

Lyman-Dayton Fire Commission (FC)

Meeting Minutes October 19, 2017

**Location:** Goodwin's Mills Fire Station

Meeting recorded

**In Attendance:**

Fire Commissioner – FC Don Hernon, FC Amos Gay, FC Chris Boyden, FC Jim Roberts, FC Ray Demers

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Absent: FC Wendell Smith

Called to order 6:30pm

1. FC Minutes of September 21, 2017 – Regular meeting –Approved
2. Next joint Lyman-Dayton Select Board meeting – no confirmed date scheduled to discuss InterLocal Agreement and GMFR Personnel Policy. Chief's request to Lyman Select Board for focus groups has had no response.
3. Floor Wax/Clean Machine – this can be rented from Taylor Rental for a few hundred dollars for a weekend.
  - a. Machine can be used daily to clean the floors as needed.
  - b. Supply cost is approximately \$400.00 - \$500.00 per year.
  - c. Cleaning/Waxing would be done by the on duty crew
  - d. Line item is already in the budget for floors. \$1800.00 in the budget. Machine is approximately \$1400.00 to purchase
  - e. Motion to purchase Floor Machine up to \$1500.00 – Approved
4. Review of Fire Chief's 3<sup>rd</sup> Quarter report. – Motion to accept report and forward to Select Boards Approved
5. Treasurer's Report – Review of personnel line on track for how the line was budgeted. May go over budget this FY again.
6. Wadleigh Pond Dam Exercise – November 15, 2017 table top is scheduled at GMFD. Lyman Emergency Manager Director will not be at the meeting
  - a. Chief Hooper requesting to be the Emergency Manager Director for Dayton and Lyman.
  - b. FC Boyden suggested that Chief write up a proposal for the Select Boards.
  - c. Chief Hooper would not do it for free
  - d. FC Demers- the only issue he feels the FC would have is how will it affect his duties at the Fire Department
  - e. Chief changed his mind after discussion with the Fire Commission
  - f. FC Demers feels that he should not forget about it completely; just needs to think about it

7. Grasshopper Lane – group home currently with two female clients residing there. There have been 12 calls to this home in the last 10 years and 7 of those calls were in August of 2017.
  - a. Granite Bay Care runs this house.
  - b. State Police responds due to the nature of the calls
  - c. State Police and GMFD had a meeting to discuss the concerns
  - d. Process of how these calls will be handled – dispatch will call the home back after if it is not a staff member placing the call to 911.
  - e. The staff has been invited down to GMFD to get to know the staff
  - f. There is a language barrier with the current staff
8. Sadie Lane – group home that currently has two male clients residing there. One is known to be violent and the other is non speaking autistic.
  - a. Medication sheets have been scanned in to the system
9. Gordon Road is another group home that has more clients, but not as many calls. Chief would like to have the same type of meeting with the staff
10. Iron Man Race – Governor’s office received written complaints due to the traffic.
  - a. State Police are not happy with the way the race was handled.
  - b. Meeting scheduled for November 1, 2017 at Old Orchard Beach Police Department
  - c. There was no notification the Lyman or Dayton that this event was going on.
11. Pharmacy Service – Drug box exchange is no longer.
  - a. Narcotics are still free
  - b. Free medications if expired or damaged
  - c. Only charged for meds that are given to a patient
  - d. Directive 2341 has been updated
  - e. Inventory must be done on the iPad; Chief can pull up the inventory list
  - f. Helps ~~that~~ staff become more accustomed to what is in the box
  - g. Med Control Policy has been updated
12. September 2015 Accident – tentative settlement has been reached
  - a. Waiting on letter from Doctor stating that any further issues are not related to the accident.
  - b. \$150,000.00 settlement plus medical cost
13. Chief’s Contract – FC recommended taking to the Select Boards
  - a. Chief will take to the next joint meeting
  - b. Chief is looking for help with health insurance and PTO.
  - c. After discussion with the FC thinking that a contract may not be the way to go.
  - d. Contract would be between Chief Hooper and the Select Boards
14. Chief is working on his certification – need FC to sign a letter of recommendation for Fire Office 1 & 2. \$400.00 fee for the class. Motion to recommend Chief Hooper to Fire Officer Academy 1 & 2 – Approved
15. FC Gay regarding the Fire Fighter Assistance Grant – looking to see about putting a red flashing light down by the Mill Pond and up on Route 35.
  - a. \$30,000.00 project – asking for this in the grant.
16. Gravel Pit inspections are going well – no issues
  - a. Seventeen gravel pits in Lyman
  - b. Pit has to pay a fee to get the permit; FD gets nothing from this fee

17. Lyman and Dayton School Inspections are complete and Fire Prevention awareness was done at both schools also.

18. Need to start looking at next FY budget

a. Can ambulance revenue be put in to truck fund?

b. FC Roberts thinks FC should present to the budget committee and then the budget committee submits to the Select Boards – FC Gay agrees

c. Chief is still looking to set up focus groups. Dayton answer was no and Lyman has not answered.

19. Next Regular FC meeting scheduled for November 16, 2017 at 6:30pm GMFD.

20. Meeting adjourned at 8:15pm.

Minutes recorded by FC Clerk Michelle Ray