

**Town of Lyman  
Select Board Meeting Minutes  
January 22nd, 2019 – 6:00 p.m.  
Lyman Town Hall**

Board members present: John Tibbetts, Chair; David Dulong, Vice-chair; William Single, Thomas Guillemette, Ralph Blackington.

Others present: Adam Parent, Kaitlyn Mooers and Fire Chief Rod Hooper

***Pledge of Allegiance***

**Item #1 – Special Offers/Presentations**

**a. Open RFP's for Real Estate Services re: Cousen's School**

The Board opened the sealed RFP's received for real estate services. Request for Proposals received were from:

- Coldwell Banker, Saco-Adam Parent and Kaitlyn Mooers
- Lyman House Realty Group- Karen Charrier
- Keller Williams Commercial-Ruth Summers
- King Real Estate-Danielle Lape
- Coldwell Banker, Saco-Christian Steppe
- Better Homes-The Masiello Group- John Caramihalis

Select Board will hold a workshop on Thursday, January 24<sup>th</sup> at 6 pm to review the RFP's received.

**b. Paul Thurston re: gate locked on Old Kennebunk Road**

Did not show for the meeting.

**Fire Chief:** Fire Chief Rod Hooper to discuss the amendment to the personnel policy that the Board approved at their meeting on January 7<sup>th</sup>. Explained that the first person he spoke to at Department of Labor said it was okay to make the probation period 12 months as it was covered under Title 26. The second call to D.O.L. on the probation period, resulted in contacting the Attorney Generals Office and resulted in need to go with Title 30-A as it is the law for 6 months probation. Apologized for the confusion. Motion by David Dulong to repeal the amendment to GMRF Personnel Policy that were approved at the January 7<sup>th</sup>, 2019 meeting on the 12 month probation; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

**Retirement amendment.** Tabled to next meeting.

**Fire hydrant:** Questions during the budget process regarding hydrants were raised. Fire Chief Rod Hooper explained that they receive 50% of the funds reimbursed by the state which goes back into the account. A new hydrant cost around \$3,000. Funds are used for installing new and maintenance of hydrants. He will talk to Treasurer Lisa Vargas about the fund balance.

Also discussed with the Board an incident last fall on Old Falls Road that resulted in the road being closed for a while. Kruger electric will send out the plan along with a contact information to avoid a situation like this again. Was put on notice not happy with the response time.

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There was also a system failure in an E-911 call. Incident was at Ferkenstocks and took three calls to get an ambulance. The tapes have been reviewed and appropriate action will be taken.

**New truck:** has the radios installed. Waiting on the hangers for air packs and the paint chips will be taken care of in the spring, obtaining quotes. Last is the fire department name on the truck.

**Banquet.** Reminded the Board of the GMFR banquet on March 30<sup>th</sup> at Village by the Sea in Wells.

**Item #2- Hearing of Delegations / Public input**

- a. Public input - *Public in attendance will have up to 5 minutes to address Board*
- b. Mail
  - Notice of a public hearing from the Town of Lyman regarding amendments to the zoning ordinance.
  - Letter to property owner regarding several electric safety and code issues.
  - Notice from Charter Communications changes to channel lineup.
  - Letter from Patti McKenna CEO/land Use Director on the application for contract zoning.
  - Notice from Charter Communications there will be an increase in Broadcast TV Surcharge from \$9.95 to \$11.99.
  - Notice from ecoMaine tipping fee increase effective July 1<sup>st</sup> from \$70.50 per ton to \$73.00 per ton for disposal of solid waste and bulky waste. Additionally, a recycling processing fee of \$35.00 per ton will also take effect on July 1<sup>st</sup>.
- c. Complaints received  
Road Commissioner Maurice St. Clair received a complaint on a mailbox being damaged by the snow plow truck at 333 Williams Road and he was meeting with the property owner. This is not the first time the mail box has been hit this winter.

