

Lyman-Dayton Fire Commission (FC)
Meeting Minutes November 17, 2016

Location: Goodwin's Mills Fire Station

Called to order 6:33 pm

This meeting was not recorded.

In Attendance:

Fire Commissioners –FC Jim Roberts, FC Don Herson, FC Amos Gay, FC Paul Reynolds, FC Wendell Smith; Fire Chief Roger Hooper; Mr. Chris Ray

Absent:

FC Chris Boyden; FC Clerk- Michelle Ray

1. FC Regular meeting minutes October 20, 2016 - approved as amended.
2. FC Special meeting minutes October 27, 2016 and November 1, 2016 - approved.
3. Corrective action status for Hose Deployment and Mast Rd incidents – FC discussed remaining corrective actions.
4. Revisions to Reg 1311 – Fees for Fire Apparatus, Equipment and Services. FC agreed that the only practical way to implement additional fees is to use motor vehicle registration as a basis for determining exemption for Lyman & Dayton residents.
5. GMFR Imagery/Video Policy – need to change wording to include minor suggestions from Lawyer David Ordway.
6. Treasurer's report not received.
7. Executive Session - at 6:50 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6.A, Personnel Issue. 6:56 pm; FC out of Executive Session; no votes taken; nothing to report.
8. Request from Mr. Ray – He requested that the FC decision to terminate him as a full-time FF/EMT be changed to allow him to resign as a full-time Paramedic, and allow him to serve as a Call Force FF/emergency vehicle operator. FC voted to table this request pending results of Mr. Ray's appeal to the Select Boards. Chief has forwarded documents concerning Mr. Ray to the state EMS licensing board for their review, as required by regulations.
9. Dry Hydrants – Chief discussed locations for additional Lyman and Dayton dry hydrants. FC approved Chief's request to Select Boards to release \$1910 from each town to purchase dry hydrant parts, as approved by town voters in June 2016. FC Secretary will forward Chief's Memo to the Select Boards.
10. GMFR Full Time Vacancy – FC approved Chief's request to start interviews to fill the vacancy, with no hiring until Mr. Ray's appeal is decided by the Select Boards. There are five potential applicants who will be interviewed by GMFR staff; top three applicants to be interviewed by at least two FC members and the Chief, with any hiring recommendation requiring FC approval.
11. HVAC system – Chief recommended entering into a maintenance agreement with Mechanical Services of Maine as of January 1, 2017. Contract costs \$2500 per year, with quarterly billing; will include HVAC equipment and compressors, boilers, fire truck Plymovent equipment, and range hood motors. FC voted to approve entering into contract.

12. Maine Minimum Wage increase - Discussed recent Maine minimum wage increase; will affect four Call Force employees.
13. Functions of FC - Discussed role of FC as directed by Interlocal Agreement, with possible changes under review by Select Boards. Chief was requested by Select Boards at a joint SB meeting on November 10, 2016 to review use of Fire District or Fire Commission structure by other Maine towns and make recommendations to Select Boards. FC members present at the joint SB meeting were not requested to provide any input. FC reviewed a document prepared by the FC Secretary entitled "Lyman-Dayton Fire Commission Functional Review", made changes, and voted to send the document, as amended, to the Select Boards for their review.
14. Drug Testing - Discussed possibility of requiring random drug testing for GMFR emergency vehicle operators. No decision reached.
15. GMFR Medical Director – Discussed possible hiring of a Medical Director on a part-time basis to provide training and quality assurance for EMS responders. Need to determine job responsibility and salary requirements. Candidates will be interviewed by the FC.
16. Refurbished Ladder Truck – Discussed possible purchase of a refurbished ladder truck as a replacement for the current ladder truck. One vendor is NE Fire apparatus, Auburn ME. Chief to obtain additional information.
17. Advent Church Parking Lot – Chief has discussed a possible insurance claim for fire truck damage to asphalt surface with a church representative; no claim has been filed to date.
18. Fire Chief Contract – Chief is reviewing contracts in use by other towns, and will provide additional information.
19. Next Regular Meeting, Thursday, December 15, 2016, 6:30 pm at the GMFR Fire Station.

Meeting adjourned at 8:30 pm.

Minutes compiled by FC Secretary Don Hernon