Little League paid for it. John Houy seconded for discussion. John Houy asked if it was going to do both sides, William Single responded that he has no idea on the other side as he has only completed on the ball fields. John Tibbetts will contact Jeff MacDonald about winterizing Bunganut Park water. Jeffrey Demers added that proof of insurance and a quote will be required from KCB Landscaping. Original motion carried 5-0.

Planning Board Clerk: will be on the next Select Board meeting agenda.

Plowing: Current winter snow plow contractor has hired new personnel. The Select Board will invite Paul Poirier to come in at the next Select Board meeting to go over the operating procedures at the sand/salt shed.

William Single asked if the winter plowing of town properties, Town Hall, Cousens School. Issue that he has is the damage to the property that is done by the plowing and the fact that the town must pay to get it fixed every year. Asked why it is not addressed in the contract. Doesn't feel he should fix it but pay someone to fix it.

John Tibbetts wanted to update on an invoice that has not been submitted regarding the work completed on the flashing lights by Bunganut Park. Jeffrey Demers added that Tinker Tom Excavating should be paid for the work. John Tibbetts added that it may be something to consider putting in contracts invoices be submitted within 30 days.

Steps at Bunganut Park. Discussion was held regarding pulling the steps. The water is out about 30 ft. now. Several members of the Board will go and look at the steps.

Loader at Transfer Station, William Single asked about a loader for the Transfer Station. Jeffrey Demers reported that it will be part of the upcoming budget. David Dulong asked what type of machine would be considered. Jeffrey Demers added something with a bucket and a backhoe. John Tibbetts felt something like a 316 Cat. and would also like to have a push blade for plowing. Discussion was held regarding training on any new equipment.

**Adjourn:**

Motion for adjournment was made at 7:00 p.m.

*Note: \*Minutes may not be verbatim; they may have been paraphrased for clarity.*

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Jeffrey Demers; Chair

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John Tibbetts, Vice-Chair

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John Houy

\_\_\_\_\_  
David Dulong

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William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of three (3) pages are the original minutes of the Select Board Meeting of November 6th, 2017. \_\_\_\_\_ Nancy Brandt 11/06/2017