**Item #3- Minutes**

- a. Approve minutes of the January 7<sup>th</sup>, 2019 meeting.  
Motion by David Dulong to approve the minutes of the January 7<sup>th</sup>, 2019 meeting; motion seconded by Ralph Blackington. Motion carries 4-0-1. William Single abstention as he was not present at the meeting.

**Item #4 - Sign Warrants**

- a. Payroll warrant #55 in the amount of \$13,709.61.

Motion by David Dulong to approve payroll warrant #55 in the amount of \$13,709.61; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

- b. Payables warrant #58 in the amount of \$72,785.87.

Motion by David Dulong to approve payables warrant #58 in the amount of \$72,785.87; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

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**Item #5 - Unfinished Business**

- a. **Town Properties and Town Athletic Fields Mowing bids.**

This will be put on the workshop agenda on Thursday, January 24<sup>th</sup>.

- b. **SMPDC (Southern Maine Planning Development Commission) yearly dues.**

David Dulong made the motion to approve the SMPDC (Southern Maine Planning Development Commission) yearly dues in the amount of \$1,713.00; motion seconded by William Single. Motion carries 5-0-0.

**Item #6- Dept. and Committee Reports**

- a. Cemetery Committee- Report submitted.

- c. Town Clerk- No report.

- b. Tax Collector- Report submitted.

- d. Treasurer- Report submitted.

**Transfer Station tractor:** John Tibbetts explained that the tractor was low on fuel, and there are 4 cans that should be kept full at all times and all the cans were empty. Suggested that Dave Riley keep track of the fuel cans to make sure they are filled. Discussion was held on a 55 gallon barrel, which would need a containment twice the size. Thomas Guillemette also volunteered to get the fuel in the cans. John Tibbetts added that also, the tractor needs to be greased. Thomas Guillemette why Davie is getting the fuel, not his job and he doesn't run the tractor. William Single added it is not up to the Board to talk to the employees, should be Maurice. John Tibbetts also added still waiting on the maintenance agreement on the tractor. Ralph Blackington explained that Brian should be told what the tractor needs and get him involved. William Single feels should be up to the person in charge, if not maybe need to look at it differently.

**Item #7- New Business**

- a. **Discuss/set Annual Town Meeting dates. (state referendum Tues. June 11<sup>th</sup>) RSU #57 Graduation, Thursday, June 13<sup>th</sup>.**

David Dulong recommended tentatively set for June 12<sup>th</sup> if it is okay with Town Clerk Polly Weiss.

- b. **Approve Personal Property write-offs recommended by Sue Bellerose, Tax Collector.**

Motion by David Dulong to approve the Personal Property write-offs as recommended by Sue Bellerose, Tax Collector; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

**OTHER:**

- a. **Waive tax lien foreclosure on Tax Map 32 Lot 041-Z.**

Motion by David Dulong waive foreclosure on Tax Map 32 Lot 041-Z located on Maple Street; motion seconded by Thomas Guillemette. Motion carries 5-0-0.

- b. **Amend GMFR Personnel Policy retirement plan Article 9 section 9.3 by removing the last sentence; Open enrollment is January and July.**  
Tabled to February 4<sup>th</sup> meeting.
- c. John Tibbetts also wanted to let the Board know how great CIA Salvage has been to work with. On several occasions, have taken a container that was frozen to their facility to thaw it out prior to taking to ecoMaine at no additional cost to the Town.

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**Adjourn:**

Motion for adjournment was made at 7:06 p.m.

*Note: \*Minutes may not be verbatim; they may have been paraphrased for clarity.*

\_\_\_\_\_  
John Tibbetts, Chair

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David Dulong, Vice-chair

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Thomas Guillemette

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Ralph Blackington

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William Single

I, Nancy Brandt, Clerk to the Select Board of the Town of Lyman, Maine, do hereby certify that the foregoing document consisting of four (4) pages are the original minutes of the Select Board Meeting of January 22nd, 2019. \_\_\_\_\_ Nancy Brandt 1/22/2019